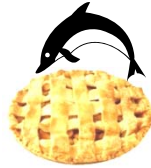


# PLANNING, INSTITUTIONAL EFFECTIVENESS AND ACCREDITATION COMMITTEE



**(PIEAC)**

October 19, 2011

Fourth Floor Conference Room, 1-3 pm

## Advisory Committee Highlights

Present	Member	Present	Member	Present	Member	Present	Member
x	K. Acree	x	S. Gonzalez	x	L. Kuntzman	x	C. Ryan
x	L. Adrian		J. Groot		V. Lopez	x	J. Sanchez
x	I. Aguirre	x	A. Holliday	x	M. Lovig		C. Stewart
	C. Arellano	x	D. Jones	x	C. Nguyen	x	R. Covert
x	G. Berggren		N. Jones	x	V. Rodriguez		L. Wilkerson

**Mandate:** *To provide oversight and leadership in support of institutional effectiveness and, through ongoing intentional College-wide evaluation, dialogue, planning and coordination, ensure that the College fulfills its mission and meets or exceeds institutional and accreditation standards.*

### Ongoing Business: (Handouts)

- ▶ **Vision/Values Statement Report:** The definition of a “Vision statement” was examined and sample Vision statements and wording was discussed. In the end, the committee recommended the following to be forwarded to the Coastline’s various constituencies for their consideration: **“Student success without barriers.”** A Values statement is optional and not required at this time.
- ▶ **Mission Statement Report:** Again, the definition of what a mission statement should be was reviewed. Our existing mission statement, along with two submissions from the sub-committee, was also examined. After a lengthy discussion, our existing statement was re-worked and recommended to be forwarded in the following format:

**“Coastline Community College ~~is committed~~ promotes to academic excellence and student success by providing through accessible, flexible, innovative quality education ~~to students within and beyond the traditional classroom~~ for today’s global students.”**

It was further recommended that the goals published in our Educational Master Plan (EMP) accompany our new mission statement when distributed to the various groups. We should also eliminate the current initiatives found in our EMP in the next printing.

- ▶ **SLO Linkage Report:** Institutional Student Learning Outcomes (ISLOS - sometimes are referred to as General Education Outlines or Core Competencies) can be found in our college catalog under General Education. It was decided that they do not need to be included in our Mission statement. Through college dialogue, we should examine other areas such as Basic Skills, CTE, as well as General Education to find the commonalities. The use of Survey Monkey will be used to gather information in the DSR area as we are moving away from the paper process and into the electronic management of our data. Gayle Berggren assured the committee that ISLOS are being collected through Seaport and will be posted to our website. We are currently behind in gathering information for our service areas, but the webpage will be updated prior to accreditation.
- ▶ **Ranking and Grouping of Initiatives:** As a reminder, your sub-committees should be working on your strategic initiative assignments from Cathy Hasson. If you did not receive your assignment from her, please contact Margaret Lovig. This item will be discussed at a future meeting. Committee members are asked to keep their notes, if any, on ranking of initiatives.

#### **New Business:**

- ▶ **Budget Committee Report:** There is no report at this time, but should have a report for our November 16<sup>th</sup> meeting.

A suggestion was made that until the budget committee receives input from PIEAC, a “hold” be put on any remaining college funds until a plan is in place for allocation.

At the last budget meeting, a request for \$400k to supplement the spring schedule was made, but no decision was made prior to adjournment of that budget committee meeting. President Adrian stated that she was in support of that request.

- ▶ **Curriculum Recommendation:** It was recommended that after reviewing the college’s older programs, that those courses that have not updated or included their SLOS be placed on the February Curriculum agenda for suspension and exemption for our college catalog.
- ▶ **Chancellor’s Launch Pad Initiative:** By November 18<sup>th</sup>, the Chancellor is looking for initiatives to promote student success. He is looking to awaken the innovative spirit and work as a team along with members from our sister colleges. Dan Jones reported that ISD has some possible projects that we might consider if we can raise the interest of our other colleges.

**Next Meeting: November 2, 2011**