

Coastline Community College
 Annual Institutional Planning Report
 ADDENDUM

Department/Division *Emergency Management*

Planning Year **2013-14**

Program Student Learning Outcomes Data from the Previous Semester *(Provide Number & Percentage below)*

[The data have been provided for you below, with instructions for how it was derived]

This PSLO data were drawn from the following public site: <http://seaport.coastline.edu/studentlearningoutcomes.cfm>

- Select by CCC
- Select “statistical reports by term”
- Select the term (spring 2013)
- Select the SLO level you want (for this report, select “PSLO”)
- Select your discipline using the drop-down box
- Select course number (select “All”; wait a few moments) (Click “Print” if you want to save or print a PDF file of this data)
- If you need to collect data on more than one program, select a different discipline and click “Refresh”

Total number of PSLOs/sections: (There are 3 PSLOs distributed across 6 Sections)	3,6
Percentage of courses in which 80% or more of students fully achieved PSLOs: 4 courses/6 sections= 67%	67%

Department Discussions Regarding SLOs (“Closing the Loop”) (Are there any PLSOs that are not being met? What can be done to improve overall achievement rates? Do you have any resource needs that could address SLO gaps? Etc.)

As of November 18, 2012, all EM/HS course SLO’s have been approved by the college’s curriculum committee. This includes the seven courses in criminal justice that were reviewed during the 2012 fall semester. The EM/HS Department needs to develop updated Program SLO’s due to the integration of the new TSA Program in Homeland Security and the development of new homeland security courses. The Department Chair reviewed the most recent EM/HS Program SLO data supplied to faculty on January 13, 2014. Until the college supplies additional training in this area, faculty are not able to accurately assess whether PSLO’s are being met. Nevertheless, faculty recommend three important steps to improve overall achievement rates: 1) Offer additional training in the development and assessment of SLO design, 2) Make a more concerted effort to include CTE advisory committee SLO recommendations, and 3) Encourage additional department meetings to refine the course and program SLO process.

Note: During the EM/HS 2012 Program Review, both the EM/HS CTE Advisory Committee and the college's Program Review Committee approved one-year and three-year goals. No five-year goals were identified.

Goal	5 yr Goal Addressed	Project Completion Date	Lead Employee	Comments
Prepare the Coastline EM/HS program with CSU-CEMHS's new statewide strategic initiative.	YES	09/13	Sampson	Co-chaired CSU-CEMHS associate degree sub-committee that submitted lower-division requirements for state approval.
Present instructor development workshop to all EM/HS faculty.	YES	10/13	Sampson	Curriculum development workshop held October 19, 2013. Two instructors attended and successfully completed the training.
Implement TSA training program with John Wayne Orange County Airport.	YES	04/13	Sampson	Initiated the TSA Program in Spring 2013 with the offering of EMGT C102. EMGT C172 was offered in Fall 2013 and EMGT C174 is scheduled for Spring 2014 to complete the certificate program.
Ensure college-level academic rigor in all on-line course offerings per Title 5.	YES	In-progress	Sampson	The Department Chair completed two faculty evaluations in Fall 2013 to address the issue of academic rigor consistent with Title 5 guidelines.
Gain approval for Department Chair LHE from one to three units.	YES	In-progress	Sampson	The Coastline College Faculty Senate and college administrators approved an increase of one (1) LHE for the Chair position.
Coordinate with Coastline administrators to successfully gain approval of the department's EM/HS degree with a concentration in criminal justice.	YES	In-progress	Sampson	The degree in question is the EM/HS degree, not the degree with a concentration in criminal justice. Have met with college administrators several times, most recently October 2013. Another meeting scheduled for February 2014.
Update web-based program information offered in the college catalog, through brochures, and on-line through the college's various web-pages.	YES	In-progress	Sampson	Reviewed various program information items to ensure both accuracy and currency. Still, need to identify a method to keep track of all information college disseminates.
Gain approval from the college's curriculum committee on all criminal justice course SLO's submitted for approval at the meeting scheduled October 26, 2012.	YES	02/13	Sampson	All EM/HS/CJ course SLO's have been approved by the college's curriculum committee as of Spring 2013.
Create a formal EM/HS marketing program, designed to attract and orient high school students, military personnel, government employees, industry workers, and community advocates.	YES	In-progress	Sampson	Preliminary work has been completed on how to develop a marketing program model for the discipline. This is part of the upcoming EM/HS CTE Advisory Meeting agenda for March 2014.
Create a formal EM/HS job services-career placement program, coordinated both through the CTE Center, as well as the Orange County One-Stop Career & Employment Placement Center. Ensure enough staffing to successfully offer the program.	YES	In-progress	Sampson	Preliminary work has been completed on how to develop a marketing program model for the discipline. This is part of the upcoming EM/HS CTE Advisory Meeting agenda for March 2014.