



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

*Western Association
of Schools and Colleges*

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July 3, 2014

Dr. Loretta Adrian
President
Coastline Community College
11460 Warner Avenue
Fountain Valley, CA 92708

Dear President Adrian:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting June 4-6, 2014, reviewed the Follow-Up Report submitted by Coastline Community College and the Report of the Evaluation Team that visited Tuesday, April 8-Wednesday, April 9, 2014.

The Commission took action to **remove Warning and reaffirm accreditation** with a requirement that the College submit a **Follow-Up Report** by March 15, 2015. The Report will be followed by a visit of Commission representatives.¹

The Follow-Up Report should demonstrate that the College has addressed District Recommendation 2 and Commission Concern on Recommendation 4 below, resolved the deficiencies, and meets Standards. These findings of deficiencies and team recommendations were made in spring 2013.

Need to Resolve Deficiencies:

The Accreditation Standards, as an integrated whole, represent indicators of academic quality and institutional effectiveness. Deficiencies in any Standards will impact quality at an institution, and ultimately the educational environment and experiences of students. The Commission found Coastline Community College remains deficient in meeting the following Accreditation Standards: IV.B.1.j, IV.B.3.a, IV.B.3.g.

District Recommendation 2: To meet the Standards, and as recommended by the 2007 team, the team recommends that the Board and district follow their policies regarding the delegation of authority to the Chancellor for effective operation of the district and to the college presidents for the effective operation of the colleges. Further, the team recommends that the district develop administrative procedures that effectively carry out delegation of authority to the Chancellor and the college presidents. (Standards IV.B.1.j, IV.B.3.a, IV.B.3.g)

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Commission Concern: Recommendation 4 required the College to “ensure that the program review cycle for all student services, learning resources, and administrative resources is systematic and integrated into the college planning and resource allocation processes.” While the College has established a cycle and a calendar that ensures inclusion of all units that had not completed a prior program review, many of the programs are not required to undergo their first program review until 2016, 2019, or 2020.

Under U.S. Department of Education enforcement regulations, the Commission is required to take immediate action to terminate the accreditation of an institution which is out of compliance with any standard. In the alternative, the Commission can provide the institution with additional notice and a deadline for coming into compliance that is no later than two years from when the institution was first informed of the noncompliance. In exceptional situations, if the institution has done all within its authority to reach compliance on any standard but remains out of compliance, the Commission is permitted by regulations to allocate a one-time, short-term “good cause extension” for the college to reach compliance prior to acting on the institution’s termination. However, continued noncompliance with multiple standards would diminish the appropriateness of such an extension. Coastline Community College should fully resolve the remaining deficiencies by **March 2015**.

In its March 2014 Follow-Up Report, Coastline College has provided evidence, and the team verified, that it has addressed College Recommendations 1 (institutional effectiveness measures), 3 (student learning outcomes assessment), 4 (program review), 6 (personnel evaluations), District Recommendations 1 (student learning outcomes and faculty evaluation), 3 (board self evaluation), and 4 (review of board policies), and Commission Recommendation 1 (board employees), has resolved the deficiencies, and meets Standards I.B; I.B.1; I.B.2, 3, 6; II.A; II.A.1.c; II.A.2; II.A.2.a, e, f; II.A.3; II.A.6; II.A.6.a, b; II.B; II.B.3.a; II.B.4; II.C; II.C.2; III.A.1.b; III.A.1.c; IV.B.1.e, g; and IV.B.3.a, b.

The Follow-Up Report submitted in March 2014 will become part of the accreditation history of the College. The Commission requires that you give the Follow-Up Report, the External Evaluation Report, and this letter appropriate dissemination to your College staff and to those who were signatories of your Follow-Up Report. This group should include the Chancellor, campus leadership, and the Board of Trustees.

The Commission also requires that the Follow-Up Report, the External Evaluation Report, and this Commission action letter be made available to students and the public by placing a copy on the College website. *Please note that in response to public interest in disclosure, the Commission now requires institutions to post accreditation information on a page no farther than one click from the institution’s home page.*

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July 3, 2014

Institutions are expected to meet Eligibility Requirements, Accreditation Standards, and Commission policies at all times during the six-year review cycle. Coastline Community College must demonstrate to the Commission at the time of the Midterm Report that the recent changes implemented to resolve deficiencies and meet Eligibility Requirements and Standards have been sustained.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness, educational quality, and student success.

Sincerely,



Barbara A. Beno, Ph.D.
President

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¹ Institutions preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission should review *Guidelines for the Preparation of Reports to the Commission*. It contains the background, requirements, and format for each type of report and presents sample cover pages and certification pages. It is available on the ACCJC website under College Reports to ACCJC at: <http://www.accjc.org/college-reports-accjc>.