PROFESSIONAL DEVELOPMENT
PROGRAM PLAN
2020 – 2022
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Integration into Coastline’s Plans and the Vision for Success Goals

Professional Development is linked to the college goals, as professional development will strengthen the knowledge skills and abilities of the college employees to be innovative and support the achievement of these goals.

Coastline has a robust Department and Program Review process. Section 2 of the program and department review itself focuses on human capital. Within the section, there is a focus on professional development which asks employees to record what professional development activities they have participated in and identify outcomes associated with those activities. In addition, this section allows for employees to plan out professional development activities.

In addition to supporting the college mission and college goals, professional development is deeply rooted in achieving institutional effectiveness in improvement in support of the California Community College Chancellor’s Office vision for success goals. As these goals are deeply rooted in the Guided Pathways movement across the state, Coastline has identified professional development as a catalyst to support new and innovative programs and ways of providing and supporting education.

Professional development activities that require funding are associated with the initiatives and supported by data in section 5 of the program and department review process. The initiatives are directly linked to supporting the college mission and the college goals.
Coastline College Mission Statement & Goals

Coastline College guides diverse populations of students toward the attainment of associate degrees and certificates leading to career advancement, personal empowerment, and transfer. By meeting students where they are, Coastline provides innovative instruction and services designed to achieve equitable outcomes. Coastline regularly assesses the mission statement to ensure that it is being followed and continually met. Toward that end, we set college-wide goals, governing long-term planning and providing a guiding principle for continuous quality improvement.

Student Success, Completion, and Achievement

We strive to increase student academic success. Students will attain basic skills and follow academic pathways leading to degrees, certificates, and transfer to four-year universities.

Instructional and Programmatic Excellence

Coastline will continue to assess and improve the quality of instructional courses and programs to support student success, completion, and achievement.

Access and Student Support

Campuses will increase student access to high-quality education and provide adequate support services to enhance the learning experience.

Student Retention and Persistence

We aim to retain students course-to-course and term-to-term. This persistence will lead to the timely completion of basic skills, degree, certificate, and transfer pathways.

Culture of Evidence, Planning, Innovation, and Change

This initiative will continue to build, strengthen, and advance Coastline’s planning and strategies around evidence-based governance structures to create significant positive change.

Partnerships and Community Engagement

Through collaborative partnerships with the business industry, government agencies, educational institutions, and the public, we will enhance Coastline’s capabilities and opportunities for students.

Fiscal Stewardship, Scalability, and Sustainability

We can advance and sustain our capacity for student success and achievement through the efficient use of resources, programs, and services.
Professional Development at Coastline

“The relevant question is not simply what shall we do tomorrow; but rather, what shall we do today in order to get ready for tomorrow.” - Peter Drucker

Coastline Professional Development supports our faculty, classified professionals, and administrators so they may better support our students. Professional development is a statement of our values. At Coastline, Professional Development drives innovation, employee engagement, and student success. It’s a message to our employees that we recognize their investment in their work, and we are in turn invested in them.

Coastline College boasts significant investment in professional development. In 2019, College President Lori Adrian, Ph.D., was recognized as the “Outstanding President” by the California Community College Council for Staff and Organizational Development (4CSD). Dr. Adrian was acknowledged for her support of innovative college-wide professional development such as the Faculty Center for Excellence and Innovation in Teaching, the Leaders Innovating Together for Tomorrow Academy (LITT), and equity & inclusion trainings by Kathy Obear. Professional development at Coastline occurs at multiple levels and with multiple sponsors. Professional development structures and programs include multiple committees and groups. Their missions are outlined over the next pages.

Professional development from grants, e.g., SEA funds, Guided Pathways funds, Formerly Incarcerated Grant, and our AANAPISI grant also provides professional development activities in order to complete the goals of the grant. Those programs are explained and tracked with the grant reporting function rather than this document. Professional development activities hosted by Coast District are likewise not described in this document.
**College Professional Development Actors**

**College Professional Development & Leadership Committee (CPD&L)**
Mission: To create a culture of professional learning and development at Coastline and provide opportunities for growth and advancement for all Coastline employees so we may better serve our students.

**Professional Development Institute (PDI)**
Mission: To provide methods for all faculty to achieve professional growth and advise the College administration and the Academic Senate on faculty professional development; to arrange the procedures for faculty to meet professional development activity objectives per contractual agreements; and keep faculty informed of professional development activities, funding availability, and application deadlines.

**Classified Professional Development Program (CPDP)**
Mission: To provide positive individual professional growth and contribute to achieving the mission of the District. In today’s fast-changing environments, it is essential that employees be provided the opportunity to grow professionally within the scope of District’s classified employee positions. The District encourages employees to continue to develop their professional expertise through academic, scholarly, and professional endeavors. Professional development programs and activities are regularly evaluated to strengthen and improve offerings.

**Classified Professional Development Subcommittee (CPD)**
Mission: To create a culture of professional learning and development and provide opportunities for growth and advancement for Classified Managers and Classified Professionals so we may better serve our students.

**Coast District Management Association (CDMA)**
Mission: To promote the professional welfare of the membership and provide a vehicle for consultation with the District Governing Board on significant issues and promote the welfare of the district.

**Coastline Management Team (CMT) Professional Development Subcommittee**
Coastline’s CMT Professional Development Subcommittee recommends professional development topics and areas of focus to CPDL and participates in developing trainings and events for CMT members.

**Team Vision**
Team Vision is a short-term workgroup that consists of six Classified professionals and one Classified manager and recommends the planning of Professional Development activities to achieve the AB 1840 Vision for Success per district MOU.
Coastline Faculty Center for Excellence and Innovation in Teaching (FC)

Mission: To provide opportunities for faculty engagement, innovation, leadership, professional development, technical training, and collaboration to support lifelong growth inside and outside the classroom.

ALL-COLLEGE FLEX DAY

Coastline Flex Professional Development Program (FLEX)

The purpose of the Flex Professional Development Program is to provide time for faculty, classified professionals, and administrators to participate in development activities that are related to “staff, student, and instructional improvement” (Title 5, section 55720). The Flex Day activities are a component of the staff development program and are planned by the college Flex Committee with input from all college constituents. Activities follow the guidelines set forth by the state chancellor’s office. Flex Day funds are allocated by the District and may be used for Flex activities only. The College Flex Committee is responsible for making recommendations on staff, student, faculty, and institutional improvement activities Title 5, section 55730(e), and assisting the flexible calendar coordinator to implementing the flexible calendar program.

Leaders Innovating Together for Tomorrow (LITT)

Mission: Leaders Innovating Together for Tomorrow (LITT) is a leadership academy designed to foster the development of visionary, innovative, and creative leaders at Coastline. LITT is not a management skills academy - it is designed to promote the development of agents of institutional change and leaders in innovation around campus, regardless of any official title.
Program Leadership & Staff

The College Professional Development and Leadership Committee is co-chaired by the Dean of Innovative Learning and faculty co-chair as elected. Shelly Blair, Dean of Innovative Learning oversees the Staff Development funds in close collaboration with Renate Akins, Director of Human Resources.

The CPDL membership is determined by College Council. Current members are listed below:

- Renaté Akins, Director of Human Resources
- Sylvia Amito‘elau, Instructional Designer
- Stephen Barnes, Faculty Center Coordinator; Paralegal Studies Faculty
- Shelly Blair, Dean of Innovative Learning
- Marilyn Brock, English Faculty
- Kimberly Bui, Program Coordinator, Guided Pathways and Professional Development
- Cheryl Chapman, Chair of Career Education; Digital Media & Business Computing Faculty
- Raman Dhillon, Counseling Technician
- Ann Holliday, Flex Coordinator; Disabled Students Program and Services Faculty
- David Lee, Visual and Performing Arts Faculty
- Yadira Lopez-Daly, Administrative Secretary

Each constituency group will determine their own membership of the subcommittee, and will share their feedback, recommendations, and requests with CPDL.
Opportunities in the Faculty Center

Spring 2019

- SLO N GO-several sessions
- Program Review Power Hour-several sessions
- Donuts and Data-several sessions
- Tuesday Tacos and Training- Using Podcasts in your Canvas Course
- Tuesday Tacos and Training- Using Camtasia and Relay to Create Videos for Your Course
- Tuesday Tacos and Training- Using Proctorio in Your Course
- Wednesday Webinar-How to design, integrate and utilize rubrics to foster student learning
- Wednesday Webinar-Developing Effective Hybrid Courses
- Wednesday Webinar-Metacognition: The Key To Developing Independent Learner
- Live Webinar-It Takes Grit! Preparing Students for College-level Academics and More
- Wellness-Making the Most of Your Sitting Time
- Wellness: Cheers! How Beverage Choices Impact Hydration & Health
- Deeper Roots-Faculty Learning Community-Growth Mindset Inquiry-several sessions
- Deeper Roots Faculty Learning Community-Best Practices in Online and Classroom Activities for Improved Student Engagement -several sessions

Fall 2019

- Zoom training, NameCoach workshop
- Program Review Power Hour
- SLO N GO training, Data and Donuts
- Tuesday Tacos and Training-Dolphin Connect
- Tuesday Tacos and training-Using Camtasia, Snag It, and Relay
- Tuesday Tacos and Training-Course and Program Design
- Tuesday Tacos and Training-Teaching and Presenting with Smartboards and Apple TV
- Wednesday Webinar-Practical Ways To Support LGBTQ+ Students In The Classroom
- ReadSpeaker workshop
- Proctorio workshop
- Wellness: Intuitive Eating: Nurture Your Body
- Civitas: Inspire for Faculty workshop
- NISOD Virtual Conference
- Can*Innovate online conference
- Educause Webinar on eXtended Reality (XR) for Teaching and Learning
- Book Club-Educated
- Deeper Roots Learning Community-4 Days to Change-Spring 2020
- Student Surveys and Snacks-Spring 2020
Opportunities in the Faculty Center (Pictures)
Accomplishments for 2019 – 2020

- NISOD Regional Workshop: July 12, 2019
- Fall Flex: August 23, 2019
- Summer Institute Trainings: July 15, 17, 24, 29 & August 13-14, 2019
- 1st Year Faculty Teaching Academy: September 13 & 27, October 11 & 25, November 1 & 15, December 13, February 7 & 21, March 13, April 3 & 17, May 8 & 22
- LITT Academy: September 13, October 11, February 7, March 13, April 17 & May 8
- PD Lunch and Learn: September 19, October 17, November 21, February 27, March 19, April 16
- Spring Flex: February 20, 2020
- Spring BBQ: April 4, 2020
- Institute for the Future retreat on the Future of Education
- Training on Slack communication tool
- Zoom training for faculty
- Canvas training for classified professionals

Goals 2020-2022

We have outlined two key areas of impact for 20-22 goals:

1. Strengthen our commitment to deep equity work throughout the college. Example Activities to support this effort will include:
   a. Training and development to support web accessibility college-wide
   b. Professional development to support culturally relevant pedagogy

2. Improve our communication and presentation skills in support of student engagement, success, and institutional effectiveness. Example Activities to support this effort will include:
   a. Continue support of college-wide events such as Flex Days and Spring BBQ
   b. Launch a Toastmasters Club
   c. Launch a Coastline Podcast
Vision 2025 Educational Master Plan Goals
Coastline College is committed to encouraging everyone within the institution to embrace calculated risk taking while seeking innovative approaches to achieve the Vision 2025 goals. All employees are engaged through evidence-informed collaboration and ongoing professional learning, as well as developing initiatives to actualize Coastline’s mission with a focus on the following goals.

By 2025, Coastline will:
1. Reduce all student equity gaps regarding access and achievement (Equity)
2. Increase student completion and achievement outcomes by 20% (Achievement)
3. Strengthen College collaboration, communication, continuous learning, and community engagement (Engagement)
4. Further develop, adopt, and adapt innovative practices and technologies that advance student success and institutional effectiveness (Innovation & Effectiveness)

Strategic Priorities

- Culturally relevant and contextualized courses and services
- Flexible and intentional course and support service offerings
- Open educational resources and low-cost learning materials and textbooks
- New fields of study and Associate Degrees for Transfer (ADTs)
- Micro-credentialing, skill badging, and competency-based education
- Articulated pathways and outreach with local high schools
- Associate-to-Bachelors program pathways and partnerships with 4-year colleges and universities
- Program associated partnerships and industry collaboratives
- Seamless student onboarding
- Proactive and responsive student-centered support
- Digital and in-person student life and enrichment activities
- Professional learning, development, and mentorship
- Innovative and modern learning and working environments
- Integrated and intuitive instructional, service, and operations technology
- Clear, accessible, and consumable information and communication
- Scaled access to data and matured data literacy practices
- Institutional solvency, fiscal responsibility, and efficiency
- Operational structure, automation, and effectiveness
- Socially and environmentally responsible practices
Outcomes

How Success is Measured

Training and development events will be evaluated using the Kirkpatrick framework for training evaluation. Kirkpatrick-style evaluation questions assess at four levels:

- **Level 1** assesses reaction (e.g., I enjoyed this training about communication skills)
- **Level 2** evaluates learning (e.g., pre and post assessments of communication skills demonstrate learning has occurred)
- **Level 3** measures behavior (e.g., I noticed my colleagues applying what we learned in training to everyday situations)
- **Level 4** assesses results (e.g. Complaints about colleagues have been reduced since the communication training)

Most surveys will be designed for Levels 1 & 2 evaluation, with a goal of incorporated 3 & 4 whenever possible. Survey results for large events will include application questions and be broken out by constituency groups for each group’s review and feedback.

Needs Assessment

Professional development activities will be based on college priorities, grant and state funded goals, and the results of our comprehensive needs assessment surveys. These surveys will take place every two years. This year’s survey can be found in the Appendix.
Appendices

List of Online Resources for Professional Development

- Cornerstone
- Go2Knowledge/ Innovative Educator webinars
- NISOD
- Educause
- LinkedIn Learning
- Vision Resource Center

Title 5 / Education Code

Title 5 §53200 (c)(8) provides that professional development for faculty is an academic and professional matter and falls under the academic senate’s purview.

AB 2558

AB 2558 was passed in 2014 in response to the Student Success Task Force recommendations of 2011 and subsequent ad hoc committee recommendations in 2013. The law replaces the previous Community College Faculty and Staff Development Fund with the Community College Professional Development Program. The Community College Professional Development Program’s purpose is to provide state general funds to community colleges that support development programs for both faculty and staff. To be eligible for funding a community college district, college chief executive officer must submit to the chancellor an affidavit that includes…

(a) A statement that each campus within the community college district has an advisory committee, composed of administrators, faculty, and staff representatives, which has assisted in the assessment of the faculty and staff development needs and in the design of the plan to meet those needs.

Program funding must be disbursed in accordance with the Board of Governors of California Community Colleges’ rules and regulations. To receive funding, community colleges must count the time an employee uses to participate in the program in the employee’s contractually obligated hours.

AB 1840

AB 1840 was passed by the California Community College Chancellor’s Office to support the Vision for Success goals among classified professionals and classified managers. Coastline College received $31, 647, and the funds must be used by June 30, 2022. The Classified Professional Development subcommittee (CPD) created the Classified Professional Development workgroup to determine professional development activities and events that align with the Vision for Success seven core commitments.
### Sample Post Training Evaluation Survey Sample

<table>
<thead>
<tr>
<th>Program Evaluation</th>
<th>Strongly Disagree</th>
<th>Disagree</th>
<th>Agree</th>
<th>Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>I found the room atmosphere to be comfortable</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>The learning objectives were met</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>The presenter had adequate skill for this event/discussion</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>The program objectives related to the learning I achieved</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>The material appropriately challenged me</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>The course materials were easy to follow</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>I will be able to apply what I learned to my job at Coastline</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>My learning was enhanced by the knowledge of the instructor</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>I was engaged during the session</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>I was comfortable with the pace of the program</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>I was given the opportunity to have my questions answered</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>I was provided an opportunity to practice the skills I was asked to learn</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>I am clear about what is expected from me as a result of this program</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>I would attend advanced training on this topic</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
</tbody>
</table>
Sample Post Training Evaluation Survey Sample (Cont)

What are your key takeaways from this training?

Would you recommend this training to a colleague? Why or why not?

Which of the following college goals does this training help you achieve:

- **Student Success, Completion, and Achievement**
  We strive to increase student academic success. Students will attain basic skills and follow academic pathways leading to degrees, certificates, and transfer to four-year universities.

- **Instructional and Programmatic Excellence**
  Coastline will continue to assess and improve the quality of instructional courses and programs to support student success, completion, and achievement.

- **Access and Student Support**
  Campuses will increase student access to high-quality education and provide adequate support services to enhance the learning experience.

- **Student Retention and Persistence**
  We aim to retain students course-to-course and term-to-term. This persistence will lead to the timely completion of basic skills, degree, certificate, and transfer pathways.

- **Culture of Evidence, Planning, Innovation, and Change**
  This initiative will continue to build, strengthen, and advance Coastline’s planning and strategies around evidence-based governance structures to create significant positive change.

- **Partnerships and Community Engagement**
  Through collaborative partnerships with the business industry, government agencies, educational institutions, and the public, we will enhance Coastline’s capabilities and opportunities for students.

- **Fiscal Stewardship, Scalability, and Sustainability**
  We can advance and sustain our capacity for student success and achievement through the efficient use of resources, programs, and services.
After Action Conference Report Sample

Conference attended: Name and short description

Example: NISOD International Conference on Teaching and Leadership Excellence. Annual conference hosted by the National Institute for Staff and Organizational Development, features special administrator track as well as development opportunities for faculty.

Please share three take-aways from this conference.

- Example: Vision boards: I participated in an administrator series that used this boards very effectively

Action Planning:

What would you like to do with the take-aways listed above? Be specific. Include the action step, timeline and resources needed

- Example: Buy vision boards for use in professional development and training at Coastline. Specifically, use the boards for the upcoming FSC retreat. Share information about their availability for faculty/staff. Timeline: Purchase early June. Resources: Boards cost appx $400.

Would you recommend this conference to others at Coastline? If so, to whom?

I would highly recommend this conference to those interested in professional development and leadership at community colleges. I hope to attend again.

Lunch and Learns are scheduled for at the following dates. Which date will you be available to present for 10-15 minutes about this conference? Indicate your first and 2nd preference.

___ 12-1pm September 19
___ 12-1pm October 17
___ 12-1pm November 21
___ 12-1pm February 27
___ 12-1pm March 19
___ 12-1pm April 16

Share and discuss with your Supervisor/Dean/ Manager. Signature___________________
Professional Development Travel Request Form Sample

Professional Development Travel Request Form

Purpose of Travel Request, including expected outcomes and how it will benefit the college:
Title, date and location of the event:

If grant related, please explain how this request fulfills grant requirements/ work plan/ or goals:

Funding Source and Estimated cost per person:

Is there any additional information you would like to provide?
List of attendees attached by date

For PC: Indicate approval below:

__Request is approved
__Request is not approved
__Request is approved with changes. Details:
CPDL Needs Assessment Survey Form Sample

Coastline College Professional Development and Leadership Committee Needs Assessment Survey

CPDL NEEDS ASSESSMENT SURVEY

We invite your feedback regarding how Coastline’s Professional Development and Leadership Committee (CPDL) can tailor professional development opportunities at the college to meet your needs.

The survey will take approximately 5-10 minutes of your time. All responses are anonymous and will not impact your employment at the college. Results will only be presented in summary form.

ABOUT YOU
The following information will only be used to understand the representativeness of the sample and will not be used to identify respondents. All questions in this section are optional.

What is your primary employee status?
- [ ] Administration
- [ ] Classified / Confidential Professional
- [ ] Short-term Temporary
- [ ] Faculty

Are you full-time or part-time?
- [ ] Full-Time
- [ ] Part-Time

How many years have you been in your current position?

Are you interested in professional development activities?
- [ ] Yes
- [ ] No
- [ ] Not Sure

In your opinion, what is the primary purpose of Coastline’s professional development?
- [ ] Advance along career path (e.g., promotion)
- [ ] Enhance performance
- [ ] Gain more responsibility
- [ ] Career Development
- [ ] Personal knowledge
- [ ] Improve instruction and service to students
- [ ] Compliance
- [ ] Other

If other, explain here:

In the past 2 years approximately how many hours have you devoted to professional development activities?

Of those hours, how many were on required training topics?

What is the main reason you would want to spend time on professional development?
- [ ] Advance along career path (e.g., promotion)
- [ ] Enhance skills
- [ ] Enhance performance
- [ ] Gain more responsibility
- [ ] Obtain new job in a different field (e.g., career change)
- [ ] Personal knowledge
- [ ] Improve instruction and service to students
- [ ] Other

If other, explain here:
Coastline College Professional Development and Leadership Committee Needs Assessment Survey

PROFESSIONAL DEVELOPMENT PARTICIPATION

The following section asks about your participation in professional development (PD) activities and preferences for scheduling.

In the past 2 years, how often have you been able to attend the PD activities you were interested in?
- [ ] Every time
- [ ] Most of the time
- [ ] Some of the time
- [ ] Rarely
- [ ] Never

To what extent are the following obstacles for you in attending professional development (PD) activities?

<table>
<thead>
<tr>
<th>Obstacle</th>
<th>1 Very much an obstacle</th>
<th>2 Somewhat an obstacle</th>
<th>3 Not at all an obstacle</th>
<th>Not aware of this</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of funding available</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication about opportunities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Getting office coverage</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Getting release time to attend</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>Incentive to participate</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Interest in topics</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Location of PD events</td>
<td></td>
<td></td>
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<tr>
<td>Availability of funds</td>
<td></td>
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<tr>
<td>Paperwork/Process for requesting PD funding</td>
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<td></td>
</tr>
<tr>
<td>Person presenting</td>
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<tr>
<td>Scheduling of workshop/event</td>
<td></td>
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<tr>
<td>Training specific to my role</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Workload</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

If other, explain here: ______________________________________________________________________

Thinking about a typical semester at Coastline, what are the most convenient days, months, and times for you to attend professional development (PD) activities? (Select all that apply)

**DAYS**
- [ ] Monday
- [ ] Tuesday
- [ ] Wednesday
- [ ] Thursday
- [ ] Friday
- [ ] Saturday
- [ ] Sunday

**TIMES**
- [ ] Early morning
- [ ] Late morning
- [ ] Half day, morning
- [ ] Lunch hour
- [ ] Early afternoon
- [ ] Half day, afternoon
- [ ] Evening
- [ ] Full day
- [ ] Other

If other, explain here: ______________________________________________________________________
Coastline College Professional Development and Leadership Committee Needs Assessment Survey

CENTRICAMPUS: □ College Center □ Garden Grove □ Westminster □ Newport Beach

MONTHS:
□ January □ February □ March □ April
□ May □ June □ July □ August
□ September □ October □ November □ December

Please select your preferred format for professional development (PD) activities. (Select all that apply.)
□ One topic per session, 1 time only
□ One topic offered multiple times
□ Ongoing series, 1 topic multiple times a year/semester
□ College coursework
□ Conference day, several topics in 1 day
□ Online self-paced, e.g., Cornerstone/LinkedIn
□ Lunch & Learn (one hour presentations on various topics)
□ Learning Online facilitated
□ Webinar (online, live session)
□ Mentorship/Internship
□ Face to face with follow up
□ Podcast
□ Other

If other, explain here: ________________________________

PROFESSIONAL DEVELOPMENT TOPICS

Please indicate how likely or unlikely you would be to attend a session if it was offered on each of the topics below.

<table>
<thead>
<tr>
<th>CAMPUS PROCESSES</th>
<th>1 Highly Likely</th>
<th>2 Likely</th>
<th>3 Unlikely</th>
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### INTER & INTRA PERSONAL SKILLS

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### TECHNOLOGY

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<td>Adobe Creative Suite (e.g., PDFs, Illustrator, Spark, etc.)</td>
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<td>Argos Coast Reports/Data Cubes</td>
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<td>Infographics / Visual presentations</td>
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### Coastline College Professional Development and Leadership Committee Needs Assessment Survey

#### STUDENT SUCCESS

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<td>Serving Incarcerated and Formerly Incarcerated Students</td>
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<td>Ally training (e.g., LGBTQ, undocumented students, foster youth, veterans, etc.)</td>
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<td>Supporting diverse student groups</td>
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#### MAJOR CAMPUS INITIATIVES

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#### OTHER TOPICS

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A Toastmasters Club is a group of people who meet to work on presentation & leadership skills. CPDL is considering sponsoring a lunchtime Toastmasters club at the Fountain Valley campus. Members would need to pay a small fee (dues) and would be expected to attend the weekly meetings at least once a month. If Coastline started an on-campus Toastmasters club, would you be interested? If so, what days/times could you attend?

☐ Mondays 12-1pm  ☐ Mondays 1-2pm  ☐ Tuesdays 11-12pm  ☐ Thursdays 12-1PM  ☐ Fridays 12-1PM

Would you attend a discipline specific conference if you could earn Flex Day credit?

[ ]
What other topics would you like to see included in our professional development offerings?

ADDITIONAL COMMENTS

Please include any additional comments you would like to make regarding anything in this survey or professional development.
## Calendar of Events Sample

### DIVISION OF INNOVATIVE LEARNING CALENDAR OF EVENTS 2019-2020

#### AUG 2019
- **23rd**: ALL-COLLEGE FLEX DAY (8:00am - 9:00pm)
- **29th**: PATHWAYS SUMMIT DAY (9:00am - 11:00am)
- **30th**: FINAL SPRING PATHWAYS SUMMIT (9:00am - 11:00am)

#### SEP 2019
- **16th**: FIRST YEAR TEACHING ACADEMY SESSION 1 (Faculty Center, 9:00am - 12:00pm)
- **18th**: FIRST YEAR TEACHING ACADEMY SESSION 2 (Faculty Center, 9:00am - 12:00pm)
- **20th**: FIRST YEAR TEACHING ACADEMY SESSION 3 (Faculty Center, 9:00am - 12:00pm)

#### OCT 2019
- **11th**: FIRST YEAR TEACHING ACADEMY SESSION 4 (Faculty Center, 9:00am - 12:00pm)
- **13th**: PATHWAYS SUMMIT DAY (9:00am - 12:00pm)
- **14th**: PATHWAYS SUMMIT DAY (Faculty Center, 9:00am - 11:00am)

#### NOV 2019
- **15th**: FIRST YEAR TEACHING ACADEMY SESSION 5 (Faculty Center, 9:00am - 12:00pm)
- **16th**: FIRST YEAR TEACHING ACADEMY SESSION 6 (Faculty Center, 9:00am - 12:00pm)
- **17th**: FIRST YEAR TEACHING ACADEMY SESSION 7 (Faculty Center, 9:00am - 12:00pm)

#### DEC 2019
- **12th**: FIRST YEAR TEACHING ACADEMY SESSION 8 (Faculty Center, 9:00am - 12:00pm)
- **13th**: FIRST YEAR TEACHING ACADEMY SESSION 9 (Faculty Center, 9:00am - 12:00pm)
- **16th**: FIRST YEAR TEACHING ACADEMY SESSION 10 (Faculty Center, 9:00am - 12:00pm)

#### JAN 2020
- **26th**: FIRST YEAR TEACHING ACADEMY SESSION 11 (Faculty Center, 9:00am - 12:00pm)
- **28th**: FIRST YEAR TEACHING ACADEMY SESSION 12 (Faculty Center, 9:00am - 12:00pm)

#### FEB 2020
- **2nd**: PATHWAYS SUMMIT DAY (Faculty Center, 9:00am - 12:00pm)
- **3rd**: ALL-COLLEGE FLEX DAY (9:00am - 11:00am)
- **5th**: PATHWAYS SUMMIT DAY (Faculty Center, 9:00am - 11:00am)

#### MAR 2020
- **8th**: PATHWAYS SUMMIT DAY (Faculty Center, 9:00am - 12:00pm)
- **11th**: PATHWAYS SUMMIT DAY (Faculty Center, 9:00am - 11:00am)

#### APRIL 2020
- **13th**: FIRST YEAR TEACHING ACADEMY SESSION 13 (Faculty Center, 9:00am - 12:00pm)

#### MAY 2020
- **8th**: FIRST YEAR TEACHING ACADEMY SESSION 14 (Faculty Center, 9:00am - 12:00pm)
JULY 12th  NISOD REGIONAL WORKSHOP
Ignite, Inspire, and Innovate:
Integrating Innovation Into
Today’s College Courses

Join your faculty colleagues on July 12th from 10:00 am to 3:00 pm (lunch will be provided) for a NISOD Regional Workshop, co-hosted by Coastline College!

During the workshop, participants:
- Receive an introduction to design thinking.
- Become more aware of the tools and techniques used by the world’s leading designers.
- Gain an understanding of how faculty can enhance and model innovative mindsets.
- Learn a step-by-step approach to applying innovative thinking into your coursework.
- Learn seven distinct ways to brainstorm with your students.

Save $50 on registration by signing up for the workshop by June 14

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<th>Registration Type</th>
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Location
Coastline College
Garden Grove Campus - Rooms 122 and 315
12901 Euclid Street
Garden Grove, CA 92840

Learn more and register at nisod.org/coastline

Participants receive a Certificate of Attendance upon completing the workshop.

NISOD | The University of Texas at Austin | nisod.org
CPDL is proud to sponsor lunch and learns this year! Come to the CPDL Lunch & Learns to hear from your colleagues about conferences and trainings they attended last year and the take-aways from these events. This is your opportunity to build friendships across the college, support your colleagues, and learn something new!

Bring your lunch, we’ll provide dessert!

At College Center on the 4th floor conference room from 12pm to 1pm

- September 19th
- November 21st
- February 27th
- April 16th

- October 17th
- December 12th
- March 19th
Spring BBQ

Save the Date!

Wednesday, April 24th

Join us at College Center for our Coastline Pathways Showcase!

- Workgroup Showcase
- Expert panel with Rob Johnstone

Schedule

9AM - 10AM | Workgroup Showcase
10AM - 11AM | Expert Panel
11AM - 1PM  | Lunch
1PM - 2PM   | Workgroup Showcase
2PM - 3PM   | Expert Panel

COASTLINE COLLEGE
2019 SUMMER INSTITUTE
UNLEASHED

Canvas for Classified Staff* .................................................. June 4th
1pm - 3pm at College Center 4th Floor Conference Room
Microsoft Outlook Training* .................................................. June 5th
8am - 5pm at New Horizons Computer Lab
Slack Training Lunch & Learn .................................................. June 5th, 12th, 19th
12pm - 1pm at College Center 4th Floor Conference Room
New Website Training by Marketing Team* ............................. July 15th
10am - 12pm at College Center 4th Floor Conference Room
Microsoft Word Part 1 Training* ............................................ July 17th
8am - 5pm at New Horizons Computer Lab
Microsoft Word Part 2 Training* ............................................ July 24th
8am - 5pm at New Horizons Computer Lab
Web accessibility Training* ..................................................... July 29th
8am - 5pm at Garden Grove Center
Data Labs .................................................................................. August 13th, 14th
2pm - 3:30pm at Garden Grove Center in room 353
*Requires Registration

For registration and questions, please contact Kim Bui at kbui1@coastline.edu
Go2Knowledge®
Train Online. Learn Anytime

- Participate at your Convenience
- Timely Topics
- Engage with Colleagues
- Receive a Certificate of Completion

Professional Development Trainings

- Campus Safety & Security
- Institutional Effectiveness
- Student Populations
- Student Success
- Teaching & Learning
- Technology & Online Learning

How to Access Your Digital Library

1. Go to www.Go2Knowledge.org/coastline
2. Create your profile: Username and Password
3. Already an user? Simply Click ‘Sign In’

How to Order Live Webinars (5 webinars per day)

1. Go to www.innovativeeducators.org/pages/events
2. Enter Discount Code for free access: Coastline17
3. Subscribe to receive updates
   www.innovativeeducators.org/pages/newsletter

For any questions, contact Kim Bui at
Kbuil@coastline.edu
New from Professional Development:

CLASSIFIED CAREER DEVELOPMENT SERIES!

Join your colleagues in this series of workshops to help you boost your career to the next level.

| Charting your Career Path: Learn to create a strategic career development plan, including your resume, references, and skills you need to get to the next level. |

| Steer your Own Ship: Learn how to communicate your personal brand in various professional situations. |

| Set Sail Coast to Coast: Hear from other Classified Professionals about what it’s like to work at our sister colleges and the district. |

| Resiliency, Bounce Back Stronger: This seminar will leave participants feeling empowered that they have the knowledge of what steps they need to take to become more resilient. Presented by EAP |

| A Personal Guide to Managing Stress and Change: Get tips for coping with change and learn how to lower your stress levels. Presented by EAP |

Get the dates and details on Cornerstone.
DONUTS & DATA

Explore your department’s data through an array of different tools.

FEBRUARY 14 | 9:30 am - 11:00 am
MARCH 14 | 9:30 am - 11:00 am
APRIL 11 | 9:30 am - 11:00 am

Coffee and donuts will be served!
Join your fellow colleagues to view webinars on topics of current interest to faculty!

12:00PM to 1:30PM

February 20
March 6
March 20
April 3
April 17
May 1

6:00PM to 7:30PM

February 13
February 27
March 13
April 10
April 24
May 8

Round table discussion at the conclusion of each webinar
WELLNESS

Join our Health faculty and special guests as they provide you easy to follow strategies for maintaining and improving your physical and mental well-being.

12:00PM to 1:30PM
FEBRUARY 19
MARCH 19
APRIL 16
MAY 7
FIRST YEAR FACULTY
TEACHING ACADEMY

Coastline’s First Year Teaching Academy will acculturate new faculty to Coastline and establish a culture of learning and development. New faculty will be provided the opportunity to expand their knowledge of Coastline College and gain an advanced understanding of adult learning theory, curriculum development, course design, equity and inclusion, approaches to teaching excellence, and innovative instructional delivery. Faculty will learn, practice, and broaden teaching skills that will extend to students’ successful completion of course, program, and institutional learning outcomes.

The First Year Faculty Teaching Academy will provide an opportunity for professional growth in teaching and learning best practices, Coastline college culture, and innovative curricular design and delivery. Coastline’s First Year Teaching Academy is facilitated by the Faculty Center Coordinator featuring multiple guest speakers.

Features of the Academy:

• Required of all first year FT faculty

• The Faculty Academy consists of Bi-monthly 3-hour workshops for Fall and Spring

• Open to other faculty, including PT faculty on a voluntary basis, subject to a max enrollment in the program of 15 faculty
  
  o PT faculty must commit to attending all sessions and completing all work

  o PT faculty will receive a Microsoft surface laptop at the successful completion of the academy

• May require Attendance at conferences and committee meetings as recommended

• Culminates in a presentation at the end of the program

• All Faculty will be acknowledged for completion of the Academy requirements

For more information, please contact:
Stephen Barnes, Faculty Center Coordinator
(714) 241-6006 - sbarnes@coastline.edu
DEEPER ROOTS FACULTY LEARNING COMMUNITIES

What is it?

An opportunity for small groups of faculty to come together for at a semester (or longer) to discuss a teaching and learning topic that they can delve deeply into during group discussions. Deeper Roots Learning Communities can be around a book, a problem, a project, or simply a topic of interest that will generate conversation, reflection, and build community.

Topics might include ideas such as:

- Incorporating Active Learning Strategies in online courses
- Critical Thinking Across disciplines
- Creating Effective Discussion Boards
- ESL Best practices
- Creating Accessible Content
- Best practices for using Canvas in a Face to Face Course
- The possibilities are endless!

How are the topics decided?

A group of faculty who want to explore a certain topic usually decide. If you have a teaching and learning topic that is of interest to you, chances are there are other faculty interested also! Topics can be broad or narrow depending on the group decision. Ideally 2-3 people will suggest a topic to start a Deeper Roots Faculty Learning Community and the call for participation will bring in more faculty participation.

Should faculty be from the same department?

One goal of the Deeper Roots Learning Communities is to foster community and encourage interdisciplinary conversation however, there are some topics that might narrow disciplines and that is alright if there is a group of faculty interested in the topic. However, a mix of disciplines is highly encouraged to broaden the conversation by inviting a variety of perspectives on a topic.

How are Deeper Roots Faculty Learning Communities Structured?

This should be determined by the group members at the first meeting. This can be informal or formal depending on the group decision. There can be:

Ideating Fashion: This would have no pre-determined leader. The group determines a topic, sets a meeting, and then just sees where the conversation goes. No formal leader is appointed and conversation is free flowing.
FEBRUARY
18  SLO & Go @ Faculty Center  11:30 to 12:30
19  Data & Donuts @ Faculty Center  10:00 to 11:00
25  Student Surveys & Snacks @ Faculty Center  3:00 to 4:00

MARCH
17  SLO & Go @ Faculty Center  11:30 to 12:30
19  Data & Donuts @ Faculty Center  10:00 to 11:00
30  Data Lab @ Newport Beach Campus
    Room 234  3:00 to 4:30
30  Online Data Training and Coaching Class
    @ CANVAS

APRIL
  2  Program Review + @ Faculty Center  1:00 to 2:30
  9  Program Review + @ Faculty Center  1:00 to 2:30
21  SLO & Go @ Faculty Center  11:30 to 12:30
23  Program Review + @ Faculty Center  1:00 to 2:30
30  Data Lab @ Newport Beach Campus
    Room 234  3:00 to 4:30
"It is a capital mistake to theorize before one has data." - Sherlock Holmes

<table>
<thead>
<tr>
<th>DATE</th>
<th>EVENT</th>
<th>VENUE</th>
<th>TIME</th>
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</thead>
<tbody>
<tr>
<td>SEPT. 11</td>
<td>Program Review Power Hour</td>
<td>Faculty Center</td>
<td>12:00 pm to 1:00 pm</td>
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<tr>
<td>SEPT. 12</td>
<td>Data and Donuts</td>
<td>Faculty Center</td>
<td>9:00 am to 10:00 am</td>
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<tr>
<td>SEPT. 17</td>
<td>SLO-N-Go</td>
<td>Faculty Center</td>
<td>11:30 am to 12:30 pm</td>
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<tr>
<td>SEPT. 18</td>
<td>Program Review Power Hour</td>
<td>Faculty Center</td>
<td>10:00 am to 11:00 am</td>
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<tr>
<td>SEPT. 25</td>
<td>Program Review Power Hour</td>
<td>Faculty Center</td>
<td>10:00 am to 11:00 am</td>
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<tr>
<td>OCT. 01</td>
<td>SLO-N-Go</td>
<td>Faculty Center</td>
<td>11:30 am to 12:30 pm</td>
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<tr>
<td>OCT. 07</td>
<td>Data Coach Online Course</td>
<td>Canvas</td>
<td>4 week course</td>
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<td>OCT. 10</td>
<td>Data and Donuts</td>
<td>Faculty Center</td>
<td>10:00 am to 11:00 am</td>
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<tr>
<td>OCT. 15</td>
<td>SLO-N-Go</td>
<td>Faculty Center</td>
<td>11:30 am to 12:30 pm</td>
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<td>NOV. 05</td>
<td>SLO-N-Go</td>
<td>Faculty Center</td>
<td>11:30 am to 12:30 pm</td>
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<tr>
<td>NOV. 14</td>
<td>Data and Donuts</td>
<td>Faculty Center</td>
<td>9:00 am to 10:00 am</td>
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<tr>
<td>NOV. 18</td>
<td>Data Labs</td>
<td>NBC 234</td>
<td>3:00 pm to 4:30 pm</td>
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<tr>
<td>NOV. 19</td>
<td>SLO-N-Go</td>
<td>Faculty Center</td>
<td>11:30 am to 12:30 pm</td>
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<tr>
<td>NOV. 19</td>
<td>Data Labs</td>
<td>WLJC 213</td>
<td>3:00 pm to 4:30 pm</td>
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<td>NOV. 20</td>
<td>Data Labs</td>
<td>GGC 206</td>
<td>3:00 pm to 4:30 pm</td>
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<td>DEC. 03</td>
<td>SLO-N-Go</td>
<td>Faculty Center</td>
<td>11:30 am to 12:30 pm</td>
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<td>TIME</td>
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<tr>
<td>8:00 - 8:30</td>
<td>Continental Breakfast &amp; Registration</td>
<td>2nd Floor Foyer</td>
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<tr>
<td>8:30 - 9:15</td>
<td><strong>State of the College</strong>&lt;br&gt;Loretta P. Adrian, Ph.D., President</td>
<td>Irving Berlin</td>
<td></td>
</tr>
<tr>
<td>9:15 - 10:30</td>
<td><strong>Keynote Speaker: Victor M. Rios, Ph.D.</strong>&lt;br&gt;Strengthening Student Success through Emotional Support: The Power of Educators in the Lives of Marginalized Students&lt;br&gt;Research on students who overcome adversity to successfully navigate the higher education pipeline shows that resilience is often enhanced by an emotionally-relevant educator. This presentation will emphasize the importance of emotional support from educators in the lives of disproportionately impacted or marginalized students. Dr. Rios will discuss how educators can play a powerful role in guiding students who have been left behind.&lt;br&gt;The audience will learn about the concept of Educator Projected Self-Actualization and how to utilize it to improve student outcomes. Dr. Rios emphasizes the importance of faculty and staff as positive role models, mentors, and educators in the 'continuum of care' for marginalized or disproportionately impacted students.</td>
<td>Irving Berlin</td>
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<tr>
<td>10:30 - 10:45</td>
<td>Break</td>
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| 10:45 - 11:45 | Classified Senate  
*Welcome the new board and learn about Classified Senate plans for this year*  
C.F.E.  
*Review for possible resources and supports needed to effectively serve students*  
C.C.A.  
*Review for possible resources and supports needed to effectively serve students*  
C.M.T. | Symphony  
Irving Berlin  
Cole Porter  
Downstairs Bar  
Patio (outside) |
| 11:45 - 12:45 | Lunch  
*After lunch, in order to better serve our students, classified staff and managers are invited to return to their offices.* | Irving Berlin |
| 12:45 - 2:00 | Educator Projected Self-Actualization in the Higher Education Classroom by Dr. Victor M. Rios | Irving Berlin |
| 2:00 - 2:15  | Break & Snacks  
*SLO/General Ed led by Steve Fauce  
Learn about SLOs for General Education courses* | 2nd Floor Foyer |
| 2:15 - 3:30 | SLO/CTE led by Angela Gomez-Holbrook  
*Learn about SLOs for General Education courses* | Irving Berlin  
Gershwin |
<p>| 3:30 - 3:45 | Break |</p>
<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Location</th>
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<tbody>
<tr>
<td>3:45 - 5:00</td>
<td>Department Meetings</td>
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<tr>
<td></td>
<td>Business (Accounting, Business, Economics, Management and Supervision, Supply Management) Chair: Stacey Smith</td>
<td>Executive Board Room</td>
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<tr>
<td></td>
<td>Computer Information Systems (Computer Information Systems, Computer Service Technology) and Digital Graphic Applications Co-chairs: Tobi West and Michael Warner</td>
<td>Cole Porter</td>
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<td></td>
<td>Emergency Management/Homeland Security Chair: Kevin Sampson</td>
<td>Cole Porter</td>
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<td></td>
<td>Paralegal Program Coordinator: Stephen Barnes</td>
<td>Cole Porter</td>
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<td></td>
<td>Business Computing, Building Codes Technology, Process Technology, and Real Estate Chair: Cheryl Chapman</td>
<td>Irving Berlin</td>
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<td>Communication Studies Chair: Josh Levenshus</td>
<td>Irving Berlin</td>
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<td>Education/TEACH3 Chair: Sharon Chard-Yaron</td>
<td>Irving Berlin</td>
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<td></td>
<td>English as a Second Language (ESL) Chair: Ryan Boyd</td>
<td>Irving Berlin</td>
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<td>English and Humanities (English, Humanities, Reading) Chair: Scott Davis</td>
<td>Gershwin</td>
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<td></td>
<td>Health Science (Foods and Nutrition, Gerontology, Health, Kinesiology) Chair: Laurie Runk</td>
<td>Gershwin</td>
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<td></td>
<td>International Languages (Arabic, Chinese, French, Japanese, Spanish, Vietnamese) Co-chairs: Donna Marques and Sandra Basabe</td>
<td>2nd Floor Foyer</td>
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</tbody>
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# SCHEDULE OF ACTIVITIES

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<tr>
<th>TIME</th>
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<th>LOCATION</th>
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<tr>
<td>3:45 - 5:00</td>
<td><strong>Department Meetings</strong></td>
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<tr>
<td></td>
<td>Mathematics</td>
<td>Symphony</td>
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<tr>
<td></td>
<td>Co-chairs: Lisa Lee and Fred Faldon</td>
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<td></td>
<td>Philosophy</td>
<td>Gershwin</td>
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<td></td>
<td>Chair: Fred Curry</td>
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<td></td>
<td>Psychology and Human Services</td>
<td>Gershwin</td>
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<td></td>
<td>Chair: Erin Johnson</td>
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<tr>
<td></td>
<td>Biological and Allied Health Sciences (Biology, Ecology, Marine Science)</td>
<td>Cole Porter</td>
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<tr>
<td></td>
<td>Co-chairs: Lisa Demchik and Steve Feuce</td>
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<tr>
<td></td>
<td>Physical Sciences (Astronomy, Chemistry, Geology, Physics)</td>
<td>Cole Porter</td>
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<tr>
<td></td>
<td>Chair: David Devine</td>
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<tr>
<td></td>
<td>Social Sciences (Anthropology, Geography, History, Political Science, Sociology)</td>
<td>Irving Berlin</td>
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<tr>
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<td>Chair: Laura Enomoto</td>
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<td></td>
<td>Special Programs and Services for the Disabled</td>
<td>Cole Porter</td>
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<td>Program Coordinator: Celeste Ryan</td>
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<tr>
<td></td>
<td>Visual and Performing Arts (Art, Music, Theater Arts)</td>
<td>Gershwin</td>
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<tr>
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<td>Chair: Chris Hornung</td>
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<td>Library</td>
<td>Gershwin</td>
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<td>Chair: Elizabeth Horan</td>
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<td></td>
<td>Counseling</td>
<td>Gershwin</td>
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<td></td>
<td>Chair: Amy Evangelista</td>
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<td></td>
<td>Intellectual Disability Program</td>
<td>Cole Porter</td>
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<td>Chair: Evette Reagan</td>
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ABOUT DR. VICTOR RIOS

Dr. Victor Rios is the Dean of Social Science and a Professor of Sociology at the University of California, Santa Barbara. He received his Ph.D. at the University of California, Berkeley in 2005. Professor Rios has worked with local school districts to develop programs and curricula aimed at improving the quality of interactions between authority figures and youths. Using his personal experience of living on the streets, dropping out of school, and being incarcerated as a juvenile—along with his research findings—he has developed interventions for marginalized students aimed at promoting personal transformation and civic engagement. These programs have been implemented in Los Angeles, California (Watts); juvenile detention facilities, and alternative high schools.

He is also the author of six books, including My Teacher Believes in Me: The Educator’s Guide to At-Promise Students (2019); Street Life: Poverty, Gangs, and a Ph.D. (2011); Buscando Vida, Encontrando Éxito: La Fuerza de La Cultura Latina en la Educación (2016); and Human Targets: Schools, Police, and the Criminalization of Latino Youth (2017).

Dr. Rios has been featured in the Chronicle of Higher Education, TED Talks, the Oprah Winfrey Network, Primer Impacto, and National Public Radio. He has had the honor of meeting President Obama and advising his administration on gun violence and policing. His TED Talk “Help for kids the education system ignores” has garnered over 1.2 million views. He is the subject of the documentary film The Pushouts (thepushouts.com).
Learning Days & Summit Days
SAVE THE DATE

**September 6th**
Learning Day
9:00 am - 1:00 pm

**September 20th**
Summit Day
Garden Grove Center
9:00 am - 3:00 pm

**October 4th**
Learning Day
9:00 am - 1:00 pm

**October 18th**
Summit Day
Design Team Presentations P1
Onboarding, Career Exploration, Program Mapping, Student Financial Stability, and Holistic Wellness
9:00 am - 3:00 pm

**November 22nd**
Summit Day
Design Team Presentations P2
Advising, Student Academic Persistence, and Marketing & Outreach
9:00 am - 3:00 pm

**Feb 28th**
Learning Day
9:00 am - 1:00 pm

**March 6th**
Summit Day
Garden Grove Center
9:00 am - 3:00 pm

**April 10th**
Learning Day
9:00 am - 1:00 pm

**May 1st**
Final Spring Summit Day
Garden Grove Center
9:00 am - 3:00 pm
SPECIAL THANKS TO:

Ann Holliday, Flex Coordinator

Loretta P. Adrián, Ph.D., President
John Weispfenning, Ph.D., Chancellor

BOARD OF TRUSTEES:

Lorraine Prinsky, Ph.D., President
Jerry Patterson, Vice President
Jim Moreno, Board Clerk
David A. Grant, Trustee
Mary Hornbuckle, Trustee
Spencer Finkbeiner, Student Trustee
Spring 2020 Flex Program

FLEX
ALL COLLEGE DAY OF PROFESSIONAL DEVELOPMENT
FEBRUARY 20TH, 2020
PROGRAM OF ACTIVITIES
What is Flex Day?

The purpose of the Flex Professional Development Program is to provide time for faculty, classified professionals, and administrators to participate in development activities that are related to “staff, student, and instructional improvement” (Title 5, section 55720). The Flex Day activities are a component of the staff development program and are planned by the college Flex Committee with input from all college constituents, and follow the guidelines set forth by the state chancellor’s office.

All faculty (including counselors, librarians, and those who teach online) shall attend the designated college Spring Flex Day scheduled by the District Calendar Committee on a Thursday during the Spring semester (except during Spring Break). The college is closed on Spring Flex day, and no classes will be scheduled. As such, faculty, classified professionals, and administrators are expected to attend Spring Flex Day.

All part-time faculty are encouraged to attend three (3) hours of flex activities per semester. Part-time faculty will receive pay for up to a maximum of three (3) hours at the non-instructional miscellaneous rate after verification of Fall Flex attendance regardless of assigned schedule. Part-time faculty scheduled to teach a semester-long class that meets regularly on the designated Flex Days are required to attend Flex Day activities for the number of hours equal to the hours scheduled for the class meetings.

Flex Day funds are allocated by the District and may be used for Flex activities only.
FLEX
ALL COLLEGE DAY OF PROFESSIONAL DEVELOPMENT

PROGRAM OF ACTIVITIES

7:00 - 8:00 AM

Suicide Prevention: Risk and Protective Factors and Warning Signs (Room 315)
Claudia Vernon
Anyone can be struggling with suicide. Know what factors increase or decrease the likelihood of someone attempting and completing suicide, and the warning signs you may see that may save a life.
Target Audience: All

RSI Tips & Tricks (Room 202)
Stephen Barnes
Join Faculty Center Coordinator Stephen Barnes for a discussion of the “Tips and Tricks of Effective RSI” to ensure you are engaging in RSI in your online class. Over the past two years, Stephen has learned a variety of RSI techniques from experienced online instructors. Join us as we discuss these techniques and what other instructors are doing with RSI in their classes. We would also love to learn from you regarding the RSI methodology you utilize. Together we can demystify the “I know it when I see it” RSI mentality.
Target Audience: Faculty

8:00 - 8:30 AM

Continental Breakfast & Registration (Patio)
Make sure to scan your ID in and out to receive Flex credit.
Board Item and Contract Training (Room 250)
Laila Mertz
Planning on attending a conference? Hosting a student function? Learn the travel procedures and how to submit board agenda items.
Target Audience: Classified Professionals and Managers

Creating Attractive and Web-accessible Flyers Using Adobe Spark and Microsoft Word (Room 304)
Angela Gomez-Holbrook, Juan Peña & Yadira Lopez-Daly
In this hands-on workshop, you will learn to design accessible flyers for your events using Adobe Spark and Microsoft Word. You will also learn how to access your Adobe account which grants you access to a variety of design software.
Target Audience: All

Cyber Security at School and at Home (Room 122)
Craig Oberlin, Sr. Director, Helpdesk and User Support, IT
Join us for a discussion of cyber threats facing employees and students both at home and at school. This session will include a presentation of actual examples of cyber threats that employees and students have faced at Coastline along with mitigation steps that can be taken. It also will include a brief explanation of various laws and regulations applying to Higher Education.
Target Audience: All

Creating an Inclusive Classroom: Title IX and Beyond (Room 251)
Leighia Fleming
In this workshop, we will take a deeper dive into Title IX and how faculty can create a space that is inclusive of parenting or pregnant students, the LGBTQ+ community, sexual assault, and domestic violence survivors. This session is for faculty who want to take the next step in creating a welcoming and respectful environment for our diverse student community. You will leave with best practices to support students who are dealing with difficult life situations.
Target Audience: Faculty
Cranium Café  (Room 204)  
Amy Evangelista & Stephany Crisantos Valencia  
This introductory session will provide an overview of Cranium Café, a browser-based virtual meeting platform built to improve student engagement and increase access to support services to students regardless of their location.  
Target Audience: Faculty

ESL and SLOs  (Room 102)  
Ryan Boyd  
This session is designed for ESL instructors to collaborate on SLO development, assessment of, and revision of SLOs when necessary. Instructors will be able to collaborate with same course/level teachers to review assessments and instruction.  
Target Audience: ESL Faculty

Coastline Enrollment Management: Where We’ve Been, What We’re Doing, and What We’re Going To Do  (Room 315)  
Kate Mueller & Vince Rodriguez  
Coastline College’s Enrollment Management Plan is currently undergoing revision and expansion. In this session, you will learn the foundations of enrollment management, details of Coastline’s enrollment management plan, and how enrollment management affects the future of our college and district. We also will solicit feedback and suggestions for the plan.  
Target Audience: All

Financial Stability and Holistic Wellness  (Room 206)  
Natalie Schonfeld, Claudia Mojica, Tom Boscamp & Araba Mensah  
This presentation is designed to acquaint you with the concepts of Financial Stability and Holistic Wellness in the context of Coastline College. You will learn what these terms mean and how they impact a student’s life and educational journey. You also will learn about the wide array of resources and support services available to Coastline students.  
Target Audience: All

9:30 - 9:45 AM  
15 Minute Break (Patio)
9:45 - 10:45 AM

Strategies to Manage Stress and Anxiety (Room 315)
Claudia Vernon

We are more stressed out than ever before. More than likely you know what stress does to your mind and body, but you might not know how to relieve your stress. Come to this hands on workshop to learn simple stress reduction skills for immediate and long term relief. Techniques will be practiced in the workshop.

Target Audience: All

The Value of Coastline’s Inmate Education Program: Student Perspective (Room 206)
Jim Kurtenbach, former Coastline student
Moderated by Shelly Blair

Join us for a presentation and discussion on inmate education. Our speaker, Jim Kurtenbach, is a former Coastline student who, while incarcerated, earned the nickname “The Professor” for his own achievements as well as the support he provided other students in inmate education programs.

Target Audience: All

Umoja Student Success Program (Room 122)
Erin Johnson, Claudia Mojica & Dana Emerson

Umoja is a learning community which promotes student success via culturally relevant and responsive pedagogy, curriculum, and services. The Umoja Community seeks to nurture knowledge of and pride in African and African American intellectual, cultural, and spiritual gifts, values, and practices. In this session, we will discuss ways to instill in our students the knowledge and skills necessary to enable them to make positive differences in their lives and the lives of others.

Target Audience: Faculty

Gaming Your Online Course (Room 304)
Angela Gomez-Holbrook

Instead of just transferring a face-to-face class to an online format, we can use online tools to create a more effective learning experience by applying gaming strategies and competency based grading. As in an online game, we can create engaging levels that need to be mastered before a student can move on to the next level. We can appeal to a student’s intrinsic motivation not just their extrinsic motivation.

Gamification is the application of game elements and digital game design techniques to non-game problems, such as business and social impact challenges and education.

Target Audience: Faculty
Making Word Accessible (Room 302)
Chris Johnston, Bob Dixon & Aeron Zentner
This presentation will introduce attendees to document accessibility in Microsoft Word. This will include discussion of the various types of disabilities, assistive technologies, and strategies for creating accessible documents using Microsoft Word.
Target Audience: All

College Budget Training (Room 250)
Christine Nguyen & Derek Bui
In this presentation, you will learn about the college budget, the Student Centered Funding Formula, the district budget, and other changes at the state level that may impact Coastline.
Target Audience: All

ESL Classroom Policies (Room 102)
Ryan Boyd
This session is designed for ESL instructors to learn about new and continuing policies and the implementation of these policies and procedures. ESL Faculty will also receive training on how to access the ESL Department Canvas shell.
Target Audience: ESL Faculty

10:45 - 11:00 AM  15 Minute Break (Patio)

11:00 AM - 12:00 PM
President’s Address (Room 122 | Zoom set up in room 315)
Loretta P. Adrian, Ph.D., Coastline President
Target Audience: All

12:00 - 1:00 PM  Lunch
Lunch available on the patio for those who pre-ordered.

1:00 - 2:00 PM
CFE Faculty Union Meeting (Room 315)
Rob Schneiderman
Target Audience: Full time faculty and faculty who teach 7.5 LHE or more

Continued on next page
1:00 - 2:00 PM (Continued)

CCA Part-time Faculty Union Meeting
(Room 250)
Curtis Williams
Target Audience: Part time faculty who teach 7.4 LHE or less

Classified Senate Meeting (Room 122)
Kasie Hipp-Mirhashemi
Calling all Classified Professionals! Attend the Classified Senate meeting to learn more about current trends on campus and in the district that impact Classified Professionals, discuss ways to get involved, and meet your peers from across the campus!
Target Audience: Classified Professionals

Crafting Evaluations for Professional Growth
(Room 202)
Crystal Crane, Executive Director, Human Resources
In this session, managers will learn specific strategies for evaluating employees. These strategies include acknowledgment of employee strengths and constructive ways to promote career growth and development.
Target Audience: Managers

2:00 - 2:15 PM 15 Minute Break (Patio)

2:15 - 3:15 PM

The Straight Tea About Graduate School
(Room 250)
Dr. Adrian, Rene Gutierrez & Vince Rodriguez
Moderated by Raman Dhillon
In this session, hear from Coastline leaders who attended Grad School while working. Topics will include how to choose the right program, how to balance work, family, and school, and how a graduate degree impacts your career. There will also be time for questions from the audience.
Target Audience: Classified Professionals & Managers
Banner 9 Training (Room 304)
Ramon Calvillo
This hands-on workshop will be a broad discussion of a variety of the finance aspects of Banner 9. Topics include the differences of Self-Service vs. Admin Pages; keyboard shortcuts; running queries; and basic theories of budgets.
Target Audience: Classified Professionals & Managers

Retirement Planning (Room 122)
Liz Shatzel, SchoolsFirst
Learn what retirement savings plans are available to you, gain a basic understanding of your pension (CalSTRS/CalPERS) and why it is important to have additional savings, Have the opportunity to enroll in a 403b/457b. Take advantage of the opportunity to explore how to better prepare yourself for the future!
Target Audience: All

Zoom Training (Room 206)
Cody Pontius & Shaaron Gonzalez
Heard all about Zoom, but don’t know what it is or how to use it? In this session, we’ll show you how to get your free zoom pro account, host a meeting, and use Zoom to host virtual office hours.
Target Audience: All

Student Learning Outcomes (SLOs) (Room 204)
Angela Gomez-Holbrook & Steve Fauce
Join SLO coordinators Angela and Steve for an open discussion and Q&A on SLOs.
Target Audience: Faculty

Stay Safe! Identity Theft & Countermeasures (Room 315)
Tobi West
As society grows continuously more dependent on the constant connection to the web, identity theft is on the rise. This presentation will cover the basics of identity theft and the countermeasures that can be taken to reduce the risks associated with phishing email, junk mail, and telemarketing phone calls. This information can be used to help yourself and others stay safe online.
Target Audience: All

Continued on next page
2:15 - 3:15 PM  (Continued)

Public Speaking Workshop (Room 202)
Josh Levenshus & Christina Nguyen
Become a more persuasive and powerful presenter. In this session, participants will learn to identify the needs of their audience, explain problems clearly, and present solutions their audience can get on board with.
Target Audience: All

3:15 - 3:30 PM  15 Minute Break Break (Patio)

3:30 - 5:00 PM

Re-inventing your Teaching Practice (Room 122)
Pat James, Manager of Academic Partnerships,
American Public University
This session will cause you to consider the practice of online teaching with an emphasis on redesign of your work and renewed commitment to the success of every student who logs into your course. It sounds like a tall order, every student, right? However, anything is possible when we let our creativity loose and connect with students as our partners in the learning process. Participants will take away strategies for engaging students throughout the run of a course and help them persist through completing both program and their own goals.
Target Audience: Faculty

Search Committee Training (Room 202)
Renaté Ákins
The Coast District Search Committee training is required for all who are interested in serving on search committees, includes a discussion of Equal Employment Opportunity (EEO) laws and will discuss the concepts of equity, inclusion, diversity, and unconscious bias and their impact on the selection process. This training will certify you for two years without further training.
Target Audience: All
Referring and Responding to Students in Crisis In and Out of the Classroom: A Panel Discussion
(Room 302)
BAT Members: Leighia Fleming, Natalie Schonfeld, Mike Colver, Claudia Vernon & Yesenia Gonzalez
Coastline College Behavioral Assessment Team assists faculty and staff in various situations such as: a student in distress, threats to campus safety, or escalating behaviors. In this interactive panel session, the team will walk through case studies, and provide information on how to respond to students in crisis. Participants will walk away with a toolkit of information on how to support students in crisis.
Target Audience: Faculty

Institute for the Future: Futures Thinking
(Room 315)
Cody Pontius, Randy Flint, Josh Levenshus & Tom Neal
In this session, participants will be introduced to Futures Thinking. You will learn about the future of education and begin applying futures thinking to the future of Coastline College. This is an interactive workshop, so come prepared to learn!
Target Audience: All

Culturally Responsive Teaching Practices
(Room 251)
Sasha Montero & Rene Gutierrez
Culturally responsive practices have been a buzzword in higher education lately, but at times it feels nebulous or vague. Using the Intercultural Resource Center’s (IRC) Student Empowerment Profiles, participants will identify how the IRC applies cultural responsiveness. Participants will also have the opportunity to brainstorm and develop activities with cultural responsiveness in mind.
Target Audience: Faculty

Disruptive Innovation (Room 250)
Aeron Zentner
This epic presentation will introduce the innovation and strategy frameworks of Job to Be Done, Disruptive Innovation, and Disruptive Strategy. Participant learning will occur through interactive and collaborative activities associated with the application of these theories to Coastline instruction, services, and operations.
Target Audience: All

5:00 - 5:15 PM 15 Minute Break (Patio)
5:15 - 6:15 PM

RSI (Room 315)
Dan Johnson
In this workshop, participants will learn tips and tricks for effective RSI in online courses.
Target Audience: Faculty
Pizza will be provided for those in attendance

Social Media Workshop – LinkedIn (Room 206)
Lohanne Cook
Faculty will be trained on LinkedIn for college social media advocacy and will also learn how to create and boost their own profiles.
Target Audience: Faculty
Pizza will be provided for those in attendance

6:15 - 6:30 PM

15 Minute Break (Patio)

6:30 - 8:00 PM

Curriculum (Room 202)
Dan Johnson & Deborah Henry
Learn how to write effective, complete Course Outline of Records or how to update old courses and sail through the Curriculum Process. Learn what the Curriculum Committee is looking for when they review courses.
Target Audience: Faculty

What's Next for Coastline Pathways (Room 315)
Shelly Blair & Vince Rodriguez
Join us for an update on Coastline Pathways. Learn what is Coastline Pathways, how it will impact our students, what is the role of faculty, and what design teams have proposed.
Target Audience: Faculty
SAVE THE DATE FOR FALL FLEX
ALL COLLEGE DAY OF PROFESSIONAL DEVELOPMENT

AUGUST 21ST, 2020
AT THE GARDEN GROVE CAMPUS
UPCOMING EVENTS

Please join your fellow faculty members in the Faculty Center this semester as we collaborate on a variety of topics.

Wednesday Webinar Series: Discuss a webinar on topics of interest concerning innovation, teaching, and learning.
**Dates:** February 12th, February 26th, March 11th, April 8th, April 22nd
**Time:** 12:00 pm to 1:00 pm

Tuesday Tacos and Training: Networking and training series on a variety of topics from accessibility to video/media creation for your courses.
**Dates:** February 4th, February 18th, March 3rd, March 17th, April 7th, April 21st
**Time:** 5:30 pm to 7:30 pm

Faculty Learning Communities-Deeper Roots: Joshua Levenshus will lead us as we focus on the book by Michael Welp Four Days To Change: 12 Radical Habits to Overcome Bias and Thrive in a Diverse World.
**Dates:** February 11th, February 25th, March 10th, March 31st, April 14th, April 28th
**Time:** 11:30 am to 12:30 pm

Wellness: Easy to follow strategies for maintaining and improving your physical and mental well-being.
**Date and Time:** TBD

Donuts and Data: Sit down with Dr. Aeron Zentner over coffee and donuts as he discusses how to utilize data in your courses and programs.
**Dates:** February 19th, March 19th
**Time:** 10:00 am to 11:00 am

Student Surveys and Snacks: Dr. Aeron Zentner shows you how to effectively utilize student surveys to improve outcomes.
**Date:** February 25th
**Time:** 3:00 pm to 4:30 pm

Program Review Plus: Hear from Dr. Aeron Zentner as he discusses how to effectively and efficiently complete the comprehensive and annual program review process.
**Dates:** April 2nd, April 9th, April 23rd
**Time:** 1:00 pm to 2:30 pm

SLO and Go: Sit down with Dr. Aeron Zentner as he discusses how to collect, analyze, and report on SLO.
**Dates:** February 18th, March 17th, April 21st
**Times:** 11:30 am to 12:30 pm
Thank you for attending the Spring 2020 All-College Flex Day. We’d love your feedback!

Please fill out the survey next week.
Your feedback helps us set the program.

BROUGHT TO YOU BY COASTLINE’S FLEX COMMITTEE:

Ann Holliday, Chair
Mitchell Alves
Shelly Blair
Kim Bui
Angela Gomez-Holbrook
Yadira Lopez-Daly
Sasha Montero
Tom Neal
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