

SPECIAL MAIL REQUEST JOINT SERVICES TRANSCRIPT

OFFICIAL JST **OFFICIAL**

Complete Form, Provide Signature, then E-Mail/Fax : E-mail: jst@doded.mil Fax: 850.473.6013	Mailing Address: Commanding Officer NETPDTTC JST Technology Operations Center 6490 Saufley Field Road Pensacola, FL 32509
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INFO on JST and other Voluntary Education Programs, go to website: <https://jst.doded.mil>

Signature (NOTE: Must have signature in order to process)	DATE:
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PRIVACY ACT INFORMATION – PLEASE TYPE OR PRINT LEGIBLY
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NAME (LAST, FIRST, MI) *Name you served under

SSN (Last Four Digits ONLY)	RATE/RANK	BRANCH OF SERVICE:	CURRENTLY ACTIVE DUTY?
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YOUR CONTACT INFORMATION:
 E-mail: _____ Phone: _____

SEND OFFICIAL JST TO THE FOLLOWING ORGANIZATION – NO ABBREVIATIONS PLEASE
 NOTE: Official JSTs CANNOT be sent to individuals or Military Education Centers

Name of Organization/Institution

Street Address: _____

City, State, Zip: _____

POC NAME:	POC PHONE:
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POC E-MAIL: _____

NEED A PERSONAL (UNOFFICIAL COPY)? Please go to the JST website to generate and print your personal copy https://jst.doded.mil	DATA REQUIRED BY THE PRIVACY ACT OF 1974 AUTHORITY: 10 USC, Section 4302 PRINCIPAL PURPOSES: To enable the JST system to access its computerized files, retrieve data, and produce a transcript for forwarding to educational institutions designated by the individual. DISCLOSURE: Voluntary. Failure to provide required information will complicate, delay, and/or prevent administrative actions needed to produce the transcript and forward it to desired institution. ELIGIBLE: 1. Active Duty and Reserve Sailors & Marines 2. Navy & Marine Corps Veterans
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