

Coast Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2905 General Counsel

The General Counsel serves as the District's chief legal advisor and is responsible for oversight of assigned legal activities involving the District. General Counsel, though, may advise the Chancellor and Board of Trustees of potential legal problems.

The General Counsel provides legal services to the District, as authorized by the Chancellor, Board of Trustees, acting as a whole, Vice-Chancellors, College Presidents, the District's Chief Human Resource Officer, and Risk Manager including legal advice, research, training, and opinions to the Chancellor and Board of Trustees. The General Counsel works closely with the Board President, the Chancellor, the Board Clerk, the Board Secretary, and other administrators designated by the Chancellor, and reports directly to the Chancellor and Board of Trustees. General Counsel may be invited to attend Board committee meetings by their Chairs as needed.

The General Counsel is responsible for the oversight of all litigation involving the District, including hearings and arbitrations, and, working directly with the District's Risk Services Manager, recommends the engagement of, and supervises the work of, outside law firms, taking into consideration both the nature of the services they can provide and the fees that they charge. The General Counsel works to insure that legal services are provided in a manner that serves the District's best interests.

The General Counsel regularly reports to the Chancellor and Board of Trustees regarding legal activities at the District.

The General Counsel provides additional legal reports and advice as requested by the Chancellor or Board of Trustees, acting as a whole.

Adopted March 4, 2009
Renumbered from CCCD Policy 010-2-19, Fall 2010
Renumbered from BP 2746 May 15, 2013
Revised December 11, 2013