



College Council Committee Agenda

May 10, 2016, 9:00 – 11:00 a.m.

President's Conference Room, College Center

Committee Mandate: *To act on College committee and constituency recommendations, to foster College communication and information sharing, and to review overall College operations.*

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Adoption of Agenda
- 1.4 *Approval of Minutes:
 - April 26, 2016

2. SPECIAL REPORTS/UPDATES

2.1 College Event Calendar

- Jamba Juice for Coastline Students provided by ASG, May 24, 2016. ASG will provide free Jamba Juice to Coastline Students during finals week and provide information about joining student government. ASG will go to all campuses Le-Jao, Garden Grove, and Newport Center.
- Canvas Rollout Team (Bob Nash)

2.2 Constituency Updates

Academic Senate (Ann Holliday)

Associated Student Government (Naomi Lambert)

Classified Senate (Mark Worden)

3. PRESIDENT/VPS BRIEF REPORTS (Adrian, Miyashiro, Nguyen, Rodriguez) (1-2 min)

4. ACTION ITEMS

4.1 Follow-Up on Action Items from September 8, 2015 meeting:

- 4.1.1 **Committee** members will discuss Professional Development and Participatory Governance with their constituency groups and report back to the committee. Dr. Adrian and Committee members discussed parity vs. number of representatives on committees. Ann reported that PIEAC has discussed this item and will be providing a recommendation. **ONGOING**

4.2 Follow-Up on Action Items from October 27, 2015 meeting:

- 4.2.1 An orientation and training will be provided for chairs and recorders of committee meetings. Committee members will submit names of trainers to be recommended and approved to Dr. Adrian. **Laila and Joycelyn** continue to work on this training and are still trying to identify a training date. Joycelyn will coordinate with Laila a meeting with identified trainers. **ONGOING**
- 4.2.2 **Josh and Aeron** met to determine various ways of developing a communications flow chart. Josh reported that they met prior to the holiday break and developed a flow chart, but due to their schedules they have still not yet met to further discuss. **DEFERRED TO APRIL 12 MEETING**

4.3 Follow-Up on Action Items from March 22, 2016 meeting (new items):

- 4.3.1 **Vince** will follow-up with the State Chancellor's office to ensure that the incarcerated cohorts will not negatively impact FTES and present a plan of action for incarcerated students' courses to be implemented by the fall.

To find out more about this committee, please visit www.coastline.edu/about/committees-councils/committee-groups/?openHideable=college-council

College Mission Statement: *Coastline Community College promotes academic excellence and student success for today's global students through accessible, flexible, innovative education that leads to the attainment of associate degrees, transfers, certificates, basic skills readiness for college, and career and technical education.*

- 4.3.2 **Ross** will identify an audit person and submit a recommendation from the Student Success Committee for College Council's review.
- 4.3.3 **Vince and Ross** will identify an educational expert to complete a workflow audit of the incarcerated students program.
- 4.3.4 **Vince, Ross, and Bob** will work together to research and compose an Incarcerated Student Mission Statement to be included in the internal Incarcerated Students document prior to distribution.
- 4.3.5 **Vince** will identify dates for the Multi-Cultural Center Task Force meetings.
- 4.3.6 **Ross** will ensure that a discussion item for the Student Equity, BSI and SSSP plans will be placed on the Agenda at the next Student Success Committee meeting.
- 4.3.7 **Wing Planning Councils** will review *Timeline Calendar* and determine importance of items to be discussed and ensure that membership recording is properly documented.

4.4 Follow-Up on Action Items from April 26, 2016 meeting (*new items*):

- 4.4.1 **ASG** will provide an outline of Area Rep positions for faculty to share with their students.
- 4.4.2 **Laila** will send name of VP of Skyline College to Bob for invitation. **COMPLETE**
- 4.4.3 **Ross** to provide Financial Aid Review information to Dr. Adrian prior to Friday, May 6.
- 4.4.4 **Wing Councils** to provide date options for Council Meeting Dates at the next meeting in May.
- 4.4.5 *Governance/Mandate Effectiveness Review Initiative* to be developed.

5. STANDING REPORTS

- 5.1 Budget Update (Christine Nguyen)
- 5.2 PIEAC (Ann Holliday/Vince Rodriguez)
- 5.3 Program/Department Review (Ann Holliday)
- 5.4 Student Success Committee (Ross Miyashiro)
- 5.5 Facilities, Safety & Sustainability (FSS) Committee (Christine Nguyen)
- 5.6 Distance Learning/Technology Committee (Christine Nguyen)
- 5.7 Accreditation (Vince Rodriguez)
- 5.8 Financial Aid Federal Program Review

6. DISCUSSION ITEMS

- 6.1 ****2016-17 Committee List** (Martha Tran-Nguyen)
- 6.2 Enrollment Management Committee/Task Force (Lori Adrian)
- 6.3 Incarcerated Student Support Task Force (Ann Holliday) – (Ann will provide proposal from Academic Senate)
- 6.4 Planning for Fall 2016 All-College Meeting

7. ANNOUNCEMENTS

8. SUMMARY OF KEY ITEMS DISCUSSED/ACTIONS TAKEN

9. ADJOURNMENT

- 9.1 Items for next meeting:

**Attachment has been emailed.*

***Attachment available at meeting.*