

Presented to Academic Senate on September 3, 2019

ON-LINE EDUCATION INITIATIVE COORDINATOR

- Plan, schedule, and communicate OEI related activities to faculty and the College.
- Collaborate with Staff and College Committees to support faculty through consultation and training to support OEI participation
- Serve as the local course reviewer for courses in preparation for submission to the OEI
- Support faculty through the process of OEI course review
- Represent Coastline to the OEI by participating in face to face and virtual meetings. Some travel to Sacramento will be required.
- Work closely with the Canvas Team and Dean of Innovative Learning to implement new LTIs and other technology available through the OEI
- Conduct trainings and workshops on OEI related technologies and activities as needed for the college
- Attend Canvas Team meetings
- Make recommendations to the Faculty Center and Flex Coordinator on training and development to support innovative online teaching
- Advocate for OEI related needs at the college and district level
- Work with faculty and staff to increase adoption of OEI tools
- Serve as the OEI Project co-lead with the Dean of Innovative Learning
- Work with FC and college staff to create and distribute all OEI related communication to college faculty and other members of the College.
- Some travel to conferences, workshops, and/or other colleges may be required.

Desirable Qualifications: A faculty member who has demonstrated leadership in innovation in academic projects at the discipline, college, and state level, and can communicate innovative ideas. A faculty member who is organized and can be inventive, develop, and follow through on projects. A faculty member who can represent Coastline at the state and district level. A faculty member who has had a course approved and badged by the OEI.

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Compensation: As negotiated by the Coast Federation of Educators, AFT Local 1911, and Coast Colleges, the compensation for this position is as follows:

_____ LHE's of re-assign time a semester.

Per the CBA, 1.0 LHE = 2.25 non-teaching hours per week.

Selection Process:

Reassignments of one (1) academic year or less. The selection process for such assignments shall be made by Management in consultation with the Academic Senate. Should there be a need for the position to continue for more than one academic year the provisions below shall apply:

- Reassignments of more than one academic year. The selection process for such assignments shall be made by the Academic Senate in consultation with Management. If the Academic Senate determines that an election would be beneficial, the election shall be conducted with the same procedures established for Department Chairs (CBA Article X, Section 4).

Evaluation:

Evaluation of Coordinators shall be conducted as per the Collective Bargaining Agreement, Article VIII. Evaluations.

Trustee Mary Hornbuckle, Board President/Date