

**Coastline Community College
 FACILITIES COMMITTEE MEETING MINUTES
 Thursday, February 11, 2010 ~ College Center
 2:00 - 4:00 p.m.
 4th Floor Conference Room**



	Name of Member		Name of Member
X	Kevin McElroy (Chair)	X	Erika Romero
X	Vangie Meneses		Lorraine Krampe
	Cheryl Babler	X	Celeste Ryan
X	Ann French		Gabe Arroyo
	Dan Jones	X	Michael Warner
X	Richard Kudlik		Beth Grane
X	Tom Snyder		Anita Preciado
	Cynthia Pienkowski	X	Tran Ha
	Judy Garvey	X	Jeanette Ellis
X	Dave Cant	X	Shirley Spencer (Recorder)
X	Guest: Dan Johnson from Coastline Technology Committee		

The Facilities Committee is mandated to review and plan for facilities to house sites, programs, and college operations.

The meeting convened at 2:00 p.m. Kevin welcomed the committee members and special guest Dan Johnson from the Technology Committee. Dan Johnson was selected to sit in on the Facilities Committee meetings as a guest/liaison. That committee has formed a sub-committee to advise on the Newport Beach campus project.

Update on Maintenance and Operations Service- Dave Cant:

- The exterior painting of the College Center is completed and the company did an outstanding job on the building. The next item is signage/branding for the College Center.

- The City of Newport Beach Fire and Police Departments would like to utilize the Newport Beach property for their training - prior to demolition of the buildings. Currently, there are two office buildings on the property at 1533-1535 Monrovia that will be demolished before construction can begin. The District's Land Development Committee made the recommendation that, before the buildings are demolished, they be made available to the Newport Beach Police and Fire Departments for training. Representatives from police and fire were contacted and both departments were pleased with the offer to use the facilities for training for SWAT, patrol officers, and fire/rescue personnel. Since the buildings will eventually be demolished, any damage caused by training is not a concern. An agreement (MOU) between the District and the City of Newport Beach has been prepared for the March 3rd Board. We are also in contact with Habitat for Humanity allowing them to take items such as doors, lights, cabinets or any other building items from the buildings. This will benefit both the College District and Habitat for Humanity.

Selection of the Signage Task Force Committee- Kevin McElroy:

The following names were submitted to Kevin from the Coastline Marketing Committee to form a Signage Taskforce Committee: *Michelle Ma, Kathy Strube and Cristina Arellano*. Kevin asked the Facilities Committee for volunteers to also serve on this committee. *Kevin McElroy, Dave Cant, Jeanette Ellis and Tom Snyder* volunteered to serve. *Kathy McKindley* will provide staff support. Kevin said this committee will discuss exterior (street level) signage for the College Center and interior directional signage. The Task Force needs to make exterior signage a priority. The Task Force Committee will report back to the Facilities Committee with suggestions/recommendations, which will then be presented to College Council for approval.

Community College Enrollment Demand Projections-Kevin McElroy:

Kevin handed out the newsletter on Community College Enrollment Demand Projections, for 2009-2019. He stated California is confronting unprecedented economic and fiscal challenges, and the state's Master Plan commitment of educational opportunity is being tested again. In this newsletter the report estimates that the state should prepare for 222,000 additional community college students by 2019. Without adequate enrollment growth funding, as many as 400,000 prospective students might be denied access to community college education over the next two years.

Kevin requested Shirley e-mail the Facilities Master Plan from November 2004 to each of the Facilities committee members. This committee needs to review the latest Facilities Master Plan make recommendations and develop ideas to dovetail into the Master Plan. Committee members are requested to come prepared with input/recommendations at the next Facilities Committee meeting. We would like ideas on improving the appearance of our centers for students and staff ranging from small inexpensive steps to major projects that would require financial planning.

Update on Newport Beach Learning Center property:

We are presently testing and performing an inspection of the Newport Beach Learning Center property soil. We would like to work towards and obtain a platinum standard rating on the Newport Beach Learning Center.

Site updates / concerns:

Kevin asked the committee if there were any concerns or they had any site updates.

First floor space reconfiguration

Vangie Meneses is presently in the process of working with Tangram to update and reconfigure the first floor space between Counseling and Admissions in order to better serve our students. Due to budget situation, purchasing new furniture in order to make the space as efficient as possible is on hold. We will wait until we work through the budget situation and address this issue at the next Facilities Committee meeting.

Michael Warner said Snow day at the Garden Grove Center turned out great. It was received well by the community.

The meeting adjourned at 3:00 p.m. The next meeting will be held March 11, 2010 at 2:00 p.m. in the 4th floor conference room of the College Center.

Cc:

College Center, Kristen Le
Costa Mesa Center, Janice Yokota
Garden Grove Center, Connie Wombold
Le-Jao Center, Martha Pham
OC One-Stop-North, Leslie Hargrove
OC One-Stop-South, Fred Atuatasi