



MEETING HIGHLIGHTS

Coastline Community College

College Council
September 10, 2013
Attended by Ann French and Mark Worden

Dr. Adrian reported that the District Governance Counsel (DGC) was busy reviewing and revising Board Policies and Administrative Procedures yesterday. A Board Policy that generated much discussion was the revision to BP3550 Drug and Smoke-Free Environment and Drug Prevention Program. The DGC is requesting that all constituencies provide input into the possibility of the entire District becoming smoke-free.

Christine Nguyen reported that the Coast District was notified on September 3 by the Internal Revenue Service of a penalty being assessed in the amount of half a million dollars for the year 2011. The penalty is connected with Financial Aid. The claim is that some 4000 plus Social Security numbers were either wrong or missing on the IRS 1098-T forms (Tuition Statement) prepared by the District. The North Orange County and South Orange County Community College districts have received similar notifications. We have 45 days to respond to the notice. The three college districts are exploring filing a class action lawsuit against the IRS. The reason for this is that colleges are not permitted to verify Social Security numbers in most instances, such as in the case of the Board of Governors fee waiver.

The effectiveness of College Counsel (CC) was discussed. Survey results were provided by Jorge Sanchez. Most of the responses were positive. Areas of improvement are: providing agendas, minutes, and handouts in advance of the meeting; asking committees to provide reports to the CC to close the loop, which could be done with a standardized template filled out by the chair or support person for each committee each month, completing an end-of-year report, and by inviting committee members to make presentation to CC on occasion.

A staffing prioritization plan needs to be developed. The need for staff, including faculty, should be determined based on evidence and data. The rubric that has been used in identifying faculty needs should continue to be used and adapted to the needs of other staff. We need to be able to justify the need for additional staff.

Laurie Melby has been gathering information about other colleges that have made a comprehensive review of Learning Management Systems (LMS). This information is being provided to the Academic Senate as they determine whether Seaport will be abandoned or not. There are financial concerns to be considered. With Seaport there are staffing, hosting, and continued development costs, which amount

to well above \$1 million. The cost for OCC and GWC to use Blackboard is about \$750,000. The hosting cost of Blackboard for OCC and GWC is covered by the District. If Coastline were on the same LMS as the other two colleges our hosting costs would be borne by District also. The Academic Senate has formed a sub-committee to address this issue. We want to be ahead of the curve by having information ready to provide to District once they start exploring a common LMS for the three colleges. They are already asking Coastline to make a decision about Seaport. OCC & GWC's Blackboard contract expires in 2015.