



College Council Committee Agenda

November 10, 2015, 9:00 – 11:00 a.m.
President's Conference Room, College Center

Committee Mandate: *To act on College committee and constituency recommendations, to foster College communication and information sharing, and to review overall College operations.*

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 **Adoption of Agenda
- 1.4 Approval of Minutes: October 13 and October 27, 2015

2. SPECIAL REPORTS/UPDATES

- 2.1 College Event Calendar
- 2.2 Constituency Updates
 - Academic Senate** (Ann Holliday)
 - Associated Student Government** (Reza Vafaei)
 - Classified Senate** (Mark Worden)
- 2.3 **President/VPs Brief Reports** (Adrian, Groot, Miyashiro, Nguyen, Rodriguez) (1-2 min)

3. ACTION ITEMS

- 3.1 Follow-Up on Action Items from September 8, 2015 meeting:
 - 3.1.1 Dr. Adrian requested that **Christine** work with **Nhadira Johnson** to create a one-page newsletter about the Clery Act and College Requirements. Will be provided by **November 4. Ongoing**
 - 3.1.2 Regarding the Online Class Schedule: **Ongoing**
 - Aeron** will conduct a focus group related to class formatting and outline.
 - Vince** will work with focus group on feedback for Coastline Class Schedule. Feedback from students by **December 1.**
 - Vince** will confer with the District regarding the on-line version of the Class Schedule and research student perspectives. Feedback and recommendations due **December 1.** Completion of interface due **January 1.**
 - Confer with Student Ambassadors in lobby to gain students' perspectives. Feedback due **December 1.**
 - Nhadira Johnson** will create a list of "Tips and How to Use Class Schedule" and develop "How To" videos. **In process.**
 - 3.1.3 **Committee** members will discuss Professional Development and Participatory Governance with their constituency groups and report back to committee. **Ongoing**
 - 3.1.4 **Laila** will arrange a meeting for discussion and planning of Professional Development Committee. **Deferred**
- 3.2 Follow-Up on Action Items from October 27, 2015 meeting:
 - 3.2.1 **Vince** will ensure that Accreditation Report presentations are provided for constituency groups as needed.
 - 3.2.2 **Laila** will resend the Accreditation Report to all managers for review. **Completed**
 - 3.2.3 An orientation and training for chairs and recorders of committee meetings needs to be provided. **Committee** members will submit names of trainers to be recommended and approved to Dr. **Adrian.**

To find out more about this committee, please visit www.coastline.edu/about/committees-councils/committee-groups/?openHideable=college-council

College Mission Statement: *Coastline Community College promotes academic excellence and student success for today's global students through accessible, flexible, innovative education that leads to the attainment of associate degrees, transfers, certificates, basic skills readiness for college, and career and technical education.*

- 3.2.4 **Vince** to discuss with Deans communication framework across constituency groups to strengthen trust for governance. Develop flow chart for communication process.
- 3.2.5 **Laila** will send Committee List to all Managers. **Completed**
- 3.2.6 **Ross** will work with Aeron to determine how information is shared beyond committees within the college.
- 3.2.7 **VP's** will submit a list of key items and a list of deadlines and due dates to Laila and Lori Adrian for future development of a college wide Working Calendar.

4. STANDING REPORTS

- 4.1 Budget Update (Christine Nguyen)
- 4.2 PIEAC (Ann Holliday/Vince Rodriguez)
- 4.3 Program/Department Review (Ann Holliday)
- 4.4 Student Success Committee (Ross Miyashiro)
- 4.5 Facilities, Safety & Sustainability (FSS) Committee (Christine Nguyen)
- 4.6 Distance Learning/Technology Committee (Christine Nguyen)
- 4.7 Accreditation (Vince Rodriguez)
- 4.8 Financial Aid Federal Program Review

5. DISCUSSION ITEMS

6. ANNOUNCEMENTS

7. ADJOURNMENT

- 7.1 Items for next meeting:

**Attachment has been emailed.*

***Attachment available at meeting.*