

PETITION FOR ACADEMIC RANK

**APPLY FOR ASSISTANT PROFESSOR RANK IF**

1.) YOU HAVE THE EQUIVALENT OF TWO FULL YEARS OF TEACHING IN THE COAST COMMUNITY COLLEGE DISTRICT ONE OF WHICH MUST BE AT COASTLINE COLLEGE (PART TIME OR FULL TIME TO EQUAL 25-60 LHES)

**AND**

2.) YOU HAVE SERVED ONE YEAR ON ANY COASTLINE COLLEGE COMMITTEE (SEE LIST OF POSSIBLE COMMITTEES)

**APPLY FOR ASSOCIATE PROFESSOR RANK IF**

1.) YOU HAVE THE EQUIVALENT OF FIVE FULL YEARS OF TEACHING IN THE COAST COMMUNITY COLLEGE DISTRICT (PART TIME OR FULL TIME TO EQUAL 61-120 LHES)

**AND**

2.) YOU HAVE MADE significant contributions to the community **or college**; e.g., volunteer work, cultural enrichments through personal achievements in the performing, literary and/or visual arts, etc. **OR** Made significant contributions to the profession through active participation in a professional organization **OR** Authored or co-authored a text; published, refereed, or juried research articles **OR** Developed and implemented an educational program or course at Coastline that is recognized as a significant benefit to our students.

**AND**

3) HAVE SERVED ON A COASTLINE SENATE COMMITTEE **OR COLLEGE COMMITTEE TOTALING** AT LEAST TWO YEARS DURING THOSE FIVE YEARS **OR**

*Deleted Chair as it is a stipend position*

**APPLY FOR PROFESSOR IF**

1.) YOU HAVE THE EQUIVALENT OF TEN FULL YEARS OF TEACHING IN THE COAST COMMUNITY COLLEGE DISTRICT (PART TIME OR FULL TIME TO EQUAL MORE THAN 120 LHES)

**AND**

2.) YOU HAVE Made significant contributions to the community **or college**; e.g., volunteer work, cultural enrichments through personal achievements in the performing, literary and/or visual arts, etc. **OR** Made significant contributions to the profession through active participation in a professional organization **OR** Authored or co-authored a text; published, refereed, or juried research articles **OR** Developed and implemented an educational program or course at Coastline that is recognized as a significant benefit to our students.

**AND**

3) YOU HAVE SERVED ON COASTLINE SENATE COMMITTEES **OR COLLEGE COMMITTEES TOTALING** AT LEAST FOUR YEARS DURING THOSE TEN YEARS **OR**

*Deleted Chair as it is a stipend position*

*Deleted combined Chair and Committee work*

PETITION FOR ACADEMIC RANK

NAME \_\_\_\_\_

EMAIL \_\_\_\_\_ TELEPHONE \_\_\_\_\_

CHECK THE APPROPRIATE BOX BELOW FOR THE RANK THAT YOU WISH TO PETITION FOR. ATTACH THE REQUESTED MATERIALS AND SEND TO THE ACADEMIC SENATE OFFICE BY MARCH 15, 2018

**ASSISTANT PROFESSOR RANK CHECKLIST**

THIS APPLICATION FORM  
COPY OF LOAD SHEETS, OR LETTER FROM HR, **OR LETTER FROM DEAN ATTESTING TO THE LHEs**, OR COPY OF BANNER ASSIGNMENTS TO EQUAL THE MINIMUM 25 LHES  
FORM SIGNED BY COMMITTEE CHAIR(S) ATTESTING TO GOOD STANDING

**ASSOCIATE PROFESSOR RANK CHECKLIST**

THIS APPLICATION FORM  
COPY OF LOAD SHEETS, OR LETTER FROM HR, **OR LETTER FROM DEAN ATTESTING TO THE LHEs**, OR COPY OF BANNER ASSIGNMENTS TO EQUAL THE MINIMUM 61 LHES  
FORM SIGNED BY COMMITTEE CHAIR(S) ATTESTING TO GOOD STANDING

STATEMENT REGARDING VOLUNTEER COMMUNITY OR COLLEGE WORK, PROFESSIONAL WORK, WRITTEN WORK, OR DEVELOPMENT OF EDUCATIONAL COURSE/PROGRAM AT COASTLINE **AND SUBMISSION OF LETTER OR OTHER DOCUMENTATION**

**PROFESSOR CHECKLIST**

THIS APPLICATION FORM  
COPY OF LOAD SHEETS, OR LETTER FROM HR, **OR LETTER FROM DEAN ATTESTING TO THE LHEs**, OR COPY OF BANNER ASSIGNMENTS TO EQUAL THE MINIMUM 121 LHES  
FORM SIGNED BY COMMITTEE CHAIR(S) **ATTESTING TO GOOD STANDING**

STATEMENT REGARDING VOLUNTEER COMMUNITY OR COLLEGE WORK, PROFESSIONAL WORK, WRITTEN WORK, OR DEVELOPMENT OF EDUCATIONAL COURSE/PROGRAM AT COASTLINE **AND SUBMISSION OF LETTER OR OTHER DOCUMENTATION**

SIGNATURE

DATE

PETITION FOR ACADEMIC RANK

DATE:

TO THE ACADEMIC RANK COMMITTEE

\_\_\_\_\_ has served on the \_\_\_\_\_ committee from

\_\_\_\_\_ to \_\_\_\_\_

and has been a member in good standing.

NAME \_\_\_\_\_