

COLLEGE COUNCIL MEETING SUMMARY

President's Conference Room

June 26, 2012; 9:00 – 11:00 a.m.

Present	Members (11)	Title
✓	Lori Adrian	Chair, President
✓	Cristina Arellano	President, Classified Senate
✓	Ann French	Recorder, Classified Senate
excused	Pedro Gutiérrez	Vice President, Academic Senate
✓	Mary Halvorson	Interim Vice President of Instruction
vacation	Dan Jones	Executive Dean, Learning Information Technologies
✓	Margaret Lovig	President, Academic Senate
medical	Michelle Ma	Director, Marketing and Public Relations
✓	Christine Nguyen	Vice President of Administrative Services
vacant	vacant	Associated Student Government
✓	Lois Wilkerson	Interim Vice President, Student Services and Economic Development

Guests: Rick Lockwood for Pedro Gutiérrez; Michael Warner.

Recorder: Laurie Swancutt

- 1.0 President's Report:** (Lori Adrian) Dr. Adrian announced that both Vice President positions were approved at the June 21, 2012, Board meeting. Congratulations to Dr. Vince Rodriguez for his appointment as Vice President of Instruction and Student Services effective July 16, 2012. As well, congratulations to Christine Nguyen for her appointment as the permanent Vice President of Administrative Services effective July 1, 2012. Both competed in national searches and were deemed the most qualified as well as provided the best fit for Coastline by the hiring committees comprised of faculty, staff, and administrators. Five new faculty members were hired: Stephen Barnes, Paralegal; Scott Davis, English; Dr. David Devine, Physics and Astronomy; Dr. Deborah Henry, Anatomy; Joshua Levenshus, Communication Studies. The search for a full-time Accounting faculty will reopen in the Fall, 2012.

Due to an impending reorganization of the IT departments district-wide, we have been asked to pull the searches for the permanent IT Senior Director, Security Staff, and Webmaster. Christine Nguyen and Dan Jones as working on identifying qualified staff for one-year appointments to these positions.

The Board approved an external search for the Dean of the Military and Contract Education. An announcement will also go out shortly for a Director of Business and Entrepreneurship (formerly identified as Director of Business Services in our college-approved reorganization plan). We were requested to change the title. This position will be responsible for fiscal services (both general fund and ancillary, personnel, and will provide support and expertise to our entrepreneurial programs).

Due to the uncertainty of funding with the County, hiring a permanent One-Stop Director has been placed on hold pending the Board of Supervisor's meeting this morning. Supervisor Janet Nguyen supports the One-Stop Centers and, at least, supports working out a transition plan if funding is denied. Lois Wilkerson and Sallie Salinas are attending this morning's Board of Supervisor's meeting. The impact of loss of funding on One-Stop clients would be devastating, and cause great hardship to the clients. Sallie Salinas's one-year term as Interim Director of Workforce Development (One-Stop Centers) position was approved by our Board of Trustees pending County funding.

The opening of the Administrative Assistant to the VPI/SS has been approved to be filled through our normal internal hiring process. The Financial Aid Coordinator position has been filled by a transfer, by Kathie Tran, effective July 9th. Kathie comes to us from OCC. The two military vacancies will proceed through the internal hiring process, and the Military Dean position, vacated by Joycelyn Groot, will proceed to an external search.

The following classified staff were reorganized: Shaunick Barber, Staff Assistant, Senior E-54; Ann French, Staff Assistant, Senior E-54; Brenda Perdue, Staff Assistant, Senior E-54; Thien Vu, Counseling and Guidance Office Operations Coordinator E-49; Lori Wood, CalWORKS Program Office Specialist, Senior E-46.

Voluntary 4-10 Work Schedule, July 9-August 10, 2012: The Chancellor has proposed a 4-10 work schedule for the period July 9-August 10, except for the One-Stop Centers. The work schedule will be implemented on a voluntary basis, to provide staff some much needed respite (in the form of a few three-day weekends). Staff who are interested in participating in this voluntary work schedule may do either of the following: (a) work four 10-hour workdays from Monday-Thursday, or (b) work four 8-hour workdays from M-Th and take eight hours of vacation (or comp time, if any) per week. Staff who are unable to participate due to child care issues or other reasons may work the regular five days, eight hours. The sites will be closed to the public, even if staff are in the buildings working.

Learning First Partnership Grant: The Bill and Melinda Gates Foundation awarded \$450,000 to the League for Innovation in the Community College to develop and pilot a national consortium of leading online two- and four-year colleges that will help increase seat capacity in the community college system and support more low-income young adults in attaining a postsecondary credential—in less time and at lower cost—without leaving their home community. This consortium, entitled Learning First, will initially include Coastline, the University of Massachusetts Online, Pennsylvania State World Campus, and the University of Illinois-Springfield.

2.0 Old Business

- 2.1 Committee List (Laila Rusamiprasert) Further discussion regarding the committees was presented. Laila recorded the information and will incorporate it into the Committee List. The Committee List should be ready to approve at the July 24th meeting.

3.0 New Business

- 2.2 Fall All-College Meeting (Lori Adrian)
- September 7, 2012: Dr. Adrian has been assigned as Chair on an accreditation visit in October 2012. The team training will take place on September 7th in Oakland, which conflicts with the potential date for the Fall All-College Meeting. Serving as Chair on an accreditation visit is a rare opportunity and will help us with our accreditation preparations. Margaret Lovig suggested August 31st as an alternative date. The attendance could be low since it is the Labor Day weekend, as well as the first week of instruction. Neither Rick Lockwood, Margaret Lovig nor Michael Warner felt it would be a problem to hold it on August 31st. Laila will check the Rose Center's availability.

3.0 Hot Topics

4.0 Constituency Updates

- 4.1 **Academic Senate Update** (Margaret Lovig) Margaret shared that the two Senates at our sister campuses do not install their officers or have an end of the year luncheon.
- 4.2 **ASG Update** (Lois Wilkerson) No report
- 4.3 **Classified Senate Update** (Cristina Arellano) Dr. Jones, Trustee Jim Moreno and Trustee Mary Hornbuckle attended the End-of-Year Classified Senate Luncheon. Dr. Adrian commented that Coastline has the most active Classified Senate in our district.

Meeting adjourned at 10:10 a.m.

Next Meeting: July 24, 2012, President's Conference Room

Meeting Summary recorded and transcribed by Laurie Swancutt