

**Regular Meeting**  
**Board of Trustees**  
**Coast Community College District**

District Board Room

6:30 p.m. Open Session

Wednesday, May 2, 2012

**MINUTES\***

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 2, 2012 in the Board Room at the District Office.

**1.00 Preliminary Matters**

**1.01 Call to Order**

President Jim Moreno called the meeting to order at 6:32 p.m.

**1.02 Roll Call**

Trustees Present: Jim Moreno, Mary Hornbuckle, Jerry Patterson, Lorraine Prinsky,  
David Grant and Student Trustee Joe Venegas III

Trustees Absent: None

**1.03 Pledge of Allegiance**

Trustee Jerry Patterson led the Pledge of Allegiance to the United States of America.

At this time, **Item 1.05.01 Acceptance of Retirements** was moved forward.

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District.

**Faculty**

Babb, Susan, GWC, Instructor, retirement effective 6/30/12  
Carter, Henrietta, GWC, Instructor, retirement effective 6/1/12  
Ebert, Darrell, GWC, Instructor, retirement effective 6/30/12  
Filson, Joe, GWC, Counselor, retirement effective 7/1/12  
Gleason, David, OCC, Instructor, retirement effective 5/28/12  
Harwood, Glenn, CCC, Instructor, retirement effective 5/28/12

Hearlson, Kenneth, OCC, Instructor, retirement effective 5/28/12  
Lovig, Margaret, CCC, Instructor, retirement effective 7/1/12  
Steadry, Frederick, OCC, Instructor, retirement effective 5/28/12  
Tennant, Wayne, OCC, Instructor, retirement effective 5/28/12  
Wynne, Ann, OCC, Instructor, retirement effective 5/28/12

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to accept these retirements.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

#### **1.04 Opportunity for Public Comment (Open Session)**

Demian Garcia-Monroy, Carol Burke, Ann Holliday, Judith Michaels, Vince Rodriguez, Tefere Gabray, Linda Wojciechowski, Cheryl Stewart, Peter Hastings, Chelsea Pfan and Zack Cornwell, Marilyn Kennedy, Dean Mancina, Ann Nicholson, and Eduardo Arismendi-Pardi addressed the Board regarding budget concerns.

#### **2.00 Informative Reports**

##### **2.01 Budget Update by W. Andrew Dunn, Vice Chancellor of Administrative Services and Finance**

Andrew Dunn, Vice Chancellor of Administrative Services and Finance, presented a Budget Update to the Board.

#### **3.00 Matters for Review, Discussion and/or Action**

##### **3.01 Board Meeting Dates**

The Board reviewed the scheduled Board Meeting dates for FY 2011/2012 as presented in the May 2, 2012 Agenda.

##### **3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), Association of Community College League (CCLC), and California Community College Trustees (CCCT)**

The Board reviewed the meetings and conferences of the AACC, ACCT, CCLC and CCCT.

##### **3.03 The Board Directives Log**

The Board reviewed and discussed the Board Directives Log. On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to add a due date of May 16, 2012 for Item #2.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

### **3.04 Buildings and Grounds Reports**

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the May 2, 2012 Agenda.

### **3.05 Review of LA CCD Bond Construction Program Audit**

Andrew Dunn, Vice Chancellor of Administrative Services and Finance, provided a review to the Board of the LA CCD Bond Construction Program Audit.

### **3.06 Opportunity for the Board of Trustees to Discuss Proposed Revisions to Board Policy 7821, Classified/Administrative District Holiday Schedule**

On a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the Board voted to approve the proposed revisions to Board Policy 7821, Classified/Administrative District Holiday Schedule.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

### **CONSENT CALENDAR (Items 4 - 24)**

At the request to the Board President, Counsel Mark Mulkerin addressed the Board regarding Board Policy 6972 as it relates to Administrative Approvals.

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Consent Calendar, with the exception of a travel item on page 25 for William Barber.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

After discussion, on a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the travel item on page 25 for William Barber.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

## DISCUSSION CALENDAR

### 25.00 Approval of Agreements

#### 25.01 Approval of Non-Standard Service Agreement between GovernmentJobs.com, Inc. (d/b/a "NEOGOV"), and the Coast Community College District to Host a Web-Based Applicant Tracking and Performance Appraisal System, including Customer Support and Training for the Office of Human Resources

On a motion by Mr. Moreno and seconded by Dr. Prinsky, the Board voted to approve the Agreement with GovernmentJobs.com, Inc. to host a web-based applicant processing and performance appraisal system.

It is further recommended that the Board President, or designee, be authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$42,300

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

#### 25.02 Approval of Non-Standard Agreement between the State of California, Department of Boating and Waterways and the Coast Community College District to Provide Grant Funds

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Non-Standard Agreement between the State of California, Department of Boating and Waterways and the Coast Community College District to provide additional funds to purchase equipment, provide scholarships and instructor training. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Review and Impact:** Total grant \$26,180 (\$5,400.00 - equipment purchase, \$19,890 - scholarships and \$890 - instructor training) for fiscal year 2012-2013 and there are no matching requirements.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

#### 25.03 Approval of Non-Standard Agreement between SimplexGrinnell and the Coast Community College District to Provide Specialized Fire Extinguisher Service and Maintenance to OCC Sailing Vessels and Facilities

On a motion by Mr. Grant and seconded by Mr. Venegas, the Board voted to approve the Agreement between SimplexGrinnell and the Coast Community College District to provide specialized fire extinguisher service and maintenance to OCC Sailing vessels and facilities. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Review and Impact:** Total contract amount \$5,000.00 for the period May 3, 2012-June 30, 2013.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**25.04 Approval of the Revision to Amendment #1 Lease Agreement between the County of Orange, a Political Subdivision of the State of California and Coast Community College District (Orange Coast College School of Sailing & Seamanship) a Public Educational Agency (Previous Board Action on 4/4/12)**

On a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to approve the Revision to the First Amendment between the County of Orange and the OCC School of Sailing & Seamanship to grant permission to operate commercial boat charters on the vessel currently known as *Nordic Star* for a period lasting until December 31, 2019 to help offset the cost of maintenance and operations. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** No additional fees charged to the campus for this amendment.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**25.05 Approval of Interim Educational Administrator Employment Agreement, Interim Director, Career Services, OCC**

On a motion by Mr. Patterson and seconded by Mr. Moreno, the Board voted to approve the employment agreement with Raine Hambly, OCC, Interim Director, Career Services, effective July 1, 2012 through June 30, 2013, compensation to be \$97,667 annually, payable in equal monthly payments, based on the appropriate step placement. It was stipulated, however, that an amendment be made to the agreement indicating that the compensation will include the 3% reduction as agreed to by the CDMA. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**25.06 Approval of First Amendment to the Agreement with Townsend Public Affairs for District Legislative Advocacy Services**

On a motion by Mr. Patterson and seconded by Mr. Moreno, the Board voted to approve the First Amendment to the Agreement with Townsend Public Affairs to perform legislative advocacy consulting services in Sacramento, California, and Washington, D.C.

The contract amendment shall be with a term beginning on July 1, 2012 through June 30, 2013, subject to termination by either party upon giving 30 days written notice. The monthly retainer for these services shall be \$6,250 per month, plus actual, reasonable and necessary costs approved by the District. The Board President, or designee, is authorized to sign the Amendment and any related documents indicating approval by the Board of Trustees.

**Fiscal Impact:** \$6,250 per month.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: Ms. Hornbuckle  
Absent: None

**25.07 Approval of Agreement between Coast Community College District, Beijing Tourism Professional School (BTPS), Mycareer Education Consulting Co., Ltd. (Mycareer), and United Education Alliance, LLC (UEA) to Provide Educational Programs and Services to Students Enrolled in Beijing Tourism Professional School**

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Agreement between Coast Community College District (Coastline Community College), Beijing Tourism Professional School (BTPS), Mycareer Education Consulting Co., Ltd. (Mycareer), and United Education Alliance, LLC (UEA) to provide educational programs and services to Beijing Tourism Professional School students. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Review and Impact:** Annual income to the District from this program during Year 1 (based on a minimum of 90 students) will be \$74,250.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**25.08 Approval of Agreement between Coast Community College District, Beijing Mingde High School (Mingde), Mycareer Education Consulting Co., Ltd. (Mycareer), and United Education Alliance, LLC (UEA) to Provide Educational Programs and Services to Students Enrolled in Beijing Mingde High School**

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to approve the Agreement between Coast Community College District (Coastline Community College), Beijing Mingde High School (Mingde), Mycareer Education Consulting Co., Ltd. (Mycareer), and United Education Alliance, LLC (UEA) to provide educational programs and services to Beijing Mingde High School students. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Review and Impact:** Annual income to the District from this program during Year 1 (based on a minimum of 90 students) will be \$74,250.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**25.09 Approval of Agreement between NCS Pearson, Inc. and the Coast Community College District to Operate as a Controlled Testing Center**

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Agreement between NCS Pearson, Inc. and the Coastline Community College District authorizing Coastline to operate as a Controlled Testing Center for the administration of the Millers Analogies Test (MAT). The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Review and Impact:** Coastline will charge a testing fee of \$85 for each test administered and will pay \$50 to NCS Pearson for an administrative fee for each test scored. Income to District: \$35 per test administered.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**25.10 Approval of Agreement between the County of Orange and the Coast Community College District to Provide Veterans' Services in Partnership with the Orange County Housing Authority**

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Agreement between the County of Orange/OC Community Resources and Coast Community College District authorizing Coastline to provide staff to assist with the support.

**Fiscal Review and Impact:** There will be no funding impact to Coastline Community College, since the space is being offered without charge. The OC One-Stop Center staff will be paid under the VETConnect Grant.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

## **26.00 Buildings and Grounds Approvals**

### **26.01 DIS - Authorization to Contract with ACE Communications Engineering, Inc for the Coastline College Newport Beach Learning Center Building Security System Using CMAS Contract Pricing**

On a motion by Mr. Moreno and seconded by Dr. Prinsky, the Board voted to authorize ACE Communications Engineering, Inc. for the procurement and installation, utilizing CMAS pricing, of the building security system at the Coastline College Newport Beach Learning Center. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign any related documents.

**Fiscal Impact:** \$239,257.10 (Measure C – General Obligation Bond and State Capital Outlay Funds)  
Master Plan Approved Project  
CCC Newport Beach Learning Center

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

### **26.02 DIS - Authorization to Utilize CLIMATEC Building Technologies Group to Upgrade Campus Buildings HVAC Controls for Orange Coast College using U.S. General Services Administration (GSA) Contract No. GS-07F-0063H Pricing**

On a motion by Ms. Hornbuckle and seconded by Mr. Venegas, the Board voted to authorize CLIMATEC Building Technologies Group for the Orange Coast College campus-wide Building Management System upgrade and integration utilizing the referenced GSA Contract No. GS-07F-0063H pricing. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign any related documents.

**Fiscal Impact:** \$2,000,000 (Measure C – General Obligation Bond Fund)  
Master Plan Approved Project  
OCC Energy Efficiency Upgrades  
OCC Fire & Safety

The Board President recessed the meeting at 9:30 p.m. to hold a Special Meeting.



The meeting was reconvened at 9:42 p.m.

## **27.00 General Items of Business**

### **27.01 Approval for the County of Orange Registrar of Voters to use Coast Community College District Office Board Room as a Poll Site**

On a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to authorize the County of Orange Registrar of Voters to use the Coast Community College District Office Board Room as a polling place for the Presidential Primary Election to be held on Tuesday, June 5, 2012. This voting site will provide registered voters in this voting precinct an opportunity to cast their ballots at the District site with minimal impact to regular District operations.

**Fiscal Impact:** The poll site will be operated by the Orange County Registrar of voters at no cost to the District.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

### **27.02 Appointment of Student Trustee for Fiscal Year 2012-2013**

On a motion by Mr. Venegas and seconded by Dr. Prinsky, the Board voted to appoint Cody Joe Torre as Student Trustee, effective June 1, 2012 through May 31, 2013.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

### **27.03 Authorization to make Payment to Rancho Santiago Community College District for Services provided by Atkinson, Andelson, Loya, Ruud & Romo (AALRR)**

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to approve payment to Rancho Santiago Community College District for services provided by Atkinson, Andelson, Loya, Ruud & Romo for the District's share of legal research costs related to the Orange County Property Tax issue in equal shares of 25% per district as previously authorized at the December 14, 2011 Board of Trustees' Meeting.

**Fiscal Impact:** Equal share of 25% of legal services for the month of February 2012 in the amount of \$1,354.87.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**27.04 Authorization to Conduct a Short-term Study Abroad Program in Paris, France Summer 2013**

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to authorize a standard travel contractor agreement to conduct a program in Paris, France, June 30 - July 31, 2012. All logistical arrangements will be handled by ACCENT (International Consortium for Academic Programs). Lia Raileanu, OCC French Professor, Full-time faculty member, to serve as faculty. One French course will be offered.

**Fiscal Impact:** No cost to the District. No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. The courses will not generate FTE's. Travel contractor shall account to CCCD for the total cost of the trip.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**27.05 Approval of Contractors for FY 2011-2012 Pursuant to District's Standard Annual Agreement for Contractor Services**

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2011-2012. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price.

The Board President, or designee be authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

Climatec Building Technologies Group  
18002 Cowan Suite 200  
Irvine, CA 92614-6837

Advance Communications Engineering  
13750 Florence Ave Unit 1  
Santa Fe Springs, CA 90638

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**27.06 Authorization to Conduct a Short-term Study Abroad Program in Florence, Italy, Summer 2013**

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to authorize a standard travel contractor agreement to conduct a program in Florence, Italy, June 30 - July 31, 2013. All logistical arrangements will be handled by ACCENT (International Consortium for Academic Programs). Franca Hamber, OCC Part-time Italian Professor, to serve as faculty. One Italian course will be offered.

**Fiscal Impact:** No cost to the District. No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. The courses will not generate FTE's. Travel contractor shall account to CCCD for the total cost of the trip.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**27.07 CCC - Authorization to Approve Mission and Vision Statements for Coastline Community College**

On a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the Board voted to authorize Coastline Community College to adopt the following Mission and Vision Statements.

**Fiscal Impact:** None

Mission Statement: *Coastline Community College promotes academic excellence and student success for today's global students through accessible, flexible, innovative education that leads to attainment of associate degrees, transfers, certificates, Career and Technical Education; and, basic skills readiness for college.*

Vision Statement: *Creating opportunities for Student Success.*

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**28.00 Resolutions**

**28.01 Adoption of Resolution #12-12 Authorizing Payment to Trustee Absent from Board Meeting**

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve Resolution #12-12 authorizing payment to Trustee Lorraine Prinsky who was absent from the Special Meeting of April 11, 2012 due to hardship deemed acceptable by the Board.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Mr. Grant and Mr. Venegas  
No: None  
Absent: None  
Abstain: Dr. Prinsky

**28.02 Adoption of Resolution #12-13 Authorizing Payment to Trustee Absent from Board Meeting**

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve Resolution #12-13 authorizing payment to Trustee Jim Moreno who was absent from the Special Meeting of April 11, 2012 due to hardship deemed acceptable by the Board.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None  
Abstain: Mr. Moreno

**29.00 Approval of Minutes**

**29.01 Approval of Minutes**

On a motion by Ms. Hornbuckle and seconded by Ms. Moreno, the Board voted to approve the Minutes of the Regular Meeting of March 21, 2012, the Special Meeting of March 27, 2012, the Regular Meeting of April 4, 2012 (with a correction to Item 24.11, employment date to be corrected to read April 5, 2012), the Special Meetings of April 10, 2012, the Special Meeting of April 11, 2012 and the Regular Meeting of April 18, 2012.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**30.00 Policy Implementation/Administrative Procedure Ratification**

**30.01 DIS - Adoption of Revised Board Policy 7909 Search and Selection of the Coast Community College District Executive Management Employees**

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to adopt revised Board Policy 7909 Search and Selection of the Coast Community College District Executive Management Employees.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**30.02 DIS - Adoption if Amended Board Policies 4611, 6200, 6541, 6542 and 6600**

On a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to adopt amended Board Policy 4611 (Injury and Illness Prevention Program), Board Policy 6200 (Budget Preparation), Board Policy 6541 (Insurance Brokerage), Board Policy 6542 (Limited Authority to Settle Liability Claims) and Board Policy 6600 (Capital Construction). It was requested that BP 4611 be renumbered to a 6000 series number to match the CCLC policy numbering and for the Board to be notified when the change has been made.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**30.03 DIS - Adoption of Revised Policy and Procedure BP 4230 (previously 4232) and AP 4230 (previously 4232) Grading and Academic Record Symbols**

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve revised Board Policy 4230 and ratify revised Administrative Procedure 4230 Grading and Academic Record Symbols.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**30.04 DIS - Ratification of Revision of Administrative Procedure AP 5030 Student Fees and Charges Schedule**

On a motion by Mr. Venegas and seconded by Ms. Hornbuckle, the Board voted to ratify the revised version of AP 5030 Student Fees and Charges Schedule.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas  
No: None  
Absent: None

**30.05 DIS - Review and Ratification of Proposed Revisions to the Management Recruitment and Selection Procedures**

On a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to ratify the revised CCCD Management Recruitment and Selection Procedures Board Policy.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and  
Mr. Venegas  
No: None  
Absent: None

### **31.00 Close of Meeting**

#### **31.01 Public Comment (Closed Session - Items on the Agenda)**

There were no requests to address the Board during Public Comment.

#### **31.02 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public).

**a. Public Employment (Pursuant to Government Code 54957 (b)(1))**  
*Public Employment materials are available upon request from the Board of Trustees Office*

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators  
  
Reappointment:  
Interim Director, Career Services
6. Classified Management  
Administrative Director Fiscal Affairs
7. Classified Staff  
Staff Aide  
Military/Contract Education Tech, Intermediate
8. Reclassification and Reorganization/Reassignment
9. Classified Temporary Assignments  
Staff Assistant  
Counseling & Guidance Office Operations Coordinator  
Military Contract Education Program Coordinator  
Special Assignment
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

**b. Public Employee Discipline/Dismissal/Release**  
(Pursuant to Government Code Section 54957)

**c. Conference with Labor Negotiator**  
(Pursuant to Government Code Section 54957.6)

Agency Negotiator: Dr. Andrew Jones, Chancellor and Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Organizations:

Coast Federation of Classified Employees(CFCE),  
Coast Community College Association-California Teachers  
Association/National Education Association (CCCA-CTA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Unrepresented Employees: Coast District Management Association (CDMA),  
Educational Administrators

**d. Conference with Legal Counsel: Existing Litigation**  
(Pursuant to sub-section "a" of *Government Code* Section 54956.9)

Coast Community College Association vs. Coast Community College District  
Public Employment Relations Board Case No. LA-CE-5436-E  
Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case  
No. 30-2011-00445563  
Coast Federation of Educators vs. Coast Community College District, Public  
Employment Relations Board Case No. LA-CE-5578-E  
William Miles vs. Golden West College et al., Orange County Superior Court  
Case No. 30-2011-00504551  
Coast Federation of Classified Employees vs. Coast Community College District,  
PERB Case No. LA-CE-5682-E

**e. Conference with Legal Counsel: Anticipated Litigation**  
(Pursuant to sub-section "c" of Section 54956.9 of the Government Code)

Potential Initiation of Litigation: Two Cases

**f. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-section "b" of *Government Code* Section 54956.9. Three Cases:

1. Construction delays at Orange Coast College
2. Construction delays at Golden West College
3. Bergelectric Corporation construction issues

**31.03 Reconvene Regular Meeting**

**31.04 Report of Action from Closed Session (if any)**

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Ms. Hornbuckle and seconded by Mr. Grant, the Board voted unanimously to approve **Item 31.02 (a) Public Employment**. (See Appendix pages 18-32)

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, and Mr. Grant  
No: None  
Absent: Mr. Venegas

Additionally, on a motion by Ms. Hornbuckle and seconded by Mr. Grant, the Board voted unanimously to approve the settlement for Bergelectric Corporation for **Item 31.02 (f) Conference with Legal Counsel: Anticipated Litigation.**

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, and Mr. Grant  
No: None  
Absent: Mr. Venegas

### **31.05 Adjournment**

There being no further business, on a motion by Ms. Hornbuckle and seconded by Mr. Grant the Board voted to adjourn the meeting at 10:44 p.m.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky and Mr. Grant  
No: None  
Absent: Mr. Venegas

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Secretary of the Board of Trustees

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*



**APPENDIX**

Pages

A. Public Employment.....18-32

## 1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

### COASTLINE COLLEGE

#### PART TIME COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chen, Donna	06/01/12	08/26/12	SMH	\$73.94
Nguyen, Steve Duc	06/01/12	08/26/12	SMH	\$73.94

#### ABI STAFF MEETINGS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Crowley, Erin	06/01/12	07/31/12	EXH	\$29.46
Fitzgeorge, Brenda	06/01/12	07/31/12	EXH	\$29.46
Pasino, James	06/01/12	07/31/12	EXH	\$29.46
Teregis, Tracy	06/01/12	07/31/12	EXM	\$43.55
Wild, Michelle	06/01/12	07/31/12	EXM	\$43.55

#### ADMINISTRATIVE COUNSELING TO MILITARY PROGRAMS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Hernandez, Marcela	07/01/12	08/26/12	EXH	\$29.46

### GOLDEN WEST COLLEGE

#### STUDENT DANCE CONCERT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Hendrix, Jeffrey	05/19/12	05/20/12	EXH	\$29.46

#### LIBRARIAN

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Casens, Treisa	06/18/12	06/30/12	SMM	\$88.35
Garcia, Gonzalo	06/18/12	06/30/12	SMM	\$81.32
Ross, Roxana	06/18/12	06/30/12	SMM	\$104.53

#### COUNSELOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Fipps, Particia	06/01/12	06/30/12	SMM	\$97.88
York, Linda	06/01/12	06/30/12	SMM	\$104.53

**HOURLY COUNSELOR**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bon, Denise	06/01/12	06/30/12	SMH	\$73.94
Duenas, Yolanda	06/01/12	06/30/12	SMH	\$73.94
Lane, Andrea	06/01/12	06/30/12	SMH	\$73.94
Ngo, Michelle	06/01/12	06/30/12	SMH	\$73.94

**COSMETOLOGY FACUTLY COORDINATOR (PER ARTICLE XI CFE AGREEMENT)**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Reyna, Edward	06/01/12	06/30/12	EXM	\$43.55

**ORANGE COAST COLLEGE****VOCAL COACHING**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Smelser, Nadia	05/04/12	05/13/12	EXH	\$29.46

**ALTERNATIVE METHODS**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Amaral, Christina	04/01/12*	04/30/12	EXM	\$43.55
Hanlon, Anna	05/01/12*	05/28/12	EXM	\$43.55

\*Justification: Professional Development Department was without staff support to process paperwork

**INTERNSHIP ACCADEMY PART TIME**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Barrett, Charles	05/03/12	05/27/12	UNT	\$73.94
Broberg, Scott	05/03/12	05/27/12	UNT	\$73.94
Goerrissen, Jan	05/03/12	05/27/12	UNT	\$73.94
Jones, Steven	05/03/12	05/27/12	UNT	\$73.94
LaBounty, Jennifer	05/03/12	05/27/12	UNT	\$73.94
Majeed, Humairah	05/03/12	05/27/12	UNT	\$73.94
Prioleau, Karen	05/03/12	05/27/12	UNT	\$73.94
Sabori, Sibley	05/03/12	05/27/12	UNT	\$73.94
Tsutsumida, Damian	05/03/12	05/27/12	UNT	\$73.94

**INTERNSHIP ACCADEMY FULL TIME**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Cottrell, Lynn	05/01/12*	05/27/12	EXM	\$72.00
Young, Richard	05/01/12*	05/27/12	EXM	\$72.00

\*Justification: Late paperwork from Division Office

**PART TIME COUNSELOR**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Ogaz, Rebecca	04/10/12*	05/25/12	UNT	\$73.94
Phat, Dat	04/02/12**	05/27/12	UNT	\$73.94

\*Justification: Funding for assignment was delayed

\*\*Justification: Late paperwork from Division Office

CHOREOGRAPHY FOR STUDENT DANCE CONCERT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Costas, Jose	04/25/12*	04/29/12	EXM	\$43.55
Parra, Jennifer	04/25/12*	05/01/12	EXH	\$29.47

\*Justification: Last minute change in performance program

COUNSELOR OVERLOADS

Overload assignments for the following evening counselors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **01/30/12 to 05/27/12** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

OCC

<u>Name</u>	<u>LHE</u>
Plum, Caryn	3.00
Nguyen, Jessica	1.50

FACULTY OVERLOAD

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **01/30/12 to 05/27/12** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

OCC

<u>Name</u>	<u>LHE</u>
Abernathy, Dean	2.06

COSMETOLOGY OVERLOAD

Overload assignments for the following GWC cosmetology instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit contract, for the period **06/01/12 to 06/30/12**. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs for the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Chambliss, Tasha	1.34
Christie, Joan	0.58
Fiorane, Michelle	0.88
Holland, Jon	0.81
Reyna, Edward	0.28
Rosales, Evangelina	0.78
Smith, Jane	1.04

**2. Substitute Faculty**Full time Faculty Substitutes

It is recommended that the following individuals perform substitute assignments, and subject to Board policies governing such appointments, to be compensated at the overload rate.

Orange Coast College

Baker, Karen  
 Bandaruk, Theodore  
 Gillisen, Blade  
 Sanchez, Sandra Patricia

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2011-12 academic year.

Orange Coast College

Knauer, Mary

**3. Full time Faculty**

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Faculty Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Barnes, Stephen	CCC	Instructor, Paralegal Studies	08/27/12	A-V-07+Doc
Crescimanno, Anna	GWC	Instructor, Biological Sciences	08/27/12	A-II-06
Devine, David	CCC	Instructor, Physics/Astronomy	08/27/12	A-V-07+Doc
Fuchs, Steven	OCC	Instructor, Architecture Studio-Digital Fabr	08/27/12	A-V-07
Holt, Kelly	OCC	Instructor, Radiologic Tech-Clinical Coord	08/27/12	A-V-07
Kasabian, John	GWC	Instructor, Automotive Technology	08/27/12	A-V-07
Komenda, Virginia	OCC	Instructor, English/Basic Skills/Gen Comp	08/27/12	A-II-07
Icaro, Ruby	OCC	Counselor, General/International Students	07/01/12	Q-II-07
Johnson, Douglas	OCC	Instructor, Accounting	08/27/12	A-II-07
Means, Leland	OCC	Instructor Art, Sculpture	08/27/12	A-III-07
Plum, Caryn	OCC	Counselor, General/Allied Health	07/01/12	Q-III-07
Prioleau, Karen	OCC	Instructor, Prof Mariner (Program Coord)	08/27/12	A-I-07
Quinn, Christopher	OCC	Instructor, Geography	08/27/12	A-II-08
Zuidervaart, Genevieve	OCC	Instructor, English/Basic Skills/Gen Comp	08/27/12	A-III-07

Revision to salary placement due to additional education or experience

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Cervantes, Aureliano	OCC	Instructor, Manufacturing Technology	08/27/12	A-V-07*

Dunham, John            GWC    Instructor, Mathematics

08/27/12    A-II-  
07\*\*

\*from A-II-07    \*\* from A-II-05

Summer Assignments

Assignments to be paid 1/1000th of salary placement on the CFE/AFT Local 1911, Faculty Unit salary schedule and are not to exceed 26.25 hours per week, based on an 8 week session. Assignments exceeding 26.25 hours per week have been administratively approved.

Coastline CollegeFor the period **06/11/12-08/11/12**Faculty

<u>Name</u>	<u>Wkly/Hrs</u>
Bauman, Jane	9.00
Darby, Barbara	16.00
Desmond, Deborah	6.80
Feldon, Fred	21.00
Holliday, Ann	9.30
Lee, Lisa	
06/01/12-06/30/12	24.80
Leighton, Kenneth	6.80
Marcus, Ted	
06/01/12-06/30/12	27.10
Shelley, Karen	10.00
Teregis, Tracy	12.00
Warwick, Randall	
06/01/12-06/30/12	27.00
Wild, Michelle	12.00

Golden West CollegeFor the period **06/11/12-08/11/12**Faculty

<u>Name</u>	<u>Wkly/Hrs</u>
Almy, James	16.00
Barua, Dibakar	12.00
Bouzar, Pete	8.00
Bowlby, Margot	13.50
Brownell, Beverley	3.37
Chapman, Nina	13.50
Galassi, Cecilia	6.00
Hausey, Collette	6.00
Hoang, Antony	8.00
Isonio, Steven	13.50
Jones, Ryane	6.00
Kelly, Darla	14.00
Kopp, Kyle	14.00
Lavarini, Theresa	6.00
Lawler, William	12.00
Lervold II, John	9.00

Lloyd, Douglas	6.75
Mitchell, Nicholas	12.00
Moore, David	9.00
Potts, Eva	3.37
Scardina, Thomas	11.25
Sudweeks, Sandra	9.00
Tarango, Abraham	12.00
Taylor, Scott	6.00
Ternes, Linda	13.50
Villarreal, Roberto	6.00

Orange Coast CollegeFor the period **06/11/12-08/11/12**Faculty

<u>Name</u>	<u>Wkly/Hrs</u>
Dale, John	
06/01/12-06/30/12	16.00
Della Marna, Jodi	
06/01/12-06/30/12	32.00
Morgan, Carleton	
06/01/12-06/30/12	32.00
Oviatt, Vinta Marie	
06/01/12-06/30/12	28.00

**4. Part time Faculty**Summer

Assignments to be paid in accordance with the current salary part time faculty schedule and not to exceed 26.25 hours per week, based on an 8 week session. Assignments exceeding 26.25 hours per week have been administratively approved.

Coastline CollegeFor the period **06/11/12-08/11/12**

<u>Name</u>	<u>Wkly/Hrs</u>
Adler, Roberta	9.50
Aprile, Judy	5.50
Atallah, Joseph	16.90
Barnes, Stephen	4.40
Barrett, Debra	9.00
Bouley, Harold	6.80
Calcanas, Christine	4.00
Caterina, Amy	8.80
Chang, Yu-An	18.00
Chen, Eric	13.80
Chhabra, Shashi	8.10
Clark, John	3.00
Cole, Maureen	4.00
Collins, Charles	3.00
Covert, Robert	10.10

Crawfis, Robert	10.10
Crowley, Erin	8.00
Cummins, Megan	10.10
Davis, Penny	9.00
DeWitt, Stanley	10.10
Diaz-Brown, William	10.10
Eber, Lorie	10.10
Fitzgeorge, Brenda	12.00
Foreman, Jill	4.00
Freeman, William	10.10
Fuller, David	6.80
Garvin, Timothy	10.10
Giancarlo, Jennifer	16.50
Gill, Tina	6.80
Godfrey, Donald	6.80
Gundy, Afaf	18.00
Hart, John	10.10
Henry, Deborah	6.80
Hoekstra, Thomas	10.10
Isbell, Donald	8.80
Jereb, Claudia	6.80
Kelsey, David	10.10
Kerr, Jeffrey	8.80
Khambatta, Zubin	3.30
Khan, Mahbubur	13.00
Mann, Claire	10.10
Marin, Liana	10.10
Masters, Melinda	12.00
Mater, Fadi	6.80
Menzing, Todd	10.10
Nichols, Kristen	6.80
Ozborn, Katherine	6.80
Palmer, Catherine	6.80
Parent, Nancy	10.10
Pasino, James	8.00
Platfoot, Shirley	4.00
Sampson, Kevin	13.60
Schindelbeck, Judy	10.10
Semer, Lynn	5.00
Terry, Ladd	10.10
Torrini, Lynn	8.30
Vayo, Sunshine	10.10
Wahba, Remon	12.80
Waller, Ellis	10.10
Whitson, Stephen	16.90

Golden West CollegeFor the period **06/11/12-08/11/12**

<u>Name</u>	<u>Wkly/Hrs</u>
Abella, Dori	12.00
Birnie, Deborah	22.50
06/18/12-07/29-12	



Bornemann, Chung	7.50
Cast, Steven	
06/18/12-07/29/12	24.00
Cooper, Paz	7.00
Cordiero, Judy	12.00
Gimenez, Alejandro	5.15
Graves, Buchansha	10.00
Hyde, William	13.50
Jimmons, Charlotte	11.00

### Orange Coast College

For the period **06/11/12-08/11/12**

<u>Name</u>	<u>Wkly/Hrs</u>
Farrell, Daniel	9.00
Legacy, Dara	24.00
06/18/12-07/14/12	
Riggio, Alison Collins	6.00

### SPRING

Assignments during the period **01/30/12-05/27/12** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency. The items listed below have been submitted late for Board approval due to scheduling conflicts, last minute program requirements and student enrollments demands.

### Golden West College

<u>Name</u>	<u>LHE</u>
Tenno, Milton	1.000

### Orange Coast College

<u>Name</u>	<u>LHE</u>
Healy, Mitchell	1.313

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2011-12 school year for the period 01/30/12 to 05/27/12, not to exceed 288 hours:

Pratt, Jennifer

## **5. Educational Administrator**

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

### Reappointment

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Term</u>	<u>Plcmt</u>
Hambly, Raine	OCC	Interim Director, Career Services	07/01/12 to 06/30/13	D-26-05

## 6. Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

### Promotion

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Thompson, Daniela	DIST	Admin Director Fiscal Affairs	05/03/12	G-32-04	D-12-12

## 7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

### Promotion

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Lopez, Ashley	CCC	Staff Aide	05/03/12	E-48-04	C-013-12

### Transfer

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Agag-Maxwell, Diana	CCC	Mil/Cont Educ Tech, Intrm	05/14/12	E-45-05	C-016-12

## 8. Reclassification and Reorganization/Reassignment

None.

## 9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Kiser, Linda	GWC	Secretary	Staff Assistant	05/03/12	07/30/12	E-52-02
Vu, Thien	CCC	Electronic Media & Curr Pub Assist	Couns & Guide Off Op Coord	04/09/12	06/30/12	E-49-05

### Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Gomez, Angela	CCC	Mil Cont Ed Tech Inter	Mil Cont Ed Prog Coord	Extend from 04/30/12* to 06/30/12	E-54-01
Perdue, Brenda	CCC	Staff Assistant	Special Assignment	Extend from 04/30/12 to 07/31/12	E-52-05

**\*Justification: Did not have Campus approval signatures prior to board deadline.**

## 10. Short Term Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.) EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Abarca, Mikaela**	CCC	04/16/12	06/30/12	124077-851254	M,T,W,TH,F
Chavez, Alejandra	GWC	05/14/12	06/30/12	124036-349303	M,T,W,TH,F
Clark, Jaime	CCC	05/03/12	06/30/12	120157-856652	M,T,W,TH,F
Gutierrez, Cynthia**	CCC	04/04/12	06/30/12	124077-851254	M,T,W,TH,F
Liampert, Michelle*	CCC	03/08/12	06/30/12	124007-856101	M,T,W,TH,F
Nguyen, Thu	OCC	05/03/12	06/30/12	110001-249200	M,T,W,TH,F
Sims, Kari**	CCC	03/28/12	06/30/12	124081-851261	M,T,W,TH,F
Singh, Amit	CCC	05/03/12	06/30/12	124007-856101	M,T,W,TH,F
Spears, Ma**	CCC	04/16/12	06/30/12	124077-851254	M,T,W,TH,F

**\*Justification: Employee misunderstood deadline for submission of documentation**

**\*\*Justification: WEX (Work Experience) Program for the One-Stop Center**

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Beck, Jonathan*	OCC	04/19/12	06/30/12	110001-210100	M,T,W,TH,F

**\*Justification: Late submission of paperwork by department**

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Bank, Newton	GWC	05/03/12	06/30/12	813015-381401	S,SU
Becker, Chris	OCC	05/03/12	06/30/12	812015-263750	S,SU
Cruz, Simon	OCC	05/03/12	06/30/12	127005-258900	M,T,W,TH,F
	OCC	05/03/12	06/30/12	812015-263750	M,T,W,TH,F
Nguyen, Kenny	OCC	05/03/12	06/30/12	812015-263750	S,SU

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Anderson, Penn	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Baggesen-Jensen, Mikaela	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Barker, Emmalee	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Bergesen, Annika	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Bobadilla, Susan	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Brannick, Constance	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Brennan, Alison	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Brennan, Marguerite	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Brennan, Matthew	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F

Dennis, Hannah	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Fascella, Danica	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Finger, Abbigail	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Gilmartin, Caitlin	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Gizara, Lisa	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Hurley, Kevin	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Ingalla, Corinne	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Kiser, Kerry	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Kiser, Kevin	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	06/30/13	813001-317102	M,T,W,TH,F
Landrau, Jayme	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Lingle, Lauren	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Markham, James	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
McDonald, Megan	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
McSweeny, Brian	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F

	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Miernicki, Paul	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Mills, Jason	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Moreno, Fernanda	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Moreno, Sarah	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Morton, Jade	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Navarro, Tina	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Nellor, Matthew	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
O'Connor, Mariah	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
O'Connor, Matthew	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Powell, Jacqueline	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Provost, Brianna	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Richman, Jourdan	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Ritter, Breanna	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F

Roe, Joshua	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Roe, Nathan	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Schroeder, Stephanie	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Scott, Aubrie	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
St. Onge, Danielle	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Tynan, Emily	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Vanetten, Melissa	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Wright, Travis	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F
Yarbrough, Jack	GWC	06/01/12	06/30/12	813001-317102	M,T,W,TH,F
	GWC	07/01/12	08/17/12	813001-317102	M,T,W,TH,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Alvarez, Jose	GWC	04/02/12	06/30/12	110001-385201	M,T,W,TH,F
Tran, Yen	GWC	04/17/12	04/27/12	110001-349101	M,T,W,TH,F

### 11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

Orange Coast College

Krueger, David  
Marchan, Lorena  
Portillo, Adriana  
Van Gent, Jennifer

**12. Clinical Advisors/Summer**

Orange Coast College

Zarate, Eduardo

**13. Medical Professional Hourly Personnel**

None.

**14. Student Workers**

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Bui, Thong  
Jeffries, Myles  
Nguyen, Chinh  
Shimamoto, Saori  
Vo, Stephanie

Orange Coast College

Dalton, Alexander  
Ho, Tuan  
Lyles, Derrick  
Montelongo, Shelby  
Nguyen, Tram  
Petersen, Constance  
Zuniga, Pauline