



**Coastline Community College  
Associated Student Government**

Minutes for the ASG General Meeting held on:  
**Friday, December 16, 2011**

11460 Warner Avenue, Fountain Valley, CA 92708  
4th Floor Conference Room

**1. Call to Order: 17:06**

The meeting was called to order at 5:06PM by the Associated Student Government’s President, Tarez Henderson.

**2. Opportunity for Pledge of Allegiance**

The Pledge of Allegiance was led by the Associated Student Government’s Military Representative, Jesus Becerra.

**3. Roll Call**

Attendance was called by Associated Student Government’s Interim Secretary, Juan Valenzuela. Quorum was established.

<b>Position</b>	<b>Officer</b>	<b>Attendance</b>
President	Tarez Henderson	Present
Vice President	Liz Nour	Present
Interim Secretary	Juan Valenzuela	Present
Treasurer	Lucian Oprea	Present
Public Relations Commissioner	Vanessa Ruyf	Absent
Area Rep: Distance Learning	Greg Acree	Present
Area Rep: Le-Jao campus	Kristin Acree	Present
Area Rep: Costa Mesa campus	Graciela Becerra	Present
Area Rep: Military	Jesus Becerra	Present
Area Rep: Garden Grove campus	-----	-----
Co-Advisor	Bill Kerwin	Present
Co-Advisor	Lois Wilkerson	Present
Coordinator	Carol Spoja	Absent

**4. Public Comment**

At this time, all members of the public have the opportunity to address the Associated Student Government (ASG) on any item within the subject matter jurisdiction of ASG. Persons wishing to make comments are allowed three minutes per item.

Please note that the ASG cannot take any action on any items not on the agenda with certain exceptions as outlined in the Brown Act. Matters brought before the ASG that are not on the agenda, at the ASG’s discretion, may be placed in the next agenda for consideration.

**5. Approval on Minutes**

**12/5/2011**

Motion: Lucian motioned to discuss this item

Seconded: Liz

The Minutes for the Special Meeting held on December 5, 2011 were reviewed, no errors were found and all the information was accurate.

Motion: Liz motioned to approve minutes as stated for December 5, 2011

Seconded: Jesus

- In favor: 5
- Abstained: 2
  - Motion passed

**6. Items for Discussion and for Potential Board Action**

**6.1 Supply Request**

Discuss and vote to approve a replacement lock for the display cabinet at the Costa Mesa campus an amount NTE \$50.00

Motion: Graciela motioned to discuss this item

Seconded: Lucian

The key for the display cabinet in the Costa Mesa is missing. The display cabinet is used to present the ASG agenda to the public and to invite any interested students to join us in the meeting. Currently, ASG member and Costa Mesa Representative, Graciela has been posting ASG forms on the outer side of the display case.

Motion: Greg motioned to approve the lock request for the Costa Mesa campus

Seconded: Graciela

- In Favor: 7; unanimous vote
  - Motion passed

**6.2 Latino Youth Conference**

Discuss and vote to approve funding NTE \$2000 to provide food, shirts, bags, etc. for the Latino Youth Conference taking place on Friday, March 2, 2012.

Motion: Graciela motioned to discuss this item

Seconded: Liz

The Associated Student Government members had further questions on the event. ASG decided it was best to make a decision with more detailed information. It was planned to invite the requester of this item, Dean Vinicio Lopez to the next General Meeting.

Motion: Greg motioned to table this item until further notice

Seconded: Graciela

- In favor: 7; unanimous vote
  - No action taken; item was tabled for next General Meeting

### **6.3 Bullying Policy**

Discuss the Bullying definition that was approved by the CCCD Board of Trustees, and review for consideration by CCC ASG.

Motion: Greg motioned to discuss this item  
Seconded: Lucian

As asked by the CCCD Board of Trustees, ASG members and advisors reviewed the definition and made modifications that were more accurate for Coastline Community College.

Motion: Graciela motioned to support this item as amended  
Seconded: Jesus

- In favor: 6
- Opposed: 1
  - Motion passed

### **6.4 Governance Participatory Document**

Discuss and provide comments or recommendations on the Governance Participatory Document provided by the college.

Motion: Kristin motioned to discuss this item  
Seconded: Gracie

Motion: Gracie made a motion to create an Ad Hoc  
Seconded: Liz

- In favor: 6
- Abstained: 1

Motion: Jesus motioned to refer the Governance Participatory to the Ad Hoc  
Seconded: Graciela

- In favor: 6
- Abstained: 1
  - Motion passed

### **6.5 Transcript Fee Increase Feedback**

Discuss and provide comments regarding the transcript fee increase including all feedback, positive or negative about raising cost of transcript fees at the college.

Motion: Graciela motioned to discuss this item  
Seconded: Kristin

ASG was asked to provide feedback about the transcript fee increase, whether it was positive or negative, the college wanted to know the student's comments. ASG felt that the only concern the money increase and how it would affect students in these tough times.

\*No action taken

### **6.6 Success Center Supply Request**

Discuss and potential approve an amount NTE \$50 for a sharpener for the Success Center at the Le-Jao campus

Motion: Greg motioned to discuss this item

Seconded: Gracie

A concerned student that spends time at the Success Center requested funding for a sharpener. Because the Success Center is a quiet studying environment, it is disruptive when a student needs to sharpen their pencil with a loud device. The student will research the cost of a silent sharpener for the Le Jao campus.

Motion: Graciela made a motion to approve this item

Seconded: Lucian

- In favor: 7; unanimous vote
  - Motion passed

### 6.7 Printing

Discuss how we can provide printers at campus sites with money we have on printing expenses account (\$3500) that has been approved previously.

Motion: Graciela motioned to discuss this item

Seconded: Kristin

A fund \$3500 s previously approved for printers and supplies for Coastline, but nothing has been arranged. Possible locations were discussed for each campus.

Garden Grove campus	Transfer Center
Le Jao campus	Unknown; due to limited space
Costa Mesa campus	Front desk

\*No action taken

### 6.8 Spring Meeting Schedule

Discuss and vote to approve a Spring 2012 ASG Meeting Schedule

Motion: Greg made a motion to discuss this item

Seconded: Graciela

As Coastline wrapped up the Fall 2011 semester, ASG checked their availability for possible meeting dates for the Spring 2012 semester. Everyone's schedules were bound to change so ASG discussed to find a date in which the whole group was available.

ASG agreed to meet the second Thursday of the month from 5:30 to 7:30PM in Fountain Valley's College Center, Fourth Floor Conference Room. ASG's first meeting is scheduled for Thursday, February 9, 2012 and the last meeting of the semester on Thursday, June 14, 2012. A Special Meeting held on the fourth Thursday of the month may be held as needed.

Motion: Graciela motioned to apply the meeting schedule to the ASG Spring 2012

Seconded: Kristin

- In favor: 7; unanimous vote
  - Motion passed

## **7. Reports**

Executive Member reports

Area Rep reports

Committee reports

- Graciela attended an Academic Senate meeting; she reported to the group that 100 classes were dropped to the budget cuts.

Advisor report

**8. Adjournment:** Meeting was adjourned at ~~17:30~~ <sup>18:30</sup>

Thank you for your interest in Coastline's Associated Student Government (ASG)