

Regular Meeting

Board of Trustees

Coast Community College District

Golden West College Student Center
15744 Goldenwest Street, Huntington Beach, CA 92647

6:30 p.m.

Wednesday, May 16, 2012

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 16, 2012 in the Student Center of Golden West College.

1.00 Preliminary Matters

1.01 Call to Order

President Jim Moreno called the meeting to order at 6:30 p.m.

1.02 Roll Call

Trustees Present: Jim Moreno, Mary Hornbuckle, Jerry Patterson, Lorraine Prinsky,
David Grant and Student Trustee Joe Venegas III

Trustees Absent: None

1.03 Pledge of Allegiance

Trustee Mary Hornbuckle led the Pledge of Allegiance to the United States of America.

1.04 Public Comment (Open Session)

Vanessa Flournoy addressed the Board regarding budget issues.

1.05 Public Acknowledgement of Students, Faculty and Staff Contributions to Congress to Campus 2012

The Board acknowledged the students, faculty and staff who contributed to Congress to Campus 2012.

1.06 Presentations and Ceremonial Resolutions

1.06.01 Ceremonial Resolutions

a) Coast Community College District Ceremonial Resolution Honoring Student Trustee Joe Venegas III

Board President Moreno presented Mr. Venegas with a resolution honoring his many and great works as Student Trustee for 2011-12.

b) Coast Community College District Ceremonial Resolution Honoring Monica DeKany, Golden West College Student and Secretary of the District Student Council

Board President Moreno presented Ms. DeKany with a resolution honoring her works as Secretary of the District Student Council for 2011-12.

c) Coast Community College District Ceremonial Resolution Honoring Orange Coast College Early Childhood Lab School

Board President Moreno presented the Orange Coast College Early Childhood Lab School with a resolution honoring their 25th anniversary.

d) Coast Community College District Ceremonial Resolution Honoring Golden West College Football Team

Board President Moreno presented the Golden West College 2011 Football Team with a resolution honoring their accomplishments.

e) Coast Community College District Ceremonial Resolution Honoring Golden West College Men's Water Polo Team

Board President Moreno presented the Golden West College 2011 Men's Water Polo Team with a resolution honoring their accomplishments.

f) Coast Community College District Ceremonial Resolution Honoring Golden West College Student Jacqueline Powell

Board President Moreno presented Golden West College Student Jacqueline Powell with a resolution honoring her accomplishments.

g) Coast Community College District Ceremonial Resolution Honoring Golden West College Student Jade Morton

Board President Moreno presented Golden West College Student Jade Morton with a resolution honoring her accomplishments.

h) Coast Community College District Resolution #12-17 Proclaiming May 20-26, 2012 "Classified Employees Appreciation Week"

Board President Moreno presented a resolution to the Classified Employees, proclaiming May 20-26, 2012 "Classified Employees Appreciation Week".

1.06.02 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

Faculty

Hollinden, Jody, CCC, Instructor, retirement effective 7/1/12
Taylor, Margaret, CCC, Instructor, retirement effective 5/28/12

Classified Management

Waldfogel, Donna, DIS, Admin Director of Human Resources, retirement effective 7/1/12

On a motion by Mr. Grant and seconded by Ms. Hornbuckle, the Board voted to accept these retirements, with a correction to Jody Hollinden's retirement date to read 7/1/12.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

1.07 Presentation by the Golden West College Writing Center

Aida Linn Villegas addressed the Board in support of the Golden West College Writing Center, and the Board received a presentation by the Writing Center. On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to refer this to the Chancellor and College President to report back to the Board at a future meeting on revenue issues at the Center.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

1.08 Budget Presentation by Vice Chancellor of Finance and Administrative Services, W. Andrew Dunn

Vice Chancellor of Finance and Administrative Services, W. Andrew Dunn, presented a Budget Update to the Board.

2.00 Informative Reports

2.01 Report from the Chancellor

Dr. Andrew Jones, Chancellor, provided a report to the Board.

2.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College
Dr. Rich Pagel on behalf of Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

2.03 Reports from the Presidents of Student Government Organizations

The following representative provided reports on behalf of the student government organizations:

Dale Lendrum, Golden West College

2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Margaret Lovig, Coastline Community College (CCC) Academic Senate President
Vesna Marcina, Orange Coast College (OCC) Academic Senate President
Theresa Lavarini, Golden West College (GWC) Academic Senate President

2.05 Reports from the Presidents of Employee Representative Groups

Reports were provided by the following Employee Representative Groups:

Dean Mancina, President, Coast Federation of Educators (CFE)

2.06 Reports from the Board of Trustees

Board members provided individual reports.

2.07 Reports from the Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2011/2012 as presented in the May 16, 2012 Agenda.

3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), Association of Community College League (CCLC), and California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 The Board Directives Log

The Board reviewed and discussed the Board Directives Log. On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to remove Items #1 and #2 from the Board Log, and to update the due date on Item #6 for an annual report to be due at the June 20, 2012 Board Meeting.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
 No: None
 Absent: None

3.04 Opportunity for the Board of Trustees to Review Board Policy 2015 Student Trustee, Board of Trustees

The Board reviewed and discussed Board Policy 2015 Student Trustee, Board of Trustees. After discussion, Board President Moreno requested that the policy be returned to the District Student Council for further review and for revision of the language in proposed item 4 to add "during his or her term of office as student trustee. After review by District General Council, the policy should be returned to the June 20, 2012 Board of Trustees' Meeting.

3.05 Board of Trustees' Self Evaluation Action Plan and Colleges' Accreditation Self-Evaluation Topics

A. Board of Trustees' Self-Evaluation Action Plan

Dr. Prinsky pointed out that the self evaluation results had been re-calculated and now did not include any "0" scores, which changed the "deficient" results to read "adequate."

Instructional/Student Services Programs: On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to refer this item to the Accreditation Committee for development of an action plan and quality control measures with the input of the Chancellor, with results back to be reported back to the Board.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
 No: None
 Absent: None

Community and Government Relations: On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board authorized an action plan for the Trustees to stay informed and discussed ways to reach out to the community. It was suggested that a Dashboard be created by the Chancellor so that progress can be measured, and this will be brought back to the Board.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
 No: None
 Absent: None

B. Board of Trustees' Discussion of Colleges' Accreditation Self-Evaluation Topics

On a motion by Mr. Patterson and seconded by Mr. Moreno, the Board voted that the Board President and Trustee Hornbuckle would review the Code of Ethics and bring it

back to the July 18, 2012 Board Meeting, and that the Code of Ethics policy would be placed on the Board Directives Log to be reviewed on an annual basis.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

The Board discussed the Chancellor's Evaluation and it was clarified that this topic was placed on Closed Session agendas to provide flexibility for discussing the Chancellor's goals. On a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the Board voted that the Board Clerk would work with Dr. Lipton to revise the Chancellor's Evaluation policy and return to the Board for review.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

The Board discussed at length the topic of Board Meeting minutes being expanded to meet the requirements for Accreditation. It was agreed that Dr. Serban would provide the Board with a list of specific topics where additional detail is required at the June 20, 2012 Board Meeting.

Finally, Board Resolution 11-15 was discussed by Trustee Moreno, who indicated that this was the resolution related to the hiring freeze and that he had sent comments to the Accreditation Committee regarding the outcome of this resolution, which is still in effect.

CONSENT CALENDAR (Items 4 - 23)

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

DISCUSSION CALENDAR

24.00 Approval of Agreements

24.01 CCC - Approval of Amendment to the Agreement for Contract Services between Jones International, Inc. and the Coast Community College District to Extend Usage Rights for Media Waves: An Introduction to Mass Communication

On a motion by Ms. Hornbuckle and seconded by Mr. Grant, the Board voted to approve the Amendment to the Agreement between Jones International, Inc. and the Coast

Community College District to extend usage rights to Media Waves: An Introduction to Mass Communication for an additional two years. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Military/Contract Education Department to pay a \$10 fee per student directly to Jones International, Inc. Projected revenue unknown, dependent upon course usage and student enrollments.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

24.02 GWC - Approval of Non-Standard Agreement between Trustee of Concordia University and the Coast Community College District for Field Placement of University Students at Golden West College

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Agreement between Concordia University and the Coast Community College District for the placement of Concordia University students at Golden West College for practical experience in the study of Athletic Training Education Program, from August 1, 2012 through September 30, 2015. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No cost to District. Worker's Compensation Insurance for participating students shall be provided by Concordia University.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

24.03 OCC - Approval of Non-Standard Agreement between PrestoSports and the Coast Community College District for the Purpose of Hosting Website for the Orange Coast College Athletic Department

On a motion by Mr. Venegas and seconded by Ms. Hornbuckle, the Board voted to approve the Agreement between PrestoSports and the Coast Community College District for the purpose of hosting an athletic website. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$4,000.00 annually to be paid out of the Orange Coast College Athletic Ancillary account.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

24.04 OCC - Approval of Non-Standard Agreement between City of Costa Mesa and the Coast Community College District for the Purpose of Hosting a College Cross Country Athletic Event for the Orange Coast College Cross Country Team

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Agreement between the City of Costa Mesa and the Coast Community College District for the purpose of hosting the Southern California Community College Cross Country Championships at Fairview Park on Saturday, November 3, 2012. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No cost to the college or district.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

24.05 OCC - Approval of Non-Standard Agreement between City of Costa Mesa and the Coast Community College District for the Purpose of Hosting a College Cross Country Athletic Event for the Orange Coast College Cross Country Team

On a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to approve the Agreement between the City of Costa Mesa and the Coast Community College District for the purpose of hosting the Orange Coast College Cross Country Race at Fairview Park on Saturday, September 15, 2012. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No cost to the college or district.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

24.06 CCC - Approval of Agreement between U.S. College Compass, LLC and the Coast Community College District to Provide Language Assessment and Training, Counseling, College Preparation and Faculty Development Services

On a motion by Dr. Prinsky and seconded by Mr. Venegas, the Board voted to approve the Agreement between U.S. College Compass, LLC and the Coast Community College District to provide language assessment and training, counseling, college preparation

and faculty development services to Kavram Schools in Turkey. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Gross Income of \$337,875.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

24.07 CCC - Approval of Amendment to an Agreement between Bedford, Freeman, & Worth Publishing Group, COMAP, Inc., and the Coast Community College District to Extend the Agreement and Include Schedule A

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Amendment to the Agreement between Bedford, Freeman & Worth Publishing Group, COMAP, and the Coast Community College District to extend the Agreement and replace the print version of the student guide with the publisher's digital product StatsPortal. The Agreement outlines the responsibilities of all partners and end products to be produced. Schedule A of the Amendment defines the fiscal responsibilities and royalties to be paid to the District. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Revenue to District dependent upon enrollment. Publisher pays \$20 royalty to Coast District and COMAP for each sale of access to Telecourse StatsPortal.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

24.08 Approval of Amended Agreement between U.S. College Compass, LLC and the Coast Community College District to Provide Language Assessment and Instruction, Counseling, College Preparation and Faculty Development Services.

On a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to approve the Amended Agreement between U.S. College Compass, LLC and the Coast Community College District to provide language assessment and instruction, counseling, college preparation and faculty development services to Xiang Jiang High School in China. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Gross Income of \$404,290.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

24.09 DIS - Approval of Employment Agreement, Dean, Kinesiology and Athletics, OCC

This item was moved so that the appointment could be discussed in Closed Session.

24.10 Authorization to Approve Amendments to Educational Administrator Employment Agreement to Include Implementation of Up To Seven Furlough Days for the Fiscal Year 2012-2013

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to approve seven unpaid furlough days for managers and approve the amendment to the Employment Agreement for all educational administrators to reflect the reduced work year and commensurate reduction in pay.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

24.11 DIS - Approval of Employment Agreement, Dean of Enrollment Services, OCC

This item was moved so that the appointment could be discussed in Closed Session.

25.00 Buildings and Grounds Approvals

25.01 Approval of Addendum No. 1; Willdan Geotechnical for Material Testing and Special Inspection Services; Coastline Community College Newport Beach Learning Center

On a motion by Mr. Moreno and seconded by Dr. Prinsky, the Board voted to authorize Addendum No. 1 for geotechnical, special inspection and materials testing services for the Coastline Community College Newport Beach Learning Center pursuant to the District's Standard Professional Services Agreement.

It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign any related documents.

Fiscal Impact: \$79,260 (General Obligation Bond Funds/Measure C)
Master Plan Approved Project
CCC Newport Beach Learning Center

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

25.02 DIS - Approval of Standard Professional Services Agreement for Public Private Ventures, Inc. ("PPV") to Provide Advisory Services for Asset Management of District Owned Land, RFP #2004

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to authorize employment of Public Private Ventures, Inc. to provide Advisory Services for Asset Management of District Owned Land, pursuant to the District's Standard Professional Services Agreement. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign any related documents.

Fiscal Impact: NTE \$120,000 (District and Campus Capital Outlay Funds)

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

25.03 DIS - Authorization to Contract with Tangram Business Interiors, Inc. for the Coastline College Newport Beach Learning Center for Fixtures and Furnishing for the Science Labs Using the California State University Contract 11Z03183 for Contract Pricing

On a motion by Ms. Hornbuckle and seconded by Mr. Venegas, the Board voted to authorize the use of Tangram Business Interiors, Inc. for the procurement and installation, utilizing the CSU contract pricing, of the science labs at the Coastline College Newport Beach Learning Center. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign any related documents.

Fiscal Impact: \$260,177.00 (Measure C – General Obligation Bond and State Capital Outlay Funds)
Master Plan Approved Project
CCC Newport Beach Learning Center

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

26.00 General Items of Business

26.01 GWC - Independent Contractors

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the following independent contractors, over \$50,000, pursuant to the District's standard independent contractor agreement:

IC Name: Leora DeBoer
IC Name: Care Training Services c/o Vidella Waller
IC Name: Envision Education, Wendy Deras

IC Name: Health Educational Consultants c/o Joyce Bowden
IC Name: Hime-Griffin, Kirsten
IC Name: Conley, Mary Louise

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

26.02 Authorization to Accept Dividends from the Coast Community College Enterprise, Inc., and to Support the Enterprise Corporation's Petition to the District Foundation to Transfer its Dividends of \$75,000 and \$50,000 to the Coast Community College District for the Purpose of Information Related to a Capital Bond Campaign and to Classes at Orange Coast College

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to accept the dividends authorized by the Board of Directors of the Coast Community College District Enterprise Corporation on May 8, 2012. The dividends to the District are follows:

- a) \$75,000 Dividend to the District for Information Related to a Capital Bond Campaign
- b) \$50,000 Dividend to the District for Classes at Orange Coast College

It is further recommended that the Board of Trustees request that the District Foundation honor the petition from the Coast Community College District Enterprise Corporation to transfer both Foundation dividends to the District.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

26.03 Request Funds from the Coast Community College District Enterprise, Inc. for Restoration of Student Classes Within the Coast Community College District

On a motion by Mr. Patterson and seconded by Mr. Moreno, the Board voted to request \$200,000 from the Coast Community College District Enterprise, Inc., to augment appropriations for the operations of the district, in accordance with Section 29 of the Master Agreement between the Coast Community College District, the Coast Community College District Foundation and the Coast Community College District Enterprise Inc. The funds shall be used to develop a self sustaining fund in the Coast Community College District for community education within the Coast Community College District (not-for-credit), such plan to be developed by the Chancellor and approved by the Board of Trustees.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

26.04 Approve the Agreement between Ellucian (formerly SunGard Higher Education Inc.) and Coast Community College District to Amend the Software License & Services Master Agreement to Include DegreeWorks with TreQ; related Services Work Order and Implementation Costs

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to approve the Amendment between Ellucian and Coast Community College District including related services work order and implementation costs. The agreements outline the responsibilities of both parties. The Board President, or designee, is authorized to sign the Agreements and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$572,442 from GO Bond funds (one-time expenditure)
\$13,874 from General funds (ongoing Annual Service Maintenance Agreement)

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

26.05 DIS - Approval of Revision to the Fall 2012 Academic Calendar and Administrative Holiday Schedule

On a motion by Mr. Grant and seconded by Ms. Hornbuckle, the Board voted to adopt the required revision to the Fall 2012 - 2013 Academic Calendars and Administrative Holiday Schedule, to reflect the change in the Veterans Day observance, as shown in the attachment.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

26.06 Authorization to Amend Authorized Amounts for Outside Legal Services Provided to the District

On a motion by Mr. Patterson and seconded by Mr. Moreno, the Board voted to authorize an increase in the amount of funds authorized for legal services to the District based on the unanticipated legal costs for personnel matters, litigation, restraining orders, contract review and construction settlements. The Board President, or designee, is authorized to accept the Terms and Conditions and any related documents, indicating approval by the Board of Trustees.

Fiscal Review & Impact: \$278,000 for Outside legal services. Sufficient funds are available in the budget category for Legal Fees to accommodate this adjustment through FY 2011-2012. Fees to be paid from a combination of District General Funds, capital outlay funds and insurances on construction settlements.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

26.07 Authorization to Amend Agreement with Lew Edwards Group for Additional Informational Distribution Consulting Services for Exploration of a Potential 2012 General Obligation Bond Measure

On a motion by Mr. Patterson and seconded by Mr. Moreno, the Board voted to approve the contract amendment to distribute funds for Lew Edwards Group to manage the external information distribution.

Fiscal Review & Impact:

\$268,300 payable through a combination of District Community Relations and Auxiliary resources, as follows:

\$150,000 from the Enterprise Corporation
\$118,300 from District Community Relations
\$268,300 Total

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

27.00 Resolutions

27.01 Adoption of Resolution and Order #12-16 of Biennial Trustee Election and Specifications of the Election Order

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to approve Resolution and Order #12-16 of Biennial Trustee Election and Specifications of the Election Order.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas
No: None
Absent: None

27.02 Adoption of Resolution #12-18 of the Board of Trustees for Classified Management Furloughs for 2012-2013 in Lieu of Layoff Due to Lack of Funds

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to adopt Resolution #12-18 for Classified Management Furloughs for 2012-2013 in lieu of layoff due to lack of funds, with two revisions. The last sentence in the first paragraph should read

"...classified managers will be subject to seven unpaid furlough days in lieu of layoffs...", and the third paragraph to read "...compensation for all classified managers be adjusted in accordance with the number of furlough days implemented, seven days during the 2012-2013 fiscal year."

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas
No: None
Absent: None

27.03 Adoption of Resolution #12-20 of the Board of Trustees for Confidential Employee Furloughs for 2012-2013 in Lieu of Layoff Due to Lack of Funds

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to adopt Resolution #12-20 for Confidential Employee Furloughs for 2012-2013 in lieu of layoff due to lack of funds.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas
No: None
Absent: None

27.04 Resolution #12-19 of the Board of Trustees Supporting Governor Edmund G. Brown Jr.'s "Temporary Taxes to Fund Education. Guaranteed Local Public Safety Funding. Initiative Constitutional Amendment" Proposed Ballot Initiative

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to adopt Resolution #12-19 of the Board of Trustees supporting Governor Edmund G. Brown Jr.'s "Temporary Taxes to Fund Education. Guaranteed Local Public Safety Funding. Initiative Constitutional Amendment" proposed ballot initiative.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas
No: None
Absent: None

28.00 Approval of Minutes

28.01 Approval of Minutes

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Minutes of the Regular Meeting of May 2, 2012 and the Special Meeting of May 2, 2012, 2012.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

29.01 Public Comment (Closed Session - Items on the Agenda)

There were no requests to address the Board during Public Comment.

29.02 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public).

The Board recessed to Closed Session at 10:49 p.m. to discuss the following items:

a. Public Employment (Pursuant to Government Code 54957 (b)(1))
Public Employment materials are available upon request from the Board of Trustees Office

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
 - a. Dean of Kinesiology and Athletics
 - b. Dean of Enrollment Services
6. Classified Management
7. Classified Staff
 - a. Administrative Assistant to the Vice President
 - b. Secretary, Senior
8. Reclassification and Reorganization/Reassignment
9. Classified Temporary Assignments
 - a. Child Development Specialist
 - b. Accounting Assistant III
 - c. Special Assignment
 - d. Maintenance and Operations Lead
 - e. Staff Assistant, Sr.
 - f. Administrative Director of Information Technology
 - g. Custodian/Grounds Maintenance Supervisor
 - h. Applications Project Coordinator
 - i. Educational & Grant Services Coordinator
 - j. Instructional Food Service Manager
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel

14. Student Workers

b. Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)

c. Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)

Agency Negotiator: Dr. Andrew Jones, Chancellor and Dr. Deborah Hirsh,
Vice Chancellor of Human Resources

Employee Organizations:

Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

d. Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)

Coast Community College Association vs. Coast Community College District
Public Employment Relations Board Case No. LA-CE-5436-E
Damian Rodriguez vs. George Phan et al., Orange County Superior Court
Case No. 30-2011-00445563
William Miles vs. Golden West College et al., Orange County Superior Court
Case No. 30-2011-00504551
Coast Federation of Classified Employees vs. Coast Community College
District, PERB Case No. LA-CE-5682-E
Scott Hays vs. Michael Mandelkern, Orange County Superior Court Case No.
30-2012-00584220-SC

e. Conference with Legal Counsel: Anticipated Litigation
Significant exposure to litigation pursuant to sub-section "b" of *Government
Code* Section 54956.9. Two Cases:

1. Construction delays at Orange Coast College
2. Construction delays at Golden West College

29.03 Reconvene Regular Meeting

The Board reconvened the meeting at 11:45 p.m.

29.04 Report of Action from Closed Session (if any)

Dr. Christian Teeter, Secretary of the Board, reported that on a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the Board voted unanimously to approve **Item 29.02 a. Public Employment.** (See Appendix pages 20-28)

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, and Mr. Grant
No: None
Absent: Mr. Venegas

Dr. Teeter finally reported that on a motion by Mr. Patterson and seconded by Mr. Grant, the Board voted unanimously to approve the Memorandum of Understanding with CFCE in **Item 29.02 c. Conference with Labor Negotiator.**

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, and Mr. Grant
No: None
Absent: Mr. Venegas

24.09 Approval of Employment Agreement, Dean, Kinesiology and Athletics, OCC

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Employment Agreement with Michael Sutliff, Dean, Kinesiology and Athletics, effective July 1, 2012 through June 30, 2014. Compensation to be \$120,061 annually, payable in equal monthly payments, based on the appropriate step placement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky and Mr. Grant
No: None
Absent: Mr. Venegas

24.11 Approval of Employment Agreement, Dean of Enrollment Services, OCC

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Employment Agreement with Madjid Niroumand, OCC, Dean, Enrollment Services, effective May 17, 2012 through June 30, 2014. Compensation to be \$120,061 annually, payable in equal monthly payments, based on the appropriate step placement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, and Mr. Grant
No: None
Absent: Mr. Venegas

29.05 Adjournment

There being no further business, on a motion by Ms. Hornbuckle and seconded by Dr. Prinsky the Board voted to adjourn the meeting at 11:50 p.m.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky and Mr. Grant
No: None
Absent: Mr. Venegas

Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

Pages

A. Public Employment.....21-29

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGE

The following CCC Administrators, Full Time and Part Time instructors to provide instructional opportunities for Navy Onshore for Military Contract Education during Summer 2012 semester.

Full Time Instructors

Feldon, Fred
 Johnson, Daniel
 Lee, Lisa
 Leighton, Kenneth
 Lockwood, Frederick
 Marcus, Ted
 Secord, Debra
 Shelley, Karen
 Taylor, Margaret
 Warner, Michael
 Warwick, Randall
 Wild, Michelle

Part Time Instructors

Amito'elau, Sylvia
 Aubry, Michael
 Baily, Jennifer
 Baitoo, Hilda
 Barnes, Ralph
 Basford, Sean
 Behr, George
 Boehler, Connie
 Brock, Marilyn
 Bund, Stefan
 Candelaria, Patricia
 Carlucci, Michael
 Caterina, Amy
 Chow, Brian
 Cratty, William
 Curtis, Michael
 DeVoe, Todd
 DeWitt, Stanely
 Diaz-Brown, William
 Dietrich, Phillip
 Doyle, John
 Eber, Lorie
 Everett, Michael
 Freeman, William
 Forbes, Junko
 Gill, Tina

Go, Marianne
 Godfrey, Donald
 Gutierrez, Pedro
 Hart, John
 Henry, Charles
 Hogan, Mikel
 Irvin, Teresa
 Isbell, Donald
 Jereb, Claudia
 Johnson, Daniel
 Jones, Nancy
 Kabaji, Noha
 Kerwin, William
 Khan, Mahbubur
 Letterman, Bryce
 Long, Barbara
 Lopez, Ellen
 Lui, Edward
 Maharaj, Peter
 Mann, Claire
 Matar, Fadi
 McLucas, Karen
 McManus, Paul
 Menzing, Todd
 Messina, John
 Morin, Linda
 Najera, Michael
 Ondracek, Theodore
 Ostrowski, Kenneth
 Parent, Nancy
 Quast, Gerald
 Richter, Otto
 Rogoff, Meri
 Ruppert, Kelly
 Sampson, Kevin
 Schindelbeck, Judy
 Talmage, Dorrie
 Terry, Brenda
 Terry, Ladd
 Villalobos, Jose
 Wahba, Remon
 Walker, Heather
 Waller, Ellis
 Walling, Dianne
 Wegter, Rachel
 Windsor, Adrian
 Worden, Mark

DISTRICTINTERNATIONAL STUDENT PROGRAMS-DISTRICT WIDE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Satow, Jingfang	07/01/12	06/30/13	EXH	\$29.46

GOLDEN WEST COLLEGESUMMER ACADEMIC ADVISEMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chovan, Maria	06/01/12	06/30/12	SMM	\$97.88
Dumont, Stephanie	06/01/12	06/30/12	SMM	\$94.55
Hinton, Karen	06/01/12	06/30/12	SMM	\$97.88
Nguyen, Jimmy	06/01/12	06/30/12	SMM	\$72.95

Nguyen, Tri	06/01/12	06/30/12	SMM	\$104.53
Olson, Tarin	06/01/12	06/30/12	SMM	\$104.53
Valenzuela, Yvonne	06/01/12	06/30/12	SMM	\$90.28
York, Linda	06/01/12	06/30/12	SMM	\$104.53

ORANGE COAST COLLEGEWORLD DANCE CONCERT CHOREOGRAPHER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Costas, Jose	05/17/12	05/20/12	EXM	\$43.55

The following Academic Senate Presidents conducting Academic Senate and District responsibilities, during the period 06/01/12 to 08/26/12, to be paid 1/1000th of their annual salary based on the CFE/AFT Local 1911, Faculty Unit salary schedule, not to exceed 48 hours per campus.

<u>Name</u>	<u>Campus</u>	<u>Hours</u>
Carr, Gregg	GWC	32
Gutierrez, Pedro	CCC	32
Lavarini, Theresa	GWC	16
Lovig, Margaret	CCC	16
Marcina, Vesna	OCC	48

2. Substitute FacultyFull time Faculty Substitutes

It is recommended that the following individuals perform substitute assignments, and subject to Board policies governing such appointments, to be compensated at the overload rate.

Golden West College

Wilkinson, Ronald

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2011-12 academic year.

Coastline College

Crowley, Debra

Golden West College

Yingst, Sylvia

Orange Coast College

Goerrissen, Jan

Hoffman, Jack

Martin, Lawrence Oscar

McFarr, Justin

Wolfson, Sandra Fene

3. Full time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

Faculty

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Goerrissen, Jan	OCC	Instructor, Biological Sciences	08/27/12	A-V-07+DOC

Summer Assignments

Assignments to be paid 1/1000th of salary placement on the CFE/AFT Local 1911, Faculty Unit salary schedule and are not to exceed 26.25 hours per week, based on an 8 week session. Assignments exceeding 26.25 hours per week have been administratively approved.

Coastline College

For the period **06/11/12-08/11/12**

<u>Faculty</u>	
<u>Name</u>	<u>Wkly/Hrs</u>
Nguyen, Ailene	10.10

Golden West College

For the period **06/11/12-08/11/12**

<u>Faculty</u>	
<u>Name</u>	<u>Wkly/Hrs</u>
Hersh, Thomas	6.75

Orange Coast College

For the period **06/11/12-08/11/12**

<u>Faculty</u>	
<u>Name</u>	<u>Wkly/Hrs</u>
Adan, Amina	20.25
Barnard, Donna	9.00
Barvarz, Parnian	12.00
Bellah, Geoffrey	9.00
Cooper, Barbara	4.50
Costas, Jose	13.50
Cutenese, Charles	3.00
Desurra, Christopher	9.00
Dowling, Thomas	18.00
Evans, Christopher	9.00
Gilbert, Stephen	11.25
Gordon, Lee	9.00
Hall, William	18.00
Kamphuis, Jacqueline	4.50
Knox, John	3.00
Kuo, Daniel	13.50
Maher, Deborah	13.50
Marcina, Vesna	13.50
McCall, Leslie	13.50
Monahan, Georgie	13.50
Neil, Jeanne	7.50
Norling, Marcella	10.12
Ochoa, Marco	3.00
Pettus, Candice	20.25
Raileanu, Lia	
06/01/12-06/30/12	25.20
Reber-Bonhall, Cynthia	4.72
Sachs, Loren	2.58
Smith, Carl	3.00
Smith, Kevin	6.00
Spencer, Steven	3.00
Sugden, James	7.51
Weatherford, Leigh	9.00

4. Part time FacultySummer

Assignments to be paid in accordance with the current salary part time faculty schedule and not to exceed 26.25 hours per week, based on an 8 week session. Assignments exceeding 26.25 hours per week have been administratively approved.

Coastline College

For the period **06/11/12-08/11/12**

<u>Name</u>	<u>Wkly/Hrs</u>
Sakovich, Lauren	6.800

Golden West College

For the period **06/11/12-08/11/12**

<u>Name</u>	<u>Wkly/Hrs</u>
Leggitt, Angeli	4.500
07/01/12-08/11/12	
McClain, Sunshine	13.500
06/18/12-07/29/12	
Ruiz, Raul	4.174
06/18/12-08/04/12	
Salazar, Yvonne	0.350
05/30/12-07/27/12	
Simpson, Matthew	4.179
06/18/12-08/04/12	
Snedeker, Marde	8.000
05/30/12-07/27/12	
Valinluck, Michael	15.429
06/18/12-08/05/12	

Orange Coast College

For the period **06/11/12-08/11/12**

<u>Name</u>	<u>Wkly/Hrs</u>
Gonzalez, Julian	0.915
Raskin, Debra	1.688
Reynolds, Michael	0.915
Rocha Milatovic, Giselle	2.250
Thornton, Michael	0.915

5. Educational Administrator

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

New Hire

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Sutliff, Michael	OCC	Dean of Kinesiology and Athletics	07/01/12	D-32-05	7-O-12

Promotion

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Niroumand, Madjid	OCC	Dean of Enrollment Services	05/17/12	D-32-05	6-O-12

6. Classified Management

None.

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

Promotion

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Castellanos-Gaona, Susanna	GWC	Admin Assistant to the VP	05/25/12	E-55-01	G-010-12

Voluntary Transfer

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>
Pok-Bruno, Thida	GWC	Secretary, Sr	05/17/12	E-45-05

8. Reclassification and Reorganization/Reassignment

None.

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Aguillon, Jessica	OCC	Child Care Ctr Assist	Child Care Develop Spec	Extend from 06/30/12 to 06/30/13*	E-41-02
Denunno, Marie	OCC	Accounting Tech	Accounting Assist III	Extend from 05/31/12 to 08/31/12	E-52-05
Harris, Heather	OCC	Staff Aid	Special Assignment	Extend from 06/30/12 to 06/30/13*	E-45-05
Jimenez, Gabriel	OCC	Utility Worker	Maintenance & Operations Lead	Extend from 06/30/12 to 06/30/13*	E-45-05
Jordan, Judith	OCC	Child Care Ctr Assist	Child Care Develop Spec	Extend from 06/30/12 to 06/30/13*	E-41-02
Kuehner, Karen	GWC	Staff Asst	Staff Asst, Sr	Extend from 05/31/12 to 06/30/12	E-54-05
Maciel, Anthony	GWC	Sr Dir, College Inform Tech	Admin Dir of Inform Tech	Extend from 05/31/12 to 06/30/12	G-32-07
Salgado, Arturo	OCC	Utility Worker	Custod/Grounds Maint Superv	Extend from 06/30/12 to 06/30/13*	G-12-06
Samples, Jerrie	OCC	Child Care Assist	Child Care Develop Spec	Extend from 06/30/12 to 06/30/13*	E-41-02
Schulte, Rita	OCC	Acct Fiscal Specialist	Special Assignment	Extend from 05/31/12 to 08/31/12	E-52-05
Spiratos, Jerry	GWC	Inform Sys Tech II	App Project Coordinator	Extend from 05/31/12 to 06/30/12	E-69-02
Swingle, Dejah	DIST	CTE Cmty Coll Coord	Edu & Grant Serv Coordinator	Extend from 05/31/12 to 08/31/12	E-64-04
Wakim, Anis	OCC	Inst Food Serv Coord	Inst Food Serv Manager	Extend from 05/31/12 to 08/31/12	G-09-07

*On call, as needed.

10. Short Term Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Bui, Kimberly	CCC	07/01/12	09/30/12	120182-856601	M,T,W,TH,F
Castorena, Eunice	OCC	07/01/12	06/30/13	812035-281201	M,TH,F
Dec, David*	CCC	04/30/12	06/30/12	124081-851261	M,T,W,TH,F
Dinh, Hien	OCC	07/01/12	06/30/13	110001-249200	M,T,W,TH,F
Gutierrez, Josefina*	CCC	05/01/12	06/30/12	124077-851254	M,T,W,TH,F
Gutierrez, Katelyn	OCC	07/01/12	06/30/13	110001-249200	M,T,W,TH,F
Legaspi, Jodie	OCC	07/01/12	06/30/13	110001-249200	M,T,W,TH,F
Lighter, Laura	OCC	07/01/12	06/30/13	110001-249200	M,T,W,TH,F
Ly, Vivian	OCC	07/01/12	06/30/13	110001-249200	M,T,W,TH,F
Nguyen, Thu	OCC	07/01/12	06/30/13	110001-249200	M,T,W,TH,F

*Justification: WEX (Work Experience) Program for the One-Stop Center

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Akana, Aaron	OCC	07/01/12	06/30/13	812035-247705	M,T,W,TH,F
Eckhart, Sherry	CCC	07/01/12	06/30/13	110001-801301	M,T,W,TH,F
Nguyen, Stacy	CCC	07/01/12	09/30/12	120182-856601	M,T,W,TH,F
Ragheb, Nancy	CCC	07/01/12	09/30/12	120182-856601	M,T,W,TH,F
Tripp, Erin	OCC	05/17/12	06/09/12	127057-245500	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Saracini, Laura	OCC	07/01/12	06/30/13	812035-281201	M,T,W,TH,F
Torres, Eddie	GWC	05/17/12	06/30/12	813015-381401	M,T,W,TH,F
	GWC	07/01/12	07/30/12	813015-381401	M,T,W,TH,F
Yeung, Man	OCC	07/01/12	06/30/13	812035-281201	M,W,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Bergesen, Melissa	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Blair, Kimberly	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Dix, Margaret	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F

Florida, Giancarlo	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Freeman, Danielle	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Gluskina, Larisa	GWC	07/01/12	06/30/13	110001-311102	M,T,W,TH,F
Hardy, Shannon	GWC	07/01/12	06/30/13	813005-347502	M,T,W,TH,F
Jorth, David	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Klembith, Megan	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Montero, Elizabeth	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Oliveira, Kevin	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Pickford, Garrett	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Roy, Brooke	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Roy, Tahnei	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Sanchez, Zachary	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Voytilla, Rebecca	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Garcia, Mariano	GWC	04/02/12	06/30/12	110001-385201	M,T,W,TH,F
Preciado, Anna	CCC	EXTEND	06/14/12	110001-849130	M,T,W,TH,F
Shore, Lisa	CCC	06/19/12	07/22/12	124007-856104	M,T,W,TH,F

11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

Orange Coast College

Aguillon, Jessica
Caldera, Zulennie
Jordan, Judith
Smith, Sequoia

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per

semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

District

Tran, Mai Anh

Golden West College

Escalera-Serna, Fernando

Lendrum, Dale