



## Classified Senate Meeting Minutes

09/18/2015

9:00 a.m. – 10:00 a.m.

Le-Jao Center

### Participants

Name	Present
Mark Worden – President	X
Diana Agag-Maxwell- Co-VP Fundraising/Events	X
Elaine Hill – Co-VP Fundraising/Events	X
Marilyn Fry – AS Representative	

Name	Present
Diana Ramon - VP	X
Tran Ha - Finance	X
Marie Vaughan – Recorder	X
Andy Vu – ASG Representative	

Guests: Dorothy McCollom, Meg Yanalunas, Al Kami, Wendy Sacket, Ann French, Debbie Nibeel, Brenda Perdue, Joan Hayes, Paula Coker, Stephanie Fousek, Brian Luna, Wendy Clark, Stephanie Rogers, Tai James, Sylvia Amito'elau, Maribeth Daniel, Kathy McKindley, Darian Aistrich, Sara Estrada, Carlos, Martinez, Leslie Mangrum, Robert Dixon, Charlene Ho, Quan Xa, Gary Du, John Chu, Thuy Phan, Lori Wood, Suzanne Blake, Tina Xa, Sheena Pham, Agustinus Susanto, Sergio Borja, Ismael Ramirez, Karen Fernandez, Manny Cuevas, Arvine Ganzon, Hannah Tran, Brenda Ponce, Khoi Tran, Anita Russell, Kelly O'Steen, Nancy Barry, Javier Alcala, Bev Sadler, Savannah Zubia, Tracee Phomprasack, Rosalie Triggs, Kathie Tran, Marie Hulett, Cindy Ta, Kimberly Bui, Tom Tran, Helen Quach, Gigi Linda, Cody Pontius

### 1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Adoption of Agenda: Motion by Meg Yanalunas - approved
- 1.4 Approval of Minutes from 8/20/15: Motion by Elaine Hill - approved

### 2. SPECIAL REPORTS/UPDATES

- 2.1 Fall Festival – Elaine Hill reported that this fundraising event will be held on Friday October 30. She said we are in the early planning stages, asked for a show of hands the desire for a pumpkin carving contest, and asked for volunteers to help. Diana Agag-Maxwell passed out a sign-up sheet for the various volunteer areas.

### 3. ACTION ITEMS

- 3.1

### 4. STANDING REPORTS

- 4.1

### 5. DISCUSSION ITEMS

- 5.1 **Professional Development** – Meg Yanalunas talked about the Professional Development program displaying the website for everyone to see while taking them through the steps to apply and detailing the various options. Classes taken must have some alignment with job improvement. She reported that the budget this year was doubled from \$50,000 to \$100,000. Typically the program ran out of funds by September so the process was changed to accommodate those applying later in the fiscal year. She also noted that the other two campuses have a paid professional development staff member for resource purposes. It was decided to request a permanent resource staff member for Coastline at the scheduled staff/management meeting in the afternoon.

Diana Ramon mentioned an assemble bill AB-2558 that would eliminate the Community College Faculty and Staff Development Fund and establish the Community College Professional Development Program.

- 5.2 **Longevity Pay Changes** – Diana Ramon explained that the new longevity payment, which will pay longevity monthly, rather than in end of calendar year lump sum, will begin February 2016. Wendy Sacket clarified that longevity for the calendar year 2015 would be paid in December 2015 in lump sum. She also stated that growth would be included in the 2016 base rate.

To find out more about this committee, please visit (insert url)

**5.3 Classification/Compensation Study** – Diana Ramon reminded everyone to attend the upcoming meeting which is to explain the purpose of this study and to respond to questions. Wendy reported that the union was included in selecting the company performing this study and that a website should be coming. She said that it is to our benefit to fully participate and complete the forms with as much detail as possible. The purpose is to reveal the realities of what tasks are being performed by classified staff and to compare with other job categories in the business community. It is our chance to state what we are doing. The Open House meeting is scheduled for September 22, from 9:00 – 10:30 in the fourth floor conference room.

**6. ANNOUNCEMENTS** (1-2 minutes per)

**7. ADJOURNMENT**

Meeting adjourned at 10:00 a.m.

To find out more about this committee, please visit (insert url)

College Mission Statement: *Coastline Community College promotes academic excellence and student success for today's global students through accessible, flexible, innovative education that leads to the attainment of associate degrees, transfers, certificates, basic skills readiness for college, and career and technical education.*

2/19/15