

FACILITIES COMMITTEE MINUTES
Thursday, February 10, 2011, 2:00 p.m. – 4:00 p.m.
College Center Fourth Floor Conference Room



The Facilities Committee is mandated to review and plan for facilities to house sites, programs, and college operations.

	Name of Member		Name of Member
	Lois Wilkerson	X	Beth Grane
X	Kathy Bledsoe	X	Tran Ha
X	Ann French		Wendy Sacket
X	Ted Boehler	X	Richard Kudlik
X	Dave Cant (Chair)	X	Celeste Ryan
X	Marilyn Fry	X	Lorraine Krampe
X	Michael Warner	X	Anita Preciado
X	Jeanette Ellis		Judy Garvey
X	Vanessa Ruyf		Cynthia Pienkowski
	Cheryl Babler		Christine Nguyen
			<i>Committee Support: Shirley Spencer</i>



The meeting convened at 2:10 p.m. Dave welcomed our new member to the committee, Ms. Vanessa Ruyf representing the Associated Student Government for Coastline Community College.

Dave Cant provided an update on Maintenance and Operations:

- Maintenance and Operations is presently working on general work orders and everything is running smoothly.
- Dave stated there was a leak in the roof at the Coastline Art Galley over the Winter Holiday. Maintenance and Operations fixed the problem. Nothing was damaged.
- Dave said that new Emergency Phone Cards will soon be distributed to all Coastline employees.
- The company Waxie will travel to each of the Coastline sites and will be changing out all paper products in the restrooms. They are doing away with folded paper towels and replacing the holders with roll paper towels. The Kimberly Clark Company will replace the soap dispensers at each site with form soap. This will be cost effective and will still maintain the high quality of the products.

Counseling Admissions Remodel Status:

- Dave has been working with the Interim Vice President of Student Services, Lois Wilkerson and our major accounts representative from Tangram Interiors, to update and reconfigure the first floor space between Counseling and Admissions in Student Services. The area is now completed and is student friendly and open and accessible to students and visitors to Coastline. By remodeling this area, it will better serve our students. He invited all committee members to take a look at the area.

College Center Exterior Signage:

- Dave stated that once the College signage proposal is approved by College Counsel, we can move ahead and purchase the signage. Street level Monument signage will be installed in the front and side of the College Center bordering Warner and Newhope streets. The front signage will consist of double sided red LED programmable scrolling sign displays to include the operating software which will be operated by Michelle Ma from her computer.

District-wide Hazard Mitigation:

- The District received a \$75,000 Grant to identify hazards to reduce or eliminate hazards that could cause damage in an earthquake. We will be assessing risk and identify actions to reduce vulnerability hazards. We are looking to see if we meet current standards.

Update on the Coastline Newport Beach Learning Center:

- Phase I is 90% complete. Dave gave a PowerPoint Presentation on the Newport Beach Center. The presentation included aerial photographs of the 3 NBLC parcels of land, the plan layout of the NBLC, pictures of the Newport Beach SWAT Team in conjunction with the O.C. Sheriff Bomb Squad conducting training exercises, prior to demolition. Pictures of the demolition of the building suites on the property plus rough grading and ground preparation for the water management system on the site.
- Dave stated that the Ground Breaking Ceremony has been delayed for about a month. It was scheduled for March 3, 2011. It was also mentioned that when we do have the Ground Break Ceremony, we have contracted a company to provide a tethered multicolored hot air balloon to be placed on the property for the public's interest.

Facility Master Plan Update:

- Dave provided an update for the Facility Master Plan. He passed out the Facilities Master Planning Phase II meeting Executive Core Committee presentation from Cambridge West LLC of February 2011. It provided an updated enrollment profile for our students, Coastline's future growth, student's origins comparisons in our Districts cities, 2020 growth forecast for Program of Instruction, Outlook for the Le-Jao, Garden Grove, Costa Mesa/Newport Learning Center and a general overview of the Vision 2020 Master Plan. Note: You may check out the Overview provided by contacting Coastline's Maintenance and Operations office.

Parking at the Le-Jao:

- Parking continues to be a struggle at the Le Jao Center--balancing the demands of students, community, Rose Center, and Westminster Community Services Center. Until the parking structure is completed, this will be an ongoing challenge.

The meeting adjourned at 3:20 p.m. The next meeting is scheduled for March 10, 2011 at 2:00 p.m. in the College Center, 4th floor conference room.

Copy to:

College Center, Laila Rusamiprasert
Costa Mesa Center, Janice Yokota
Garden Grove Center, Connie Wombold
Le-Jao Center, Dorothy McCollom
OC One-Stop-North, Leslie Hargrove
OC One-Stop-South, Fred Atutasi