

Presented to Academic Senate on March 17, 2020

MEMORANDUM OF UNDERSTANDING
Between
Coast Community College District and
Coast Federation of Educators/ American Federation of Teachers
(CFE/AFT) Local 1911

COASTLINE COMMUNITY COLLEGE & GUIDED PATHWAYS COORDINATOR

Date of Announcement: _____

Anticipated starting date: July 1, 2020

Term/Ending date: June 30, 2022

Guided Pathways Coordinator Description

- As a faculty leader, provide leadership for promoting Coastline's vision for Guided Pathways through design and implementation
- Works collaboratively with all constituency groups in promoting the adoption and implementation of Guided Pathways at Coastline
- Champions the integration of student services and instruction at multiple levels
- Facilitates workshops, meetings, and/or trainings as needed to support Guided Pathways Implementation
- Advocates for and represents the faculty voice in Guided Pathways implementation
- Supports Guided Pathways workgroups with facilitation, guidance, and leadership
- Advocates for student equity in mindset and practice throughout Guided Pathways projects and workgroups

Possible tasks for the coordinator may include but are not limited to:

- Provide faculty leadership under supervision and in coordination with the Dean Innovative Learning for the College's implementation of the Guided Pathways framework.
- Provide faculty leadership in the development of a college wide plan within the Guided Pathways framework identifying critical courses for timely degree and certificate completion.
- Works with the Faculty Center Coordinator and Curriculum Committee to help faculty and departments understand the purpose of academic maps and assist in the development of a process of ongoing review and maintenance of academic maps.
- Provides day to day faculty leadership to ensure support of college objectives for the institution wide implementation of Guided Pathways.
- May require substantial time in an office setting working closely with the Dean of Innovative Learning to effectively implement the Guided Pathways framework at the College.
- May require travel to conferences and other colleges on a regular basis to support the Guided Pathway coordinator's understanding and development of Guided Pathways at the College.

Eligibility:

Regular faculty are eligible to serve in such positions. Temporary full-time and non-tenured categorical faculty are eligible to serve up to thirty (30) LHE reassigned time in any two-year period. Part-time faculty are eligible to serve up to twenty (20) LHE in a Coordinator position in any two-year period. Tenure track faculty are eligible to serve up to a total of 30 LHE during their tenure track period.

Desirable Qualifications:

- Experience working with curriculum development and approval processes in a California community college.
- Demonstrated cultural competency, sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.
- Experience in planning and coordinating college-related activities.
- Willingness and ability to work closely with the Academic Senate and college administration.
- Strong organizational skills and a demonstrated ability to plan and follow through on projects.
- Demonstrated participation in faculty development activities.
- Strong written and verbal communication skills.
- Ability to encourage and work with faculty in all disciplines and service areas to participate in the development of program maps in a meaningful and effective manner.
- Experience with basic record keeping.
- Familiarity with community college policies and regulations.
- Demonstrated ability to problem solve and make timely, fair, and equitable decisions.
- Demonstrated advocacy for students and the students' needs.
- Demonstrated commitment to academic quality and standards.
- Ability to work effectively with community groups, educational entities, business, industry, government, and legislative bodies to develop partnerships and coalitions which result in better service to the community and students.

Compensation:

As negotiated by the Coast Federation of Educators, AFT Local 1911, and Coast Colleges, the compensation for this position is as follows:

3 LHE's of re-assign time a semester.

Per the CBA, 1.0 LHE = 2.25 non-teaching hours per week.

Selection Process:

Reassignments of one (1) academic year or less. The selection process for such assignments shall be made by Management in consultation with the Academic Senate. Should there be a need for the position to continue for more than one academic year the provisions below shall apply:

- Reassignments of more than one academic year.
- The Guided Pathways coordinator will be a faculty member mutually selected by Management in consultation with the Academic Senate.

Evaluation:

Evaluation of Coordinators shall be conducted as per the Collective Bargaining Agreement, Article VIII. Evaluations.

Rob Schneiderman, President, CFE/Date

Marco Beaza, Ed.D., Vice Chancellor of Human Resources, Date

Trustee David Grant, Board President, Date

