



College Professional Development & Leadership Committee Agenda

03/01/2016

3:00 pm to 5:00 pm

College Center, Distance Learning Conference Room

Committee Mandate: *To promote, coordinate, recommend, and support the creation and delivery of professional development and leadership programs that increase the effectiveness of our institution and the satisfaction of our employees.*

1. CALL TO ORDER

1.1 Roll Call

Present	Members
	Bob Nash, Co-chair, Associate Dean, Distance Learning
	Cheryl Chapman, Co-chair, Faculty Senate Representative
	Judy Garvey, CMT Representative
	Elaine Hill, Classified Representative
	Ken Leighton, Faculty Representative
	Dorothy McCollom, Classified Representative & Committee Support
	Randall Warwick, Faculty Representative
	Aeron Zentner, CMT Representative

1.2 Welcome

1.3 Adoption of Agenda

1.4 Approval of Minutes: 12/01/2015

2. SPECIAL REPORTS & UPDATES

2.1 Professional Development Ideas/Suggestions from Classified – Update by Elaine

2.2 Canvas Update - Cheryl

3. ACTION ITEMS

3.1 None

4. STANDING REPORTS

4.1 None

5. DISCUSSION ITEMS

5.1 Spring Workshop and BBQ (April 15, 2016 at NBC)

5.2 Announcing Brown Bag, Innovation & Bright Ideas, and Mini-Workshop Grants

5.3 Summer Technology Institute

5.4 Grammarly License

5.5 College Training Calendar (including CCC ProfDev account)

6. ANNOUNCEMENTS (1-2 minutes per)

6.1 Next Meeting, April 5, 2016 at 3:00 pm

7. ADJOURNMENT

To find out more about this committee, please visit <http://www.coastline.edu/about/committees-councils/committee-groups/#distance-learning>