



Classified Senate Meeting Minutes

Friday, February 24, 2017
 11:15 am to 12:15 pm
 Le Jao Center, rooms 115, 117, 119

	Present
Senate executive board members:	
Eunice Castorena, Vice President of Finance	exc
Kevin Donahue, President	x
Laura Hayes, Recorder	x
Kerry Jones, Co Vice President	exc
Kelly O'Steen, Co Vice President of Fundraising	x
Cody Pontius, Co Vice President	x
Anita Russell, Co Vice President of Fundraising	x
Mark Worden, Past President	x

Attendees: Minal Ajbani, Shaunick Barber, Nancy Barry, Suzanne Blake, Tom Boscamp, Andrea Bottar, Kimberly Bui, Ramon Calvillo, Leonora Castillo, John Chu, Wendy Clark, Paula Coker, Karen Conlisk, Manuel Cuevas, Maribeth Daniel, Robert Dixon, Gary Du, Sara Estrada, Karen Fernandez, Ann French, Angelique Hill, Marie Hulett, Charlene Ho, Tai James, Valda Judd, Beth Jugle, Vicky Kleppe, Ly Le, Mindy Le, Gigi Linda, Bill Ma, Maria Mai, Leslie Mangrum, Tannia Martinez, Dorothy McCollom, Araba Mensah, Jason Montgomery, Luis Morales, Krystal Neal, Phuong Ngo, Kimlan Nguyen, Trang Nguyen, Sheena Phan, Thuy Phan, Tracee Phomprasack, Brenda Ponce, Helen Quach, Wendy Sacket, Bev Sadler, George Santoro, Lisa Shore, Cindy Ta, Hannah Tran, Kathie Tran, Khoi Tran, Tom Tran, Rosalie Triggs, Paolo Varquez, Marie Vaughan, Jenny Vu, Thien Vu, Helen Ward, Lisa Winger, Lori Wood, Tina Xa, Meg Yanalunas, Savannah Zubia

Guests: Jesse Blanco, Raissa Covit, Aeron Zentner.

1. CALL TO ORDER

- 1.1 Roll Call: Meeting started at 11:15
- 1.2 Welcome: (K.Donahue) Presentation by ASG treasurer added to the agenda. MSU
- 1.3 Adoption of Agenda: MSU
- 1.4 Timekeeper and parking lot attendant: J. Montgomery and M. Worden

To find out more about this committee, please visit [Coastline Committee Site](#)

College Mission Statement: *Coastline Community College promotes academic excellence and student success for today's global students through accessible, flexible, innovative education that leads to the attainment of associate degrees, transfers, certificates, basic skills readiness for college, and career and technical education.*

2. SPECIAL REPORTS/UPDATES

- 2.1 CCC student fee planned increases to \$8 for Summer and \$12 for Fall and Spring proposed for Fall, 2017. In support of additional activities, number of clubs offered, and to help pay a full time advisor's salary. Coastline has the lowest student fees between the three District colleges. (J. Blanco)
- 2.2 2017 Classified Recognition Award nominations are open. Classified professionals may nominate other classified, faculty members and managers in five categories. Provide as much supporting detail as possible for the work group. Nominations are due on March 15. Questions may be addressed to Ann French: afrench@coastline.edu or x16204. [Classified Recognition Awards 2017](#) (A. French)
- 2.3 Accreditation self-study committees being organized now for the WASC accreditation team visit in 2018. Involvement by all college constituency groups will be required. More information will be coming soon. (A. Zentner)
- 2.4 Coastline Foundation classified scholarship application closed on Feb. 21. The scholarship awards ceremony is May 4. (K. O'Steen)
- 2.5 Fiscal report: \$4,566.93 ending balance including Holiday Boutique. (A. Russell)

3. DISCUSSION ITEMS

- 3.1 Classified Senate is soliciting a design for a logo. Please submit any and all suggestions to: classifiedsenate@coastline.edu or hand deliver to Cody Pontius by the end of March. (C. Pontius)
- 3.2 Rubio's Fundraiser is planned for 2-9 pm, Thursday, March 23 at Fountain Valley location, 18517 Brookhurst St. The flyer will be posted at [Classified Senate Sharepoint](#) or available at the front desk of College Center. 20% of proceeds will go to Classified Senate projects. (A. Russell, K. O'Steen)

4. ANNOUNCEMENTS

- 4.1 Classified Professional Employee of the Month award nominations are open and due the second Thursday of the month. Nomination forms are available at the Classified Senate site: [Classified Senate Sharepoint](#) (A. Russell)
- 4.2 Gift card drawing winners: Brenda Purdue, Target, \$10; Thuy Le, Starbucks, \$10, donated by Dr. L. Adrian; Janette Moulton, Target, \$10; Juana Ramirez, Starbucks, \$10, donated by Dr. L. Adrian; Tran Ha, Target, \$10; Trang Nguyen, Target, \$10. (Unless otherwise noted, all gift cards were provided by the Classified Senate.)
- 4.3 Two hour meeting with Dr. Adrian at 3:15 today announced (K. Donahue) Possible topics of discussion: have a more coordinated marketing plan for the college; option of special training instead of attendance at All College meetings; how classified professionals can participate in accreditation self-study.
- 4.4 Approval of Minutes: MSU (R. Triggs, M. Worden)
- 4.5 PIEAC report (H. Ward) Items discussed at PIEAC included a marketing plan for the college; a survey going to service area outcomes about the college work environment; bids for the architectural designer for the College Center refurbishment solicited; review of the college mission statement.

To find out more about this committee, please visit [Coastline Committee Site](#)

College Mission Statement: *Coastline Community College promotes academic excellence and student success for today's global students through accessible, flexible, innovative education that leads to the attainment of associate degrees, transfers, certificates, basic skills readiness for college, and career and technical education.*

5. ADJOURNMENT

5.1 Meeting adjourned at 12:04 (K. Donahue)

6. Documents Distributed

6.1 Rubio's fundraiser

To find out more about this committee, please visit [Coastline Committee Site](#)

College Mission Statement: *Coastline Community College promotes academic excellence and student success for today's global students through accessible, flexible, innovative education that leads to the attainment of associate degrees, transfers, certificates, basic skills readiness for college, and career and technical education.*