

Coast Community College District
BOARD POLICY
Chapter 6
Business and Fiscal Affairs

BP 6340 BIDS AND CONTRACTS

References:

Education Code Sections 81641, et seq.;
Public Contracts Code Sections 20650, et seq.

The Board of Trustees delegates to the Chancellor the authority to enter into contracts on behalf of the District and to establish administrative procedures for contract awards and management, subject to the following:

- Contracts are not enforceable obligations until they are in written form and are approved or ratified by the Board.
- Contracts for work to be done, services to be performed or for goods, equipment or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651, as amended annually under Public Contract Code Section 20651(d), shall require prior approval by the Board.
- When bids are required according to Public Contract Code Section 20651, each contract shall be awarded to the lowest responsible bidder or, if permissible by law, bidder presenting the best value to the District who meets the specifications published by the District. Such bidder may be required to provide such forms of security as the Board may require. The District reserves the right to reject all bids.

If the Chancellor concludes that the best interests of the District will be served by prequalification of bidders in accordance with Public Contracts Code Section 20651.5, prequalification may be conducted in accordance with procedures that provide for a uniform system of rating on the basis of a questionnaire and financial statements.

If the Chancellor concludes that the best interests of the District will be served by a contract, lease, requisition, or purchase order through any other public corporation or agency in accordance with Public Contract Code Section 20652, the Chancellor is authorized to proceed with such a contract.

Adopted February 5, 2003
Renumbered from CCCD Policy 040-1-2.2, Fall 2010
Revised February 8, 2012
Revised and adopted December 2, 2013

