

Special Meeting/Study Session

Board of Trustees

Coast Community College District

District Board Room

3:30 p.m.

Wednesday, February 8, 2012

MINUTES*

A Special Meeting/Study Session of the Board of Trustees of the Coast Community College District was held on February 8, 2012 in the Board Room at the District Office.

1. Call to Order

Board President Jim Moreno called the meeting to order at 3:32 p.m.

2. Roll Call

Trustees Present: Jim Moreno, Mary Hornbuckle, Lorraine Prinsky, Jerry Patterson,
David Grant and Student Trustee, Joe Venegas III

Trustees Absent: None

3. Pledge of Allegiance - Trustee Prinsky

Trustee Prinsky led the Pledge of Allegiance to the United States of America.

4. Opportunity for Public Comment

There were no requests to address the Board.

5. DIS - Authorization to Enter into a Continuation Agreement with Guarantee Company of North America USA and Best Contracting Services, Inc.

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the agreement between Guarantee Company of North America USA, Best Contracting Services, Inc. and the Coast Community College District for the purposes of continuing the contractual requirements resulting from the voluntary default of F. Rodgers Corporation. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No cost impact to the District. Surety will be responsible for additional costs incurred resulting from the default of their insured.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
 No: None
 Absent: None

6. DIS - Approval of Standard Professional Services Agreement with The Lew Edwards Group for Informational Campaign Consulting Services for Potential 2012 General Obligation Bond Measure

On a motion by Dr. Prinsky and seconded by Mr. Grant, the Board voted that authorization be given to employ The Lew Edwards Group for informational campaign consulting services pursuant to the District's Standard Professional Services Agreement. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$47,500 (District-wide Public Relations/Marketing Funds)

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
 No: None
 Absent: None

7. DIS - Bid Tabulations and Award of Contract; Coastline Community College Newport Beach Learning Center, FF & E; Bid No. 2005

On a motion by Dr. Prinsky and seconded by Mr. Venegas, the Board voted to award the contract to the lowest responsible bidder in Category Z2. The Board President, or designee, is authorized to sign the contract and any related documents, indicating approval by the Board of Trustees.

		<u>Base Bid</u>
<u>Category Z1 – Low Voltage</u>		
All Bids Rejected – To Be Rebid		
1.	CSI Electrical Contractors, Inc. Santa Fe Springs, CA 90670	\$ 990,000.00
2.	A & H Communications, Inc Irvine, CA 92614	\$ 917,391.00
<u>Category Z2 – Millwork</u>		
1.	K & Z Cabinet Co., Inc 1450 S Grove Ave Ontario, Ca 91761	\$ 339,520.00
2.	Stolo Cabinets Brea, CA 92821	\$ 349,800.00
3.	Lozano Casework, Inc., Colton, CA 92324	\$ 365,500.00

Fiscal Impact: \$339,520.00 (Measure C – General Obligation Bond Funds)
Master Plan Approved Project
CCC Newport Beach Learning Center

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and
Mr. Venegas III
No: None
Absent: None

8. Approval of Board Policy 6340 Contracts

On a motion by Mr. Patterson and seconded by Mr. Venegas, the Board voted to adopt revised Board Policy 6340 Contracts.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Mr. Patterson, and Mr. Venegas III
No: Ms. Hornbuckle and Mr. Grant
Absent: None

9. Approval of Board Policy 6100 Delegation of Authority

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to adopt revised Board Policy 6100 Delegation of Authority.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Mr. Patterson and Mr. Venegas III
No: Ms. Hornbuckle and Mr. Grant
Absent: None

10. Approval of Board Policy 2740 New Trustee Orientation

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to adopt Board Policy 2740 New Trustee Orientation.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and
Mr. Venegas III
No: None
Absent: None

11. Adoption of Revised Board Policy 5030 Student Fees and Charges and Replacement of Board Policy 5032 District Fee Schedule with Administrative Procedure AP 5030 Student Fees and Charges Schedule

On a motion by Mr. Venegas and seconded by Mr. Patterson, the Board voted to adopt revised Board Policy 5030 Student Fees and Charges, and the replacement of Board Policy 5032 District Fee Schedule with Administrative Procedure 5030 Student Fees and Charges Schedule.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No: None
Absent: None

12. Study Session - Accreditation

The Board of Trustees participated in a Study Session regarding Accreditation.

On a motion by Mr. Moreno and seconded by Mr. Patterson, the Board voted to direct the Chancellor and Staff to prepare a draft procedure for **Board Policy 2410 Policy and Administrative Procedure** for first reading by the Board on the March 7, 2012 agenda, having first been reviewed by the Chancellor and Board President, or designee.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No: None
Absent: None

On a motion by Mr. Patterson and seconded by Mr. Grant, the Board voted to invite Dr. Jane Wright, from the Community College League of California, to attend the March 21, 2011 Board of Trustees' Study Session to give a presentation to the Board and Staff regarding policies and procedures, and be available to answer any questions. There will be no cost for this service.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No: None
Absent: None

13. Adjournment

There being no further business, on a motion by Mr. Moreno and seconded by Mr. Grant the Board voted to adjourn the meeting in memory of Eleanor Klein, retired educator. The meeting was adjourned at 6:00 p.m.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No: None
Absent: None

Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*