
PERSONNEL COMMITTEE MINUTES

Coast Community College District

Special Meeting of the Personnel Committee

Date: May 2, 2013 at 2:00 p.m.

Board of Trustees' Conference Room

1370 Adams Avenue, Costa Mesa, CA 92626

1. **Call to Order** – Trustee Prinsky called the meeting to order at 2:06 p.m.

2. **Roll Call**

Trustees Present: Trustee Lorraine Prinsky and Trustee Jerry Patterson

Trustees Absent: None

In Attendance - Human Resources Manager of Recruitment and Staff Analysis, Ms. Shannon O'Connor; Secretary of the Board, Ms. Julie Frazier-Mathews; District General Counsel, Dr. Jack Lipton; Vice Chancellor of Administrative Services and Finance, Mr. Andrew Dunn; Coast Federation of Educators Representative, Ms. Ann Holiday; Coast Federation of Educators Executive Director, Bob Fey; Golden West College President, Mr. Wes Bryan; Administrative Director of Human Resources, Mr. James Andrews; Interim Risk Services Manager, Ms. Colleen Rymas; Human Resources Manager, Employee Services & Records, Ms. Geri Wile, and Coast Federation of Educators President, Dean Mancina.

3. **Opportunity for Public Comment**

There were no requests to address the Personnel Committee during Public Comment.

4. **Approval of Minutes: April 4, 2013**

It was moved by Trustee Patterson and seconded by Trustee Prinsky to approve the minutes of the April 4, 2013 Personnel Committee Meeting.

Motion carried with the following vote:

Aye: Trustee Prinsky, Trustee Patterson

No: None

5. **Discussion of Distinction between an Employee and an Independent Contractor**

Mr. James Andrews provided background on the distinction between an employee and an independent contractor and the committee members discussed the distinction.

6. **Update on Faculty Hiring**

Ms. O'Connor provided the members of the Personnel Committee with an update on faculty hiring.

It was moved by Trustee Patterson and seconded by Trustee Prinsky to request a report from Fiscal Affairs to define: *Budget Positions*, *Filled Positions*, and *Current Vacancies*.

Motion carried with the following vote:

Aye: Trustee Prinsky, Trustee Patterson

No: None

7. Update on District/College Reorganization and Consolidation Plans

Ms. O'Connor and Mr. Bryan provided updates on District/College Reorganization and Consolidation Plans at Orange Coast College and Golden West College.

8. Future Agenda Items

The members of the Personnel Committee requested a report from Fiscal Affairs defining Budget Positions, Filled Positions, and Current Vacancies and Mr. Andrews shared that Human Resources would present various Recruitment Policies and Procedures.

9. Adjourn

The Meeting adjourned by default when Trustee Patterson left at 3:13 p.m.

Secretary of the Board of Trustees