



Coastline College: How to Purchase a Permit

Step 1 Log In

Go to <https://parkccc.nupark.com/v2/Portal>

- Coastline account holders should log in using the Coastline Login button.
- Visitors must select “Are you a visitor” to create an account or log in with a preexisting account.



Parking Portal

Login with your SSO account

COASTLINE SIGN IN

Are you a visitor?

PAY CITATION AS GUEST



Parking Portal

Visitors that create a parking account can easily and quickly obtain a temporary parking pass for future visits or pay and appeal citations. Visitor parking accounts are intended solely for individuals not associated with the College. Student, Faculty and Staff members are required to use their college login.

User name or email

admin

[Forgot username?](#)

Password

.....

[Forgot password?](#)

LOG IN

Remember me

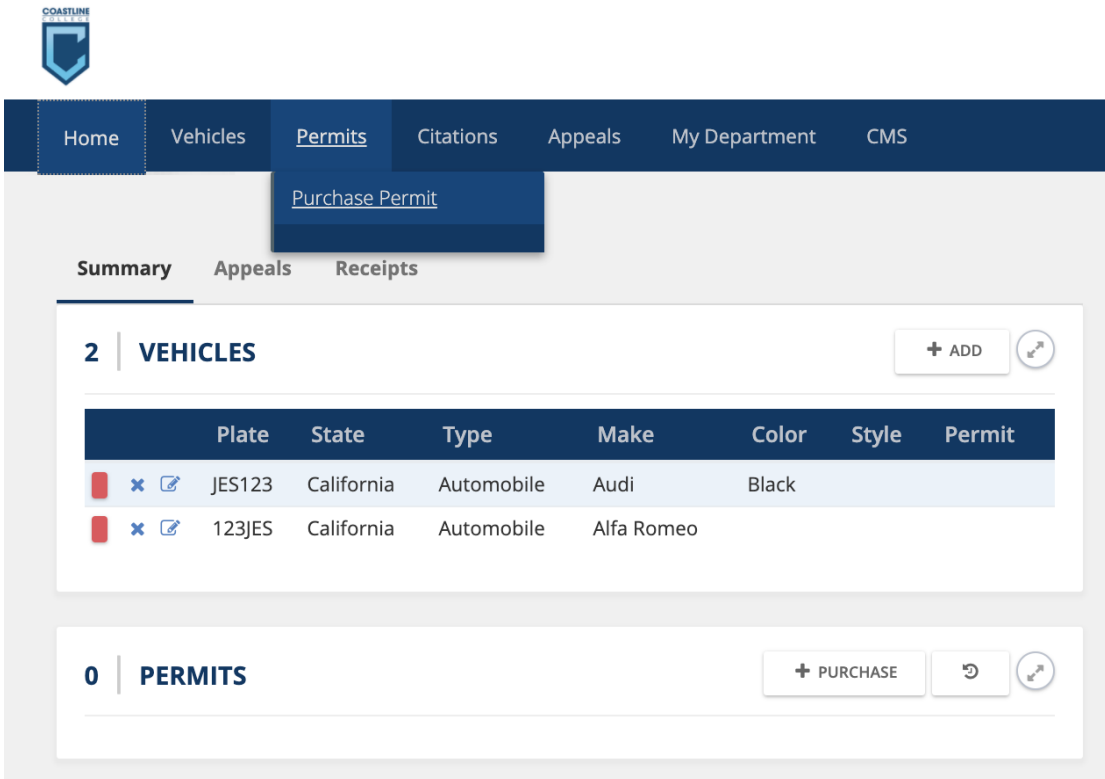
[CREATE ACCOUNT](#)

Visitor Login

PAY CITATION AS GUEST

Step 2 Purchase a Permit

Select **Permits** tab and choose **Purchase Permit**. You can also select **+PURCHASE** under your permit summary.









COASTLINE CITY

Home Vehicles **Permits** Citations Appeals My Department CMS

Purchase Permit

Summary Appeals Receipts

2 | VEHICLES + ADD

	Plate	State	Type	Make	Color	Style	Permit
  	JES123	California	Automobile	Audi	Black		
  	123JES	California	Automobile	Alfa Romeo			

0 | PERMITS + PURCHASE

Select a Period - Choose the period you are purchasing a permit for and then select **Next**.

Step 1 of 8: Select a Term

Start by selecting which term you want to park a vehicle.

Fixed **Daily** Monthly

SPRING 2021

START: 1/30/21 2:00 AM
END: 5/30/21 1:00 AM

CANCEL NEXT

Choose a Parking Permit - Select the parking permit you want to purchase and then choose **Next**.

Step 2 of 8: Select a Parking Permit

Select a permit by clicking on a box below. Your selection will be highlighted. Typically only one option will be available. If a permit type is sold out, you may be able to join a waitlist and be notified when there is an availability.

STUDENT

TOTAL: \$30.00

VALID: 5/5/21 8:40 PM - 5/30/21 12:59 AM

CANCEL

BACK

NEXT

Vehicle Selection - Click on the vehicle(s) you want associated with the permit and then select **Next**

Step 3 of 8: Vehicle Selection

This is the vehicle that will be associated with the purchased permit.

1 | VEHICLES + ADD

	Plate	State	Type	Make	Color	Style	Permit
<input checked="" type="checkbox"/>		123JES	California	Automobile	Audi	Black	

CANCEL

BACK

NEXT

To add a vehicle, choose and fill out the vehicle information. Select **Save**, then select the vehicle, and finally select **Next**.

Add Vehicle

Plate Type * Automobile	▼	Style	▼
State *	▼	Color	▼
Plate *		Year	📅
Make*	▼	VIN	
Model	▼		

Parking Alert Signup - If you want to receive text alerts any time there is an important change about parking, enter your phone number, select the provider, then choose the **I agree** statement box, and choose **Next**. If you do not want to receive text alerts, then please choose **Skip**.

Step 4 of 8: Parking Alert Signup (Optional)

Enter your phone number and service provider to receive FREE parking alerts. Standard message & data rates may apply

Mobile Phone

Customer cell phone

Phone Provider *

I agree to receive the alerts.

Rules and Regulations - Choose the link to review the rules and regulations, check the **I agree** statement box, and then select **Next**.

Step 5 of 8: Rules and Regulations

This will need to be specific to the client about parking purchase rules.

By clicking the 'I Agree, Checkbox', you confirm you have reviewed and agree to the conditions.

[Click here to read the rules.](#)

I have reviewed and agree to the above conditions.

CANCEL

BACK

NEXT

Payment Method – select from the available payment methods to you for the permit you have selected.

Step 6 of 8: Payment Method

Select your payment method.

Credit Card - WEBAPI

CANCEL

BACK

NEXT

Confirm - Confirm all your information and the permit being purchased. Then, select **Checkout**.

Step 7 of 8:

Almost done! Please verify the information is correct and continue with payment.

BACK

CHECKOUT

Contact Information

[Edit](#)

Name **NuPark NuPark**
Email **jessica.gutierrez@passportinc.com**

Vehicle

License Plate **California - 123JES**
Vehicle Description **Audi Black**

Payment and Delivery

Payment Method **Credit Card - WEBAPI**
Shipping Method You will be given an ePermit, no permit or decal will be mailed.

Permit

Permit Series **Student**
Valid **5/5/21 8:40 PM - 5/30/21 12:59 AM**
Cost **\$30.00**
Sales Tax **\$0.00**

CANCEL

BACK

CHECKOUT

View Order Details and proceed to checkout.

Order Details



Your purchase is incomplete. Please click on the button below to continue to the payment processing site. After payment, you will be redirected back to this site for a receipt.

Item Description	Amount	Total
Purchase Permit Recurring Student (05/05/2021 08:40 PM - 05/30/2021 12:59 AM) - California-123JES	\$30.00	\$30.00
Total		\$30.00

Payment Method Selected: Credit Card - WEBAPI

REDIRECT TO CREDIT CARD PAYMENT SITE

Receipt - Once you finish your payment, you will be redirected back to the portal for your receipt. Your receipt will also be added to your account receipt summary page for you to access or print at any time.

Receipt # 6

6/29/20

Description	Payment Method	Amount	Date	Comment
Permit (NRS000001) Sale - Non-Residential Student	No Charge	\$0.00	6/29/20 11:58 AM	

Total **\$0.00**

Permit Info

Number	Series	Effective Date	Expiration Date
NRS000001	Non- Residential Student	8/19/20 12:00 AM	12/31/20 11:58 PM

[ACCOUNT HOME](#)