



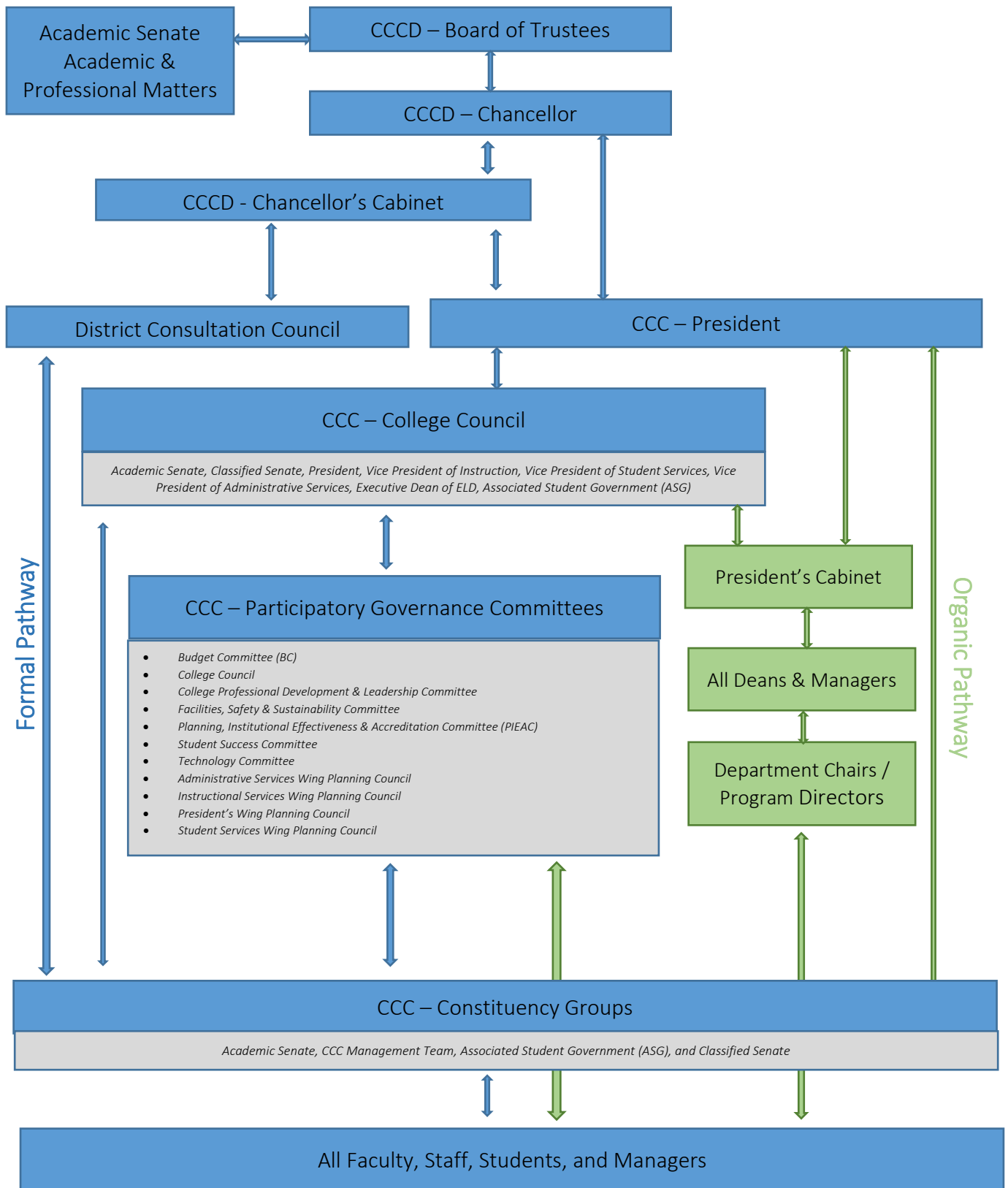
PARTICIPATORY GOVERNANCE COMMITTEES

2019-20

Presented to Academic Senate on September 17, 2019

September 10, 2019

Participatory Governance Structure Chart - College Decision Making Framework



**Participatory Governance Committees
2019-20**

Participatory Governance Committees	Chair/Co-chair	Meeting Schedule
Budget Committee	D. Henry, 241-6156; C. Nguyen, 241-6144	Sept-Dec/Feb-May, 2 nd W, 4 th W; as needed; 1:30-3:00 pm
College Council Committee	L. Adrian, 241-6152	2 nd & 4 th T; 9-11 am
College Professional Development & Leadership Committee	S. Blair, 241-6251; C. Chapman, 241-6454	Sept-Dec/Feb-May, as needed, 1 st T; 3-4:30 pm
Facilities, Safety & Sustainability Committee	R. Flint, 241-6224; C. Nguyen, 241-6144; M. Colver, 241-6360	Sept-Dec/Feb-May, 2 nd Th; 3-5 pm
Planning, Institutional Effectiveness & Accreditation Committee	D. Henry, 241-6156; A. Zentner, 241-6195	Sept-Dec/Feb-May, 1 st & 3 rd W; 1:30-3:00 pm
Technology Committee	D. Thompson, 241-6219; C. Chapman, 906-5126	Sept-Nov/Feb-May, 3 rd Th; 3-5 pm
Administrative Services Wing Planning Council	C. Nguyen, 241-6144; Co-Chair TBD	Sept-Dec/Feb-May, 2 nd M; 10:15am -12 pm
Instructional Services Wing Planning Council	V. Rodriguez, 241-6195; D. Henry, 241-6156	Sept-Dec/Feb-April, 1 st Th; 3-5 pm
Student Services Wing Planning Council	K. Mueller, 241-6160; M. Wang, 241-6226; Faculty Co-Chair TBD	Sept-Dec/Feb-May, 2 nd W; 10 am -12 pm
President's Wing Planning Council	A. Zentner, 241-6413	Oct, Dec, Feb, April; 3 rd M; 3-4 pm

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Participatory Governance Committees

BUDGET COMMITTEE

Mandate	Members (15) 2019-20	Meeting Schedule, etc.
<p>To identify resources to be allocated based on the mission, plans and goals of the College as articulated in the Education Master Plan (EMP) and as developed and recommended by the Planning, Institutional Effectiveness and Accreditation Committee. Each member must also be a member of PIEAC.</p>	<p>Academic Senate President; Co-Chair of PIEAC (Deborah Henry) Academic Senate Rep. (Lisa Lee) Academic Senate Rep. (Brandon Brown) Faculty CFE/AFT Rep. (Ann Holliday) ASG Rep. (TBD) CFCE Rep. (Wendy Sackett) CFCE Rep. (Kasie Hipp Mirhashemi) Classified Senate President or Designee (David Cisneros) Classified Senate Rep. (Alyssa Martinez) Dean, Institutional Effectiveness & Planning (Aeron Zentner) Dean, Instruction (Shelly Blair) VP, Administrative Services (Christine Nguyen) VP, Instruction (Vince Rodriguez) VP, Student Services (Kate Mueller)</p> <p><u>Non-Voting Ex-Officio Member</u> Director, Business Services (Derek Bui)</p>	<p>September – December/ February – May 2nd Wednesday 4th Wednesday as needed 1:30 – 3:00 p.m.</p> <p>Location College Center</p> <p>Co-chairs Deborah Henry dhenry@coastline.edu Christine Nguyen 241-6144</p> <p>Committee Support Martha Tran-Nguyen 241-6145</p>

COLLEGE COUNCIL

Mandate	Members (11) 2019-20	Meeting Schedule, etc.
<p>To act on College committee and constituency recommendations, to foster College communication and information sharing, and to review overall College operations, ensuring decisions and recommendations support the College mission and goals.</p>	<p>Academic Senate President (Deborah Henry) Academic Senate Rep. (Lisa Lee) ASG President or Designee (TBD) ASG Rep. (TBD) CFCE Rep. (Kevin Donahue) Classified Senate President or Designee (Yesenia Gonzalez) Dean, ELD (Interim) (Chermaine Harrell) President (Lori Adrian) VP, Administrative Services (Christine Nguyen) VP, Instruction (Vince Rodriguez) VP, Student Services (Kate Mueller)</p> <p>Resource - as needed Dean, Institutional Effectiveness & Planning (Aeron Zentner) Director, Marketing & PR (Dawn Willson)</p>	<p>2nd Tuesday 4th Tuesday as needed 9 – 11 a.m.</p> <p>Location College Center</p> <p>Chair Lori Adrian 241-6152</p> <p>Committee Support Laila Mertz 241-6153</p>

Participatory Governance Committees

COLLEGE PROFESSIONAL DEVELOPMENT & LEADERSHIP COMMITTEE

Mandate	Members (10) 2019-20	Meeting Schedule, etc.
<p>To create a culture of professional learning and development at Coastline, and provide opportunities for growth and advancement for all Coastline employees so that we may better serve our students.</p>	<p>Academic Senate Rep. (David Lee) Academic Senate Rep. (Marilyn Brock) Dean, Innovative Learning (Shelly Blair) CFCE Rep. (Sylvia Amito'elau) CFCE Rep. (Kim Bui) Classified Senate President or Designee (Raman Dhillon) Classified Senate Rep. (LeeAnn Culross) Director, Human Resources (Renate Akins) Faculty Center Coordinator (Stephen Barnes) Flex Coordinator (Ann Holliday)</p> <p>Resource - as needed Dean, Institutional Effectiveness & Planning (Aeron Zentner)</p>	<p>September – December/ February – May 1st Tuesdays (meet as needed) 3 – 4:30 p.m.</p> <p>Location College Center</p> <p>Co-chairs Cheryl Chapman 906-5126 Shelly Blair 241-6251</p> <p>Committee Support Joan Hayes 241-6206</p>

FACILITIES, SAFETY & SUSTAINABILITY

Mandate	Members (16) 2019-20	Meeting Schedule, etc.
<p>The Facilities, Safety, and Sustainability Committee is mandated to review and plan for Facilities to house sites, programs, and college operations. Safety is to review and recommend procedures and practices to ensure maximum levels of safety and health for all College operations including ADA compliance. The committee will explore and promote avenues of sustainability that the College can use to become a more environmentally responsible campus.</p>	<p>Academic Senate Rep. (Stacey Smith) Academic Senate Rep. (Michael Warner) ADA 504 Officer (Renate Akins) Area Facilitator- NBC (Kathy Bledsoe) Area Facilitator- WLJC (Janice DeBattista) Area Facilitator- GGC (Michelle Edison) ASG Rep. (TBD) CFCE Rep. (TBD) Classified Senate Rep. (TBD) CMT Rep. (Merry Kim) CMT Rep. (Tom Neal) Director, Campus Safety & Emergency (Mike Colver) Director, Maintenance & Operations (Randy Flint) District Environmental Health & Safety Representative (TBD) M&O Dept. Rep. (Kathy McKindley) VP, Administrative Services (Christine Nguyen)</p> <p>Resource - as needed Dean, Institutional Effectiveness & Planning (Aeron Zentner) Director, IT (Dave Thompson) Title IX Officer (Leighia Fleming)</p>	<p>September – December/ February - May 2nd Thursdays 3 – 5 p.m.</p> <p>Location College Center</p> <p>Co-Chairs Randy Flint 241-6224 Christine Nguyen 241-6144 Michael Colver 241-6360</p> <p>Committee Support Martha Tran-Nguyen 241-6145</p>

Participatory Governance Committees

PLANNING, INSTITUTIONAL EFFECTIVENESS AND ACCREDITATION COMMITTEE (PIEAC)

Mandate	Members (28) 2019-20	Meeting Schedule, etc.
<p>PIEAC provides oversight and leadership in support of institutional effectiveness and through ongoing intentional College-wide evaluation, dialog, planning, coordination, and use of systematic data in order to ensure student learning. PIEAC ensures the College fulfills its mission and meets or exceeds institutional accreditation standards and makes recommendations to the President through College Council.</p>	<p>Academic Senate President; Co-chair, Budget (Deborah Henry) Academic Senate President-Elect (Lisa Lee) CFE Rep. (Ann Holliday) Accreditation Liaison (Daniel Pittaway) ASG President or Designee (TBD) CFCE Rep. (Wendy Sackett) CFCE Rep. (Kasie Hipp Mirhashemi) Classified Senate President or Designee (David Cisneros) Classified Senate Vice President or Designee (Alyssa Martinez) Dean, Institutional Effectiveness & Planning (Aeron Zentner) Dean, Instruction (Tom Neal) Dean, Counseling (Bruce Keeler) Dean/Coastline Pathways Lead (Shelly Blair) Director, IT (Dave Thompson) Dean, ELD (Interim) (Chermaine Harrell) Faculty, Counseling (Susan Winterbourne) Faculty, Curriculum (Dan Johnson) Faculty, CTE (Brandon Brown) Faculty, General Education (Marilyn Brock) Faculty, General Education (Jean Dupon) Faculty, General Education (HaoNhien Vu) Faculty, Basic Skills/ESL (TBD) Faculty, Special Programs (Celeste Ryan) Faculty Center Coordinator (Stephen Barnes) VP, Admin Services; Co-Chair, Budget (Christine Nguyen) VP, Instruction (ALO) (Vince Rodriguez) VP, Student Services (Kate Mueller)</p> <p><u>Non-Voting Ex-Officio Member</u> President (Lori Adrian) Director, Business Services (Derek Bui)</p>	<p>September – December/ February - May 1st & 3rd Wednesday 1:30 – 3:00 p.m.</p> <p><u>Location</u> College Center</p> <p><u>Co-Chairs</u> Deborah Henry dhenry@coastline.edu Aeron Zentner 241-6195</p> <p><u>Committee Support</u> Nancy Ramirez 241-6196</p>

Participatory Governance Committees

TECHNOLOGY COMMITTEE

Mandate	Members (20) 2019-20	Meeting Schedule, etc.
<p>This committee is responsible for the development and evaluation of a Technology Master Plan. The committee is also responsible for:</p> <ul style="list-style-type: none"> the development of long and short range plans and priorities for CCC to facilitate the acquisition and deployment of technology the review, evaluation and advocacy for new and emerging technologies that will enhance student learning and improve communication and computing technologies at Coastline. 	<p>Academic Senate Rep. (Cheryl Chapman) Academic Senate Rep. (Debbie Henry) Academic Senate Rep. (Randall Warwick) Academic Senate Rep. (Claudia Mojica) ADA 508 Officer (Shelly Blair) ASG Rep. (TBD) CFCE Rep. (Sylvia Amito'elau) CFCE Rep. (TBD) Classified Senate Rep. (VACANT) Classified Senate Rep. (Toan Tran) CMT Rep. (Chinh Pham) CMT Rep. (Lynn Dahnke) CMT Rep. (Nate Harrison) Director, Learning Design (VACANT) Director, Marketing & PR (Dawn Willson) Director, IT (Dave Thompson) Faculty Center Coordinator (Stephen Barnes) Librarian or Designee (Veronica D'Aquino) VP, Student Services (Kate Mueller) Webmaster (Chris Johnston)</p> <p>Resource - as needed Dean, Institutional Effectiveness & Planning (Aeron Zentner) Guided Pathways Coordinator (Josh Levenshus)</p>	<p>September – November/ February - May 3rd Thursday 3 - 5 p.m.</p> <p>Location College Center</p> <p>Co-chairs Dave Thompson 241-6219 Cheryl Chapman 906-5126</p> <p>Committee Support Marie Vaughan 241-6232</p>

ADMINISTRATIVE SERVICES WING PLANNING COUNCIL

Mandate	Members (12) 2019-20	Meeting Schedule, etc.
<p>The committee mandate is to utilize operational and service area outcome (SAOs) data to coordinate the development of the Administrative Services Department Review. Through collaboration within the governance structure, the committee will prioritize initiatives that stem through the findings from the department review process. Additionally, the committee will monitor the 2017-2020 Administrative Services Wing Plan, which includes the oversight and development of the Facilities Master Plan, Financial Plan, Technology Plan, Staffing Plan and other college-level initiatives.</p>	<p>Administrators (7) VP, Administrative Services (Christine Nguyen) Director, Business Services (Derek Bui) Director, Campus Safety & Emergency Preparedness (Mike Colver) Director, Human Resources (Renate Akins) Director, Maintenance & Operations (Randy Flint) Director, IT (Dave Thompson) Dean, ELD (Interim) (Chermaine Harrell)</p> <p>Faculty (2) Academic Senate President or Designee (Deborah Henry) Academic Senate Rep. (Michael Bach)</p> <p>Classified Senate (1) Classified Senate Rep. (Jason Montgomery)</p> <p>CFCE (1) CFCE Rep. (TBD)</p> <p>Student (1) ASG Rep. (TBD)</p> <p>Resource - as needed Dean, Institutional Effectiveness & Planning (Aeron Zentner)</p>	<p>September – December/ February – May 2nd Monday 10:15 a.m. – 12 p.m.</p> <p>Location College Center</p> <p>Co-Chairs Christine Nguyen 241-6144 Faculty Co-Chair TBD</p> <p>Committee Support Martha Tran-Nguyen 241-6145</p>

Participatory Governance Committees

INSTRUCTIONAL SERVICES WING PLANNING COUNCIL

Mandate	Members (29) 2019-20	Meeting Schedule, etc.
<p>The Instruction Planning Council provides advisement to the Vice-President of Instruction related to the following areas:</p> <ul style="list-style-type: none"> • Enrollment Management • Instructional wing plans • Program scheduling • Program innovation, initiation, expansion, and consolidation • Professional development and training needs • Grant and entrepreneurial opportunities • Instructional resource needs • Facilities utilization • Significant need for budgetary augmentation or reduction • Program Review analysis and connection to resources • Instructional and staff resources 	<p>Administrators (8) VP, Instruction (Vince Rodriguez) Dean, Distance Learning (Shelly Blair) Dean, Counseling (Brice Keeler) Dean, Institutional Effectiveness & Planning (Aeron Zentner) Dean, Instruction, CTE/GGC (Nancy Jones) Dean, Instruction, WLJC (Dana Emerson) Dean, Instruction, NBC Center (Tom Neal) Dean, ELD (Interim) (Chermaine Harrell)</p> <p>Faculty (16) President, Academic Senate (Deborah Henry) President-Elect, Academic Senate (Lisa Lee) Academic Senate Rep. (Tobi West) Curriculum Committee Chair (Dan Johnson) Program Review Committee Rep. (VACANT) Student Success Coordinator (Danny Pittaway) Librarian (Elizabeth Horan) Faculty Center Coordinator (Stephen Barnes) SLO/Program Review Coordinator (Steven Fauce/Angela Gomez-Holbrook) Open Educational Resources Coordinator (Scott Davis) Articulation Officer (Daniel Weber) Academic Senate Rep. (Ann Holliday) Academic Senate Rep. (Steve Fauce) Academic Senate Rep. (Tobi West) Academic Senate Rep. (Hao Nhien Vu) DSPS Representative (Celeste Ryan)</p> <p>Classified Senate (1) Classified Senate President or Designee (Raman Dhillon)</p> <p>CFCE (1) CFCE Rep. (TBD)</p> <p>Marketing Representative (1) Director, Marketing & PR (Dawn Willson)</p> <p>Students (1) ASG Rep. (TBD)</p> <p>Staff Resource (1) Curriculum (Ann French)</p>	<p>February & September: Planning Council Meeting</p> <p>March & October: Planning Council & Department Chairs Meeting</p> <p>April & November: Planning Council & Town Hall Meeting</p> <p>1st Thursday 3 – 5 p.m.</p> <p>Location College Center</p> <p>Co-Chairs Deborah Henry dhenry@coastline.edu Vince Rodriguez 241-6195</p> <p>Committee Support Nancy Ramirez 241-6196</p>

Participatory Governance Committees

STUDENT SERVICES WING PLANNING COUNCIL

Mandate	Members (16) 2019-20	Meeting Schedule, etc.
<p>The Student Services Wing Planning Council will utilize student achievement, service area performance outcome data, and Student Services Departmental Reviews to inform annual plans for the Wing. The Council will prioritize initiatives and resource requests that are identified through the review process.</p> <p>In pursuit of the above, this Council provides advisement to the Vice President of Student Services through the following:</p> <ul style="list-style-type: none"> • Facilitate effective, efficient and timely Student Services Departmental Reviews, annual planning, and budgeting processes • Develop a comprehensive annual plan for Student Services with clear goals and outcomes, budget projection, and a year-end review and evaluation • Review and revise wing plans on an annual basis • Monitor and track Student Services contributions to institutional Key Performance Indicators (KPIs) • Address how each department/program is aligning with the Wing goals • Ensure compliance with legislation, regulations, and directives • Clearly and consistently communicate funding priorities and resource allocations to the entire Student Services Wing 	<p>Administrators (5) Dean, Instruction (TBD) Dean, Counseling (Bruce Keeler) Director, Financial Aid (Chinh Pham) Dean, Students (Natalie Schonfeld) Dean, ELD (Interim) (Chermaine Harrell)</p> <p>Faculty (4) Academic Senate President (Deborah Henry) Academic Senate Representative (Daniel Weber) Counseling Department Faculty (Amy Evangelista) DSPS Faculty (Celeste Ryan)</p> <p>Classified Senate (2) Classified Senate Rep. (Gary Du) Classified Senate Rep. (TBD)</p> <p>CFCE (2) CFCE Rep. (Jason Montgomery) CFCE Rep. (TBD)</p> <p>Student (2) ASG Rep. (TBD) ASG Rep. (TBD)</p> <p>Non-Voting Member Vice President, Student Services (Kate Mueller)</p> <p>Resource – As needed Dean of Institutional Effectiveness & Planning (Aeron Zentner) Director, Student Equity and Title IX (Leighia Fleming) Director, Enrollment Services (Jim West) Director, EOPS/CARE (Mai Le) Director, Student Life (VACANT)</p>	<p>September– December/ February– May 2nd Wednesday 10 a.m. – 12 p.m.</p> <p>Location College Center</p> <p>Co-Chairs Kate Mueller 241-6160 Michelle Wang 241-6226 Faculty Chair TBD</p> <p>Committee Support Patty Franco 241-6208</p>

Participatory Governance Committees

PRESIDENT'S WING

Mandate	Members (10) 2019-20	Meeting Schedule, etc.
<p>The council mandate is to utilize operational and service area outcome (SAO) data, key performance indicators (KPIs) including Vision for Success Goals and best practices to inform the development of the Foundation, Institutional Effectiveness, and Marketing and Public Relations department reviews. Through collaboration within the governance structure, the council will prioritize and recommend initiatives that stem from the findings from the department review process. Additionally, the council will monitor the President's Wing Plan, which includes the oversight of College planning, marketing, revenue and partnership generation from grants and the Foundation.</p>	<p>Administrators (4) Dean, Institutional Effectiveness & Planning (Aeron Zentner) Director, College Foundation (Mariam Khosravani) Director, Marketing & PR (Dawn Willson) Dean, ELD (Interim) (Chermaine Harrell)</p> <p>Faculty (2) Academic Senate President or Designee (Deborah Henry) Academic Senate President Elect (Lisa Lee)</p> <p>Classified Senate (1) Classified Senate President or Designee (Yadira Lopez-Daly)</p> <p>CFCE (1) CFCE Rep. (TBD)</p> <p>Students (1) ASG Rep. (TBD)</p> <p>Staff Resource President's Office (Laila Mertz)</p>	<p>September – December/ February – May 3rd Monday 3 – 4 p.m.</p> <p>Location College Center</p> <p>Chair Aeron Zentner 241-6413</p> <p>Committee Support Laila Mertz 241-6153</p>