



Academic Senate Minutes

DATE: 3-17-20 | 12:30 pm – 2:30 pm | Zoom Meeting

Senator	Present	Senator	Present
Bach, Michael	x	Lee, David	x
Barnes, Stephen	x	Lee, Lisa	x
Basabe, Sandra	x	Levenshus, Josh	x
Brock, Marilyn	x	Lovig, Margaret	x
Chapman, Cheryl	ABS	Marcus, Ted	ABS
Curry, Fred	x	Mojica, Claudia	x
Davis, Scott	x	Murray, Tanya	x
Demchik, Lisa	x	Oelstrom, Jeanne	x
Devine, David	x	Ryan, Celeste	x
Erdkamp, Kevin	x	Smith, Stacey	x
Evangelista, Amy	x	Warner, Michael	x
Fauce, Steve	x	Weber, Daniel	x
Feldon, Fred	x	West, Tobi	x
Gomez-Holbrook, Angela	x	Constituency Reps. Non-Voting	
Henry, Deborah	x	ASG Rep. Lee, Kevin	ABS
Holliday, Ann	x	Miller, Julian	ABS
Johnson, Dan	x	Rodriguez, Vince	x

Guests: Loretta Adrian (President of Coastline College), Kate Mueller (VP Student Services) Shelly Blair (Dean of Innovative Learning), Erin Thomas (Business Instructor)
 Recorder/Transcriber: Marilyn Brock, Deborah Henry

1. CALL TO ORDER

- 1.1. Welcome: D. Henry called to order at 12:30 p.m. This meeting was conducted by Zoom due to the COVID-19 the State and local isolation recommendations and the Brown-Act allowed alterations.
- 1.2. Pledge of Allegiance led by Y. Lopez.
- 1.3. Adoption of Agenda: The motion was first and seconded via the Chat box and via the hands symbol or waving, there was **Approval to adopt agenda as amended. Action item 4.1 was moved to Discussion 5.3. Action item 4.3 was struck as the Scholarship dinner was cancelled/postponed. Emergency action items 4.4 on RSI review suspension and 4.5 on recommending to the Union to suspend Spring 2020 face to face evaluations that have yet to be done.** MSU.
- 1.4. Approval of Minutes: The motion was first and seconded via the Chat box and via the hands symbol or waving the **3/3/20 minutes were approved.** MSU.
- 1.5. Approval of **Consent Calendar**: James Yang to serve on Curriculum Committee for Mitch Alves, Spring 2020; Stephen Barnes, Lisa Lee, Debbie Henry, Dan Johnson, Ryan Boyd to serve on the COVID-19 Local Instructional Task Force (David Lee and Celeste Ryan as Liaisons): Approval of the new RSI plans from Business-Acct-Econ and Psychology-Human SVCS (Approved by the RSI Task Force); Sandra Basabe to serve on the District Minimal Class Size Task Force-These will be carried forth to the next meeting; The COVID-19 task force is no longer meeting; it once at the beginning of the current crisis.
- 1.6. Public Comment: No comments.

2. REPORTS & UPDATES

2.1. Executive Committee Reports

- 2.1.1. President D. Henry reported that she will discuss the current COVID-19 during the discussion. No other executive committee reports.

2.2. Senate Committee Reports

- 2.2.1. **Academic Rank:** Dr. Henry reported for Michael Warner (who joined the meeting later). Four applications were received, and the Academic Rank Committee will meet via email to determine which ranks to honor.
- 2.2.2. **Academic Standards:** No updates.
- 2.2.3. **Budget and Finance:** No updates.
- 2.2.4. **Communications:** D. Lee asked for faculty to send him material for the Senate Newsletter regarding what they did during this week and spring break.
- 2.2.5. **Elections:** D. Henry reported for Margaret Lovig (later identified as she called in by phone) that there is a Senate run-off for the last seat that will be going out and that Curriculum elections went out today.
- 2.2.6. **Faculty Recognition:** A. Holliday reported that the full-time Teacher of the Year nomination goes to Daniel Salcedo. The part-time nomination has not been announced.
- 2.2.7. **Policy & Procedures/ Participatory Governance:** D. Henry reported that Lisa Lee will be discussing the immediate replacement of faculty policy recommendations late in the meeting
- 2.2.8. **Social:** D. Lee reported that at the present time, the Academic Senate luncheon is not cancelled. A. Holliday worried about having enough time to hire a caterer. D. Henry thought there would be enough time to decide this at the next Senate.
- 2.2.9. **Professional Development Institute:** No updates.
- 2.2.10. **Curriculum:** D. Henry said that Curriculum is set to meet on Friday via Zoom
- 2.2.11. **Program Review:** D. Johnson reported that the Committee had finalized the Validation Rubrics. These were presented last Senate.

2.3. Coordinator Reports

- 2.3.1. **FC Coordinator:** S. Barnes said that many Zoom and Canvas trainings are available. D. Henry said that the link to see the meetings and to schedule was also on the Announcements of the Faculty Resource Canvas site.
- 2.3.2. **SLO Coordinators:** S. Fauce and A. Gomez-Holbrook said the scheduled SLO and Go was cancelled for today because the campuses were closed, but they plan on setting up Zoom meetings in the future. Also, they encouraged all faculty to reach out to them directly with any SLO related issues.
- 2.3.3. **OER Coordinator:** S. Davis said that we will be updating the summer and fall online searchable schedules with the zero-cost logo. I also said that the MOU for the OER Coordinator position looked good and could be approved.
- 2.3.4. **Coastline Pathways Coordinator:** J. Levenshus gave an update on upcoming meetings scheduled for Coastline Pathways.
- 2.3.5. **Student Success Coordinator:** No updates.
- 2.3.6. **Faculty Accreditation Coordinator:** No updates.
- 2.3.7. **Flex Coordinator:** No updates.

2.4. Vice-President Reports

- 2.4.1. **Vice-President of Instruction:** No updates.
- 2.4.2. **Vice-President of Student Services:** No updates.
- 2.4.3. **Vice-President of Administrative Services:** No updates.

2.5. ASG Representative: No updates.

2.6. Classified Representative: No updates.

3. COLLEGE COMMITTEE REPORTS

- 3.1. **College Professional Development and Leadership:** No updates.
- 3.2. **Facilities, Safety & Sustainability:** No updates.
- 3.3. **Budget:** No updates.
- 3.4. **College Council:** No updates.
- 3.5. **PIEAC:** No updates.
- 3.6. **Technology:** No updates.

D. Henry called for a five-minute Wellness Break.

4. ACTION ITEMS

- 4.1. D. Henry called for a vote to approve the Program and Department Review Validation Rubrics that were sent out last Senate and again for this Senate. The motion was first and seconded via the Chat box and via the hands symbol or waving the motion was approved. **MSU.** Yes (28) Bach, M., Barnes, S., Basabe, S., Brock, M., Curry, F., Davis, S., Demchik, L., Devine, D., Erdkamp, K., Evangelista, A., Fauce, S., Feldon, F., Gomez-Holbrook, A., Henry, D., Holliday, A., Lee, D., Lee, L., Levenshus, J., Oelstrom, J., Ryan, C., Warner, M., West, T.
- 4.2. D. Henry called for a vote to suspend the RSI review of the fall 2019 online courses. D. Johnson asked that the motion be to suspend the RSI review of the fall 2019 online courses and plan on reviewing the fall 2020 courses in spring 2021. He also mentioned that this would give the RSI task force time to review all the revised RSI plans that are coming in. The motion was first and seconded via the Chat box and via the hands symbol or waving the motion was approved. **MSU.** Yes (28) Bach, M., Barnes, S., Basabe, S., Brock, M., Curry, F., Davis, S., Demchik, L., Devine, D., Erdkamp, K., Evangelista, A., Fauce, S., Feldon, F., Gomez-Holbrook, A., Henry, D., Holliday, A., Lee, D., Lee, L., Levenshus, J., Oelstrom, J., Ryan, C., Warner, M., West, T.
- 4.3. D. Henry asked for a motion to recommend to the Union that all spring face to face evaluations that have not yet been completed move to the fall 2020. S. Basabe asked about tenured faculty who are in the evaluation process. D. Johnson said this motion would include those face to face classes too. The motion was first and seconded via the Chat box and via the hands symbol or waving the motion was approved. **MSU.** Yes (28) Bach, M., Barnes, S., Basabe, S., Brock, M., Curry, F., Davis, S., Demchik, L., Devine, D., Erdkamp, K., Evangelista, A., Fauce, S., Feldon, F., Gomez-Holbrook, A., Henry, D., Holliday, A., Lee, D., Lee, L., Levenshus, J., Oelstrom, J., Ryan, C., Warner, M., West, T.

5. DISCUSSION ITEMS

- 5.1. **COVID-19:** D. Henry gave an update of the emergency meeting at the district on COVID-19 that took place on Sunday. A question was asked when the term would end. D. Henry texted Dr. Adrian, who later joined the Senate Zoom meeting, who stated that Cabinet on Monday decided that the end of the term would remain the same, all classes would go forward remotely on March 30th, the prerequisites would be waived in case of overlapped classes and Banner closure date (except for military/contract ed) will change to April 5th.
- 5.2. **Immediate Replacement Faculty Policy for Tenure Resignation:** L Lee presented the wording the Policy and Governance committee recommended for requesting the same faculty who resigned or did not complete tenure. A. Holliday had concerns regarding the wording. V. Rodriguez had concerns about the policy, stating that this ultimately is the President's choice. D. Henry referred the issue back to the Policy and Governance Committee.
- 5.3. **Coordinator Positions:** D. Henry said that the FLEX, Guided Pathways, and Faculty Center Coordinator position descriptions and released time were rewritten and sent out for this meeting. She asked for Senators/Faculty to send any concerns to her via email. Dr. Henry asked V. Rodriguez to look at Accreditation and SLO Coordinator position descriptions as they had no start or stop term. J. Oelstrom said there was confusion on some of the descriptions on whether part time instructors could apply. V. Rodriguez said he would get this clarified. D.

Henry said all the Coordinator position descriptions will be voted on at the next Senate so that the application process could go forward.

6. SPECIAL REPORTS

6.1 K. Mueller asked for an extension to present on Contract Ed to April 21, 2020.

6.2 Veterans Center: T. Boscamp gave a presentation of the services that are offered at the three Coastline Veteran Centers

6.3 Dual Enrollment: D. Bui: gave a presentation on dual enrollment and answered questions on dual enrollment as well as questions on the current status with COVID-19 closing the schools and what concurrent enrollment means.

7. ANNOUNCEMENTS

No announcements

8. ADJOURNMENT 2:30 p.m.

In accordance with the Ralph M. Brown Act and Senate Bill 751, minutes of the Coastline Academic Senate record the votes of all Senators as follows: (1) members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.