

**COASTLINE COMMUNITY COLLEGE
SPECIAL ACADEMIC SENATE MEETING**

November 5, 2013

MINUTES AND NOTES

Present: Mitchell Alves, Gayle Berggren, Cheryl Chapman, Scott Davis, Marilyn Fry, Pedro Gutierrez, Ann Holliday, Noha Kabaji, Linda Kuntzman, Joshua Levenshus, Rick Lockwood, Margaret Lovig, Helen McClure, Christy Nguyen, Cheryl Stewart, Chau D. Tran, Vince Rodriguez (V.P. of Instruction and Student Services), Cristina Arellano-Duenas (Classified Delegate)

Guests: Kevin Donahue (Study Abroad Program Coordinator), Joycelyn Groot (Dean of the Military Education Program and Economic Development), Mary Halvorson (Interim Dean of the Newport Beach Center), Vinicio Lopez (Dean of the Le-Jao Center), Bob Nash (Associate Dean of Distance Learning and Professional Development), Lois Wilkerson (Enrollment Services Dean)

At 11:35 p.m. Pedro Gutierrez led the Pledge of Allegiance to the Flag in the Fourth Floor Conference Room of the Coastline College Center.

DISCUSSION ITEMS

Pedro Gutierrez said that the purpose of this special meeting was to continue the discussion that started in the Academic Senate on October 15, 2013, on the future of Coastline Community College—the direction that we want to see Coastline going. Pedro Gutierrez handed out a chart showing the number of Full-Time Equivalent Students (FTES) generated by all the disciplines at Coastline during the 2012-2013 academic year. Ann Holliday said that we need to look at outcomes as well: degrees and certificates. Gayle Berggren said that many of the high proportions of FTES on this chart come from telecourses offered to incarcerated students. Marilyn Fry said that our incarcerated students are very important to the College. Most of the A.A. degrees awarded each year are to either incarcerated students or military students. These students help Coastline's Score Card. Vince Rodriguez said that, if we include our military students in the Score Card ratings, Coastline meets the State requirements. Christy Nguyen said that incarcerated students often apply for more than one degree. Ann Holliday asked if the State allows a student to receive more than one degree from a community college. Vince Rodriguez said that it is not a problem if a student gets simultaneous degrees; the problem would be if a student gets one degree and then returns to earn another degree. Also, Pedro Gutierrez said that we have to remember that there is a 25% limit to the number of incarcerated students for whom a college can receive State funding.

Ann Holliday said that Coastline has decided that the Newport Beach Center will be the center to target STEMM (Science, Technology, Engineering, Mathematics, & Medical) instruction. Pedro Gutierrez asked if we should carve out a specific STEMM focus there.

Pedro Gutierrez asked the counselors what programs our students are asking for. Christy Nguyen said that the most popular program students most often inquire about is a certificate to become a Pharmacy Technician. The only other community college in Orange County that offers this certificate is Santa Ana College; most of the schools that offer a Pharmacy Technician certificate are expensive private schools. Many of our Le-Jao Center students would be very interested in such a program. Another request is for a Licensed Vocational Nurse program or any other health program. Golden West College has the Nursing Program but doesn't offer an LVN any longer. Students hoping to apply for the GWC Nursing Program or for majors in Health Alliance take science classes at Coastline. Helen McClure said that there is a two-year wait to get into the GWC Nursing Program.

Cheryl Stewart said that the FTES chart is very useful because this is how we are going to be judging the need for more full-time faculty. Geography is a General-Education-applicable program; it could lead to a career in Global Information System (GIS) mapping like her nephew's career as a cartographer and analyst. We don't want to take away our broad educational goals. Cheryl Stewart said that trying to offer any kind of nursing program would be a problem. Students have to spend time in a clinic. Trying to develop even an LVN program at Coastline would be extremely expensive. We have just approved a Health Science Certificate. Let's see what the cost would be. General Education majors, like biology, mathematics, English, and business, lead to degrees and transfer. We need to find out what our students are planning to do, what their educational and occupational goals are.

Pedro Gutierrez officially called the meeting to order at 11:45 since we had a quorum at that time.

AGENDA/MINUTES/CONSENT CALENDAR

Ann Holliday moved to adopt the agenda (second, Chau Tran). MSU

Public Comment or Statement: Pedro asked if any non-Senator wished to make a public comment. None did.

DISCUSSION ITEMS (continued)

Marilyn Fry said that she has heard a number of the ESL students express an interest in becoming Pharmacy Technicians. Ann Holliday said that we are planning to have most of the science classes at the Newport Beach Center, but the Le-Jao Center might be a better location if we were to put in a Pharmacy Technician program if that is where a majority of the students are. It might be difficult for them to get to the Newport Beach Center. Pedro Gutierrez said that we offer science classes at all of our learning centers; the bulk of them now are at the Le-Jao Center. We will continue to offer science classes there and at the Garden Grove Center.

Mitch Alves asked if there has been any discussion about offering a class at one site with some sort of technological connection to classrooms at other sites. Then students wouldn't have to travel to take the classes they need. Ann Holliday said that Coastline did that for awhile in our CODEC Center in Fountain Valley. Several classes were offered in a "smart classroom" with some students in the classroom there and some students at home, viewing the lecture/discussions and even participating in class discussions. We also had classes from this site to California State

University at Dominguez Hills. Vince Rodriguez said that it wouldn't be that hard to do. We have done the same thing from Room 207 at the Garden Grove Center. Ann Holliday said that students could be located at two different sites. Bob Nash said that, when Dan Johnson taught one of his history classes in Room 207 that was also accessed by students at another site, the students really preferred being in the classroom where Dan was.

Scott Davis wondered if we have a mechanism, perhaps a student survey, to find out what majors students are interested in that we don't offer. Joycelyn Groot said that the Military Education Program has done surveys of its students. The response has shown an interest in a not-for-credit Pharmacy Technician Program. We need to find out what our military students want. She could bring to the Senate some of the survey information that has been collected by her office.

Cheryl Stewart said that she thought that the goal was to have each of the learning centers focus on one subject. How do we provide for all of our students? Josh Levenshus said that the centers could be more like a learning community like the STAR Program. General Education has to be a part of each center. We need to put an effort into other learning communities besides STAR. General Education prepares students to take any job in any area. Josh said that, when he was in college, the goal was to be well educated in General Education.

Christy Nguyen said that many of our students can't afford four years of education. That is why a Pharmacy Technician credential would be very appealing. It is a quicker program. Students want a career; they want to get jobs. Vince Rodriguez said that we need to investigate what the costs would be. Science is expensive with small classes and with laboratory facilities and equipment. We have spent much more of our lottery funds on science than on any other area: \$100,000. Golden West College has decided not to expand its nursing program because of costs. The GWC Nursing Program accepts only 30 students a year.

Vince Rodriguez said that we have many students who take classes at Coastline who have other colleges as their main campus. How does Coastline get credit for students who take classes here that lead to degrees and certificates at other colleges? We don't have enough students to offer a complete degree at each site. There are also outside factors. With the new emphasis on completing degrees and certificates as quickly as possible, students aren't able to explore all of their options or to investigate all of their interests. Counselors need to give students a helping hand in making career decisions.

Cheryl Chapman said that she keeps hearing us discussing "centers." She feels a disconnect. Why does education have to happen only at centers, only in a physical classroom? Distance education is what Coastline is noted for. This is our strength. Christy Nguyen said that some of our students don't drive, don't own cars. A class that is televised that meets at two places would be helpful for such students.

Joycelyn Groot said that Coastline's military students are distance learners. We tried an asynchronous program, a hybrid model, to cut down on driving time with an instructional facilitator at one site. Faculty would need to define "instructional facilitator." Thousands of men and women are transitioning out of the military now and are coming to colleges all over the country. We have a campus center in Texas.

Margaret Lovig said that classes in the Paralegal Program are all site-based classes to comply with American Bar Association standards. We tried an interactive paralegal class that met at three sites one semester and at two sites another semester. There would be 20 students at the site where the instructor was, in Room 207 at the Garden Grove Center, and only 3 students at other sites. It was a challenge for the instructor to include those distant students in the interactions of the class. Cheryl Stewart said that, if there were only three students at a site like Garden Grove who wanted to attend a class at the Newport Beach Center, what about using a van to shuttle those students to the Newport Beach Center site? Other colleges have vans to shuttle students around the campus and buses for longer trips. Data show that only certain students thrive in the online milieu. They benefit from a classroom environment. We should become a leader in hybrid learning. The Student Success Initiative will start to pay colleges for the outcomes they fulfill.

Gayle Berggren said that students only take one or two classes in certain subject areas like business, real estate, and business computing. Coastline should create more small certificates to document that those students received the education they needed at Coastline. In the Psychology Department, we could create several small certificates like working with autistic children. Ann Holliday said that we have heard this several times in the Program Review Committee—that we need more smaller certificates. Coastline is increasing the number of vocational certificates; now we need to start looking right away at major certificates that we could offer like a Pharmacy Technician Certificate. Lois Wilkerson said that we tried to create a Pharmacy Technician Certificate several years before, when Chet Platt was the Dean of Career Technical Education. He took it to LOWDL (Los Angeles/Orange County Workforce Development Leaders), but it was rejected because the Santa Ana District has that program and did not want competition nearby.

Cheryl Chapman said that, as newly elected Career Technical Education Department Chair, she has been looking at the various CTE disciplines. Her first observation was of the Building Codes Certificate Program. Those students are asking when Coastline is going to offer all the courses they need to complete the Building Codes Certificate. We have to fix this. To be realistic, we have to offer all the courses needed for each certificate program at least once a year. Vince Rodriguez agreed and said that the deans need to look at all their certificate and degree programs. The counselors have heard this, too. Christy Nguyen said, yes, they have heard these complaints from students—that they cannot enroll in all the classes they need to complete their certificates or degrees.

Vince Rodriguez said that 40% of our classes are online; 20% of our classes are hybrid; and 40% of our classes are taught onsite. Garden Grove does not have many classrooms available in the mornings. The rooms are filled with classes in the STAR Program and science classes. However, the Newport Beach Center has plenty of space.

The meeting was adjourned at 12:30 p.m. so that the regular Academic Senate meeting could begin.

Recorded by Marilyn M. Fry

Special Academic Senate Meeting Minutes & Notes—November 5, 2013

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