

Guide for Education

FALL 2023

- **STUDENT APPLICATION & REGISTRATION**
- **COLLEGE MAJOR & CERTIFICATE GUIDE**
- **DEGREE OPTIONS**
- **STUDENT SUPPORT SERVICES**
- **STUDENT FORMS**
- **RESIDENCY REQUIREMENTS**



IMPORTANT DATES

Registration Begins • July 5th

Registration Ends • August 25th

Classes Begin • August 28th

Classes End • December 16th

| WELCOME FROM THE DEAN OF INNOVATIVE LEARNING & CAREER EDUCATION



Message from Dean Blair

Dear Coastline Students,

As we start a new academic year in Fall, I want to express my continued personal commitment to serving justice-impacted students and helping you achieve your academic goals. I am incredibly proud of the hard work and accomplishments that many of you achieved this past academic year, including completions of courses, certificates, and degrees. Congratulations to all of you who have taken important steps toward reaching your goals!

I am happy to announce that we will be offering an Astronomy course this Fall, which will provide you with another science course option toward your education plan. Additionally, we continue to explore course offerings that will assist you in progressing towards your Associate Degrees for Transfer (ADTs), and that will provide another rewarding learning experience for you.

As technology continues to play a larger role in education at the prison facilities, we stand ready to work with the various institutions to integrate technology into our correspondence modality whenever and wherever possible. I believe that technology can help bridge the gap in education, provide a more enriching academic experience, and prepare you for a successful reentry into society.

I understand that navigating the educational system can be challenging, and we want to help make the process as smooth as possible for you. This student guide is designed to provide you with the information you need to plan and achieve your educational goals from where you are. I am honored to be part of your academic journey and look forward to another successful year together!

Best wishes,

Shelly Blair, PhD
Dean of Innovative Learning & Career Education
Coastline College
11460 Warner Avenue
Fountain Valley, CA 92708

“Don’t let what you cannot do interfere with what you can do.” – John R. Wooden

Hope Scholars Facts for Academic Year 2021-2022:

Number of students: 2,797

Number of enrollments: 7,036

Number of graduates: 165

Associate Degrees Awarded: 286

Certificates Awarded: 71



Message from Coastline Student Anderzel Lopez

Salutations to my Peers,

You are about to embark on the greatest decision of your life. You are holding a student guide, similar to the one I once held. Not only did education allow me to see beyond the confined space I had placed myself in, but it also gave me the opportunity to believe physical freedom was attainable. My commitment to education was the greatest gift I ever gave myself.

Neglecting myself day after day, allowing the labels to consume and bar me from my potential is what kept me incarcerated. When I challenged myself to be more than just a CDCR number, my life changed. Finally, I enrolled in Coastline College, and like many others I finally understood freedom. I made the obligation and took the responsibility to transform my life and perhaps one day earn my physical freedom.

Are you preparing yourself to reunite with family, friends, and your community? That day begins with your decision today. The misconception that once you're released it will all be better, is a recipe for failure. The truth is, a successful reentry is in the preparation and transformation of what you think, as that precedes your behavior. The choices you make today are what contribute to making a successful reentry long before your physical release. Therefore, give yourself a chance to grow, a chance to learn and the opportunity to live. Cultivate your communication skills and listening skills, and allow your mind to dream and grow beyond your present environment. The abilities that are within you are there to be unburied and brought forth to the surface where the unraveling of your greatest potential through higher education can occur. This is the greatest tool that will lead you to your own personal success as well as becoming an asset to any industry, profession, and community you dwell in.

Today, give yourself the freedom to choose, the freedom to live. Enroll yourself in Coastline College, never give up on yourself, keep striving as obstacles will arise. It's okay, there are others who walked before you and did it. My peers, I am here not to just write a dream, but as evidence that it is attainable. The choice is yours.

Respectfully, your former incarcerated peer,

Anderzel Lopez

"Don't allow your past to determine your future, make today the beginning of your present." - Unknown



TABLE OF CONTENTS

5-31

Application and Related Forms

- 5 | Enrollment Steps to Success Using This Guide
- 6 | Admissions and Registration
- 9 | Registration Procedures
- 10 | Application and Registration: All Students
- 11 | Student Application and Registration Forms
- 15 | Privacy Release Form
- 17 | Course Drop Request
- 19 | California College Promise Grant Update
- 21 | California College Promise Grant Application
- 23 | Orientation
- 24 | Assessment
- 27 | Multiple Measures Assessment Project (MMAAP) Form
- 29 | Coastline Math Guided Self-Placement Form
- 31 | Coastline English Guided Self-Placement Form

33-41

Courses and Course Materials

- 33 | Courses and Course Material Information
- 41 | Bookstore Order Form

43-91

Supporting your Success

- 43 | Student Education Plan (SEP)
- 44 | Associate Degrees for Transfer (ADTs)
- 47 | Certificate of Achievement in Business
- 48 | Associate in Arts (A.A.) and Associate in Science (A.S.) Chart
- 49 | Coastline College Major & Certificate Guide
- 51 | Request for Student Education Plan
- 53 | Academic Integrity
- 54 | Student Conduct
- 55 | Title IX
- 55 | What to do if you are transferred to another prison
- 56 | Coastline Student Success and Resource Center
- 57 | Scholarship Information
- 58 | Justice-Impacted Scholarship Guide and Application
- 61 | Coastline Online Library
- 63 | Library Research Request Form
- 65 | Veterans Resource Center
- 67 | Umoja/Incarcerated to Formerly Incarcerated
- 69 | Disability Accommodations Inquiry Form
- 71 | Petition Information for Associate Degree and/or Certificate
- 75 | Official Transcript Request Form
- 77 | Preferred Name Request Form
- 79 | Name Change Request Form
- 81 | Hope Scholars Complaint Process/Grade Grievances
- 82 | FAQs
- 91 | Coastline College Contact List

| ENROLLMENT STEPS TO SUCCESS USING THIS GUIDE

Step 1. Apply and Register

Registration - Fully complete the Student Application and Registration Form. Incomplete or missing forms will delay the registration process. Allow 4-6 weeks to process.

See Course Reference Numbers (CRNs) on page 33 in this Guide.

List your courses by CRN, course name, and number of units on your Registration Form.

Step 2. Apply for the California College Promise Grant on Pages 21-22

All students must apply when they submit the registration packet.

Step 3. Determine Your Math and English Placement Level

Students need to submit the appropriate assessment forms for English and Math course placement. Refer to the Assessment section in this Guide for guidance.

Step 4. Receive Academic Counseling

Don't know what classes to take? Request a Student Education Plan to receive a counselor-approved plan for your program of study. Send high school and/or other college transcripts for placement and transferability.

Step 5. Order Textbooks

Complete and send the Bookstore Order Form as needed for your classes to your family, friend, or sponsor after receiving your Student Schedule.

Step 6. Ask Your Proctor to Add You to their Proctor Roster

Proctors will need to add you to their roster in the Coastline online proctor database in order to have exams sent to them. You may need to provide proof of enrollment to your proctor for this to occur.

Before you mail in your Registration Packet, did you complete:

- _____ Student Application and Registration Form
- _____ California College Promise Grant Application
(Must be re-submitted each fall semester)
- _____ Self-Placement
 - _____ Math Guided Self-Placement
 - _____ English Guided Self-Placement or
 - _____ Multiple Measures Assessment Project
(high school attendance within the last 10 years)
- _____ Request for Student Education Plan
- _____ Third-Party Authorization/Privacy Release Form
(Optional)
- _____ Disability Accommodations Inquiry Form, if qualified

Submit all necessary paperwork from this Guide as soon as possible.



Please see the General Frequently Asked Questions (FAQs) for answers to major questions starting on page 82.

| ADMISSIONS AND REGISTRATION

You are urged to apply and be admitted to Coastline College as promptly as possible to help ensure that you are able to enroll in your first choice of classes.

Some classes will be considered "Closed" or "Cancelled" for a variety of reasons. Therefore, be prepared to enroll in an alternate class if your first choice is unavailable.

Residency Requirements

Generally, California residency is established by one of the following.

1. If you are under the age of 18, your parents must have had legal residence within California for 12 consecutive months preceding the first day of the semester.
2. If you are 18, but not yet 19 years of age, you and your parents must have had legal residence within California for 12 consecutive months preceding the first day of the semester.
3. If you are 19 years of age or older, the applicant must have had legal residence within the State of California for 12 consecutive months preceding the first day of the semester.
4. Precedence set by *Hall v Curran*, No. 09-1354 (March 24, 2010, 1st Circuit): "Under generally accepted principles, citizenship is determined by domicile, which can be established by demonstrating that the individual is physically present in the state and has an intent to remain indefinitely. In case involving prisoners, the court presumes that the prisoner remains a citizen of the state where [they] was domiciled before [their] incarceration, even if [they] are subsequently incarcerated in a different state."

Note: Physical presence for the sole purpose of serving your sentence, no matter the length of your sentence, does not establish residency. However, incarceration, by itself, does not deprive you of the ability to form the requisite intent.

CCCD Residency: In order to attend Coastline, you must meet the California residency requirements listed above. This notice has been prepared in accordance with Education Code Section 25505.5 and shall remain in effect until further written notice.

Non-California Residents: An individual who does not meet the California residency requirements may be admitted to Coastline under the following conditions:

1. Students who are not residents of California as of the day immediately preceding the first day of classes, in any given semester or summer session, will be required to pay an out-of-state tuition fee.

2. Dependents (natural or adopted child, stepchild, or spouse) of a member of the armed forces of the United States stationed in California on active duty shall be entitled to resident classification only for the purpose of determining the amount of tuition and fees. If that member of the armed forces on active duty is thereafter transferred to a location outside the state, or retires from active duty, the student dependent shall not lose his or her resident classification until he or she has resided in the state the minimum time necessary to become a resident. (Title V, Section 68074)

Non-Resident Tuition Exemptions

1. In accordance with AB540, any student, other than one with United States Citizenship and Immigration Services (USCIS) nonimmigrant visa status who attended a combination of California high school, adult school, and California Community College for the equivalent of three years or more; or attained credits earned in California from a California high school equivalent to three or more years of full-time high school course work and attended a combination of elementary, middle and/or high schools in California for a total of three or more years.
2. The student must have graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or California High School Proficiency exam); or graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing GED High School Proficiency exam), graduated from a California high school; completed an associate degree from a California Community College, or completed the minimum requirements at a California Community College for transfer to the California State University or the University of California, and must register as an entering student at, or current enrollment at, an accredited institution of higher education in California.
3. The student must file an affidavit with the college or university stating that if the student is a non-citizen without current or valid immigration status, the student has filed an application to legalize immigration status, or will file an application as soon as the student is eligible to do so.

| ADMISSIONS AND REGISTRATION (CONTINUED)

Special Immigrant Visa

Education Code section 68075.6 grants an immediate nonresident tuition fee to eligible Special Immigrant Visa (SIV) holders and refugee students who settled in California upon entering the United States. This exemption is granted for one year from the date the student settled in California upon entering the United States.

- Iraqi citizens or nationals (and their spouses and children) who were employed by or on behalf of the United States Government in Iraq (Pub. L. No. 110-181, § 1244).
- Afghan and Iraqi translators (and their spouses and children) who worked directly with the United States Armed Forces (Pub. L. No. 109-163, § 1059).
- Afghanistan nationals who were employed by or on behalf of the U.S. government or in the International Security Assistance Forms (SAF) in Afghanistan (Pub. L. No. 111-8, § 602).
- Refugee students admitted to the United States under Section 1157 of Title 9 of the United States Code.

Important Dates

July 5 (Wednesday)

Registration Begins

August 25 (Friday)

Last day to enroll

August 28 (Monday)

Class Instruction Begins

September 9 (Saturday)

Last day to drop with Refund

September 10 (Sunday)

Last day to drop without a 'W'

November 18 (Saturday)

Last day to drop with a 'W'

December 16 (Saturday)

End of term

Drop Dates

Refer to your Student Schedule mailed to you for exact deadlines.

Please be sure to withdraw or drop from your course if you are unable to complete it during the term.

Deadline to Select Pass/No Pass Grading Option

Students wishing to select the Pass/No Pass grade option must submit the request form to Admissions and Records and the request must be postmarked by the third Friday of the semester. The deadline date for each course can be found on your Student Schedule.

Repeating Courses

It is possible to repeat a class only in certain circumstances as follows:

1. In the course description in the catalog, the class is identified as eligible for repetition.
2. The class is eligible for grade remediation by repetition. You are limited to three (3) total enrollments for most Credit courses. You will not be allowed to repeat a course more than three times without documented evidence of extenuating circumstances. "W" grades are counted as enrollments.
3. Special classes which meet the needs of students with a documented disability may be repeated in compliance with Title 5, Section 56029, of the Education Code.

Reasons to Repeat a Class

Repeating a course in an effort to alleviate a Substandard grade; Students who receive substandard grades ("D", "F", "NP" or "NC") and/or one or more Withdrawals ("W") on the transcript may attempt to successfully complete the course up to a total of two additional times within the Coast Community College District, if necessary to alleviate the substandard grade or successfully complete the course.

After the third attempt to receive a passing grade in a course, the student may complete the Petition to Repeat form and submit to the Admissions and Records Office for one additional attempt. Petitions are only considered for documented extenuating circumstances. Students who Withdraw and receive a "W" on each of the three allowable attempts, if by petition the student is given permission to enroll, the students will not be able to withdraw from the course again and an evaluative grade symbol will be recorded. **NO FURTHER ATTEMPTS WILL BE PERMITTED.**

If the substandard grade is repeated within the Coast Community College District, the Repeat/Delete grade exclusion will be automatically performed on the student's academic transcript. The grades in the latest term will be the grade which will be used to calculate grade point average regardless of which grade was higher. Although the previous grade(s) will not be counted in the grade point average, they will remain visible on the transcript and the last recorded attempt is the course which will be counted in the student's permanent academic history.

When a student repeats an equivalent course in which a substandard grade is received outside the Coast Community College District at a regionally accredited college, they must file a Repeat/Delete Request and submit it to the Admissions and Records Office along with an official transcript from the other college showing successful completion of the course.

Academic Standards

Honors: Coastline recognizes academic honor in four ways.

1. **PRESIDENT'S LIST:** You are eligible to be included on the President's List after completing a semester of at least 12 units in courses awarding letter grades during which a GPA of 4.0 is earned.
2. **DEAN'S LIST:** You are eligible to be included on the Dean's List after completing a semester of at least 12 units in courses awarding letter grades during which a GPA of 3.50 to 3.99 is earned.
3. **HONOR'S LIST:** You are eligible to be included on the Honor's List after completing a semester of 6.0 to 11.9 units in courses awarding letter grades during which a GPA of 3.75 to 4.0 is earned.
4. **GRADUATION WITH HONORS:** You are eligible for Graduation with Honors* if you achieve a 3.50 or higher GPA in all college units attempted and a 3.50 or higher GPA in all courses completed at Coastline. **Spring grades will not be used in computing the GPA for the graduation ceremony but will be used in determining the final GPA for the diploma.*

Probation Status

The Coast Community College District's policy on probation states that a student shall be placed on probation if he or she meets one of two conditions:

1. Academic Probation

A student is on academic probation, if he or she has attempted at least 12 semester units at a District college and

- a. has a GPA of less than 2.0 in the most recent semester completed, or
- b. has a cumulative GPA of less than 2.0 in all units attempted.

2. Progress Probation

A student is on progress probation, if he or she has attempted at least 12 semester units at a District college and the percentage of units with "W, I and NP" grades reaches or exceeds 50 percent.

Students on probation at one District college shall be on probation at all colleges within the District. All probationary students shall be notified of their status and counseling services shall be made available.

Disqualification Status

The approved disqualification policy states that a student in the District who is on academic or progress probation shall be disqualified whenever he or she meets one of two conditions:

1. **Academic Disqualification:** Any student on academic probation for two consecutive semesters shall be academically disqualified. However, students on academic probation whose most recent semester GPA equals or exceeds 2.0 shall not be disqualified but shall be continued on academic probation.
2. **Progress Disqualification:** Any student on progress probation for two consecutive semesters shall be disqualified for lack of satisfactory progress. However, students on progress probation whose most recent semester work indicates less than 50 percent of "W, I or NP" entries shall not be disqualified but shall be continued on progress probation.

Students on disqualification at one District college shall be disqualified at all Coast District colleges. Students shall be notified of disqualification status near the beginning of the semester that it shall take effect but, in any case, no later than the start of the Fall Semester.

Upon notification of eligibility for disqualification, student shall be informed of appeal procedures and of counseling and other appropriate services. If circumstances warrant, exceptions may be made, and reinstatement granted at the discretion of and under the conditions established by the Probation and Disqualification Review Committee.

Grades

Final grades will be sent to the principals at CDCR sites approximately eight weeks after the end of the term.

Units are earned when a student successfully passes a class. For Coastline's Option 1 associates degree, passing is defined as earning a grade of "A", "B", "C", "D", or "P", except when satisfying the English and Math competency requirement where a grade of "C" or better is needed.

Units are not earned when a student is given an incomplete grade of "I", a grade of "F", or a "W" for withdrawing before the completion of a course.

Refund policy for enrollment, health, material, non-resident tuition and parking fees for short-term classes is the refund cutoff date on which 10 percent of the class meetings have occurred. Refer to your Student Schedule for exact refund dates.

| REGISTRATION PROCEDURES

Information about Priority Registration

In order to be eligible for priority registration, students must meet ALL the following requirements:

1. Completed orientation.
2. Have a counselor-approved Student Education Plan (SEP) on file with a specified Course of Study that leads to an Associate Degree, transfer, State-approved Certificate of Achievement, or career advancement. (See within this Guide for the Request for Student Education Plan form.)
3. Be in good academic standing and/or progress standing.
4. Have not earned more than 100 degree-applicable units within the Coast Community College District (Coastline College, Golden West College, and Orange Coast College).

Registration Procedures

Hope Scholars cannot register for classes online. All communication regarding Admissions and Registration should be mailed to:

*Coastline College, ATTN: Admissions and Records
11460 Warner Avenue, Fountain Valley, California 92708-2597.*

Allow 4~6 weeks for processing after submitting all correctly completed forms. Processing time may vary.

PLEASE FOLLOW THESE STEPS:

1. Complete and return the Student Application and Registration Form. Registration closes the Friday before the term starts. Do not leave any blank spaces.

Select your courses:

- a. If you are enrolling in your first course(s) at Coastline College, we strongly recommend that you take Counseling C105 when offered. This course is designed to increase student success. It will assist you in setting an educational goal and in developing your educational and career plans.*
- b. Enrollment Limitation: Students will not be permitted to carry more than 19 units during the Fall/Spring terms and 9 units during the Summer session.*

2. Pay Fees/Apply for Promise Grant. To determine if you qualify for a waiver of your enrollment fees, complete and return the California College Promise Grant Form. (Note: Students who are incarcerated do not qualify for federal financial aid at the current time.)

3. Determine Placement Level. If you have not met the college's math requirements, you are encouraged to complete the Coastline math guided self-placement.

Coastline's math requirement for a non-transfer A.A./A.S. degree is: two years of high school algebra with a C or better or an equivalent college course. NOTE: This option is for placement only and does not satisfy the competency requirements for graduation. Students who self-place into a Math course are required to successfully complete Intermediate Algebra or higher to meet the Coastline Math competency requirement for an A.A./A.S. Coastline's English requirement can be met by taking ENGL C100, ENGL C135, or an equivalent course through another college.

4. Receive Academic Counseling. Request a Student Education Plan to receive a counselor-approved plan for your program of study.

5. Order and purchase textbooks. Review the course schedule and complete the Bookstore Order Form. Send the Bookstore Order form to your family, et al. Be sure to list the correct department and class (e.g.: MATH C100) and the course reference number (CRN, e.g. 81234). Request the textbook(s), and other course materials as needed. Time should be allowed for textbooks to be received prior to the beginning of the term. Send the Bookstore Order Form to your family members or sponsor, not to Coastline.

| APPLICATION AND REGISTRATION: ALL STUDENTS

I'm new to Coastline. What's the process?

Welcome to Coastline College! The first step is to apply by submitting the **Student Application and Registration Forms**. Be sure to completely fill out the application; do not leave anything blank. This may cause a delay in getting you enrolled in classes.

I'm not a new student. Do I have to re-apply?

All students will be required to complete the Student Application and Registration Form. Be sure to complete the form fully and legibly. Missing fields may result in a solicitation for clarification and additional information, and delay the registration process.

ONCE ENROLLED:

Registration Confirmation.

When your application and registration form is processed and you are registered at the college, you will receive your Student Schedule, no matter if you get enrolled or not. Allow 4~6 weeks for processing after submitting all correctly completed forms.

Notify the proctor at your site that you are enrolled with Coastline.

Ask that they ensure you are listed on their roster or list. They may contact Coastline if they have questions.

Take Note of Drop Dates.

Drop dates are set by the State and must be adhered to. If you cannot complete your course(s), it is your responsibility to drop by the stated deadline, as listed on your Student Schedule. Failure to drop a course by the drop date may result in a failing grade. To drop a course, you must complete the Course Drop Request form in this Guide. If you are not able to obtain the Course Drop Request form, you may mail a letter requesting to be dropped from the class. Your signed letter must include your Name, Student ID number, Course Name, and CRN. Refer to your Student Schedule for course information. You must mail the letter to Coastline's Admissions and Records Department.

Drop requests should **not** be mailed to instructors.

Participate in Class.

Instructors are required to drop you if you are not actively participating in the course. Active participation is demonstrated by mailing in the Student Learning Contract and submitting all assignments and quizzes on time. However, to confirm, it is your responsibility to drop a course by the appropriate deadline if you feel that you will not pass the course successfully.

THIS PAGE WAS INTENTIONALLY LEFT BLANK

I, the student, grant permission to Coastline College to release my Coastline College records to the persons listed below. (Family members/friends who advocate on my behalf). These persons are authorized as 'third parties' to request information on the items listed below. Please note that third parties will be asked for information to verify their identity such as your student ID.

Please Note:

This release shall be in effect through the end of the Fall 2024 semester, or until I notify Coastline College in writing of my desire to have it canceled. It is my responsibility to submit a NEW Privacy Release form if I am adding a new Third Party Authorization.

(Please Print)

Student Name: _____ Student ID# _____

Incarceration Number: _____ Date of Birth _____

Facility: _____

Street: _____

City: _____ State: _____ Zip: _____

Signature: _____ Date: _____

NOTE: Students who would like to authorize a third party on their privacy release will need to add them at the bottom of the page. The following table explains what can/cannot be requested by a third party.

Third parties MAY request	Third parties CANNOT request
Academic History	Add or Drop Classes
Address Verification	Grades
Application/Enrollment Status	Student Identification Number
Attendance History	Transcripts
Financial Aid Status	
Graduation Status	
Holds	
Housing Changes	
Residency Status	
Transcript Order Status	

1. _____
Name and Relationship

2. _____
Name and Relationship

If authorized to contact via email or phone on your behalf, please provide below:

1. Email: _____ Phone: _____

2. Email: _____ Phone: _____

THIS PAGE WAS INTENTIONALLY LEFT BLANK

- Fall
- Spring
- Summer



RETURN TO:
 Coastline College
 ATTN: Admissions & Records
 11460 Warner Ave
 Fountain Valley, CA 92708

COURSE DROP REQUEST

Name _____ CCCD ID _____

Incarceration Number _____ Last Four of SSN _____

Prison _____ Address _____

City _____ State _____ Zip _____ Birthdate _____

Date _____

Signature (required)

DROP

Please DROP me from the following class(es)			Reason for Drop (Check as many applied below)
CRN	Course Name	Units	
			<input type="checkbox"/> Changed mind
			<input type="checkbox"/> Too difficult
			<input type="checkbox"/> Financial difficulties
			<input type="checkbox"/> Did not receive books
			<input type="checkbox"/> Cannot watch course lectures (DVDs)
			<input type="checkbox"/> Lack of Proctor
			<input type="checkbox"/> Transferred Facility
			<input type="checkbox"/> OTHER: _____

For Official Use Only			
Fees Paid	\$ _____	Fees Owed	\$ _____
		Refunds Due	\$ _____
<input type="checkbox"/> No Show Drop	<input type="checkbox"/> DROP W/REFUND	<input type="checkbox"/> DROP with a W	
<input type="checkbox"/> Drop without a W	<input type="checkbox"/> Too Late to drop	<input type="checkbox"/> Not Enrolled	<input type="checkbox"/> Already Dropped
Comments: _____			
<i>-Refer to the Student Schedule and Bill for drop dates</i>			

SS 4867-1 REV Apr. 20

THIS PAGE WAS INTENTIONALLY LEFT BLANK

| CALIFORNIA COLLEGE PROMISE GRANT UPDATE

The Student Success Act of 2012 included the creation of minimum academic and progress standards that must be met for continued eligibility for the California College Promise Grant Program (California College Promise Grant).

The Academic and Progress Standards for the California College Promise Grant are:

Academic Standards

Cumulative GPA of 2.0 or higher

Progress Standards

Cumulative satisfactory completion of more than 50% of all coursework attempted

If you fail to meet **both** of these standards for two consecutive primary terms (Fall & Spring), you will lose California College Promise Grant eligibility. These standards do not apply to current and former foster youth (24 years and younger). Please note there is currently no unit limit that applies to the California College Promise Grant.

If you lose California College Promise Grant eligibility, you may file an appeal by requesting one from Coastline's Financial Aid department.

Appeals

If you lose California College Promise Grant eligibility for the reason above, you will have an opportunity to appeal the loss of the grant based upon certain verifiable circumstances. Though some may not apply to students who are incarcerated, the following is a list of such circumstances the law allows a student to base their appeal upon:

- Extenuating circumstances – verified cases of accidents, illnesses, or other circumstances beyond a student's control.
- A change in a student's economic situation.
- Evidence that a student was unable to obtain essential support services.
- Special consideration factors for veteran students.
- Students with disabilities who applied for but did not receive accommodation in a timely manner.
- Significant Academic Improvement.

Guidelines for appealing along with deadline dates will be provided in the notification.

THIS PAGE WAS INTENTIONALLY LEFT BLANK



2023-2024 APPLICATION

The California College Promise Grant is good for three terms, starting with the Fall semester and ending with the Summer. Example: Fall 2023, Spring 2024 and Summer 2024.

If you already applied for one of the terms, there is no need to apply for a following term until a new academic year begins.

YOU SHOULD APPLY IF:

- You've lived in California for at least one year, or
- You've been determined a California resident homeless youth by the Financial Aid Office, or
- You're eligible for non-resident tuition as an AB 540 or AB 1899 student, or with a "T" or "U" visa.

WHAT YOU'LL NEED:

- Your or your parent's/guardian's 2021 tax information. We'll walk you through which one you'll need.



START HERE ▶ This should take about 10 minutes. Answer all questions to determine your eligibility. Required forms marked with *.



About you CDC#:

Full Name* _____

Facility Address: _____

Student ID: _____

Social Security #: _____

Date of Birth (Format 00/00/0000) _____



Are you independent or dependent?

Answer all questions to determine who's income you'll provide.

- Q1. Were you claimed on one of your parent's/guardian's 2021 tax return?
 Yes No N/A (Didn't file)
- Q2. Do you live with one or both of your parent(s)/guardian(s)?
 Yes No
- Q3. Were you born before January 1, 2000?
 Yes No
- Q4. Are you married or in a Registered Domestic Partnership (RDP)?
 Yes No
- Q5. Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training?
 Yes No
- Q6. Do you have children or dependents who will receive more than half of their support from you between July 1, 2023 - June 30, 2024?
 Yes No

- Q7. Does someone other than your parent or stepparent have legal guardianship of you?
 Yes No
- Q8. At any time since you turned age 13, were both of your parents deceased, were you in foster care, a dependent or ward of the court, or an emancipated minor?
 Yes No
- Q9. Since July 1, 2022, were you determined an unaccompanied youth who was homeless by a high school, district, or college homeless liaison, or a director of an emergency shelter, or a runaway or homeless youth basic center or transitional living program or a financial aid administrator?
 Yes No

If you answered no or didn't file to both Q1 and Q2, or yes to any in Q3-Q9, you're considered **INDEPENDENT**. Use your income in the next section.

Otherwise, you're considered **DEPENDENT**: use your parent'(s)/guardian's income in the next section.



Income

Your income and household size may qualify you for the CCPG.

- Q10. **Dependent Student:** How many people are in your parent(s)'/RDP household? _____
(Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2024.)
- Q11. **Independent Student:** How many people are in your household? _____
(Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2024.)

- Q12. **2021 Adjusted Gross Income**
If 2021 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 11.
- Q13. **Other Income**
All other income received in 2021 including disability, child support, military living allowance, workers' compensation, untaxed pensions.
- Q14. **Total 2021 Income**
Sum of the two boxes above.
- Q15. **The information in the table above is:**
 my (or my and my spouse's/RDP's) income
 parent(s)'/guardian(s)' income

Do any of these apply to you?

If you don't qualify by income, see if you qualify through a special classification. **Check all that apply.**

- Q16. I currently receive monthly cash assistance for myself or my dependents from:
 - TANF** (Temporary Assistance for Needy Families)/**CalWORKs**
 - SSI/SSP** (Supplemental Security Income/ State Supplemental Program)
 - General Assistance**
- Q17. My parent(s)/RDP receive monthly cash assistance from **TANF/CalWORKs** or **SSI/SSP** as their sole source of income (if you're a dependent).
- Q18. I have certification from the **CA Department of Veterans Affairs** that I'm eligible for a dependent's fee waiver.
- Q19. I have certification from the **National Guard Adjutant General** that I'm eligible for a dependent's fee waiver.
- Q20. I have documentation from the Department of Veterans Affairs that I received the **Congressional Medal of Honor** or I'm the child of a recipient.
- Q21. I have documentation from the CA Victim Compensation and Government Claims Board that I'm a **dependent of a September 11, 2001** terrorist attack victim.
- Q22. I have documentation from the public agency employer of record that I'm a **dependent of a deceased law enforcement/fire suppression** personnel killed in the line of duty.
- Q23. I have documentation from the Department of Corrections and Rehabilitation that I've been **exonerated of a crime** by writ of habeas corpus or pardon.
- Q24. I have documentation of record that I'm a dependent/ spouse/ Registered Domestic Partner of a **deceased physician, nurse, or first responder who died of COVID-19** during the COVID-19 pandemic state of emergency in California.

Signature

- I certify the information provided here is true and accurate to the best of my knowledge.
- I will provide proof of the information I provided here if asked by a college official. I acknowledge that any false statement or failure to provide proof when asked may be cause for denial, reduction, withdrawal, and/or repayment of my enrollment fee waiver.
- I understand any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my enrollment fee waiver.

Applicant's Signature*

Date

Parent Signature (Dependent Students Only)*

Date

WHAT TO EXPECT



Most fee waivers are processed within 1 week, check your college email after submission. Remember, if awarded, you must **reapply for CCPG each academic year** you are enrolled.

CONTACT

Email: _____

Address: _____

Phone: _____

HOW TO SUBMIT

Each community college is different. Follow the submission instructions posted below.

DROP-OFF LOCATION

EMAIL FORM TO ADDRESS BELOW AS A PDF ATTACHMENT AND AWAIT CONFIRMATION REPLY

YOUR PRIVACY IS IMPORTANT TO US

You've trusted us with personal information and we take that seriously. The only reason we ask is to determine your financial aid eligibility. In some cases, we may ask for documentation about information you've provided here. Please respond quickly to prevent delays.

The California Community Colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership, immigration status, citizenship, primary language, or any other legally protected basis. Talk to the financial aid office if you have questions about these policies. You have the right to access any records established from information in this form. This form's information may be transmitted to other state agencies and the federal government if required by law.

FOR OFFICE USE ONLY

- | | | | | |
|----------------------------------------|----------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> CCPG-A | <input type="checkbox"/> CCPG-B | <input type="checkbox"/> Special Classification | <input type="checkbox"/> National Guard Dependent | <input type="checkbox"/> Student is not eligible |
| <input type="checkbox"/> TANF/CalWORKs | <input type="checkbox"/> CCPG-C | <input type="checkbox"/> Medal of Honor | <input type="checkbox"/> Veteran | |
| <input type="checkbox"/> GA | <input type="checkbox"/> CCPG-Homeless | <input type="checkbox"/> 9/11 Dependent | | |
| <input type="checkbox"/> SSI/SSP | | <input type="checkbox"/> Dept. of deceased/disabled law enforcement or fire personnel | | |
| | | | | |

Comments: _____ Certified by: _____ Date: _____

| ORIENTATION

Orientation Process

Coastline College's orientation provides information on important college policies and procedures as well as the student support services available to help you achieve your educational goals. Completion of the orientation is also one of the requirements for receiving priority registration.

Coastline College will mail all new students an orientation packet consisting of a New Student Orientation booklet, instructions, and a quiz. Please allow a few weeks for delivery.

To complete the orientation, you will:

- Review the Coastline College New Student Orientation booklet.
- On the separate answer sheet, answer quiz questions based on information provided in the booklet. There is no time limit to read the booklet or to answer the questions.
- Send your completed answer sheet to Coastline College for processing.
- Keep the New Student Orientation booklet for reference throughout your studies.

Once processed, Coastline College will return your completed orientation quiz to you.

Students need to complete the orientation only one time while at Coastline. If you are a current student who has not completed the orientation already, you may contact the Counseling department to request an orientation packet.

Coastline College
ATTN: Counseling Department
11460 Warner Avenue
Fountain Valley, CA 92708

| ASSESSMENT

Assessment is used to guide you into the appropriate Math and English course levels leading to satisfying the competency requirements for graduation, prerequisites for program courses, and preparing you for transfer to a 4-year campus.

Placement for Math and English is determined by one of the following methods:

- **Multiple Measures Assessment Project (MMAP)** - If you completed high school within the past ten years, we can use your high school grades to determine your English and Math course levels. MMAP uses the student's overall high school grade point average (GPA) and highest Math level completed. This placement option is not mandatory. If you feel you would like to be placed into a higher math after your MMAP is processed, you may complete the guided self-placement option (see below).
- **Guided Self-Placement** - If you graduated from high school more than 10 years ago, or if after placement via the MMAP you wish to adjust your placement level, you may complete the Guided Self-Placement option. As of January 1, 2018, students may bypass developmental-level prerequisites and place themselves directly into the college-level Math and English needed for their programs.

Note: This option is for placement only and does not satisfy the competency requirements for graduation. Students who self-place into a Math course are required to successfully complete Intermediate Algebra or higher to meet the Coastline math competency requirement for an AA/AS degree.

If you will be satisfying placement through either the MMAP or Guided Self-Placement options, please complete the appropriate form located in the Guide and mail to the Counseling Department. It is advised these documents are sent with your Request for Student Education Plan (SEP).

Coastline College
ATTN: Counseling Department
11460 Warner Avenue
Fountain Valley, CA 92708

Other: There are several other documents that can be used to place you into appropriate Math and English course levels including the following:

- o Status of "Ready"/"Standard Exceeded" through the Early Assessment Program (EAP) in High School.
- o Successful completion of Prerequisite courses at another college or university.
- o Advanced Placement Exams scores of "3" or above on AP Calculus and/or AP English Literature or AP English Language and Composition.
- o Successful completion of appropriate College Level Examination Program (CLEP) credits.
- o International Baccalaureate (IB) scores with a minimum score of "5" (except where noted in the catalog).
- o Placement test results from another accredited community college taken within the last two years.
- o Possession of an earned associate degree or higher.

If you will be satisfying placement through any of these other options, please send the appropriate official transcripts to the Admission and Records office.

Coastline College
ATTN: Admission and Records
11460 Warner Avenue
Fountain Valley, CA 92708

THIS PAGE WAS INTENTIONALLY LEFT BLANK



Multiple Measures Assessment Project (MMAP)

**We recommend submitting this form as early as possible prior to registration*

Only submit the MMAP form if you graduated high school in the past 10 years. If you graduated more than 10 years ago, please submit the Guided Self-Placement form instead.

Last Name: _____

Student ID #: _____

First Name: _____

Date of Birth: _____

Inmate #: _____

Proctor Name: _____

- Are you a Science, Technology, Engineering, or Math (STEM) major?
 Yes No
- When did you graduate?
 Within this year Within the past ten years Over ten years ago *If you graduated more than 10 years ago, submit the Guided Self-Placement form, not the MMAP form.
- What state did you graduate from? _____
- What was your overall high school grade point average (G.P.A.)? _____
- What is the highest level of English that you completed in high school?
 Freshman-level English
 Sophomore-level English
 Junior-level English
 Senior-level English
- What was your letter grade in that course?
 A B C D F
- What is the highest level of math that you completed in high school?
 Algebra I
 Algebra II
 Statistics
 Pre-Calculus
 Calculus
- What was your letter grade in that course?
 A B C D F

I certify that all information provided on this form is true and complete to the best of my knowledge.

This form is considered a legal document and will become a permanent part of your record. Falsification of this form may be cause for disciplinary action, including course withdrawal or suspension, as deemed appropriate.

Signature Required

Date

Please mail completed form to:

Coastline College
ATTN: Counseling Department
11460 Warner Avenue
Fountain Valley, CA 92708

Phone/email inquiries can be directed to the Counseling Department at 714-241-6162
counselingdept@coastline.edu

Rev. 4/8/2020

THIS PAGE WAS INTENTIONALLY LEFT BLANK



Coastline Math Guided Self-Placement

**We recommend submitting this form as early as possible prior to registration*

Last Name: _____

Student ID# _____

First Name: _____

Date of Birth: _____

Inmate #: _____

Proctor Name: _____

After completing the Coastline Math Guided Self-Placement, I will place myself in the following math class or classes:

- Math C100 Liberal Arts Math (*Coastline recommends this course for students who do not need additional math coursework beyond freshman level algebra.*)
- Math C115 College Algebra (*Coastline recommends this course for students who need to acquire the basic concepts of algebra, possibly in preparation towards higher level math in Trigonometry, Pre-Calculus, and/or Calculus.*)
- Math C120 Trigonometry (*Coastline recommends students pursuing a STEM major take Trigonometry in preparation for MATH C170 Pre-Calculus.*)
- Math C140 Business Calculus (*Coastline recommends this course for business and management (non-STEM) majors.*)
- Math C160 Introduction to Statistics (*Coastline recommends this course for Social Science majors such as Social and Behavioral Sciences, Psychology, and Sociology.*)
- Math C170 Pre-Calculus (*Coastline recommends that students with a strong background in college algebra take this course in preparation for a STEM-related major.*)

*NOTE: This option is for placement only and does not satisfy the competency requirements for graduation. Students who self-place into a Math course are required to successfully complete Intermediate Algebra or higher to meet the Coastline Math competency requirement for an AA/AS. **"I authorize the Counseling Department to enter this data into Banner system. I certify that all information provided on this form is true and complete to the best of my knowledge."***

This form is considered a legal document and will become a permanent part of your record. Falsification of this form may be cause for disciplinary action, including course withdrawal or suspension, as deemed appropriate.

Signature Required

Date

Please mail completed form to:

Coastline College
Attn: Counseling Department
11460 Warner Avenue
Fountain Valley, CA 92708

Phone/email inquiries can be directed to the Counseling Department at 714-241-6162
counselingdept@coastline.edu

Rev. 4/2023

THIS PAGE WAS INTENTIONALLY LEFT BLANK



Coastline English Guided Self-Placement

**We recommend submitting this form as early as possible prior to registration*

Last Name: _____

Student ID#: _____

First Name: _____

Date of Birth: _____

Inmate #: _____

Proctor Name: _____

I am aware that I have multiple options for placing into Freshman Composition at Coastline such as completing the Multiple Measure Assessment Project form; submitting the Prerequisite Challenge form (upon approval); submitting the Early Assessment Program, Advanced Placement, or International Baccalaureate scores; submitting placement test results from another accredited community college within the last two years; or being exempt from taking placement testing with the proof of official transcripts of obtaining an associate degree or higher.

"I place myself into the following English class or classes" (Box must be checked for placement to be entered):

English C100 Freshman Composition *[This course fulfills the GE English requirement for students pursuing an Associates Degree for Transfer (ADT) or an Associate of Arts (AA)/Associate of Science (AS) degree]*

English C135 Business Writing
[This course fulfills the GE English requirement for students pursuing an Associate of Arts (AA)/Associate of Science (AS) degree only]

"I authorize the Counseling Department to enter this data into Banner system. I certify that all information provided on this form is true and complete to the best of my knowledge."

This form is considered a legal document and will become a permanent part of your record. Falsification of this form may be cause for disciplinary action, including course withdrawal or suspension, as deemed appropriate.

Signature Required

Date

Please mail completed form to:

Coastline College
ATTN: Counseling Department
11460 Warner Avenue
Fountain Valley, CA 92708

Phone/email inquiries can be directed to the Counseling Department at
714-241-6162 counselingdept@coastline.edu

Rev. 4/2023

THIS PAGE WAS INTENTIONALLY LEFT BLANK

COURSE INFORMATION

Materials are listed under each course as 'R/O', which means 'required' or 'optional', and can be ordered through the Bookstore (BNC Services). There may be additional items listed on the Bookstore Order Form (p. 41) that are labeled as 'optional'. Examples include supplies such as paper and pencils. Videos are made available to your site by Coastline College for you to watch per your site's guidelines.

The following are the courses offered for the Fall 2023 term:

ANTH C100 – CULTURAL ANTHROPOLOGY (3.0 units)

This course offers an introductory study of the structure and process of culture. It focuses on the major features of culture and the methods of anthropological research and theoretical orientations with examples of culture variations in both traditional and modern societies. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ANTH 120.

CRN 26359

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Haviland	Cultural Anthropology: The Human Challenge	15
Req	<input type="checkbox"/>	King	Gods of the Upper Air	2020

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.

This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

ASTR C100 – INTRODUCTION TO ASTRONOMY (3.0 units)

Origin; characteristics; and evolution of the solar system, the stars, the galaxies, and the universe. Historical milestones in the science of astronomy from ancient astronomers to current topics such as dark energy, dark matter, and cosmology. Graded or Pass/No Pass option. Transfer credit: CSU; UC: Credit Limitation: no credit for ASTR C100L unless ASTR C100 is taken or concurrently.

CRN 28936

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Fraknoi, et al	Astronomy	2 nd /OpenStax

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.

This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

BUS C100 – INTRODUCTION TO BUSINESS (3.0 units)

An introductory course that defines and applies the fundamental principles of economics, management, ethics, leadership, marketing, management information systems (MIS), accounting, and finance to the current business environment. The course will help students select their field of business specialization and will provide the foundation for future study of business and management. It presents an in-depth examination of elements of contemporary business, from the Internet functions to the challenges of business on an international scale. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: BUS 110.

CRN 27298

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Gitman, et al	Introduction to Business	OpenStax

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.

This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

Page Note: After receiving your Student Schedule confirming enrollment in your classes, send the Course Information page along with the Bookstore Order Form (page 41) to your family member, friend or sponsor who is able to order your course materials online via the BNC Virtual Bookstore.

COURSE INFORMATION

BUS C120 – PERSONAL FINANCE (3.0 units)

Personal Finance teaches students the fundamentals of financial planning as well as development of an understanding of the social, psychological, and physiological contexts that influence decision making. Personal Finance provides comprehensive coverage of the role of money in students' lives and personal financial planning in the areas of money management, stress management, healthcare, career planning, taxes, consumer credit, debt, insurance, investments, retirement planning, and estate planning. The course provides financial planning tools, enabling students to identify and evaluate choices that lead to long-term financial security and a healthy lifestyle and to develop an understanding of their connection with money and the consequences of their decisions. Graded or Pass/No Pass option. Transfer Credit: CSU.

CRN 24236

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Siegel	Personal Finance	V3.1

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.
This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

BUS C150 – INTRODUCTION TO MARKETING (3.0 units)

Introduction to Marketing provides a practical introduction to contemporary marketing principles as applied in an increasingly Internet-driven marketplace. Topics include analyzing market characteristics, evaluating product and service strategies, and building strategic marketing plans. Graded or Pass/No Pass option. Transfer Credit: CSU.

CRN 28277

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Tanner & Raymond	Principles of Marketing	V4.0

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.
This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

COUN C105 – STRATEGIES FOR COLLEGE SUCCESS (3.0 units)

This course is designed to integrate personal growth, critical and creative thinking, problem-solving and academic and career success. Topics include orientation to higher education, resources, educational planning, academic integrity, study techniques between traditional classroom and distance learning environments. May be taken for a grade or on a pass-no pass basis. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. UC Credit Limitations: COUN C104 and COUN C105: maximum credit, 1 course.

CRN 24160

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Downing	On Course: Strategies for Creating Success in College and in Life, Study Skills Plus Ed	3

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.
This course has a required video component. Please confirm with your facility that you will have access to view videos during the term. The Assignment Journal will also be provided to your facility at no cost.

Page Note: After receiving your Student Schedule confirming enrollment in your classes, send the Course Information page along with the Bookstore Order Form (page 41) to your family member, friend or sponsor who is able to order your course materials online via the BNC Virtual Bookstore.

| COURSE INFORMATION

ETHS C233 – RACIAL AND ETHNIC RELATIONS (3.0 units)

Sociological analysis of race, ethnicity, and racism. Examines the cultural, political, and economic practices and institutions that support or challenge racism and racial and ethnic inequalities as well as historical and contemporary patterns of interaction between various racial and ethnic groups. This course is identical to SOC C233. Graded or Pass/No Pass option. Transfer Credit: CSU. C-ID: SOCI 150.

CRN 28147

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Schaefer	Race and Ethnicity in the United States	9

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.

This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

GEOL C105 – GENERAL GEOLOGY (3.0 units)

Formerly GEOL C100. A study of the composition and structure of the earth and the internal and external processes that modify the crust and the surface. Rock and mineral formation, geologic hazards, resource discovery and uses will be covered. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. UC Credit Limitations: GEOL C105, C105L and GEOL C106 combined: maximum credit, 4 units. C-ID: GEOL 100.

CRN 24231

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Renton	Physical Geology: Across the American Landscape	3

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.

This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

HIST C170 – U.S. HISTORY TO 1876 (3.0 units)

A comprehensive examination of the history of the United States from the beginnings of exploration to the end of the reconstruction after the Civil War. It covers the political, economic, diplomatic, social, and cultural aspects of American life during this time span. This course fulfills the UC and CSU requirements for the BA degree and is transferable to all state institutions of higher learning. Graded or Pass/No Pass option. Transfer credit: CSU; UC. C-ID: HIST 130.

CRN 28922

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Corbett, et al	U.S. History	OpenStax

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.

This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

Page Note: After receiving your Student Schedule confirming enrollment in your classes, send the Course Information page along with the Bookstore Order Form (page 41) to your family member, friend or sponsor who is able to order your course materials online via the BNC Virtual Bookstore.

| COURSE INFORMATION

HUM C110 – HUMANITIES THROUGH THE ARTS (3.0 units)

This course surveys Western civilization's cultural achievements in music, literature, drama, film, painting, sculpture, and architecture. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

CRN 24117

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Martin & Jacobus	Humanities through the Arts	11
Opt	<input type="checkbox"/>		Any suitable college-level dictionary (recommended).	Current

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.

This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

MATH C100 – LIBERAL ARTS MATHEMATICS (3.0 units)

Examines the mathematics involved in personal finance, environmental issues, the social sciences, politics and voting, business and economics, graph theory, fractals, art, and music. The course will also include a writing and research component. PREREQUISITE: MATH C030 or C045 with a grade of C or better or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

CRN 28224

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Bennett & Briggs	Using & Understanding Mathematics w/Solutions Manual	7
Req	<input type="checkbox"/>		Scientific Calculator TI-30X-IIS	

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.

This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

MATH C160 – INTRODUCTION TO STATISTICS (4.0 units)

Statistical topics covered include collecting of data, sampling, probability, hypothesis testing, analyzing of variance, correlation and regression, nonparametric testing, and correlating for application in the natural sciences, social sciences, business, and management. Use of statistical technology will be introduced. PREREQUISITE: MATH C030, C045, or C046 with a grade of C or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: MATH 110.

CRN 28225

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Illosky & Dean	Introductory Statistics	OpenStax
Req	<input type="checkbox"/>		Graphing Calculator TI-84 Plus	

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.

This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

Page Note: After receiving your Student Schedule confirming enrollment in your classes, send the Course Information page along with the Bookstore Order Form (page 41) to your family member, friend or sponsor who is able to order your course materials online via the BNC Virtual Bookstore.

| COURSE INFORMATION

MGMT C100 – PRINCIPLES OF MANAGEMENT (3.0 units)

Principles of Management provides a comprehensive review of the role of management in the modern business environment. This course is for new and/or potential supervisors and managers. You will be introduced to the terminology, theories, and principles that make up the core of business management: planning, organizing, leading, and controlling. You will explore the workplace impact of various social and cultural experiences and perspectives related to gender, age, ethnicity, and disability, as customer-focused leadership requires diverse teams and the inclusion of a broad spectrum of voices. This course is identical to MS C100. **ADVISORY:** First-time and returning students are advised to consider taking this course in the 16-week format. Graded or Pass/No Pass option. Transfer Credit: CSU.

CRN 28299

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Bright, et al	Principles of Management	OpenStax

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.
This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

PHILOSOPHY C115 – LOGIC AND CRITICAL THINKING (3.0 units)

An introductory general education course focusing on the use of arguments both in ordinary discourse and the academic disciplines within the humanities, social sciences, and natural sciences. The course is split between informal and deductive/formal logic. The emphasis for informal logic will be on its role for the basic learning skills of fallacy identification, written communication (reading/writing), and then bringing these skills to bear in practical ways. The emphasis for deductive logic will involve truth tables, categorical logic, and propositional logic, including business, and natural science majors and those planning to transfer to a four-year college or university. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PHIL 110.

CRN 28322

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Hurley & Watson	A Concise Introduction to Logic	13

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.
This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

Page Note: After receiving your Student Schedule confirming enrollment in your classes, send the Course Information page along with the Bookstore Order Form (page 41) to your family member, friend or sponsor who is able to order your course materials online via the BNC Virtual Bookstore.

| COURSE INFORMATION

PHIL C120 – ETHICS (3.0 units)

This course examines morality, values, and representative ethical theories. Moral problems may include euthanasia/assisted suicide, capital punishment, war, hunger and homelessness, global resource inequality, animal rights, the free rider problem, the environment and future generations, racial and gender injustice, sexual and reproductive autonomy, exploitation, or personal and social responsibility. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PHIL 120.

CRN 28198

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Rachels & Rachels	The Elements of Moral Philosophy	10

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.
This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

PSCI C180 – AMERICAN GOVERNMENT (3.0 units)

Formerly PSCI C100. An introduction to the principles and problems of government, with particular attention to the American political system at all levels. Emphasis is on the human factor in politics and the realities of government at work. This course satisfies the state college requirement on the Constitution of the United States and California state and local government. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: POLS 110.

CRN 24218

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Krutz, et al	American Government	OpenStax
Req	<input type="checkbox"/>	Scarpelli	California State & Local Government	Custom

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.
This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

PSYC C116 – CHILD GROWTH AND DEVELOPMENT (3.0 units)

Formerly PSYC C115. Examination of human development from conception through adolescence. Includes the biological, psychological, and socio-cultural aspects of the maturation process. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: CDEV 100.

CRN 27309

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Berger	The Developing Person Through Childhood and Adolescence	12

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.
This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

Page Note: After receiving your Student Schedule confirming enrollment in your classes, send the Course Information page along with the Bookstore Order Form (page 41) to your family member, friend or sponsor who is able to order your course materials online via the BNC Virtual Bookstore.

| COURSE INFORMATION

PSYC C118 – LIFE SPAN DEV PSYCHOLOGY (3.0 units)

Psychological study of human development across the lifespan from prenatal development through childhood, adolescence, adulthood, and dying, paying particular attention to the biological, cognitive, and psychosocial processes. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 180

CRN 27310

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Berger	The Developing Person Through the Life Span	12

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.
This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

SOC C100 – INTRODUCTION TO SOCIOLOGY (3.0 units)

Introduction to the scientific study of human society and social behavior, including analysis of social interrelationships and human group organization, culture, social differentiation, and social institutions. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: SOCI 110.

CRN 26361

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Conerly, et al	Introduction to Sociology	OpenStax

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.
This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

SOC C110 – DATING/RELATIONSHIPS/MARRIAGE (3.0 units)

A study of the family as a social institution. Examines the process of family development including dating, courtship, engagement, mate selection, marriage, parenthood, and divorce. Crises and challenges facing families today will be examined from a sociological perspective. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: SOCI 130.

CRN 28227

<u>R/O</u>	<u>Order</u>	<u>Author</u>	<u>Title</u>	<u>Edition</u>
Req	<input type="checkbox"/>	Lamanna	Marriages, Families and Relationships: Making Choices in a Diverse Society	14

Scantron forms and student handbooks (not textbooks) will be provided to your facility at no cost.
This course has a required video component. Please confirm with your facility that you will have access to view videos during the term.

Page Note: After receiving your Student Schedule confirming enrollment in your classes, send the Course Information page along with the Bookstore Order Form (page 41) to your family member, friend or sponsor who is able to order your course materials online via the BNC Virtual Bookstore.

| COURSE MATERIAL ORDERING INSTRUCTIONS

Coastline's Bookstore

Coastline uses an online bookstore hosted by BNC Services at bncvirtual.com/coastline. Items that are ordered from Coastline's online bookstore will come from BNC Services' facilities in Columbia, Missouri.

Orders begin to be processed four weeks before the beginning of the term depending on availability. Any orders received before this time period will be placed on hold.

Please be advised:

- The most current student handbooks must be used for your classes.
- All editions, versions, authors, titles, and availability are subject to change without prior notice.
- Pricing is subject to change without prior notice. Final pricing is determined once the order is processed online.
- Submitting an application and registration form does not guarantee enrollment.
- After you have received your Student Schedule confirming your enrollment, you should complete the Bookstore order form in this guide. Tear out the pages for the class(es) you've chosen and send those pages to a family member, friend, or sponsor, along with the Bookstore Order Form. They will use this information to purchase materials from BNC.
- All course materials must be ordered online at bncvirtual.com/coastline with the correct Course Name and 5-digit CRN.

Refunds, Exchanges, and Buyback of Books

BNC Virtual's return policies vary by item ordered so please review below. Family members, sponsors, and third-party representatives may access detailed information at the MBS Direct website.

- Print textbooks/course materials purchased directly from BNC Virtual must be returned within two weeks after class start date or within 21 days of date shipped, whichever is later. However, note that if more than 50% of the term has passed, based on the posted course start and end dates, materials are no longer eligible for return credit. To return print textbooks/course materials purchased directly from BNC Virtual, sponsor can log in to their account. Go to the Return Center under their orders, select the item(s) they want to return, and generate a pre-paid UPS return label. The cost of return shipping will be deducted from the return credit.
- We do not pay for shipping on returns. However, for your convenience, we do offer the option of pre-paid UPS shipping. The sponsor can look for this option in the Returns Center under their account. Pre-paid shipping costs are based on weight and location.
- Marketplace items must be returned within 30 days of purchase. To return a Marketplace item, please contact the Marketplace seller directly for their return policy and instructions.
- Original shipping costs are non-refundable.
- New course materials must be returned in new, unopened condition in order to receive a full refund.
- All components of a packaged item must be returned together, unopened, and in the original shrink-wrap to receive credit. All components of an item must come back in the same shipment to receive credit.
- Loose-leaf items must be in the original shrink-wrap.
- CDs, DVDs, software, access codes, study guides, Info Trac pass codes (internet pass codes included with your textbook) and other supplemental components originally included with a book or sold alone must be intact, in the original packaging or it will be non-refundable.

Bookstore Order Form

Send this form to your family or sponsor so that they may order materials on your behalf. Do not send this form to Coastline College. Orders are not processed until 4 weeks prior to the beginning of the term.

1. Fill out the following class information. To double verify, you must also send the Course Pages with check marks along with what you write below to your family member or sponsor.

Term	Course	
Example: Spring	BUS C110, 24109	Legal Environment of Business (Looseleaf) 11TH 21

The items below are listed as optional materials. These items are subject to change and subject to approval by the institution to which they are being shipped.

Supplies: Please fill in the quantity needed in the space next to each item listed.

- | | |
|-----------------------------------------------------|---------------------------------------------------------|
| _____ Bic Pens - Black (Box of 12) - \$8.00 | _____ Portfolio with tang fast., Assort colors - \$4.00 |
| _____ Bic Pens - Blue (Box of 12) - \$8.00 | _____ Poly Snap-in Two-pocket folder - \$6.50 |
| _____ Package of 24 Wood case Pencils - \$6.75 | _____ Index Cards (Package of 100) - \$5.50 |
| _____ Wide-Ruled Filler Paper (200 Sheets) - \$7.50 | _____ TI-30XIIS Scientific Calculator - \$18.00 |
| _____ TI-84 Plus Graphing Calculator - \$139.00 | |

2. Fill out the following personal information:

Student Name: _____	CCC Student ID # _____	_____
Facility/Institution: _____	Incarceration (IC#) _____	_____
Shipping Address: _____	Housing (H#) _____	_____
City: _____	State: _____	Zip Code _____

3. Send this form and the Course Pages if available to the person who will be placing the order.

When placing an order online:

1. Go to bncvirtual.com/coastline and click the “Let’s Get Started” button to place an order for books and supplies.
2. When the order is placed, you will receive an email confirming the order request. Once the order is fulfilled, you will receive a second email confirming the order is complete. Orders are shipped after they have been filled. Orders filled before 12 p.m. CST are shipped the same day. Orders filled after 12 p.m. CST are shipped the next day.
3. We do not recommend expedited shipping. Regardless of the shipping method, an order can take more than two weeks to process once it has arrived at the location site.
4. For additional assistance, contact the Customer Contact Center at 800-325-3252, or by email at: vb@bncservices.com

| ORDERING INSTRUCTIONS FOR FAMILY, FRIENDS, AND SPONSORS

Students: Send this page to family members, friends, or sponsors to place orders online on your behalf.

Student's family member, friend, or sponsor:

1. Go online to bncvirtual.com/coastline.
2. Click the 'Let's Get Started' button in the middle of the webpage.
3. Follow the prompts to order the requested materials.

| COUNSELING AND REQUEST FOR A STUDENT EDUCATION PLAN (SEP)

The Counseling Department is here to help students choose the appropriate courses to reach their educational goals, assist in the overcoming of obstacles hindering achievement, and provide opportunities for the holistic development of our students.

Coastline offers three Associate Degrees for Transfer (ADT's), six Associate Degrees of Arts or Sciences (AA/AS), and one Certificate of Achievement. All ADT and AA/AS degrees are completed in conjunction with course offerings from other colleges.

As a result of the Student Success Act of 2012, all students need to develop an SEP. Your SEP will outline a sequence of courses to complete based on your major and transfer goals. If you already received an SEP and were not enrolled in courses or adjusted the courses on your plan, you do not need to request a new one. An SEP needs to be requested if:

- You are a new student and have not received an SEP before.
- You received an SEP that covered your first few semesters, you have completed courses in those terms, and you now need an updated plan to understand what to take next.
- There has been a significant change to your program, such as a change in major.

You may request an SEP through one of the following ways:

1. If you are able, call the Counseling Department at 714-241-6162 to schedule a phone or Zoom appointment with a Counselor to create your SEP. Appointment availability typically allows us to conduct phone or Zoom appointments within 1-2 weeks.
2. If you have a family member, friend, or advocate willing to assist, they can call the Counseling Department to schedule a phone, Zoom, or in-person SEP appointment and we will conduct this appointment with them on your behalf. An Incarcerated Student Support Services Privacy Release Form for this person must be on file.
3. If you or an approved advocate are not able to speak with us by phone, Zoom or in-person, please submit the Request for a Student Education Plan form located in this guide to receive counseling services by mail. Please answer all questions on the form and mail to the Counseling Department (see address below). You will receive your SEP back in approximately 8-12 weeks.

If you completed coursework through the military or at another college/university, please request these official transcripts be sent to us. Official transcripts are required to be on file to receive a comprehensive SEP which will note all required classes needed to graduate.

When you have completed the SEP form, please submit it to the following address:

Coastline College
ATTN: Counseling Department
11460 Warner Avenue
Fountain Valley, CA 92708

COASTLINE HOPE SCHOLARS PROGRAM ASSOCIATE DEGREE FOR TRANSFER (ADT) COMMUNICATION STUDIES

YOUR PATH TO SUCCESS

This path is an example of the classes you can take under the 2023/2024 Catalog Year to earn a Communication Studies Degree in 2 years. ADT programs are designed for students interested in UC/CSU transfer.

Please submit a Request for Student Education Plan to receive an individualized plan that considers your current progress, classes available to you at your facility, and additional transfer information.

START

1st Semester

- ART C105** Intro to Art
- COUN C105** Strategies for College Success
- HIST C175** U.S. History since 1876
- MATH C160** Intro to Statistics
- Complete through another college:**
- ENGL C100** Freshman Composition

2nd Semester

- BIOL C100** Intro to Biology
- MCOM C100** Intro Mass Communications
- SOC C100** Intro to Sociology (Elective)
- Complete through another college:**
- CMST C110** Public Speaking
- ENGL C102** Critical Reasoning

3rd Semester

- HUM C110** Humanities through the Arts
- ETHS C233** Racial and Ethnic Relations in America
- GEOL C105** General Geology
- Complete through another college:**
- GEOL C105L** Geology Lab
- CMST C100** Interpersonal Communication
- CMST C220** Essentials of Argumentation

4th Semester

- ANTH C100** Cultural Anthropology
- PSCI C180** American Government
- PHIL C100** Intro to Philosophy (Elective)
- PSYC C100** Intro to Psychology (Elective)
- Complete through another college:**
- CMST C150** Intercultural Communication



FINISH



COASTLINE HOPE SCHOLARS PROGRAM ASSOCIATE DEGREE FOR TRANSFER (ADT)

PSYCHOLOGY

YOUR PATH TO SUCCESS

This path is an example of the classes you can take under the 2023/2024 Catalog Year to earn a Psychology Degree in 2 years. ADT programs are designed for students interested in UC/CSU transfer.

Please submit a Request for Student Education Plan to receive an individualized plan that considers your current progress, classes available to you at your facility, and additional transfer information.

START

1st Semester

- COUN C105** Strategies for College Success
- PSYC C100** Intro to Psychology
- MATH C160** Intro to Statistics
- Complete through another college:**
- ENGL C100** Freshman Composition
- CMST C100** Interpersonal Communication

2nd Semester

- SOC C100** Intro to Sociology (Elective)
- PSYC C116** Child Growth and Development
- BIOL C100** Intro To Biology
- HIST C175** U.S. History since 1876
- Complete through another college:**
- ENGL C102** Critical Reasoning

3rd Semester

- ETHS C233** Racial and Ethnic Relations in America
- PSYC C118** Life Span Dev Psychology
- GEOL C105** General Geology
- Complete through another college:**
- GEOL C105L** Geology Lab
- PSYC C280** Research Methods/Psych

4th Semester

- ART C105** Intro to Art
- HUM C110** Humanities through the Arts
- PSCI C180** American Government (Elective)
- MCOM C100** Intro Mass Communications (Elective)
- SOC C120** Intro to Aging Studies (Elective)

FINISH



Current as of 04/2023

COASTLINE HOPE SCHOLARS PROGRAM ASSOCIATE DEGREE FOR TRANSFER (ADT)

SOCIOLOGY

YOUR PATH TO SUCCESS

This path is an example of the classes you can take under the 2023/2024 Catalog Year to earn a Sociology Degree in 2 years. ADT programs are designed for students interested in UC/CSU transfer.

Please submit a Request for Student Education Plan to receive an individualized plan that considers your current progress, classes available to you at your facility, and additional transfer information.

START

1st Semester

COUN C105 Strategies for College Success
SOC C100 Intro to Sociology
HUM C110 Humanities through the Arts
MATH C160 Intro to Statistics
Complete through another college:
ENGL C100 Freshman Composition

2nd Semester

ANTH C100 Cultural Anthropology
HIST C175 U.S. History since 1876
SOC C110 Dating/Relationships/Marriage
Complete through another college:
ENGL C102 Critical Reasoning
CMST C100 Interpersonal Communication

3rd Semester

ART C105 Introduction to Art
ETHS C233 Racial and Ethnic Relations in America
PSCI C180 American Government
GEOL C105 General Geology
Complete through another college:
GEOL C105L Geology Lab

4th Semester

BIOL C100 Intro To Biology
SOC C120 - Intro to Aging Studies (Elective)
PSYC C118 Life Span Dev Psychology
Complete through another college:
PSYC C260 Social Psychology
SOC C185 Social Problems

FINISH



COASTLINE HOPE SCHOLARS PROGRAM CERTIFICATE OF ACHIEVEMENT IN

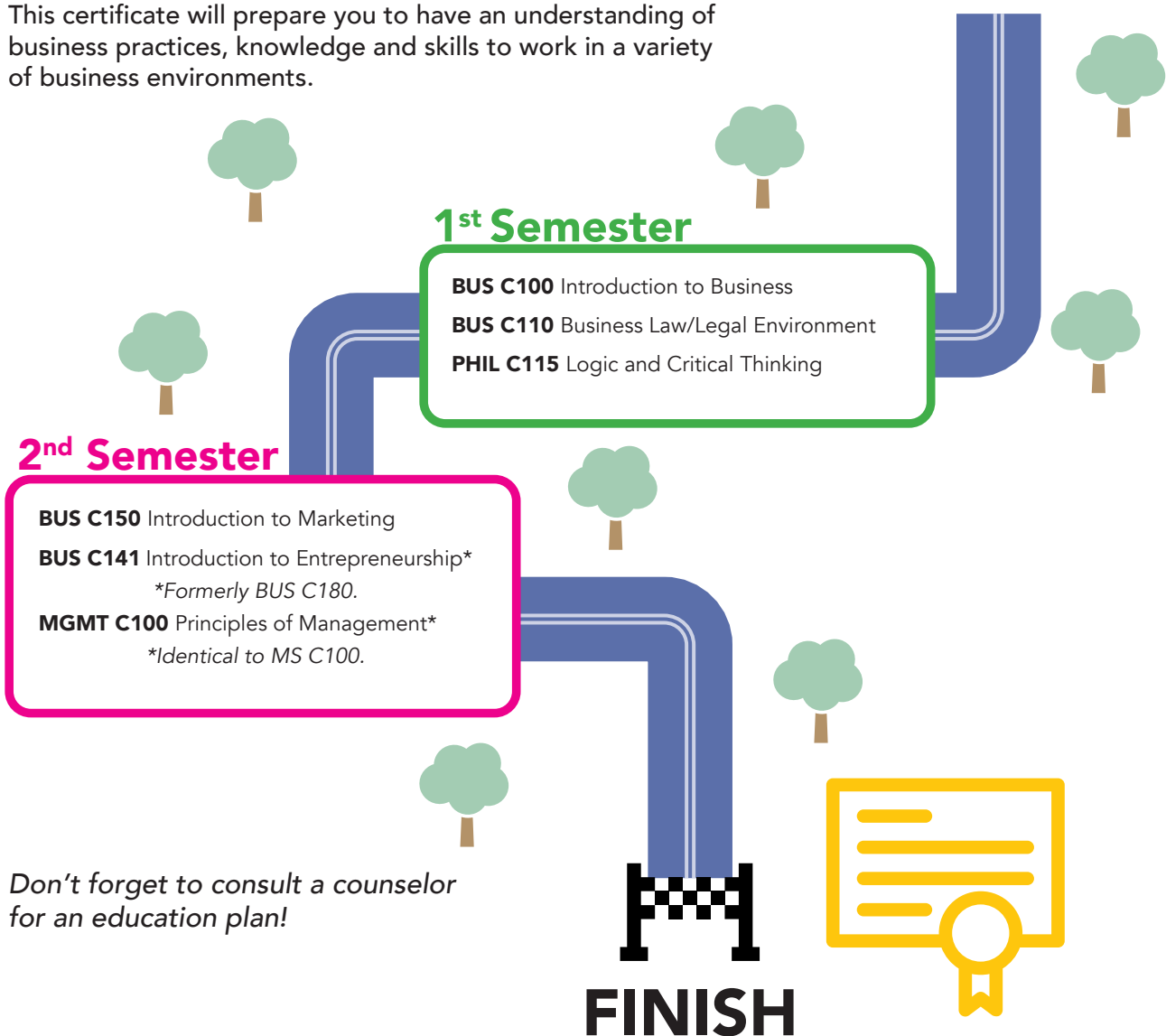
BUSINESS

YOUR PATH TO SUCCESS

Follow this path to earn your Certificate of Achievement in Business in 1 year. Note, this path follows the requirements for the program under the 2023/2024 Catalog Year.

This certificate will prepare you to have an understanding of business practices, knowledge and skills to work in a variety of business environments.

START HERE



COASTLINE HOPE SCHOLARS PROGRAM

ASSOCIATE IN ARTS (A.A.) & ASSOCIATE IN SCIENCE (A.S.)

YOUR PATH TO SUCCESS

This path is an example of the classes you can take to earn an AA/AS degree in 2 years. Please submit a Request for Student Education Plan to receive an individualized plan that considers your current progress and classes available to you at your facility.

The AA/AS degree option is designed for students who may or may not be planning to transfer to a four-year institution. Most of the coursework completed under this pathway is applicable towards transfer. Students interested in UC/CSU transfer should consider pursuing one of Coastline's ADT programs.

See Next Page for A.A./A.S. Major and Course Options



START

1st Semester

- MCOM C100** Intro to Mass Communications
- COUN C105** Strategies for College Success
- MATH C100** Liberal Arts Mathematics
- COURSE FROM MAJOR**
- Complete Through Another College:**
- ENGL C100** Freshman Composition

2nd Semester

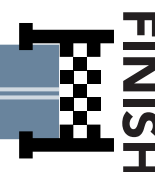
- GEOL C105** General Geology
- HIST C175** U.S. History since 1876
- PSCI C180** American Government
- COURSE FROM MAJOR**
- COURSE FROM MAJOR**

3rd Semester

- ANTH C100** Cultural Anthropology
- COURSE FROM MAJOR**
- COURSE FROM MAJOR**
- COURSE FROM MAJOR**
- ELECTIVE COURSE** (or remaining class needed if pursuing Business major)

4th Semester

- ELECTIVE COURSE**
- ELECTIVE COURSE**
- ELECTIVE COURSE**
- ELECTIVE COURSE**
- ELECTIVE COURSE**





COASTLINE COLLEGE MAJOR & CERTIFICATE GUIDE

To obtain a degree at Coastline, students must complete the major, general education (GE), and elective units required for a total of 60 units. Following are the AA/AS major or certificate areas offered through Coastline College's Hope Scholars Program and the courses needed to fulfill the major/certificate requirements under the 2023/24 catalog year. The AA/AS degree option is designed for students who may or may not be planning to transfer to a four-year institution. Most of the coursework completed under this degree option is applicable towards transfer. Students interested in UC/CSU transfer should consider pursuing an Associate Degree for Transfer (ADT) program. Please submit a Request for Student Education Plan (SEP) to consult with a counselor regarding how to best reach your goal.

Obtain Multiple Majors—Students may earn an associate's degree in more than one major or area of emphasis. When applying for multiple degrees, it is recommended to apply for them at the same time. Degrees applied for after conferral of a degree will require 12 additional units in residence.

Course Offerings—Not all courses listed are routinely offered by Coastline. Students may need to take courses through another college to satisfy degree requirements. In addition, courses completed through other colleges that are different from what Coastline offers may be able to apply to your major. Please submit your official transcripts to have these courses evaluated.

A.A. AMERICAN STUDIES (18 MAJOR UNITS) <i>Select a min. of 18 units from <u>five</u> different disciplines</i>		
ETHS C233/SOC C233—Racial and Ethnic Relations	MCOM C100—Intro. to Mass Communications	SOC C110—Dating, Relationships, & Marriage
HIST C170—US History to 1876	PHIL C120—Ethics	
HIST C175—US History since 1876	PSCI C180—American Government	

A.A. ARTS & HUMANITIES (18 MAJOR UNITS) <i>Select a min. of 18 units. A maximum of 10 units of Language courses can be used</i>	
ART C105—Introduction to Art	HUM C110—Humanities Through the Arts
HIST C170—US History to 1876	PHIL C100—Intro. To Philosophy
HIST C175—US History Since 1876	PHIL C120—Ethics

CERTIFICATE OF ACHIEVEMENT: General Business (18 PROGRAM UNITS) <i>Complete the four required core courses and select two additional major electives</i>		
BUS C100—Intro. to Business (CORE)	MGMT C100 —Principles of Management (CORE; Previously MS C100)	PHIL C115—Logic and Critical Thinking
BUS C110—Bus Law/Legal Environment (CORE)	BUS C120—Personal Finance	PHIL C120—Ethics
BUS C150—Intro. to Marketing (CORE)	BUS C141—Intro to Entrepreneurship	

A.S. GENERAL BUSINESS (21 MAJOR UNITS) <i>Complete the four required core courses and select three additional major electives</i>		
BUS C100—Intro. to Business (CORE)	MGMT C100 —Principles of Management (CORE; Previously MS C100)	PHIL C115—Logic and Critical Thinking
BUS C110—Bus Law/Legal Environment (CORE)	BUS C120—Personal Finance	PHIL C120—Ethics
BUS C150—Intro. to Marketing (CORE)	BUS C141—Intro to Entrepreneurship	

A.A. SCIENCE & MATH (18 MAJOR UNITS) <i>Select a min. of 18 units. At least one course must be a science and one must be a math</i>	
ANTH C185—Physical Anthropology	GEOL C105—General Geology
ASTR C100—Intro. to Astronomy	MATH C100—Liberal Arts Mathematics
BIOL C100—Intro. to Biology	MATH C160—Intro. to Statistics

A.A. SOCIAL & BEHAVIORAL SCIENCES (18 MAJOR UNITS) <i>Select a min. of 18 units from any of the courses listed below</i>		
ANTH C100—Cultural Anthropology	PSCI C180—American Government	SOC C100—Intro. to Sociology
ETHS C233/SOC C233—Racial and Ethnic Relations	PSYC C100—Intro. to Psychology	SOC C110—Dating, Relationships, & Marriage
HIST C170—US History to 1876	PSYC C116—Child Growth and Development	SOC C120—Intro. to Aging Studies
HIST C175—US History Since 1876	PSYC C118—Lifespan Psychology	
MCOM C100—Mass Communications	PSYC C255—Abnormal Psychology	

A.A. SOCIOLOGY (19 MAJOR UNITS) <i>Complete the two required core courses as well as four additional major electives</i>		
MATH C160—Intro. to Statistics (CORE)	ANTH C100—Cultural Anthropology	SOC C110—Dating, Relationships, & Marriage
SOC C100—Intro. to Sociology (CORE)	ETHS C233/SOC C233—Racial and Ethnic Relations	SOC C120—Intro. to Aging Studies

THIS PAGE WAS INTENTIONALLY LEFT BLANK

REQUEST FOR A STUDENT EDUCATION PLAN

A Student Education Plan (SEP) is a document that outlines a suggested course of study focused on satisfying your Coastline degree and/or certificate requirements. An SEP is needed if (1) you are a new student and have not received an SEP before, (2) you received an SEP that covered your first few semesters, you have completed those semesters, and you need an updated plan to know what to take next, or (3) there has been a significant change to your program, such as a change in major. This form should be used to request counseling services by mail if you or an advocate are unable to speak with a Counselor by phone, Zoom, or in-person. Due to high demand, you will get your SEP in 8-12 weeks from the date your request is received by the Coastline Counseling Department. **PLEASE DO NOT** submit duplicate requests during this timeframe or submit a new SEP request if you have already received an SEP and were not enrolled in courses or adjusted the courses on your plan.

STUDENT INFORMATION			
FIRST NAME		STUDENT ID #	
LAST NAME		BIRTHDATE	
DATE OF REQUEST		HOUSING NUMBER	
FACILITY INFORMATION			
FACILITY NAME		FACILITY ADDRESS	
STATE/ZIP CODE		CITY	
INMATE/PATIENT #		FACILITY CONTACT PERSON	

1. Are you being served by Coastline’s Special Programs and Services for Students with Disabilities office?..... YES NO
2. Is this your first semester at Coastline College? YES NO
3. Have you attended any other colleges/universities or earned credits through the Military?... YES NO
 - a) If you answered “YES”, please indicate the school(s) attended or type of military transcript, number of units completed, and if/when official transcripts were submitted to Coastline College.

NAME OF COLLEGE	UNITS COMPLETED AT COLLEGE	DID YOU SEND OFFICIAL TRANSCRIPTS TO COASTLINE	IF YOU DID SEND OFFICIAL TRANSCRIPTS, WHEN DID
		<input type="checkbox"/> YES <input type="checkbox"/> NO	
		<input type="checkbox"/> YES <input type="checkbox"/> NO	
		<input type="checkbox"/> YES <input type="checkbox"/> NO	

If you have not done so already, please send your sealed official transcripts to Coastline College as soon as possible. Only official transcripts can be evaluated and included on your SEP. Please send official transcripts directly to:

Coastline College
ATTN: Admission and Records
11460 Warner Avenue
Fountain Valley CA 92708-2597

4. What is your educational goal here at Coastline College?
 - Earn a certificate Earn an associate degree (AA/AS) or associate degree for transfer (ADT)
5. Would you like to transfer to a university? YES NO
 - a) If you answered “YES”, which type of university would you like to transfer to?
 - CSU (California State University) UC (University of California) Private/Out of State
 - Specific Schools: _____

Student Name: _____	Student ID# _____
---------------------	-------------------

6. Coastline’s Hope Scholars program offers one certificate of achievement, six associate degrees (AA/AS) and three associate degrees for transfer (ADT). Degrees need to be completed in combination with courses from other colleges due to limited course offerings at this time. Details regarding which courses will need to be completed elsewhere will be provided by your Coastline Counselor in response to your SEP request. Please place the number “1” next to the major you would like to pursue. If you would like to major in more than one area, please place a “2, 3, 4, 5...” and so on next to the additional majors you would like to complete.

- | | |
|----------------------------------------|-------------------------------------|
| ___ AA American Studies | ___ AA Science & Math |
| ___ AA Arts & Humanities | ___ AA Social & Behavioral Sciences |
| ___ AS/Cert Business: General Business | ___ AA Sociology |
| ___ ADT Communication Studies | ___ ADT Sociology |
| ___ ADT Psychology | |

7. What other colleges and/or universities do you have access to at your facility where you would be able to take courses to help you earn your Coastline degree? _____

8. To assist your counselor in building an SEP, please indicate your course preferences to satisfy major and/or general education (GE) requirements for the upcoming terms. You may refer to the ADT and AA/AS “Your Path to Success” and the “Coastline College Major and Certificate Guide” documents for a list of GE and major requirements.

COURSES YOU INTEND TO ENROLL IN NEXT SEMESTER			
COURSES YOU INTEND TO ENROLL IN FOR FUTURE SEMESTERS			

9. Please provide any other information you feel is important for the counselor to be aware of regarding your future goals and/or your education plan.

10. If you will need to satisfy English and Math competency for your educational goals, you must complete one of the English and Math placement options as outlined in the *Hope Scholars Guide for Education*. For the most efficient processing of your SEP, please submit your placement form with your Request for SEP.

Please mail your completed Request for SEP to the following address:

Coastline College
 ATTN: Counseling Department
 11460 Warner Avenue
 Fountain Valley, CA 92708

| ACADEMIC INTEGRITY

Coastline College's institutional reputation is built on the individual student's commitment to academic integrity and the effective administration of academic integrity issues by the College's faculty and staff.

Coastline College faculty members are responsible for ensuring that grades are truly indicative of the student's learned knowledge as exhibited in the classroom and through their coursework. Student acts of academic dishonesty disrupt the educational process, weaken our College's reputation, and present challenges for our faculty to fairly assess students' academic performance.

While Coastline College faculty hold primary responsibility for ensuring that academic honesty is maintained in their classes, individual students share in this responsibility. Coastline students are to refrain from engaging in academic dishonesty. The Coast Community College District's Student Code of Conduct Administrative Procedures (AP-5500) applies to all students whose conduct violates academic integrity.

Examples of Academic Dishonesty

Examples of academic dishonesty include, but are not limited to, the following:

- Taking an examination for another student or having someone else take an examination on your behalf.
- Altering a graded examination/assignment and returning it for additional credit.
- Having another person or a company conduct research and/or write a report on your behalf.
- Stealing or attempting to steal an examination or answer key.
- Obtaining answers from another student before, during, or after an examination.
- Knowingly allowing another student to copy one's work.
- Using unauthorized materials, such as notebooks, calculators, or other items, without the instructor's consent during an examination.
- Sharing answers for an examination unless otherwise authorized by the instructor.
- Receiving help in creating a speech, essay, discussion board posting, course assignment, report, project or paper unless otherwise authorized by the instructor.
- Using a speech, essay, discussion board posting, course assignment, report, project, or paper produced for one class in another class unless specifically authorized by the instructors.
- Misreporting or altering the data in laboratory or research projects.
- Presenting another person's work as one's own: copying a speech, essay, report, discussion board posting, project or paper from another person or from other sources.
- Using outside sources (books, or other written sources) without giving proper credit (by naming the source and putting any exact words in quotation marks).
- Intentionally impairing the performance of other students and/or a faculty member.
- Engaging in collusion, i.e., knowingly or intentionally helping another student perform an act of academic dishonesty.
- Using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment.

| STUDENT CONDUCT

The Student Code of Conduct BP and AP 5500 serves the following purposes:

- To support and protect students so they can achieve academic and personal success while enrolled at any of the colleges within the district;
- To educate students about their rights, responsibilities, and consequences resulting from violations of the code; and
- To describe the process for the fair and impartial review and determination of alleged improper student behavior.

The Code of Conduct applies to conduct that takes place at the District, the Colleges within the District, its property, and off-site when the effects of the conduct create a hostile environment or impact a substantial District/College interest. The Student Code of Conduct may also apply to online activity and verbal or written communication when those behaviors are shown to create a hostile environment or cause substantial disruption.

The District may impose discipline for the commission, or attempted commission, of the following types of violations by Students, or for aiding or abetting, inciting, conspiring, assisting, hiring or encouraging another person to engage in a violation of the Student Code of Conduct, or for any violation of state or federal law. Being under the influence of alcohol, drugs, or other intoxicants, disability, or psychological impairment does not excuse a violation of the Student Code of Conduct.

- Academic Misconduct. All forms of academic misconduct including, but not limited to, cheating, fabrication, plagiarism, or facilitating academic dishonesty.
- Assault/Battery.
- Continued Misconduct or Repeat Violation.
- Dating Violence.
- Discrimination.
- Dishonesty.
- Disorderly or Lewd Conduct. Engaging in disorderly or lewd, indecent or obscene behavior on District Property or at a District function.
- Disruption of Educational Process.
- Forgery.
- Fraud.
- Harassment. Harassment is unwelcome conduct, including verbal, physical, visual, or written, based on a person's Protected Status or the perception that a person has one or more of these Protected Statuses.
- Hateful Behavior. Hateful behavior aimed at a specific person or group of people.
- Infliction of Mental Harm.
- Misrepresentation.
- Misuse of Identification.
- Sexual Harassment. Harassment is unwelcome conduct of a sexual nature, including verbal, physical, visual, or written.
- Sexual Misconduct. All sexual activity must be based on Affirmative Consent.
- Unauthorized Use of Course or Copyrighted Materials.
- Unreasonable Demands.
- Unwelcome Conduct: Conduct of a sexual, gender-based, or harassing nature, which is considered unwelcome if a person did not request or invite it, and considered the conduct to be unwelcome, undesirable, or offensive.

Due Process

As detailed in AP 5500, students are entitled to a fundamentally fair process, including reasonable notice of allegations of violations of this Student Code of Conduct, the opportunity to be heard, and to present evidence prior to the administrative determination of the alleged violations. Students who are unable to meet with the administration to be heard and present evidence are provided these due process rights via correspondence.

Coastline College
ATTN: Dean of Students
11460 Warner Ave.
Fountain Valley, CA 92708
nschonfeld@coastline.edu
dos@coastline.edu
(714) 241-6004

| TITLE IX

Title IX of the Education Amendments of 1972 states that “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”

Every Coast Community College District (CCCD) student, employee, and visitor has the right to flourish academically and professionally in an environment free from sexual misconduct, sexual harassment, and all forms of gender-based discrimination and violence. The District and Coastline College respond promptly and equitably to all reports of sexual misconduct. We encourage members of our community to report incidents of sexual misconduct or other inappropriate behavior, to familiarize themselves with the District’s related policies and procedures, and to seek the care and support they deserve.

Members of the Coastline College community have the right to be free from sexual harassment or sexual violence. All members of the Coastline College community are expected to conduct themselves in a manner that does not infringe on the rights of others. When an allegation of misconduct is brought to a responsible employee’s attention and a respondent is found to have violated any sexual misconduct district policy, serious sanctions will be used to reasonably ensure that such actions are never repeated.

Sexual misconduct can occur between strangers or acquaintances, or people who know each other well, including between people involved in an intimate or sexual relationship, can be committed by anyone regardless of gender identity, and can occur between people of the same or different sex or gender.

To file a report, send an email to titleix@coastline.edu or write to the following address:

Coastline College
ATTN: Title IX
11460 Warner Ave.
Fountain Valley, CA 92708-2597
(714) 241-6130

| WHAT TO DO IF YOU ARE TRANSFERRED TO ANOTHER PRISON

If you are transferred to another correctional institution within the term, it is your responsibility to notify Coastline College’s Incarcerated Student Support Services Office immediately with your new address. This can be done by working through your proctor or by writing a letter to the address listed below.

Failure to notify Coastline of your transfer could result in a delay in receiving of materials, missing exams, failing grades or being dropped from your courses. So that exams may be sent to the appropriate personnel at your new facility, confirm with your proctor or education coordinator that you are on their ‘roster’ or ‘list’ on the Proctor Interface. Your proctor is welcome to contact Coastline College if they need assistance.

Be sure to include the following information in your transfer notification: first and last name, incarceration number, Coastline student ID number, name of the new facility, address, bed number, city, state and zip code.

Only individuals listed on your privacy release form may contact Coastline College on your behalf at the following phone number: (714) 241-6315.

To notify Coastline of your transfer, write to the following address:

Coastline College
ATTN: Incarcerated Student Support Services
11460 Warner Ave.
Fountain Valley, CA 92708

| COASTLINE STUDENT SUCCESS AND RESOURCE CENTER

Study Tips from the Coastline Student Success and Resource Center

1. Read constantly. Read the course syllabus. Read all course documents. Read these things multiple times. Review and refer to them constantly to stay on top of deadlines and expectations. Break up large readings into smaller pieces that can be addressed each day.

2. Write often. As you read, take notes. Record your thoughts as you read. The more we write, the more we will remember, and the more deeply we think about what we read. When writing an essay, follow a process to develop the paper in stages: 1) Brainstorm; 2) Outline; 3) First Draft; 4) Second Draft; and 5) Final Draft. In the Brainstorm phase, develop your thoughts by freewriting on a page. To Outline, create a list or a map of key ideas that you plan to present in your essay. A First Draft is essentially a collection of paragraphs that addresses the points in your outline. A Second Draft is an attempt to revise the First Draft in terms of the order of the information (e.g., the sequence of the paragraphs). And finally, the Final Draft has been checked for grammatical errors and overall flow/readability. Read your writing and put yourself in the perspective of the reader as you revise and progress through these phases of the writing process. Strong essays also have a clear thesis statement, which is usually a one-sentence expression of the main argument of your essay.

3. Make time. Make time to study. Just as we need to make time for exercise, eating, and rest, it's equally important to make time for study (reading, writing, and reflection). Make a daily "to do" list, and give yourself enough time to complete it. Spend less time thinking about what you need to do and just do it.

4. Be organized. Keep all your course documents and papers in the same binder or folder. Electronic resources for a class should also be kept in the same folder for easy retrieval. Review deadlines and the course calendar frequently. Know how to contact your instructor if you have questions about the course.

5. Never give up. Don't get discouraged. Put forth the best effort you can, and remember that the journey to completion may have some obstacles and difficulties along the way. Just keep moving forward.

Coastline College
ATTN: Student Success and Resource Center
14120 All American Way
Westminster, CA 92683
Success@coastline.edu
714-714-7277

| SCHOLARSHIP INFORMATION

APPLICANTS MUST MEET ALL GENERAL CRITERIA REQUIREMENTS LISTED BELOW:

- Completion of at least five (5) units with a letter grade at Coastline by the end of the Fall 2023 semester.
- A minimum cumulative 2.5 grade point average (GPA) from Coastline College.
- Only Coastline College transcripts will be considered for academic requirements.
- Acceptable academic progress at Coastline College.
- Students on probation or suspension are not eligible. Any student on disciplinary probation will be ineligible for scholarships.

NOTE: The scholarship application cycle begins each year at the start of the fall semester and ends on December 31st. Please see page 58 for more information about the scholarship application.

Coastline College
ATTN: Scholarships
11460 Warner Ave
Fountain Valley, CA 92708-2597
scholarships@coastline.edu
(714) 241-6514

Fun Fact: Coastline College's Foundation processed 342 complete applications during academic year 2022-2023.



2023-24 Justice-Impacted Student Scholarship Guide and Application

The Coastline Community College Foundation is pleased to announce the 2023-24 Justice-Impacted Student Scholarship application. Scholarship funds intend to assist Coastline students with the cost of tuition, textbooks, or other course materials. The application is open to currently incarcerated Coastline students who are enrolled in the Fall 2023 and/or Spring 2024 term. Factors for selection include academic achievement, service, leadership, college involvement, and financial need.

Please note the following when submitting the Justice-Impacted Student Scholarship Application:

- All applicants are required to submit a 2023-24 Justice-Impacted Student Scholarship application by the deadline, December 31, 2023.
- **Incomplete applications will not be considered. An essay must be enclosed with the application form (please refer to the essay prompt).**
- The Justice-Impacted Student Scholarship Award winner(s) will be notified by mail during the month of May 2024.
- If selected for an award and consistent with the requirements made by the scholarship donor, students will have the opportunity to establish a student account to purchase books at the Coastline Bookstore, OR request a scholarship check to be mailed to the award recipient OR mail the scholarship check to a guardian who is designated on the scholarship application.

Applications must meet all general criteria requirements listed below:

- Enrollment in at least five (5) units at Coastline during the Fall 2023 OR Spring 2024 - unless otherwise stipulated.
- Completion of at least five (5) units with a letter grade at Coastline by the end of the Fall 2023 semester
- A minimum cumulative 2.5 grade point average (GPA) from Coastline College.
- Only Coastline College records will be considered for academic requirements. No need to provide transcripts for consideration.
- Acceptable academic progress at Coastline College (students on probation or suspension are not eligible). Any student on disciplinary probation will be ineligible for a scholarship.

To improve your chances for a scholarship, consider touching upon these areas in the scholarship essay:

- Explain the choice to attend college.
- Explain circumstances that support the need for the scholarship.
- Explain insight into the student's character and educational, personal, and/or career goals.
- Essay articulates why one made the decisions that were made.
- Essay helps one gain an overall understanding of the student.
- Essay is easy to read, thoughtful and focused.
- Essay is free of spelling and grammar errors.

For further information, email scholarships@coastline.edu or call (714) 241-6154. Mail the completed application in a sealed envelope to:

Coastline College
ATTN: Scholarships
11460 Warner Avenue
Fountain Valley, CA 92708

Scholarship applications must have an attached essay and be postmarked by December 31, 2023.

This scholarship application is for incarcerated students only, all other applicants must refer to www.coastline.edu/scholarships for the online scholarship application. Students who are released during the 2023/24 academic year may also apply online at www.coastline.edu/scholarships for additional opportunities. **The online application period is from October 1, 2023 – December 31, 2023.**



2023-24 Justice-Impacted Student Scholarship Application

Answer all questions completely to be considered for a scholarship. Please print legibly or type all entries.

Applicant Profile

Full Name: _____			
Last		First	
		Incarceration Number	
Student ID# : C	Birth Date: / /	Sex: <input type="checkbox"/> F <input type="checkbox"/> M <input type="checkbox"/> X	Social Security Number:
Mailing:	Institution:		Housing Number:
	Address:		
	City:	State:	ZIP Code:
Received California College Promise Grant (CCPG) Waiver for current academic year: <input type="checkbox"/> YES <input type="checkbox"/> NO			
Have you or any family served in the armed forces? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, list who was enlisted:			
You are a re-entry student if you are at least 25 years or older and/or have a 3–5-year gap in your education. Are you a re-entry student? <input type="checkbox"/> YES <input type="checkbox"/> -NO		Are you a first-generation college student (the first in your family to attend college)? <input type="checkbox"/> YES <input type="checkbox"/> NO	
At any time since you turned age 13, were you (please check all the following applicable responses if “yes”):			
a. Orphaned (both parents deceased)? <input type="checkbox"/> YES	d. A dependent of the court? <input type="checkbox"/> YES		
b. In foster care? <input type="checkbox"/> YES	e. A ward of the court? <input type="checkbox"/> YES		
c. An emancipated minor? <input type="checkbox"/> YES	f. In a legal guardianship? <input type="checkbox"/> YES		
Were you an unaccompanied youth, homeless youth or were you self-supporting and at-risk of being homeless? <input type="checkbox"/> YES Please specify:			

Academic Profile

Declared Major:	Expected graduation date from Coastline College (Month/Day/Year):
Certificate Program:	Occupational or Educational Objective:
What school, if any, do you plan to attend in Fall 2024? <input type="checkbox"/> Return to Coastline <input type="checkbox"/> Transfer to UC or CSU System <input type="checkbox"/> Other (please provide brief description):	

Scholarship Essay Question

You are encouraged to write your essay in a word processing program (such as Microsoft Word) or in legible handwriting on a separate piece of paper. **Your essay should be no more than 450 words.** Please use complete sentences and be as thorough as possible. **An essay is REQUIRED to accompany this form to be considered for a scholarship.**

Please write a well-written PERSONAL STATEMENT. Your personal statement is an important part of your application. It should explain why you chose to attend college; be sure to write about your future educational or career plans, your volunteer and leadership activity during the last three years, personal goals, life history, and significant obstacles you have overcome. You may include your unique personal and financial needs, and any other circumstances that significantly impact your academic performance. This helps the reviewer know you better. Emphasize events that have negatively or positively affected your education and cumulative grade point average.

I agree to allow the Coastline Scholarship Selection Committee to review my transcript(s) to verify my enrollment and GPA. I certify that the information listed in this application is correct and complete to the best of my knowledge. I further certify that any false or misleading information or omission of material on this application may be sufficient cause to disqualify my application. **If I am awarded a Coastline College Scholarship, I agree to observe the rules and regulations governing all Coastline College Scholarships, which include writing and mailing a formal Thank You letter to the scholarship donors.**

Student Applicant Signature:	Date:
------------------------------	-------

**SCHOLARSHIP APPLICATIONS & ESSAY MUST BE POST MARKED BY FRIDAY, DECEMBER 31, 2023
NO EXCEPTIONS**

THIS PAGE WAS INTENTIONALLY LEFT BLANK

| COASTLINE ONLINE LIBRARY

The Coastline Library is entirely online and its resources can only be accessed via the Internet. The library is able to provide services to current Coastline students via correspondence. Let the Coastline Library be a source of academic support for you as a Coastline student.

Please note: the library does not supply textbooks.

Below is the process for requesting information from the Coastline Library.

Step 1: Review your course student handbook and make note of any research you will need this semester.

Step 2: Fill out a Library Research Request form (page 63) or send a request to the library.

Step 3: Mail your form as soon as possible.

Students will receive a response with up to 3-5 resources per request. The Library responds to research requests every week but there may be delays in getting resources to you based on mail speed, librarian staffing, and unforeseen circumstances.

Coastline College
ATTN: Library
11460 Warner Ave
Fountain Valley, CA 92708-2597

| COASTLINE LIBRARY RESEARCH REQUESTS PROCESS

The research request process is dictated by librarian staffing each semester. If staffing is reduced it will take longer to respond to student requests.

1. Research requests are answered in the order they are received, organized by postmark or library contact date.
 - a. If students submit multiple requests for the same assignment the librarians will prioritize answering requests of students who have not had assistance over the ones who have.
 - b. Librarians will respond to up to three requests per course assignment.
2. Librarians spend up to one hour per course request or five resources per course assignment request. Whichever is reached first will indicate when the request is ready to be sent.
 - a. The Coastline Librarians receive a number of research requests each semester and this process enables librarians to provide equal services to students and reply in a timely manner.
3. Students are encouraged to submit separate research requests for separate assignments and courses. This enables the librarians to focus on one topic and request. Requests can be sent in the same envelope to the library.
4. If student requests are vague or ask for many pieces of information the librarian will review the assignment and do their best to respond with resources that fit the assignment and request within the five resource limit.
5. Students are invited to request more items from the library when they focus their research and would like to learn about more items to complete their assignment.
 - a. Be advised that the third request for the same topic / assignment may be delayed as the librarians will focus on requests from students who have not had library research assistance.

THIS PAGE WAS INTENTIONALLY LEFT BLANK

	 <p>Library Research Request -to support Coastline courses-</p>	Coastline Community College ATTN: Library 11460 Warner Avenue Fountain Valley, CA 92708
----------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------

DATE:

Name Return Address	
Instructor:	
Course Number	<i>Example = COUN C105</i>
In your own words, describe your assignment. Include a page # so librarians can look it up if needed.	Assignment page number in handbook: _____
Topic you have chosen or been assigned (include details and your research needs). Additional notes can be included here or on the back of sheet.	
Topic Keywords. <i>Suggested terms for Library to use to find resources for you.</i>	

Materials will be provided in the original font size. If you are in need of enlarged text please specify by circling:
 20 pt font or 28 pt font



COASTLINE COLLEGE VETERANS RESOURCE CENTER

The Veterans Resource Center (VRC) is a community-based center that encompasses enrolled veterans, veteran-serving organizations, and community veterans who wish to support their peers. Our VRC serves as a hub of information on college programs and services, as well as external support. Resources are available to veterans and their family members.

We provide:

- Peer support
- Academic resources
- Networking opportunities
- Mental health and family counseling referrals
- Referrals to local community resources
- Referrals for disability services
- Hard-copy applications for education benefits: G.I. Bill, book grants (when available)

Our goal is to honor our veterans and to fully assist them with an effective transition and reintegration into civilian life. You are welcome to contact the Veterans Resource Center at the address below, but please do not send your application, registration, financial aid, or G.I. Bill paperwork to this address.

Coastline College
ATTN: Veterans Resource Center (VRC)
11460 Warner Avenue
Fountain Valley, CA 92708
(714) 241-6126

If you are a Veteran who would like more information or access to resources, please complete the below information and mail this form to the address provided above: (Please print clearly)

Legal Name: _____ Inmate number: _____

DOB: _____ New Student? Y___N___ Application/Registration submitted? Y___ N___

Application/Registration Date Submitted: _____ Student ID: _____ (if available)

Military Branch: _____ Dates Served: _____

Please provide full mailing address on reverse side

I would like more information on:

- Receiving hard copy application for education benefits
- California Department of Veterans Affairs Information booklet
- School supplies
- Book grants
- Requesting a copy of my service record from the National Archives
- Transitional Services (ie: job placement upon release)

Other: _____

For School supplies and Book Grants see reverse side for instructions on Service Verification.

Verification of Service Options:

- Veteran students can have a family member email or mail a copy their DD214 (Service record) to our office.
- Prison facilities that have your DD214 on file can submit a copy to:
Coastline College
ATTN: Admissions and Records
11460 Warner Avenue
Fountain Valley, CA 92708
- Students may request a copy of their service record from the National Archives. For an application to request your records, check the box titled, “Requesting a copy of my service record from the National Archives” on the previous page.

Full Mailing Address: Please provide an accurate mailing address for a reply to your form submission. (Please print clearly):

| UMOJA

'UMOJA', Kiswahili meaning unity, is a community and critical resource dedicated to enhancing the cultural and educational experiences of African American and other students.

We believe that access, inclusivity, and community with guided support are foundational for academic and life success. With Coastline Umoja, our students will have access to culturally relevant curriculum and support at a distance. This is a community of students interested in incorporating the principles of Umoja, cultural relevance and social justice into the completion of their academic program.

The goal of our program is to transform, enrich and advance the lives of students by infusing culturally relevant pedagogy and practices into your current studies with Coastline. Due to constraints of serving our Hope Scholars, the benefits of joining the Umoja community may be provided in alternative formats. **Please note that this is not a class.**

Students who are enrolled in classes for the upcoming term will be sent an UMOJA application via mail. Please complete and return the UMOJA application if you are interested in joining our community.

| PROGRESSING: FROM INCARCERATED TO FORMERLY INCARCERATED

Coastline College is committed to serving and supporting all its students in their goals to achieve a college education.

As you prepare for your release, know that Coastline is committed to helping you in your transition. We have a number of partnerships with local agencies and can connect you with resources and services to support you, academically and personally. We would love to help you plan for this transition for yourself or a family member/friend. Please contact us now so we can start the transition process with you. Your family members, friends, or sponsor may also go to:

<http://www.coastline.edu/fiss> for more information to help you after you are paroled.

Please email us at isep@coastline.edu or call at (714) 241-6315. Alternatively, you may contact us by email at dos@coastline.edu or by phone at (714) 241-6142.

THIS PAGE WAS INTENTIONALLY LEFT BLANK

Special Programs and Services for Students with Disabilities

Students with a verifiable disability may qualify for reasonable accommodations.
To receive an application packet for services, please complete and return the form below.
Special Programs is committed to responding to your inquiry within 7 days.

Disability Accommodations Inquiry Form

Applicant's Name: _____ Inmate #: _____

Current Address: _____

Student ID# (if known): _____ Current age: _____ Date of Birth: _____

*Please print clearly and **do not** include your Social Security number*

Nature of Disability (check all that apply) and date of onset or diagnosis:

- | | |
|----------------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Acquired Brain Injury _____ | <input type="checkbox"/> Mobility _____ |
| <input type="checkbox"/> Learning Disability _____ | <input type="checkbox"/> Deaf/Hard of Hearing _____ |
| <input type="checkbox"/> Mental Health _____ | <input type="checkbox"/> Vision _____ |
| <input type="checkbox"/> Attention Deficit Hyperactivity _____ | <input type="checkbox"/> Intellectual Disability _____ |
| <input type="checkbox"/> Autism Spectrum Disorder _____ | <input type="checkbox"/> Other: Includes Speech _____ |
-

Have you received disability-related services at an institution or facility? _____

Name of institution or facility: _____

Have you received disability-related services from high school or another college? _____

Name of high school or other college: _____

Services Received: _____

Signature: _____ Date: _____

Please return this Inquiry Form to: Special Programs and Services
Coastline College
1515 Monrovia Avenue
Newport Beach, CA 92663

*Proctors: Completed Inquiry Forms may be scanned and electronically sent to
specialprograms@coastline.edu or faxed to 714-431-3602 for faster service*

Revised: 1/21/2021

THIS PAGE WAS INTENTIONALLY LEFT BLANK



PETITION FOR ASSOCIATE DEGREE AND/OR CERTIFICATE OF ACHIEVEMENT

STEPS TO PETITION

1. Please fill out all information clearly, hand sign, and submit to the Admissions & Records Office during the filing period on the petition form. **Please only submit one form, even if petitioning for multiple degrees.**
2. Submit the completed petition form to: 11460 Warner Avenue, Fountain Valley, CA. 92708 Attn.GRADUATION
3. If the petition is received prior to the start of the filing period, it will not be processed until the filing period begins. Please allow 4-6 weeks for processing from the start of the filing period.
4. If the petition is received after the filing period deadline, the petition will be denied.

IMPORTANT INFORMATION

- You are required to petition for the degree and/or certificate of achievement at the beginning of the semester in which you will be completing your final requirements. If you are not currently enrolled, you will need to meet the current catalog degree requirements for the current academic year.
- All official transcripts from other educational institutions must be on file at the time you submit your graduation petition. It is the responsibility of the student to have transcripts sent to Coastline College.
- **Petitions take approximately 4-6 weeks to be processed.** An evaluation letter will be mailed to the address you provided on your petition form once reviewed.
- Degrees/Certificates are posted onto student's transcripts one month after the end of the semester you applied.
- Degrees/Certificates are mailed out approximately two months after the end of the semester you applied. **Please notify the Graduation Department if your mailing address has changed prior to degrees being mailed.**
- Degrees are granted based on when the student applies and not by when they completed the requirements.
- Earn an overall grade point average (GPA) of 2.0 or higher from all colleges attended and a 2.0 or higher GPA at Coastline.
- Be in good academic standing (not on probation and/or disqualification during the semester graduation is petitioned.)
- *Multiple Majors:* It is recommended to apply for all degrees at the same time. Degrees applied after conferral of a degree will require 12 additional units in residence at Coastline College.
- *Graduation with Honors:* Earn an overall grade point average (GPA) of 3.5 or higher from all colleges attended and a 3.5 or higher GPA at Coastline College.
- **Self-placement** does NOT meet the math competency requirement.

COASTLINE COLLEGE HOPE SCHOLARS MAJORS/AREAS OF EMPHASIS

A.A. American Studies	A.A. Social & Behavioral Sciences
A.A. Arts & Humanities	A.A. /A.D.T. Sociology
A.S./Certificate of Achievement Business: General	A.D.T. Psychology
A.A. Science & Math	A.D.T Communication Studies

It is recommended to have a Student Education Plan (SEP) before petitioning for graduation to know which major(s) requirements you have met.

THIS PAGE WAS INTENTIONALLY LEFT BLANK



PETITION FOR ASSOCIATE DEGREE AND/OR CERTIFICATE OF ACHIEVEMENT

COASTLINE COLLEGE
Admissions and Records
11460 Warner Avenue
Fountain Valley, CA. 92708
(714) 241-6176

Filing Period

SUMMER

FALL

SPRING

July 1 - August 1, 2023

September 1 - November 15, 2023

January 1 - April 1, 2024

Contact Information

PRINT YOUR NAME AS YOU WISH IT TO APPEAR ON YOUR DEGREE AND/OR CERTIFICATE.

First _____ Middle _____ Last _____

Degree/Certificate will be mailed to the address listed below. Please provide accurate address to avoid returned mail or delays on mailing out degree. *If you would like your diploma sent to the Education Department, please put that in place of Facility.*

Facility _____ Inmate # _____ Housing # _____

Street _____ City _____ State _____ Zip Code _____

Associate in Arts/Science

Option 1

Option II (CSU)

Option III (UC)

catalog year _____

Please List Major/Area of Emphasis

Certificate of Achievement

Other Institutions

List ALL educational institutions you have attended that apply toward the Associate degree and/or Certificate of Achievement:

If you are currently attending any institution this semester (other than Coastline), list the institution, course(s), units and projected completion dates. (List only if course(s) applies towards the degree and/or certificate.)

Before your Associate Degree and/or Certificate will be granted, you must provide official transcripts of your final grade(s) from the institution(s) listed above. Please allow 4-6 weeks for processing from the start of the corresponding semester.

Coastline Student ID _____ Signature _____

THIS PAGE WAS INTENTIONALLY LEFT BLANK



OFFICIAL TRANSCRIPT REQUEST

Mail request to: Coastline College: Attn: Transcripts. 11460 Warner Ave. Fountain Valley, CA 92708

Fax request to: (714) 241-6288 Email request as PDF document to:

ccctranscripts@coastline.edu

LAST	FIRST	MIDDLE	STUDENT I.D. #
ADDRESS			SOCIAL SECURITY NUMBER - -
CITY	STATE	ZIP CODE	DATE OF BIRTH (month/day/year) / /
MAIDEN OR OTHER NAMES			E-MAIL ADDRESS
SIGNATURE		TODAY'S DATE	PHONE NUMBER () -

Under provisions of the Family Educational Rights and Privacy Act of 1974, transcripts may not be released without the written consent of the student. The student's signature is required.

TYPE OF REQUEST (all transcripts are processed and mailed via U.S. Mail)

- REGULAR** – will be mailed within 5 business days
- RUSH** – will be mailed within 2 business days; additional \$5 fee per rush copy

OPTIONAL: Please read before selecting an option. This section is only required if you have completed all your General Education Course Requirements.

WITH GENERAL EDUCATION CERTIFICATION OR IGETC
*certification will delay processing 3-5 business days

CSU – General Education Certification
(Minimum of 12 units must be completed at Coastline)

IGETC- Intersegmental General Education Transfer Core
(Coastline must be last school attended)

Complete for IGETC or CSU Certification

1. Is Coastline the last college attended? Yes No

2. Are you using high school records to fulfill IGETC requirements?
 No Yes – Must have official transcripts on file

3. Have you attended other colleges or universities?
 No Yes – Must have official transcripts on file

If yes, please list: _____

***OFFICIAL TRANSCRIPTS FROM OTHER INSTITUTIONS MUST BE ON FILE IN ORDER TO USE FOR CERTIFICATION PURPOSES

HOLD FOR CHANGES

*Check only if you have applied for these changes (changes will delay processing)

With Final Grades:
Semester _____
Year _____

Academic Renewal
Semester _____
Year _____

Grade Change
Course _____
Semester _____

Degree/Certificate Posting
(May take up to one month after graduation)

Petition to Exclude a "D", "F" or "NP"
Courses: _____

NUMBER OF COPIES:

A separate form is required for each address

MAIL TO:	
ATTENTION:	
ADDRESS:	
CITY, STATE, ZIP	

INSTRUCTIONS:
Fill out "Transcript Request Form" completely – be sure to write clearly. Submit request via mail, fax, or email to the address provided above. Include payment (request will not be processed without payment).

*Your first two transcripts are free. Each subsequent copy is \$5.00 ea. Additional fee of \$5.00 for each rush transcript requested.

If payment needed, please contact:

Name: _____

Phone Number: _____

THIS PAGE WAS INTENTIONALLY LEFT BLANK



Preferred Name Request Form

Please complete and submit this form to the Admissions and Records department to request a preferred first name. **Documentation is not required.** The Admissions and Records department will notify you once the change has been made.

Your preferred name will appear in the following areas:

- Class Roster
- Canvas
- SARS

Submitted preferred names will never be used for official college student record purposes such as enrollment verifications, transcripts, financial aid, student accounts and other instances where the legal name is required. To change a legal name, students must provide the official document of the legal name change along with the **'Change of Name' form** to the Office of Admissions and Records.

Mail form to:

Coastline College
ATTN: Admissions and Records
11460 Warner Avenue
Fountain Valley, CA 92708

Legal Name: _____

Preferred First Name: _____

Student ID: _____ (if available) Inmate number: _____

Signature: _____ Date: _____

Coastline recognizes many students prefer a name other than their legal name to identify themselves. Please note: The preferred name will only be used solely for Coastline's internal purposes. All communications with external agencies will continue to use your legal name. The preferred name can be changed no more than once per academic year. Inappropriate use of the preferred first name, including but not limited to misrepresentation or attempting to avoid legal obligations, may be cause for denying the request.

THIS PAGE WAS INTENTIONALLY LEFT BLANK



For Office Use Only
Initials: _____
Date Rcv'd: _____

NAME CHANGE REQUEST

To request a name change, you must provide official documentation (Court Ordered Name Change or Marriage License) that verifies the legal name change and a government issued ID card (i.e. driver license, passport, etc.)

Previous Name: _____	Student ID: _____
Last First M.I.	
New Name: _____	Date of Birth: _____
Last First M.I.	
Mailing Address: _____	Gender: <input type="checkbox"/> Male
	<input type="checkbox"/> Female
	<input type="checkbox"/> Non-binary

Are you now, or have you ever been an employee of the Coast Community College District (Orange Coast College, Golden West College, Coastline College, District Office, or KOCE)? No Yes

If you have answered YES , please go to your campus Human Resources Office to request a Name Change.

If you are an International Student (F1 visa), please change your name through the International Office or Global Engagement Center.

NAME CHANGE PROCESS (Standard processing time and notification is 3-5 business days.)

Your name will be changed; however, your current MyCoast username and email will remain the same.

- Transcripts: New name will appear on transcript
Course Roster(s): New name will appear on instructor(s) on-line class roster(s).
Financial Aid recipients: Notify the Financial Aid Office of name change.

I have read and understand the information regarding the Name Change Process.

_____	_____
Student Signature	Date

- Before you submit this form to the Admissions and Records Office, please make sure:
1. You have signed and dated the form. It will not be processed without a signature.
 2. You provide proof of name change (court documents, etc.) and identification (i.e. driver license or photo ID).

If you wish to fax this request, the fax number is (714) 241-6288.
 If you wish to email a black and white scanned PDF, the email address is: cccadmissionsoffice@coastline.edu

If you wish to mail this request, please mail it to:

Coastline College
 Attn: Admissions and Records
 11460 Warner Avenue
 Fountain Valley, CA 92708

THIS PAGE WAS INTENTIONALLY LEFT BLANK

| HOPE SCHOLARS COMPLAINT PROCESS

This process is designed to help Hope Scholars address and resolve issues at the appropriate levels. Please follow the steps outlined below.

- Step 1 – Attempt to resolve the issue at the immediate level.
 - See the Coastline College Contact List at the back of this guide for department contact information.
 - If the issue has not been resolved at this level, you may progress to Step 2.
- Step 2 – Contact the Department Director/Dean.
 - When communicating via mail, address the letter with attention to the Director/Dean of the department that oversees the issue.
 - If the issue is not able to be resolved at this level, you may progress to Step 3.
- Step 3 – Contact the Dean of Students.
 - If you feel you have not been able to resolve your issue at the lower levels, you may contact the Dean of Students to file a complaint.
 - See the Coastline College Contact information at the back of this Guide.

| GRADE GRIEVANCES

- Step 1 – Attempt to resolve the grade issue directly with the instructor/faculty member.
 - Students who feel their grade is incorrect should address their grade concern directly with their instructor/faculty member.
 - If the issue has not been resolved at this level, you may progress to Step 2.
- Step 2 – Contact the Department Director/Dean.
 - If a satisfactory resolution is not achieved with the faculty member, the student may proceed to the faculty member's immediate supervisor to resolve the issue. The immediate supervisor is often the Division Dean.
 - If the issue is not satisfactorily resolved at this level, you may progress to Step 3.
- Step 3 – Contact the Dean of Students.
 - If, after addressing the matter with the instructor/faculty member and faculty member's immediate supervisor, you feel your grade is still incorrect, you may request a Student Grade Grievance form.

All grade grievances must be made by the student, in writing, prior to the end of the sixth week of the subsequent semester, following the semester in which the grade was assigned. You can only initiate the grade grievance process after the FINAL grade has been issued.

In general and by law, the instructor is solely responsible for the grades they assign. No instructor may be directed to change a grade except in certain narrow circumstances authorized by the California Education Code Section 76224(a), "When grades are given for any course of instruction taught in a community college, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, ***in the absence of mistake, fraud, bad faith, or incompetency, shall be final.***"

| GENERAL FREQUENTLY ASKED QUESTIONS (FAQs)

How do I register for classes?

Fill out the application and registration forms completely. Do not leave any items on the forms blank. Submit the application packet (application, registration, and California College Promise Grant Application) as soon as possible.

How long does it take to process my application and registration?

Please allow at least six weeks from the time you send your forms before contacting us to check on your status of your application. Your proctor may be able to log into the Coastline proctor database to confirm if you are registered in your class. Please note: if your application is post marked after the first day of the term, you are not likely to be registered in classes.

Why can't I get enrolled into classes?

Each course has a limited number of spaces and classes do fill up quickly. Incomplete or missing information on application, registration, and California College Promise Grant Applications will result in delays and may prevent you from getting registered in classes. Fill out Part II, 'Citizenship/Residency' on the Application. Do not leave any blanks or skip any parts in this section. US citizens: the 'Date of Stay' is your date of birth. Non-US citizens must include Visa number, Date Issued and Date Expired.

The person(s) listed on your Privacy Release Form may receive information. Please refer to the Privacy Release Form located in this guide to see what specific information may be shared with your designated 3rd party member.

How do I drop a class?

Students may use the Course Drop Request form in this guide or may submit a drop request in writing to Coastline. Written requests must come from the registered student and include the last name, first name, student ID number, inmate number, name of each class to be dropped, date, and a signature. All requests must include the student's signature, or we cannot process your request to be dropped.

Why did I receive a notice that classes were full/closed and I couldn't enroll in the class I wanted?

There are various reasons why we were not able to enroll you, such as:

- You might not have met priority registration.
- There were more students than available spaces in the class you wanted.
- Your paperwork was incomplete and/or not correctly filled out.
- You didn't meet the class prerequisite.
- You requested a class that is not currently being offered.

Can I enroll online?

You are only able to apply to the college and register for classes using the forms in this Guide.

What do I do when I am released?

After you are released, we want to ensure you may access your account online and possibly qualify for financial aid. The first step is to contact Coastline by calling (714) 241-6315 or send an email to isep@coastline.edu. We will send you paperwork to complete and return to us, including a copy of your government-issued identification and a copy of your CDCR release form.

| ADMISSIONS & RECORDS - FAQs

Once I receive my Associate Degree, can I continue taking courses at Coastline?

Yes, you are able to continue taking courses at Coastline. Students who already possess an Associate Degree may be awarded an additional degree upon completion of the following:

1. All requirements of a major or area of emphasis in a different field of study. Coursework from the previous major may be applied toward the new major.
2. An additional 12 units must be taken at Coastline College.
3. General Education units earned from a previous Associate Degree may be applied toward subsequent Associate Degrees. If there has been a break in enrollment from when the last Associate Degree was awarded, the student must complete the General Education requirements in effect at the time the student re-enrolls.

Am I able to work towards completion of requirements for two degrees at the same time?

Yes, a student completing the requirements of more than one major may earn more than one Associate Degree. When completing concurrent majors, the student simultaneously completes all academic requirements for his/her majors and graduates with two (or more) degrees in the same semester. Students must list all desired degrees on the Graduation Petition form.

NOTE: When requesting a Student Education Plan, be sure to communicate your intent to complete the requirements of two degrees at the same time.

Are my courses transferable?

Most of the courses listed in the Hope Scholars Guide are transferable to a university; however, it will depend on the university as to what credit you will receive for each course. It would be beneficial to you to write to the university you are planning on transferring to and ask them what kind of credit you will receive for courses completed at Coastline.

I have completed my first term with Coastline and want to re-enroll; what do I need to do?

If you are in a California State or youth authority prison you must pick up your new guide from your education department and complete the Student Application and Registration Form. For federal and/or out-of-state prisons, you must write and request a new guide to be sent to you.

I have sent my official transcript from another regionally accredited college to Coastline College to have it evaluated. What is the next step?

You will need to request a Student Education Plan from the Counseling Department. Once the plan is completed, an academic counselor will mail you a copy.

I petitioned for my degree/certificate. How long does it take to receive my diploma/certificate?

If you were awarded the degree/certificate, a letter will be mailed to you from Coastline's Graduation Technician. Diplomas/certificates are mailed out two months after the end of the semester.

I have a verified disability and qualify for accommodations. How do I access services?

If you have a verified disability, please complete and return the Disability Accommodations Inquiry Form located in this Guide. Upon receiving the Inquiry Form, the Special Programs and Services Office will mail an application packet to the student within 7 days. Once a completed application and verification of the disabling condition(s) is received, it will be reviewed and qualified accommodations will be determined. The student will receive written notice describing qualified accommodations for the term. Special Programs and Services may also be contacted via email at specialprograms@coastline.edu or write to us at 1515 Monrovia Avenue, Newport Beach, CA 92663 or call (714) 241-6214 ext. 17217.

What are catalog rights?

For graduation (A.A. or A.S. Degree), you may follow the catalog requirements that were in effect for the academic year when your attendance began at Coastline College or follow the catalog requirements in effect during subsequent years of attendance provided that continuous enrollment has been maintained. Continuous enrollment is defined as enrollment in a course at Coastline College for at least one semester (fall and/or spring) in each academic year. The student must receive a grade of A, B, C, D, F, P, NP, W, or I for the course. Exceptions: Absence due to an approved leave or to attend another accredited institution of higher education shall not be considered an interruption in attendance. This absence cannot exceed two calendar years.

Why did I receive a notice questioning my residency if I am incarcerated in the state of California?

All students are held to the same residency determination standards. Incarceration in the state of California does not establish residency. Your application was missing or contained conflicting information required to determine residency.

Are Hope Scholars eligible for any scholarships?

There are a few scholarship opportunities for Hope Scholars to assist with the cost of tuition, books, and/or course materials. Interested students are required to submit a scholarship application and must be enrolled at Coastline in the fall and/or spring term during the academic year in which they apply. Other criteria may apply, depending on the scholarship donor and fund availability. The scholarship application cycle begins each year at the start of the fall semester and ends on December 31st of that year. Applications will only be accepted within this period and are also available to proctors by emailing scholarships@coastline.edu, or as contained in this Guide.

What is the Student Representation Fee?

On October 22, 2019, California Governor Newsom signed Assembly Bill 1504 into law requiring community colleges to assess a Student Representation Fee of \$2.00 per term. This fee establishes and supports a statewide community college student organization's operation for all student representation fees collected. The Student Representation Fee encourages students to participate and engage in statewide higher education policy and advocacy activities to the statewide community college student organization's required goals. The Bill went into effect on January 1, 2020.

Will I have to pay the Student Representation Fee each term? Students have the option of waiving the Student Representation Fee. Students who do not waive the fee will have to pay the fee.

How can I waive the fee? You have the option of waiving the Student Representation Fee when completing the Registration form. Students who do not opt out of paying the fee will be mailed a Student Representation Fee Waiver form after the 'drop with refund' deadline.

I submitted the California College Promise Grant Application. Will the Promise Grant waive the Student Representation Fee?

The Student Representation Fee was established and supports the operation of a statewide community college student organization. The Promise Grant only waives student tuition of \$46 per unit but does not waive additional college fees such as the Student Representation Fee.

If I do not pay the Student Representation Fee, will it prevent me from registering for the upcoming term?

Students who have a balance of less than \$100 will not have an outstanding balance hold on their accounts, and therefore can still register for classes. However, you are encouraged to submit the Student Representation Fee Waiver if you do not want to pay the fee. For more information, please contact the Admissions and Records office, (714) 241-6315.

I go by a different name. How may I change my preferred name?

If you prefer to be addressed by a different first name, please complete and return the 'Preferred Name Request' form in this Guide. If you are requesting a legal name change, complete and return the 'Change of Name' form in this Guide along with the required supporting documents.

| ASSESSMENT - FAQs

How do I satisfy English Competency?

To satisfy English Competency at Coastline, you must complete English C100 Freshman Composition or English C135 Business Writing with a grade of C or better. Completion of an equivalent course at another college/university, appropriate AP exam or CLEP scores can also be used to satisfy competency. For a complete list of all options, please reference the Assessment section of this guide.

How do I satisfy Math Competency?

To satisfy Math competency at Coastline, you may complete Intermediate Algebra or higher with a grade of C or better. Completion of an equivalent course at another college/university, high school Algebra I and II or Integrated Math with a grade of C or better, or appropriate AP exam or CLEP scores can also be used to satisfy competency. For a complete list of all options, please reference the Assessment section of this guide.

Which assessment forms should I submit?

You may submit the Multiple Measures Assessment Project (MMAP) form placement only if you graduated High School within the past ten years. Otherwise, you will need to submit the Guided Self-Placement form. You may also submit the Guided Self-Placement form if you graduated high school within the past ten years and completed the MMAP, but would like to be placed into a higher math level than what is determined through this placement option.

| COUNSELING - FAQs

Why is it important to send official transcripts to Coastline College?

By submitting your official transcripts, we are able to evaluate previously completed credits and apply them to your program at Coastline potentially reducing the amount of time it will take to complete your educational goal. This also allows your counselor to create an accurate SEP reflective of your academic needs. Official transcripts are issued by the college or institution in a sealed envelope and must not be opened to be accepted as official.

What if I send Coastline my unofficial transcripts with my Student Education Plan request form?

Using unofficial transcripts, a counselor may be able to give suggestions based upon previous course completions. However, no course credits will be applied to your academic record at Coastline and the unofficial record will not be kept on file.

When can I request a new Education Plan if I have already had one completed previously?

Your initial SEP provides you with the courses we recommend you complete during your first few semesters. Once you have completed your assessments and submitted all official transcripts, you may request a comprehensive SEP which will include all courses needed for graduation. You may also request a new SEP anytime there is a significant change to your educational, career, or transfer goals.

How do I apply for degrees and certificates?

An Associate Degree or a Certificate of Achievement is not automatically awarded. You are required to petition for graduation at the beginning of the semester in which you will be completing your final requirements. The Petition to Graduate form is contained within this guide. Pay special attention to the deadlines. When applying for multiple degrees, it is highly recommended to apply for them at the same time. Degrees applied for after conferral of a degree will require 12 additional units in residence.

| DISTANCE LEARNING - FAQs

When should I advise my proctor that I plan to apply and enroll in Coastline Classes?

We suggest that you do this as soon as possible so that your proctor may add you to their roster/list. This helps both you and your proctor in helping you move forward with your education.

I've enrolled in a Distance Learning class; now what do I do?

Students who are officially enrolled will be sent a Student Schedule along with a Welcome letter from the Admissions and Records Department. Once you receive the Welcome letter, you must make arrangements to obtain the required course materials as indicated in this Guide for each of your classes.

What if I am having difficulty getting a response to my letters or messages sent to faculty?

Please ask your proctor to contact the Distance Learning department with any concerns. According to the Academic Quality Rubric for Telecourses, faculty are expected to make every effort to respond to student contact within a week of receipt. Faculty are also encouraged to specify communication timelines in the student handbook/syllabus. Contact us either by phone (714) 241-6216 or write to Coastline College, Online and Distance Learning Department, 11460 Warner Avenue, Fountain Valley, CA 92708-2597.

If I submit my quiz on a Scantron, how will I know my score?

As long as the Scantron is filled out correctly and submitted to the Distance Learning Department by the due date, students will receive correspondence in the mail regarding their total score shortly after the due date. Be sure to include name, student ID number, and quiz number in the spaces provided on the Scantron form. Late quizzes are scored and posted last and typically progress reports are not sent out.

What happens if I submit my work late?

Refer to the course student handbook for instructor policies regarding the acceptance of late work. Late work may result in being dropped from the course, and/or a failing grade.

Can I continue taking courses at Coastline when I'm released?

Yes, most definitely! We strongly encourage you to continue your studies at Coastline. Once released, you will be able to study on-campus and/or online plus consider taking additional programs offered by Coastline. Please email us at isep@coastline.edu or call us at (714) 241-6315, so we can help you make the transition. Also, we recommend that you review the "Progressing: From Incarcerated to Formerly Incarcerated" section in this Guide.

May I send my quizzes, exams, homework or extra credit to you in the same envelope for all of my classes?

Yes, we encourage you to do so! Quiz Scantrons, assignments, homework, extra credit work, and/or exams for any and all classes may be sent to us in one envelope. There's no need for you to send a Scantron for one class in an envelope and then send another Scantron in an envelope for a different class. This will save you money, and allow us to open mail a bit faster.

Please do not send one letter for multiple instructors; send one letter per envelope for each instructor.

| FINANCIAL AID - FAQs

How often do I need to submit the California College Promise Grant form?

The Promise Grant (waiver) is good for three terms, starting with the Fall semester and ending with the Summer. Example: Fall 2023, Spring 2024 and Summer 2024. If you already applied for one of the terms, there is no need to apply for a following term until a new award period begins.

Does the California College Promise Grant cover the cost of textbooks?

No, it does not. The California College Promise Grant only waives the cost of your Coastline tuition. Hope Scholars are not able to qualify for any federal grants or loans. Textbooks and materials must be paid for by the student, family members, and/or friends.

Do I have to re-apply for the California College Promise Grant each term?

No, students would re-apply for the Promise Grant (waiver) each new award year (period from Fall through Summer). Once you apply for the Promise Grant, it will be active in the system through the Summer term. (Students who submit a Promise Grant application in Summer, will need to re-apply for the next term in which they enroll, as the new award year begins with Fall.)

Why am I receiving a bill for this term if I already submitted a California College Promise Grant application?

If you are eligible, the Grant application can take time to process and post to the Coastline College system. If you have recently submitted the application and received a bill for the current term, it may not have posted to the system yet.

I am not able to register for this term because I owe fees from a previous term, but I already submitted the Promise Grant application.

If you have fees from a previous term, and you submitted a fee waiver for that term, your Promise Grant application may have been rejected due to missing information or lack of signature. Although we attempt to return incomplete Promise Grant applications to students for correction, if you did not receive this and you are unable to register due to an outstanding balance, please contact our office immediately. In some cases, you may be able to resubmit the Promise Grant application and have the fees cleared for registration. However, if the fees are from previous years, we are not able to go back and apply the grant against charges from a prior financial aid year.

Can I also apply for financial aid grants/loans through the FAFSA application?

Unfortunately, Hope Scholars are only eligible for the California College Promise Grant at Coastline. You would not be eligible to apply for any grants or loans while you are incarcerated. Upon your release, however, you may apply for further financial aid through the FAFSA.

Do I have to include my Social Security Number on the Promise Grant application? What if I do not know or do not have a Social Security Number?

Your Social Security Number is requested but not absolutely required on the Promise Grant application. If you qualify for the grant, providing your Social Security Number will help us ensure the grant is attached to the correct Coastline Student I.D. number. If you do not provide your SSN and to prevent unnecessary delay, you must provide your Inmate Number and Date of Birth on the application.

I am an undocumented immigrant without a Social Security Number. Can I receive the grant application?

If you are an undocumented immigrant AND you have been determined by the Admissions Office to qualify for California resident tuition as an AB540 student, you may now qualify to submit a grant application through a separate application. Please check the appropriate "Yes" box on the grant application, indicating you are an AB540 student as determined by the Admissions Office, and then for SSN: please indicate AB540 student. Please contact the Financial Aid Office directly for further assistance.

If I am an independent student and married, how do I answer the question about my household size now that I am incarcerated?

If you are married, you must report at least two in your household – yourself and your spouse. Also, you must report your spouse's income on the income question.

Does my incarceration in a California prison or jail automatically establish my residency in the State of California?

Incarceration in the state of California does not establish residency. For more information, please refer to 'Residency Requirements' on page 6 of this Guide.

I did not submit a California College Promise Grant (CCPG application) for the prior academic year and now have a balance. Can I still submit it now and have my enrollment fees waived?

No, you cannot submit a CCPG application for the prior academic year as the deadline has already passed. The deadline to submit the CCPG application for the previous academic year is the last day of the summer session of that academic year. For example, if you submitted an expired 2022-23 CCPG application on 9/1/2023, the application will not be processed because it was submitted after the summer 2023 session had already ended.

I am not eligible for the CCPG. Is there an appeal process?

Yes, there is an appeal process. CCPG appeal is available for the Fall, Spring, and Summer terms. To appeal for the loss of CCPG, you must complete the 'CCCD Petition to Reinstatement of the California College Promise Grant' and submit it along with the appropriate supporting documents to the Financial Aid Office. Contact the Financial Aid Office or the proctor for the Petition.

If I submitted a CCPG appeal for the Summer term and got approved, do I have to submit another appeal for the Fall semester?

Effective as of Summer 2021, Summer is treated as part of the Fall semester. If you submitted a CCPG appeal for the Summer and got approved, you are automatically approved for the Fall semester provided that you submit a CCPG application for the new academic year. For example, if you submitted a CCPG appeal for the Summer of 2023 and got approved, you are automatically approved for the Fall 2023 semester only if we have your 2023-24 CCPG application.

Does my academic performance affect my eligibility for the grant?

See page 19 for details.

Financial Aid Office
Coastline College
11460 Warner Ave.
Fountain Valley, CA 92708-2597
(714) 241-6239
financialaid@coastline.edu

| LIBRARY - FAQs

May I borrow textbooks from the Coastline Library?

No, the Coastline College Library is unable to provide any textbooks.

I have been assigned a research project or assignment and need materials. What do I do?

Option 1: If your facility has a librarian, let them know that you are taking college courses. The librarian may be able to assist you in developing your topic and may have resources available to help you complete an assignment.

Option 2: Use the provided Research Request Form in this Guide to submit a research request to your Coastline Library for your Coastline class. Other Library information can be found on page 61.

It is suggested that you try both of these options to have a variety of resources to choose from for your research project or assignment.

| PREFERRED NAME STANDARDS - FAQs

What are the Preferred Name Standards?

Coast Community College District (CCCD) and its three colleges – Coastline College, Golden West College, and Orange Coast College – recognize that many students and employees use preferred first names rather than legal first names to identify themselves. Starting August 2016, CCCD students and employees have the ability to select a preferred first name.

Are students required to select a preferred first name?

No. If a student does not select a preferred first name, the individual's legal first name will appear on all District-wide documentation.

Where will the preferred first name appear?

- Class rosters
- Canvas
- SARS

Where will the legal first name appear even if a student selects a preferred first name?

- Student Health Center
- Financial Aid Office
- EOPS/CARE/Guardian Scholars
- International Students
- Transcripts (official and unofficial)
- Diplomas

How do I select a preferred first name?

You should give serious consideration to the preferred name you select. This information will be used to identify individuals throughout the campus and District, so any abuse of the Preferred Name Standards – including fraud, misrepresentation, or the inclusion of foul/inappropriate language – will result in the administrative removal of the preferred name. Inappropriate use of a preferred name may result in a violation of the Student Code of Conduct and/or Board Policy and may result in disciplinary action.

To indicate a preferred first name, complete and submit the 'Preferred Name Form' in this Guide.

| VIRTUAL BOOKSTORE - FAQs

How do students sell course materials back at the end of the term?

Please ask the person who purchased your materials to visit bncvirtual.com/coastline. Under the menu options, they will click Sell Your Textbooks. Log in with the email and password used to purchase your materials. Follow the instructions to complete the buyback quote. For more information about textbooks that can be sold back, review the buyback guidelines in the Help section at bncvirtual.com/coastline.

How can customer service be contacted?

Ask your family member, friend, or sponsor to contact MBS/BNC Services:

- Phone: (800) 325-3252
- Email: VB@bncservices.com

How does a student contact BNC Virtual?

Students can write to BNC Virtual at:

MBS Direct/BNC Services
2711 West Ash St.
Columbia, MO 65203

NOTE: please do not include your Social Security number in written communication with BNC Virtual.

Where can I order books?

You can send the Bookstore Order Form to a family member, friend, or sponsor who can order the items at: bncvirtual.com/coastline

If I had to drop my class during one term but kept the textbooks and student handbooks, can I use them for the next term I enroll?

You can use the textbooks if the same edition is being used. However, you will need to obtain the current student handbook as needed. Due dates, assignments, and quizzes change from one term to another term. You are held accountable for having the current student handbook for your course.

Is BNC Virtual able to assist with general questions about Coastline College?

BNC Virtual is unable to assist with questions about Coastline College's processes and procedures.

| COASTLINE COLLEGE CONTACT LIST

Topics	Section/Department	Email	Phone	Address
Academic Disqualification	Counseling	counselingdept@coastline.edu	714-241-6162 Ext. 1	Coastline College ATTN: Counseling Department 11460 Warner Avenue Fountain Valley, CA 92708
Academic Probation	Counseling	counselingdept@coastline.edu	714-241-6162 Ext. 1	Coastline College ATTN: Counseling Department 11460 Warner Avenue Fountain Valley, CA 92708
Address Changes	Admissions & Records	isep@coastline.edu	714-241-6315	Coastline College ATTN: Admissions & Records 11460 Warner Avenue Fountain Valley, CA 92708
Applications	Admissions & Records	isep@coastline.edu	714-241-6315	Coastline College ATTN: Admissions & Records 11460 Warner Avenue Fountain Valley, CA 92708
California College Promise Grant (BOG Fee Waiver)	Financial Aid	financialaid@coastline.edu	714-241-6239	Coastline College ATTN: Financial Aid Office 11460 Warner Avenue Fountain Valley, CA 92708
Certificate of Achievement	Counseling	counselingdept@coastline.edu	714-241-6162 Ext. 1	Coastline College ATTN: Counseling Department 11460 Warner Avenue Fountain Valley, CA 92708
Complaint Process	Rising Tide/Dean of Students	dos@coastline.edu	714-241-6207	Coastline College ATTN: Dean of Students Office 11460 Warner Avenue Fountain Valley, CA 92708
Course Materials	College Bookstore (MBS)	vb@bncservices.com	800-325-3252	MBS Direct/BNC Services 2711 West Ash St. Columbia, MO 65203
Degree Information	Counseling	counselingdept@coastline.edu	714-241-6162 Ext. 1	Coastline College ATTN: Counseling Department 11460 Warner Avenue Fountain Valley, CA 92708
Disabled Services	Special Programs & Services for Students with Disabilities	specialprograms@coastline.edu	714-241-6214	Coastline College ATTN: Special Programs and Services 1515 Monrovia Ave Newport Beach, CA 92663
Drops	Admissions & Records	isep@coastline.edu	714-241-6315	Coastline College ATTN: Admissions & Records 11460 Warner Avenue Fountain Valley, CA 92708
Enrollment Confirmation	Admissions & Records	isep@coastline.edu	714-241-6315	Coastline College ATTN: Admissions & Records 11460 Warner Avenue Fountain Valley, CA 92708

| COASTLINE COLLEGE CONTACT LIST

Topics	Section/Department	Email	Phone	Address
Examinations	Distance Learning	dlearning@coastline.edu	714-241-6216	Coastline College ATTN: Distance Learning Department 11460 Warner Avenue Fountain Valley, CA 92708
Grade Mailers	Admissions & Records	isep@coastline.edu	714-241-6315	Coastline College ATTN: Admissions & Records 11460 Warner Avenue Fountain Valley, CA 92708
Graduation	Graduation	cccgradoffice@coastline.edu	714-241-6002 Ext 3	Coastline College ATTN: Graduation Department 11460 Warner Avenue Fountain Valley, CA 92708
Instructor Contact	Distance Learning	dlearning@coastline.edu	714-241-6216	Coastline College ATTN: Distance Learning Department 11460 Warner Avenue Fountain Valley, CA 92708
Late Work Notifications (lockdowns, etc)	Distance Learning	dlearning@coastline.edu	714-241-6216	Coastline College ATTN: Distance Learning Department 11460 Warner Avenue Fountain Valley, CA 92708
Library Services	Coastline Library	library@coastline.edu	714-696-1573	Coastline College ATTN: Library 11460 Warner Avenue Fountain Valley, CA 92708
Orientation	Counseling	counselingdept@coastline.edu	714-241-6162 Ext. 1	Coastline College ATTN: Counseling Department 11460 Warner Avenue Fountain Valley, CA 92708
Privacy Release Form	Admissions & Records	isep@coastline.edu	714-241-6315	Coastline College ATTN: Admissions & Records 11460 Warner Avenue Fountain Valley, CA 92708
Proctor Database	Distance Learning	dlearning@coastline.edu	714-241-6216	Coastline College ATTN: Distance Learning Department 11460 Warner Avenue Fountain Valley, CA 92708
Progress Reports	Distance Learning	dlearning@coastline.edu	714-241-6216	Coastline College ATTN: Distance Learning Department 11460 Warner Avenue Fountain Valley, CA 92708
Registration	Admissions & Records	isep@coastline.edu	714-241-6315	Coastline College ATTN: Admissions & Records 11460 Warner Avenue Fountain Valley, CA 92708

| COASTLINE COLLEGE CONTACT LIST

Topics	Section/Department	Email	Phone	Address
Release & Transition Assistance	Rising Tide/Dean of Students	dos@coastline.edu	714-241-6207	Coastline College ATTN: Dean of Students Office 11460 Warner Avenue Fountain Valley, CA 92708
Reporting sexual misconduct/discrimination	Title IX	titleix@coastline.edu	714-241-6130	Coastline College ATTN: Title IX/Student Equity Office 11460 Warner Ave. Fountain Valley, CA 92708
Residency	Admissions & Records	residency@coastline.edu	714-241-6176 Ext. 5	Coastline College ATTN: Residency 11460 Warner Avenue Fountain Valley, CA 92708
Scantron Assignments	Distance Learning	dlearning@coastline.edu	714-241-6216	Coastline College ATTN: Distance Learning Department 11460 Warner Avenue Fountain Valley, CA 92708
Scholarship Applications	Scholarships	scholarships@coastline.edu	714-241-6154	Coastline College ATTN: Scholarships 11460 Warner Avenue Fountain Valley, CA 92708
Student Education Plan (SEP)	Counseling	counselingdept@coastline.edu	714-241-6162 Ext. 1	Coastline College ATTN: Counseling Department 11460 Warner Avenue Fountain Valley, CA 92708
Test Reports	Distance Learning	dlearning@coastline.edu	714-241-6216	Coastline College ATTN: Distance Learning Department 11460 Warner Avenue Fountain Valley, CA 92708
Textbook Information	College Bookstore (MBS)	vb@bncservices.com	800-325-3252	MBS Direct/BNC Services 2711 West Ash St. Columbia, MO 65203
Transcripts	Admissions & Records	ccctranscripts@coastline.edu	714-241-6315	Coastline College ATTN: Transcripts 11460 Warner Avenue Fountain Valley, CA 92708
Veterans	Veterans Resource Center	vet2vet@coastline.edu	714-241-6216	Coastline College ATTN: Veterans Resource Center 11460 Warner Avenue Fountain Valley, CA 92708
Written Assignments	Distance Learning	dlearning@coastline.edu	714-241-6216	Coastline College ATTN: Distance Learning Department 11460 Warner Avenue Fountain Valley, CA 92708

COASTLINE

COLLEGE

COASTLINE'S VISION

Coastline is committed to "Creating opportunities for student success."

COASTLINE'S MISSION

Coastline College guides diverse populations of students toward the attainment of associate degrees and certificates leading to career advancement, personal empowerment, and transfer. By meeting students where they are, Coastline provides innovative instruction and services designed to achieve equitable outcomes.

COASTLINE COLLEGE PRESIDENT:

Vince Rodriguez, Ed.D.

COAST COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES:

Mary L. Hornbuckle (President), Lorraine Prinsky, Ph.D. (Vice President), Jim Moreno (Board Clerk), Elizabeth Dorn Parker, Ed.D. (Trustee), Jerry Patterson (Trustee), and John Bruning (Student Trustee).

CHANCELLOR:

Whitney Yamamura, Ed.D.

NON-DISCRIMINATION STATEMENT:

Coastline College, as part of the Coast Community College District, is committed to equal opportunity in educational programs, in employment, in access to institutional programs and activities, and in providing an academic and work environment that is based on respecting the dignity of individuals and groups. The District does not discriminate unlawfully in providing educational or employment opportunities to any person on the basis of race, ethnicity, gender, gender identity, gender expression, religion, age, national origin, sexual orientation, marital status, medical condition, pregnancy (including childbirth, breastfeeding, or related medical conditions), physical or mental disability, military or veteran status, or genetic information, because they are perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

Further, the District shall be free of sexual harassment, sexual violence, sexual assault, and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful discrimination and harassment based on the characteristics listed above or against persons based on having been the subject of domestic violence, sexual assault, or stalking.

This Policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any college activity. In addition, this Policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities, and compensation.

STATEMENT OF ACCREDITATION:

Coastline College is accredited by the Accrediting Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges (428 J Street, Suite 400, Sacramento, CA 95814, (415) 506-0234), an institutional accrediting body recognized by the Council for Higher Education Accreditation (CHEA) and the U.S. Department of Education. Additional information about accreditation, including the filing of complaints against member institutions, can be found on the website at: accjc.org

COASTLINE
COLLEGE



11460 Warner Avenue
Fountain Valley, CA 92708-2597
Contact: (714) 241-6315