



## Registration

Coastline Community College / Registration



### Registration Tools

If you take a course with the same number and title at another college in the District (Coastline, Golden West, or Orange Coast), it may not meet your major, general education, or transfer path requirements at your home college. Please check with a counselor to confirm that the course will meet your needs.

- [When Can I Register?](#)
- [How to Register \(Video\)](#)
- [Create My Schedule and Register \(Schedule Planner\)](#)
- [Quick Add or Drop Classes](#)
- [My Waitlist Position](#)
- [My Class Schedule \(Web Schedule Bill\)](#)

### Fees and Payments

- [Pay My Fees \(US Financial Institutions\)](#)
- [Pay My Fees \(International Financial Institutions, allow 5 days for processing\)](#)
- [Drop for Non-Payment Policy](#)
- [1098T Tax Notification Form](#)
- [W-9S, Request for Students or Borrowers Taxpayer Identification Number Form](#)

### Online Orientation and Priority Registration

[Do I Have Priority Registration?](#)

[Priority Registration Information](#)

[Coastline College Online Orientation](#)

### Important Resources

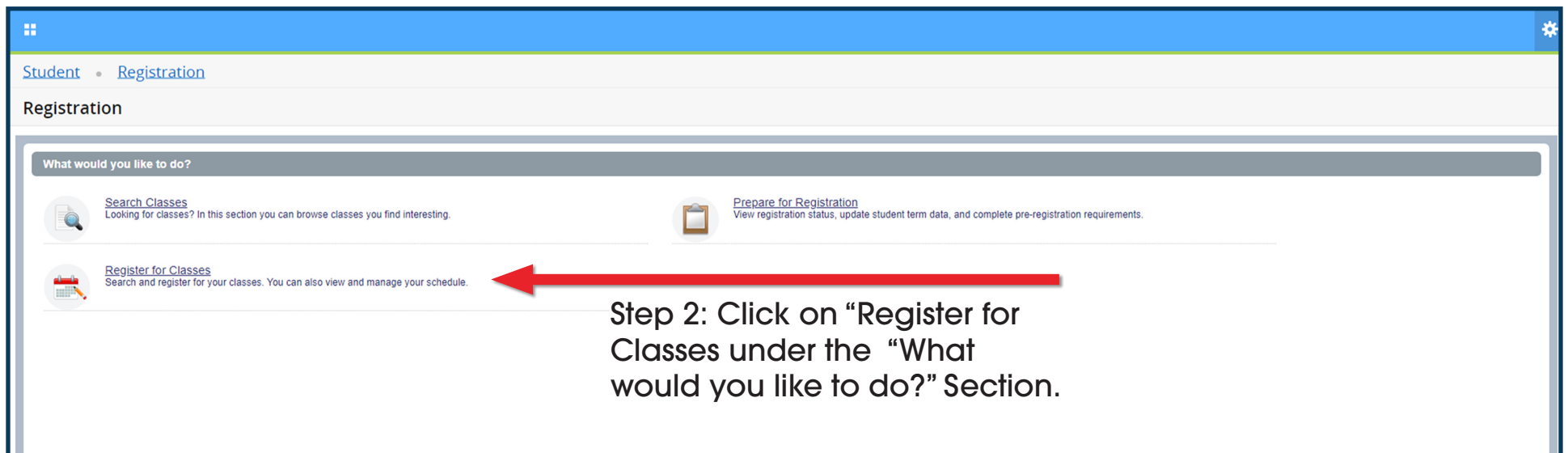
- [Buy Books and Materials](#)
- [Social Security Number Verification](#)
- [Dates and Deadlines to Remember](#)
- [Holds Information](#)
- [Verify Enrollment](#)

### Graduation

- [Launch Graduation Application](#)
- [CCC Graduation Page](#)

Prior to applying please refer to your college's website for information and graduation requirements.

**Step 1: Click on "Quick Add or Drop Classes" under "Registration Tools" Section.**



The screenshot shows a web interface for student registration. At the top, there is a blue navigation bar with a home icon on the left and a settings icon on the right. Below the navigation bar, the breadcrumb trail reads "Student • Registration". The main heading is "Registration". Underneath, there is a section titled "What would you like to do?". This section contains three options, each with an icon and a brief description:

- Search Classes**: Looking for classes? In this section you can browse classes you find interesting. (Icon: magnifying glass over a document)
- Prepare for Registration**: View registration status, update student term data, and complete pre-registration requirements. (Icon: clipboard)
- Register for Classes**: Search and register for your classes. You can also view and manage your schedule. (Icon: calendar with a pencil)


A large red arrow points from the right towards the "Register for Classes" option. To the right of the arrow, the following text is displayed:


**Step 2: Click on "Register for Classes" under the "What would you like to do?" Section.**

[Student](#) • [Registration](#) • [Select a Term](#)

### Select a Term

Terms Open for Registration

Select a term... 



Step 3: Select the term that you would like to attend from the dropdown menu under the "Select a Term" Section.

Step 4: Click on "Continue".

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

## Register for Classes

Find Classes **Enter CRNs** Plans Schedule and Options

### Enter Course Reference Numbers (CRNs) to Register

Term: Intersession/Spring 2024

CRN  Intro to Accounting ACCT C100, 010

CRN

[+ Add Another CRN](#)

**Add to Summary**

Step 5: Enter the CRN into the “CRN” dialog box under the “Enter Course Reference Numbers (CRNs) to Register” Section.

Step 6: Add another CRN to add multiple classes.

Step 7: Click “Add to Summary”.

Student • Registration • Select a Term • Register for Classes

### Register for Classes

Find Classes **Enter CRNs** Plans Schedule and Options

**Enter Course Reference Numbers (CRNs) to Register**  
Term: Interession/Spring 2024

CRN

[+ Add Another CRN](#)

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**Schedule** | Schedule Details Tuition and Fees

Class Schedule for Interession/Spring 2024

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							

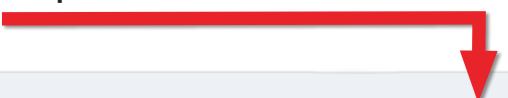
Summary

CRN	Details	Title	Units	Status	Action
42190	ACCT C100, 010	<a href="#">Intro to Accounting</a>	3	Pending	**Web Registered**

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0

Conditional Add and Drop

**Step 8: Click on "Submit".**



### Register for Classes

Find Classes **Enter CRNs** Plans Schedule and Options

#### Enter Course Reference Numbers (CRNs) to Register

Term: Interession/Spring 2024

CRN

+ Add Another CRN

Add to Summary

Step 9: Verify class status is "Registered" under the summary section.

Schedule

Schedule Details

Class Schedule for Interession/Spring 2024

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							

Panels

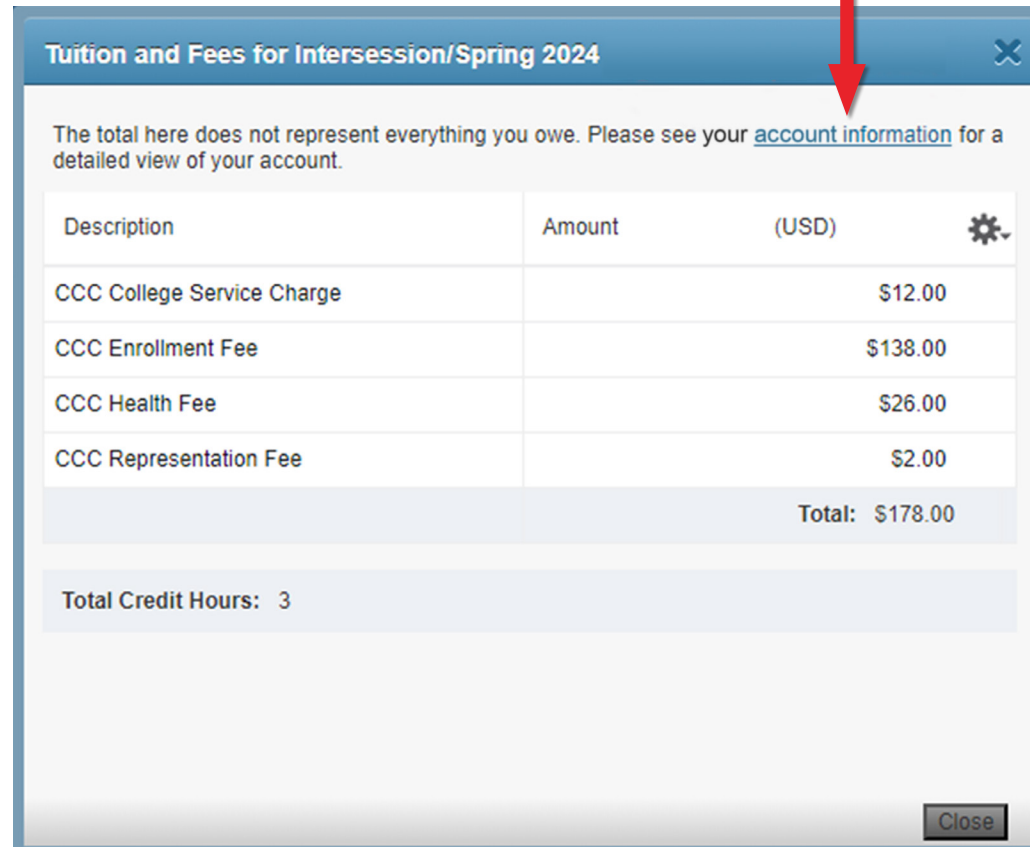
Summary

Tuition and Fees

CRN	Details	Title	Units	Status	Action
42190	ACCT C100, 010	Intro to Accounting	3	Registered	None

Step 10: Click on "Tuition and Fees" to review the fees

Step 12: Click on “account information” under the “Tuition and Fees” section to pay fees.

A screenshot of a web application window titled "Tuition and Fees for Intersession/Spring 2024". The window has a blue header bar with a close button (X) on the right. Below the header, there is a message: "The total here does not represent everything you owe. Please see your [account information](#) for a detailed view of your account." Below this message is a table with three columns: "Description", "Amount", and "(USD)". The table lists four items: "CCC College Service Charge" (\$12.00), "CCC Enrollment Fee" (\$138.00), "CCC Health Fee" (\$26.00), and "CCC Representation Fee" (\$2.00). A "Total: \$178.00" is shown at the bottom of the table. Below the table, there is a section for "Total Credit Hours: 3". A "Close" button is located in the bottom right corner of the window. A red arrow points from the text above to the "account information" link in the screenshot.

Description	Amount	(USD)	⚙️
CCC College Service Charge		\$12.00	
CCC Enrollment Fee		\$138.00	
CCC Health Fee		\$26.00	
CCC Representation Fee		\$2.00	
		<b>Total:</b>	<b>\$178.00</b>

Total Credit Hours: 3

Close