

CLASS SCHEDULE



COASTLINE
COLLEGE

LE-100

THE LEADER IN
INNOVATIVE EDUCATION



▶ 2020

WINTER INTERSESSION / SPRING



Want PRIORITY?

Priority Registration is the best way to get the classes you need.

Due to recent legislative changes, priority registration is changing. Students who have met all the requirements listed below prior to October 25, 2019 will be eligible for priority registration. After October 25, students who meet the requirements listed below will be eligible for priority registration for Fall 2020.

STEP 1 Completed orientation, placement test or multiple measures assessment (or equivalent).

STEP 2 Have a counselor-approved Student Education Plan (SEP) on file with a specified Course of Study that leads to an Associate Degree (AA, AS, or ADT), transfer, State-approved Certificate of Achievement, or career advancement.

STEP 3 Be in good academic standing and/or progress standing.

STEP 4 Earn no more than 100 degree-applicable units within the Coast Community College District (Coastline Community College, Golden West College, and Orange Coast College).

Make Sure You are Registered!

To apply online, visit Coastline's website at:
www.coastline.edu/admissions/apply



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PRESIDENT'S MESSAGE

Dear Students:

Welcome to Coastline College! We are honored to serve you during the 2020 Winter-Intersession/Spring Semester. Choosing a place to pursue your educational and/or career goals may be one of the most important decisions you have to make, and we are very glad you have made the wise choice for your future by enrolling at Coastline College.

Investing in a college education is still the smartest investment you can make. New research shows that college graduates on average, earn as much as 56% more than high school graduates, and \$1 million more over their lifetime. Degree earners also find more job opportunities open to them and tend to be happier with their careers. If that sounds like the future you want, you've come to the right place. As a fully accredited college, Coastline provides affordable, accessible, and high-quality education at three beautiful campuses in Orange County (Garden Grove, Newport Beach, and Westminster), as well as convenient, online courses and degrees you can take right from your home, wherever you live.

Coastline is focused on your success. Since we started in 1976, our purpose has been on helping you, the student, achieve your academic and career goals. Whether your goal is to earn your Associate degree and transfer to a university or to complete a certificate to improve your career opportunities, Coastline is here to help you succeed. You can count on first-class student support services and programs, low student-faculty ratio, high-caliber faculty, and academic excellence.

You can complete courses on-site; you can pick up that extra class you need to complete your coursework and degree program at a four-year university; or get a 100% online degree through our distance learning program—the opportunities are plentiful. Our commitment is to provide you with an array of choices to complete your educational goals in a variety of formats.

If you are interested in a career in cybersecurity, paralegal studies, process technology, or other high-in-demand careers, Career and Technical Education is also available to you with remarkably successful career placement statistics. Or if you are a member of the Military, Coastline also provides nationally recognized educational programs and services to thousands of active-duty Service members and their family members worldwide through our Extended Learning Division.

Coastline is one of the most unique community colleges in California. Our campuses that are located in various locations allow you to take classes close to home or work. As well, you can complete full degree and certificate programs online or through a combination of site-based and online. We offer transfer degrees, general education, certificate programs, corporate and workforce training, and a military education anywhere you may be. Rest assured, you have come to the right college because we care about you, and we are deeply committed to supporting your success.

Sincerely,



Dr. Loretta P. Adrian
President



Important Dates

January 26 (Sunday)

Residency Determination Date

January 27 (Monday)

Class instruction begins

February 4 (Tuesday)

Last day to enroll in 1st 8-week, onsite and online distance learning classes with instructor permission

February 9 (Sunday)

Last day to enroll in 16-week, onsite and online distance learning classes with instructor permission

February 24 (Monday)

Mid, 8-week classes begin

March 30 (Monday)

Second, 8-week classes begin

April 3 (Friday)

Filing deadline—Spring Graduation

May 23 (Saturday)

End of semester

Holidays

(College closed—No Classes)

January 20 (Monday)

Martin Luther King Jr Day

February 14 (Friday)

Lincoln's Birthday

February 17 (Monday)

Washington's Birthday

March 23-March 29 (Monday-Sunday)

Spring Recess

Drop Dates

Refer to your Student Program (Web Schedule Bill) at MyCCC or on the class schedule on the Coastline website for exact deadlines.

DEADLINE TO SELECT PASS/NO PASS GRADING OPTION

—Students wishing to select the P/NP grading option courses must submit the form to the Admissions Office by the same deadline date as the last day to drop without a “W”. The deadline date for each course can be found on your MyCCC “Student Class Program (web schedule bill)” or on the coastline.edu searchable schedule.

REFUND POLICY—Refund policy for enrollment, health, material, nonresident tuition and parking fees for short-term classes is the refund cutoff date on which 10% of the class meeting has occurred. Refer to your Student Schedule/Bill at MyCCC for on the class schedule on the Coastline website for exact refund dates.

CLASS CANCELLATION—The college reserves the right to cancel classes. All classes offered are based upon sufficient enrollment to economically warrant them. Classes may be cancelled as a result of low enrollment, State legislation, and/or financial considerations. When classes are cancelled due to low enrollment, every attempt will be made to help students adjust their academic schedules.

ATTENTION: MILITARY & CORPORATE EDUCATION STUDENTS

—The above calendar and published Non-Payment Drop Policy may not apply to students registering for the Military/Corporate education terms. For applicable TA/Payment and Drop Deadlines, check the Military & Corporate Education Academic Calendar.

Coastline's Vision

Creating opportunities for student success.

Coastline's Mission

Coastline College guides diverse populations of students toward the attainment of associate degrees and certificates leading to career advancement, personal empowerment, and transfer. By meeting students where they are, Coastline provides innovative instruction and services designed to achieve equitable outcomes.

Coastline College

President:

Loretta P. Adrian, Ph.D.

Coast Community College District

Chancellor:

John Thomas Weispenning, Ph.D.

Accreditation: Coastline is accredited by the Western Association of Schools and Colleges, a nationally recognized regional accrediting agency.

Non-Discrimination Statement: The Coast Community College District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities. The District does not discriminate unlawfully in providing educational or employment opportunities to any person on the basis of race or ethnicity, gender, gender identity, gender expression, religion, age, national origin, sexual orientation, marital status, medical condition, pregnancy, physical or mental disability, military or Veteran status, or genetic information or because he/she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

ASSOCIATED STUDENT GOVERNMENT



Hello Fellow Students,

Welcome to Coastline College's 2020 Winter Intersession/Spring semester! Whether you are a new student or getting ready to graduate, we are certain that you will be satisfied with our on-site, online, and blended programs. The time is now to move closer to your goals and we are here to help you make it happen at Coastline!

If you will be here in the Fall, please consider participating in Associated Student Government (ASG)! We truly need and welcome input from all students—online, Military, and traditional on-campus students. ASG is a collaborative group that advocates on students' behalf, functioning as a conduit of information between district/college administration and students. We fund scholarships, activities, and club activities, as well as brainstorm ways to foster a sense of community at Coastline. ASG members also participate in student governance on a regional and statewide scale, ensuring that our group accurately represents students' concerns.

For more info, visit us on the web at www.coastline.edu/asg, email us at asg@coastline.edu, or give us a call at (714) 241-6253. ASG has an open-door policy and we welcome any questions, comments, or suggestions. We look forward to hearing from you!

Sincerely,

ASG

EMAIL: asg@coastline.edu

WEB: www.coastline.edu/asg

PHONE: (714) 241-6253

ENROLLMENT STEPS TO SUCCESS

1. APPLY ONLINE

- NEW/RETURNING STUDENTS—
Visit www.coastline.edu
- CONTINUING STUDENTS—
Do not need to apply!

2. APPLY FOR FINANCIAL AID

- NEW STUDENTS—Visit www.fafsa.ed.gov
- CONTINUING STUDENTS—Submit a new fee waiver application each year, beginning with the fall term

3. MATH AND ENGLISH ASSESSMENT

- Multiple measures assessment is used to place students in Math/English courses
- Visit <https://www.coastline.edu/student-life/student-services/assessment-center.php>

4. ONLINE ORIENTATION

- No appointment needed—
Visit <https://www.coastline.edu/becoming-a-student/admitted-students/orientation.php>

5. MEET WITH AN ACADEMIC COUNSELOR

- Schedule in-person or virtual appointment with a counselor
- Bring high school and/or other college transcripts for course placement
- Have a counselor-approved student educational plan in DegreeWorks

6. UPDATE PERSONAL INFORMATION

- Access MyCCC to update your contact information (mailing address & phone number) for accuracy

7. REGISTER FOR CLASSES AT MyCCC

- NEW STUDENTS—Visit “MyCCC” for registration date and time
- CONTINUING STUDENTS—Visit “MyCCC” for registration date and time

8. PAY YOUR FEES

- Fees are due when you register
- Pay by credit card on MyCCC
- Make check or money order payable to Coastline College

9. ATTEND CLASSES

- It is very important to attend the first class meeting

MILITARY & CORPORATE STUDENTS

COASTLINE'S EXTENDED LEARNING DIVISION
THE WORLD IS OUR CAMPUS!

Military and Corporate enrollment information and the Extended Learning Division Academic Calendar can be found at ELD.Coastline.edu.



Student Success Centers

The Student Success Center provides students with tutors in multiple subjects including writing (any discipline), math, biology, chemistry, accounting, and more!

- Comfortable study areas with tables and desks.
- Internet-connected computers for research, school email, and homework.
- Study independently or with a group!
- Online tutoring is also available.

The Student Success Center is located at each of our Campuses.

For tutoring schedule and more information visit www.coastline.edu/ssc or call (714) 241-6184, Ext. 17420.

GET A HEAD START ON YOUR ACADEMIC GOALS

FREE on-site and online tutoring services available for all major disciplines for all Coastline students. You can request a tutor for general studies, accounting, science, writing, reading, and study skills/time management.

For more information, visit the Student Success website at www.coastline.edu/ssc or call (714) 241-6184, Ext. 17420 or email: success@coastline.edu.

WINTER
INTERSESSION

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SPRING
2020

CLASSES AT A GLANCE



Garden Grove Campus
12901 Euclid Street
Garden Grove

Newport Beach Campus
1515 Monrovia Avenue
Newport Beach

Westminister Le-Jao Campus
14120 All American Way
Westminister

Online
www.Coastline.edu



COASTLINE
COLLEGE

CLASSES AT A GLANCE

1 Garden Grove Campus

ACCT C101 - FINANCIAL ACCOUNTING
ACCT C102 - MANAGERIAL ACCOUNTING
ACCT C130 - VITA 1 (VOLUNTEER INCOME TAX ASSISTANCE)
ACCT C131 - VITA 2 (VOLUNTEER INCOME TAX ASSISTANCE)
ART C212 - CREATIVE PHOTOSHOP FOR DIGITAL PHOTOGRAPHS
BIOL C100 - INTRODUCTION TO BIOLOGY
BIOL C100L - INTRODUCTION TO BIOLOGY LAB
BIOL C210 - GENERAL MICROBIOLOGY
BIOL C283 - GENETICS
BUS C100 - INTRODUCTION TO BUSINESS
BUS C110 - BUSINESS LAW/LEGAL ENVIRONMENT OF BUSINESS
BUS C284 - WORK BASED LEARNING
CHEM C110 - INTRODUCTION TO CHEMISTRY
CHEM C130 - PREPARATION FOR GENERAL CHEMISTRY
CHEM C180 - GENERAL CHEMISTRY A
CHEM C180L - GENERAL CHEMISTRY A LAB
CHEM C185 - GENERAL CHEMISTRY B
CHEM C185L - GENERAL CHEMISTRY B LAB
CMST C100 - INTERPERSONAL COMMUNICATION
CMST C110 - PUBLIC SPEAKING
CST C116 - A+ ESSENTIALS HARDWARE
CST C117 - A+ ESSENTIALS SOFTWARE
CST C201C - CCNA 1: INTRODUCTION TO NETWORKS
CST C202C - CCNA 2: ROUTING AND SWITCHING ESSENTIALS
CST C220C - VMWARE VSPHERE: INSTALL, CONFIGURE, MANAGE 6
CST C232 - ETHICAL HACKING
CST C241 - PALO ALTO NETWORKS CYBERSECURITY ESSENTIALS
CST C274 - RED HAT SYSTEM ADMINISTRATION 2 VERSION 7
CST C284 - WORK BASED LEARNING
DGA C116A - ADOBE PHOTOSHOP 1
DGA C131 - DIGITAL PHOTOGRAPHY USING PHOTOSHOP
DGA C140 - BEGINNING AUDIO PRODUCTION
ECON C175 - PRINCIPLES OF MACROECONOMICS
ENGL C100 - FRESHMAN COMPOSITION
ENGL C102 - CRITICAL REASONING, READING, AND WRITING
LAW C283 - WORK BASED LEARNING
LAW C284 - WORK BASED LEARNING
LAW C390 - LEGAL CLINIC PRACTICUM/ETHICS
MATH C030 - INTERMEDIATE ALGEBRA
MATH C096 - SUPPORT FOR INTRODUCTION TO STATISTICS
MATH C160 - INTRODUCTION TO STATISTICS
PHIL C115 - LOGIC AND CRITICAL THINKING

2 Newport Beach Campus

ACCT C101 - FINANCIAL ACCOUNTING
ART C105 - INTRODUCTION TO ART
ART C110 - COLOR AND DESIGN: 2-D
ART C120 - DRAWING 1
ART C121 - LIFE DRAWING 1
ART C122 - PAINTING 1
ART C131 - CHINESE BRUSH PAINTING TEACHING TECHNIQUES 1
ART C140 - ADVANCED DRAWING
ART C142 - PAINTING 2
ART C150 - CERAMICS 1
ART C151 - CERAMICS 2
ART C205 - CONTEMPORARY ILLUSTRATION/DESIGN
ART C221 - LIFE DRAWING 2
ASTR C100L - ASTRONOMY LABORATORY
BIOL C122 - BIOETHICS
BIOL C180 - CELL AND MOLECULAR BIOLOGY
BIOL C185 - DIVERSITY OF ORGANISMS
BIOL C210 - GENERAL MICROBIOLOGY
BIOL C220 - HUMAN ANATOMY
BIOL C225 - HUMAN PHYSIOLOGY
BIOL C281 - BIOCHEMISTRY
BIOL C291 - WORK BASED LEARNING
BIOL C292 - WORK BASED LEARNING
BIOL C293 - WORK BASED LEARNING
CHEM C110 - INTRODUCTION TO CHEMISTRY
CHEM C180 - GENERAL CHEMISTRY A
CHEM C180L - GENERAL CHEMISTRY A LAB
CHEM C185 - GENERAL CHEMISTRY B
CHEM C185L - GENERAL CHEMISTRY B LAB
CHEM C220 - ORGANIC CHEMISTRY A
CHEM C220L - ORGANIC CHEMISTRY A LAB
CHEM C225 - ORGANIC CHEMISTRY B
CHEM C225L - ORGANIC CHEMISTRY B LAB
CMST C110 - PUBLIC SPEAKING
COUN C104 - CAREER AND LIFE PLANNING
DGA C150A - DRONE IMAGING 1
ENGL C102 - CRITICAL REASONING, READING, AND WRITING
FN C170 - NUTRITION
GEOL C105 - GENERAL GEOLOGY
GEOL C105L - GEOLOGY LAB
HLTH C100 - PERSONAL HEALTH
HIST C170 - UNITED STATES HISTORY TO 1876
MATH C030 - INTERMEDIATE ALGEBRA
MATH C115 - COLLEGE ALGEBRA
MATH C120 - TRIGONOMETRY
MATH C160 - INTRODUCTION TO STATISTICS
MATH C180 - CALCULUS 1
MUS C100 - HISTORY AND APPRECIATION OF MUSIC
LAW C100 - INTRODUCTION TO PARALEGAL STUDIES
LAW C105 - CIVIL LITIGATION 1
LAW C118 - LEGAL ANALYSIS AND BRIEFING
LAW C121 - LEGAL RESEARCH/CALR
LAW C127 - LEGAL PROCEDURE 1
LAW C128 - LEGAL PROCEDURE 2
LAW C170 - COMPUTER APPLICATIONS

FOR THE PARALEGAL
LAW C390 - LEGAL CLINIC PRACTICUM/ETHICS
PHIL C115 - LOGIC AND CRITICAL THINKING
PHIL C122 - BIOETHICS
PE C119A - HATHA YOGA 1
PE C119B - HATHA YOGA 2
PHYS C120 - ALGEBRA BASED PHYSICS: MECHANICS
PHYS C125 - ALGEBRA BASED PHYSICS: ELECTRICITY AND MAGNETISM
PHYS C185 - CALCULUS BASED PHYSICS: MECHANICS
PSCI C180 - AMERICAN GOVERNMENT
PSYC C100 - INTRODUCTION TO PSYCHOLOGY
PSYC C118 - LIFE SPAN DEVELOPMENTAL PSYCHOLOGY
SOC C100 - INTRODUCTION TO SOCIOLOGY
SOC C110 - INTRODUCTION TO MARRIAGE AND FAMILY
SPED C009N - APPLIED ACADEMICS
SPED C010N - CRITICAL THINKING
SPED C021N - ORIENTATION TO ART
SPED C024N - BEGINNING INSTRUMENTAL MUSIC
SPED C026N - VOCAL MUSIC
SPED C035N - RHYTHMIC MOVEMENT
SPED C038N - ADAPTIVE PHYSICAL EDUCATION 1
SPED C051N - PERSONAL AND SOCIAL DEVELOPMENT
SPED C052N - HEALTH CONCEPTS
SPED C053N - HOME ECON FOOD PREP
SPED C057N - CONSUMER SKILLS
SPED C062N - CAREER DEVELOPMENT
SPED C075N - ABI COGNITIVE REFRESHER COURSE
SPED C077N - GARDENING BASICS
SPED C085N - MAINTENANCE BASICS
SPED C092N - CULINARY BASICS 2
SPED C096N - INTRODUCTION TO ANIMAL CARE VOCATIONS
SPED C407 - BEGINNING READING

3 Westminster Le-Jao Campus

ARAB C180 - ELEMENTARY ARABIC 1
BIOL C100 - INTRODUCTION TO BIOLOGY
BIOL C220 - HUMAN ANATOMY
BIOL C225 - HUMAN PHYSIOLOGY
CMST C100 - INTERPERSONAL COMMUNICATION
CMST C110 - PUBLIC SPEAKING
CMST C150 - INTERCULTURAL COMMUNICATION
CMST C220 - ESSENTIALS OF ARGUMENTATION
COUN C095N - COLLEGE AND CAREER PREPARATION 2
ENGL C100 - FRESHMAN COMPOSITION
ENGL C102 - CRITICAL REASONING, READING, AND WRITING
ESL C011N - SENTENCE STRUCTURE 1
ESL C012N - READING AND WRITING 1
ESL C013N - LISTENING AND CONVERSATION 1

To log into MyCCC, go to <http://myccc.coastline.edu/> and follow the steps below:

1. Enter your user name. (You will receive your user name once your admissions application has been processed).
2. Enter your temporary password = Uppercase first letter first name, lowercase first letter last name date of birth in MMDDYY format followed by CCCD.
3. You will be asked to create your own password.

If you have any questions concerning this process call us at 714.241.6176.

ESL C022N - READING, WRITING, AND GRAMMAR 1B
ESL C023N - SPEAKING AND LISTENING 1B
ESL C028N - ENGLISH AS A SECOND LANGUAGE FOR CITIZENSHIP 1
ESL C032N - READING, WRITING, AND GRAMMAR 2A
ESL C033N - SPEAKING AND LISTENING 2A
ESL C035 - GRAMMAR, READING, AND WRITING 3A
ESL C038N - ESL FOR CITIZENSHIP 2
ESL C039 - GRAMMAR, READING, AND WRITING 3B
ESL C042N - READING, WRITING, AND GRAMMAR 2B
ESL C043N - SPEAKING AND LISTENING 2B
ESL C049 - LISTENING AND SPEAKING SKILLS 3A
ESL C052 - LISTENING AND SPEAKING SKILLS 3B
ESL C054 - GRAMMAR, READING, AND WRITING 4A
ESL C056 - LISTENING AND SPEAKING SKILLS 4
GEOL C105 - GENERAL GEOLOGY
HIST C175 - UNITED STATES HISTORY SINCE 1876
MATH C045 - COMBINED ELEMENTARY AND INTERMEDIATE ALGEBRA
MATH C046 - STATISTICS PATHWAY
MATH C160 - INTRODUCTION TO STATISTICS
PE C115 - TAI CHI BEGINNING
PE C116 - TAI CHI INTERMEDIATE
PSCI C180 - AMERICAN GOVERNMENT
PSYC C100 - INTRODUCTION TO PSYCHOLOGY
PSYC C118 - LIFE SPAN DEVELOPMENTAL PSYCHOLOGY
SOC C100 - INTRODUCTION TO SOCIOLOGY
SPAN C180 - ELEMENTARY SPANISH 1
SPED C030N - ADAPTED FITNESS
SPED C051N - PERSONAL AND SOCIAL DEVELOPMENT
VIET C160 - VIETNAMESE FOR VIETNAMESE SPEAKERS
VIET C180 - ELEMENTARY VIETNAMESE 1

4 Online

ACCT C100 - INTRODUCTION TO ACCOUNTING
ACCT C101 - FINANCIAL ACCOUNTING
ACCT C102 - MANAGERIAL ACCOUNTING
ACCT C103 - INDIVIDUAL TAXATION
ACCT C104 - BUSINESS TAXATION
ACCT C106 - EXCEL FOR ACCOUNTING
ACCT C107 - ACCOUNTING WITH QUICKBOOKS
ACCT C111 - ADVANCED QUICKBOOKS
ACCT C112 - INTERMEDIATE ACCOUNTING 1
ACCT C113 - INTERMEDIATE ACCOUNTING 2
ACCT C116 - ACCT FOR NON-FINANCIAL MANAGERS, ENTREPRENEURS, BUSINESS OWNERS
ACCT C120 - ADVANCED ACCOUNTING

ANTH C100 - CULTURAL ANTHROPOLOGY
ANTH C175 - GLOBAL PERSPECTIVES OF FOOD AND CULTURE
ANTH C185 - PHYSICAL ANTHROPOLOGY
ART C100 - SURVEY OF ART: PREHISTORY THROUGH LATE GOTHIC
ART C101 - SURVEY OF ART: RENAISSANCE TO CONTEMPORARY
ART C102 - CONTEMPORARY ART HISTORY
ART C103 - HISTORY OF ASIAN ART
ART C105 - INTRODUCTION TO ART
ART C110 - COLOR AND DESIGN: 2-D
ART C212 - CREATIVE PHOTOSHOP FOR DIGITAL PHOTOGRAPHS
ASTR C100 - INTRODUCTION TO ASTRONOMY
BIOL C100 - INTRODUCTION TO BIOLOGY
BIOL C100C - INTRODUCTION TO BIOLOGY LECTURE/LAB
BIOL C100L - INTRODUCTION TO BIOLOGY LAB
BIOL C102 - INTRODUCTION TO THE CONCEPTS OF ANATOMY AND PHYSIOLOGY
BIOL C104 - MEDICAL TERMINOLOGY FOR HEALTH PROFESSIONALS
BIOL C106 - HUMAN ECOLOGY
BIOL C120 - BIOLOGY OF AGING
BIOL C122 - BIOETHICS
BIOL C200 - PHARMACOLOGY
BIOL C221 - INTRODUCTION TO ANATOMY AND PHYSIOLOGY
BIOL C283 - GENETICS
BCT C300 - INTRODUCTION TO INTERNATIONAL BUILDING CODE
BCT C302 - CALIFORNIA ADMINISTRATIVE CODE
BCT C304 - CONCRETE CODES
BCT C305 - FRAMING REQUIREMENTS OF BUILDING CODE
BCT C306 - ELECTRICAL CODE
BCT C307 - MECHANICAL CODE
BCT C308 - PLUMBING CODE
BCT C311 - THE INTERNATIONAL RESIDENTIAL CODE
BUS C100 - INTRODUCTION TO BUSINESS
BUS C102 - ADVANCED PROJECT MANAGEMENT (PMP)
BUS C110 - BUSINESS LAW/LEGAL ENVIRONMENT OF BUSINESS
BUS C118 - INTRODUCTION TO INTERNATIONAL BUSINESS
BUS C120 - PERSONAL FINANCE
BUS C124 - RISK MANAGEMENT FOR ENTERPRISES AND INDIVIDUALS
BUS C150 - INTRODUCTION TO MARKETING
BUS C180 - ENTREPRENEURSHIP AND SMALL BUSINESS PLAN
BUS C190 - INVESTMENTS
BUS C197 - E-COMMERCE/ONLINE BUSINESS
BUS C222 - ENTREPRENEURSHIP AND SMALL BUSINESS OPERATIONS AND MANAGEMENT
BC C104 - INTRODUCTION TO WINDOWS OPERATING SYSTEM
BC C107A - KEYBOARDING
BC C107B - KEYBOARDING AND FORMATTING DOCUMENTS
BC C112 - OFFICE ORGANIZATION
BC C115 - CUSTOMER SERVICE/SOFT SKILLS
BC C116 - INTRODUCTION TO MOBILE APPLICATIONS
BC C120 - MICROSOFT EXCEL 1
BC C121 - MICROSOFT EXCEL 2
BC C124 - USING ADOBE ACROBAT
BC C145 - MEDICAL ADMINISTRATIVE ASSISTANT 1

BC C147 - BEGINNING MICROSOFT WORD
BC C148 - INTERMEDIATE MICROSOFT WORD
BC C162 - HEALTH INFORMATION TECH- MEDICAL CODING 2
BC C163 - HEALTH INFORMATION TECHNOLOGY - MEDICAL TERMINOLOGY
BC C171 - WEB DESIGN/XHTML 1
BC C185 - MICROSOFT POWERPOINT
CHEM C110 - INTRODUCTION TO CHEMISTRY
CHEM C140 - SURVEY OF CHEMISTRY AND PHYSICS
CHEM C180 - GENERAL CHEMISTRY A
CHEM C185 - GENERAL CHEMISTRY B
CHIN C180 - ELEMENTARY CHINESE 1
CMST C100 - INTERPERSONAL COMMUNICATION
CMST C110 - PUBLIC SPEAKING
CMST C150 - INTERCULTURAL COMMUNICATION
CIS C100 - INTRODUCTION TO INFORMATION SYSTEMS
CIS C111 - INTRODUCTION TO INFORMATION SYSTEMS AND PROGRAMMING
CIS C155 - INTRODUCTION TO PROGRAMMING USING JAVA
CIS C157 - INTRODUCTION TO PYTHON PROGRAMMING
CIS C240 - SQL DATABASE DEVELOPMENT
CIS C250 - DATA ANALYTICS 1 - INTRODUCTION TO DATA ANALYTICS
CIS C270 - DATA ANALYTICS 3 - APPLIED PREDICTIVE ANALYTICS
CST C115 - COMMAND LINE/SCRIPTING
CST C116 - A+ ESSENTIALS HARDWARE
CST C117 - A+ ESSENTIALS SOFTWARE
CST C128 - NETWORK+
CST C157 - SQL DATABASE DEVELOPMENT
CST C177A - CONFIGURING MICROSOFT WINDOWS 10
CST C177B - CONFIGURING WINDOWS DEVICES
CST C191 - COMPTIA LINUX +
CST C223A - NETWORKING WITH WINDOWS SERVER 2016
CST C230 - INTRODUCTION TO SECURITY
CST C231 - COMPTIA ADVANCED SECURITY PRACTITIONER
CST C232 - ETHICAL HACKING
CST C242 - PENTEST+
CST C245 - INTRODUCTION TO DIGITAL
CST C255 - CYBERSECURITY ANALYST+
CST C260 - CERTIFIED INFORMATION SYSTEMS SECURITY PROFESSIONAL
COUN C104 - CAREER AND LIFE PLANNING
COUN C105 - STRATEGIES FOR COLLEGE SUCCESS
DGA C111 - 3DS MAX FUNDAMENTALS
DGA C116A - ADOBE PHOTOSHOP 1
DGA C116B - ADOBE PHOTOSHOP 2
DGA C117 - TYPOGRAPHY FUNDAMENTALS
DGA C118B - ADOBE ILLUSTRATOR 2
DGA C120 - INTRODUCTION TO INDESIGN
DGA C122 - INTRODUCTION TO AFTER EFFECTS
DGA C131 - DIGITAL PHOTOGRAPHY USING PHOTOSHOP
DGA C140 - BEGINNING AUDIO PRODUCTION
DGA C150A - DRONE IMAGING 1
DGA C166C - ADOBE ANIMATE
ECOL C100 - HUMAN ECOLOGY
ECON C110 - CONTEMPORARY ECONOMIC ISSUES AND POLICY
ECON C170 - PRINCIPLES OF MICROECONOMICS

4 Online continued

ECON C175 - PRINCIPLES OF
MACROECONOMICS
EDUC C101 - TUTOR TRAINING
EDUC C103 - INTRODUCTION TO
COMPUTERS IN EDUCATION:
TECHNOLOGY PROFICIENCIES FOR
TEACHERS 1
EDUC C104 - INTRODUCTION TO
TEACHING AND LEARNING IN DIVERSE
CONTEMPORARY CLASSROOMS
EDUC C108 - HOW TO SUCCEED IN DISTANCE
LEARNING
EDUC C180 - FAMILY, SCHOOL, AND
COMMUNITY PARTNERSHIPS
EDUC C200 - THE TEACHING PROFESSION
EMGT C101 - INTRODUCTION TO
EMERGENCY MANAGEMENT
EMGT C102 - INTRODUCTION TO
HOMELAND SECURITY
EMGT C110 - EMERGENCY RESPONSE
EMGT C130 - HAZARD MITIGATION
EMGT C160 - INTRODUCTION TO PUBLIC
INFORMATION OFFICER (PIO)
ENGL C090 - ENGLISH BASIC SKILLS CO-
REQUISITE
ENGL C100 - FRESHMAN COMPOSITION
ENGL C102 - CRITICAL REASONING,
READING, AND WRITING
ENGL C103 - BUSINESS ENGLISH
ENGL C133 - INTRODUCTION TO CREATIVE
WRITING
ENGL C135 - BUSINESS WRITING
ENGL C136 - BUSINESS COMMUNICATION
ENGL C140 - APPRECIATION OF LITERATURE
ENGL C143 - CHILDREN'S LITERATURE
ENGL C145 - AMERICAN LITERATURE: THE
SHORT STORY
ENGL C155 - AMERICAN LITERATURE 1865 TO
PRESENT
ENGL C275 - BRITISH LITERATURE SINCE 1800
ENGL C297 - CONTEMPORARY GOTHIC
LITERATURE
FN C160 - FOOD SAFETY AND SANITATION
FN C170 - NUTRITION
FN C180 - NUTRITION AND DISEASE
FN C225 - NUTRITION AND AGING
FREN C180 - ELEMENTARY FRENCH 1
GEOG C100 - WORLD REGIONAL GEOGRAPHY
GEOG C150 - CALIFORNIA GEOGRAPHY
GEOG C180 - PHYSICAL GEOGRAPHY
GEOG C185 - CULTURAL GEOGRAPHY
GEOL C105 - GENERAL GEOLOGY
GEOL C105L - GEOLOGY LAB
GEOL C106 - EARTH SCIENCES FOR
TEACHERS
GEOL C121 - ENVIRONMENTAL GEOLOGY
GEOL C185 - HISTORICAL GEOLOGY
GEOL C185L - HISTORICAL GEOLOGY LAB
GERO C121 - INTRODUCTION TO
GERONTOLOGY
GERO C122 - BIOLOGY OF AGING
GERO C170 - PSYCHOLOGY OF AGING
GERO C223 - HEALTHY AGING
GERO C225 - NUTRITION AND AGING
GERO C230 - CARE OF FRAIL ELDERLY
GERO C273 - CAREERS IN GERONTOLOGY - A
FIELD PRACTICUM
HLTH C100 - PERSONAL HEALTH
HLTH C120 - INTRODUCTION TO WELLNESS
COACHING

HLTH C121 - INTRODUCTION TO HEALTH
CARE MANAGEMENT
HLTH C220 - INTRODUCTION TO PUBLIC
HEALTH
HLTH C223 - HEALTHY AGING
HIST C115 - LATIN AMERICAN HISTORY AND
CULTURE
HIST C121 - HISTORY OF AMERICAN WOMEN
HIST C150 - HISTORY OF CALIFORNIA
HIST C155 - THE AMERICAN WEST
HIST C161 - WORLD HISTORY 1
HIST C162 - WORLD HISTORY 2
HIST C170 - UNITED STATES HISTORY TO 1876
HIST C175 - UNITED STATES HISTORY SINCE
1876
HIST C180 - WESTERN CIVILIZATION 1
HIST C185 - WESTERN CIVILIZATION 2
HSVC C100 - INTRODUCTION TO HUMAN
SERVICES
HSVC C101 - HELPING THEORIES AND
INTERVENTION STRATEGIES
HSVC C102 - INTRODUCTION TO CRISIS
INTERVENTION
HSVC C104 - TREATMENT ISSUES IN
SUBSTANCE ABUSE
HSVC C105 - INTRODUCTION TO CASE
MANAGEMENT
HUM C100 - INTRODUCTION TO THE
HUMANITIES
HUM C110 - HUMANITIES THROUGH THE
ARTS
HUM C135 - HISTORY AND APPRECIATION OF
THE CINEMA
JAPN C180 - ELEMENTARY JAPANESE 1
JAPN C185 - ELEMENTARY JAPANESE 2
KIN C101 - PERSONAL FITNESS AND
WELLNESS
KIN C201 - FITNESS FOR LIFE
KIN C202 - INTRODUCTION TO
KINESIOLOGY
KIN C190 - PHYSIOLOGY OF EXERCISE
KIN C289 - EXERCISE ASSESSMENT AND
PROGRAM IMPLEMENTATION
LIBR C110 - LIBRARY RESEARCH AND
INFORMATION COMPETENCY
MS C100 - BUSINESS ORGANIZATION AND
MANAGEMENT
MS C101 - MANAGEMENT AND EMPLOYEE
COMMUNICATION
MS C102 - HUMAN RELATIONS IN BUSINESS
MS C104 - HUMAN RESOURCE MANAGEMENT
MS C145 - PERSONAL LEADERSHIP
MS C172 - LOGISTICS/SUPPLY CHAIN
OPERATIONS
MCOM C100 - INTRODUCTION TO MASS
COMMUNICATIONS
MATH C030 - INTERMEDIATE ALGEBRA
MATH C045 - COMBINED ELEMENTARY AND
INTERMEDIATE ALGEBRA
MATH C046 - STATISTICS PATHWAY
MATH C091 - SUPPORT FOR COLLEGE
ALGEBRA
MATH C096 - SUPPORT FOR INTRODUCTION
TO STATISTICS
MATH C100 - LIBERAL ARTS MATHEMATICS
MATH C104 - MATHEMATICS FOR
ELEMENTARY TEACHERS
MATH C106 - GEOMETRY FOR ELEMENTARY
TEACHERS
MATH C115 - COLLEGE ALGEBRA
MATH C120 - TRIGONOMETRY
MATH C140 - BUSINESS CALCULUS
MATH C150 - FINITE MATHEMATICS WITH
APPLICATIONS
MATH C160 - INTRODUCTION TO STATISTICS
MATH C170 - PRECALCULUS
MATH C180 - CALCULUS 1
MATH C185 - CALCULUS 2
MATH C280 - CALCULUS 3
MATH C285 - INTRODUCTION TO LINEAR
ALGEBRA AND DIFFERENTIAL EQUATIONS

MUS C100 - HISTORY AND APPRECIATION OF
MUSIC
MUS C103 - WORLD MUSIC
MUS C139 - HISTORY OF ROCK MUSIC
LAW C126 - LEGAL ASPECTS OF HEALTH
CARE ADMINISTRATION
PHIL C100 - INTRODUCTION TO PHILOSOPHY
PHIL C113 - ENVIRONMENTAL ETHICS:
PHILOSOPHICAL APPROACHES TO
SUSTAINABILITY
PHIL C115 - LOGIC AND CRITICAL THINKING
PHIL C120 - ETHICS
PHIL C122 - BIOETHICS
PHYS C110 - CONCEPTUAL PHYSICS
PHYS C120 - ALGEBRA BASED PHYSICS:
MECHANICS
PHYS C125 - ALGEBRA BASED PHYSICS:
ELECTRICITY AND MAGNETISM
PHYS C140 - SURVEY OF CHEMISTRY AND
PHYSICS
PHYS C185 - CALCULUS BASED PHYSICS:
MECHANICS
PSCI C101 - SURVEY OF CURRENT ISSUES
PSCI C180 - AMERICAN GOVERNMENT
PSCI C185 - COMPARATIVE GOVERNMENT
AND POLITICS
PTEC C110 - INTRODUCTION TO PROCESS
TECHNOLOGY
PTEC C111 - HEALTH, SAFETY, AND
ENVIRONMENT
PTEC C113 - PROCESS TECHNOLOGY 1:
EQUIPMENT
PTEC C114 - PROCESS TECHNOLOGY 2:
SYSTEMS
PTEC C115 - PROCESS TECHNOLOGY 3:
OPERATIONS
PTEC C116 - INSTRUMENTATION 1
PSYC C100 - INTRODUCTION TO
PSYCHOLOGY
PSYC C116 - CHILD GROWTH AND
DEVELOPMENT
PSYC C118 - LIFE SPAN DEVELOPMENTAL
PSYCHOLOGY
PSYC C165 - PRINCIPLES OF HUMAN
SEXUALITY 1
PSYC C170 - PSYCHOLOGY OF AGING
PSYC C250 - PSYCHOBIOLOGY
PSYC C255 - ABNORMAL PSYCHOLOGY
PSYC C260 - SOCIAL PSYCHOLOGY
PSYC C280 - INTRODUCTION TO RESEARCH
METHODS IN PSYCHOLOGY
READ C102 - CRITICAL READING
RE C100 - REAL ESTATE PRINCIPLES
RE C105 - CALIFORNIA MORTGAGE LOAN
BROKERING AND LENDING
RE C120 - REAL ESTATE PRACTICE
RE C130 - REAL ESTATE APPRAISAL 1
RE C140 - REAL ESTATE FINANCE
RE C160 - REAL PROPERTY MANAGEMENT
SOC C100 - INTRODUCTION TO SOCIOLOGY
SOC C110 - INTRODUCTION TO MARRIAGE
AND FAMILY
SOC C120 - INTRODUCTION TO
GERONTOLOGY
SOC C185 - ANALYSIS OF SOCIAL PROBLEMS
SOC C233 - RACIAL AND ETHNIC RELATIONS
IN AMERICA
SPAN C180 - ELEMENTARY SPANISH 1
SPAN C185 - ELEMENTARY SPANISH 2
SM C102 - LOGISTICS/SUPPLY CHAIN
OPERATIONS
THEA C100 - INTRODUCTION TO THEATER
VIET C185 - ELEMENTARY VIETNAMESE 2

Tips on Getting the Classes You Want!

What if the class is closed?

1. If space is available, add yourself to the WaitList.
2. Check your MyCCC account for up-to-date information on your WaitList status. Your WaitList placement will change once students drop or are dropped for non-payment from the course.
3. Check your STUDENT email account several times daily. Once a seat opens, you will be notified immediately and you will have a 24-hour window period from the time of notification to add yourself to the class, (students with current cell phone numbers will also receive a text notification). If you miss the 24-hour window period, you will be removed from the WaitList.
4. Remember, classes do not always remain closed. Check the Web Class Schedule often to see if the class reopens.
5. Go to the first class meeting. Even though the class is full, instructors may be able to add additional students upon no shows or drops. For online classes, email the instructor and ask the instructor for an Add Authorization Code (AAC).

What if I need money?

1. Need financial aid or a student loan? You may file your application online at:
www.fafsa.ed.gov
2. Coastline's Financial Aid website at:
www.coastline.edu/services/financial-aid or call our office at: (714) 241-6239
3. Used textbooks cost less than new and sell out early. You may purchase your textbooks at the Coastline bookstore or Rent-A-Text is also a viable option.
For more information, go to:
www.coastline.edu/bookstore
4. Another source for financial aid information, check out:
www.icanaffordcollege.com
5. There are increased benefits for Veterans. Call our office at:
(714) 241-6325
6. You may meet the eligibility criteria for additional support services through the following offices:
CalWORKs: (714) 241-6237
EOPS/CARE/NextUp: (714) 241-6237

New/Returning Students

- Apply Early—online at: www.coastline.edu
- Complete enrollment—Steps to Success on page 5.

Students

Check your MyCCC home page frequently for the following information:

1. Click on the Registration link; Under Registration Tools select: REGISTRATION STATUS.
2. Clear HOLDS.
3. Check the Web Class Schedule and class availability often.
4. Check other information such as grades, announcements, email message(s), etc.
5. If you need an assessment test, sign up sooner as opposed to later, call (714) 241-6285.
6. If you need a counseling appointment, make an appointment today, call (714) 241-6162.



ADMISSION INFORMATION

In order to be eligible for priority registration and to get the classes you need students must meet ALL the following requirements prior to October 25, 2019.

1. Completed placement testing and orientation (or equivalent).
2. Have a counselor-approved Student Education Plan (SEP) on file with a specified Course of Study that leads to an Associate Degree (AA, AS, or ADT) transfer, State-approved Certificate of Achievement, or career advancement.
3. Be in good academic standing and/or progress standing.
4. Have not earned more than 100 degree-applicable units within the Coast Community College District (Coastline College, Golden West College, and Orange Coast College).

ADMISSIONS INFORMATION WHO MAY APPLY

Anyone 18 years of age or older and who can profit from instruction qualifies for admission. If under age 18, you will qualify for admission if you have satisfied one of these:

1. Graduated from high school.
2. Passed the California High School Certificate of Proficiency Test or the equivalent.
3. Completed the 8th grade and received permission from your high school and parent to attend.

High school students may be eligible for Coastline College's Special Part-Time Program. The Special Part-Time Program is designed for 9th through 12th grade high school students seeking advanced scholastic or vocational coursework not available at the high school. The school and the college will determine who may enroll based on

their judgment of the applicant's ability to profit from instruction. The college has the right and responsibility to restrict enrollment for reasons of health and safety, appropriateness of the course, preparedness of the student, college policy, state law and space availability. **NOTE:** In accordance with SB338, enrollment in physical education courses have been restricted or excluded.

NOTE: Not all courses offered at Coastline Colleges are available for Special Part-Time enrollment. All assessments, prerequisites and necessary qualifications must be met in order to be considered for enrollment as a Special Part-Time student. Consult the current class schedule or college catalog for course prerequisites and other requirements.

According to state guidelines, students enrolled in home school must be associated with a program approved through your county, or must be a person holding a California teaching credential, or must hold a current private school affidavit filed with the State Superintendent of Public Instruction.

RESIDENCE REQUIREMENTS CALIFORNIA RESIDENCE

Generally, California residence is established by one of the following:

1. If the applicant is under the age of 18, his or her parents must have had legal residence in California for a minimum of 12 consecutive months preceding the day before the first day of the semester or summer session.
2. If the applicant is 18 but not yet 19 years of age, the applicant and the applicant's parents or legal guardian must have residence in California for a minimum of 12 consecutive months preceding the day before the first day of the semester or summer session.

3. If the applicant is 19 years of age or older, the applicant must have had legal residence in California for a minimum of 12 consecutive months preceding the day before the first day of the semester.
4. Alien students holding visas which do not preclude them from establishing residency in California must have legal residence in California for a minimum of 12 consecutive months preceding the day before the first day of the semester.

***Residency Exemption**—Nonresident Tuition Exemptions for Refugees, Special Immigrant Visa holders, and Others

In 2017, the California Legislature also enacted Assembly Bill 343, which establishes a new exemption from nonresident tuition for refugees with **Student Immigrant Visas** (SIVs) who have fled Afghanistan, Iraq, Syria or other countries. Please contact the Residency Specialist at Residency@coastline.edu for more information. Effective January 1, 2018, Education Code section 68075.6 grants an exemption to nonresident tuition for: (1) Iraqi citizens or nationals (and their spouses and children) who were employed by or on behalf of the United States Government in Iraq, and who meet certain criteria (Ed. Code, § 68075.6, subd. (b)(1); Public Law 110-181, § 1244); (2) translators (and their spouses and children) who worked directly with the United States Armed Forces, and who meet certain criteria (Ed. Code, § 68075.6; Public Law 109-163, § 1059); and (3) refugees (Ed. Code, § 68075.6, subd. (b)(1), 8 U.S.C. § 1157). These exemptions only apply to those who settled in California upon entering the United States. (Ed. Code, § 68075.6, subd. (b)(1).) Students who settled elsewhere in the United States, and

then moved to California would not be eligible for this exemption and would be required to either establish residency or pay nonresident tuition. Under Education Code section 68122, T and U visa holders are also exempt from nonresident tuition by extension of Assembly Bill 343.

Assembly Bill 343 also states that the exemption for a student is only available for the maximum time it would take for the student to establish residency. (Ed. Code, § 68075.6, subd. (b)(1).) That time, and therefore any nonresident tuition exemption, will expire one year from the date the student settled in California upon entering the United States. (Ed. Code, § 68017.) Upon expiration of the nonresident tuition exemption, the student will either have established residency in California, or will have an intention to reside elsewhere, and be subject to nonresident tuition.

It is the responsibility of all students to maintain an accurate address on file with the Admissions and Records Office.

NON-CALIFORNIA RESIDENTS

The following conditions are applicable regarding nonresident fees:

1. Students who are not residents of California as of the day immediately preceding the first day of the semester or summer session will be required to pay a nonresident tuition and capital outlay fees.
2. Active duty Servicemembers are exempt from nonresident tuition fees provided they are in California for a purpose other than attending a state supported institution of higher education.
3. Dependents of Servicemembers are granted a one-year exemption from paying the nonresident tuition fee. The one-year period begins on the date the dependent enters California. After the exemption period has ended, dependents will be charged nonresident tuition and capital outlay fees unless they have met the residency intent and durational requirements for a one-year period prior to the residency determination date.
4. Veterans that were stationed in California for more than one year prior to separation qualify for the

non-resident college fee waiver for one year within two years commencing immediately after discharge.

5. Minors (under 18 years of age and not married) will be required to pay the nonresident tuition and capital outlay fees if their parents or legal guardians reside outside the state even though such minors may have lived in California for one year or more.
6. Students who are financially dependent on their parents or legal guardians will be required to pay nonresident tuition capital outlay fees if their parents or legal guardians reside outside the state even though such students may have lived in California for one year or more.
7. Alien students holding visas which preclude them from establishing residency in California may be restricted in their enrollment at Coastline College and will have to pay nonresident tuition capital outlay fees.

8. AB 540 Exemption Eligibility Requirements

Senate Bill 68 established a complex scheme for determining eligibility for the AB 540 exemption. Under Senate Bill 68, a student is exempt from paying nonresident tuition at the California Community Colleges if the student meets all of the following four requirements, as applicable:
Requirement 1: Attendance at California schools. This requirement may be met in either of the following two ways:

- Total attendance (or attainment of credits earned) in California equivalent to three or more years of full-time attendance at California high schools, California high schools established by the State Board of Education, California adult schools (established by a county office of education, a unified school district or high school district, or the Department of Corrections and Rehabilitation), campuses of the California Community Colleges, or a combination of these; or

- Three or more years of full-time California high school coursework, and a total of three or more years of attendance in California elementary schools, California secondary schools, or a combination of California elementary and secondary schools (Ed. Code, § 68130.5, subd. (a)(1).)

Full-time attendance at a California community college means either 12 units of credit per semester (or quarter equivalent per year) or a minimum of 420 class hours per year (or semester or quarter equivalent per year) in non-credit courses authorized by Education Code section 84757. Attendance in credit courses at a California community college counted towards this requirement shall not exceed a total of two years of full-time attendance. (Ed. Code, § 68130.5, subds. (a)(1)(C)(i), (a)(1)(C)(ii).)

Full-time attendance at a California adult school means a minimum of 420 class hours of attendance for each school year in classes or courses authorized by Education Code section 41976, or Penal Codes sections 2053 or 2054.2. (Ed. Code, § 68130.5, subd. (a)(1)(C)(i).)

Requirement 2: Completion of a course of study. This requirement may be met in any of the following ways:

- Graduation from a California high school or equivalent.
- Attainment of an associate degree from a California community college.
- Fulfillment of the minimum transfer requirements established for the University of California or the California State University for students transferring from a California community college. (Ed. Code, § 68130.5, subd. (a)(2).)

Requirement 3: Registration. Requires registration as an entering student at, or current enrollment at, an accredited institution of higher education in California. (Ed. Code, § 68130.5, subd. (a)(3).)

Requirement 4: Affidavit of student without lawful immigration status. Students without lawful immigration status must file an affidavit with their college or university stating that the student has either filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so. (Ed. Code, § 68130.5, subd. (a)(4).)

¹Under Senate Bill 68, a “nonimmigrant alien” within the meaning 8 U.S.C. § 1101(a)(15) is not entitled to claim the exemption. These provisions identify a number of categories of visitors to the United States who have a form of temporary lawful status, but do not intend to establish residency.

²California General Educational Development (GED), High School Equivalency Test (HiSET), Test Assessing Secondary Completion (TASC), and California High School Proficiency Examination (CHSPE). See General Counsel Legal Opinions 05-09 and 06-02.

9. In accordance with SB 141, Coastline College will exempt from nonresident tuition, a nonresident student who is a U.S. citizen and who resides in a foreign country, if that student meets all of requirements of the bill. Contact the Residence clerk for a list of requirements.
10. This is a “Non Resident Tuition” Exemption: In accordance with AB669, a student who currently resides in California and is 19 years of age or under at the time of enrollment, who is currently a dependent or ward of the state through California’s child welfare system, or was served by California’s child welfare system and is no longer being served either due to emancipation or aging out of the system, may be entitled to resident classification until he or she has resided in the state the minimum time necessary to become a resident.

Non-resident Tuition: \$265.00 per unit + \$11.00 per unit Non-Resident Capital Outlay. Students who are not California residents as defined by the Education Code are required to pay the non-

resident tuition fee in addition to the fees described above. Please note that it is the student’s responsibility to prove that he/she is a California resident.

VACA ACT

VETERANS ACCESS, CHOICE AND ACCOUNTABILITY ACT (VACA)

Effective July 1, 2015, California Education Code (68075.5(c)) allows California Community Colleges to grant full exemption from the nonresident fee for all students verified to be “covered individuals” per the below criteria and that qualify to use Montgomery GI Bill®-Active Duty or Post-9/11 GI Bill® or Training and Rehabilitation for Veterans with Service-Connected Disabilities Benefits education benefits (Chapters 30, 31, and 33, respectively, of Title 38, U.S. Code) while living in California.

COVERED INDIVIDUALS:

1. A Veteran who lives in the state in which the institution of higher learning is located (regardless of his/her formal state of residence) and enrolls in the school within three years of discharge from a period of active-duty service of 90 days or more.
2. A spouse or child entitled to transferred education benefits who lives in the state in which the institution of higher learning is located (regardless of his/her formal state of residence) and enrolls in the school within 3 years of the transferor’s discharge from a period of active-duty service of 90 days or more.
3. A spouse or child using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (provides Post-9/11 GI Bill® benefits to the children and surviving and surviving spouses of Service members who died in the line of duty while on active duty) who lives in the state in which the institution of higher learning is located (regardless of his/her formal state of residence) and enrolls in the school within three years of the Servicemember’s death in the line of duty following a period of active-duty service of 90 days or more.
4. After expiration of the three year period following discharge or death as described in 38 U.S.C. 3679(c), a

student who initially qualifies under the applicable requirements above will maintain “covered individual” status as long as he or she remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters or terms) at the institution, even if they enroll in multiple programs and shall continue to be exempt from paying nonresident tuition and other fees as described in the updated fee policy described below.

HOW DO I OBTAIN THE VACA ACT TUITION FEE WAIVER?

The VACA Act Tuition Fee Waiver form is available online at the following link <http://www.coastline.edu/students/forms/#studentsMilitary>, then click on Students-Military.

Incorrect Classification

A student incorrectly classified as a California Resident is subject to reclassification as a nonresident and payment of nonresident fees. If incorrect classification results from false or misleading statements, the student will be responsible for any fees associated with the incorrect classification. For evaluation of residency status, students must complete the Statement of Residence form and submit appropriate documentation as proof of California Residence (Sections 54012 and 54024 of AP 5015 Residence Classification) through the third week of the semester. The initial residency classification will be made at the time the student applies for admission. Students may file residency questionnaire forms through the third week of the semester to request a review of their residency status. Final residency determination is made by Admissions & Records.

GI Bill® Disclaimer:

“GI Bill®” is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at www.benefits.va.gov/gibill.

Reclassification

Reclassification to resident status must be requested by the student. The

appropriate Statement of Residence form along with the required proofs that establish both physical presence (minimum requirement of 12 consecutive months prior to the residency determination date) and intent to make California their permanent home must be submitted to Admissions & Records prior to the term in which the student wishes to establish residency. Although a minimum of two proofs are required for residency reclassification consideration, the burden of proof remains in the hands of the requestor. Therefore, the Admissions and Records office reserves the right to request additional documentation in its efforts to determine California Residency for tuition purposes. For additional information, contact a Residency Specialist in the Admissions & Records Office at residency@coastline.edu

International Students: Coastline is authorized by the United States Immigration Naturalization service to enroll International Students (F-1).

The faculty, students and staff of Coastline believe that our international students provide an ethnic and cultural diversity to the college and help increase the awareness and understanding of students from other countries and cultures. Conversely, we provide an opportunity for our international students to study in the United States and learn about us and our culture. Coastline uses multiple instructional sites in the community as classroom locations. Based on this, foreign students are reminded to make appropriate arrangements for transportation to and from classes.

Interested international students should request applications from:

Coastline College
Attn: International Students
Admissions
11460 Warner Avenue
Fountain Valley, CA 92708

The following are entrance procedures for international students requesting F-1 status:

- Our rolling admissions process allows for acceptance to Coastline during the Fall and Spring semesters. Applicants outside the U.S. should apply at least two months prior to the start of the term. Approximate start dates: fall, in late August and spring, in late January. We recommend early application for the best selection of classes.
- International applicants must complete an international student admission packet including:
 1. International student application
 2. A \$55 non-refundable application fee, in U.S. dollars (check, money order, cash, or credit card) must be submitted with the application.
 3. International Student Financial Support Information Form
 4. Bank Certification Form
 5. All evidence of high school graduation or higher must be submitted. The “official” transcripts of the original records must be accompanied by a notarized English translation.
 6. TOEFL score: A minimum score of 500 (paper based) or 61 (Internet-based test) in order to be accepted into the regular college program. Students who plan to enroll in the English as a Second Language (ESL) are not required to take the TOEFL test. However, students are strongly encouraged to provide TOEFL or equivalent scores for appropriate placement purposes. To make arrangements to take the TOEFL, write to: TOEFL, Educational Testing Service, P.O. Box 592, Princeton, New Jersey, 08540. International students must designate Coastline (Institution Code 004086) as the recipient of the test results.
 7. Notice of Intent to Transfer if transferring from a college in the U.S.
 8. International students are required to purchase medical insurance approved by Coastline College during their entire course of study.
 9. International students must complete 12.0 or more units each semester with at least a 2.0 GPA while pursuing their selected academic goal.

10. International students pay nonresident tuition during their attendance at Coastline.

Admission materials received from international applicants remain active for 12 months after their submission. If the international applicant does not register during that 12-month period, the materials are destroyed.

Student Holding Visas Other Than Student (F-1) Visas: Aliens holding valid visas that are otherwise eligible for admission may enroll in classes provided that they are proficient in English and their visas do not expire before the end of the term for which they are enrolling. Contact the Admissions & Records Office for information concerning specific enrollment restrictions.

An alien who is precluded from establishing domicile in the United States shall not be classified as a resident unless and until he or she has been granted a change in status by the U.S. Citizenship and Immigration Services (USCIS) to a classification which permits establishing domicile and has met all other applicable residency requirements. Aliens considered to be nonresidents are required to pay the nonresident tuition charge, and are not eligible for tuition exemption (Education Code 68130.5).

Coast Community College District Residence: In order to attend Coastline, an applicant must meet the California residence requirements.

This notice has been prepared in accordance with Education Code Section 25505.5 and shall remain in effect until further written notice.

INTERNATIONAL PART-TIME CONCURRENT ENROLLMENT

If you are currently in the U.S. attending another school on an F-1, J-1 or M-1 visa, you may be able to take one or two classes at Coastline as a concurrent student. You must submit the following documents to request concurrent enrollment at Coastline:

1. Complete the online application at <https://www.coastline.edu/becoming-a-student/apply-now/index.php>



2. A copy of your current I-20 valid until the end of the term in which you are enrolling in.*
3. A letter from the DSO at your current school authorizing you to take the specific Coastline course(s).*

*Please wait until you receive your CCC student ID number before sending items 2 and 3.

The above documents can be emailed to residency@coastline.edu or submitted to the Admissions Office or fax to (714) 241-6288. We do not accept photographs of documents; all documents must be scanned and emailed. You will need to submit a new letter for each term you wish to enroll in.

PRE-REQUISITE CLEARANCE: If you are trying to register for a class at Coastline that has a prerequisite, you must meet one of the following:

- Your CCC, OCC, or GWC placement test results or multiple measures assessment must recommend you for the class, or
- You must have completed the prerequisite course at CCC, OCC, or GWC after 1989 with a grade of C or better or be currently enrolled in it at the time of registration and subsequently earn a grade of C or better, or
- You must have completed the prerequisite course at another college with a grade C or better. To show proof of the prerequisite completion, bring a copy of your transcript or grade report to the Admissions Office, email matriculation@coastline.edu or fax to (714) 241-6288 prior to enrolling, or
- Your Early Assessment Program, Advanced Placement, College Level Examination, or International Baccalaureate scores must clear you for the class. To show proof of the prerequisite completion, bring a copy of your results to the Admissions Office, email matriculation@coastline.edu or fax to (714) 241-6288 prior to enrolling, or
- As of January 1, 2018, due to the state mandated AB 705 bill, you may bypass developmental-level prerequisites and place yourselves into college-level math and English. You may wish to receive guidance to maximize your likelihood of succeeding in college-level (non-development) classes in the shortest time possible.

Coastline is not able to guarantee access to classes. Students on concurrent enrollment are limited to six (6) units during the semester.



ADMISSIONS PROCESS

ADMISSIONS PROCESS

You may apply for admission online on the Coastline College website at www.coastline.edu. For your convenience computers are available in the Admissions and Records Office located in the College Center in Fountain Valley, Garden Grove Campus, Newport Beach Campus, and Westminster Le-Jao Campus if you do not have access to a computer.

CONTINUING STUDENTS

Students enrolled during the Fall 2019 and/or Spring 2019 semester will automatically receive a registration appointment for the Spring 2020 session via their MyCCC account in early October.

NEW & RETURNING STUDENTS

New and returning students (students not enrolled for Fall 2019 and/or Spring 2019) will be given a date and appointment time to register after their application has been processed. Students are notified of required checklist items (assessment, origination visa info, date of birth, etc.) via email after submitting their application for admission to the college. Registration appointments can be viewed on your MyCCC portal page
Registration>Registration
Tools>Registration Status and students may register at their assigned time or anytime thereafter during the registration period.

EXTENDED LEARNING DIVISION—MILITARY & CORPORATE PROGRAMS STUDENTS

Active-duty personnel, family members, and Veterans electing to enroll in Coastline's Military Education Program should visit Military.Coastline.edu for further information, online class schedule, and for admissions and registration processes specific to this program.

INTERNATIONAL STUDENTS

All International students must contact the Admissions and Records Office to apply for admission to the college. You can request an application by contacting Javier Alcalá at (714) 546-7600, ext. 16609.

GRADUATING HIGH SCHOOL STUDENTS

High School Students who were enrolled for the Spring 2019 term, and will graduate from High School in June 2019, will need to reapply to Coastline College for the Spring 2020 term to become a first time College student.

HIGH SCHOOL STUDENTS

Special part-time high school students (students enrolled in the 9th through 12th grade) must have an High School Release form on file with the Admissions and Records Office prior to registration. This petition indicates which course/s the student is permitted to take, which will be enforced during the online registration process.

STUDENTS WITH DISABILITIES

Students with a verified a disability and who need assistance with Admissions and Registration are encouraged to call (714) 241-6214, email specialprograms@coastline.edu, or visit <http://www.coastline.edu/students/students-with-disabilities> for assistance.

Things you need to know about applying for admission

1. Once you submit your application online, you'll receive an email confirmation.
2. If you need help paying for college, apply for financial aid at the time of application.
3. For information regarding who may apply for admission and California residency, please visit the Admissions & Records page on the Coastline College website.



APPLICATION CONFIRMATION/ REGISTRATION APPOINTMENT

You will receive an email from CCCApply confirming successful submission of your application. Allow 1-2 business days to process your application. Once your application has been accepted you will receive an email containing your Admissions information including your MyCCC user name and password, your CCC student email address, MyCCC login information and how to see your registration appointment time. You will register for your classes on line via MyCCC. The email will indicate whether or not you need to complete placement testing and/or attend an orientation. If you do not receive an email within seven working days of submitting your application, contact the Admissions and Records Office at (714) 241-6176 or email cccadmissionsoffice@coastline.edu.



REGISTRATION ENROLLMENT STEPS

All admitted students will receive an account to log in to MyCCC, the college's new student/faculty web portal. Account (log in) information will be emailed or mailed to new students upon completion of the admissions process. Continuing students Spring registration appointments are posted online on your MyCCC account in early October.

Coastline's Admissions and Records Office

is located at:

Coastline College Center,
11460 Warner Avenue
(corner of Warner Avenue & Newhope St.)
Fountain Valley, CA 92708



REGULAR HOURS:

Monday-Thursday, 8 a.m.-5 p.m.

Friday, 8 a.m.-12 noon

SPRING REGISTRATION EXTENDED HOURS:

Friday, January 24, 8 a.m.-5 p.m.

Friday, January 31, 8 a.m.-5 p.m.

REGISTRATION INFORMATION

REGISTRATION RESTRICTIONS

AUDITING

The college is no longer offering students the option to audit a course.

CHANGES

Coastline makes every effort to assure the class schedule information is accurate. Because this publication must be prepared well in advance, changes in some programs inevitably will occur. Courses described in this publication are subject to change without notice. All classes offered are based upon sufficient enrollment to economically warrant them. Classes may be canceled as a result of low enrollment, state legislation and/or financial consideration. When classes are canceled due to low enrollment, every attempt will be made to help students adjust their academic schedules. In addition, students are advised that all information set out in this publication is subject to change without notice, and the Board of Trustees of the CCCD, the chancellor of the CCCD and the president of Coastline reserve the right to add, amend or repeal regulations, rules, resolutions or policies within the administrative area of responsibility of such officers.

CLASS ATTENDANCE

Registered students who miss the first class meeting may be dropped. Students who must miss the first class should notify their instructors through the appropriate learning center prior to the first meeting to avoid being dropped from the class. Students are expected to attend class on a regular basis. Each instructor will determine the attendance policy for his/her class and its implication for successful completion of the course.

CONTINUOUS ATTENDANCE

Continuous attendance at Coastline is defined as the completion of at least one course during a regular semester (fall and/or spring) of each academic year.

COURSE REPETITION

Course repetition is prohibited by state law as described in California Administrative Code, Title V. However, exceptions are allowed as follows:

1. Students who wish to repeat a course in which a substandard grade of “D, E, or NP” was earned may retake the course at any regionally accredited college or university to alleviate the substandard grade earned at Coastline provided the repeated course is equivalent to the one taken at CCC.
2. If the grade earned was “A, B, C or P”; a college committee will review the repeat petition for appropriate action based on extenuating circumstances.

Upon completion of the repeated course, the student must file the “Petition to Remove D or F” in the Admissions and Records office. The student’s academic transcript shall then be annotated reflecting their recomputed GPA and omitting the prior unsatisfactory grade(s) of “D and/or F” However, previously recorded coursework will not be removed or otherwise changed on the student’s permanent record.

A course in which the student received a grade of “D, E, NP, or W” may be repeated only three times. Students wishing to repeat a course more than three times may appeal for extenuating circumstances by filing a “Petition to Repeat a College Credit Class” prior to registration. Petition forms are available in the Coastline Admissions and Records Office and on the Website at coastline.edu.

Have you completed your Student Educational Plan (SEP)?

If not, here are some ways to complete your plan:

Option 1: Make a Counseling Appointment

Counselors are available at the College Center (Fountain Valley), Garden Grove Campus, Westminster Le-Jao Campus, and Newport Beach Campus throughout each semester or you can make a phone appointment.

Call (714) 241-6162 for appointments or additional information.

Option 2: Attend a Student Educational Planning (SEP) Workshop

The Counseling Department is hosting 2-hour evening workshops to help guide you on how to create a Student Educational Plan (SEP). These workshops will be at either Westminster Le-Jao Campus or Garden Grove Campus. For reservations or additional information, please call the Counseling office at (714) 241-6162.

Option 3: Complete a Counseling Class

The following courses include completion of a Student Educational Plan: Counseling C104—Career/Life Planning
Counseling C105—Strategies for College Success



Familiarize Yourself With These Terms

Closed Classes—If the class you wish to register in is closed at the time you register, we suggest the following:

1. Go for the sure thing! Try to find another section of the course that may still have seats available.
2. Check back periodically to see if someone has dropped, at which time you would be able to add the class.
3. Attend the first class meeting and ask the instructor for permission to enter the closed class for on campus classes or email the instructor for online classes and ask the instructor for an Add Authorization Code (AAC).

Permissions Required Courses—Enclose test scores and proof of eligibility for math and English. These forms must be submitted prior to your registration appointment.

Class Canceled—A canceled class/section is one that is not going to be offered for that semester due to various reasons. You will need to choose an alternate class/section.

Concurrent Enrollment Required—This term applies to classes in which you must enroll in both a lecture and a lab. It may also apply to classes that require you to enroll in another type of class at the same time.

Duplicate Section—You cannot enroll in two sections of the same course during the same semester unless they are a first and second nine-week class and coded as a repeatable course.

Time Conflict—You may not enroll in two classes that overlap in time. Check the scheduled class times carefully when planning your program.

Clear Any Obligations—Students must clear holds before registering. To check to see if you have any holds on your records, login to your MyCCC account. Click on the Registration Link, then click on “holds information” in the Other Resource box.

Program Restriction—If you receive this message when attempting to register, it means we have you classified as a High School student. (See special admit students below):

Special Admit Students—Students who are enrolled in 9-12 are Special Admit students. A High School Release Form, must be completed and submitted each term before Special Admit students are permitted to register. All necessary forms and instructions are available at: <https://www.coastline.edu/becoming-a-student/apply-now/index.php>.

ENROLLMENT PROCESS

The following outlines the process to follow for successful registration.

HOW TO REGISTER FOR CLASSES:

You may register for classes on or after your assigned appointment time. To register for classes, login to your MyCCC and follow the steps below (for additional help see the MyCCC Guide section):

1. Click on the Registration link
2. Under Registration tools, click on “Add or Drop Classes”
3. Select a term (ex: CCC Spring 2020)
4. Enter Course Reference Numbers (CRNs) from the online or printed class schedule then click on “Finalize Add/Drop”
5. If a course requires enrollment in two sections (i.e., a lecture and a lab), both CRN’s must be entered at the same time.
NOTE: You are not enrolled in classes until you click on “Finalize Add/Drop”
6. After you have clicked on “Finalize Add/Drop” and you have verified your registration, click on “Pay Now” to pay your fees.

IMPORTANT: Students Receiving Financial Aid

Courses that are neither taught in the classroom nor online are generally considered to be correspondence courses. Students who are receiving financial aid are advised not to enroll in correspondence courses, as these may have a negative impact on how much financial aid they may receive. Unless you are participating in an educational program in which you are required to take correspondence courses, it is highly recommend that you enroll in courses that are taught online or in the classroom.

DROPPING CLASSES: When dropping classes via your MyCCC, it is very important that you click on “Finalize Add/Drop” after you enter

the CRN in which you wish to drop. If you do not click on “Finalize Add/Drop”, your drop transaction will NOT be completed, which may result in an “F” or “NP” grade.

LATE REGISTRATION: Students who fail to register by January 26 for 1st 8-week onsite and online distance learning classes must attend the first class meeting for on campus classes or email the instructor for online classes and ask the instructor for an Add Authorization Code (AAC). If the instructor gives you an Add Permit, follow the directions on the permit to get officially registered in the class.

Students who fail to register by February 23 for mid 8-week and March 29 for 2nd 8-week onsite and online distance learning classes must attend the first class meeting for on campus classes or email the instructor for online classes and ask the instructor for an Add Authorization Code (AAC). If the instructor gives you an Add Permit, follow the directions on the permit to get officially registered in the class.

NOTE: You must have a Spring registration appointment in order to register late. Students who register for classes after the term begins WILL NOT be dropped for non-payment.

GENERAL INFORMATION: In order to select your classes, you must have a Spring 2020 Class Schedule. Schedules are available on the College website at www.coastline.edu/schedule. NOTE: Students are not allowed to attend class after the first week without being officially registered in the class. Students are cautioned that late enrollment into a class may severely affect successful completion and does not excuse students from making up

missed work. Grades or course credit will not be given to students who do not officially register by the course deadline.

CLOSED CLASSES AND WAITLISTS:

NOTE: Waitlists are available for most classes. If you add yourself to the waitlist and a seat becomes available, you will be notified through your student gmail account and will have 24 hours to add the class via MyCCC. (students with current cell phone numbers will also receive a text notification). The 24-hour notification period will include nights and weekends so check your email often. Waitlist email notifications are sent to the Coast District assigned student email account (your username@student.cccd.edu). All prerequisites and corequisites must be met.

SPECIAL NOTE: High School students are not able to place their names on a waitlist for a course. If a class is closed at the time of registration, High School students should attend the first day of class and attempt to petition the class in person for classes meeting for on campus or email the instructor for online classes and ask the instructor for an Add Authorization Code (AAC). Petitioning the class is at the sole discretion of the instructor.

Waitlists become available when class seat counts meet capacity. The “Select”checkbox on the searchable schedule will remain available for registration until both the class seat counts AND the waitlist seat counts meet capacity (i.e., “Closed—C”). These numbers will fluctuate due to drops. Classes with lecture/lab corequisites

will have a waitlist option on the lab section only and NOT on the lecture section. Do not attempt to add the lecture when you waitlist the lab as you will receive an error message. If you are notified via email that a seat has become available for the lab, a seat has been reserved for you in a lecture.

PREREQUISITE CLASSES: Most courses in English and Math have mandatory prerequisites. (Refer to the schedule description of the individual courses.)

Additionally, there are some Biology and Chemistry classes that have mandatory prerequisites. If you are planning to enroll in one of the courses which has a mandatory prerequisite, you must comply with one of the following:

- Your CCC, OCC, or GWC placement test results or multiple measures assessment must recommend you for the class, or
- You must have completed the prerequisite course at CCC, OCC, or GWC after 1989 with a grade of C or better or be currently enrolled in it at the time of registration and subsequently earn a grade of C or better, or
- You must have completed the prerequisite course at another college with a grade C or better. To show proof of the prerequisite completion, bring a copy of your transcript or grade report to the Admission Office or email matriculation@coastline.edu or fax to (714) 241-6288 prior to enrolling, or
- Your Early Assessment Program, Advanced Placement, College Level Examination, or International Baccalaureate scores must clear you for the class. To show proof of the prerequisite completion, bring a copy of your results to the Admission Office or email matriculation@coastline.edu or fax to (714) 241-6288 prior to enrolling, or
- As of January 1, 2018, due to the state mandated AB 705 bill, you may bypass developmental-level prerequisites and place yourselves into college-level math and English.

You may wish to receive guidance to maximize your likelihood of succeeding in college-level (non-development) classes in the shortest time possible.

LATE REGISTRATION (ONCE THE TERM HAS STARTED): Students who register for classes after the term begins WILL NOT be dropped for non-payment. Students will incur a financial obligation to the college AND a hold will be placed on their record if payment is not received. This hold will block future registration (adds, drops), obtaining transcripts, grades, diplomas, or verification of enrollment until all fees are paid.

UNPAID BALANCES: Will be forwarded to Collections and the student will be charged a \$25 collection fee in addition to their balance due.

VERIFY YOUR REGISTRATION AND PRINT YOUR RECEIPT/DETAIL CLASS SCHEDULE: Once you register online and pay your fees, you may print confirmation of your payment and a Detail Class Schedule showing the course information for the courses you registered for. Always double check your registration to make sure it's accurate! This is the time to make sure you registered in the correct course(s)!

BUY YOUR BOOKS: Bring a copy of your Detail Class Schedule with you to the bookstore to help you find the books or go online to purchase your textbooks.

ATTEND CLASS: Go to class! If you miss the first day of class, your seat may be given away to another student. If you enrolled in an online class, log in to the class via the "My Courses" link in your MyCCC portal on the first day of the semester! If you don't log on during the first week of class you might be dropped!

PARKING DECAL (MUST BE PURCHASED ONLINE): If you purchased a parking decal, make sure you have it displayed on your vehicle by the end of the second week of the semester. Campus Safety starts ticketing the Monday of the 3rd week of the Fall and Spring term and the Monday of the second week for summer classes!

CHECK your MyCCC portal page daily! It will include targeted announcements regarding registration, grades, cancelled classes, and much more. If all else fails, just contact Admissions & Records and ask us! (714) 241-6176 Monday-Thursday, 8:00 am to 5:00 pm and Friday, 8:00 am to noon.

STUDENT PHOTO ID CARDS: Students may have their photos taken for a Coastline College Student Identification Card as soon as they register, and have paid all of their fees.

Photos are taken in the Admissions and Records Office (located at the College Center) during normal business hours. Students must bring a copy of their current term "student class program" and another form of photo identification (driver's license, passport, etc.).

The CCC Photo ID card will need to be re-validated each semester after you register and pay all fees due.

The cost for the CCC Photo ID card is included in your college fees.

GRADE OPTION PROCEDURES: Students wishing to select the Pass/No Pass grading method in grade option courses must file the request with the Admissions and Records Office within the first 20% of the length of the course. The pass/no pass grade option form can be found online at coastline.edu. Please contact the Admissions and Records office for specific course deadlines

GRADES: Grade reports are not mailed. Students may access their grades online by logging in to their MyCCC site. Students also have the option of printing their own Coastline College unofficial transcript. Semester grades are available online approximately 10 working days after the end of the semester (excluding holiday periods).

Some of the registration processes do not apply to students registering for the Military/Contract Ed CCC term. For eligibility criteria and instructions on how to apply and register, please visit <http://ELD.Coastline.edu>.

MyCCC Guide

Introducing MyCCC

The Coast Community College District's (CCCD) one-stop student portal, that seamlessly connects you to the Online Class Schedule, Registration, Grades, Canvas, and Announcements, as well as many other exciting features. In addition, you will be able to access your new CCCD Student e-mail account which will be your official form of communication with faculty and staff at CCC.

You can log into MyCCC from any computer with an Internet connection and web browser (Internet Explorer/Firefox). MyCCC works on PC and Mac computers.

STEP ONE: Go to www.coastline.edu and click on MyCCC.

- Enter your MyCoast Username:
- Enter your MyCoast Password: your temporary password will be in the following 12 digit format:
Upper case, first letter of first name, lower case, first letter of last name and your 6 digit date of birth followed by CCCD (all capitalized). Ex. John Smith, March 28, 1998. The password would be Js032898CCCD
- After successfully logging in you will be prompted to create a new password.

MyCCC

MyCCC Not Loading Correctly?
If you are having problems getting the MyCCC web page to load correctly,
please try using the following link:
[MyCCC link fix](#)

Login to MyCCC

MyCCC Password Reset Requests

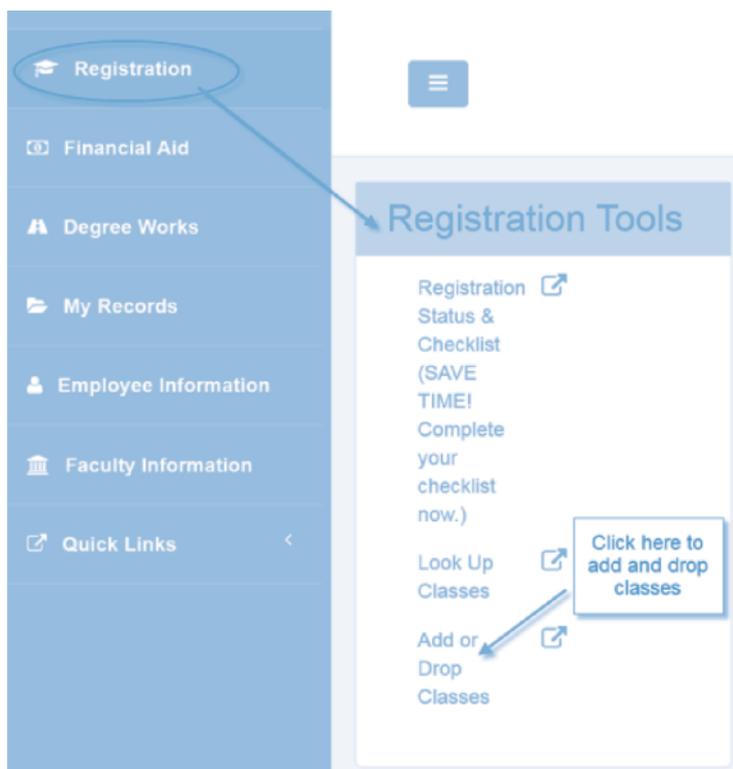
MyCCC LOG IN NOW!
Login to MyCCC . our online portal to your personal Coastline Community College (CCC) resources. MyCCC is a district-wide enterprise. So, if you are a student, instructor or employee at Orange Coast College, or Golden West College (in addition to your role at CCC) you

STEP TWO: Set up your alternate e-mail. A confirmation e-mail will be sent to you immediately. Reply to that e-mail within 12 hours to confirm your account.

How do I register for courses?

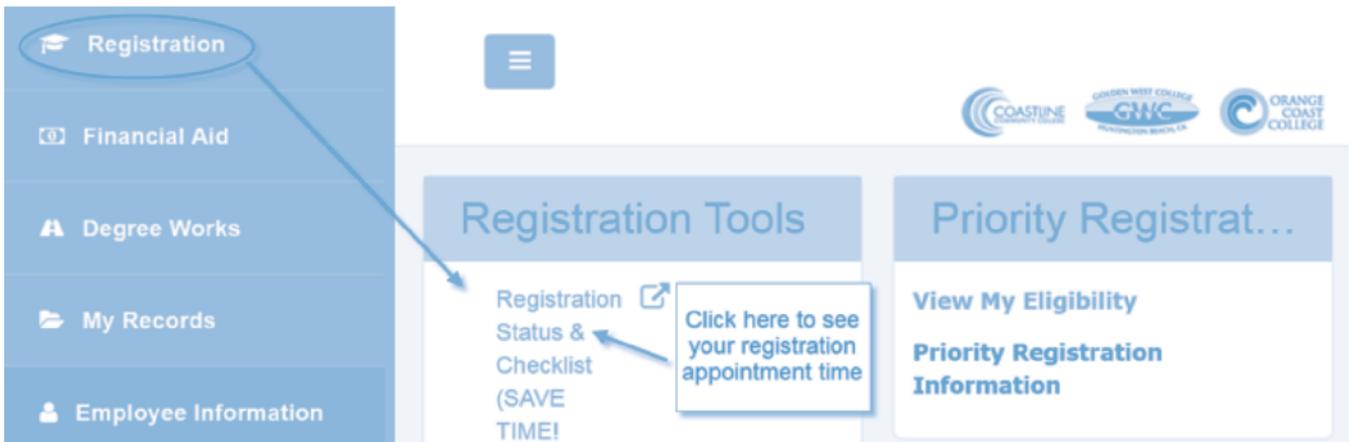
1. Click on the Registration link.
2. Click on "Add or Drop Classes" under registration tools.
3. Select a term (ex: CCC Spring 2020 then click on "Submit.")
4. Enter Course Reference Numbers (CRNs) from the printed Class Schedule then click on "finalize Add/Drop." If you do not have the printed Class Schedule, you can click on "Class Search" located at the bottom of the page to search the online class schedule. Enter your search criteria then click on "Class Search." Click in the checkbox next to the course for which you want to register, then click "Register" to submit the course for registration. You may also click on "Add to Worksheet" to add it to the worksheet and continue searching for classes. If you encounter a registration error while trying to register, click on the HELP link for an explanation of the error.
5. Verify your registration then click on "Pay Now" to pay your fees.
6. Verify your fees, then click on "Pay Now" to pay by credit card.
(If paying by check or money order, make your check/money order payable to CCC in the amount stated, put your Student ID number on your check/money order, and mail to: Coastline College, Admissions Office, 11460 Warner Avenue, Fountain Valley, CA 92708-2597 or you may submit the payment in person at the Admissions and Records office located in the College Center in Fountain Valley.)
7. Enter the credit card type, card number, expiration date, and billing address then click on "Submit Payment."
8. Verify the information entered then click on "Okay to Submit Payment."
9. Wait until the payment has been verified by the bank.
10. Print your program receipt by clicking on the "Student Class Program (Web Schedule Bill) link on the Student tab." This is the best way to confirm your add or drop.

To purchase a parking permit go online to MyCCC and click on the "Purchase a Coastline Parking Decal" link in the "Quick Link" box on the home tab. Computers are available in the Admissions Office at the College Center, or at the Newport Beach, Garden Grove, and Westminster-Le-Jao Campuses.



When is my registration appointment?

1. Click on the Registration link.
2. Under "Registration Tools" click on "Registration Status"
3. Select a term (ex: CCC Spring 2020) then click on "Submit."
4. Your registration appointment will appear (the "from date" is your appointment time).
You can register any time after this date, up until the term starts.



How do I print a program receipt/ class printout?

1. Click on the Registraton link.
2. Click on "Student Class Program (Web Schedule Bill)" in the "Other Student Resources" box.
3. On the next page, select the Registration Term (ex: CCC Spring 2020). On the following page, click "Print Page" in the top left corner of the page.
4. To change your name, address, or phone number, click on the update addresses and phone link.

The screenshot shows the registration portal interface. A callout box points to the 'Student Class Program (Web Schedule Bill)' link in the 'Other Student Resources' section. Another callout box points to the 'Update Addresses and Phones' link in the 'Update Personal Info' section.

How do I check on my account and/or pay fees?

1. Click on the Registraton link.
2. Click on the term you want to review/pay (ex: CCC Spring 2020).
3. Click on "Credit Card Payment" to pay fees.
4. Select a term and (ex: CCC Spring 2020) and "Submit."
5. Enter the credit card type, card number, expiration date, and billing address then click "Submit Payment."
6. Verify the information entered then click on "Okay to Submit Payment."
7. Wait until the payment has been verified by the bank. Make sure to print your program receipt to verify payment.

The screenshot shows the registration portal interface. A callout box highlights the 'My Account' section, which contains a table of account balances for various terms.

Term	Amount
CCC Spring/Interession 2008	\$0.00
CCC Summer 2008	\$0.00
CCC Fall 2008	\$0.00
CCC Spring/Interession 2009	\$0.00
CCC Summer 2009	\$0.00
CCC Fall 2009	\$0.00
CCC Spring 2010	\$0.00

How do I drop a class?

1. Click on the Registration link.
2. Click on "Add or Drop Classes under Registration Tools."
3. Select a term (ex: CCC Spring 2020) then click on "Submit."
4. Click on the drop down arrow next to the course you want to drop, select the "drop" option from the list, then click on "Finalize Add/Drop." If you encounter a registration error while trying to drop, click on the HELP link for an explanation of the error.
5. Verify your drop by printing your student program Student Class Program—Web Schedule Bill link on the Student tab of MyCCC. Only classes that you are still registered in should appear on your student program. Make sure you pay attention to the State-mandated deadline dates!

Current Schedule

Status	Action	CRN	Subj	Crse	Cred	Grade	Mode	Title
Re-Add the Course on Sep 04, 2008	None	21816	HTEL	A274	1.000	Standard	Letter	Estab/Operate Event Bus
Drop on Jul 07, 2008	None Drop	21889	HTEL	A277	0.000	Standard	Letter	Wedding Planning As Bus

Total Credit Hours: 1.000
Billing Hours: 1.000
Maximum Hours: 19.000
Date: Sep 04, 2008 02:11 pm

Click on the drop down arrow next to the course you want to drop, select the drop option from the list, then click "Submit Changes".

Add Classes Worksheet

CRNs

Submit Changes Class Search Reset Worksheet FINISH & PAY

- Registration
- Financial Aid
- Degree Works
- My Records
- Employee Information
- Faculty Information
- Quick Links
- CCC Website
- Costs & Fees
- Campus Bookstore
- CCC On-line Help Desk
- Order Parking Permit

Registration Tools

- Registration Status & Checklist (SAVE TIME! Complete your checklist now.)
- Look Up Classes
- Add or Drop Classes

Priority Registration

View My Eligibility

Priority Registration Information

My Courses

Course List

Courses yet to be registered.

Schedule Planner

Open Schedule Planner

Online Orientation

To access the Online Orientation in Canvas, you will be directed to the Canvas District Web Site. Login to Canvas with your MySite (MyCCC or MyGWC or MyOCC) login. You will be asked to enroll in the online orientation once. After that you can come back at any time to finish your orientation.

Coastline College Online Orientation

Other Student Resources

- W-9S, Request for Student's or Borrower's Taxpayer Identification Number Form
- Social Security Number Verification
- Dates and Deadlines to Remember
- Detail Schedule with Waitlist Position
- Drops for Non-Payment
- Holds Information
- Student Class Program (Web Schedule Bill)
- 1098T Tax Notification Form

My Account

CCC Spring/Intercession 2008	\$0.00
CCC Summer 2008	\$0.00

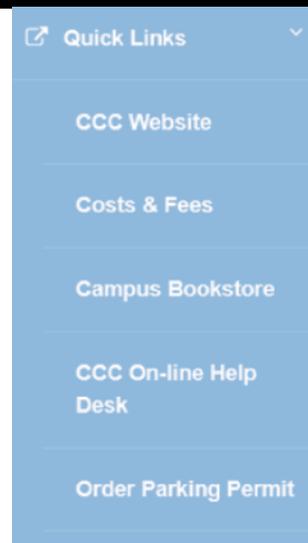
Click here to view and print your schedule of classes/program with important deadlines.

Update Personal Info

Update Addresses and Phones
Update Emergency Contacts

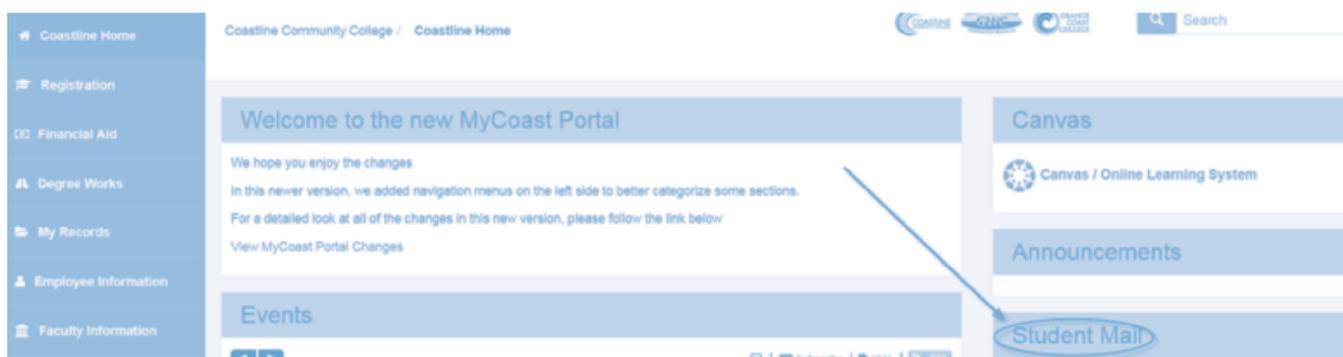
How do I buy a parking decal?

1. From your home page, click on the "Order Parking Permit" in the Quick links drop down menu.
2. Follow the instructions to order your parking decal, which will be mailed to you.



Student Responsibility

It's your responsibility to make sure you adhere to State-mandated drop deadlines and deadlines for fee payment. Check your MyCCC page and your CCCD email accounts often for important updates and information! Your CCCD email account and message boards are the official communication methods that instructors and staff will use to send you important information.



Got Questions?

Call the Admissions and Records Office (714) 241-6176

Admissions and Records Office hours:

M-Th 8:00 a.m. to 5:00 p.m. and Friday 8:00 a.m. to 12:00 Noon (excluding holidays)

CALIFORNIA NONRESIDENT TUITION EXEMPTION REQUEST

(AB 540 as amended by Education Code section 68130.5, Effective Jan. 1, 2018)

INSTRUCTIONS

Complete and sign this form to request exemption from nonresident tuition charged to nonresident students. Once determined to be eligible, you will continue to receive the exemption as long as you fulfill eligibility requirements or until the College or University no longer offers this exemption. Applying for this exemption does not alter your responsibility to pay, by the campus deadline, any nonresident tuition and associated fees that may be due before your eligibility is determined.

APPLICATION

I, the undersigned, am applying for the California Nonresident Tuition Exemption at (Name of College or University) _____ and declare that the following apply to me.

1.) Check one box only:

- I have a current nonimmigrant visa (not including a T and U visa) as defined by federal law.
Nonimmigrants have been admitted to the U.S. on a temporary visa and include, but are not limited to, foreign students (holding F visas) and exchange visitors (holding J visas).
- I have a current nonimmigrant visa as defined by federal law and have been granted T or U visa status.
- I do NOT have a current, nonimmigrant visa as defined by federal law.
This includes, among others, U.S. citizens, permanent residents, DACA recipients, and individuals without current or valid immigration status.

2.) Select all items that apply to you from each column:

Column A	Column B
<input type="checkbox"/> I attended a combination of California high school, adult school, and community college for the equivalent of three (3) years or more.*	<input type="checkbox"/> I graduated with a California high school diploma (or expect to graduate and use this exemption in the following year) or have the equivalent (i.e. California-issued GED, CHSPE).
<input type="checkbox"/> I have three (3) or more years of California high school coursework and attended a combination of California elementary, secondary, and high school of three (3) years or more.†	<input type="checkbox"/> I completed an associate's degree from a California Community College.
	<input type="checkbox"/> I completed the minimum requirements at a California Community College for transfer to the California State University or the University of California.

Please provide information on the schools you attended and referenced above, including the dates you attended and the number of credits or hours obtained:

Name of CA School	Type of School <small>(high school, adult school or community college)</small>	City	From <small>(Month/Year)</small>	To <small>(Month/Year)</small>	Number of Credits or Hours

Applicants must submit, as part of this form, official transcripts/attendance records that validate any of the information above as requested by the College, District, or University residence official.

AFFIDAVIT:

By signing this document below, I hereby state that if I am a non-citizen without a current or valid immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so.

DECLARATION OF TRUE AND ACCURATE INFORMATION:

I, the undersigned, declare under penalty of perjury that the information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the California Nonresident Tuition Exemption. I further understand that if any of the above information is found to be false, I will be liable for payment of all nonresident tuition charges from which I was exempted and may be subject to disciplinary action by the College or University.

FULL NAME	CAMPUS ID NUMBER	EMAIL ADDRESS
SIGNATURE		DATE

* A year's equivalence at a California community college is either a minimum of 24 semester units of credit or 36 quarter units of credit. For noncredit courses, a year's attendance is a minimum of 420 class hours per year (a semester is equivalent to a minimum of 210 hours and a quarter is equivalent to a minimum of 140 hours). Full-time attendance at a California adult school is a minimum of 420 hours of attendance for each school year.

† This provision addresses both a coursework and an attendance requirement, which can both be satisfied in three or more years.

AB 540
CALIFORNIA NONRESIDENT TUITION EXEMPTION

GENERAL INFORMATION

Any student, other than one with United States Citizenship and Immigration Services (USCIS) **nonimmigrant** visa status (see exception below for students who have been granted T or U visa status), who meets all of the following requirements, shall be exempt from paying nonresident tuition at the California Community Colleges, the University of California, and the California State University (all public colleges and universities in California).¹

- A student is exempt from paying nonresident tuition if the student meets *all* of the following four requirements:
 1. The student must have:
 - attended a combination of California high school, adult school, and California Community College for the equivalent of three years or more,² or
 - attained credits earned in California from a California high school equivalent to three or more years of full-time high school course work **and** attended a combination of elementary, middle and/or high schools in California for a total of three or more years,³ and
 2. The student must have:
 - graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or California High School Proficiency exam), or
 - completed an associate degree from a California Community College, or
 - completed the minimum requirements at a California Community College for transfer to the California State University or the University of California, and
 3. The student must register as an entering student at, or current enrollment at, an accredited institution of higher education in California, and
 4. The student must file an affidavit with the college or university stating that if the student is a non-citizen without current or valid immigration status, the student has filed an application to legalize immigration status, or will file an application as soon as the student is eligible to do so.
- Students who are nonimmigrants who are victims of trafficking, domestic violence, and other serious crimes who have been granted T or U visa status, under Title 8 of the United States Code, sections 1101(a)(15)(T) or (U) are eligible for this exemption.⁴
- Students who are nonimmigrants, other than those with T or U visa status as noted above, [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.
- A year's equivalence at a California Community College is a minimum of 24 semester units of credit or 36 quarter units of credit. For noncredit courses, a year's attendance is a minimum of 420 hours, 210 hours for a semester, and 140 hours a quarter.
- The accumulation of credit and/or non-credit in any academic year shall be calculated in reference to a year's equivalence. Partial completion in an academic year is allowed. (Example: 12 units of credit courses in an academic year is equal to a semester for purposes of determining eligibility.)
- Attendance in credit courses at a California Community College towards the attendance requirements shall not exceed two years of full-time attendance.
- The student must file an exemption request including a signed affidavit with the college that indicates the student has met all applicable conditions described above. Student information obtained in this process is strictly confidential unless disclosure is required under law.
- Students eligible for this exemption who are transferring to another California public college or university must submit a new request (and documentation if required) to each college under consideration.
- Nonresident students meeting the criteria will be exempted from the payment of nonresident tuition, but they will *not* be classified as California residents. They continue to be "nonresidents".
- The California Dream Act extends Cal Grant A and B Entitlement awards, Cal Grant C awards, the California Promise Grant (formerly known as the BOG fee waiver), Chaffee grants, and institutional financial aid to students that meet these criteria as well as the applicable criteria for eligibility for specific types of financial aid.
- AB540 does not provide federal student financial aid eligibility for undocumented students. These students remain ineligible for federal financial aid.

PROCEDURES FOR REQUESTING THIS EXEMPTION FROM NONRESIDENT TUITION

California Community Colleges: Complete the form entitled California Nonresident Tuition Exemption Request. Submit it to the Admissions Office at the community college where you are enrolled or intend to enroll. You may be required to submit additional documentation. Call the college Admissions Office if you have questions.

University of California: The University of California (UC) campuses each have their own nonresident tuition exemption application and affidavit forms. Requests are not to be submitted until you have been admitted to a UC campus and have filed both a Statement of Intent to Register and also a Statement of Legal Residence. For campus-specific instructions regarding documentation and deadline dates, contact the campus personnel knowledgeable about AB 540 classifications: <http://undoc.universityofcalifornia.edu/campus-support.html>

California State University: Complete the form on California Nonresident Tuition Exemption Request. Contact the Office of Admission and Records at the CSU campus where you are enrolled or intend to enroll for instructions on submission, deadline information, and additional requirements. You will be required to submit final high school transcripts and appropriate records of high school graduation or the equivalent, if you have not done so already. Call the Office of Admissions and Records at the campus if you have questions

¹ This exemption to the requirement to pay the nonresident tuition fee is often referred to "AB 540" after the Assembly Bill which enacted the exemption. (Ed. Code, § 68130.5.)

² In 2018, Senate Bill 68 was enacted to further expand the AB 540 exemption to allow adult school and noncredit course work to establish eligibility.

³ In 2014, Assembly Bill 2000 was enacted amending Education Code section 68130.5 to allow this additional flexibility in meeting the requirements for the exemption.

⁴ In 2012, Assembly Bill 1899 was enacted into law exempting holders of T and U visas from paying nonresident tuition. (Ed. Code, § 68122.)

COSTS & FEES

ENROLLMENT FEE—\$46 per unit for California residents (enrollment fee is determined by the State and is subject to change at any time).

HEALTH SERVICES FEE—All students enrolling in one or more courses are required to pay the Health Services Fee of \$11. This is a mandatory fee unless the student presents a waiver. Students who qualify for a waiver are:

- Students who depend solely upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization. Call (714) 241-6160 for information.
- Students enrolled only in courses of two weeks or less in duration.
- Students enrolled only in Non credit courses.
- Students enrolled in an approved Study Abroad Program.
- Students enrolled in an approved apprenticeship training program.

COLLEGE SERVICES CHARGE—\$12 per Fall/Spring term and \$8 Summer term. It is not mandatory; however, Coastline Administration and Associated Student Government (ASG) expect students to support the college by paying the charge. A portion of each \$12 charge goes to instructional grants and student scholarships. Information about specific programs funded by this charge and requests for waiver of the charge are available and granted only in the Student Services office during the registration period. Waivers must be secured in advance and submitted at the time of a student's initial enrollment.

NON-RESIDENT TUITION—\$265 per unit, plus \$11 per unit non-resident capital outlay. Students who are not California residents as defined by the Education Code are required to pay the non-resident tuition fee in addition to the fees described above. Starting in

2017-18, active duty military students and their dependents who either are enrolled in the Military Programs administered by Coastline College or who are enrolled only in fully online classes at any college in the District are exempt from the capital outlay fee. Please note that it is the student's responsibility to prove that he/she is a California resident.

MATERIALS FEE—Students may need to purchase materials for classes, as follows:

1. Required instructional materials of continuing value outside of the classroom must be paid for by the student. These are tangible materials essential to satisfy course objectives, have value to the student outside the classroom, belong to the student and may be taken home. These materials include, but are not limited to, such items as textbooks, workbooks, syllabi, computer discs, tools, uniforms and canvases. They also include materials such as clay that are transformed into materials of lasting value.

NOTE: Some classes carry a fee for required instructional materials. These fees are for the types of materials described above. When such fees are indicated, the materials for which the fees are levied are supplied at district costs and are sold as a convenience to students. However, students may choose not to pay the fee indicated and provide the materials themselves. Students are warned that they will not be able to complete the requirements of a course if they do not purchase or provide required instructional materials.

2. Students are advised to provide certain instructional materials of an optional nature. These are materials that enhance a student's learning experience in the classroom, but are not essential to completion of course objectives.

PARKING FEE—\$30 per Fall and Spring Semester, \$15 for Summer Session. Parking permits are required at the Newport Beach, Westminster, and Garden Grove campuses. All registered students using these lots at any time are required to purchase and display a parking permit. Although the sticker will not guarantee a parking space, it will avoid the possibility of receiving a parking citation. Coastline parking permits are valid at **Golden West and Orange Coast Colleges**. Vehicles receiving Coastline citations have the same legal status as parking citations issued by a law enforcement agency in California. For further information regarding these regulations see Parking Regulations, located under "Policies", or contact the Public Safety office at (714) 241-6120, ext. 16120. Purchase Parking Permits on-line at www.coastline.edu. Note: Fees are subject to change due to legislative action and/or District board approval.

FEE PAYMENT PROCEDURE—Prior to the start of the term.

Fees are due and payable at the time you register for classes. Coastline College does not bill for registration fees. If payments are not received by the fee payment deadlines students will BE DROPPED from classes to make seats available for other students seeking to register. It is the student's responsibility to withdraw from classes by the refund deadline to ensure cancellation of fees.

FINANCIAL AID STUDENTS

California College Promise Grant (CCPG), (formerly BOG Fee Waiver) waives enrollment fees ONLY.

Students with a CCPG must pay the required health fee, College Service Charge, and materials fees or the students will be dropped from their classes if they register prior to the start of the term. If a student is eligible for CCPG, the fee waiver will be posted to the student's MyCCC account within 24 to 48 hours. If the fee waiver is not showing on the student's MyCCC account after 48 hours, Click on the refresh button on the browser to recalculate the enrollment fees. If this doesn't work, please contact the Financial Aid Office at (714) 241-6239 for assistance.

If students are not eligible for CCPG, the total balance must be paid in full to avoid classes from being dropped.

IMPORTANT: Students are responsible for any fees incurred and grades received. It is the student's responsibility to drop classes by the State mandated refund deadline to avoid fee obligations and must print a student class program (available via MyCCC) to verify their withdrawal. (Once classes begin, non-attendance or non-payment does not release the student from his responsibility and may result in failing grades being awarded).

FEE PAYMENT METHODS—Students may pay fees by credit card, check/ money order, or cash as follows:

CREDIT CARD PAYMENTS—Pay online by VISA/MasterCard. Login to your MyCCC, go to the My Account box, click the credit card icon next to the term with an account balance.

CHECK OR MONEY ORDER PAYMENTS—Make checks payable to Coastline College. Write your ID Number and Student Name on check or money order. Check/Money Order Payments may be submitted by mail, or in person at the Admissions & Records Office.

SUBMIT BY MAIL—Mail checks/ money orders to: Coastline College, Attn: Registration, 11460 Warner Avenue, Fountain Valley, CA 92708.

RETURNED CHECKS—Any check returned unpaid (stop payment or insufficient funds) does not constitute automatic withdrawal from class. A check returned from the bank for any reason is subject to a \$25 service charge. A hold will be placed on student records for any financial obligation until the obligation is cleared.

CASH PAYMENTS (IN PERSON ONLY)—Cash payments may only be paid in the Admissions office located at CCC College Center. during the registration period.

Financial Aid Payments (Promise Grant)

- Students who are having difficulty finding resources to pay fees should call the Financial Aid office at (714) 241-6239 for more information.
- Promise Grant pay enrollment fees ONLY. Students with a Promise Grant must pay the required health fee, College Service Charge and materials fees.
- If you know the financial aid office has posted your Promise Grant to your account, but it is not showing on your MyCCC, click on the refresh button on your browser to recalculate your fees.

THIRD PARTY PAYMENTS—If your tuition is going to be paid by a third party, i.e., Boeing, CA Dept of Rehabilitation, Voc Rehab or Tuition Assistance, once you have registered in classes, please submit your paperwork to the Admissions & Records Office within 48 hours to avoid being dropped.

STUDENT CLASS PROGRAM (OFFICIAL STUDENT SCHEDULE)—Once you have registered online at MyCCC you may print your confirmation of your payment and a Student Class Program (Web Schedule Bill) showing the course information for the courses you registered for. From MyCCC, on the Student Tab, click on "Student Class Program" (Web Schedule Bill).

UNPAID BALANCES—will be forwarded to Collections and the student will be charged a \$25 collection fee in addition to their balance due.

STUDENT RESPONSIBILITY:

Students are responsible for any fees incurred and grades received. It is the student's responsibility to drop classes by the State mandated refund deadline to ensure cancellation of fees, to be eligible for a refund and to avoid fee obligations. Students MUST print a student class program (available via MyCCC) to verify all withdrawals.

PRIOR TO THE START OF TERM:

Fees are due IMMEDIATELY at the time of registration. All fees must be paid including the Health Fee, College Service Charge and any Material Fees by all students, including Financial Aid students. Coastline College does not bill for registration fees. If payments are not received by the fee payment deadlines, students may be dropped from classes (including Waitlist classes) to make seats available for other students seeking to register. It is the student's responsibility to withdraw from classes by the refund deadline to ensure cancellation of fees.

START OF TERM (JANUARY 27, 2020)

Students who are enrolled in classes when the term begins, and have not paid fees, WILL NOT be dropped for non-payment. Students will incur a financial obligation to the college AND a hold will be placed on their record if payment is not received or they do not drop prior to the refund deadline.

ONCE THE TERM HAS STARTED:

Students who register for classes after the term begins WILL NOT be dropped for non-payment. Students will incur a financial obligation to the college AND a hold will be placed on their record if payment is not received. This hold will block future registration (adds, drops), obtaining transcripts, grades, diplomas, or verification of enrollment until all fees are paid.

NON-PAYMENT DROP SCHEDULE

Students, who have not paid their account balance in full, may be dropped for non-payment of fees as follows:

December 5, 2019 (Thursday) at 1:00pm:

For Registration between October 28 and November 28

December 12, 2019 (Thursday) at 1:00pm:

For Registration between November 29 and December 5

Last drop date for Intersession classes.

Any intersession classes added after December 12, 2019 at 1 pm will not be dropped.

January 9, 2020 (Thursday) at 1:00pm:

For Registration between December 6 and January 2

January 16, 2020 (Thursday) at 1:00pm:

For Registration between January 3 and January 9

January 24, 2020 (Friday) at 1:00pm:

For Registration between January 10 and January 23

Final Drop for non-payment for Spring 2020 registration. Any registration that has occurred through 1:00 pm on January 23 and not been paid will be dropped for non-payment.

Any registration that occurs on or after 1:00 pm on January 23rd will not be dropped for non-payment. Students that enroll are responsible for paying their fees or withdrawing from classes prior to the refund deadline to cancel

fees.

CALIFORNIA COLLEGE PROMISE GRANT (CCPG)

Students who receive a CCPG are responsible for paying the College Service Charge and Student Health Fee, as the CCPG only pays for the college unit fees. If you do not pay the College Service Charge (currently \$12.00 and the Student Health Fee, currently \$11.00) you may be dropped for non-payment. Verify your payment by printing your Student Class Program (web schedule bill)

IMPORTANT: Students are responsible for any fees incurred and grades received. It is the student's responsibility to drop classes by the State mandated refund deadline to avoid fee obligations and **MUST** print a student class program (available via MyCCC) to verify all withdrawals.

Attention: Coastline Military & Corporate Programs Students. The above Non-Payment Drop Policy does not apply to students registering for the Military/Contract Ed CCC Terms. For applicable TA/Payment Deadlines, view the Military & Corporate Education Programs Academic Calendar (<http://military.coastline.edu/files/military/AcademicCalendar.pdf>).

REFUND POLICY

In accordance with California State Regulations and Coast District Policy, registration fees will be refunded according to the following:

ENROLLMENT FEES, NON-RESIDENT FEES, MATERIAL FEES

100% refund of fees paid at registration for each class dropped by the refund deadline. No refund will be made after the refund deadline. There are no exceptions.

HEALTH FEE, COLLEGE SERVICE CHARGE

100% of the fees paid at registration will be refunded if the student totally withdraws from all classes by the refund deadline for each class. No refund will be made after the refund deadline. There are no exceptions.

PARKING PERMIT REFUNDS

Return the parking permit (if purchased) in-person or by mail. The Parking Permit must be postmarked or returned to the Public Safety Office on or before the earliest refund deadline on your official Student Class Program, which is available via the student tab on your MyCCC portal.

TO BE ELIGIBLE FOR A REFUND

Students must officially withdraw from classes by the refund deadline (Refer to the Student Class Program/ Web Schedule Bill on the Registration link>Other Student Resources of the MyCCC portal page or see Dates to Remember.) It is the student's responsibility to officially withdraw from classes and to verify all withdrawals. An instructor may drop students for non-attendance. Instructors are not responsible for making sure drops are made by the refund deadline. If the student has not been dropped from the class by the instructor, the student is responsible for withdrawing from the class by the refund deadline. Students who are officially enrolled in a class after the refund deadline will not be eligible for a refund. There are no exceptions.

REFUND PROCESSING

Refunds will be automatically processed every week beginning the first week of registration of the semester in which the fees were paid and each week thereafter until the end of the term. Official withdrawals made in accordance with the refund policy and by the withdrawal deadline will generate a credit balance on the student account

ONLINE CREDIT CARD PAYMENT REFUNDS

Registration fee payments made by credit card through MyCCC will be refunded to the same credit card used for payment. Allow 6-10 business days for the refund to post. If the credit card used to pay fees is no longer valid, it is the student's responsibility to notify the Admissions and Records Office once the credit has been posted to the student's account and prior to the refund being processed. The refund will be converted to a check refund upon proper notification.

All requests for review of account summary must be made within one-year grace period from the semester in which the fees were assessed. Such petitions are subject to review.

IN PERSON PAYMENT REFUNDS

Fee payments paid in person, by cash, check, money order or credit card, will be refunded through BankMobile as either a check, mailed to the mailing address the Admissions and Records Office has on file, direct deposit to an existing bank account or to a BankMobile account depending on the refund choice made by the student. It is the responsibility of the student to maintain correct and up-to-date address information. Addresses can be updated on MyCCC, under the Student Tab, and then click on Banner Self Service.

IMPORTANT

Payments made using multiple payment methods (online credit card payments and cash, check or money order) during the current registration period will be refunded to the credit card used for online payments.

Please Note:

Refund checks will now be issued and mailed by BankMobile.

All students who enroll in classes at Coastline College are sent this mailer so that the student may select a fee refund/ financial aid disbursement preference. (Concurrently Enrolled High School students will not receive the mailer)

Payments made by credit card online via your student portal will continue to be refunded back to your credit card.

For more information see the BankMobile Q&A via the Web site.

RETURNED CHECKS

Any check returned unpaid (stop payment or insufficient funds) does not constitute automatic withdrawal from class. A check returned from the bank for any reason is subject to a \$25 service charge. A hold will be placed on student records for any financial obligation until the obligation is cleared.

EOPS/CARE/ NextUp

ABOUT THE EOPS PROGRAM

Coastline College's Extended Opportunity Programs and Services is a state-funded program whose aim is to provide the academic, personal, and financial support necessary for students whose educational and socioeconomic backgrounds might limit their access to higher education, or hinder their ability to be academically successful as they begin their college level studies.

Eligible students are provided additional guidance and support to help them achieve their academic goals. EOPS students who are single parents of young children may receive additional support services through CARE. EOPS students who are current or former foster youth may receive additional support services through NextUp.

Support Services We Provide

1. **Book assistance:** The EOPS book service program provides assistance for book rental and/or purchase (depending on the availability of funds).
2. **Priority registration:** The program provides EOPS students with early registration, making it easier for those students who qualify and participate to get the right classes they need at the times they need them.
3. **Counseling and advisement:** Staff are available to assist with general information and advisement, and a professional educational EOPS counselor to assist with educational and career goals. All EOPS students must see the EOPS counselor a minimum of three times a semester to maintain good standing.

4. **New student orientation:** This is a two-hour presentation by EOPS staff to give you comprehensive information.

EOPS Student Eligibility

1. Must be a California resident or meet AB540/California Dream Act Requirements
2. Must be enrolled full-time (12 or more units) at the time of acceptance into EOPS and plan to earn a certificate, associate's degree or transfer
3. Must have completed less than 40 degree-applicable units
4. Must qualify for the California College Promise Grant (CCPG) A or B, or CCPG - C with an Expected Family Contribution (EFC) of \$0.
5. Must be considered educationally disadvantaged

How is educational disadvantage determined?

Students must meet ONE of the following criteria:

1. Primary language spoken at home is not English
2. Must be considered a first-generation college student
3. Must be assessed below college level English or Math
4. Not a high school graduate
5. Current or former foster youth

*Please note that meeting the eligibility requirements does not guarantee admission to the program.

ABOUT THE CARE PROGRAM

Cooperative Agencies Resources for Education

The CARE program is a sub-program

of EOPS; all CARE students must be EOPS students. This program is designed to provide the extra help a single parent may need to achieve their academic and career goals.

The Benefits

Depending on the availability of funds some of the specialized services that CARE may be able to provide include:

1. Specialized workshops and events
2. Gasoline cards
3. CARE grants
4. Referrals to outside agencies

CARE Student Eligibility

1. Must be an EOPS student
2. Must be 18 years or older, single, and head of household (determined by DSS)
3. Must be receiving CalWORKs/ TANF or have a child receiving public assistance
4. Enrolled full-time at Coastline

ABOUT THE NEXTUP PROGRAM

The NextUp program is a sub-program of EOPS; all NextUp students are also EOPS students. The program is designed to provide current or former foster youth additional support and resources.

The Benefits

In addition to the services listed under EOPS some of the specialized services that NextUp may be able to provide include:

1. Additional funds to purchase textbooks
2. NextUp grants
3. Gasoline cards
4. Grocery cards
5. Referrals to outside agencies

NextUp Student Eligibility

1. Be a California resident or meet AB540/California Dream Act Requirements

2. A current or former foster youth in California whose dependency was established or continued by the court on or after the youth's 16th birthday
3. Must qualify for the California College Program Grant (CCPG) A or B, or the CCPG - C with an Expected Family Contribution (EFC) of \$0.
4. Under the age of 26 at the commencement of any academic year in which she or he participates in NextUp
5. Enrolled in at least 9 units at the time of acceptance into NextUp or .75 time as defined by the college. However, students whose DSPS education plans require that they take less than 9 units are also eligible

for NextUp

How can I apply?

Visit the EOPS website (www.coastline.edu/services/eops) and complete the online EOPS application.

Questions?

Call (714) 241-6237 or visit us online at www.coastline.edu/services/eops/; or stop by the EOPS, CARE and NextUp office located at College Center on the 4th Floor. Business hours are Monday-Thursday, 8:00 a.m. to 5:00 p.m.; and Friday, 8:00 a.m. to Noon.

FINANCIAL AID

Need help paying for COLLEGE?



FINANCIAL AID AT COASTLINE COLLEGE

Both the federal and state government offer funds to eligible Coastline students who need assistance in covering the cost of attending college. Generally, financial aid comes in the form of grants, loans, and Federal Work Study. Also, the California College Promise Grant—CCPG (formerly BOG Fee Waiver) covers Coastline enrollment fees for students who qualify.

All students, including military students and spouses/dependents, who enroll in degree, transfer, or approved certificate programs, should apply for financial aid. Some students

pass up the opportunity and don't apply for financial aid because they think they might not qualify. However, many of these students are eligible and miss out on aid they should have received. In addition, the College has the Coastline Promise Program for California resident and AB540 students coming out of high school. Those recent high school graduates who do not qualify for the CCPG may be able to get their tuition fees waived through the Coastline Promise Program. For more information, go to <http://www.coastline.edu/coastline-promise>.

All federal and state financial aid can be applied for through one application: the FAFSA (Free Application for Federal

Student Aid). The FAFSA is completed online at www.fafsa.edu.gov. Before attempting to complete the FAFSA, students may want to go to the site to see what they will need to have with them to fill out all of the information required. Here are just some of the aid programs a student will be applying for by completing only this one application:

Pell Grant: Up to \$6,195 per year

SEOG Grant: Up to \$600 per year

Cal Grant: Up to \$1,672 per year at Coastline that is gift money.

Federal Work Study: Up to \$3,500 per year. This money is earned in on-campus employment.

California College Promise Grant—CCPG (formerly BOG Fee Waiver): Waives unit fees for CA or AB 540 resident.

Federal Direct Loans: Subsidized and unsubsidized student loans that must be repaid. (Payments begin once the student has finished college or is enrolled in less than 6 units.)

Students may be eligible to receive some or even all of these programs in the same academic year. It doesn't make sense not to apply.

For AB 540/Dreamers eligible students—To apply for the California College Promise Grant and Cal Grant, students should complete the California Dream Act Application online at <https://dream.csac.ca.gov>.

The FAFSA or Dream Act Application can be submitted anytime during the academic year. However, students who want to be considered for the most aid possible should apply during October – March 2nd prior to the academic year for which they wish to receive aid (i.e., October 2018 – March 2 of 2019, for funds in the 2019-20 academic year).

Much more information about Financial Aid is available on our website at: <http://www.coastline.edu/services/financial-aid>.

ATTN: California College Promise Grant—CCPG (formerly BOG Fee Waiver) Students

NEW! All students otherwise eligible for the CCPG must now maintain a level of academic progress set forth by the California Community Colleges Chancellor's Office or lose eligibility. PLEASE read about these specific standards at <http://www.cccd.edu/students/financial-aid> under the California College Promise Grant menu item.

There are 2 ways to apply for a California College Promise Grant—CCPG (formerly BOG Fee Waiver):

1 Go to www.fafsa.ed.gov (the only way to apply for federal aid, and the best way to apply for a Promise Grant).

Go to www.fafsa.ed.gov and fill out the 2019-2020 FAFSA, (Free Application for Federal Student Aid). Our school code is 013536. Your processed FAFSA will be electronically downloaded and determined for a Promise Grant, if you qualify.

2 Go to www.cccd.edu/students/financial-aid and click on the “California College Promise Grant” tab.

Most students have a better chance of qualifying for the Promise Grant through the **FAFSA**.

IMPORTANT: Do not fill out the online CCPG application if you have already filed a FAFSA for the same academic year.

Questions?

Call (714) 241-6239, or email financialaid@coastline.edu, or stop by the office at the College Center. The Financial Aid office is open: Monday-Thursday, 8:00 a.m.-5:00 p.m. and Friday, 8:00 a.m.-12:00 noon.

TO APPLY FOR THE CALIFORNIA COLLEGE PROMISE GRANT (CCPG)—(Formerly BOG Fee Waiver) Complete your FAFSA today. The CCPG covers the enrollment fee for California residents who qualify. All other fees, books and supplies are not covered by this program and are the responsibility of each student. Promise Grants cover the academic year, starting with Fall. They are valid for three terms: Fall, Spring, and Summer.

Career Training–CTE

Coastline offers several options for career-minded students. Our certificate programs allow you to focus on the topics that are of interest to you, and let you get in, get out, and get working! For more information on Coastline's certificate programs and complete program requirements, see a counselor or call (714) 241-6209 to request more information on Coastline's Career & Technical programs.

Certificates of Achievement

These Certificates of Achievement are all approved majors of 18 or more units and will be posted on the transcript. They may be used to meet the 18 unit requirement for the A.A. or A.S. degrees.

Accounting

- General Accounting
- Bookkeeping
- Taxation

Building Codes Professional

Business

- Business Administration
- General Business
- Human Resources Management
- Marketing

Computer Networking

- Cisco
- Cybersecurity
- Microsoft

Electronics

Emergency Management/ Homeland Security

- Emergency Management/
Homeland Security
- Criminal Justice

Entrepreneurship and Small Business Management

Gerontology

Health Care Management

Informatics

Logistics/Supply Chain Management

Management & Supervision

- Management
- Supervision & Management

Paralegal Studies

Process Technology

Retail Management

Certificate of Achievements (only)

These Certificates are 18 or more units and will be posted on the transcript. Course units may be applied as electives towards the A.A. or A.S. Degree.

Biological Technology

- Biological Laboratory Technician

Business Information Worker

Digital Media Foundation

- Digital Media Design

Real Estate Broker

Real Estate Studies

Certificates of Accomplishment

These Certificates of Accomplishment are 12 or more units. A Coastline certificate will be awarded, but only courses will be posted on the transcript.

Cisco Certified Networking Administrator (CCNA)

CompTIA

Cybersecurity

Cybersecurity Fundamentals

Digital Media

- Animation and Gaming Foundation

Educational Studies

Human Services

IT Foundation

Leadership

Medical Administrative Office Technician

Medical Coding Specialist

Mobile Applications

Penetration Testing

Process Technician

Fundamentals

Project Management

Retail Management-Advanced

Retail Management-Essentials

Windows Server 2008

Certificates of Specialization

These Certificates of Specialization are less than 12 units. A Coastline certificate will be awarded, but only the courses will be posted on the transcript.

Advanced Accounting

Intermediate Accounting

Biotechnology Media Design

Business Plan

CISCO Certified Networking

Professional (CCNP)

Cognitive & Caregivers Boot

Camp

Entrepreneurship Essentials

Entrepreneurship for Artists

Entrepreneurship for Computer

Networking and Security

Consulting

Home Business

Homeland Security (TSA)

MCSA: Windows 8

MCSA: Windows Server 2016

Real Estate Lending & Mortgage

Brokering

Real Estate Property Salesperson

This information is subject to change. For the latest information please check the Catalog or www.coastline.edu.



DISCOVER COASTLINE'S BUSINESS PROGRAM

Studying business can prepare you for a wide variety of careers, but choosing what type of business career you want can sometimes be difficult. Many business careers incorporate similar skill-sets, like critical thinking, management methods, e-commerce or e-business tactics, the principles of entrepreneurship, and finance or accounting skills. Although numerous careers in business require most of these skills, you can find the career that best suits your interests by analyzing the different work environments and duties you'll encounter on the job.

For example, you can go into Health Care Management and work at a hospital, for an insurer, or for a local clinic. In the field of Human Resources, you'll recruit and manage a company's finest resource—its employees. With a focus on Marketing, you can work at an ad agency, go into sports marketing, or even go into the field of entertainment marketing for a movie studio or network. And, if you're interested in how businesses work together to provide services to millions of customers, you can focus your business studies on Supply Chain Management.

At Coastline, you'll find courses that lead to an Associates degree in Business Administration, General Business, Health Care Management, Human Resources, Management, Marketing, Retail Management, Small Business Ownership, Supervision, and Supply Chain Management. These courses can launch a new career for you, or help you to advance in your current career! Call today to find out more: (714) 241-6209.

Things to remember . . .

Petition to repeat a class: Due to changes in the education code, students who have successfully completed a course may not repeat that same course. Students meeting certain criteria may submit a Course Repetition Petition with proper documentation.

Waiver of AA and/or Certificate Requirements: Students wishing to substitute or waive courses which satisfy associate in arts degree or certificate of achievement requirements must see a counselor and complete a "Petition to Substitute and/or Waive Academic Requirements and/or Regulations." Forms can be obtained in the Admissions office.

Petition for Graduation: An associate in arts degree or a certificate of achievement is not automatically awarded. Students are required to petition for the degree or certificates of achievement at the beginning of the semester in which they will be completing their final requirement. Petitions are available in the Admissions office.

Graduation Filing Dates: APPLY January 26 to March 26, 2020.

Commencement exercises are held once a year at the end of the Spring Semester. Detailed information will be mailed to all students who have petitioned to graduate at the end of April. Diplomas will be mailed to the students approximately one month after the end of the semester in which the application was filed.

ABOUT ONLINE & DISTANT LEARNING



The flexible, convenient way to complete your courses

Online & Distance Learning combines technology—television, computers, internet, telephone—with printed materials to bring course content, instructor, and students together. Online & DL courses fulfill degree and transfer requirements, and Coastline offers a comprehensive selection of Online & DL courses that allows you to meet nearly all requirements for an associate degree or for transfer to the CSU or UC systems.

The Online & Distance Learning program at Coastline is perfect for self-motivated, committed, goal-oriented learners. It is also a great option for students with limited mobility due to disabilities or other special situations.

Available Online & Distance Learning Opportunities

With more than 40 years of experience in Online & Distance Learning, Coastline offers a variety of college-credit course options to meet your educational needs:

INTERNET/WEB-BASED COURSES—Take courses online and work at your own time, place and speed! Each course has a substantive portion of course materials (syllabus, assignments, lectures) delivered online. Students must have access to a computer with internet connection. Additional internet/online support may be available.

Course activities include discussion forums for student-student as well as instructor-student interactions. Textbooks, email, media materials, and webcam interactions materials may also be used as part of the learning experience. Examinations may be administered, online, onsite, or proctored by arrangement. Internet sites will be available to registered students on the official start date of the course.

TELECOURSES—Watch preproduced programs on broadcast or Cable TV, online streaming of select content, or visit Coastline's viewing centers. Read textbooks, handbooks and study guides; interact with instructors via phone, fax or email; mail in assignments and quizzes, and take onsite or proctored exams. Additional internet/online support may be available.

CABLE COURSES—Watch instructors in locally produced programs on cable TV, record lessons for later viewing, or visit

Coastline's viewing centers. Read textbooks, handbooks and study guides; interact with instructors via phone, fax or email; attend review sessions; mail in assignments and quizzes, and take onsite or proctored exams. Additional internet/online support may be available.

INDEPENDENT STUDY COURSES—Study independently using specially prepared course materials that include reading materials, textbooks, study guides, and self-paced assignments. Interact with instructor via phone, fax or email, mail in assignments and quizzes, and take onsite or proctored exams. Additional internet/online support may be available.

MILITARY & CORPORATE PROGRAMS EXTENDED LEARNING DIVISION

The World Is Our Campus!—Courses, certificates and degree programs offered online in five, 8-week sessions per year. Also available are 12-week, self-paced, non-internet courses for those deployed or experiencing connectivity issues.

Programs and services are designed to meet the unique needs of the workforce, and are fee-based through various MOUs and Contracts with the military, government agencies, and business/corporate organizations. Contact the Extended Learning Division at 800-547-4748 for more information.

For more information about Online & Distance Learning, please see pages 127-136.

STUDENT SERVICES

Some important tips to get you through the semester

The following Student Services and Policies and Regulations sections are listed in alphabetical order. Throughout these sections Coastline College is referred to as “Coastline” and the Coast Community College District is referred to as “CCCD.”

ASSESSMENT CENTER

Website: <http://www.coastline.edu/services/assessment-center/>

Phone: (714) 241-6285

E-mail: assessment@coastline.edu

The Assessment Center provides services for placement options, as well as administer alternative exams for students enrolling in online & distance learning courses. The Assessment Center is located at the College Center in Fountain Valley, 11460 Warner Avenue.

Students may also receive placement into English and math courses via the following alternative methods:

- Multiple Measure Assessment Project (MMAP) - Students who recently (within the last 10 years) attended high school for three or more years can receive placement into English and math courses based on the courses completed; their grades in those courses; and the cumulative, unweighted high school GPA. Some students may be placed directly in transfer-level English and mathematics courses. Students can complete the MMAP form in the Assessment Center or submit the completed form to assessment@coastline.edu as a PDF attachment.
- Challenge a Prerequisite—students may challenge a prerequisite by completing the Prerequisite/Clearance/Challenge request form. Students are required to take the placement tests prior to filing the petition. Completed forms should be submitted to the Admissions & Records office located in Fountain

Valley at the College Center.

- Credit by Exam—Students may request the Credit by Exam; a pass confers credit for English C099. Students can request this form from the Admissions & Records office.
- Guided Self-Placement—As of January 1, 2018, students may bypass developmental-level prerequisites and place themselves into college-level math and English: “a community college district or community college may use self-reported high school information or guided placement, including self-placement for students” (AB 705, 2017, Sec. 2D). Students enrolling under this open placement model may wish to receive guidance to maximize their likelihood of succeeding in college-level (non-developmental) classes in the shortest time possible. Thus, we recommend that students seek a counselor’s or advisor’s input if they place into English C099: Fundamentals of Composition via the above options yet wish to self-place into English C100: Freshman Composition. For the Guided self-placement form, students can email the Assessment Center with their Coastline student ID number.
- Early Assessment Program (EAP)—high school students who received a “Ready”/ “Standard Exceeded” status for English and/or Math. Students can submit their results to the Admissions & Records office.
- Successful completion of prerequisite courses—students who have successfully completed an English or math course from an accredited college or university that is considered equivalent at Coastline. Students can submit their official transcripts to the Admissions & Records office.
- Advanced Placement (AP) scores—students who received a score of “3” or above on AP Calculus and/or AP English Literature or AP English Language and Composition. Students can submit their results to the Admissions & Records office.
- College Level Examination Program (CLEP) credits—students can submit their results to the Admissions & Records office for math placement only.
- International Baccalaureate (IB) scores—students can earn IB credit with minimum score of 5 except where noted in the catalog. Students can submit their results to the Admissions & Records office.
- Placement test results—students who have taken a placement test at another accredited community college within the last two years (excludes ESL). Students can submit their results to the Admissions & Records office.
- Students who possess an associate degree or higher may be exempt from placement testing. Students must provide official transcripts in order to verify satisfactory completion of college-level English and math coursework in order to be exempt from testing. Students can submit their official transcripts to the Admissions & Records office.

CALWORKS

Website: www.coastline.edu/services/calworks/

Phone: (714) 241-6237

The CalWORKs Program at Coastline College provides a comprehensive program of instruction and student support services for CalWORKs participants. This program aims to prepare participants to transition into unsubsidized employment as well as to achieve long term self-sufficiency. The program also offers support services such as transportation assistance, educational counseling, assessment skills testing, basic skills remediation, admissions assistance, financial aid assistance, tutoring services, job placement assistance, and work-study opportunities. We offer case management and coordination with Orange County, Los Angeles County, San Bernardino County and other Counties in California.

In order to be an eligible participant in the Coastline's CalWORKs Program, you must:

- be a current CalWORKs recipient receiving cash aid and in good standing with the County;
- develop a Welfare-to-Work Plan with the California Department of Social Services CalWORKs; and
- be a student in good standing at our college.

CAREER CENTER

Website: www.coastline.edu/services/career-services-center/

Phone: (714) 241-6311

The Career Services Center assists students in making informed and educated decisions regarding their career goals, as well as with job search and acquisition.

Students can obtain labor market information such as current employment statistics, labor force, wages, and outlook.

For more information, please see our website, call, or visit us at College Center.

COUNSELING SERVICES

Website: www.coastline.edu/services/counseling/

Phone: (714) 241-6162

Our professionally trained and courteous counselors are available to assist you with:

- Educational Planning
- Career Exploration
- Counseling Courses
- Re-Entry Services
- Transfer Information

Counselors are available for in-person appointments at Fountain Valley, Garden Grove, Westminster, and Newport Beach. We also offer online Video appointments.

Call the number or visit website above for more information or to schedule an appointment or visit us at College Center.

EXTENDED OPPORTUNITY PROGRAMS & SERVICES (EOPS) AND COOPERATIVE AGENCIES FOR EDUCATION (CARE) AND NEXTUP

Website: www.coastline.edu/services/eops/

Phone: (714) 241-6237

The full set of services provided to eligible EOPS students are designed to address the financial and educational disadvantage obstacles and help students achieve their educational goal(s): Associates degree, Certificate and/or preparation for transfer to a 4-year institution.

Interested students who meet EOPS eligibility criteria are expected to follow-through on all program requirements as a condition of receiving the full range of program benefits and services.

For more information, visit our website above, call us, or visit us at College Center, 4th Floor.

FINANCIAL AID

Coastline participates in major state and federal financial aid programs, which may be in the form of grants, loans, or Federal Work Study opportunities. Contact the Financial Aid office, College Center, Room 419, email financialaid@coastline.edu or call (714) 241-6239 for details.

HEALTH SERVICES

Health services (primary care professional services/not an insurance plan) for Coastline students are provided by: Memorial Prompt Care. For details, see page 18 of this class schedule or go to our website at www.coastline.edu.

Alcohol and Drug Prevention

Resources: The CCCD strives to provide a drug-free environment that maximizes academic achievement and personal growth. The three colleges in the District offer a variety of classes which focus on alcohol and drug abuse prevention education. Coastline offers Health C100—Personal Health.

Counseling: The County of Orange Public Health Department, Orange County Alcohol Services Office, offers therapy and counseling treatment for family members of alcoholic clients. Call (714) 896-7574 for information. The office is located at 14180 Beach Boulevard, Westminster, CA 92683.

State Laws and College Regulations: State laws and the CCCD Student Code of Conduct specifically prohibit the use, possession, distribution and sale of drugs or alcohol on campus property, at any college-sponsored activity or event, or in District and college vehicles regardless of location. Complete information on the laws and the Student Code of Conduct is available at the College Center, Student Services office. The use of all tobacco products is prohibited in all District buildings and vehicles.

LEGAL CLINIC

Coastline students, staff, faculty and/or alumni may use clinic services. Attorneys are available evenings for an initial one-half hour FREE consultation. Call (714) 241-6298 to schedule an appointment.

SCHOLARSHIPS

Coastline's Scholarship Recognition Awards are granted to students who have demonstrated excellence, academic achievement, and/or wish to pursue educational or career goals. Students enrolled at Coastline in the Fall or Spring semesters may apply for scholarships. The awards are presented at the Scholarship Reception during the Spring semester. Scholarships do not have to be repaid. Please visit www.coastline.edu/scholarships or email scholarshiphelp@coastline.edu for more information.

NOTE: Military and Corporate Education students are eligible for, and encouraged to apply for, scholarships.

SPECIAL PROGRAMS AND SERVICES FOR THE DISABLED

Students with disabilities (e.g., mobility, speech, hearing, learning, vision, intellectual, mental health, acquired brain injury, autism and attention deficit) are invited to request assistance from Special Programs and Services for the Disabled office.

SERVICES include, but are not limited to: interpreting services, note taking, registration assistance, academic counseling, materials/equipment (i.e., digital recorder, Smart Pen, enlarged print materials, accessible classroom furniture, and alternate format textbooks and materials), and test proctoring.

PROGRAMS: Coastline offers comprehensive programs to qualified students with intellectual disabilities, acquired brain injuries, and adapted fitness.

Students with temporary or permanent disabilities who are interested in enrolling in Coastline classes or one of the specialized programs are encouraged to call the Special Programs Office for assistance and a confidential intake at (714) 241-6214 or email at specialprograms@coastline.edu. The Special Programs and Services Office is located on the first floor of the Newport Beach Campus, 1515 Monrovia Avenue, Newport Beach, CA 92663. For more information call or email specialprograms@coastline.edu, or visit (<http://www.coastline.edu/students/students-with-disabilities>).

TRANSFER CENTER

The Transfer Center is here to prepare you for transfer to a four-year college or university to earn a B.A. or B.S. degree. A bachelor's degree is required for many careers, career advancement, or needed to apply to graduate school. We offer information and can place you on a transfer guarantee track—Associate Degrees for Transfer (ADT) or Transfer Admission Guarantee (TAG). Visit the Transfer Center or the website to take advantage of transfer resources to develop your transfer strategy: transfer orientations, workshops, fairs, visiting schools, research majors, cost to attend, and differences between the CSU, UC, CA Private, and Out-of-State Schools. Contact us by email at transfercenter@coastline.edu or call at (714) 241-6171 to make an appointment. The Transfer Center is located on the 3rd Floor, Room 306, in the Fountain Valley Student Services Center, 11460 Warner Avenue, in Fountain Valley. Check our resources at www.coastline.edu/transfer-center.

VETERANS BENEFITS AND SERVICES

1. In order to claim benefits, a Veteran or eligible person must have, as an educational objective, an (a) Associate in Arts Degree, (b) Baccalaureate Degree, or (c) Certificate Program. If, after consulting the college catalog or the schedule of classes a person wishing to file for Veterans benefits is still unsure of his/her goals or major, arrangements should be made for a counseling appointment.
2. In order to ensure continuity of benefits, satisfactory progress must be made toward the stated major.
3. Attendance in enrolled classes is expected at all times.
4. After each registration, the person receiving Veterans benefits must notify the Veteran Certifying Official of any program changes, i.e., complete withdrawal from college, adjustment of units, courses added and dropped, etc.
5. Those with 24 or more units of college work completed and who wish to apply for benefits must have program approval. Contact the Veteran Certifying Official for proper procedure.
6. Veterans with fewer than 24 units must submit transcripts for all previous college work to Coastline College within four weeks after the semester begins.

Unit Load to Qualify for GI Bill®:

	8-week session	16-week semester
Full time	6 units	12 units
3/4 time	4-5 units	9-11 units
1/2 time	3 units	6-8 units

CAL-VET: Students who qualify for CAL-VET benefits should contact the Financial Aid Office.

It will be the responsibility of the Veteran or eligible dependent to adhere to the regulations of the Veterans Administration and Coastline policies. If there are any questions regarding the Veteran benefits, check with the Veteran Certifying Official at (714) 241-6325.

Veterans—Contact your Veteran Certifying Official to see how intersession courses may allow you to access your BAH benefits.

ELIGIBILITY FOR VETERAN BENEFITS

Post 9/11 GI Bill® – Chapter 33

A veteran may be eligible for Post 9/11 GI Bill® benefits if you have at least 90 days of aggregate active duty service after Sept. 10, 2001, and are still on active duty, or if you are an honorably discharged Veteran or were discharged with a service-connected disability after 30 days, you may be eligible for this VA-administered program.

If a veteran is released from active duty before January 1, 2013, there is a 15-year time limitation for use of benefits. For individuals whose last discharge date is on or after January 1, 2013, the time limitation has been removed.

MONTGOMERY GI BILL® (MGIB) – CHAPTER 30

The MGIB-AD program provides education benefits to Veterans to Servicemembers who have a least two years of active duty. The MGIB-SR program provided education training and benefits to members of the Selective Reserve.

HYPERLINK

“https://www.benefits.va.gov/gibill/mgib_ad.asp” Montgomery GI Bill® Active Duty (MGIB-AD) For active duty members who enroll and pay \$100 per month for 12 months and are then entitled to receive a monthly education benefit once they have completed a minimum service obligation.

HYPERLINK

“https://www.benefits.va.gov/gibill/mgib_sr.asp” Montgomery GI Bill® Selected Reserve (MGIB-SR) For Reservists with a six-year obligation in the Selected Reserve who are actively drilling.

Priority Registration: Coastline College offers priority registration to Veterans for four academic years within 15 years of separation date. To be considered for Veteran Priority registration, students must:

- Meet all of the Priority Registration requirements.
- Submit a copy of their DD214

New & Returning students who have previously submitted the above should request priority registration by contacting the Veteran Certifying Official. For additional information, please contact the Veteran Certifying Official in the Admissions and Records Office at (714) 241-6325.

VACA ACT—VETERANS ACCESS, CHOICE AND ACCOUNTABILITY ACT

Effective July 1, 2015, California Education Code (78075.5(c) c) allows California Community Colleges to grant full exemption from the nonresident fee for all students verified to be “covered individuals.” Refer to page 9 in this schedule for more information on who qualifies.

GI Bill® Disclaimer:

“GI Bill®” is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at www.benefits.va.gov/gibill.



Remember to file for **GRADUATION!**

If you are nearing completion of your program, be sure to FILE the application for graduation. Students must turn in this paperwork by the deadline date in order to graduate.

For Spring 2020 graduation, you can file between January 26 and March 26, 2020.

Questions on qualifying to petition for graduation?
Call the Counseling Office at (714) 241-6162.

VETERANS RESOURCE CENTERS

Coastline's Veterans Resource Centers (VRC) are community-based centers that engage not only local veterans taking classes, but also serve to connect student veterans located worldwide, and community veterans who wish to support their peers. The VRCs provide a comfortable and positive environment where veterans will find access to academic resources, community referrals, networking opportunities, counseling and advisement services, computer access with Wi-Fi, a place to study, and workshops featuring guest lecturers of value to veterans seeking career and academic opportunities. Coastline also provides the resources available in the VRCs to students worldwide through a virtual VRC.

For more information or hours, please email Vet2Vet@coastline.edu or call (714) 241-6126.

Veterans Resource Center Locations:

- College Center VRC
11460 Warner Avenue, Fountain Valley, 92708
- Garden Grove Campus VRC
12901 Euclid Street, Garden Grove, 92840
- Newport Beach Campus VRC
1515 Monrovia Avenue, Newport Beach, 92660

Workforce Development & Corporate Education

Coastline designs, produces, and delivers customized education & training programs, on-site or online, designed to meet the workforce development needs of employers.

For more information or a list of Business & Industry Partners, please contact the Extended Learning Division's Business & Workforce Development Office, (800) 547-4748 or WorkforceDev@Coastline.edu.

POLICIES & REGULATIONS

More things you need to know.

ACADEMIC FREEDOM STATEMENT

Coastline College recognizes that the free search for truth and the expression of diverse opinions are essential to a democratic society, and encourages and protects academic freedom as per Coast Community College District Board of Trustees policy number BP 4030 as approved 02/05/03.

COASTLINE COLLEGE ACADEMIC HONESTY PROCEDURES

Coastline College's institutional reputation is built on the individual student's commitment to academic integrity and the effective administration of academic integrity issues by the College's faculty and staff.

Coastline College Faculty are responsible for ensuring that grades are truly indicative of the student's learned knowledge as exhibited in the classroom and through their coursework. Student acts of academic dishonesty cause disruption of the educational process, weaken our College's reputation, and present challenges for our faculty to fairly assess the student's academic performance.

While Coastline College Faculty hold primary responsibility for ensuring that academic honesty is maintained in their classes, individual students share in this responsibility. Coastline students are to refrain from engaging in academic dishonesty. The Coast Community College District's Student Code of Conduct Administrative Procedures (AP-5500) apply to all students whose conduct violates academic integrity.

Procedures for Dealing with Violations of Academic Integrity

Actions Taken by Faculty Member

Any Coastline Faculty member who has evidence that a student has committed an act of academic dishonesty, shall, after speaking with the student, take one or more of the following disciplinary actions:

- Issue an oral reprimand.
- Give the student an "F" grade, zero points, or a reduced number of points on all or part of a particular paper, project or examination; if the act of academic dishonesty results in a "F" grade or zero points being awarded to the student for that particular paper, project, or examination, and this result affects the student's overall grade in the class, then the student shall be issued the proper grade, as affected by the specific "F" or zero grade, by the faculty member.

For all incidents of academic dishonesty, the instructor will report the matter to the College's Disciplinary Officer (the Dean of Students).

Actions by the College's Disciplinary Officer

Upon receipt of a report of an incident of academic dishonesty, the College's Disciplinary Officer will send a letter to the student inviting them to present a response to the allegations of academic dishonesty. If a finding of academic dishonesty is made, the student will be placed on disciplinary probation, with other possible sanctions being imposed pursuant to the District's Student Code of Conduct.

Upon receipt of subsequent reports of academic dishonesty, the College's Disciplinary Officer will consider suspending the student for one full calendar year.

If, following the student's return from the one year suspension, the College's Disciplinary Officer receives further reports of academic dishonesty, they will recommend that the student be expelled from the District for a period of no less than three years.

The sanctions imposed for an act of academic dishonesty depend on the severity of the incident. As a result, a student may be suspended from the College on a first offense or be recommended for expulsion by the CCCD Board of Trustees.

The College's Disciplinary Officer shall keep the faculty member and appropriate Dean(s) reasonably informed of the status and outcome of the disciplinary process.

Examples of Academic Dishonesty

Examples of academic dishonesty include, but are not limited to, the following:

- Taking an examination for another student or having someone else take an examination on your behalf.
- Altering a graded examination/assignment and returning it for additional credit.
- Having another person or a company conduct research and/or write a report on your behalf.
- Stealing or attempting to steal an examination or answer key.

- Printing an online exam without the express authorization of the instructor.
- Stealing or attempting to change official academic records.
- Forging or altering grades.
- Obtaining answers from another student before, during, or after an examination.
- Falsely reporting or claiming to have experienced technical difficulties with online instructional tests, quizzes, or assignments.
- Knowingly allowing another student to copy one's work.
- Using unauthorized materials, such as notebooks, calculators, or other items, without the instructor's consent during an examination.
- Sharing answers for a take-home or online examination unless otherwise authorized by the instructor.
- Receiving help in creating a speech, essay, discussion board posting, course assignment, report, project or paper unless otherwise authorized by the instructor.
- Using a speech, essay, discussion board posting, course assignment, report, project or paper done for one class in another class unless specifically authorized by the instructors.
- Misreporting or altering the data in laboratory or research projects.
- Presenting another person's work as one's own: copying a speech, essay, report, discussion board posting, project or paper from another person or from other sources.
- Using outside sources (books, or other written sources) without giving proper credit (by naming the source and putting any exact words in quotation marks).
- Intentionally impairing the performance of other students and/or a faculty member.
- Engaging in collusion, i.e. knowingly or intentionally helping another student perform an act of academic dishonesty.

ACADEMIC RENEWAL POLICY AND PROCEDURE

This Academic Renewal Policy (BP 4240) for Coastline College is issued pursuant to Section 55764 and 55765 of the California Administrative Code (Title 5) regulations. The purpose of this procedure is to disregard past substandard academic performance of students when such work is not reflective of their current demonstrated ability. It is based on the recognition that due to unusual circumstances, or circumstances beyond the students' control, the past substandard work will negatively affect their academic standing and unnecessarily prolong the rate at which they complete their current objectives. Academic renewal is intended to facilitate graduation from a College in the District or enable qualified students to transfer to a four-year college or university.

If the specific conditions listed below are met, the Colleges in the District may disregard from all consideration associated with the computation of a student's cumulative grade point average (GPA) up to a maximum of 30 units of coursework taken at any College in the District for graduation or transfer purposes only.

1. The coursework to be disregarded is substandard (grades of D, F, or NP). If approved, the selected coursework shall be disregarded in that semester, except those courses required as a prerequisite or to satisfy a requirement in the student's current declared program of study.
2. A minimum of 15 semester units has been completed at any regionally accredited college or university with a cumulative GPA of at least 2.0 in all course work subsequent to the course work to be disregarded.

3. At least 12 months have elapsed since the most recent approved request for academic renewal.
4. Academic renewal cannot be reversed once it has been granted.
5. A student may request academic renewal a maximum of two times district-wide during enrollment at the Colleges in the District.

All coursework will remain legible on the student's permanent record (transcript), ensuring a true and complete academic history. However, students' permanent records will be annotated so that it is readily evident to all users of the records that the units are to be disregarded. This notation will be made at the time that the academic renewal has been approved by the appropriate College office.

If another accredited college has acted to remove previous course work from consideration in computing the GPA, such action shall be honored in terms of its Procedure. However, such units disregarded shall be deducted from the 30 units maximum of coursework eligible to be disregarded at a College in the District.

Interpretation of this Procedure is the responsibility of the appropriate College official who may, for compelling reasons, make exceptions to the stated conditions provided that there is compliance with the applicable requirements of Title 5. All receiving schools may not accept the District's academic renewal Policy and Procedure.

The Director of Enrollment Services or his/her designee shall act to approve the petition and make the proper annotation on the student's permanent record upon verification of the conditions set forth herein.

NOTE: It is possible that other colleges or universities may not accept the Academic Renewal Policy.

ACADEMIC STANDARDS

Coastline recognizes academic honor in four ways:

1. **PRESIDENT'S LIST:** A student is eligible to be included on the President's List after completing a semester of at least 12 units in courses awarding letter grades during which a GPA of 4.0 is earned.
2. **DEAN'S LIST:** A student is eligible to be included on the Dean's List after completing a semester of at least 12 units in courses awarding letter grades during which a GPA of 3.50 to 3.99 is earned.
3. **HONOR'S LIST:** A student is eligible to be included on the Honor's List after completing a semester of 6.0 to 11.9 units in courses awarding letter grades during which a GPA of 3.75 to 4.0 is earned.
4. **GRADUATION WITH HONORS:** A student is eligible for Graduation with Honors if he or she achieves a 3.50 or higher GPA in all college units attempted and a 3.50 or higher GPA in all courses completed at Coastline.

Probation Status: The CCCD's policy on probation states that a student shall be placed on probation if he or she meets one of two conditions:

1. **Academic Probation**—A student is on academic probation if he or she has attempted at least 12 semester units at a district college and
 - a. has a cumulative grade point average of less than 2.0 in all units attempted.
2. **Progress Probation**—A student is on progress probation if he or she has attempted at least 12 semester units at a district college and the percentage of units with "W, I, NC, AND NP" grades reaches or exceeds 50 percent.

Students on probation at one CCCD college shall be on probation at all colleges within the CCCD. All probationary students shall be notified of their status and counseling services shall be made available.

Disqualification Status: The approved disqualification policy states that a student in the CCCD who is on academic or progress probation shall be disqualified whenever he or she meets one of two conditions:

1. **Academic Disqualification**—Any student on academic probation for two consecutive semesters shall be academically disqualified.
2. **Progress Disqualification**—Any student on progress probation for two consecutive semesters shall be disqualified for lack of satisfactory progress.

Students on disqualification at one CCCD college shall be on disqualification at all colleges within the CCCD. Students shall be notified of dismissal status near the beginning of the semester that it takes effect, but in any case, no later than the start of the Fall semester. If circumstances warrant, exceptions may be made and reinstatement granted by the Probation and Disqualification Review Committee.

ACCREDITATION

Coastline College is accredited by the Accrediting Commission of Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial, Ste. 204 Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.

ANIMALS AND/OR PETS

Animals and/or pets of any kind or description are not allowed on or within college property. This restriction also applies to animals and/or pets confined in any vehicle parked on college property. This does not apply to the use of guide or service animals.

AUDITING

The college is no longer offering students the option to audit a course.

CAMPUS SAFETY

Your safety continues to be our highest priority. The following procedures were created with this goal in mind:

Procedures: To report a crime in progress, or other emergency requiring police or fire response, call 9-1-1. For non-emergency or routine calls, contact the Campus Safety Department or the business number of the local police department. The Campus Safety Department may be contacted directly at (714) 241-6360 or through any of the area offices.

Coastline has an incident reporting system which allows for a complete description of any incident. If students, staff or faculty are parties or witnesses to an incident that requires further review or investigation by the college, they should contact the College Center or one of the area offices to file a report.

Facilities: In general, all facilities remain open during business hours, M-Th 8:00 a.m. – 10:00 p.m. at instructional sites, and Fri 8:00 a.m. – 5:00 p.m. at the College Center.

Law Enforcement: The Campus Safety Department maintains a close working relationship with the local police departments for each area containing a Coastline facility. Coastline security officers and key staff will report incidents or summon the assistance of local agencies on an as-needed basis.

Communication: When a particular incident occurs that is of interest to students, faculty and staff, a collegewide "Regroup Emergency Notification" flier/bulletin may be distributed which describes the incident, the actions taken, and safety suggestions.

Crime Statistics (Jeanne Clery Act): Crime statistics for Coastline can be found on the college website at www.coastline.edu or the Department of Education website at <http://ope.ed.gov/security/>. A complete copy of the report can be obtained from the Campus Safety department, or Coastline's Business office. Call (714) 241-6145 for more information.

CHANGES

Coastline makes every effort to assure the class schedule information is accurate. Because this publication must be prepared well in advance, changes in some programs inevitably will occur. Courses described in this publication are subject to change without notice. All classes offered are based upon sufficient enrollment to economically warrant them. Classes may be canceled as a result of low enrollment, state legislation and/or financial consideration. When classes are canceled due to low enrollment, every attempt will be made to help students adjust their academic schedules. In addition, students are advised that all information set out in this publication is subject to change without notice, and the Board of Trustees of the CCCD, the Chancellor of the CCCD and the President of Coastline reserve the right to add, amend or repeal regulations, rules, resolutions or policies within the administrative area of responsibility of such officers.

CLASS ATTENDANCE

Students are expected to attend classes regularly. Failure to attend may be taken into consideration by instructors when assigning grades. Students who miss the first class meeting, are absent for two contiguous class meetings or have too many absences MAY be dropped by the Instructor at any time during the semester until the final deadline for withdrawal. Instructors may have more restrictive requirements for attendance and these requirements shall be stated in the class syllabus. Student's that miss class due to verifiable extenuating circumstances beyond the control of the student (i.e. accident, illness, death in immediate family, etc.) should inform their instructors prior to missing class meetings. A student who has been absent because of extenuating circumstance should report to the instructor on the day of his/her return. No absence excuses a student from making up the work missed. Students should realize that absences may adversely affect their grades.

NOTE: It is the responsibility of the student to withdraw in order to meet all fee/ refund deadlines and it is also the responsibility of the student to withdraw by state mandated deadlines to avoid grade penalties.

CLASS WITHDRAWAL PROCEDURES

Each student is responsible to complete OR officially withdraw from each class in which he/she enrolls.

Students who are dropped by their instructors for missing the first class meeting or for excessive absences should verify the instructor drop with the Admissions Office in order to avoid grade penalties and to comply with critical drop dates as specified.

Students should be aware that "W's" are used to determine academic status.

Students may withdraw/drop a class by:

1. Logging in to your MyCCC site. Drops will be allowed via the web in accordance with published drop deadlines.
2. Mailing a letter or Student Drop Form by the drop deadline date to Coastline College, 11460 Warner Avenue, Fountain Valley, CA 92708. The letter should be sent to the attention of the Admissions office and the student needs to make sure the envelope has a USPS postmark on or before the deadline date.
3. In-person in the Admissions Office during normal business hours, Monday – Thursday, 8:00 am to 5:00 pm and Fridays 8:00 am to 12 noon. Students will be required to present a valid Driver's License, Military ID or Passport to drop a class.

WITHDRAW AFTER DEADLINE

Students may petition for a "W" grade after the final limit for "W" only for extenuating circumstances beyond the control of the student, such as verified accident or illness. Petitions must be reviewed and approved by the Grade Review Committee.

REPEATING CLASSES

It is possible to repeat a class only in certain circumstances as follows:

1. In the course description in the catalog, the class is identified as eligible for repetition; or
2. The class is eligible for grade remediation by repetition.

New repeat rules effective Summer Term 2012-- Students are now limited to three (3) total enrollments for most credit courses. Students will not be allowed to repeat a course more than three times without documented evidence of extenuating circumstances. 'W' grades are counted as enrollments.

REASONS TO REPEAT A CLASS

- A. Repeating a course in an effort to alleviate a substandard grade; Students who receive substandard grades ("D", "F", "NP" or "NC") and/or one or more Withdrawals ("W") on the transcript may attempt to successfully complete the course up to a total of two additional times within the Coast Community College District, if necessary to alleviate the substandard grade or successfully complete the course.

After the third attempt to receive a passing grade in a course, the student may complete the Petition to Repeat form and submit to the Admissions and Records Office for one additional attempt. Petitions are only considered for documented extenuating circumstances. Students who withdraw and receive a "W" on each of the three allowable attempts, if by petition the student is given permission to enroll, the students will not be able to withdraw from the course again and an evaluative grade symbol will be recorded. **NO FURTHER ATTEMPTS WILL BE PERMITTED.**

If the substandard grade is repeated within the Coast Community College District, the Repeat/Delete grade exclusion will be automatically performed on the student's academic transcript. The grades in the latest term will be the grade which will be used to calculate grade point average regardless of which grade was higher. Although the previous grade(s) will not be counted in the grade point average, they will remain visible on the transcript and the last recorded attempt is the course which will be counted in the student's permanent academic history.

When a student repeats an equivalent course in which a substandard grade outside the Coast Community College District at a regionally accredited college, they must file a Repeat/Delete Request and submit it to the Admissions and Records Office along with an official transcript from the other college showing successful completion of the course.

- B. Repeating a course due to a significant lapse of time, where a passing grade (CR or P) or C or better was previously earned. A significant lapse of time is defined as at least five years. All coursework shall remain on the student's permanent record. The current grade and credit will be disregarded in computing your CCC GPA. Course repetition based on significant lapse of time may only occur once. (Documentation must be submitted)
- C. You have extenuating circumstances - verified cases of accidents, illness, or other life changing event beyond the control of the student that prevented you from doing well in the course (must submit documentation);
- D. The course you wish to repeat is part of a legally mandated training as a condition of continued or volunteer employment. Regardless of whether or not a substandard

grade (D, F, NC, or NP) was previously earned, the grade and unit credit shall be included each time for the purpose of calculating the GPA. (Documentation must be attached to certify that course repetition is necessary to complete legally mandated training).

- E. Repeating a course previously taken at another college. Substandard or non-substandard grades earned at another institution will not be alleviated by repeating a course at Coastline College. The grade and unit credit earned will be calculated and averaged in GPA.

GRADING

Student performance in courses is indicated by one of sixteen grades. Grades which carry grade point value, and which are used in determining the grade point average (GPA), are as follows:

Symbol	Definition	Grade Points or Units
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Passing, less than satisfactory	1
F	Failing	0

The following grades are not part of the GPA computations:

CR/P—Credit at least satisfactory, Unit credit granted

NC/NP—Non-Credit, less than satisfactory or failing, No units granted

W—Withdrawal, No units granted

EW—Excused Withdrawal, No units granted

MW—Military Withdrawal, No units granted

I, INP—Incomplete, No units granted

IP—In Progress, No units granted

RD—Report Delayed, No units granted

Pass/No Pass: When you select the pass (P)/no pass (NP) option, you will receive a P or NP on your transcript instead of a letter (A-F) grade. P means you have satisfactorily completed (passed) the course. NP means you

have unsatisfactorily completed (failed) the course. The P/NP option does not affect overall grade point average. Students wishing to select the Pass/No Pass grading method in grade option courses must file the request with the Admissions and Records Office within the first 20% of the length of the course. The pass/no pass grade option form can be found online at coastline.edu. Please contact the Admissions and Records office for specific course deadlines.

Examinations: Final examinations are required in all graded courses. Exceptions may occur in certain physical education activity courses. Students must attend Coastline for the entire length of the course and take the final examination to receive credit.

I (INCOMPLETE)

If agreed upon between the instructor and the student, a student may receive an "I" grade when work in the class cannot be completed by the last day of the semester due to extenuating circumstances.

- Most of the academic work must be completed and there must be a justifiable reason for receiving the incomplete such as an accident or illness.
- The condition for removal of the "I" shall be stated by the instructor in a written record and recorded as an "I". This record shall contain the conditions for the removal of the "I" and the grade assigned in lieu of its removal. This record of Incomplete must be given to the student with a copy on file with the registrar until the "I" is made up or the time limit has expired.
- All academic work must be completed and submitted to the instructor per written agreement with the student, which will be valid no longer than one year following the end of the semester in which it was assigned.
- An incomplete not made up within the specified timeline will revert to the alternate grade assigned by the instructor when the "I" was assigned.

- A student may not re-enroll in a class in which an incomplete was awarded.

GRADES

Grade reports are not mailed. Students may access their grades online by logging in to their MyCCC site. Students also have the option of printing their own CCC unofficial transcript. Semester grades are available online approximately 10 working days after the end of the semester (excluding holiday periods).

STUDENT GRIEVANCE PROCEDURES

Coastline College extends to all students the right to file a grievance. The right to petition may be initiated at any time when the student has a grievance against any college employee, policy or procedure at Coastline College.

Every effort will be made to preserve confidentially as grievances are fairly and equitably considered. The procedures allow students to exhaust every administrative level possible in receiving fair and complete hearing of their grievances. These are college-level procedures for resolving problems and should not be viewed as legal or quasi-legal proceedings.

Based on the principle of improved communication between the student and the institution, the following procedures will be followed for students registering grievances:

NOTE: In order to establish due process, all parties to the grievance will adhere to the steps as outlined.

STEP I: Prior to filing a formal grievance, the student is expected to first contact the Academic Dean or Program Supervisor and the person(s) who has (have) the closest contact with the pertinent issue. The grievance should be thoroughly defined to be discussed objectively.

If the grievance cannot be resolved at this step, the student may progress to Step II after informing the person(s) involved of intended plans to file a formal grievance. The formal grievance must be filed during the semester in which the grievance occurs.

STEP II: The student meets with the Dean of Student Services to discuss the grievance. At this step, the "Formal Grievance Petition" is filed. The Dean of Student Services will serve as an ombudsman in order to examine objectively both sides of the issue.

The Dean of Student Services will then meet with all persons involved with the grievance. At the conclusion of Step II, the Dean, within five (5) school days, will provide the student and others involved with a written summary of the discussion.

If the grievance has not been resolved by this step, the student may proceed to Step III.

STEP III: The student, within five (5) school days after the conclusion of Step II, will submit a written request to the Vice President of Student Services for a meeting of an arbitration committee.

The committee will consist of:

1. The appropriate Dean for the Area involved
2. Vice President of Instructor or designee
3. Faculty Member and
4. Student

A meeting of the committee will be called by the Vice President of Instruction/Student Services to review and/or take action on the grievance. In ten school days after the student has filed a written request, the committee will meet with all involved parties and discuss the grievance in detail in an attempt to resolve the issue at this step. Meetings will be chaired by the Vice President of Student Services.

Within five (5) school days, the decision and proposed action will be communicated to the following:

1. Student involved
2. Committee members
3. College President
4. Other person(s) involved with the grievance

STEP IV: If either the grievant or other person(s) involved are not satisfied with the decision or action of the Grievance Committee an appeal may be made. Within five (5) school days after the decision or action, the appeal must be filed with the President of the College. Once the College President has reviewed the appeal and the written Communication from the Grievance Committee, the President will schedule a private meeting with the complainant to discuss the matter.

NOTE: The College President has discretionary power to uphold, reverse, or modify the action taken by the Grievance Committee. The President's decision will be delivered to the grievant/student in writing with copies to the appropriate individuals involved.

STEP V: If the grievant/student is not satisfied with the final college level disposition of the case, she/he may, through the Chancellor of the Coast Community College District, appeal directly to the Board of Trustees. The Board, after reviewing the materials pertaining to the grievance, may determine the time, place and manner of the hearing.

HOPE SCHOLARSHIP CREDIT

Several new tax benefits are now available to help families meet the cost of postsecondary education. These tax benefits are intended to help students and their parents as well as all working Americans to fulfill a variety of education objectives.

Taxpayers can claim one or, in some cases, two new tax credits for expenses they pay for postsecondary education for themselves and their dependent children. This tax credit can directly reduce the amount of federal income tax for returns filed in 1999 or later. The Hope Scholarship Credit is available on a per-student basis for the first two years of postsecondary education, while the Lifetime Learning Credit applies on a tax-return basis and covers a broader time frame and range of educational courses.

Additional information may be obtained in the Admissions and Records office, from your tax advisor, or by going to the National Association of College and Business Officers website: <http://www.nacubo.org> and click on the TRA97 Resource Page icon.

HOUSING

Coastline maintains no dormitories. Housing transactions must be made individually.

LIABILITY

Throughout the academic year, some classes will meet at off-campus locations. The college will not provide transportation to these sites, and students enrolled in these classes are responsible for making their own transportation arrangements. Coastline personnel may assist in coordinating this transportation and/or may recommend travel time, routes, carpooling, etc.; however, the student does not have to follow these recommendations. The CCCD is in no way responsible, nor does it assume liability, for any injuries or losses resulting from this non-sponsored transportation. If you ride with another student, that student is not an agent of, nor driving on behalf of the District.

Under the California Code of Regulations, Subchapter 5, Section 55450, if you participate in a voluntary field trip or excursion, you hold the CCCD, its officers, agents and employees harmless from all liability or claims that may arise out of or in connection with your participation in this activity.

OPEN ENROLLMENT POLICY

It is the policy of the Coast Community College District that, unless specifically exempted by statute, every course section or class, the attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the college(s) and who meets such prerequisites as may be established pursuant to Section 58106 of Title 5 of the California Administrative Code.

PARKING REGULATIONS

Permit Required: Parking permits are required at the Newport Beach and Garden Grove Campuses. Permits are also required to park at the Westminster-Le-Jao Campus City Hall North lot (stalls 268 through 340) and Community Service lot (stalls 556 through 688). Any motorized vehicle requiring registration with the California Department of Motor Vehicles (DMV) must have a current parking permit affixed to the inside lower-left corner of windshield in the manner indicated on the instructions. Motorcycles (mopeds) will have the permit affixed to the left front fork. Cars without permits properly displayed will be cited. Vehicles may park only in spaces or areas designated for vehicle parking. **PURCHASE OF A PARKING PERMIT DOES NOT GUARANTEE A PARKING SPACE ON CAMPUS.**

Purchase parking permits online:

Current semester permits are now available online at www.coastline.edu. Daily parking permits can also be obtained from permit Kiosks in the parking lot or the office at each area site. Coastline parking permits are also valid at Golden West and Orange Coast Colleges.

Parking Areas: Designated parking areas are color coded:

- Yellow (Faculty and Staff) permit required
- White Grid (Motorcycles only) permit required
- Blue (Handicapped—DMV) Handicap permit must be displayed
- Unmarked white stalls—open for permit parking

Responsibilities for Penalties: The registered owner of any vehicle on a Coastline site shall be held responsible for any liability or damage claims including parking or other traffic violation penalties arising in connection with the possession and/or operation of the vehicle on the Coastline site.

Liability: Coastline is not responsible and assumes no liability for damage or theft of any vehicle or its contents.

Lost, Stolen, Damaged Permits or Sold Vehicles: Replacement of lost, damaged or permits sold with the vehicle will be \$30. Stolen permits are to be reported to the Public Safety office.

PARKING, TRAFFIC RULES AND REGULATIONS:

ARTICLE 1—Enforcement

Students who fail to pay parking fines may have their academic records encumbered until all outstanding fines have been paid. Penalties may be added to each citation. The DMV and a collection agency may be notified. **PARKING AND TRAFFIC RULES AND REGULATIONS WILL BE IN EFFECT 24 HOURS A DAY.**

Parking Regulation/Citation Penalties:

Section No.	Regulation
103	Unauthorized use of permit (stolen/forged/ altered). BAIL: \$40
208	Overnight parking. BAIL: \$35
210	Unauthorized sales/ distribution. BAIL: \$35
401	Parked outside marked stalls. BAIL: \$35
402	Parked overlapping stalls. BAIL: \$35
403	Parked on restricted area. BAIL: \$35
404	Parked in motorcycle/ moped area. BAIL: \$35
405	Backed into diagonal stall. BAIL: \$35
406	Parked blocking traffic. BAIL: \$40
407A	Parked in prohibited parking zone (i.e., Red curb). BAIL: \$40
407B	Limited parking zone violation (i.e., timed or loading). BAIL: \$35
408	Parked overtime in Visitor area. BAIL: \$35
409	Parked in Handicapped area. BAIL: \$250
410	Parked in Staff area. BAIL: \$35
411	Parked creating traffic hazard. BAIL: \$40
412	Lack of visible/valid parking permit. BAIL: \$35
413	Expired parking meter. BAIL: \$35
414	Parking in electric vehicle stall without charging. BAIL: \$35

Complete copies of the parking regulations can be obtained from the Public Safety office or call (714) 546-7600, ext. 16120 for more information.

PERSONAL SECURITY CODE

To ensure the security of your records, you will be required to establish a password for your MyCCC portal page. You will be asked to do this the first time you log in to the system. Once you have established your password, it will be REQUIRED for all future online transactions at Coastline College, Golden West College and Orange Coast College. If you forget your password, you may go to the MyCCC portal page and click on “Forgot Password?”. Your password is yours and yours alone and is not available to the staff at the college for reference.

All in-person transactions require Photo ID. If a student wants someone else to handle their transaction, the person designated must present written authorization signed by the student (regardless of relationship or age) and photo ID at the time of the transaction.

PREREQUISITES, COREQUISITES AND OTHER ENROLLMENT LIMITATIONS

All prerequisites or corequisites identified in Coastline’s catalog and class schedule were established according to state laws as outlined in the CCCD’s Model Plan. Except for CCCD priority registration procedures for continuing students, and courses or programs with prerequisites or corequisites, all Coastline classes are open to enrollment on a “first come, first-served” basis until they are filled to maximum capacity. Refer to the Catalog for detailed information or contact the Matriculation Office at (714) 241-6166.

Sexual Misconduct Information & Title IX Compliance

Members of the Coastline College (CCC) community, guests and visitors have the right to be free from sexual violence. All members of the campus community are expected to conduct themselves in a manner that does not infringe upon the rights of others. CCC has zero tolerance for sexual misconduct. When an allegation of misconduct is brought to an appropriate administrator’s attention and a respondent is found to have violated any sexual misconduct district

policy, serious sanctions will be used to reasonably ensure that such actions are never repeated. The following is intended to define community expectations and to establish a mechanism for determining when those expectations have been violated.

SEXUAL MISCONDUCT OFFENSES INCLUDE, BUT ARE NOT LIMITED TO:

- Sexual Harassment
- Non-Consensual Sexual Contact (or attempts to commit same)
- Non-Consensual Sexual Intercourse (or attempts to commit same)
- Sexual Exploitation

SANCTION STATEMENT:

Any student found responsible for violating the CCCD policy on Non-Consensual or Forced Sexual Contact (where no intercourse has occurred) will likely receive a sanction ranging from probation to expulsion, depending on the severity of the incident, and taking into account any previous campus conduct code violations.

The Title IX investigative team reserves the right to broaden or lessen any range of recommended sanctions in the case of serious mitigating circumstances or egregiously offensive behavior. Neither the initial hearing officers nor any appeals body or officer will deviate from the range of recommended sanctions unless compelling justification exists to do so.

PRIVACY AND REPORTING

Director of Equity and Title IX, TitleIX@coastline.edu, is the college’s designated Title IX Officer. The Title IX Officer is responsible for the purposes of initiating notice and/or investigation of sexual misconduct excluding cases involving personnel (not related to a student). The Title IX Officer will assign deputy investigators, who are members of the Investigative Team, to investigate allegations of gender-based discrimination and/or sexual misconduct. The deputy investigators will use discretion on how they act in response to notice of gender-based discrimination. Understanding that different people on campus have

different reporting responsibilities and varied abilities to maintain confidentiality, the Title IX Officer will assign deputy investigators depending on the situation and the parties involved.

To report gender-based discrimination, sexual harassment, non-consensual sexual contact, non-consensual sexual intercourse, or sexual exploitation, please contact:

Director of Equity and Title IX
TitleIX@coastline.edu
(714) 214-6130

STUDENT CODE OF CONDUCT

BP 5500 - STUDENT CODE OF CONDUCT AND DISCIPLINARY PROCEDURES

The Coast Community College District has special interests and purposes essential to its effective functioning as an educational institution and has a clear responsibility in the area of student conduct to protect and promote its goals.

The Coast Community College District Policy (AP 5500) Regarding Student Code of Conduct and Disciplinary Procedures sets forth those acts which constitute unacceptable conduct. All alleged violations of this policy may result in referral to the College Administrator charged with enforcing this policy.

A student of the Coast Community College District accepts the responsibility to conform to all District rules and regulations. Failure to meet this obligation will justify appropriate disciplinary actions including, but not limited to, expulsion, suspension, disciplinary probation, or reprimand. Although the District will make every reasonable effort to make the District's rules and regulations available, students are responsible for becoming familiar with them.

The District may impose discipline for the commission, or attempted commission, of the following types of violations by students, for aiding or

abetting, inciting, conspiring, assisting, hiring or encouraging another person to engage in a violation of this Student Code of Conduct, or for any violation of State or Federal law. Being under the influence of drugs and/or alcohol, or the existence of other psychological impairment does not excuse a violation of this Student Code of Conduct. The subsequent acts are defined by the District to be unacceptable. The list is not all inclusive.

1. Academic Misconduct
2. Alcohol
3. Assault/Battery
4. Continued Misconduct or Repeat Violation
5. Dating Violence
6. Destruction of Property
7. Discrimination
8. Dishonesty
9. Disorderly or Lewd Conduct
10. Disruption of Educational Process
11. Disruptive Behavior
12. Disturbing the Peace
13. Drugs
14. Endangering Welfare of Others
15. Failure to Appear
16. Failure to Comply or Identify
17. Failure to Obtain Permits
18. Failure to Repay Debts or Return District Property
19. False Report of Emergency
20. Forgery
21. Fraud
22. Gambling
23. Harassment
24. Hateful Behavior
25. Hazing
26. Inappropriate Usage of Social Media
27. Infliction of Mental Harm
28. Misrepresentation
29. Misuse of Identification
30. Possession of Stolen Property
31. Possession of Weapons
32. Public Intoxication
33. Sexual Harassment
34. Sexual Misconduct
35. Serious Injury or Death
36. Smoking
37. Stalking
38. Theft or Abuse of District's Computers or Electronic Resources

39. Theft or Conversion of Property
40. Trespass and Unauthorized Possession
41. Unauthorized Electronic/Digital Recording
42. Unauthorized Use of Course or Copyrighted Materials
43. Unauthorized Use of District Keys
44. Unauthorized Use of Property or Services
45. Unreasonable Demands
46. Unwelcome Conduct
47. Violation of Driving Regulations
48. Violation of Health and Safety Regulations
49. Violation of Law
50. Violation of Posted District Rules
51. Violation of Published Computer/Network Usage Policy(s), Procedures, or Guidelines

A copy of the Student Code of Conduct may be found online at: <http://www.cccd.edu/boardoftrustees/BoardPolicies/Pages/default.aspx> or may be reviewed at Coastline College Administrative Center, Student Services Office.

STUDENT RECORDS

The Admissions office is responsible for registering students and maintaining active and permanent records. Coastline complies with the provisions of the Family Rights and Privacy Act of 1974 (Buckley Amendment) which gives the student the right to see the official school record and restricts distribution of those records. A detailed description of this act is in the Catalog.

Active Records: All requests for changes to a student's current class program or information on file should be made through the Admissions office, (i.e., adds to program, withdrawal from class, name and address changes, etc.).

Additional Fees: Verification of enrollment costs \$5, and early grade letter costs \$2.

Cumulative files: The Admissions office maintains a cumulative file on each student who has requested transcripts from institutions of prior attendance. The file, containing copies

of high school and college transcripts, is available to the student for review and/or for counseling appointments.

Distribution of Student Records to High Schools: Coastline may send to District feeder high schools academic reports reflecting students who have graduated from high schools within the last five years. These reports include the student's name, address, identification number, classes, grades, grade point average and major. This data assists high schools in evaluating their academic program in relation to student activity in college. Students who prefer their academic record not be included in the documents, which are submitted to the high schools, should contact the Admissions office to have their names deleted from the report.

Transcripts: Transcripts of academic work taken at Coastline will be sent to any college or university upon the student's written request. Transcript requests must be submitted online through Credentials, Inc. at: www.coastline.edu. Allow at least five working days for processing. End of semester transcripts may be requested beginning two weeks prior to the end of the semester, and are processed approximately 10-15 working days after the semester ends. There is a \$5 charge for each official transcript, however the first two copies are free.

STUDENTS' RIGHTS

The CCCD and Coastline are committed to the concept and principles of providing all persons with equal opportunity in employment and education by prohibiting discrimination based on race, sex, color, gender expression, religion, age, national origin, ancestry, sexual orientation, marital status, medical condition, physical or mental disability, military or Veteran status, or genetic information. This commitment applies to every aspect of education and personnel

policies and practices in the treatment of employees, students, and the general public.

The right to nondiscrimination in education and employment is guaranteed to persons with disabilities under a number of federal and state laws (including Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) and the California Fair Employment and Housing Act). Students have the right to be free from discriminatory actions, including sexual harassment.

Contact one of the following college personnel: Renat  Atkins, Americans with Disabilities Act (ADA) officer, (714) 241-6146; Renat  Atkins, Equal Employment officer, (714) 241-6150; or Leighia Fleming, Director Student Equity and Title IX, (714) 241-6130 for further information.

STUDENT RIGHT-TO-KNOW

In compliance with the Student-Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), Coastline makes its completion and transfer rates available to all current and prospective students at the following website: <http://srtk.cccco.edu/index.asp> A copy of this information may be obtained by calling the Public Relations office at (714) 241-6186.

Portions of this policy are adapted from the academic honesty policies of the University of California Irvine, Cypress College, California State University Long Beach and Golden West College as published in their catalogs.

Study Load The average student carries a 15 unit full academic load during a semester at Coastline College. This load requires most students to spend 40-45 hours each week preparing for and attending classes. The College recommends that entering freshmen carrying a full academic load (15 or more units) plan to work no more than

12-16 hours each week. Students who have a poor high school record below a "C" average probably should work no more than 6-8 hours each week. No CCC student may carry more than 19 units during a semester, 9 units during summer, or 6 units during intersession without the permission of the CCC Director of Enrollment Services. This maximum applies to the combination of all units in which the student enrolls per semester/term in the Coast Community Colleges (Coastline, Golden West and Orange Coast).

Veterans, Active-Duty Military, and Credit for Military Training Coastline College is approved for training Veterans under all applicable laws. The College helps Veterans by cooperating with the Veterans Administration and the California State Department of Veterans Affairs. Coastline establishes policies and programs for educating Veterans and active-duty military personnel. Under Title 5, Section 55024, members of the service called to active duty during a semester in which they are enrolled, may petition to withdraw under special circumstances. The withdrawal will be posted as "MW" - Military Withdrawal on the student's transcript and will be non-punitive, which means that it will not count in the students grade point average nor will it count towards academic or progress probation/disqualification. Students with orders to report during a semester in which they are enrolled should contact Admissions and Records on the first floor of the College Center for the appropriate petition form. Coastline recognizes and grants academic credit to Veterans for eligible military service and training credit completed in the armed forces.



Important College Terms

Closed Classes—If the class in which you wish to enroll is closed—don't give up!

1. Go for the sure thing! Try to find another CRN of the course that may still have seats available; or
2. If there is a wait list option, place yourself on the wait list. If a seat becomes available, you will be notified by email (students with current cell phone will receive a text notification) and will have 24 hours to add the wait listed class. All prerequisites and corequisites must be met; or
3. If wait lists are not available, check back to see if a seat may have become available due to a student

withdrawal or due to a student being dropped for nonpayment of fee; or

4. Go to the first class meeting. If space is available, the instructor may give you an ADD PERMIT with an Add Authorization Code (AAC). The AAC will allow you to register for the course prior to the "EXPIRES" deadline using the online registration system.

Permission Required Courses—Enclose test scores and proof of eligibility for math and English. These forms must be submitted prior to your registration appointment.

Class Canceled—A canceled class/section is one that is not going to be

offered for that semester due to various reasons. You will need to choose an alternate class/section.

Concurrent Enrollment

Required—Applies to classes in which you must enroll in both a lecture and a lab. It may also apply to classes that require you to enroll in another type of class at the same time.

Duplicate Section—You cannot enroll in two sections of the same course during the same semester unless they are a first and second eight-week class and coded as a repeatable course.

Time Conflict—You may not enroll in two classes that overlap in time. Check the scheduled class times carefully when planning your program.



Health Services

If you're a Coastline student, Coastline's Student Health Services are available to you! For a flat student health services fee of only \$11 a term, enrolled students can take advantage of health services such as immunizations, laboratory testing, minor emergency medical treatment, women's health issues, and more.

For more information detailing services visit www.coastline.edu/services/health-services/ or call (714) 241-6004. (**NOTE:** 2 forms of ID must be presented—your current student class schedule (Printed from the Web or a bill, and a picture I.D.)

Services are available through Memorial Prompt Care, which offers three locations to serve you in:

Westminster

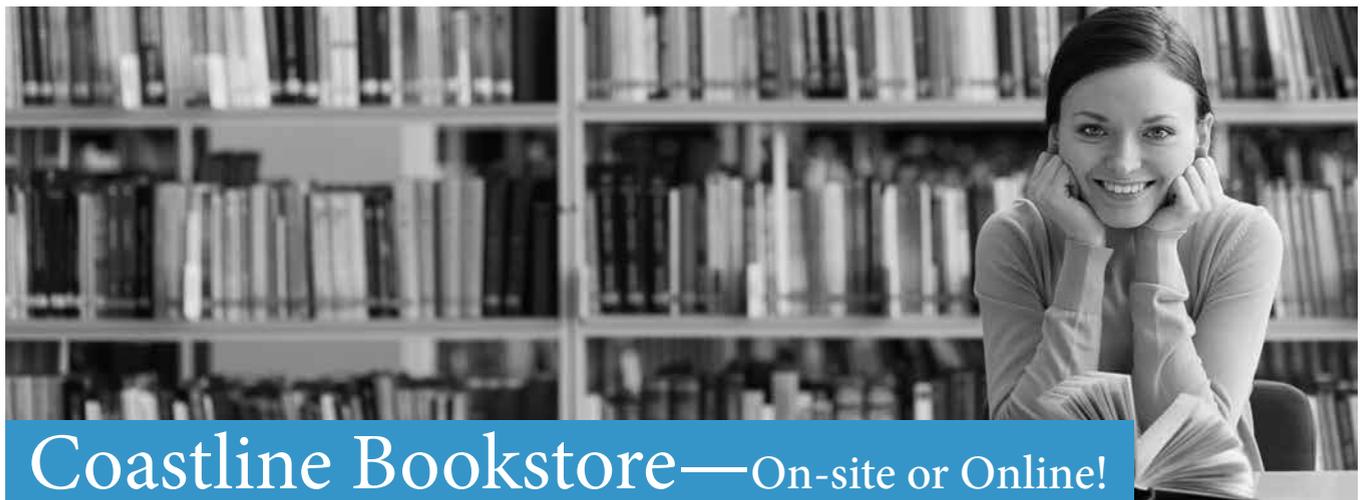
15464 Goldenwest Street (at McFadden) 92683
Hours: 8 a.m. to 9 p.m., 7 days a week
Call (714) 891-9008 to schedule an appointment

Huntington Beach

18561 Beach Boulevard (at Main St.) 92648
Hours: 8 a.m. to 9 p.m., 7 days a week
Call (714) 848-0080 to schedule an appointment

Huntington Beach

9122 Adams Avenue (at Magnolia St.) 92646
Hours: 8 a.m. to 8 p.m., 6 days a week
Call (714) 378-0900 to schedule an appointment



Coastline Bookstore—On-site or Online!

Coastline offers all textbooks and materials at our student bookstore located at the College Center in Fountain Valley. There are two ways to order:

1. Visit the bookstore in the lobby of our Fountain Valley (College Center) location at 11460 Warner Avenue. Check www.coastlineccbookstore.com or call (714) 241-6101 for bookstore hours.

2. Go online to www.coastlineccbookstore.com and select the books and materials needed, and have them shipped to your home or request an instore pickup.

LOG ON TO: www.coastlinebookstore.com



Library—100% online and always open!

Coastline has a Library for students and it is 100% online so you can access it all the time. It is ALWAYS open! You access the online Library through the Library web page at: coastline.edu/library.

Ask a Librarian

Do you need research help? Ask a Librarian! They are research experts. There are multiple ways to contact a Coastline Librarian:

- **Phone:** 714.696.1573
- **Text:** 714.696.1573
- **Email:** Library@coastline.edu
- **Let's Meet!** Schedule a Research Consultation and we can meet you at one of the college campuses. Request Form at this link: <http://goo.gl/forms/JVzS6SdYpAqMEEQx1>
- **Mail:** Librarian, Coastline College, 11460 Warner Ave., Fountain Valley, CA 92708

Textbook Reserve Library

Coastline maintains small collections of current textbooks in the Information Commons (Garden Grove Campus) and the Student Success Campus at Westminster and Newport Beach for students to use on-site. Call to confirm that the textbook for your class is available in the collection. Access to the textbooks is available during the Commons and Success Centers' regular operating hours on a first-come, first-served basis.

eBooks and Article Databases

As a student you have access to over a hundred thousand e-books, and thousands of magazine, journal, and newspaper articles through the online Library at Coastline.

1. Go to the Library webpage: <http://www.coastline.edu/library/> and CLICK eBooks & Databases
2. Log in with your username and password
3. The Databases are divided by subjects. Find a subject that works for you or use the big databases under GENERAL ACADEMIC DATABASES and choose "Academic Search Complete."
 - a. Short videos about the Academic Databases show you how to search some of the databases and you can view videos on the CoastlineLibrary YouTube channel (<https://goo.gl/mOY2Hd>).

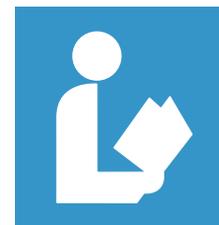
Research Tip: As you use the Article Databases think about KEYWORDS you could use in your search. Come up with a few sets of Keywords and start your research. Notice other words and phrases that are coming up as you browse through the articles you find and refine your search and research topic based on these ideas and articles. Start your research early so you can see what is available for your topic and change/modify it if you need too. Remember a Librarian is always here to help you too!

Additional Library Resources

- **CoastlineLibrary on YouTube:** Short and sweet videos to help you with your Library and Research needs (<https://goo.gl/mOY2Hd>).



- **Library Workshops in Canvas**
 - Avoiding Plagiarism
 - Finding Articles (coming next)
- **CalWest**—Coastline students with current student ID may use the libraries at Golden West, Orange Coast, Cypress and Fullerton College.



2020 WINTER INTERSESSION

To Register

New and returning students (students not enrolled for Spring 2019 and/or Fall 2019) will be given a date and appointment time to register after their application has been processed. Students are notified of required checklist items (assessment, origination visa info, date of birth, etc.) via email after submitting their application for admission to the college.

Registration for Winter Intercession takes place at the same time as registration for the Spring 2020 term. Registration appointments can be viewed on your MyCCC portal page>Registration>registration status and students may register at their assigned time or anytime thereafter during the registration period. Students can register at their assigned appointment time, but not before, for Winter Intercession and/or Spring 2020 classes. The deadline to register prior to the start of Winter Intercession is January 1, 2020. After that date, students should report directly to the first class meeting to determine space availability. Pending permission of the Instructor, students will be issued a permit to add card along with an Add Authorization Code (AAC).

Cost

Students enrolling in Winter Intercession and or Spring Classes will be charged the following fees:

ENROLLMENT FEE—\$46 per unit

NON-RESIDENT TUITION FEE—\$265/unit + \$11 /unit

MATERIALS FEE—as applicable

HEALTH FEE—\$11

COLLEGE SERVICE CHARGE—\$12 waived upon request for students enrolled in only Intercession classes.

Questions?

If you have additional questions about registering for Winter Intercession classes, call the Admissions and Records Office at (714) 241-6176.



COURSES

ACCOUNTING • (714) 241-6209

ACCT C101—FINANCIAL ACCOUNTING

4.0 units

This is the study of accounting as an information system, examining why it is important and how it is used by investors, creditors, and others to make decisions. The course covers the accounting information system, including recording and reporting of business transactions with a focus on the accounting cycle and the application of generally accepted accounting principles, the financial statements, and statement analysis. Students will analyze issues relating to asset, liability, and equity valuation; and revenue and expense recognition, cash flow, internal controls, and ethics and will record financial transactions and interpret financial statements. This course meets the accounting-related or business related course requirements needed to sit for the CPA exam. ADVISORY: Eligibility for ENGL C100 and MATH C010. Graded or Pass/No Pass option.

Transfer Credit: CSU; UC. C-ID: ACCT 110.

–CRN 92819 is a 4-week hybrid class with weekly onsite class meetings and an online component.

92819 4-wk/Jan 2 9am-10:50am MTWThF plus
3 hrs and 35 min/wk arr.

NEWPORT BEACH CAMPUS RM 315
ONLINE

ACCT C130—VITA 1 (VOLUNTEER INCOME TAX ASSISTANCE)

1.0 unit

To enhance each Volunteer Income Tax Assistance (VITA) student's opportunity for success in the field of Accounting by bridging the gap between educational theory and on-the-job practices. Successful completion of VITA 1 course certification in IRS provided online Basic, Advanced, and additional tax courses. The course also includes tax software training that provides skills transferable to the workplace. ADVISORY: ACCT C103. Graded or Pass/No Pass option. Transfer Credit: CSU.

92851 4-wk/Jan 2 5pm-10:35pm W

GARDEN GROVE CAMPUS RM 102

ART • (714) 241-6213

ART C101—SURVEY OF ART: RENAISSANCE TO CONTEMPORARY

3.0 units

Multi-cultural survey of art beginning with the Renaissance and concluding with contemporary art. Illustrated lectures, reading, and study of current exhibits. Required for art majors. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92776 4-wk/Jan 2 13 hrs and 15 min/wk arr.

ONLINE

BUSINESS • (714) 241-6209

BUS C100—INTRODUCTION TO BUSINESS

3.0 units

An introductory course that defines and applies the fundamental principles of economics, management, ethics, leadership, marketing, management information systems (MIS), accounting, and finance to the current business environment. The course will help students select their field of business specialization and will provide the foundation for future study of business and management. It presents an in-depth examination of elements of contemporary business, from the Internet functions to the challenges of business on an international scale. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor). C-ID: BUS 110.

92922 4-wk/Jan 2 13 hrs and 30 min/wk arr.

ONLINE

CHEMISTRY • (714) 241-6213

CHEM C110—INTRODUCTION TO CHEMISTRY

5.0 units

A lab science course in principles of inorganic, biochemistry, and organic chemistry for transfer and for associate degree programs in nursing, dietetics, paramedical, and other allied health fields. Not for students planning to take CHEM C130. ADVISORY: MATH C010 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93040 4-wk/Jan 2 31 hrs and 20 min/wk arr.

ONLINE

ENGLISH • (714) 241-6184

ENGL C100—FRESHMAN COMPOSITION

3.0 units

Freshman Composition offers instruction in expository and argumentative writing, close reading, cogent thinking, research strategies, information literacy, and documentation. By applying the principles and processes of college composition, students cultivate thesis-driven, ordered, logical, grammatically-correct prose. **ADVISORY:** All students are advised to enroll in English C100 during their first semester of college. Students with a high school GPA of 2.59 or below, English Language Learners who have completed the ESL composition sequence, and students out of high school for more than ten years are advised to take English C100 with the C090 co-requisite basic skills course. Letter Grade only. Transfer Credit: CSU; UC. C-ID: ENGL 100.

92533 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

92534 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

FOODS & NUTRITION • (714) 241-6213

FN C170—NUTRITION

3.0 units

Scientific concepts of nutrition relating to the functioning of nutrients in the basic processes of life. Individual needs, food sources of nutrients, current nutrition issues, scientific principles to analyze and evaluate nutritional information, and diet analysis will be emphasized. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92661 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

HISTORY • (714) 241-6213

HIST C170—UNITED STATES HISTORY TO 1876

3.0 units

A comprehensive examination of the history of the United States from the beginnings of exploration to the end of reconstruction after the Civil War. It covers the political, economic, diplomatic, social, and cultural aspects of American life during this time span. This course fulfills the UC and CSU requirements for the BA degree and is transferable to all state institutions of higher learning. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: HIST 130.

92832 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

HIST C175—UNITED STATES HISTORY SINCE 1876

3.0 units

Comprehensive examination of history of the United States from Reconstruction to the present time. Covers the political, economic, diplomatic, social and cultural aspects of American life. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: HIST 140.

93397 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

MANAGEMENT & SUPERVISION • (714) 241-6209

MS C100—BUSINESS ORGANIZATION AND MANAGEMENT

3.0 units

Business Organization and Management is a course designed to provide a comprehensive review of the role of management in the current business environment. Students will be introduced to the terminology, theories, and principles that make up the core of business management. The 21st Century workplace is undergoing dramatic changes. Organizations are reinventing themselves for speed, efficiency, and flexibility and creating a strategic advantage with customer-focused leadership. Teams are becoming the basic organizational building block with the increased emphasis on employee participation and empowerment. Graded or Pass/No Pass option. Transfer Credit: CSU.

92924 4-wk/Jan 2 13 hrs and 20 min/wk arr. ONLINE

MATHEMATICS • (714) 241-6213

MATH C030—INTERMEDIATE ALGEBRA

4.0 units

Review of elementary algebra, linear and quadratic equations, curve plotting, exponents, radicals, polynomials, systems of equations/inequalities, nonlinear equations, logarithmic and exponential functions, complex numbers, and applications. **PREREQUISITE:** MATH C010 with a grade of C or better or achieve qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option.

–CRN 92672 may have one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92672 4-wk/Jan 2 18 hrs/wk arr. ONLINE

MATH C100—LIBERAL ARTS MATHEMATICS**3.0 units**

Examines the mathematics involved in personal finance, environmental issues, the social sciences, politics and voting, business and economics, graph theory, fractals, art, and music. The course will also include a writing and research component.

PREREQUISITE: MATH C030 or C045 with a grade of C or better or achieve qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

–CRN 92679 may have one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92679 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

MATH C120—TRIGONOMETRY**3.0 units**

Circular functions, trigonometric identities and graphs, inverse functions, triangles, vectors, applications, and imaginary and complex numbers. PREREQUISITE: MATH C030 or C045 with a grade of C or better or achieve qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU.

93137 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

MATH C160—INTRODUCTION TO STATISTICS**4.0 units**

Statistical topics covered include collecting of data, sampling, probability, hypothesis testing, analyzing of variance, correlation and regression, nonparametric testing, and correlating for application in the natural sciences, social sciences, business, and management. Use of statistical technology will be introduced. PREREQUISITE: MATH C030, C045, or C046 with a grade of C or better or qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: MATH 110.

–CRN 92728 may have one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92728 4-wk/Jan 2 18 hrs/wk arr. ONLINE

93336 4-wk/Jan 2 18 hrs/wk arr. ONLINE

PSYCHOLOGY • (714) 241-6184**PSYC C100—INTRODUCTION TO PSYCHOLOGY****3.0 units**

Fundamentals of human psychology. Using a scientific approach to the study of human behavior, this course examines and integrates physiological, intrapsychic and social/behavioral perspectives on human thought and behavior. Major units include biological bases of behavior, sensation, perception, motivation, learning and memory, maturation and development, personality, and social psychology. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 110.

92660 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

PSYC C170—PSYCHOLOGY OF AGING**3.0 units**

Investigates the lifespan of adults--career choices and changes, marriage, relationships, family issues, aging parents, and retirement. Explores the potential for longer, healthier lives with opportunities and challenges for retirees and the elderly. This course is identical to GERO C170. ADVISORY: SOC C120. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

92834 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

SOCIOLOGY • (714) 241-6213**SOC C100—INTRODUCTION TO SOCIOLOGY****3.0 units**

Introduction to the scientific study of human society and social behavior, including analysis of social interrelationships and human group organization, culture, social differentiation, and social institutions. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: SOCI 110.

93628 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

COURSES

ACCOUNTING • (714) 241-6209

ACCT C100—INTRODUCTION TO ACCOUNTING

3.0 units

Elementary theory and principles of elementary accounting applicable to a single-proprietorship business. Practical application of accounting theory to the accounting cycles of service and merchandising businesses: bookkeeping practice; common debit and credit procedure; books of original entry; ledgers, working papers, adjusting and closing entries; income statement, statement of owners' equity, and balance sheet, cash, payroll, special journals. Recommended for business students needing a bookkeeping foundation before enrolling in ACCT C101, and for retailing, sales and merchandising, and office administration majors. ADVISORY: ENGL C100 or C135 and MATH C030. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92974 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

ACCT C101—FINANCIAL ACCOUNTING

4.0 units

This is the study of accounting as an information system, examining why it is important and how it is used by investors, creditors, and others to make decisions. The course covers the accounting information system, including recording and reporting of business transactions with a focus on the accounting cycle and the application of generally accepted accounting principles, the financial statements, and statement analysis. Students will analyze issues relating to asset, liability, and equity valuation; and revenue and expense recognition, cash flow, internal controls, and ethics and will record financial transactions and interpret financial statements. This course meets the accounting-related or business related course requirements needed to sit for the CPA exam. ADVISORY: Eligibility for ENGL C100 and MATH C010. Graded or Pass/No Pass option.

Transfer Credit: CSU; UC. C-ID: ACCT 110.

–CRN 92819 is a 4-week hybrid class with weekly on-site class meetings and an online component.

**92819 4-wk/Jan 2 9am-10:50am MTWThF plus
3 hrs and 35 min/wk arr.**

**NEWPORT BEACH CAMPUS RM 315
ONLINE**

92838 16-wk/Jan 2 9am-11:35am MW

GARDEN GROVE CAMPUS RM 204

–CRN 92837 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92837 16-wk/Jan 27 5 hrs and 20 min/wk arr.

ONLINE

93632 16-wk/Jan 27 5 hrs and 20 min/wk arr.

ONLINE

93621 12-wk/Feb 3 6pm-9:30pm MW

GARDEN GROVE CAMPUS RM 102

–CRN 93646 is an 8-week hybrid class with on-site class meetings and an online component

**93646 8-wk/Mar 30 6pm-8:50pm MW plus
4 hrs and 15 min/wk arr.**

**GARDEN GROVE CAMPUS RM 204
ONLINE**

ACCT C102—MANAGERIAL ACCOUNTING**4.0 units**

This is the study of how managers use accounting information in decision-making, planning, directing operations, and controlling. Focuses on cost terms and concepts, cost behavior, cost structure, and cost-volume-profit analysis. Includes issues relating to cost systems, cost control, profit planning, and performance analysis in manufacturing and service environments. This course meets the accounting-related or business-related course requirements needed to sit for the CPA exam.

PREREQUISITE: ACCT C101 with a grade of C or better. ADVISORY: Eligibility for ENGL C100 and MATH C010. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ACCT 120.

–CRN 92840 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92840 16-wk/Jan 27 5 hrs and 20 min/wk arr.**ONLINE****93470 16-wk/Jan 28 9am-11:35am TTh****GARDEN GROVE CAMPUS RM 102****ACCT C103—INDIVIDUAL TAXATION****3.0 units**

Introduction to income taxation. Emphasis on individual taxation, the income tax formula, the expanded tax formula, introduction to forms 1040EZ, 1040, and 1040A, gross income: inclusions and exclusions, adjustments for adjusted gross income, itemized deductions, self-employed business income, capital gains and other sales of property, rental property, royalties, and income from flow-through entities, tax credits, payroll taxes, retirement and other tax-deferred plans and annuities, special property transactions, at-risk/passive activity loss rules and the individual alternative minimum tax.

ADVISORY: ACCT C101. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 92842 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the “Testing Times” webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92842 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****ACCT C104—BUSINESS TAXATION****4.0 units**

Topics will include rules related to the organization, life, and dissolution of corporations, partnerships, S corporations, and LLCs. Tax research and planning issues are considered. Case simulation project similar to the new computerized CPA exam will be required. ADVISORY: ACCT C100 or C101. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 92843 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the “Testing Times” webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92843 16-wk/Jan 27 4 hrs and 15 min/wk arr.**ONLINE****ACCT C106—EXCEL FOR ACCOUNTING****2.0 units**

This course includes a detailed study of accounting using Excel spreadsheet software. Topics include the use of functions and formulas in Excel with emphasis on accounting as a financial analysis tool. Students are expected to have a working knowledge of Windows®. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 92844 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the “Testing Times” webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92844 8-wk/Mar 30 4 hrs and 15 min/wk arr.**ONLINE****ACCT C107—ACCOUNTING WITH QUICKBOOKS****2.0 units**

Quickbooks® is a complete computerized accounting system for small businesses. Topics include a review of basic accounting concepts, preparation of business reports and graphs, and the creation of a company using Quickbooks® accounting. Covers creation and operation of a detailed accounting system for new and existing businesses. ADVISORY: ACCT C100 or C101. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 92846 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the “Testing Times” webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92846 8-wk/Jan 27 6 hrs and 20 min/wk arr.**ONLINE**

ACCT C111—ADVANCED QUICKBOOKS**2.0 units**

Advanced Quickbooks® covers planning and budgeting; progress billing/job costing; file importing and exporting; customizing set up; and processing of inventory, payroll, and fixed assets in addition to reports and graphs for merchandising and manufacturing businesses. ADVISORY: ACCT C107. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 92847 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92847 8-wk/Mar 30 4 hrs and 15 min/wk arr.**ONLINE****ACCT C112—INTERMEDIATE ACCOUNTING 1****3.0 units**

This course will explore topics such as accounting standards; framework underlying financial accounting; accounting information systems; income statements; balance sheets; statement of cash flows; accounting for the time value of money, cash, and receivables; and valuations of inventory. ADVISORY: ACCT C101. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 92848 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92848 8-wk/Jan 27 6 hrs and 30 min/wk arr.**ONLINE****ACCT C113—INTERMEDIATE ACCOUNTING 2****3.0 units**

Foundation acquired in ACCT C101 will be further developed through more detailed principles. Topics covered include acquisition and disposition of property, plant, and equipment; depreciation; impairments and depletion; intangible assets; current liabilities and contingencies; long-term liabilities; stockholders equity; dilutive securities; earnings per share; and investments. This is the second semester of a three-semester sequence that will explore topics in intermediate accounting. ADVISORY: ACCT C101. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 92849 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92849 8-wk/Mar 30 6 hrs and 30 min/wk arr.**ONLINE****ACCT C116—ACCT FOR NON-FINANCIAL MANAGERS, ENTREPRENEURS, BUSINESS OWNERS****3.0 units**

Basic accounting course for managers and entrepreneurs that provides a foundation in financial analysis, taxes, and decision-making tools. Develops knowledge in determining financing needs and options to facilitate continued operations as well as the future growth of organizations. Graded or Pass/No Pass option. Transfer Credit: CSU.

93152 8-wk/Mar 30 6 hrs and 30 min/wk arr.**ONLINE****ACCT C120—ADVANCED ACCOUNTING****3.0 units**

Topics cover corporate reporting for segments; interim reporting; accounting for foreign operations; accounting for partnerships; and accounting for government entities, not–For-profit entities, estates, and trusts. Also covered are bankruptcies, equity method, consolidated financial statements, and foreign currency transactions. ADVISORY: ACCT C101. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 92850 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the “Testing Times” webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92850 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****ACCT C130—VITA 1 (VOLUNTEER INCOME TAX ASSISTANCE)****1.0 unit**

To enhance each Volunteer Income Tax Assistance (VITA) student’s opportunity for success in the field of Accounting by bridging the gap between educational theory and on-the-job practices. Successful completion of VITA 1 course certification in IRS provided online Basic, Advanced, and additional tax courses. The course also includes tax software training that provides skills transferable to the workplace. ADVISORY: ACCT C103. Graded or Pass/No Pass option. Transfer Credit: CSU.

92851 4-wk/Jan 2 6pm-8:35pm TW**GARDEN GROVE CAMPUS RM 204**

ACCT C131—VITA 2 (VOLUNTEER INCOME TAX ASSISTANCE)**0.5 unit**

To enhance each Volunteer Income Tax Assistance (VITA) student's opportunity for success in the field of accounting by bridging the gap between educational theory and on-the-job practices. Successful completion of the VITA 2 course using IRS provided tax software is through completion of service hours in the VITA program that provides skills transferable to the workplace. PREREQUISITE: ACCT C130 with grade of B or better. Graded or Pass/No Pass option. Transfer Credit: CSU.

92852 9-wk/Feb 7 1pm-4pm F**GARDEN GROVE CAMPUS RM 204****ANATOMY • SEE BIOL C220****ANTHROPOLOGY • (714) 241-6213****ANTH C100—CULTURAL ANTHROPOLOGY****3.0 units**

This course offers an introductory study of the structure and process of culture. It focuses on the major features of culture and the methods of anthropological research and theoretical orientations with examples of culture variations in both traditional and modern societies. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ANTH 120.

93351 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE**92292 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE****92440 16-wk/Jan 27 3 hrs and 10 min/wk arr. TV****92289 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE****93512 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE****ANTH C175—GLOBAL PERSPECTIVES OF FOOD AND CULTURE****3.0 units**

This course uses anthropological concepts to examine the social, cultural, and ecological aspects of food, food production, material culture of food, and food resources in a global, historical, and comparative perspective. Examines how food choices affect personal health, lifestyle, environment, and the wider human society. Graded or Pass/No Pass option. Transfer Credit: CSU.

93747 12-wk/Feb 24 4 hrs and 15 min/wk arr. ONLINE**ANTH C185—PHYSICAL ANTHROPOLOGY****3.0 units**

Formerly ANTH C110. The course provides students with an understanding of human evolution and diversity from a biological perspective. Students will explore the central patterns of anatomical, behavioral, and genetic similarities and differences among living primates and humans, in addition to reconstructing the evidence for human evolution found in the fossil record. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92901 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE**93011 16-wk/Jan 27 3 hrs and 10 min/wk arr. TV****ARABIC • (714) 241-6184****ARAB C180—ELEMENTARY ARABIC 1****5.0 units**

ARAB C180 is an introductory course in Arabic. ARAB C180 introduces fundamental concepts of the standard, classical Arabic used as the lingua franca of some two dozen countries in the world. Comprehension of written and spoken Arabic will be emphasized, as will pronunciation and simple conversation. Study of the customs and cultures of the Arab peoples will enhance student's global awareness. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93239 16-wk/Jan 27 6:30pm-9pm MW**WESTMINSTER LE-JAO CAMPUS RM 204****ART • (714) 241-6213****ALSO, SEE DIGITAL GRAPHICS APPLICATIONS****ART C100—SURVEY OF ART: PREHISTORY THROUGH LATE GOTHIC****3.0 units**

This course provides an overview of art and architecture from prehistory up to the Late Gothic period. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92377 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE**93509 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE**

ART C101—SURVEY OF ART: RENAISSANCE TO CONTEMPORARY**3.0 units**

Multi-cultural survey of art beginning with the Renaissance and concluding with contemporary art. Illustrated lectures, reading, and study of current exhibits. Required for art majors. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92776	4-wk/Jan 2	13 hrs and 15 min/wk arr.	ONLINE
92378	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
93360	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE

ART C102—CONTEMPORARY ART HISTORY**3.0 units**

This is an interactive lecture course dealing with the nature of late 20th- and 21st-century art and its origins. Emphasis is placed on examining how art reflects history from the perspective of Eastern and Western Civilization; how style communicates the ideas of the artist and his/her culture; and how symbols, techniques, materials, and subjects are used and expanded in twentieth-century artistic expression. ADVISORY: ART C100 and C101 or knowledge of art historical movement. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93399	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
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ART C103—HISTORY OF ASIAN ART**3.0 units**

A survey of the major Asian cultures focusing on India, China, Japan, Southeast Asia, the Islamic world, and those areas under the sphere of influence. Class covers major religious (Buddhist, Hindu, Shinto, Islam, etc.), philosophical (Confucian, Daoist, etc.), and political currents that affected artistic production in these religions. Discussion of major art forms includes media and their uses, including painting, printmaking, sculpture, architecture, and the so-called “minor arts.” Also, contemporary trends in Asian art, Western influence and borrowing, Asian art in Southern California, and local sites for experiencing Asian traditions/culture. ADVISORY: ART C100 and C101. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93716	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE
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ART C105—INTRODUCTION TO ART**3.0 units**

This course provides an introduction to art from prehistoric times to the present. While examining the role that the visual arts play in the historical development of world cultures, the student will study a wide variety of artistic media such as architecture, painting, drawing, sculpture, graphic design, and photography. This course will also examine the visual elements such as line, color and texture, and explore the principles of design such as unity and balance to discover how they communicate ideas. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92381	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
92382	14-wk/Feb 13	1pm-4:35pm Th	NEWPORT BEACH CAMPUS RM 330
93717	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE

ART C110—COLOR AND DESIGN: 2-D**3.0 units**

In this course students will develop and apply design skills using the visual elements and principles of two-dimensional design. They will use the creative process as both viewers and designers, solve visual problems, and create authentic designs using black and white and color media. Students will also study design in historical, social, and multi-cultural contexts. For general education and Art/Design majors. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

–CRN 92385 is a 16-week hybrid class with on-site class meetings and an online component.

92385	16-wk/Jan 27	9am-12:10pm W plus	NEWPORT BEACH CAMPUS RM 106
		3 hrs and 10 min/wk arr.	ONLINE

ART C120—DRAWING 1**3.0 units**

A drawing course for the beginning and intermediate student that includes the basic elements of shape, volume and perspective. The technical application of diverse drawing materials will include charcoal, graphite, ink, and colored media to create illusionistic space and form. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93049	16-wk/Jan 28	9am-12:05pm TTh	NEWPORT BEACH CAMPUS RM 111
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ART C121—LIFE DRAWING 1**3.0 units**

A comprehensive course in beginning drawing from the model. Involves the student in working from observation, emphasizing composition, proportion, and anatomy, using line, texture, value, modeling, gesture, and contour drawing principles. Includes the technical application of diverse drawing materials and techniques. The concept and reactive process of making art will be examined in historical and multi-cultural contexts. This course is required for art majors and includes written and verbal critique and analysis. ADVISORY: ART C110A or ART C120A. Graded or Pass/No Pass option. Transfer Credit: CSU; UC

92387	16-wk/Jan 28	1pm-3:50pm TTh	NEWPORT BEACH CAMPUS RM 111
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ART C122—PAINTING 1**3.0 units**

A comprehensive course in beginning painting. Involves the student in selection of image, color theory and color mixing, methods, materials, and techniques of painting, with emphasis in oil and acrylic painting. The concept and creative process of making art will be examined in historical and multi-cultural contexts. This course is required for art majors and includes written and verbal critique and analysis. ADVISORY: ART C110A and C120. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93051 16-wk/Jan 28 6pm-9:10pm TTh**NEWPORT BEACH CAMPUS RM 111****93053 16-wk/Jan 29 9am-3:30pm W****NEWPORT BEACH CAMPUS RM 111****ART C131—CHINESE BRUSH PAINTING TEACHING TECHNIQUES I****2.0 units**

This course is designed to train students, artists, or teachers to learn how to share the technique of this ancient dynamic form of art. The class will focus on learning the materials; paper, color, and brushes. It will offer techniques on brush strokes used for line; texture; shading; and washes on flowers, animals, and scenery. It will show methods of critique in design and composition. It will prepare students to teach brush painting at various levels. Graded or Pass/No Pass option. Transfer Credit: CSU.

93718 8-wk/Jan 27 9am-12:10pm MT**NEWPORT BEACH CAMPUS RM 104****ART C140—ADVANCED DRAWING****3.0 units**

Designed as a continuation of ART C120. This course will emphasize advanced artistic concepts, styles, and creative expression for intermediate and advanced students using a variety of drawing mediums, techniques, and methodologies. ADVISORY: ART C120. Letter Grade only. Transfer Credit: CSU; UC.

93050 16-wk/Jan 28 9am-12:05pm TTh**NEWPORT BEACH CAMPUS RM 111****ART C142—PAINTING 2****3.0 units**

Designed as a continuation of ART C122. For the intermediate and advanced painting student, this course emphasizes creative and interpretive expression in oil, acrylic painting, and non-traditional media. Includes awareness of the creative process, exploration of historical and contemporary issues in art, and advanced artistic concepts. ADVISORY: ART C122. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93052 16-wk/Jan 28 6pm-9:10pm TTh**NEWPORT BEACH CAMPUS RM 111****93054 16-wk/Jan 29 9am-3:30pm W****NEWPORT BEACH CAMPUS RM 111****ART C150—CERAMICS 1****3.0 units**

Introduces hand-building techniques of pinch, coil, slab, and simple mold construction used in the design, forming, glazing, and firing of ceramic materials. Introduces historical, philosophical, and contemporary analysis of ceramics as an art form. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

\$43 material fee for this course

92393 16-wk/Jan 27 9am-12:10pm MW**NEWPORT BEACH CAMPUS RM 109****ART C151—CERAMICS 2****3.0 units**

Introduces use of the potter's wheel for forming utilitarian and sculptural vessels. Expanded analysis of the historical foundation and contemporary context of ceramics as an art form. Kiln loading and firing will be introduced. ADVISORY: ART C150. Graded or Pass/No Pass option. Transfer Credit: CSU.

\$43 material fee for this course

92394 16-wk/Jan 27 9am-12:10pm MW**NEWPORT BEACH CAMPUS RM 109****ART C205—CONTEMPORARY ILLUSTRATION/DESIGN****3.0 units**

This course will emphasize the use of the computer as an additional medium with which to create images. The extensive drawing and digital image manipulation capabilities of the computer will be explored, in addition to traditional hands-on approach to design and illustration. Projects assigned will use the capabilities of various contemporary programs as well as the integration tradition properties of art and design. Graded or Pass/No Pass option. Transfer Credit: CSU.

93193 14-wk/Feb 10 6pm-9:50pm MW**NEWPORT BEACH CAMPUS RM 104****ART C212—CREATIVE PHOTOSHOP FOR DIGITAL PHOTOGRAPHS****3.0 units**

Work with award-winning photography professionals to build an exciting portfolio using Adobe® Creative Suite Photoshop. Learn digital camera design features and work with Adobe® Camera Raw images. Learn how to integrate dynamic Adobe® Adobe® Photoshop images with other Adobe® Creative Suite software such as Adobe® Illustrator for dynamic Adobe® Type Design and Adobe® InDesign for book layouts and uploading your images to the Web for display. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 93355 is an 8-week hybrid class with weekly on-site class meetings and an online component.

93355 8-wk/Mar 30 6pm-9:05pm M plus**GARDEN GROVE CAMPUS RM 352****4 hrs and 15 min/wk arr.****ONLINE**

ART C221—LIFE DRAWING 2**3.0 units**

A comprehensive course in advanced drawing from the model. Involves the student in working from observation, emphasizing composition, proportion, and anatomy, using line, texture, value, modeling, gesture, and contour drawing principles. Includes the technical application of diverse drawing materials and techniques. The concept and creative process of making art will be examined in historical and multi-cultural contexts. This course leads to a developmental of a personal style that is required for art majors and includes written and verbal critique and analysis. ADVISORY: ART C110A or ART C120A or ART C121. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92397 16-wk/Jan 28 1pm-3:50pm TTh

NEWPORT BEACH CAMPUS RM 111

ASTRONOMY • (714) 241-6213**ASTR C100—INTRODUCTION TO ASTRONOMY****3.0 units**

Origin; characteristics; and evolution of the solar system, the stars, the galaxies, and the universe. Historical milestones in the science of astronomy from ancient astronomers to current topics such as dark energy, dark matter, and cosmology. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92421 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

92423 16-wk/Jan 27 3 hrs and 10 min/wk arr.

TV

93346 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

ASTR C100L—ASTRONOMY LABORATORY**1.0 unit**

A beginning astronomy laboratory course for non-science majors. The course will include sky observations with real or virtual telescopes as well as indoor experiments that utilize astronomy-based simulations. PREREQUISITE: ASTR C100 with a grade of C or better or concurrent enrollment. ADVISORY: Understanding of Beginning (Elementary) Algebra. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93044 16-wk/Jan 28 6pm-9:10pm T

NEWPORT BEACH CAMPUS RM 117

BIOLOGY • (714) 241-6213**BIOL C100—INTRODUCTION TO BIOLOGY****3.0 units**

Biology for non-science majors. A general study of the basic concepts of biology, including the human body and the environment. Emphasis on the characteristics of plant and animal life, human body systems, health, genetics, and the interaction of organisms in their environment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92425 8-wk/Jan 27 6 hrs and 30 min/wk arr.

ONLINE

92424 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

93098 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

–CRN 92426 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92426 16-wk/Jan 27 3 hrs and 10 min/wk arr.

TV

92428 16-wk/Jan 27 1:20pm-4:30pm M

GARDEN GROVE CAMPUS RM 202

92429 16-wk/Jan 28 8:30am-9:55am TTh

WESTMINSTER LE-JAO CAMPUS RM 200

–Enrollment in CRN 93313 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

93313 16-wk/Jan 28 1:20pm-4:30pm M

GARDEN GROVE CAMPUS RM 202

92432 8-wk/Feb 24 6 hrs and 30 min/wk arr.

ONLINE

92427 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

93335 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

93362 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

BIOL C100C—INTRODUCTION TO BIOLOGY LECTURE/LAB**4.0 units**

A general study of the basic concepts of biology including the human body and the environment. Emphasis on the characteristics of plant and animal life, human body systems, health, genetics, and the interaction of organisms in their environment. This lecture and lab course is suitable as a general education elective for non-science majors. Course combines content from BIOL C100 and BIOL C100L. Graded and Pass/No Pass Option. Transfer Credit: CSU; UC credit limitations (see counselor).

93444 16-wk/Jan 27 6 hrs and 35 min/wk arr.

ONLINE

93543 16-wk/Jan 27 6 hrs and 35 min/wk arr.

ONLINE

BIOL C100L—INTRODUCTION TO BIOLOGY LAB**1.0 unit**

Formerly BIOL C101. Biology lab for non-science majors. A general study of plant and animal life processes to acquaint the non-biology major with basic biological concepts and instruments in the laboratory. UC credit is not given unless BIOL C100 is taken previously or concurrently. PREREQUISITE: BIOL C100 with a grade of C or better or concurrent enrollment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

92434 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

–Enrollment in CRN 93066 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

93066 16-wk/Jan 31 9am-12:10pm F GARDEN GROVE CAMPUS RM 305

93067 16-wk/Jan 31 9am-12:10pm F GARDEN GROVE CAMPUS RM 305

93350 8-wk/Feb 24 6 hrs and 30 min/wk arr. ONLINE

92433 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

93365 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

BIOL C102—INTRODUCTION TO THE CONCEPTS OF ANATOMY AND PHYSIOLOGY 3.0 units

This lecture-only course provides a general overview of the anatomy and physiology of the eleven human body systems. It is designed for the student with little or no biological background who would like to learn more about the structure and function of the human body, including anatomical and physiological terminology, the student who would like a preparatory course before embarking on the more advanced anatomy and physiology courses, and the student interested in the Health and Fitness major. ADVISORY: ENGL C100. Letter Grade only. Transfer Credit: CSU; UC credit limitations (see counselor).

93207 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

BIOL C104—MEDICAL TERMINOLOGY FOR HEALTH PROFESSIONALS 3.0 units

This course introduces students to the subject of Medical Terminology and prepares them for all careers in the medical field. It covers the study of the basic elements of medical terms as well as the basic anatomy and physiology of the human body. In addition, it covers the medical terms used to describe different pathological conditions, diagnostic tests, and therapeutic procedures. Graded or Pass/No Pass option. Transfer Credit: CSU.

93545 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

93412 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

93546 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

93739 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

BIOL C106—HUMAN ECOLOGY 3.0 units

(Same as ECOL C100.) Provides students with an understanding of the biological implication of man's interplay with the planet. The course is focused on the biological prospects of the future as viewed by examining the biosphere and biogeochemical cycles. Future predictions and current topics will be analyzed in relationship to planet management. Graded or Pass/No Pass option. Transfer Credit: CSU.

93547 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

93548 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

BIOL C120—BIOLOGY OF AGING 3.0 units

This course will explore normal vs. abnormal changes in aging and the human ability to adapt. Each body system will be reviewed, focusing on how age changes relate to the development of disorders and diseases in later life. Methods of assisting older persons in adapting to acute and chronic illnesses and in health promotion and maintenance will be discussed. This course is identical to GERO C122. Graded or Pass/No Pass option. Transfer Credit: CSU.

92906 8-wk/Feb 24 6 hrs and 30 min/wk arr. ONLINE

BIOL C122—BIOETHICS 3.0 units

Bioethics looks at the ethical implications of advancements in biology and medicine and at how they affect decisions on life, death, biotechnology, politics, law, and philosophy. This course is identical to PHIL C122 and fulfills the philosophy humanities requirement. This course is identical to PHIL C122 and fulfills the philosophy humanities requirement. Letter Grade only. Transfer Credit: CSU; UC.

–CRN 93562 is an 8-week hybrid class with on-site class meetings and an online component.

**93562 8-wk/Mar 30 6pm-9:10pm Th plus NEWPORT BEACH CAMPUS RM 330
3 hrs and 10 min/wk arr. ONLINE**

BIOL C180—CELL AND MOLECULAR BIOLOGY**4.0 units**

This course, intended for biological sciences and pre-health profession majors, explores principles and applications in cell and molecular biology. Topics include biological molecules; homeostasis; viruses; eukaryotic/prokaryotic cell structure and function; cell metabolism, including photosynthesis and respiration; cell communication; cell reproduction and its controls; classical (Mendelian) genetics; molecular genetics; and biotechnology. PREREQUISITE: CHEM C180 with a grade of C or better or equivalent. ADVISORY: Eligibility for ENGL C100. Letter Grade only. Transfer Credit: CSU; UC. C-ID: BIOL 190.

93133 16-wk/Jan 28 9am-12:10pm T plus
9am-9:35am Th plus
9:35am-12pm Th

NEWPORT BEACH CAMPUS RM 331
NEWPORT BEACH CAMPUS RM 331
NEWPORT BEACH CAMPUS RM 215

BIOL C185—DIVERSITY OF ORGANISMS**5.0 units**

This course is a survey of the basic biology and diversity of unicellular and multicellular organisms. It emphasizes general biological principles, such as classification, structure, function, evolution, and environmental interactions. Topics include morphological and molecular phylogeny, comparative anatomy, physiology, development, evolution, taxonomy, behavior, and ecology. Designed for biological science majors. PREREQUISITE: BIOL C180 with a grade of C or better. Letter Grade only. Transfer Credit: CSU; UC. C-ID: BIOL140.

93036 16-wk/Jan 27 9am-1:30pm MW

NEWPORT BEACH CAMPUS RM 215

BIOL C200—PHARMACOLOGY**3.0 units**

Basic principles of pharmacology; classification of drugs, methods, and routes of administration, distribution, absorption, excretion; desired and toxic effects; indication and contraindication for use. PREREQUISITE: BIOL C225 with a grade of C or better. ADVISORY: CHEM C110; eligibility for ENGL C100. Letter Grade only. Transfer Credit: CSU.

92441 16-wk/Jan 29 3 hrs and 10 min/wk arr.

ONLINE

BIOL C210—GENERAL MICROBIOLOGY**5.0 units**

Major concepts of microbiology are discussed as they relate to the principal classes of microorganisms: bacteria, fungi, algae, protozoa, and viruses. Topics covered include 1) functional anatomy of prokaryotes and eukaryotes 2) microbial metabolism and genetics 3) characteristics and control of microbial growth 4) microbial taxonomy and methods of microbial classification 5) host-microbe interactions 6) mechanisms of microbial pathogenicity 7) immunology 8) biotechnology and human infectious diseases. The laboratory focuses on methods for identifying and characterizing microbes, including aseptic technique, microscopy, staining, cultivation, molecular biology, and bioinformatics. Both lecture and laboratory content relate to general and clinical applications. ADVISORY: CHEM C110 and BIOL C100 or C180 and eligibility for ENGL C100. Letter Grade only. Transfer Credit: CSU; UC.

92443 16-wk/Jan 27 9am-10:30am MW plus
10:30am-1:35pm MW

GARDEN GROVE CAMPUS RM 202
GARDEN GROVE CAMPUS RM 305

93408 16-wk/Jan 27 1pm-2:35pm MW plus
2:35pm-5:40pm MW

GARDEN GROVE CAMPUS RM 250
GARDEN GROVE CAMPUS RM 305

–CRN 92442 has a Supplemental Instruction Leader who conducts weekly review sessions. Attendance is encouraged but not mandatory.

92442 16-wk/Jan 27 5:15pm-7:05pm MW plus
7:05pm-10:15pm MW

GARDEN GROVE CAMPUS RM 251
GARDEN GROVE CAMPUS RM 305

93198 16-wk/Jan 28 1pm-2:25pm TTh plus
2:25pm-5:30pm TTh

NEWPORT BEACH CAMPUS RM 238
NEWPORT BEACH CAMPUS RM 215

–CRN 93037 has a Supplemental Instruction Leader who conducts weekly review sessions. Attendance is encouraged but not mandatory.

93037 16-wk/Jan 28 5:15pm-6:40pm TTh plus
6:40pm-9:45pm TTh

NEWPORT BEACH CAMPUS RM 230
NEWPORT BEACH CAMPUS RM 215

92444 16-wk/Jan 28 5:15pm-6:40pm TTh plus
6:50pm-9:55pm TTh

GARDEN GROVE CAMPUS RM 251
GARDEN GROVE CAMPUS RM 305

BIOL C220—HUMAN ANATOMY**5.0 units**

Formerly BIOL C170. Introduction to the structure and design of the human body. Includes structural components, spatial relationships, and body system interactions. Students participate in the laboratory, which will include dissections. Appropriate for students interested in human anatomy and in pursuing a health field pathway; satisfies requirements for nursing, physician assistant, occupational therapy, physical therapy, pre-pharmacy majors, kinesiology majors, medical, dental, and other health field programs. ADVISORY: BIOL C100 or BIOL C102 and ENGL C100 and MATH C100. Letter Grade only. Transfer Credit: CSU; UC. C-ID: BIOL 110B.

–CRN 93203 has a Supplemental Instruction Leader who conducts weekly review sessions. Attendance is encouraged but not mandatory.

93203 16-wk/Jan 27 8:45am-12:15pm MW NEWPORT BEACH CAMPUS RM 206

–CRN 93206 has a Supplemental Instruction Leader who conducts weekly review sessions. Attendance is encouraged but not mandatory.

**93206 16-wk/Jan 27 9am-11:05am MW plus WESTMINSTER LE-JAO CAMPUS RM 119
11:05am-12:30pm MW WESTMINSTER LE-JAO CAMPUS RM 121**

–CRN 93199 has a Supplemental Instruction Leader who conducts weekly review sessions. Attendance is encouraged but not mandatory.

**93199 16-wk/Jan 27 1pm-3:05pm MW plus WESTMINSTER LE-JAO CAMPUS RM 119
3:05pm-4:30pm MW WESTMINSTER LE-JAO CAMPUS RM 121**

**93595 16-wk/Jan 27 1pm-3:05pm MW plus NEWPORT BEACH CAMPUS RM 238
3:05pm-4:30pm MW NEWPORT BEACH CAMPUS RM 206**

–CRN 93204 has a Supplemental Instruction Leader who conducts weekly review sessions. Attendance is encouraged but not mandatory.

**93204 16-wk/Jan 27 6pm-8:05pm MW plus WESTMINSTER LE-JAO CAMPUS RM 119
8:05pm-9:30pm MW WESTMINSTER LE-JAO CAMPUS RM 121**

–CRN 93200 has a Supplemental Instruction Leader who conducts weekly review sessions. Attendance is encouraged but not mandatory.

**93200 16-wk/Jan 28 8:45am-10:50am TTh plus WESTMINSTER LE-JAO CAMPUS RM 119
10:50am-12:15pm TTh WESTMINSTER LE-JAO CAMPUS RM 121**

–CRN 93201 has a Supplemental Instruction Leader who conducts weekly review sessions. Attendance is encouraged but not mandatory.

**93201 16-wk/Jan 28 9am-11:05am TTh plus NEWPORT BEACH CAMPUS RM 238
11:05am-12:30pm TTh NEWPORT BEACH CAMPUS RM 206**

–CRN 93202 has a Supplemental Instruction Leader who conducts weekly review sessions. Attendance is encouraged but not mandatory.

**93202 16-wk/Jan 28 6pm-8:05pm TTh NEWPORT BEACH CAMPUS RM 238
8:05pm-9:30pm TTh NEWPORT BEACH CAMPUS RM 206**

BIOL C221—INTRODUCTION TO ANATOMY AND PHYSIOLOGY**4.0 units**

Formerly BIOL C105. This course with laboratory introduces students to the subject of Anatomy and Physiology of the human body. It highlights the interaction between different body systems to maintain homeostasis. This course prepares students for many programs in the medical field. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

93550 16-wk/Jan 27 6 hrs and 35 min/wk arr. ONLINE

BIOL C225—HUMAN PHYSIOLOGY**4.0 units**

Formerly BIOL C175. Emphasis is on integration of body systems and the interrelationships for maintaining body homeostasis. This course is designed for pre-medical health field majors including the pre-nursing, pre-physical therapy, pre-occupational therapy, pre-pharmacy, pre-physician assistant, pre-dental, and pre-medical student. **PREREQUISITE:** BIOL C220 and CHEM C110, or C130, or C180 with a grade of C or better; or may be taken concurrently. **ADVISORY:** ENGL C099 or eligible for ENGL C100 and MATH C030 or C045 or eligible for MATH C100 or higher. Letter Grade only. Transfer Credit: CSU; UC. C-ID: BIOL 120B.

93117 16-wk/Jan 27 1pm-2:25pm MW plus**2:30pm-4:10pm MW****NEWPORT BEACH CAMPUS RM 206****NEWPORT BEACH CAMPUS RM 229****92453 16-wk/Jan 27 6pm-9:10pm M plus****6pm-9:10pm W****NEWPORT BEACH CAMPUS RM 230****NEWPORT BEACH CAMPUS RM 206****92454 16-wk/Jan 28 6pm-9:10pm T plus****6pm-9:10pm Th****WESTMINSTER LE-JAO CAMPUS RM 119****WESTMINSTER LE-JAO CAMPUS RM 121****93039 16-wk/Jan 29 8:45am-11:55am W plus****8:45am-11:55am F****WESTMINSTER LE-JAO CAMPUS RM 117****WESTMINSTER LE-JAO CAMPUS RM 121****BIOL C281—BIOCHEMISTRY****4.0 units**

An introduction to the chemistry of biology. This course serves to satisfy transfer requirements for some biology majors. **PREREQUISITE:** CHEM C220 with a grade of C or better. **ADVISORY:** BIOL C180. Letter Grade only. Transfer Credit: CSU.

93551 16-wk/Jan 27 9:30am-11:35am TTh**NEWPORT BEACH CAMPUS RM 230****BIOL C283—GENETICS****4.0 units**

This course covers the principles of Mendelian and non-Mendelian inheritance, eukaryotic and prokaryotic gene transmission, replication, mutation, recombination, gene expression and regulation, cell division, meiosis, human genetic diseases, and ethical implications of genetics. Emphasis is placed on problem solving. **PREREQUISITE:** BIOL C180 and CHEM C180 or C185 with a grade of C or better. Letter Grade only. Transfer Credit: CSU; UC.

–CRN 93618 is an 8-week hybrid class with on-site class meetings and an online component.

93618 8-wk/Jan 27 6pm-8:05pm TTh plus**4 hrs and 15 min/wk arr.****GARDEN GROVE CAMPUS RM 202****ONLINE****BIOL C291—WORK BASED LEARNING****1.0 unit**

Course is designed to provide students with real-life experiences in Biological Science. On-campus work consists of instruction and experience in the maintenance and operation of equipment and materials used in the Biology Department. Students complete research projects that align with STEM fields in cooperation with an internship in which the student is employed, or serves as a volunteer, in a biology-related setting (e.g., hospital, lab, museum, park) under the supervision of a qualified professional or faculty member. **PREREQUISITE:** Complete 5.0 units in college-level biology coursework. Instructor permission required. Be employed or volunteer in a biology-related setting for 5 hours per week per unit of credit. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 93552 For more information about Work Based Learning classes, students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

93552 16-wk/Jan 27 5 hrs and 35 min/wk arr.**NEWPORT BEACH CAMPUS****BIOL C292—WORK BASED LEARNING****2.0 units**

Course is designed to provide students with real-life experiences in Biological Science. On-campus work consists of instruction and experience in the maintenance and operation of equipment and materials used in the Biology Department. Students complete research projects that align with STEM fields in cooperation with an internship in which the student is employed, or serves as a volunteer, in a biology-related setting (e.g., hospital, lab, museum, park) under the supervision of a qualified professional or faculty member. **PREREQUISITE:** Complete 5.0 units in college-level biology coursework. Instructor permission required. Be employed or volunteer in a biology-related setting for 5 hours per week per unit of credit. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 93414 For more information about Work Based Learning classes, students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

93414 16-wk/Jan 27 11 hrs and 5 min/wk arr.**NEWPORT BEACH CAMPUS**

BIOL C293—WORK BASED LEARNING**3.0 units**

Course is designed to provide students with real-life experiences in Biological Science. On-campus work consists of instruction and experience in the maintenance and operation of equipment and materials used in the Biology Department. Students complete research projects that align with STEM fields in cooperation with an internship in which the student is employed, or serves as a volunteer, in a biology-related setting (e.g., hospital, lab, museum, park) under the supervision of a qualified professional or faculty member. **PREREQUISITE:** Complete 5.0 units in college-level biology coursework. Instructor permission required. Be employed or volunteer in a biology-related setting for 5 hours per week per unit of credit. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 93553 For more information about Work Based Learning classes, students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

93553 16-wk/Jan 27 16 hrs and 35 min/wk arr.**NEWPORT BEACH CAMPUS****BUILDING CODES TECHNOLOGY • (714) 241-6209****BCT C300—INTRODUCTION TO INTERNATIONAL BUILDING CODE****3.0 units**

The student will gain insight into building laws founded on broad-based performance principles and will become familiar with the proper use of the International Building Code. This includes administrative, occupancy, types of construction, materials, fire resistive standards, exiting and detailed regulating provisions of the document. Graded or Pass/No Pass option.

92822 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****BCT C302—CALIFORNIA ADMINISTRATIVE CODE****3.0 units**

Applies the California Code of Regulations (Title 24) as it pertains to various types of buildings. Special emphasis will be placed on California State energy regulations, building modifications for the disabled for accessibility, and includes an introduction to the California State Green Building codes. Graded or Pass/No Pass option.

91154 8-wk/Mar 30 6 hrs and 30 min/wk arr.**ONLINE****BCT C304—CONCRETE CODES****3.0 units**

Students who are preparing for a career in Building Code Technology or concrete specialty inspection and who want to learn more about code requirements for concrete construction will find this course a major learning asset. Every aspect of construction will have some sort of concrete placement. This fundamental course will provide the student with basic knowledge through advanced practices and procedures of the concrete industry. Graded or Pass/No Pass option.

93430 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****BCT C305—FRAMING REQUIREMENTS OF BUILDING CODE****3.0 units**

This class will concentrate on the International Building Code chapters concerning, wood and steel framing, roofing and reroofing, drywall, stucco, plaster, plastics, soil classification, and foundation investigation. **ADVISORY:** BCT C300. Graded or Pass/No Pass option.

93018 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****BCT C306—ELECTRICAL CODE****3.0 units**

Basic safety and the use of electricity. Includes basic wiring methods used in residential and commercial buildings in conjunction with the latest edition of the National Electrical Code. Application of the principles of inspection to the details of electrical construction. Graded or Pass/No Pass option.

92921 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****BCT C307—MECHANICAL CODE****3.0 units**

Interpretation of the Uniform Mechanical Code as it pertains to heating and air conditioning installations; includes venting, heater and air conditioning selection, gas, electrical, and applicable State Green Building codes. Graded or Pass/No Pass option.

91250 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****BCT C308—PLUMBING CODE****3.0 units**

Plumbing code interpretation for inspectors and installers necessary for correct selection of material, sizing of pipe, and installation of conventional and Green Building Plumbing systems. **ADVISORY:** Knowledge of Building Construction. Graded or Pass/No Pass option.

91063 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE**

BCT C311—THE INTERNATIONAL RESIDENTIAL CODE**3.0 units**

Comprehensive study of International Residential Code for One and Two-Family Dwellings. Topics include all residential code requirements for building a home according to IRC, including international building, electrical, plumbing, mechanical, and fire codes. Academic experiences are designed to develop skills in noncommercial construction. Field experiences are used when applicable. Graded or Pass/No Pass option.

92823 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE**BUSINESS • (714) 241-6209****BUS C100—INTRODUCTION TO BUSINESS****3.0 units**

An introductory course that defines and applies the fundamental principles of economics, management, ethics, leadership, marketing, management information systems (MIS), accounting, and finance to the current business environment. The course will help students select their field of business specialization and will provide the foundation for future study of business and management. It presents an in-depth examination of elements of contemporary business, from the Internet functions to the challenges of business on an international scale. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor). C-ID: BUS 110.

92922 4-wk/Jan 2 13 hrs and 30 min/wk arr.

ONLINE

92574 8-wk/Jan 27 6 hrs and 30 min/wk arr.

ONLINE

92575 16-wk/Jan 27 3 hrs and 10 min/wk arr.

TV

93536 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

93506 16-wk/Jan 28 6pm-9:10pm T

GARDEN GROVE CAMPUS RM 250**BUS C102—ADVANCED PROJECT MANAGEMENT (PMP)****3.0 units**

Advanced Project Management (PMP) is designed to give students a solid foundation in the concepts, tools, and techniques of formal project management. Concepts and methods learned are immediately usable in the workplace, leading to a greater retention of newly acquired skills, measurable project improvements, and the achievement of desired project results. The class focuses on key concepts in each of the process and knowledge areas of project management. This course also helps the student to prepare for the Project Management Professional (PMP) certification exam. Graded or Pass/No pass option. Transfer Credit: CSU.

92577 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE**BUS C110—BUSINESS LAW/LEGAL ENVIRONMENT OF BUSINESS****3.0 units**

Fundamental legal principles pertaining to business transactions. Introduction to the legal process and law as an instrument of social and political control in society. Topics include sources of law and ethics, contracts, torts, agency, criminal law, business organizations, judicial and administrative processes, employment law, forms of business organizations, and domestic and international governmental regulations. This course meets the requirements for Business Law and the Legal Environment of Business. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: BUS 120.

92578 16-wk/Jan 27 3 hrs and 10 min/wk arr.

TV

92821 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

93751 16-wk/Jan 27 6pm-9:10pm W

GARDEN GROVE CAMPUS RM 250

93439 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE**BUS C118—INTRODUCTION TO INTERNATIONAL BUSINESS****3.0 units**

Provides an overview of international business. Explores political, financial, and legal environments of selected countries and their impacts on U.S. firms' international business activities. Emphasis is given to business practices and comparative cultural topics. Graded or Pass/No Pass option. Transfer Credit: CSU.

93746 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

BUS C120—PERSONAL FINANCE**3.0 units**

Personal Finance teaches students the fundamentals of financial planning as well as development of an understanding of the social, psychological, and physiological contexts that influence decision making. Personal Finance provides comprehensive coverage of the role of money in students' lives and personal financial planning in the areas of money management, stress management, healthcare, career planning, taxes, consumer credit, debt, insurance, investments, retirement planning, and estate planning. The course provides financial planning tools, enabling students to identify and evaluate choices that lead to long-term financial security and a healthy lifestyle and to develop an understanding of their connection with money and the consequences of their decisions. PREREQUISITE: BUS C007, or MATH C005, or higher MATH course with a passing grade; or placement into MATH C008 or higher by qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU.

92579 16-wk/Jan 27 3 hrs and 10 min/wk arr. **ONLINE**

92580 16-wk/Jan 27 3 hrs and 10 min/wk arr. **TV**

BUS C124—RISK MANAGEMENT FOR ENTERPRISES AND INDIVIDUALS**3.0 units**

Risk Management for Enterprises and Individuals focuses on current as well as old and new risks for our times, treating them in a holistic, global, and integrated manner. Today the stakes are higher, decisions more complex, and consequences more severe and global. Knowledge and understanding of the risks at every phase in business and personal undertakings are critical. Tomorrow's leaders in business and individuals need to understand risks to make successful decisions. This course provides the background needed. Graded or Pass/No Pass option. Transfer Credit: CSU.

92581 16-wk/Jan 27 3 hrs and 10 min/wk arr. **ONLINE**

BUS C150—INTRODUCTION TO MARKETING**3.0 units**

Introduction to Marketing provides a practical introduction to contemporary marketing principles as applied in an increasingly Internet-driven marketplace. Topics include analyzing market characteristics, evaluating product and service strategies, and building strategic marketing plans. Graded or Pass/No Pass option. Transfer Credit: CSU.

92582 16-wk/Jan 27 3 hrs and 10 min/wk arr. **ONLINE**

92583 16-wk/Jan 27 3 hrs and 10 min/wk arr. **TV**

BUS C180—ENTREPRENEURSHIP AND SMALL BUSINESS PLAN**3.0 units**

This course focuses on the development of a comprehensive business plan applicable for the needs of an entrepreneurial venture by moving through several phases: generating ideas and recognizing opportunities, researching and gathering marketing data, assembling resources, launching the new venture, and enabling long-term success. Students will learn the individual components of a business plan that is comprised of marketing, management, operation, and finance. It is ideal for anyone who is ready to take the entrepreneurship challenge. ADVISORY: BUS C222. Graded or Pass/No Pass option. Transfer Credit: CSU.

92584 16-wk/Jan 27 3 hrs and 10 min/wk arr. **ONLINE**

BUS C190—INVESTMENTS**3.0 units**

Examination of various investment vehicles and portfolios. This course provides a comprehensive study of stocks, bonds, mutual funds, and related securities that include a detailed study of the nature of these securities and their markets. Emphasis is placed on personal investment objectives for growth, growth with income, and income with preservation of capital. Also covered are portfolio management and the effect of taxes on investment policy. ADVISORY: BUS C120. Graded or Pass/No Pass option. Transfer Credit: CSU.

92585 16-wk/Jan 27 3 hrs and 10 min/wk arr. **ONLINE**

BUS C197—E-COMMERCE/ONLINE BUSINESS**3.0 units**

E-Commerce/Online Business designed for individuals, entrepreneurs, and small businesses who want to create a presence on the Internet by offering their products and/or services through online transactions. This is a hands-on course which includes setting up an e-Commerce business. Graded or Pass/No Pass option. Transfer Credit: CSU.

92586 16-wk/Jan 27 3 hrs and 10 min/wk arr. **ONLINE**

BUS C222—ENTREPRENEURSHIP AND SMALL BUSINESS OPERATIONS AND MANAGEMENT**3.0 units**

Provides a study of the practical problems encountered in finding, organizing, and operating small business enterprises. Included are topics related to initiating the business, developing strategies, marketing, and managing financial and administrative control. Graded or Pass/No Pass option. Transfer Credit: CSU.

92587 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

–CRN 92588 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92588 16-wk/Jan 27 3 hrs and 10 min/wk arr. TV**BUS C284—WORK BASED LEARNING****4.0 units**

To enhance each Work Based Learning participant’s opportunity for success in the field of Business by bridging the gap between educational theory and on-the-job practices through individualized performance objectives related to the student’s career or occupational goal in Business. **PREREQUISITE:** Be employed or volunteer in a field related to Business for 5 hours per week per 1 unit of Work Based Learning. **COREQUISITE:** Be enrolled in a total of 7 units including Work Based Learning. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 92589 For more information about Work Based Learning classes, students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

92589 16-wk/Jan 27 22 hrs and 15 min/wk arr. GARDEN GROVE CAMPUS**BUSINESS COMPUTING • (714) 241-6209****BC C104—INTRODUCTION TO WINDOWS OPERATING SYSTEM****1.5 units**

This course provides an overview of the Windows® operating system. Topics include opening and closing programs; editing; saving and storing files; working with folders, the interface, and Internet; performing customizations; and using multimedia, communications, security, cloud storage, and other related topics. Graded or Pass/No Pass option. Transfer Credit: CSU.

92607 8-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE**BC C107A—KEYBOARDING****1.5 units**

Introduction to learning to touch-type on the computer. Good for personal or business use. **ADVISORY:** Computer access required. Graded or Pass/No Pass option. Transfer Credit: CSU.

92608 8-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE**BC C107B—KEYBOARDING AND FORMATTING DOCUMENTS****1.5 units**

Develop your typing speed and accuracy. Learn to type simple letters, memos, and more. For personal or business use. **ADVISORY:** BC C107A and computer access is required. Graded or Pass/No Pass option. Transfer Credit: CSU.

92610 8-wk/Mar 30 3 hrs and 10 min/wk arr. ONLINE**BC C112—OFFICE ORGANIZATION****3.0 units**

This course prepares you to work efficiently in today’s professional office environment. Topics include customer service, time management, writing/proofreading/editing skills, workplace communications, records management, office computing/Internet skills, meeting organization and plans, business terminology, office design, career advancement, and business etiquette. **ADVISORY:** Keyboarding skills of at least 25 words per minute. Graded or Pass/No Pass option. Transfer Credit: CSU.

93184 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE**BC C115—CUSTOMER SERVICE/SOFT SKILLS****1.5 units**

This course focuses on the importance of effectively developing quality customer service techniques to be successful in any career. Graded or Pass/No Pass option. Transfer Credit: CSU.

93010 8-wk/Mar 30 3 hrs and 10 min/wk arr. ONLINE**BC C116—INTRODUCTION TO MOBILE APPLICATIONS****3.0 units**

This course examines the development and future of mobile applications, including Smart Phone, Apple® iPhone, Apple® iPad, and other Mobile Tablet devices. Content will include how mobile applications are researched, designed, created, and marketed. Project outcomes, software selection, interface design, graphics, programming, marketing, and promotion will be introduced. Students will create a simple mobile application of their own design. **ADVISORY:** Computer literacy. Graded or Pass/No Pass option. Transfer Credit: CSU.

92613 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

BC C120—MICROSOFT EXCEL 1**1.5 units**

Students will learn to use Microsoft® Excel to create professional worksheets that include formulas, functions, charts, printing techniques, and data analysis. Graded or Pass/No Pass option. Transfer Credit: CSU.

92615 8-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE**BC C121—MICROSOFT EXCEL 2****1.5 units**

Advanced training and application in Microsoft® Excel based on fundamentals learned in the Excel Introductory course. Topics include formulas, functions, range names, templates, tables/databases, linking worksheets, advanced charting, and macros. ADVISORY: BC C120. Graded or Pass/No Pass option. Transfer Credit: CSU.

92616 8-wk/Mar 30 3 hrs and 10 min/wk arr. ONLINE**BC C124—USING ADOBE ACROBAT****3.0 units**

Adobe® Acrobat is the essential tool for universal document exchange. It is an effective, reliable and efficient way to share information electronically. Convert any document into a PDF file with its original appearance preserved, and then distribute it for viewing and printing on any system. Graded or Pass/No Pass option. Transfer Credit: CSU.

92617 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE**BC C145—MEDICAL ADMINISTRATIVE ASSISTANT 1****3.0 units**

A practical course designed for students in medical assisting, nursing, and allied health occupations to learn how to successfully support the front or back office of a health care facility. ADVISORY: Microsoft® Word and Internet experience. Letter Grade only. Transfer Credit: CSU.

92618 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE**BC C147—BEGINNING MICROSOFT WORD****2.0 units**

Learn to use the latest version of Microsoft® Word to create professional-looking documents for personal and business needs. Topics include using Windows® operating system basics and Internet Explorer; creating, editing, formatting, and managing documents; inserting objects, tables, SmartArt, diagrams, and organizational charts. ADVISORY: BC C107A or typing speed at least 25 wpm. Graded or Pass/No Pass option. Transfer Credit: CSU.

90727 8-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE**BC C148—INTERMEDIATE MICROSOFT WORD****2.0 units**

Learn to use the latest version of Microsoft® Word to create professional-looking documents for personal and business needs at the Intermediate skill level. Topics include custom multilevel lists, automation, themes and styles, comments, track changes, document protection, distribution, and digital signatures. ADVISORY: BC C147. Graded or Pass/No Pass option. Transfer Credit: CSU.

90815 8-wk/Mar 30 4 hrs and 15 min/wk arr. ONLINE**BC C162—HEALTH INFORMATION TECH-MEDICAL CODING 2****3.0 units**

This second course in medical coding emphasizes coding physician services and diagnoses in the outpatient settings of clinics and outpatient departments of hospitals. Study authentic medical cases covering concepts that give a more in-depth understanding of physician-based services. It includes auditing previously coded cases that were returned because of errors. This is the second course in preparing for the certification examination given by either the American Health Information Management Association or the American Academy of Professional Coders. ADVISORY: BC C104 or ability to use Microsoft® Windows®, and BC C161 and C163. Graded or Pass/No Pass option. Transfer Credit: CSU.

90745 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE**BC C163—HEALTH INFORMATION TECHNOLOGY—MEDICAL TERMINOLOGY****3.0 units**

Introduction to medical terminology for body structure, body systems, and diagnostic work. Prefixes, suffixes, word roots, and combined word forms. Includes instruction in spelling, definition, and pronunciation. ADVISORY: BC C104 or ability to use Microsoft® Windows®. Graded or Pass/No Pass option. Transfer Credit: CSU.

90865 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE**BC C171—WEB DESIGN/XHTML 1****3.0 units**

Web Design/XHTML 1 introduces students to the foundations of web design, including planning, creating, and publishing a website. It emphasizes HTML/XHTML coding rather than using a WYSIWYG (What You See Is What You Get) editor. The course also covers some critical issues related to web design such as background information including copyright issues. ADVISORY: BC C170 or DGA C166A. Graded or Pass/No Pass option. Transfer Credit: CSU.

90149 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

BC C185—MICROSOFT POWERPOINT**1.5 units**

Create powerful, effective, professional presentations using Microsoft® PowerPoint. Topics will include creating, organizing ideas, editing, communicating ideas, and delivering presentations in multiple modalities. ADVISORY: BC C150, C104, or C147 or strong ability to use Microsoft® Windows®. Graded or Pass/No Pass option. Transfer Credit: CSU.

90822 8-wk/Mar 30 3 hrs and 10 min/wk arr. ONLINE

CHEMISTRY • (714) 241-6213**CHEM C110—INTRODUCTION TO CHEMISTRY****5.0 units**

A lab science course in principles of inorganic, biochemistry, and organic chemistry for transfer and for associate degree programs in nursing, dietetics, paramedical, and other allied health fields. Not for students planning to take CHEM C130. ADVISORY: MATH C010 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93040 4-wk/Jan 2 31 hrs and 20 min/wk arr. ONLINE
92468 16-wk/Jan 27 7 hrs and 25 min/wk arr. ONLINE
93738 16-wk/Jan 27 7 hrs and 25 min/wk arr. ONLINE
93244 16-wk/Jan 27 1:40pm-5:55pm M plus GARDEN GROVE CAMPUS RM 250
2:05pm-5:10pm W GARDEN GROVE CAMPUS RM 307
92463 16-wk/Jan 27 6pm-10:15pm M plus NEWPORT BEACH CAMPUS RM 238
6pm-9:10pm W NEWPORT BEACH CAMPUS RM 219

–CRN 92465 is a 16-week hybrid class with on-site class meetings and an online component.

92465 16-wk/Jan 28 9am-12:10pm T plus GARDEN GROVE CAMPUS RM 307
4 hrs and 25 min/wk arr. ONLINE

CHEM C130—PREPARATION FOR GENERAL CHEMISTRY**4.0 units**

Introduction to both principles and calculations of chemistry and lab techniques, especially for those who continue with future chemistry courses. ADVISORY: MATH C030 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92470 16-wk/Jan 28 9am-12:10pm T plus GARDEN GROVE CAMPUS RM 250
9am-12:10pm Th GARDEN GROVE CAMPUS RM 307

CHEM C140—SURVEY OF CHEMISTRY AND PHYSICS**4.0 units**

An investigation of basic principles of physics and chemistry including matter, physical and chemical properties, energy, motion, light, atomic structure, bonding, solutions and chemical reactions. The inter-dependence of chemistry and physics will be emphasized. This course is intended for non-science majors. PREREQUISITE: MATH C010 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor). C-ID PHYS 140.

93265 16-wk/Jan 27 6 hrs and 35 min/wk arr. ONLINE

CHEM C180—GENERAL CHEMISTRY A**4.0 units**

Introduction to both the principles and mathematical analysis of general chemistry and basic lab techniques, especially for students intending to proceed with further chemistry courses. Topics include atomic structure and bonding, the stoichiometry of chemical equations, thermochemistry, and the behavior of gases and solutions. PREREQUISITE: CHEM C130 or a recent high school chemistry course with a grade of C or better, and MATH C030 or a recent high school course in intermediate algebra with a grade of C or better, or appropriate placement on a math placement assessment. COREQUISITE: CHEM C180L. Letter Grade only. Transfer Credit: CSU; UC. CHEM C180 + CHEM C180L = C-ID: CHEM 110. CHEM C180 + CHEM C180L + CHEM C185 + CHEM C185L = C-ID: CHEM 120S.

–CRN 92472 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

–Students enrolling in CRN 92472 are also required to enroll in Chemistry C180L lab CRN 92474.

92472 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

–Students enrolling in CRN 92471 are also required to enroll in Chemistry C180L lab CRN 92473.

92471 16-wk/Jan 27 8:30am-12:45pm M GARDEN GROVE CAMPUS RM 315

–Students enrolling in CRN 93403 are also required to enroll in Chemistry C180L lab CRN 93404.

93403 16-wk/Jan 30 1pm-5:15pm Th NEWPORT BEACH CAMPUS RM 332

CHEM C180L—GENERAL CHEMISTRY A LAB**1.0 unit**

Introduction to both the principles and mathematical analysis of general chemistry lab techniques, especially for students intending to proceed with further chemistry courses. Topics include atomic structure and bonding, the stoichiometry of chemical equations, thermochemistry, and the behavior of gases and solutions. PREREQUISITE: CHEM C130, or a recent high school chemistry course with a grade of C or better, and MATH C030, or a recent high school course in intermediate algebra with a grade of C or better, or appropriate placement on a math placement assessment. COREQUISITE: CHEM C180. Letter Grade only. Transfer Credit: CSU; UC. CHEM C180 + CHEM C180L = C-ID: CHEM 110. CHEM C180 + CHEM C180L + CHEM C185 + CHEM C185L = C-ID: CHEM 120S.

–Students enrolling in CRN 93404 are also required to enroll in Chemistry C180 lecture CRN 93403.

93404 16-wk/Jan 28 1pm-5:15pm T NEWPORT BEACH CAMPUS RM 219

–Students enrolling in CRN 92474 are also required to enroll in Chemistry C180 lab CRN 92472.

92474 16-wk/Jan 28 6pm-10:15pm T GARDEN GROVE CAMPUS RM 307

–Students enrolling in CRN 92473 are also required to enroll in Chemistry C180 lecture CRN 92471.

92473 16-wk/Jan 29 8:30am-12:45pm W GARDEN GROVE CAMPUS RM 307

CHEM C185—GENERAL CHEMISTRY B**4.0 units**

This course is the second semester of a two-semester sequence which continues the examination of the basic principles of inorganic chemistry with a special emphasis on reaction kinetics, chemical equilibrium, acid/base and solubility equilibria, enthalpy, entropy and Gibbs free energy, electrochemistry, coordination chemistry, and nuclear chemistry. PREREQUISITE: CHEM C180 and C180L with a grade of C or better. COREQUISITE: CHEM C185L. Letter Grade only. Transfer Credit: CSU; UC. CHEM C180 + CHEM C180L + CHEM C185 + CHEM C185L = C-ID: CHEM 120S.

–CRN 92477 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

–Students enrolling in CRN 92477 are also required to enroll in Chemistry C185L lab CRN 92479.

92477 16-wk/Jan 27 4 hrs and 25 min/wk arr. ONLINE

–Students enrolling in CRN 93405 are also required to enroll in Chemistry C185L CRN 93406.

93405 16-wk/Jan 28 1pm-5:15pm T NEWPORT BEACH CAMPUS RM 332

–Students enrolling in CRN 92476 are also required to enroll in Chemistry C185L lab CRN 92478.

92476 16-wk/Jan 29 8:30am-12:45pm W GARDEN GROVE CAMPUS RM 251

CHEM C185L—GENERAL CHEMISTRY B LAB**1.0 unit**

This course is the second semester of a two-semester sequence (CHEM C180L and CHEM C185L) which continues the examination of the basic principles of inorganic chemistry with a special emphasis on reaction kinetics, chemical equilibrium, acid/base and solubility equilibria, enthalpy, entropy and Gibbs free energy, electrochemistry, coordination chemistry, and nuclear chemistry. PREREQUISITE: CHEM C180 and C180L with a grade of C or better. COREQUISITE: CHEM C185. Letter Grade only. Transfer Credit: CSU; UC. CHEM C180 + CHEM C180L + CHEM C185 + CHEM C185L = C-ID: CHEM 120S.

–Students enrolling in CRN 92478 are also required to enroll in Chemistry C185 lecture CRN 92476.

92478 16-wk/Jan 27 8:30am-12:45pm M GARDEN GROVE CAMPUS RM 307

–Students enrolling in CRN 92479 are also required to enroll in Chemistry C185 lecture CRN 92477.

92479 16-wk/Jan 27 6pm-10:15pm M GARDEN GROVE CAMPUS RM 307

–Students enrolling in CRN 93406 are also required to enroll in Chemistry C185 CRN 93405.

93406 16-wk/Jan 30 1pm-5:15pm Th NEWPORT BEACH CAMPUS RM 219

CHEM C220—ORGANIC CHEMISTRY A**3.0 units**

This course is the first semester of Organic Chemistry, a two-semester course, which includes topics on the properties and reactions of aliphatic and aromatic organic compounds. Emphasis is placed on the reaction mechanisms, fundamental principles, and modern instrumental methods. PREREQUISITE: CHEM C185 with grade C or better. Letter Grade only. Transfer Credit: CSU; UC. CHEM C220 + CHEM C220L + CHEM C225 + CHEM C225L = C-ID: CHEM 160S. COREQUISITE: CHEM C220L

–Students enrolling in CRN 92480 are also required to enroll in Chemistry C220L lab CRN 92481.

92480 16-wk/Jan 27 8am-9:25am MW NEWPORT BEACH CAMPUS RM 237

CHEM C220L—ORGANIC CHEMISTRY A LAB**2.0 units**

Formerly CHEM C221. The laboratory component of Organic Chemistry A emphasizes basic organic chemistry theory and the techniques of separation, purification, synthesis, and analysis of organic compounds, including chromatography and instrumental methods, such as infrared and nuclear magnetic spectroscopy. PREREQUISITE: CHEM C185 with grade C or better. COREQUISITE: CHEM C220. Letter Grade only. Transfer Credit: CSU; UC. CHEM C220 + CHEM C220L + CHEM C225 + CHEM C225L = C-ID: CHEM 160S.

–Students enrolling in CRN 92481 are also required to enroll in Chemistry C220 lecture CRN 92480.

92481 16-wk/Jan 27 9:35am-12:40pm MW**NEWPORT BEACH CAMPUS RM 219****CHEM C225—ORGANIC CHEMISTRY B****3.0 units**

Further study of the structures, reactions, and reaction mechanisms of organic compounds, with particular emphasis on conjugated molecules, aromatic systems, and carbonyl containing compounds and an introduction to biologically important molecules such as amino acids, carbohydrates, and lipids. PREREQUISITE: CHEM C220 with grade C or better.

COREQUISITE: CHEM C225L. Letter Grade only. Transfer Credit: CSU; UC. CHEM C220 + CHEM C220L + CHEM C225 + CHEM C225L = C-ID: CHEM 160S.

–Students enrolling in CRN 92929 are also required to enroll in CHEM C225L lab CRN 92930

92929 16-wk/Jan 28 11:20am-12:45pm TTh**NEWPORT BEACH CAMPUS RM 229****CHEM C225L—ORGANIC CHEMISTRY B LAB****2.0 units**

Formerly CHEM C226. Further study of the structures, reactions, and reaction mechanisms of organic compounds, with particular emphasis on conjugated molecules, aromatic systems, and carbonyl containing-compounds and an introduction to biologically important molecules such as amino acids, carbohydrates, and lipids. PREREQUISITE: CHEM C220L with a grade of C or better. COREQUISITE: CHEM C225. Letter Grade only. Transfer Credit: CSU; UC. CHEM C220 + CHEM C220L + CHEM C225 + CHEM C225L = C-ID: CHEM 160S.

–Students enrolling in CRN 92930 are also required to enroll in Chemistry C225 lecture CRN 92929.

92930 16-wk/Jan 28 8am-11:05 TTh**NEWPORT BEACH CAMPUS RM 219****CHINESE • (714) 241-6184****CHIN C180—ELEMENTARY CHINESE 1****5.0 units**

Develop the fundamental ability to both comprehend and converse in daily spoken Mandarin Chinese. Introduction to early reading and writing skills as well as Chinese customs and culture. ADVISORY: Students who have completed two years of high school Chinese with a grade of C or better should enroll in CHIN C185 or C185A. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

92502 16-wk/Jan 27 5 hrs and 20 min/wk arr.**ONLINE****COMMUNICATIONS STUDIES • (714) 241-6184****CMST C100—INTERPERSONAL COMMUNICATION****3.0 units**

Formerly SPCH C100. Language use and effective interpersonal communication, both verbal and non-verbal. Recommended for students wanting to understand and improve their communication skills in interpersonal relationships. Content areas include conversation, listening, perception, non-verbal communication, language, self-concept, and self-disclosure. Graded or Pass/No Pass option. Transfer Credit: CSU. C-ID: COMM 130.

92620 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****92624 16-wk/Jan 27 8:30am-9:55am MW****WESTMINSTER LE-JAO CAMPUS RM 202****92621 16-wk/Jan 27 6:30pm-9:40pm M****WESTMINSTER LE-JAO CAMPUS RM 202****92623 16-wk/Jan 29 6:30pm-9:40pm W****GARDEN GROVE CAMPUS RM 203**

CMST C110—PUBLIC SPEAKING**3.0 units**

Formerly SPCH C110. Principles of public speaking, including planning, preparing, and delivering an effective oral presentation. Consideration of and practice in problem solving, information, persuasion, and communication techniques. Emphasis on developing self-confidence and skill in communicating to and with groups. Letter Grade only. Transfer Credit: CSU; UC. C-ID: COMM 110.

–CRN 92628 is a 16-week hybrid class with on-site class meetings and an online component.

**92628 16-wk/Jan 27 10am-12pm Th plus WESTMINSTER LE-JAO CAMPUS RM 202
1 hr and 15 min/wk arr. ONLINE**

–Enrollment in CRN 93246 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

**93246 16-wk/Jan 27 9am-10:25am MW GARDEN GROVE CAMPUS RM 203
93247 16-wk/Jan 27 9am-10:25am MW GARDEN GROVE CAMPUS RM 250
92625 16-wk/Jan 27 6:30pm-9:40pm M GARDEN GROVE CAMPUS RM 202**

–Enrollment in CRN 93086 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

**93086 16-wk/Jan 28 9am-10:25am TTh NEWPORT BEACH CAMPUS RM 320
93245 16-wk/Jan 28 9am-10:25am TTh NEWPORT BEACH CAMPUS RM 320
92626 16-wk/Jan 28 6:30pm-9:40pm T WESTMINSTER LE-JAO CAMPUS RM 200
92627 16-wk/Jan 29 6:30pm-9:40pm W GARDEN GROVE CAMPUS RM 202
93538 16-wk/Jan 30 6:30pm-9:40pm Th NEWPORT BEACH CAMPUS RM 324**

–CRN 92629 is an 8-week hybrid class with on-site class meetings and an online component.

**92629 8-wk/Mar 30 9am-12:15pm Th plus NEWPORT BEACH CAMPUS RM 235
3 hrs and 15 min/wk arr. ONLINE**

CMST C150—INTERCULTURAL COMMUNICATION**3.0 units**

This course is an introduction to the study, practice, and application of communication concepts and theory in intercultural contexts. Analysis of cultural influence and interactional patterns to explain, predict, and improve communication behavior within and across cultural groups. With emphasis of examination of various communication patterns across cultures to increase interpersonal and intercultural effectiveness and to decrease ethnocentric and prejudicial beliefs and discriminative behavior. ADVISORY: ENGL C100 and CMST C100 or C110. Letter Grade only. Transfer Credit: CSU; UC. C-ID: COMM 150.

–CRN 92630 is a 16-week hybrid class with on-site class meetings and an online component.

**92630 16-wk/Jan 27 6:30pm-7:40pm W plus WESTMINSTER LE-JAO CAMPUS RM 202
2 hrs/wk arr. ONLINE**

CMST C220—ESSENTIALS OF ARGUMENTATION**3.0 units**

Essentials of Argumentation is the study of theory, practice, and criticism of argumentation, focusing on principles of effective argumentation, including the use of inductive and deductive logic, propositions, reasoning, evidence, and refutation. Students analyze, construct, and present written and oral arguments. The emphasis of the course is on critical thinking skills necessary for personal, professional, and academic success. ADVISORY: ENGL C100. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: COMM 120.

92631 16-wk/Jan 27 6:30pm-9:40pm M WESTMINSTER LE-JAO CAMPUS RM 200

COMPUTER INFORMATION SYSTEMS • (714) 241-6209**CIS C100—INTRODUCTION TO INFORMATION SYSTEMS****3.0 units**

This course prepares students with a non-programming introduction to information systems and personal computer applications including word processing, spreadsheets, database, and presentation software. Graded or Pass/No Pass option. Transfer Credit: CSU.

92882 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

CIS C111—INTRODUCTION TO INFORMATION SYSTEMS AND PROGRAMMING**3.0 units**

Examination of information systems and their role in business. Focus on information systems, database management systems, networking, e-commerce, ethics and security, and computer systems hardware and software components. Application of these concepts and methods through hands-on projects developing computer-based solutions to business problems. Meets the lower division computer requirement for business majors at some California State University campuses. ADVISORY: CIS C100. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: BUS 140.

92883 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE**CIS C155—INTRODUCTION TO PROGRAMMING USING JAVA****3.0 units**

Student will learn structured programming techniques using Java®. There is an emphasis on control structures, procedures, simple data types, file I/O, and a general introduction to object-oriented programming. ADVISORY: CIS C111. Graded or Pass/No Pass option. Transfer Credit: CSU.

93435 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE**CIS C157—INTRODUCTION TO PYTHON PROGRAMMING****3.0 units**

Offers an overview of the Python® programming language for students without prior programming experience. Variables, expressions, functions, looping, and flow control pertaining to Python® is taught through hands-on exercises and guided demonstrations by the instructor. Graded or Pass/No Pass option. Transfer Credit: CSU.

93392 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

–Enrollment in CRN 93503 requires acceptance into the CCAP Program.

93503 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE**CIS C240—SQL DATABASE DEVELOPMENT****3.0 units**

Students will explore an introduction to relational database fundamentals and SQL programming skills in the Microsoft® environment. Topics covered include relational database architecture, database design techniques, data retrieval, data integrity, and simple and complex query skills. This course is intended for students new to the SQL programming language. Careers and emerging trends in the field will be evaluated. This course is identical to CST C157. ADVISORY: CST C172. Graded or Pass/No Pass option. Transfer Credit: CSU.

93749 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE**CIS C250—DATA ANALYTICS 1—INTRODUCTION TO DATA ANALYTICS****3.0 units**

Students will explore the topics of data analytic thinking and its applicability to the business world. The practical application of business intelligence and data analysis will be experienced in a hands-on project. The process of business decision-making will be applied with an emphasis on data mining. Careers and emerging trends in the field will be evaluated. ADVISORY: CIS C111 and C240 and ENGL C100 and MATH C160. Graded or Pass/No Pass option. Transfer Credit: CSU.

93567 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE**CIS C270—DATA ANALYTICS 3—APPLIED PREDICTIVE ANALYTICS****3.0 units**

In this course students will gain a fundamental understanding of the art and science of predictive analytics as it relates to improving business performance. This hands-on course will cover the key concepts necessary to extract stored data elements, understand what they mean from a business perspective, and transform their formats and derive new relationships among them to produce a dataset suitable for analytical modeling. After successful completion of the course, students will be able to use these skills to produce fully processed datasets that are compatible for building predictive models that can be deployed to increase organizational effectiveness. PREREQUISITE: CIS C240 and C250 and C260 with a grade of C or better. ADVISORY: MATH C160 and PSYC C280 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU.

93744 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE**COMPUTER SERVICE TECHNOLOGY • (714) 241-6209****CST C115—COMMAND LINE/SCRIPTING****1.5 units**

This course prepares students to use Command Line Utilities and scripting techniques to manage and maintain operating systems and network appliances. Graded or Pass/No Pass option. Transfer Credit: CSU.

92784 8-wk/Mar 30 4 hrs and 15 min/wk arr. ONLINE

CST C116—A+ ESSENTIALS HARDWARE**3.0 units**

The A+™ Essentials Hardware course teaches necessary competencies for an entry-level IT professional. Topics include Personal Computer Components, Operating Systems, Networks, and Security. Lecture and hands-on experience in structured labs is included. The A+™ Essentials Hardware course maps to CompTIA®'s A+™ Essentials Hardware exam. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 92785 is an 8-week hybrid class with weekly on-site class meetings and an online component.

92785 8-wk/Jan 27 6:30pm-9:35pm Th plus 5 hrs and 25 min/wk arr. GARDEN GROVE CAMPUS RM 306 ONLINE

CST C117— A+ ESSENTIALS SOFTWARE**3.0 units**

The A+™ Essentials Software course teaches necessary competencies for an entry-level IT professional. Topics include Personal Computer Components, Operating Systems, Networks, and Security. Lecture and hands-on experience in structured labs is included. The A+™ Essentials Software course maps to CompTIA®'s Essentials exam. ADVISORY: CST C116. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 92786 is an 8-week hybrid class with weekly on-site class meetings and an online component.

92786 8-wk/Mar 30 6:30pm-9:35pm Th plus 5 hrs and 25 min/wk arr. GARDEN GROVE CAMPUS RM 306 ONLINE

CST C128—NETWORK+**3.0 units**

This Network+ certification course provides an in-depth survey of the field of Networking, including terms, OSI model, various NOS, certification requirements, and security. Graded or Pass/No Pass option. Transfer Credit: CSU.

92790 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

–Enrollment in CRN 93494 requires acceptance into the CCAP Program.

93494 8-wk/Mar 30 8 hrs and 40 min/wk arr. ONLINE

93495 8-wk/Mar 30 8 hrs and 40 min/wk arr. ONLINE

–CRN 92787 is an 8-week hybrid class with weekly on-site class meetings and an online component.

92787 8-wk/Mar 30 6pm-8:05pm T plus 6 hrs and 30 min/wk arr. GARDEN GROVE CAMPUS RM 302 ONLINE

CST C157—SQL DATABASE DEVELOPMENT**3.0 units**

Students will explore an introduction to relational database fundamentals and SQL programming skills in the Microsoft® environment. Topics covered include relational database architecture, database design techniques, data retrieval, data integrity, and simple and complex query skills. This course is intended for students new to the SQL programming language. Careers and emerging trends in the field will be evaluated. This course is identical to CIS C240. ADVISORY: CST C172. Graded or Pass/No Pass option. Transfer Credit: CSU.

92788 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

CST C177A—CONFIGURING MICROSOFT WINDOWS 10**3.0 units**

The course provides hands-on experience with Windows® 10. Topics include configuring Windows® 10, demonstrating Windows® media tools, optimizing the file system, using management tools, troubleshooting, configuring IPv6, wireless networking, configuring file folder management, creating a network, working with mobile devices, implementing security and VPNs, and editing the registry. This course maps to Windows® 10 MCSA and 698 exams. ADVISORY: CST C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

93220 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

93641 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

CST C177B—CONFIGURING WINDOWS DEVICES**3.0 units**

This course provides hands-on experience configuring Windows® devices in the enterprise. Topics include managing data access and protection, remote access, apps, updates, system or file recovery, authentication, and authorization and configuring Hyper-V and Wi-Fi direct. This course maps to Windows® 10 MCSA and 697 exams. ADVISORY: CST C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

93750 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

CST C191—COMPTIA LINUX +**3.0 units**

Linux+ is CompTIA®'s vendor neutral entry level certification. Like most of CompTIA®'s certifications (A+, Net+, etc.) Linux+ has become the entry level must-have certification. You will explore the history, various releases of Linux, and perform Linux installation. You will compare and contrast Desktop managers, traverse the Linux file system, explore the wonders of Vi--scripts and the Command Line. What is a Runlevel?--you will know at the end of this class. Before it is over, you will document, archive, back up, and secure the workstation. ADVISORY: CST C116 or C117 or C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

–Enrollment in CRN 93491 requires acceptance into the CCAP Program.

93491 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

93492 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

CST C201C—CCNA 1: INTRODUCTION TO NETWORKS**3.0 units**

In this introductory course, students will be able to build simple LANs, perform basic configurations of routers and switches, and implement IP addressing schemes. This is the first in a series of courses providing preparation for students seeking the Cisco® CCNA Certification. There is an emphasis on hands-on training. ADVISORY: CST C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

92792 16-wk/Jan 27 6pm-10:15pm M GARDEN GROVE CAMPUS RM 353

CST C202C—CCNA 2: ROUTING AND SWITCHING ESSENTIALS**3.0 units**

This course covers configuration and troubleshooting routers and switches, resolving common issues with RIPv1, RIPv2, single-area and multi-area OSPF, virtual LANs, and inter-VLAN routing in both IPv4 and IPv6 networks. This is the second in a series of courses providing preparation for students seeking the Cisco® CCNA Certification. Emphasis is on hands-on training. ADVISORY: CST C201C. Graded or Pass/No Pass option. Transfer Credit: CSU.

92793 16-wk/Jan 29 6pm-10:15pm W GARDEN GROVE CAMPUS RM 353

CST C220C—VMWARE VSPHERE: INSTALL, CONFIGURE, MANAGE 6**3.0 units**

Virtualization allows consolidation of many traditional servers into a few physical servers with many virtual machines to realize significant cost savings. In this VMware-authorized hands-on training course, students explore installation, configuration, and management of VMware® vSphere® 6, which consists of VMware ESXi™ and VMware® vCenter Server™. This course is based on versions of ESXi™ 6 and vCenter Server™ 6. Completion of this course satisfies the PREREQUISITE for taking the VMware® Certified Professional exam. Topics covered map to a VCP6-DCA Exam. Graded or Pass/No Pass option. Transfer Credit: CSU.

93151 16-wk/Jan 28 6pm-10:15pm T GARDEN GROVE CAMPUS RM 304

CST C223A—NETWORKING WITH WINDOWS SERVER 2016**3.0 units**

This class focuses on the networking features and functionality available in Windows® Server 2016. It covers DNS, DHCP, and IPAM implementations, in addition to remote access solutions, such as VPN and Direct Access. It also covers high-performance network features and functionality, and implementation of software-defined networking (SDN) solutions, such as Hyper-V Network Virtualization (HNV) and Network Controller. Topics covered map to Microsoft® 70-741 Exam. ADVISORY: CST C222A. Graded or Pass/No Pass option. Transfer Credit: CSU.

93629 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

CST C230—INTRODUCTION TO SECURITY**3.0 units**

This class is a survey of Network/Internet security. It will help prepare you for the CompTIA® Security+ Exam. Topics will cover Authentication, Malicious Code, Web Security, Intrusion Detection, Cryptography, and Biometrics. The class will have lecture and hands-on components. ADVISORY: CST C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

93600 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

92801 8-wk/Mar 30 8 hrs and 30 min/wk arr. ONLINE

–Enrollment in CRN 93493 requires acceptance into the CCAP Program.

93493 8-wk/Mar 30 8 hrs and 30 min/wk arr. ONLINE

CST C231—COMPTIA ADVANCED SECURITY PRACTITIONER**3.0 units**

Building on the skills learned in Security +, this course builds the technical knowledge and skills required to conceptualize, design, and engineer secure solutions across complex enterprise environments. The candidate will apply critical thinking and judgment across a broad spectrum of security disciplines to propose and implement solutions that map to enterprise drivers. This course maps to the CompTIA® CASP exam. ADVISORY: CST C230. Graded or Pass/No Pass option. Transfer Credit: CSU.

92802 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

CST C232—ETHICAL HACKING**3.0 units**

This course is a survey of the ethical and legal issues pertaining to security testing. It will demonstrate how to use tools that can be used to gain information about a computer network, how to recognize that the tools are being used, and how to defend a network against those attacks. ADVISORY: CST C230. Graded or Pass/No Pass option. Transfer Credit: CSU.

92803 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

–Enrollment in CRN 93598 requires acceptance into the CCAP Program.

93598 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

–CRN 93601 is a hybrid class with on-site class meetings and an online component.

93601 16-wk/Jan 27 6pm-7:05pm M plus 3 hrs and 10 min/wk arr. GARDEN GROVE CAMPUS RM 302 ONLINE

CST C241—PALO ALTO NETWORKS CYBERSECURITY ESSENTIALS**3.0 units**

The course covers installing, configuring, and managing Palo Alto Networks next-generation firewalls as well as steps for maintaining security, preventing threats, networking, logging, and reporting features. This course starts at an introductory level and builds to an intermediate level. Aspects of basic next-generation firewall configuration covered include steps for security, networking, threat prevention, logging, and reporting features of Palo Alto Networks® Operating System. Aspects of intermediate firewall configuration include managing GlobalProtect™ and Active/Active High Availability and optimizing visibility and control over applications, users, and content. Basic firewall troubleshooting is also covered. Security engineers, network engineers, and support staff are the targeted audience for this course. ADVISORY: CST C128 and C230. Graded or Pass/No Pass option. Transfer Credit: CSU.

93273 16-wk/Jan 27 6pm-10:15pm M GARDEN GROVE CAMPUS RM 304

CST C242—PENTEST+**3.0 units**

This course will cover the topics of the PenTest+ certification exam, which validates the knowledge and skills required to plan and scope an assessment, understand legal and compliance requirements, perform vulnerability scanning and penetration testing using appropriate tools and techniques, and analyze the results. In addition, candidates will demonstrate their knowledge by producing a written report containing proposed remediation techniques and provide practical recommendations that can be effectively communicated to management. Technologies and trends of the IT industry will be covered to reinforce current best practices. ADVISORY: CST C232 and C230 and C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

93602 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

CST C245—EXPLORING COMPUTER FORENSICS**3.0 units**

Students will explore an introduction to digital forensics using open source applications. Topics covered include chain of custody, forensic acquisition of data, forensic evidence reporting, expert witness testimony, timeline analysis, and anti-forensic techniques. Hands-on assignments will be used to develop introductory technical skills relevant to entry-level cybersecurity professionals. This course is intended for students with computer experience and an interest in cyber defense for private organizations or government law enforcement. Careers and emerging trends in the field of cybersecurity will be evaluated. ADVISORY: CST 128, and CST C158, and CST C230. Graded or Pass/No Pass option. Transfer Credit: CSU.

92804 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

–Enrollment in CRN 93505 requires acceptance into the CCAP Program.

93505 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

CST C255—CYBERSECURITY ANALYST+**3.0 units**

This course is a survey of ‘threat-detection’ and ‘threat-analysis’ tools that allow protection of critical industry infrastructure. It will teach intermediate-level security skills and knowledge using a variety of security tools. It provides a hands-on focus on IT security analytics. ADVISORY: CST C230 and C232. Graded or Pass/No Pass option. Transfer Credit: CSU.

93417 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

–Enrollment in CRN 93603 requires acceptance into the CCAP Program.

93603 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

CST C260—CERTIFIED INFORMATION SYSTEMS SECURITY PROFESSIONAL**3.0 units**

This course covers the ten domains of information security known as the CERTIFIED INFORMATION SYSTEMS SECURITY PROFESSIONAL Common Body of Knowledge (CBK). Completing this course does not guarantee CERTIFIED INFORMATION SYSTEMS SECURITY PROFESSIONAL certification; however, the course addresses the test objectives defined by (ISC)2 for the CERTIFIED INFORMATION SYSTEMS SECURITY PROFESSIONAL examination. CST C128 and C230. Graded or Pass/No Pass option. Transfer Credit: CSU.

92964 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

CST C274—RED HAT SYSTEM ADMINISTRATION 2 VERSION 7**3.0 units**

Linux is the #1 operating system for web servers, cloud computing, smartphones, and consumer electronics. Linux system administration is one of the most in-demand skills in IT. Red Hat® System Administration 2 (RH134) goes deeper into enterprise Linux® administration including file systems and partitioning, logical volumes, SELinux®, firewalling, and troubleshooting. Attending both Red Hat® System Administration 1 and Red Hat® System Administration 2 can help you in your preparation for the Red Hat® Certified System Administrator exam (EX200). Graded or Pass/No Pass option. ADVISORY: CST C191. Transfer Credit: CSU.

93614 16-wk/Jan 29 6pm-10:10pm W**GARDEN GROVE CAMPUS RM 302****CST C284—WORK BASED LEARNING****4.0 units**

To enhance each Work Based Learning participant's opportunity for success in the field of Computer Service Technology by bridging the gap between educational theory and on-the-job practices through individualized performance objectives related to the student's career or occupational goal in Computer Service Technology. PREREQUISITE: Be employed or volunteer in a field related to Computer Service Technology for 5 hours per week per 1 unit of Work Based Learning. COREQUISITE: Be enrolled in a total of 7 units including Work Based Learning. Graded or Pass/No Pass option. Transfer Credit: CSU. –CRN 92805 For more information about Work Based Learning classes, students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

92805 16-wk/Jan 27 22 hrs and 15 min/wk arr.**GARDEN GROVE CAMPUS****COUNSELING • (714) 241-6162****COUN C104—CAREER AND LIFE PLANNING****3.0 units**

Formerly COUN C100. This is an introductory career and life planning course that includes an exploration of interests, skills, values, personality traits, past experiences, and life stages. Students will develop a career/life plan using gathered self-information, decision-making strategies and an awareness of psychological, sociological, and physiological factors related to career/life satisfaction. Topics will include labor market trends, major choices, cover letter and resume creation, interviewing skills, and job search strategies. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

92867 16-wk/Jan 27 6 hrs and 30 min/wk arr.**ONLINE****93766 16-wk/Jan 27 3 hrs and 10 min/wk arr.****ONLINE****93590 16-wk/Jan 27 1pm-2:25pm MW****NEWPORT BEACH CAMPUS RM****93589 16-wk/Jan 28 6:30pm-7:55pm TTh****WESTMINSTER LE-JAO CAMPUS RM 217****93112 12-wk/Feb 24 4 hrs and 15 min/wk arr.****ONLINE****COUN C105—STRATEGIES FOR COLLEGE SUCCESS****3.0 units**

Course designed to increase success in achieving educational, career, and life goals. It includes information on learning styles and strategies, time management, decision making, goal setting, college resources and services, memory techniques, note-taking, test-taking, and other successful techniques. Students will develop educational and career plans. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92873 8-wk/Jan 27 6 hrs and 30 min/wk arr.**ONLINE****92868 16-wk/Jan 27 3 hrs and 10 min/wk arr.****TV****92869 16-wk/Jan 27 3 hrs and 10 min/wk arr.****ONLINE****92872 8-wk/Mar 30 6 hrs and 30 min/wk arr.****ONLINE****DIGITAL GRAPHIC ARTS • (714) 241-6209****DGA C111—3DS MAX FUNDAMENTALS****3.0 units**

This course teaches foundational animation skills such as 3D modeling, animation, rendering, compositing, visual effects, production, and performance skills. Hands-on training is emphasized using Autodesk® Suite. ADVISORY: DGA C116A. Graded or Pass/No Pass option. Transfer Credit: CSU.

92808 8-wk/Mar 30 6 hrs and 30 min/wk arr.**ONLINE**

DGA C116A—ADOBE PHOTOSHOP 1**3.0 units**

This course will introduce basic tools and techniques to explore the graphic capabilities of Adobe® Photoshop. Learn how selection and editing tools are used to manipulate graphics and photographs by duplicating, deleting, replacing, or changing image elements. Create original images and produce multi-layered graphics from existing photographs. Create eye catching display graphics, color correct, and retouch photos. No art background required. Graded or Pass/No Pass option. Transfer Credit: CSU.

92809 16-wk/Jan 27 3 hrs and 10 min/wk arr. **ONLINE**

–CRN 92810 is an 8-week hybrid class with weekly on-site class meetings and an online component.

92810 8-wk/Mar 30 6pm-9:05pm W plus **GARDEN GROVE CAMPUS RM 352**
3 hrs and 25 min/wk arr. **ONLINE**

DGA C116B—ADOBE PHOTOSHOP 2**3.0 units**

This project-based course will focus on the intermediate tools and techniques that expand the graphic capabilities of Adobe® Photoshop. Learn how editing tools and actions are used to enhance images and retouch photographs by compositing, deleting, replacing, or changing image elements with filters, masks, channels, and paths. Create original images and produce multi-layered graphics for print and the web. No art background required. ADVISORY: DGA C116A. Graded or Pass/No Pass option. Transfer Credit: CSU.

93638 8-wk/Mar 30 6 hrs and 30 min/wk arr. **ONLINE**

DGA C117—TYPOGRAPHY FUNDAMENTALS**3.0 units**

Typography is the window into the world of visual communication. Explore the history and development of basic letterforms and the ubiquitous nature of type and typography as it relates to mastering the skills necessary to design effective digital assets. Real world applications will be discussed relating to perceptions, intention, readability and usage of typography, while creating successful designs for a professional portfolio. Recommended for Digital Graphic Application majors and certificates. Graded or Pass/No Pass option. Transfer Credit: CSU.

93047 16-wk/Jan 27 3 hrs and 10 min/wk arr. **ONLINE**

93637 8-wk/Mar 30 6 hrs and 30 min/wk arr. **ONLINE**

DGA C118B—ADOBE ILLUSTRATOR 2**3.0 units**

This course is primarily designed for students wishing to expand their basic knowledge and enhance their skills using Adobe® Illustrator. Topics include Illustrator's effect and appearance features, expanded text techniques, special effects filters, stylized palettes, transformation tools, and preparation of illustrations for the web. Create impressive illustrations utilizing features such as transparency, text, masking, and shadow-and-glow effects. No artistic background is required. ADVISORY: DGA C118A. Graded or Pass/No Pass option. Transfer Credit: CSU.

92813 8-wk/Mar 30 6 hrs and 30 min/wk arr. **ONLINE**

DGA C120—INTRODUCTION TO INDESIGN**3.0 units**

This project-based course will introduce the basic tools and techniques to explore the graphic and type capabilities of Adobe® InDesign. Learn how to import and edit text; create and manipulate styles, tables, and graphics; and use effects and blend modes to create multi-page documents, such as letterhead, tri-fold brochures, flyers, and booklets for print and the web. No art background required. Graded or Pass/No Pass option. Transfer Credit: CSU.

92814 16-wk/Jan 27 3 hrs and 10 min/wk arr. **ONLINE**

DGA C122—INTRODUCTION TO AFTER EFFECTS**3.0 units**

This project-based course will introduce fundamental techniques used to integrate text, graphics, sound, video, and 2D/CG animation into video projects. Learn the skills used to create compelling digital effects and motion graphics to enhance storytelling and bring a new dimension to the finished video. Graded or Pass/No Pass option. Transfer Credit: CSU.

92815 16-wk/Jan 27 3 hrs and 10 min/wk arr. **ONLINE**

DGA C131—DIGITAL PHOTOGRAPHY USING PHOTOSHOP**3.0 units**

Use a digital camera with Adobe® Photoshop to perform basic image editing techniques to enhance and correct images. Learn basic camera controls, camera support systems, basic lighting techniques, file formats, transfer of files, and saving options. ADVISORY: Student must have access to/own digital camera. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 92816 is an 8-week hybrid class with weekly on-site class meetings and an online component.

92816 8-wk/Mar 30 6pm-9:05pm M plus **GARDEN GROVE CAMPUS RM 352**
3 hrs and 25 min/wk arr. **ONLINE**

DGA C140—BEGINNING AUDIO PRODUCTION**3.0 units**

This course covers basic theory and practice in the areas of audio recording and production—emphasizing the recording process, sound and hearing, microphone design and application, digital audio technology, multimedia and sound, signal processing, studio design, and sound integration with current digital technologies. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 93510 is an 8-week hybrid class with weekly on-site class meetings and an online component.

**93510 8-wk/Mar 30 6pm-8:30pm T plus
4 hrs/wk arr.**

**GARDEN GROVE CAMPUS RM 352
ONLINE**

DGA C150A—DRONE IMAGING 1**3.0 units**

Students will receive instruction in digital imaging, cinematography, colorization and photo editing while participating in hands-on or virtual flight activities to develop, practice, and optimize Unmanned Aircraft System flight and photography skills. Students will learn how to manage and edit photographic imagery captured by drones. High-end photo equipment and drones or drone-simulators will be used. This course is a media management and image editing course for drone operators, which focuses on developing careers in digital media capturing and editing images for a variety of industries across multiple sectors. Some information pertaining to FAA certifications will be discussed; this is not an FAA certification course. Graded or Pass/No Pass option. Transfer Credit: CSU.

–CRN 93599 is an 8-week hybrid class with weekly on-site class meetings and an online component.

**93599 8-wk/Mar 30 4:30pm-8:50pm W plus
2 hrs and 10 min/wk arr.**

**NEWPORT BEACH CAMPUS RM 316
ONLINE**

DGA C166C—ADOBE ANIMATE**3.0 units**

Design interactive animations with cutting-edge drawing tools and publish them to multiple platforms, including Adobe® Flash/AIR, HTML5 Canvas, WebGL, or even custom platforms. Allow your creative talent to emerge and reach users on virtually any desktop or mobile device. Graded or Pass/No Pass option. Transfer Credit: CSU.

93358 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

ECOLOGY • (714) 241-6213**ECOL C100—HUMAN ECOLOGY****3.0 units**

Provides students with an understanding of the biological implication of man's interplay with the planet. The course is focused on the biological prospects of the future as viewed by examining the biosphere and biogeochemical cycles. Future predictions and current topics will be analyzed in relationship to planet management. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93413 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

93549 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

ECONOMICS • (714) 241-6209**ECON C110—CONTEMPORARY ECONOMIC ISSUES AND POLICY****3.0 units**

Formerly ECON C100. Provides an introduction to the basic tools and concepts of economic analysis with an emphasis of applying economic theory to current issues and policy. Topics include scarcity and decision making, supply and demand, and the effects of fiscal and monetary policy as applied to selected problems such as crime and drug control, pollution, taxation, Social Security, healthcare, poverty and income equality, and international trade. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

93748 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

ECON C170—PRINCIPLES OF MICROECONOMICS**3.0 units**

Formerly ECON C185. This course offers an introduction to the concepts and tools of economic analysis. The course studies price theory, including supply and demand, marginal analysis, utility, cost and revenue concepts, perfect and imperfect competition, production, and factor markets. Economic principles are applied to the analysis of such problems as industrial organization, the environment, public choice, and the distribution of income. **PREREQUISITE:** MATH C030 or C045 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ECON 201.

92600 8-wk/Jan 27 6 hrs and 30 min/wk arr.

ONLINE

93264 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

93272 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

ECON C175—PRINCIPLES OF MACROECONOMICS**3.0 units**

Formerly ECON C180. This course examines and analyzes the economic problem of productivity, recession, unemployment, and inflation. The focus of this investigation centers on business cycles, the measurement of output and income in the economy, the determination of the equilibrium level of national income in the economy, money creation and the banking system, monetary and fiscal policy options, international trade and finance, and the effects of the public debt. The particular interactions of the domestic and international economies are studied throughout the course. **PREREQUISITE:** MATH C030 or C045 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ECON 202.

93025 8-wk/Jan 27 6 hrs and 30 min/wk arr.**ONLINE****92606 16-wk/Jan 27 3 hrs and 10 min/wk arr.****ONLINE****92605 16-wk/Jan 27 6pm-9:10pm M****GARDEN GROVE CAMPUS RM 250****93596 8-wk/Mar 30 6 hrs and 30 min/wk arr.****ONLINE****EDUCATION • (714) 241-6216****EDUC C101—TUTOR TRAINING****1.0 unit**

Learn strategies for effective tutoring. Discover how to motivate, foster independence, stimulate active learning, and build confidence in the learner. Identify factors that affect student learning such as language and cultural differences; learn how to handle difficult tutoring situations, and to identify different learning styles. A three-hour service learning component will be required. Graded or Pass/No Pass option. Transfer Credit: CSU.

92884 8-wk/Mar 30 2 hrs and 5 min/wk arr.**ONLINE****EDUC C103—INTRODUCTION TO COMPUTERS IN EDUCATION: TECHNOLOGY PROFICIENCIES FOR TEACHERS 1****2.0 units**

Based on the Technology Standard for a California K-12 Preliminary Teaching Credential. The class focuses on the proficiencies credential candidates are required to master before they can be issued a preliminary Multiple or Single Subject Credential. The curriculum and course represent a working partnership between the California Technology Assistance Project (CTAP), Region IX, and Coast Community College District's TEACH3 Program. Students enrolled in the class will complete a portfolio in all the State-mandated proficiencies and will receive certification as a Preliminary (Level 1) Technology Proficient Educator. All skills are transferable between the Macintosh® and Windows® environments. **ADVISORY:** EDUC C104 may be taken concurrently. Letter Grade only. Transfer Credit: CSU.

92885 8-wk/Jan 27 4 hrs and 15 min/wk arr.**ONLINE****EDUC C104—INTRODUCTION TO TEACHING AND LEARNING IN DIVERSE CONTEMPORARY CLASSROOMS****1.0 unit**

The course will address the qualities of an effective teacher, components and purposes of an effective professional portfolio, and critical issues in diverse contemporary classrooms. Students will initiate the development of a reflective practitioner workbook, begin their electronic professional portfolio, and learn about their own learning needs and styles. Learning outcomes are aligned to the California Standards for the Teaching Profession and associated teacher performance expectations. In addition to class time, this course requires ten hours of arranged fieldwork in public school classrooms that represent California's diverse student population and includes cooperation with at least one campus-approved certificated classroom teacher. **ADVISORY:** Eligibility for ENGL C100. Letter Grade only. Transfer Credit: CSU; UC.

92886 8-wk/Mar 30 2 hrs and 5 min/wk arr.**ONLINE****EDUC C108—HOW TO SUCCEED IN DISTANCE LEARNING****1.0 unit**

This course provides an orientation to the characteristics and processes of distance learning. Students will learn the meaning of key terms used in distance education. They will discuss the differences between traditional classroom and distance-learning courses. They will learn how to anticipate, avoid, and/or solve typical problems encountered in distance-learning environments. In addition, students will learn practical strategies and skills that will help them succeed in online, telecourse, cable TV, and hybrid classes. **ADVISORY:** EDUC C107 or equivalent experience with computer technology in an online environment. Graded or Pass/No Pass option. Transfer Credit: CSU.

92888 8-wk/Mar 30 2 hrs and 5 min/wk arr.**ONLINE**

EDUC C180—FAMILY, SCHOOL, AND COMMUNITY PARTNERSHIPS**3.0 units**

A course for prospective teachers and students interested in a teaching-related career focusing on the process of socialization and the interrelationships of family, school, and community. Emphasis is on the interaction among systems covering influences of age, gender, diverse abilities, culture, race, ethnicity, and socio-economic and public-policy factors. Explores the role of collaboration between family, community, and schools in supporting childrens' development, including the identification of community resources and strategies that support children and families. Includes ten hours of arranged fieldwork/focused observations aligned with students' area of interest. Meets the educational requirements for the Child Development Permit issued by the State of California Commission on Teacher Credentialing and child care licensing requirements. Letter Grade only. Transfer Credit: CSU.

–CRN 92889 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92889 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****EDUC C200—THE TEACHING PROFESSION****3.5 units**

Designed for students considering teaching as a career or for those interested in a class that focuses on issues facing teachers and students in today's schools. Course examines opportunities, requirements, responsibilities, and rewards in teaching as well as skills needed and problems often encountered in the classroom. Additional focus on educational philosophies and sociology of education. In addition to class time, the course includes field work training and requires a minimum of 45 hours of structured fieldwork in public school elementary classrooms that represent California's diverse student population, and includes cooperation with at least one campus-approved certificated classroom teacher. Meets the California Commission on Teacher Credentialing requirement that students who are considering a teaching career have early and frequent opportunities to engage in field experiences that are linked with college/university coursework. ADVISORY: Eligibility for ENGL C100. Letter Grade only. Transfer Credit: CSU; UC. C-ID: EDUC 200.

–CRN 92890 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the "Testing Times" webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92890 16-wk/Jan 27 5 hrs and 30 min/wk arr.**ONLINE**

EMERGENCY MANAGEMENT/ HOMELAND SECURITY • (714) 241-6209

EMGT C101—INTRODUCTION TO EMERGENCY MANAGEMENT**3.0 units**

This course introduces the student to the fundamental aspects of emergency management. It examines the roles and responsibilities of government and non-profit agencies in managing disasters and emphasizes the four basic emergency management disciplines: preparedness, mitigation, response and recovery. Graded or Pass/No Pass option. Transfer Credit: CSU.

92455 8-wk/Jan 27 6 hrs and 30 min/wk arr.**ONLINE****EMGT C102—INTRODUCTION TO HOMELAND SECURITY****3.0 units**

This course explores the history, development, and organization of homeland security in the United States. It examines the roles and functions of the Department of Homeland Security and its relationship to state and local agencies. Emphasis is placed on homeland security practices of the emergency manager. Graded or Pass/No Pass option. Transfer Credit: CSU.

93753 8-wk/Mar 30 6 hrs and 30 min/wk arr.**ONLINE****EMGT C110—EMERGENCY RESPONSE****3.0 units**

This course will introduce the basic concepts of emergency response organizations, along with the required capabilities and procedures necessary for an effective response. Areas of concentration will include Incident Command System protocols, those capabilities required to respond to identified hazards, and the essential actions necessary for incident stabilization. Concentration will be on those actions required under the National Incident Management System and the National Response Plan. Graded or Pass/No Pass option. Transfer Credit: CSU.

92457 8-wk/Jan 27 6 hrs and 30 min/wk arr.**ONLINE**

EMGT C130—HAZARD MITIGATION**3.0 units**

This course will define what mitigation is and explain the two types of mitigation (structural and non-structural) as well as describe basic mitigation priorities. Lecture topics include the purpose and benefits of a local mitigation strategy, common mitigation measures, components of the mitigation planning process, relationship between mitigation and comprehensive local planning, community stakeholders and interests groups, and obstacles to mitigation. Graded or Pass/No Pass option. Transfer Credit: CSU.

92458 8-wk/Mar 30 6 hrs and 30 min/wk arr.**ONLINE****EMGT C160—INTRODUCTION TO PUBLIC INFORMATION OFFICER (PIO)****3.0 units**

This course will introduce the basic concepts of the emergency management PIO function. Course topics will include the role of the PIO as well as composing press releases, public speaking, doing television interviews, and conducting awareness campaigns. This course is designed for those who are new to the field and/or those who are assigned the role of PIO as an ancillary duty. Graded or Pass/No Pass option. Transfer Credit: CSU.

93754 8-wk/Mar 30 6 hrs and 30 min/wk arr.**ONLINE****ENGLISH • (714) 241-6184****ENGL C090—ENGLISH BASIC SKILLS CO-REQUISITE****1.0 unit**

Students will review the basics of grammar and academic reading and writing through activities, reading assignments, and short writing assignments. Concurrent enrollment in specified sections of English C100 is required. COREQUISITE: ENGL C100. Pass/No Pass only. (NOT DEGREE APPLICABLE.)

–CRN 93574 has a co-requisite class. To enroll in this section of C090, you must also enroll in ENGLISH C100, CRN 93575.

–For permission to enroll in the ENGL 090/100 cohort (sections 93625 and 93626), students should email mmai@coastline.edu or call 714-241-6169.

93574 16-wk/Jan 27 1 hr and 10 min/wk arr.**ONLINE**

–Students enrolling in CRN 93625 are also required to enroll in ENGL C100 CRN 93626.

–For permission to enroll in the ENGL 090/100 cohort, students should email mmai@coastline.edu or call 714-241-6169.

93625 16-wk/Jan 27 1 hr and 10 min/wk arr.**ONLINE**

ENGL C100—FRESHMAN COMPOSITION**3.0 units**

Freshman Composition offers instruction in expository and argumentative writing, close reading, cogent thinking, research strategies, information literacy, and documentation. By applying the principles and processes of college composition, students cultivate thesis-driven, ordered, logical, grammatically-correct prose. **ADVISORY:** All students are advised to enroll in English C100 during their first semester of college. Students with a high school GPA of 2.59 or below, English Language Learners who have completed the ESL composition sequence, and students out of high school for more than ten years are advised to take English C100 with the C090 co-requisite basic skills course. Letter Grade only. Transfer Credit: CSU; UC. C-ID: ENGL 100.

92533	4-wk/Jan 2	13 hrs and 15 min/wk arr.	ONLINE
92534	4-wk/Jan 2	13 hrs and 15 min/wk arr.	ONLINE
92530	8-wk/Jan 27	6 hrs and 30 min/wk arr.	ONLINE
93275	8-wk/Jan 27	6 hrs and 30 min/wk arr.	ONLINE
92532	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
92539	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
92540	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE

–CRN 93377 is a 16-week hybrid class with weekly on-site class meetings and an online component.

93377	16-wk/Jan 27	10:30am-11:40am Th plus 2 hrs/wk arr.	WESTMINSTER LE-JAO CAMPUS RM 215 ONLINE
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92529	16-wk/Jan 28	6:30pm-9:40pm T	WESTMINSTER LE-JAO CAMPUS RM 115
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–CRN 93575 has a co-requisite class. To enroll in this section of C100, you must also enroll in ENGLISH C090, CRN 93574.

–For permission to enroll in the ENGL 090/100 cohort, students should email mmai@coastline.edu or call 714-241-6169.

93575	16-wk/Jan 29	6:30pm-9:40pm W	WESTMINSTER LE-JAO CAMPUS RM
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–CRN 93626 has a co-requisite class. To enroll in this section of C100, you must also enroll in ENGLISH C090, CRN 93625.

–For permission to enroll in the ENGL 090/100 cohort, students should email mmai@coastline.edu or call 714-241-6169.

93626	16-wk/Jan 29	6:30pm-9:40pm W	WESTMINSTER LE-JAO CAMPUS RM 215
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92535	16-wk/Jan 30	6:30pm-9:40pm Th	GARDEN GROVE CAMPUS RM 250
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92536	16-wk/Jan 31	9am-12:10pm F	WESTMINSTER LE-JAO CAMPUS RM 119
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92238	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE
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93003	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE
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ENGL C102—CRITICAL REASONING, READING, AND WRITING**3.0 units**

This course offers instruction in argumentation, logical reasoning, critical analysis of non-fiction texts from different disciplines and perspectives, research strategies, information literacy, and documentation. Students write a minimum of 6,000 words of structured, academic prose. **PREREQUISITE:** ENGL C100. Letter Grade only. Transfer Credit: CSU; UC. C-ID: ENGL 105.

92545	8-wk/Jan 27	6 hrs and 30 min/wk arr.	ONLINE
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92544	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
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92547	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
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92971	8-wk/Jan 27	6 hrs and 30 min/wk arr.	ONLINE
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93496	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
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–CRN 92550 is a 16-week hybrid class with weekly on-site class meetings and an online component.

92550	16-wk/Jan 27	6:30pm-7:40pm T plus 2 hrs/wk arr.	NEWPORT BEACH CAMPUS RM 315 ONLINE
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–CRN 92549 is a 16-week hybrid class with weekly on-site class meetings and an online component.

92549	16-wk/Jan 27	10:30am-112pm T plus 2 hrs/wk arr.	WESTMINSTER LE-JAO CAMPUS RM 215 ONLINE
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92546	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE
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93497	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE
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ENGL C103—BUSINESS ENGLISH**3.0 units**

Focuses on real-world English skills that contribute to good workplace communication. It includes English principles you already know, those you learned in the past and forgot, and those you wish you had learned. Students study grammar, English usage, punctuation, spelling, vocabulary, and dictionary use from the businessperson's viewpoint. Emphasis is placed on finding and correcting types of errors people make while speaking and writing. Graded or Pass/No Pass option. Transfer Credit: CSU.

92551	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
92552	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
93008	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
93129	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
93143	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
93213	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
93214	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY

ENGL C133—INTRODUCTION TO CREATIVE WRITING**3.0 units**

This course presents the craft of creative writing through the study and analysis of the works of established and peer writers. Students will practice writing in various genres and will be introduced to the workshop method. Graded or Pass/No Pass option. Transfer Credit: CSU. C-ID: ENGL 200.

93236	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
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ENGL C135—BUSINESS WRITING**3.0 units**

This course addresses techniques, strategies, and forms of business communication, including use of precise professional and persuasive language to achieve business goals and communicate effectively in the workplace. Using a variety of media and technologies, students will learn how to produce effective memos, letters, and reports; prepare successful resumes and employment documents; and make effective presentations. ADVISORY: ENGL C103. Graded or Pass/No Pass option. Transfer Credit: CSU.

92554	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
92553	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
92555	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
92557	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
93009	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
93141	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
93215	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
93441	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
93442	16-wk/Jan 27	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY

ENGL C136—BUSINESS COMMUNICATION**3.0 units**

This course addresses techniques, strategies, and forms of business communication, including use of precise, professional, and persuasive language to achieve business goals and communicate effectively at work. Using a variety of media, technologies, and research tools, students will learn how to write effective memos, letters, reports, and proposals; present effective oral and multimedia presentations; and prepare successful resumes and employment documents. PREREQUISITE: ENGL C100 with a grade of C or better. ADVISORY: ENGL C103. Graded or Pass/No Pass option. Transfer Credit: CSU.

93114	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
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ENGL C140—APPRECIATION OF LITERATURE**3.0 units**

Formerly ENGL C112. The primary purpose of this survey-level course is to acquaint the student with a variety of literary, poetic, dramatic, and rhetorical devices so that the student can interact with literature in a meaningful way. PREREQUISITE: ENGL C100 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ENGL 120.

92559	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
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ENGL C143—CHILDREN'S LITERATURE**3.0 units**

This course provides a survey of classic and contemporary children's literature. The course will provide an overview of the literary content and social values found in selected works of children's literature. PREREQUISITE: ENGL C100 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ENGL 180.

92560	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
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ENGL C145—AMERICAN LITERATURE: THE SHORT STORY**3.0 units**

This course is an introduction to the American short story, emphasizing major American writers from the nineteenth and twentieth centuries and from various cultures in modern/contemporary America. Included is a view of historical period and mindset, and the study of character, plot, theme, point of view, setting, tone, style, and other literary devices as they function within the context of the particular story. ADVISORY: ENGL C100. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

–CRN 93576 may have one or more on-site meetings which may include orientations, reviews, and/or exams. On-site exams that are paper-based may require the student to find a proctor. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning-testing-times> for details.

93576 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

ENGL C155—AMERICAN LITERATURE 1865 TO PRESENT**3.0 units**

This course is designed to expose students to the poetry, short stories, essays, and novels of American writers after the Civil War to the present. Students will examine the philosophical, cultural, religious, and historic elements related to these texts. Attention will be paid to literary devices and styles evident in individual works and the commentary made by these works on moral and social issues. The course includes major writers such as Walt Whitman, Emily Dickinson, Mark Twain, F. Scott Fitzgerald, Langston Hughes, Robert Frost, Ernest Hemingway, William Faulkner, T.S. Eliot, Toni Morrison, Alice Walker, and many others. PREREQUISITE: ENGL C100 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ENGL 135.

92563 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

ENGL C275—BRITISH LITERATURE SINCE 1800**3.0 units**

Formerly ENGL C295. Study of British writers and literary characteristics from the Romantic period through the twentieth century. PREREQUISITE: ENGL C100 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ENGL 165.

92565 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

ENGL C297—CONTEMPORARY GOTHIC LITERATURE**3.0 units**

This course is a survey of Gothic literature, concentrating on critically-acclaimed novels written during the 20th century in the United States, which demonstrate the use of Gothic conventions in contemporary narrative. The course will begin with the initial development of the genre, and focus on 20th century American Gothicism and its major conventions. The course will study Nobel Prize winner Toni Morrison’s “Beloved”, Joyce Carol Oates’s National Book award-winning “Them” and Jeffrey Eugenides “The Virgin Suicides”. The course will also study the 19th century short story “Carmilla” by Le Fanu that illustrates vampire themes, and compare the story’s literary conventions to contemporary Gothic themes. Transfer Credit: CSU; UC.

93577 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

ESL • (714) 431-3601**ESL C011N—SENTENCE STRUCTURE 1****0.0 unit**

An intensive beginning English grammar course for non-native English speakers. A survey of simple sentence structures in American English. Emphasis on developing proficiency and fluency in constructing grammatically correct English sentences. Pass/No Pass/Satisfactory Progress option. ADVISORY: Placement by ESL process. Noncredit. (NOT DEGREE APPLICABLE.)

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93768 16-wk/Jan 27 8am-10:05am MTWTh WESTMINSTER LE-JAO CAMPUS RM 210

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93770 16-wk/Jan 27 8am-12:15pm MW WESTMINSTER LE-JAO CAMPUS RM 202

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93769 16-wk/Jan 27 8am-12:15pm MW WESTMINSTER LE-JAO CAMPUS RM 207

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93767 16-wk/Jan 28 5:30pm-9:45pm TTh WESTMINSTER LE-JAO CAMPUS RM 204

ESL C012N—READING AND WRITING 1**0.0 unit**

A beginning-level course in English reading and writing for non-native English speakers. Emphasis on developing vocabulary and communication skills necessary for reading and comprehending simple, short paragraphs and writing simple sentences. Pass/No Pass/Satisfactory Progress option. ADVISORY: Placement by ESL process. Noncredit. (NOT DEGREE APPLICABLE.)

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93771 16-wk/Jan 27 10:15am-12:20pm MTWTh WESTMINSTER LE-JAO CAMPUS RM 210

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93772 16-wk/Jan 30 2:45pm-4:50pm Th WESTMINSTER LE-JAO CAMPUS RM 207

ESL C013N—LISTENING AND CONVERSATION 1**0.0 unit**

An intensive beginning-level course in English listening comprehension and oral communication for non-native English speakers. Emphasis on skills necessary to comprehend spoken English and to speak English fluently and accurately. Pass/No Pass/Satisfactory Progress option. ADVISORY: Placement by ESL process. Noncredit. (NOT DEGREE APPLICABLE.)

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93773 16-wk/Jan 27 12:25pm-2:50pm MTWTh WESTMINSTER LE-JAO CAMPUS RM 115

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93778 16-wk/Jan 27 12:25pm-2:30pm MW WESTMINSTER LE-JAO CAMPUS RM 202

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93774 16-wk/Jan 27 6:30pm-8:35pm MW WESTMINSTER LE-JAO CAMPUS RM 207

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93776 16-wk/Jan 27 6:30pm-8:35pm MW WESTMINSTER LE-JAO CAMPUS RM 115

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93779 16-wk/Jan 28 6:30pm-8:35pm TTh WESTMINSTER LE-JAO CAMPUS RM 117

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93775 16-wk/Jan 29 2:40pm-4:45pm W WESTMINSTER LE-JAO CAMPUS RM 212

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93777 16-wk/Jan 29 2:40pm-4:45pm W WESTMINSTER LE-JAO CAMPUS RM 207

ESL C022N—READING, WRITING, AND GRAMMAR 1B**0.0 unit**

This is an intensive reading, writing, and grammar course for beginning-level non-native English speakers who are preparing for general college coursework. This course provides an introduction to reading and interpreting short reading passages on familiar topics and writing sentences in the simple and progressive present and past tenses. Students will become familiar with grammatical terms in preparation for higher-level academic courses. Pass/No Pass/Satisfactory Progress option. ADVISORY: Placement by ESL process. Noncredit. (NOT DEGREE APPLICABLE.)

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93782 16-wk/Jan 27 8am-12:15pm MW WESTMINSTER LE-JAO CAMPUS RM 204

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93781 16-wk/Jan 28 8am-12:15pm TTh WESTMINSTER LE-JAO CAMPUS RM 214

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93780 16-wk/Jan 28 5:30pm-9:45pm TTh WESTMINSTER LE-JAO CAMPUS RM 211

ESL C023N—SPEAKING AND LISTENING 1B**0.0 unit**

This is an oral communication, pronunciation, and listening comprehension course for beginning-level non-native English speakers. Emphasis on mastering accurate pronunciation and building listening skills to facilitate accurate comprehension of spoken English. Pass/No Pass/Satisfactory Progress option. ADVISORY: Placement by ESL process. Noncredit. (NOT DEGREE APPLICABLE.)

—Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93783	16-wk/Jan 27	6:30pm-8:35pm MW	WESTMINSTER LE-JAO CAMPUS RM 214
93784	16-wk/Jan 27	6:30pm-8:35pm MW	WESTMINSTER LE-JAO CAMPUS RM 212
93785	16-wk/Jan 28	12:25pm-2:30pm TTh	WESTMINSTER LE-JAO CAMPUS RM 210
93786	16-wk/Jan 28	12:25pm-2:30pm TTh	WESTMINSTER LE-JAO CAMPUS RM 210

ESL C028N—ENGLISH AS A SECOND LANGUAGE FOR CITIZENSHIP 1**0.0 unit**

This beginning-level noncredit course is the first in a series of two courses for non-native English speakers to prepare for the USCIS naturalization process with emphasis on developing reading, writing, listening, and speaking skills necessary for successful completion of the USCIS Naturalization Interview and Test. Students will gain basic knowledge of U.S. geography, government, and history. Pass/No Pass/Satisfactory Progress option. ADVISORY: Placement by ESL process. Noncredit. (NOT DEGREE APPLICABLE.)

—Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93787	16-wk/Jan 31	8am-12:30pm F	WESTMINSTER LE-JAO CAMPUS RM 212
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ESL C032N—READING, WRITING, AND GRAMMAR 2A**0.0 unit**

This is an intensive reading, writing, and grammar course for high-beginning level non-native English speakers who are preparing for college coursework. This course provides practice in reading and interpreting short reading passages, writing sentences in the simple, progressive, and perfect past and present tenses, and writing short paragraphs. Pass/No Pass/Satisfactory Progress option. ADVISORY: Placement by ESL process. Noncredit. (NOT DEGREE APPLICABLE.)

—Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93788	16-wk/Jan 27	8am-12:15pm MW	WESTMINSTER LE-JAO CAMPUS RM 211
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Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93789	16-wk/Jan 28	8am-12:15pm TTh	WESTMINSTER LE-JAO CAMPUS RM 212
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Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93790	16-wk/Jan 28	5:30pm-9:45pm TTh	WESTMINSTER LE-JAO CAMPUS RM 210
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ESL C033N—SPEAKING AND LISTENING 2A**0.0 unit**

This is an oral communication, accent reduction, and listening comprehension course for high-beginning level non-native English speakers who are preparing for general college coursework. Emphasis on accurate pronunciation and communication and listening skills necessary for classroom situations. Pass/No Pass/Satisfactory Progress option. ADVISORY: Placement by ESL process. Noncredit. (NOT DEGREE APPLICABLE.)

Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93791	16-wk/Jan 27	12:30pm-2:35pm MW	WESTMINSTER LE-JAO CAMPUS RM 211
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93792	16-wk/Jan 27	6:30pm-8:40pm MW	WESTMINSTER LE-JAO CAMPUS RM 211
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93793	16-wk/Jan 28	12:30pm-2:35pm TTh	WESTMINSTER LE-JAO CAMPUS RM 211
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93794	16-wk/Jan 31	8am-12:25pm F	WESTMINSTER LE-JAO CAMPUS RM 207
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ESL C035—GRAMMAR, READING, AND WRITING 3A**8.0 units**

This is an intensive, integrated grammar, reading, and writing course for intermediate students who are non-native speakers of English. This course provides an introduction to literal and critical reading and responding to unsimplified texts and practice in writing unified paragraphs with a topic sentence and supporting details with an emphasis on accuracy in grammar and mechanics. **PREREQUISITE:** ESL C031 with a grade of C or better or ACCUPLACER ESL: Composite Score (Reading Skills + Sentence Meaning + Language Use): 245 or higher or by Multiple Measures Assessment process. Graded or Pass/No Pass option. (NOT DEGREE APPLICABLE.)

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

92279 16-wk/Jan 28 8am-12:15pm TTh**WESTMINSTER LE-JAO CAMPUS RM 211**

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

92280 16-wk/Jan 28 5:30pm-9:45pm TTh**WESTMINSTER LE-JAO CAMPUS RM 207****ESL C038N—ESL FOR CITIZENSHIP 2****0.0 unit**

This intermediate-level noncredit course is the second in a series of two courses for non-native English speakers to prepare for the USCIS naturalization process with emphasis on developing reading, writing, listening, and speaking skills necessary for successful completion of the USCIS Naturalization Interview and Test. Students will gain basic knowledge of U.S. geography, government, and history. Pass/No Pass/Satisfactory Progress option. **ADVISORY:** Placement by ESL process. Noncredit. (NOT DEGREE APPLICABLE.)

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93800 16-wk/Jan 31 8am-12:30pm F**WESTMINSTER LE-JAO CAMPUS RM 210****ESL C039—GRAMMAR, READING, AND WRITING 3B****8.0 units**

This is an intensive, integrated grammar, reading, and writing course for high-intermediate students who are non-native speakers of English. This course provides practice in literal and critical reading and responding to unsimplified texts. Emphasis on writing focused, grammatically-correct paragraphs with an effective topic sentence and supporting details. **PREREQUISITE:** ESL C035 with a grade of C or better or ACCUPLACER ESL Composite score (Reading Skills + Sentence Meaning + Language Use): 274 or higher or by Multiple Measures Assessment. Graded or Pass/No Pass option. (NOT DEGREE APPLICABLE.)

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

92281 16-wk/Jan 27 8am-12:15pm MW**WESTMINSTER LE-JAO CAMPUS RM 205**

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

92282 16-wk/Jan 28 8am-12:15pm TTh**WESTMINSTER LE-JAO CAMPUS RM 207**

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

92287 16-wk/Jan 28 5:30pm-9:45pm TTh**WESTMINSTER LE-JAO CAMPUS RM 205****ESL C042N—READING, WRITING, AND GRAMMAR 2B****0.0 unit**

This is an intensive, noncredit, integrated reading, writing, and grammar course for intermediate-level English Language Learners (ELL) who are preparing for college coursework. This course provides practice in reading and analyzing short text selections, writing sentences in the simple, progressive, and perfect past, present, and future tenses and writing paragraphs that include a topic sentence and supporting details. Pass/No Pass/Satisfactory Progress option. **ADVISORY:** Placement by ESL process. Noncredit. (NOT DEGREE APPLICABLE.)

93764 16-wk/Jan 27 8am-12:15pm MW**WESTMINSTER LE-JAO CAMPUS RM 212****93765 16-wk/Jan 28 5:30pm-9:45pm TTh****WESTMINSTER LE-JAO CAMPUS RM 212****ESL C043N—SPEAKING AND LISTENING 2B****0.0 unit**

This is a noncredit oral communication, accent reduction, and listening comprehension course for intermediate-level English Language Learners (ELL) who are preparing for general college coursework or career training. This course focuses on communication and listening skills necessary for classroom situations. Pass/No Pass/Satisfactory Progress option. **ADVISORY:** Placement by ESL process. Noncredit. (NOT DEGREE APPLICABLE.)

93761 16-wk/Jan 27 12:20pm-2:25pm MW**WESTMINSTER LE-JAO CAMPUS RM 212****93763 16-wk/Jan 27 6:30pm-8:35pm MW****WESTMINSTER LE-JAO CAMPUS RM 210****93762 16-wk/Jan 28 12:20pm-2:25pm TTh****WESTMINSTER LE-JAO CAMPUS RM 212**

ESL C049—LISTENING AND SPEAKING SKILLS 3A**4.0 units**

This is a listening comprehension, oral communication, and accent reduction course for intermediate students. Emphasis on basic note-taking skills. PREREQUISITE: ESL C019 with a grade of C or better or ACCUPLACER ESL Composite score (Reading Skills + Sentence Meaning + Language Use): 245 or higher or by Multiple Measures Assessment. Graded or Pass/No Pass option. (NOT DEGREE APPLICABLE.)

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

92417 16-wk/Jan 27 6:30pm-8:35pm MW**WESTMINSTER LE-JAO CAMPUS RM 205**

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

92416 16-wk/Jan 28 12:20pm-2:25pm TTh**WESTMINSTER LE-JAO CAMPUS RM 205****ESL C052—LISTENING AND SPEAKING SKILLS 3B****4.0 units**

This is a listening comprehension, oral communication, and accent reduction course for high-intermediate students. Emphasis on effective note taking and participation in class discussion. PREREQUISITE: ESL C049 with a grade of C or better or ACCUPLACER ESL Composite score (Reading Skills + Sentence Meaning + Language Use):274 or higher or by Multiple Measures Assessment. Graded or Pass/No Pass option. (NOT DEGREE APPLICABLE.)

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

92418 16-wk/Jan 27 12:20pm-2:25pm MW**WESTMINSTER LE-JAO CAMPUS RM 210****ESL C054—GRAMMAR, READING, AND WRITING 4A****8.0 units**

The current ESL program includes separate Reading/Writing and Grammar courses. This course combines these subjects in an integrated curriculum designed to increase efficiency and accelerate students' progress in gaining English proficiency. The low-advanced level Reading, Writing, and Grammar course is the sixth in the series of six core ESL courses. PREREQUISITE: ESL C039 with a grade of C or better or ACCUPLACER ESL: Composite score (Reading Skills + Sentence Meaning + Language Use): 305 or higher or by Multiple Measures Assessment process. Graded or Pass/No Pass option. (NOT DEGREE APPLICABLE.)

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

92284 16-wk/Jan 28 8am-12:15pm TTh**WESTMINSTER LE-JAO CAMPUS RM 115**

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

93801 16-wk/Jan 28 5:30pm-9:45pm TTh**WESTMINSTER LE-JAO CAMPUS RM****ESL C056—LISTENING AND SPEAKING SKILLS 4****4.0 units**

This is a listening comprehension, oral communication, and accent reduction course for advanced second language students. Emphasis on effective note taking from lectures on academic topics. PREREQUISITE: ESL C052 with a grade of C or better or ACCUPLACER ESL Composite Score (Reading Skills + Sentence Meaning + Language Use): 305 or higher or by Multiple Measures Assessment. Graded or Pass/No Pass option. (NOT DEGREE APPLICABLE.)

–Students interested in enrolling in ESL courses are advised to contact the ESL office at the Westminster Le-Jao Campus, (714) 431-3601.

92420 16-wk/Jan 28 12:20pm-2:25pm TTh**WESTMINSTER LE-JAO CAMPUS RM 207****FOODS & NUTRITION • (714) 241-6213****FN C160—FOOD SAFETY AND SANITATION****3.0 units**

The basic principles of bacteriology, safety, equipment selection, and facility layout for food service operations. Includes cause and control of food-borne illnesses, cleaning materials and procedures, general safety regulations, food processing methods, first aid, and fire prevention. National food handler certification exam will be given. ADVISORY: FN C170. Graded or Pass/No Pass option. Transfer Credit: CSU.

93719 8-wk/Mar 30 6 hrs and 30 min/wk arr.**ONLINE**

FN C170—NUTRITION**3.0 units**

Scientific concepts of nutrition relating to the functioning of nutrients in the basic processes of life. Individual needs, food sources of nutrients, current nutrition issues, scientific principles to analyze and evaluate nutritional information, and diet analysis will be emphasized. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92661 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

92633 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

–CRN 93518 is an 8-week hybrid class with on-site class meetings and an online component.

**93518 8-wk/Jan 27 1pm-3:20pm T plus NEWPORT BEACH CAMPUS RM 320
4 hrs and 10 min/wk arr. ONLINE**

92632 16-wk/Jan 27 3 hrs and 10 min/wk arr. TV

93058 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

92635 8-wk/Feb 24 6 hrs and 30 min/wk arr. ONLINE

93140 8-wk/Mar 30 3 hrs and 10 min/wk arr. ONLINE

FN C180—NUTRITION AND DISEASE**3.0 units**

Fundamentals of nutrition needs for common and uncommon health conditions/diseases including lifecycle variations. Review of the Nutrition Care Process (NCP), scope of practice, screening for nutritional risk, assessment of dietary needs, medical nutrition therapy interventions, modified diets, meal planning, and menu writing. PREREQUISITE: FN C170. Graded or Pass/No Pass option. Transfer Credit: CSU.

93721 8-wk/Feb 24 6 hrs and 30 min/wk arr. ONLINE

FN C225—NUTRITION AND AGING**3.0 units**

Formerly FN C175. Fundamentals of foods and nutrition and food topics related to the health and well-being of older adults. This course is identical to GERO C225. ADVISORY: FN C170 or SOC C120. Graded or Pass/No Pass option. Transfer Credit: CSU.

93373 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

FRENCH • (714) 241-6184**FREN C180—ELEMENTARY FRENCH 1****5.0 units**

Introduction to French language, culture and thought, with emphasis upon listening, comprehension, speaking, reading and basic writing skills; develop control of fundamental sounds, forms and structures of French; become acquainted with the cultural and linguistic backgrounds of Francophone countries. ADVISORY: Students who have completed two years of high school French with a grade of 'C' or better should enroll in FREN C185. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

92504 16-wk/Jan 27 5 hrs and 20 min/wk arr. ONLINE

GEOGRAPHY • (714) 241-6213**GEOG C100—WORLD REGIONAL GEOGRAPHY****3.0 units**

This course covers the physical and cultural features of various regions of the world. It examines the relationship between the physical environment and the cultural, political, and economic development of human societies; the reciprocal impact of human societies upon the environment; and current and potential world problems relating to geographic issues. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: GEOG 125.

92902 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

92326 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

GEOG C150—CALIFORNIA GEOGRAPHY**3.0 units**

A study of California's diverse natural, cultural, economic, and human systems. Specific emphasis on geological processes, climate, biogeography, hydrology, migration, and landscapes. Current environmental, social, and economic concerns relating to California geographic concepts are explored. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93452 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

GEOG C180—PHYSICAL GEOGRAPHY**3.0 units**

This course examines the physical elements of geography with particular attention to the earth as a planet. Students will study the interactions between the atmosphere, biosphere, hydrosphere, and lithosphere, how these interactions create particular environments, and the impact of human actions upon earth's environments. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92327 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE
93453 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

GEOG C185—CULTURAL GEOGRAPHY**3.0 units**

This course is a study of diverse human populations, their cultural origins, diffusion and contemporary spatial expressions. Topics include demography, languages, religions, identity, urbanization and landscape modification, political units and nationalism, globalization, and economic systems and development. The course includes a geographic examination of global, regional, national, and local issues and requires students to critically evaluate these issues. At some colleges, this course is referred to as "Introduction to HUMAN Geography." Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93013 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

GEOLOGY • (714) 241-6213**GEOL C105—GENERAL GEOLOGY****3.0 units**

Formerly GEOL C100. A study of the composition and structure of the earth and the internal and external processes that modify the crust and the surface. Rock and mineral formation, geologic hazards, resource discovery and uses will be covered. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor). C-ID: GEOL 100.

92485 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE
92486 16-wk/Jan 27 3 hrs and 10 min/wk arr. TV

–CRN 93446 is a 16-week hybrid class with weekly on-site class meetings and an online component.

93446 16-wk/Jan 27 6pm-7:10pm W plus 2 hrs/wk arr. NEWPORT BEACH CAMPUS RM 333 ONLINE
93741 14-wk/Feb 10 8:15am-9:55am MW WESTMINSTER LE-JAO CAMPUS RM 217
92487 8-wk/Feb 24 6 hrs and 30 min/wk arr. ONLINE
93187 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

GEOL C105L—GEOLOGY LAB**1.0 unit**

Formerly GEOL C141. Laboratory study of basic physical geology. Emphasizes skills needed for identification of minerals and rocks; interpretation of land surface features based on topographic maps; and the understanding of folding, faulting, and rock relationships through interpretation of geologic maps. PREREQUISITE: GEOL C105 with a grade of C or better or concurrent enrollment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor). C-ID: GEOL 100L.

92927 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

–CRN 93447 is a 16-week hybrid class with weekly on-site class meetings and an online component.

93447 16-wk/Jan 27 7:15pm-8:25pm W plus 2 hrs/wk arr. NEWPORT BEACH CAMPUS RM 333 ONLINE
92490 8-wk/Feb 24 6 hrs and 30 min/wk arr. ONLINE
92880 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

GEOL C106—EARTH SCIENCES FOR TEACHERS**4.0 units**

A broad-based lecture/laboratory study of introductory Earth Science including geology, oceanography, meteorology, planetary science, and astronomy. Topics are aligned with the California State Science Standards for K-12 and will prepare future teachers to teach these subjects within the California Science Framework. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor). C-ID: GEOL 121.

93568 16-wk/Jan 27 6 hrs and 35 min/wk arr. ONLINE

GEOL C121—ENVIRONMENTAL GEOLOGY**3.0 units**

The study of human interactions with the earth's geologic systems, environment, hazards and resources. It will focus on studies of environmental problems associated with soils, water resources and pollution, energy and mineral utilization, coastal erosion, natural geologic hazards, and global atmospheric changes. Principles of sound management of the geologic environment will be emphasized. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93375 12-wk/Feb 24 4 hrs and 15 min/wk arr. ONLINE

GEOL C185—HISTORICAL GEOLOGY**3.0 units**

An introduction to Earth's history and the life it supports. Subjects include geologic dating, plate tectonics, stratigraphy, fossils, biological evolution, the planet's origin and the processes that have influenced paleogeography during the past 4.6 billion years. ADVISORY: GEOL C105. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: GEOL 110.

92492 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

GEOL C185L—HISTORICAL GEOLOGY LAB**1.0 unit**

The laboratory component to an introduction to Earth's history and the life it supports. Subjects include geologic dating, plate tectonics, stratigraphy, fossils, biological evolution, the planet's origin, and the processes that have influenced paleogeography during the past 4.6 billion years. PREREQUISITE: GEOL C185 with a grade of C or better or taken concurrently.

ADVISORY: GEOL C105. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92493 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

GERONTOLOGY • (714) 241-6213**GERO C121—INTRODUCTION TO GERONTOLOGY****3.0 units**

A multidisciplinary overview of the biological, psychological, and sociological aspects of the aging process. This course is identical to SOC C120. Graded or Pass/No Pass option. Transfer Credit: CSU.

93729 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

GERO C122—BIOLOGY OF AGING**3.0 units**

This course will explore normal vs. abnormal changes in aging and the human ability to adapt. Each body system will be reviewed, focusing on how age changes relate to the development of disorders and diseases in later life. Methods of assisting older persons in adapting to acute and chronic illnesses and in health promotion and maintenance will be discussed. This course is identical to BIOL C120. Graded or Pass/No Pass option. Transfer Credit: CSU.

93740 8-wk/Feb 24 6 hrs and 30 min/wk arr. ONLINE

GERO C170—PSYCHOLOGY OF AGING**3.0 units**

Investigates the lifespan of adults—career choices and changes, marriage, relationships, family issues, aging parents, and retirement. Opportunities and challenges for retirees and the elderly to explore the potential for longer, healthier lives. This course is identical to PSYC C170. ADVISORY: GERO C121 or PSYC C120. Graded or Pass/No Pass option. Transfer Credit: CSU.

93727 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

93728 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

GERO C223—HEALTHY AGING**3.0 units**

Formerly HLTH C175. Physical and emotional aspects of healthful living in the later years. Emphasis on the health changes that occur during the aging process, ways of coping with these changes, and preventative measures to maximize good health. This course is identical to HLTH C223. ADVISORY: HLTH C100 OR SOC C120. Graded or Pass/No Pass option. Transfer Credit: CSU.

93723 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

GERO C225—NUTRITION AND AGING**3.0 units**

Fundamentals of foods and nutrition and food topics related to the health and well-being of older adults. This course is identical to FN C225. ADVISORY: FN C170 or SOC C120. Graded or Pass/No Pass option. Transfer Credit: CSU.

93720 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

GERO C230—CARE OF FRAIL ELDERLY**3.0 units**

Formerly GERO 130. Specifically targeted for students interested in working in the field of aging as an aide in adult daycare assisted living or residential care facilities, for homemaker agencies, or as caregivers for family members. Provides in-depth practical information on how to work with elderly clients who are frail due to advanced age or dementia. ADVISORY: BIOL C120 or SOC C120. Graded or Pass/No Pass option. Transfer Credit: CSU.

93411 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

GERO C273—CAREERS IN GERONTOLOGY—A FIELD PRACTICUM**3.0 units**

A focus on career options in the field of gerontology. Bridges the gap between educational theory and on-the-job practices through a placement in the field of gerontology. PREREQUISITE: Be employed or volunteer in the field of Gerontology 40 hours during the semester. Graded or Pass/No Pass option. Transfer Credit: CSU.

93378 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

HEALTH • (714) 241-6213**HLTH C100—PERSONAL HEALTH****3.0 units**

Examines personal, community, and global health issues and problems. Provides basic information for healthful living, stressing positive health behavior, models of behavior change, and personal responsibility. Areas of emphasis include life cycle changes, emotional and sexual adjustment, disease prevention and control, personal fitness, nutrition, stress, substance use and abuse, environmental and consumer health. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92316 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

–CRN 92317 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92317 16-wk/Jan 27 3 hrs and 10 min/wk arr. TV

93724 14-wk/Feb 12 6pm-9:35pm W NEWPORT BEACH CAMPUS RM 332

92315 8-wk/Feb 24 6 hrs and 30 min/wk arr. ONLINE

92318 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

HLTH C120—INTRODUCTION TO WELLNESS COACHING**3.0 units**

Skills and strategies for promoting the total well-being of the person, including behavior change strategies, physical fitness, nutritional awareness, coping with stress, and taking responsibility for one’s health. Decisions affecting individual and social health will be emphasized. ADVISORY: HLTH C100. Graded or Pass/No Pass option. Transfer Credit: CSU.

93519 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

HLTH C121—INTRODUCTION TO HEALTH CARE MANAGEMENT**3.0 units**

This course introduces students to the subject of Health Care Management and prepares them to start their career in that field. It covers all aspects of management such as communication, coordination, leadership, planning, and decision making. In addition, it also covers organization design, staffing, and budgeting within the context of health care management and administration. Letter grade only. Transfer Credit: CSU.

93448 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

HLTH C220—INTRODUCTION TO PUBLIC HEALTH**3.0 units**

The factors that influence health and disease from a population-based perspective, with focus on basic concepts and terminologies of public health and an overview of the history, functions, and accomplishments of public health officials and agencies. Topics include history; health promotion; determinants of health and burden of disease; legal and ethical issues; epidemiology of communicable and non-communicable disease; environmental health; community organizing and health promotion programming; environmental health and safety; global health; and healthcare policy and management and career opportunities in public health. Graded or Pass/No Pass option. Transfer Credit: CSU.

93722 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

HLTH C223—HEALTHY AGING**3.0 units**

Formerly HLTH C175. Physical and emotional aspects of healthful living in the later years. Emphasis on the health changes that occur during the aging process, ways of coping with these changes, and preventative measures to maximize good health. This course is identical to GERO C223. ADVISORY: GERO C121 or HLTH C100 or SOC C120. Graded or Pass/No Pass option. Transfer Credit: CSU.

93379 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

HISTORY • (714) 241-6213

HIST C115—LATIN AMERICAN HISTORY AND CULTURE

3.0 units

This introductory course in Latin American history covers the Caribbean, Central America, and South America from pre-Columbian times to the present. It emphasizes the development of the cultures, social institutions, political forms, and economic structures of this region, including the complex interactions between Native-American, African, and European societies and the significance of international political and economic connections. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93396 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

HIST C121—HISTORY OF AMERICAN WOMEN

3.0 units

Formerly HIST C120. The course will examine the traditional and developing roles of women in American history. Emphasis will be on the 19th century struggle to gain equal status legally, the struggle of the twentieth century woman to solidify and build on these gains, comparisons of the images developed through literature and mass media with the realities of women's lifestyles and women's contributions to economic, political and social change particularly in the twentieth century. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92328 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

HIST C150—HISTORY OF CALIFORNIA

3.0 units

This course covers the development of California from the earliest times to the present, analyzing the different cultures which have inhabited this region and the diverse societies they have created. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92329 12-wk/Feb 24 4 hrs and 15 min/wk arr.

ONLINE

HIST C155—THE AMERICAN WEST

3.0 units

This course explores the evolution of the trans-Mississippi West from earliest times to the present. Key topics include the interaction between nature and human society; the significance of the Western mythos in American society; the impact of racial and cultural diversity; the role played by government in the creation of the West; and the evolving role of the West within the context of the nation and the world. Graded or Pass/No Pass Option. Transfer Credit: CSU; UC.

93528 8-wk/Jan 27 6 hrs and 30 min/wk arr.

ONLINE

HIST C161—WORLD HISTORY 1

3.0 units

Formerly HIST C160. A survey of the economic, political, social and cultural evolution of civilizations in Asia, the Near East, Europe Africa, and the Americas from antiquity to 1500 C.E. This course covers the origin and early development of human civilizations in each region as well as unique cultural traditions and the beginnings of interactions between the different societies. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: HIST 150.

92330 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

HIST C162—WORLD HISTORY 2

3.0 units

Formerly HIST C165. This course traces the economic, political, social, and cultural evolution of civilizations in Asia, the Near East, Europe, Africa, and the Americas from 1500 to the present. It covers the varied impact of industrialization and the creation of a global economy, the evolution and interaction of disparate political systems, and the development of diverse cultural, social, and ideological trends. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: HIST160.

92332 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

HIST C170—UNITED STATES HISTORY TO 1876

3.0 units

A comprehensive examination of the history of the United States from the beginnings of exploration to the end of reconstruction after the Civil War. It covers the political, economic, diplomatic, social, and cultural aspects of American life during this time span. This course fulfills the UC and CSU requirements for the BA degree and is transferable to all state institutions of higher learning. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: HIST 130.

92832 4-wk/Jan 2 13 hrs and 15 min/wk arr.

ONLINE

92335 8-wk/Jan 27 6 hrs and 30 min/wk arr.

ONLINE

92336 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

93323 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

92334 16-wk/Jan 27 3 hrs and 10 min/wk arr.

TV

93617 12-wk/Feb 25 6pm-10:15pm T

NEWPORT BEACH CAMPUS RM 322

92333 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

93192 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

HIST C175—UNITED STATES HISTORY SINCE 1876**3.0 units**

Comprehensive examination of history of the United States from Reconstruction to the present time. Covers the political, economic, diplomatic, social and cultural aspects of American life. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: HIST 140.

93397	4-wk/Jan 2	13 hrs and 15 min/wk arr.	ONLINE
92341	8-wk/Jan 27	6 hrs and 30 min/wk arr.	ONLINE
92340	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
92339	16-wk/Jan 27	3 hrs and 10 min/wk arr.	TV
92338	16-wk/Jan 27	1pm-2:25pm MW	WESTMINSTER LE-JAO CAMPUS RM 200
92343	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE
93361	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE

HIST C180—WESTERN CIVILIZATION 1**3.0 units**

A study of the development of present day western culture from the earliest beginnings to 1550 with emphasis on the impact of philosophical, social, and economic factors on Western civilization. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: HIST 180.

92344	8-wk/Jan 27	6 hrs and 30 min/wk arr.	ONLINE
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HIST C185—WESTERN CIVILIZATION 2**3.0 units**

A survey of the development of present-day Western society from 1550 to the present. Course will emphasize the cultural, and socio-economic changes wrought by the Reformation, the Enlightenment, the Scientific Revolution, industrialization, and imperialism. It will also trace the political evolution of the West by examining a variety of political trends, including liberalism, nationalism, socialism, communism, and fascism. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: HIST 180.

–CRN 92345 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92345	16-wk/Jan 27	3 hrs and 10 min/wk arr.	TV
93400	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE

HUMAN SERVICES • (714) 241-6213**HSVC C100—INTRODUCTION TO HUMAN SERVICES****3.0 units**

A comprehensive survey of the development and scope of the human services field. With a global sensitivity, covers the history of human services, current theories and models of helping, ethics, administration, and careers in human services. Graded or Pass/No Pass option. Transfer Credit: CSU.

92297	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
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HSVC C101—HELPING THEORIES AND INTERVENTION STRATEGIES**3.0 units**

An overview of the major helping theories and strategies in the counseling process. Emphasis will be placed on enabling students to develop theoretical foundations and apply appropriate intervention strategies. Topics covered include dealing with a crisis and disaster, clarifying personal values, solving common problems encountered as a helper, and case management. Graded or Pass/No Pass option. Transfer Credit: CSU.

92298	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
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HSVC C102—INTRODUCTION TO CRISIS INTERVENTION**3.0 units**

The course examines crisis theory, types of crises, crisis intervention strategies, and referral procedures. Topics will include: ethical and cultural issues, death and dying, substance abuse, suicide, victimization, AIDS and HIV, and post-traumatic stress disorder. Students will become familiar with the assumptions of crisis theory and how it shapes the interventions. Graded or Pass/No Pass option. Transfer Credit: CSU.

92300	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE
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HSVC C104—TREATMENT ISSUES IN SUBSTANCE ABUSE**3.0 units**

This course will introduce students to theoretical and intervention models involved in the treatment of substance dependencies. Students will explore the effects of substance abuse on the individual, the family unit, workplace, and the community. Topics include counselor characteristics, legal and ethical issues facing substance abuse counselors, pharmacology, substance abuse assessment, issues of diversity and treatment, group counseling, family counseling, codependency and enabling, and modalities of treatment. Graded or Pass/No Pass option. Transfer Credit: CSU.

92304 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

HSVC C105—INTRODUCTION TO CASE MANAGEMENT**3.0 units**

This course introduces students to case management and documentation in a variety of settings. Students will study the purpose, function, and rationale for case management. In addition, the documentation of client clinical records will be covered, emphasizing the taking of social histories and writing of treatment plans. The professional guidelines necessary for working with clients in a social services setting will also be covered, providing the student with an understanding of issues related to ethics, client rights, and confidentiality. This class is designed for students interested in working in a social services setting. Graded or Pass/No Pass option. Transfer Credit: CSU.

93607 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

HUMANITIES • (714) 241-6184**HUM C100—INTRODUCTION TO THE HUMANITIES****3.0 units**

A survey of Western Civilization from its roots in prehistory to its current influence throughout the world, this course considers the religious, intellectual, socio-political, philosophical, and cultural values that have influenced the arts of the West. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93443 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

HUM C110—HUMANITIES THROUGH THE ARTS**3.0 units**

This course surveys Western civilization's cultural achievements in music, literature, drama, film, painting, sculpture, and architecture. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92567 16-wk/Jan 27 3 hrs and 10 min/wk arr. TV
92568 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

HUM C135—HISTORY AND APPRECIATION OF THE CINEMA**3.0 units**

Formerly HUM C130. This course explores the world of cinema. Content includes film theory, appreciation and criticism, narrative devices and techniques, the movie-making industry, and film's influence on culture. Among other genres, the rom-com, musical, gangster, western, action, epic, foreign, independent, animated, and documentary will be critiqued. Students also learn the terminology of cinematography. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92569 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

JAPANESE • (714) 241-6184**JAPN C180—ELEMENTARY JAPANESE 1****5.0 units**

This course is designed to develop the student's fundamental ability to both comprehend and converse in daily spoken Japanese. Early reading and writing skills are introduced as well as Japanese customs and culture. **ADVISORY:** Students who have completed two years of high school Japanese with a grade 'C' or better should enroll in JAPN C185. Graded or Pass/No Pass option. Transfer Credit: CSU, UC credit limitations (see counselor).

93115 16-wk/Jan 27 5 hrs and 20 min/wk arr. ONLINE

JAPN C185—ELEMENTARY JAPANESE 2**5.0 units**

Continuation of JAPN C180 or C180B. Designed to further the ability to comprehend and converse in daily spoken Japanese at the second semester level. Expands reading writing skills. **PREREQUISITE:** JAPN C180 or C180B with a grade of C or better or equivalent competency. Graded or Pass/No Pass option. Transfer Credit: CSU, UC credit limitations (see counselor).

93487 16-wk/Jan 27 5 hrs and 20 min/wk arr. ONLINE

KINESIOLOGY • (714) 241-6213

KIN C101—PERSONAL FITNESS AND WELLNESS

1.0 unit

Formerly PE C101. Individualized program of exercise, fitness, stress control, and body weight control to improve muscle strength, endurance, flexibility, and overall physical fitness to achieve and maintain a healthy lifestyle. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93521 8-wk/Feb 24 2 hrs and 5 min/wk arr.

ONLINE

KIN C190—PHYSIOLOGY OF EXERCISE

3.0 units

Formerly PE C190. This course will provide a basic knowledge of the physiology of physical fitness and athletic training for fitness professionals and fitness enthusiasts interested in a more in-depth understanding of the body's responses to exercise conditioning. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93522 8-wk/Jan 27 6 hrs and 30 min/wk arr.

ONLINE

KIN C201—FITNESS FOR LIFE

3.0 units

Formerly PE C201. Application of principles of human anatomy, physiology, nutrition, and behavior change to the development of exercise programs for health and fitness. Graded or Pass/No Pass option. Transfer Credit: CSU.

93523 8-wk/Jan 27 6 hrs and 30 min/wk arr.

ONLINE

KIN C202- INTRODUCTION TO KINESIOLOGY

3.0 units

Formerly known as KIN C100. An introduction to the study of human movement, including its role in daily life, its place in higher education, and professional career opportunities in areas related to sport, movement, exercise, and fitness. Students will examine the multiple ways of knowing and studying human movement with a focus on the sub disciplines within Kinesiology. Graded or Pass/No Pass option. Transfer Credit: CSU. C-ID: KIN 100.

92306 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

KIN C289—EXERCISE ASSESSMENT AND PROGRAM IMPLEMENTATION

3.0 units

Formerly PE C189, C289. Prepares students to use a variety of screening methods to analyze the fitness level and risk factors of implementing an individual exercise program. The course will include the application of health behavior modification theories, strategies for determining individual expectations, and appropriate fitness goals to optimize adherence to an exercise plan. Students will be able to design and implement exercise programs for specific client needs (e.g., specific sports, performance, lifestyle, functional, balance, agility, aerobic, and anaerobic) as well as for some special populations. ADVISORY: PE C190 and BIOL C102. Graded or Pass/No Pass option. Transfer Credit: CSU.

93524 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

LIBRARY • (714) 241-6117

LIBR C110—LIBRARY RESEARCH AND INFORMATION COMPETENCY

2.0 units

This course introduces students to college-level research using traditional and electronic library resources and online sources effectively. Emphasis will be on critical evaluation of information, documentation of sources, search strategies, and creation of a research plan. Graded or Pass/No Pass option. Transfer Credit: CSU.

93585 8-wk/Jan 27 4 hrs and 15 min/wk arr.

ONLINE

MANAGEMENT & SUPERVISION • (714) 241-6209

MS C100—BUSINESS ORGANIZATION AND MANAGEMENT

3.0 units

Business Organization and Management is a course designed to provide a comprehensive review of the role of management in the current business environment. Students will be introduced to the terminology, theories, and principles that make up the core of business management. The 21st Century workplace is undergoing dramatic changes. Organizations are reinventing themselves for speed, efficiency, and flexibility and creating a strategic advantage with customer-focused leadership. Teams are becoming the basic organizational building block with the increased emphasis on employee participation and empowerment. Graded or Pass/No Pass option. Transfer Credit: CSU.

92924 4-wk/Jan 2 13 hrs and 20 min/wk arr.

ONLINE

92592 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

92590 16-wk/Jan 27 3 hrs and 10 min/wk arr.

TV

MS C101—MANAGEMENT AND EMPLOYEE COMMUNICATION**3.0 units**

This course applies the principles of ethical and effective communication to the creation of letters, memos, emails, and written and oral reports for a variety of business situations. The course emphasizes planning, organizing, composing, and revising business documents using word processing software for written documents and presentation-graphics software to create and deliver professional-level oral reports. This course is designed for students who already have college-level writing skills. Graded or Pass/No Pass option. Transfer Credit: CSU.

92593 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****MS C102—HUMAN RELATIONS IN BUSINESS****3.0 units**

The course explores the influence of individual differences, interpersonal dynamics, and culture on human relations. Its focus is on learning to apply the principles of social science as a business management skill and to improve working relationships and the ability to deal with a variety of people and situations. Students will learn how to utilize problem solving, critical thinking, and human relations skills to become effective supervisors and managers in today's business environment. Graded or Pass/No Pass option. Transfer Credit: CSU.

92594 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****MS C104—HUMAN RESOURCE MANAGEMENT****3.0 units**

This course provides an introduction to the human resources function and related elements and activities while focusing on the crucial role of effective human resource management in achieving organizational success. It emphasizes the ways human resource management can provide a competitive edge and support corporate strategies. It examines the diversity of today's workforce and the economic, social, legislative, and attitudinal changes affecting human resources as well as key functions such as recruitment, equal opportunity, selection, development, appraisal, retention, compensation, and labor relations. Students will be exposed to the view of HRM from the perception of both management and subordinate employees. Graded or Pass/No Pass option. Transfer Credit: CSU.

92595 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****MS C145—PERSONAL LEADERSHIP****3.0 units**

Formerly LEAD C145. A participative course designed for individuals wanting to improve their current leadership and management skills. Topics include knowing what leadership is, challenging the process, inspiring a shared vision, enabling others to act, modeling the way, recognizing contributions and accomplishments, and becoming a caring and effective leader through the Student Advisory Council. Other topics include evaluating personal leadership and management skills, solving problems creatively, communicating supportively, gaining power and influence, managing conflict, and motivating others. ADVISORY: MS C144 (formerly LEAD C140). Graded or Pass/No Pass option. Transfer Credit: CSU.

92596 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****MS C172—LOGISTICS/SUPPLY CHAIN OPERATIONS****3.0 units**

(Same as SM C102) This course provides a strong foundation and solid understanding of key supply-chain processes. Topic highlights include supply-chain strategy development; process evaluation and design; and planning, controlling, and scheduling with a focus on value-added approaches to link suppliers, the organizations, and customers. Strategic and operational issues are covered with an emphasis on tools and techniques. Graded or Pass/No Pass option. Transfer Credit: CSU.

93026 16-wk/Jan 27 3 hrs and 10 min/wk arr.**ONLINE****MARINE SCIENCE • (714) 241-6213****MRSC C100—INTRODUCTION TO MARINE SCIENCE****3.0 units**

(Same as BIOL C103.) A general study of the marine environment. Examines the chemical, biological, and geological properties of the sea; the sea as a natural resource; and its geo-political and economic impact. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92877 16-wk/Jan 27 3 hrs and 10 min/wk arr.**TV****MASS COMMUNICATIONS • (714) 241-6184****MCOM C100—INTRODUCTION TO MASS COMMUNICATIONS****3.0 units**

Formerly COMM C100. A study and analysis of the major media—newspapers, magazines, radio, and television—covering how they function and affect society. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92571 16-wk/Jan 27 3 hrs and 10 min/wk arr.**TV****92572 16-wk/Jan 27 3 hrs and 10 min/wk arr.****ONLINE**

MATHEMATICS • (714) 241-6213

MATH C030—INTERMEDIATE ALGEBRA

4.0 units

Review of elementary algebra, linear and quadratic equations, curve plotting, exponents, radicals, polynomials, systems of equations/inequalities, nonlinear equations, logarithmic and exponential functions, complex numbers, and applications. PREREQUISITE: MATH C010 with a grade of C or better or achieve qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option.

–CRN 92672 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92672 4-wk/Jan 2 18 hrs/wk arr. ONLINE

–CRN 92671 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92671 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

–CRN 92778 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92778 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

–CRN 92675 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92675 16-wk/Jan 27 4 hrs and 15 min/wk arr. CABLE

93530 14-wk/Feb 10 6pm-8:25pm MW NEWPORT BEACH CAMPUS RM 235

–CRN 92670 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92670 12-wk/Feb 24 6 hrs/wk arr. ONLINE

–CRN 92875 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92875 8-wk/Mar 30 9 hrs/wk arr. ONLINE

MATH C045—COMBINED ELEMENTARY AND INTERMEDIATE ALGEBRA

6.0 units

Numerical and algebraic operations, number systems, linear and quadratic equations/inequalities, exponents, polynomials, radicals, curve plotting, systems of equations/inequalities, nonlinear equations, logarithmic and exponential functions, complex numbers, and applications. PREREQUISITE: MATH C008 or C044 with a passing grade or achieve qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option.

–CRN 92678 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times> for details.

92678 16-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

93338 16-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

93556 16-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

93554 16-wk/Jan 27 1:30pm-4:40pm MW GARDEN GROVE CAMPUS RM 251

93195 16-wk/Jan 27 6pm-9:10pm MW WESTMINSTER LE-JAO CAMPUS RM 217

MATH C046—STATISTICS PATHWAY**5.0 units**

Statistics Pathway is recommended for majors that require no mathematics beyond college-level statistics, MATH C160. The course covers requisite topics from Algebra including linear equations and inequalities, linear regression analysis, exponential functions, exponential equations, descriptive statistics, probability, sampling distributions including the Normal distribution, and the use of graphing calculators and/or computer software. Please see a counselor for more information. Graded or Pass/No Pass option. (NOT DEGREE APPLICABLE.)

–CRN 93221 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

93221 16-wk/Jan 27 5 hrs and 20 min/wk arr.

ONLINE

93737 16-wk/Jan 27 10:30am-1pm TTh

WESTMINSTER LE-JAO CAMPUS RM

–CRN 93730 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

93730 12-wk/Feb 25 7 hrs and 15 min/wk arr.

ONLINE**MATH C091—SUPPORT FOR COLLEGE ALGEBRA****2.0 units**

This course covers the underlying algebra skills and concepts, along with mathematical problem solving and study skills that promote or are needed for success in College Algebra. Concurrent enrollment in specified sections of MATH C115 is required. COREQUISITE: MATH C115. Pass/No Pass or Graded. (NOT DEGREE APPLICABLE.)

–Students enrolling in CRN 93612 are also required to enroll in Math C115 CRN 92689.

–To register for CRN 93612, please contact Coastline’s Assessment Center at assessment@coastline.edu to obtain the required form.

93612 16-wk/Jan 27 2 hrs and 5 min/wk arr.

ONLINE

–Students enrolling in CRN 93619 are also required to enroll in Math C115 CRN 93622.

–To register for CRN 93619, please contact Coastline’s Assessment Center at assessment@coastline.edu to obtain the required form.

93619 16-wk/Jan 27 2 hrs and 5 min/wk arr.

ONLINE**MATH C096—SUPPORT FOR INTRODUCTION TO STATISTICS****2.0 units**

This course covers the underlying algebra skills and concepts, along with mathematical problem solving and study skills, that promote or are needed for success in Introduction to Statistics. Concurrent enrollment in specified sections of MATH C160 is required. COREQUISITE: MATH C160. Pass/No Pass or Graded. (NOT DEGREE APPLICABLE.)

–Students enrolling in CRN 93613 are also required to enroll in Math C160 CRN 93168

–To register for CRN 93613, please contact Coastline’s Assessment Center at assessment@coastline.edu to obtain the required form.

93613 16-wk/Jan 27 2 hrs and 5 min/wk arr.

ONLINE

–Students enrolling in CRN 93623 are also required to enroll in Math C160 CRN 93624.

–To register for CRN 93623, please contact Coastline’s Assessment Center at assessment@coastline.edu to obtain the required form.

93623 16-wk/Jan 27 2 hrs and 5 min/wk arr.

ONLINE

–Students enrolling in CRN 93731 are also required to enroll in Math C160 CRN 93732.

–To register for CRN 93731, please contact Coastline’s Assessment Center at assessment@coastline.edu to obtain the required form.

93731 16-wk/Jan 28 1pm-2pm TTh

GARDEN GROVE CAMPUS RM 250

MATH C100—LIBERAL ARTS MATHEMATICS**3.0 units**

Examines the mathematics involved in personal finance, environmental issues, the social sciences, politics and voting, business and economics, graph theory, fractals, art, and music. The course will also include a writing and research component.

PREREQUISITE: MATH C030 or C045 with a grade of C or better or achieve qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

–CRN 92679 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92679 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

–CRN 92680 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the “Testing Times” webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92680 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

93235 16-wk/Jan 27 3 hrs and 10 min/wk arr. CABLE

–CRN 93733 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

93733 12-wk/Feb 24 4 hrs and 15 min/wk arr. ONLINE

–CRN 92682 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the “Testing Times” webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92682 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

MATH C104—MATHEMATICS FOR ELEMENTARY TEACHERS**3.0 units**

This course will develop and reinforce conceptual understanding of mathematical topics through the use of connections, modeling, and representation and national and state curriculum standards for elementary school math, including Common Core State Standards. Instructional delivery design techniques and technological applications will be explored. The course involves using technology, participating in group work and projects, and observing and/or teaching in local elementary schools. Topics covered include whole numbers, integers, rational numbers, real numbers, number theory, ratio, proportion, percent, set theory, and elementary logic. PREREQUISITE: MATH C030 or C045 with a grade of C or better or achieve qualifying score on Math Placement Test or by Multiple Measures Assessment. Letter Grade only. Transfer Credit: CSU; UC.

–CRN 92683 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92683 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

MATH C106—GEOMETRY FOR ELEMENTARY TEACHERS**3.0 units**

This course will build fluency and understanding of basic mathematical concepts and develop reasoning, problem solving, and communicating skills. The course involves using technology, participating in group work and projects, and observing and/or teaching in local elementary schools. Topics covered include data analysis, probability, geometry, measurement, algebra, and coordinate geometry. PREREQUISITE: MATH C030 or C045 with a grade of C or better or achieve qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93734 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

MATH C115—COLLEGE ALGEBRA**4.0 units**

Basic concepts of algebra, equations, and inequalities along with functions and graphs, polynomial and rational functions, exponential and logarithmic functions, systems, matrices and determinants, linear programming, conic sections, sequences, series, and combinatorics. PREREQUISITE: MATH C030 or C045 with a grade of C or better or achieve qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

–CRN 92689 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

–Students enrolling in CRN 92689 are also required to enroll in Math C091 CRN 93612.

–To register for CRN 92689, please contact Coastline’s Assessment Center at assessment@coastline.edu to obtain the required form

92689 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

–CRN 92690 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92690 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

–Students enrolling in CRN 93622 are also required to enroll in Math C091 CRN 93619.

–To register for CRN 93622, please contact Coastline’s Assessment Center at assessment@coastline.edu to obtain the required form.

93622 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

93735 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

92779 16-wk/Jan 27 4 hrs and 15 min/wk arr. CABLE

92692 16-wk/Jan 28 8:30am-10:35am TTh NEWPORT BEACH CAMPUS RM 237

93594 14-wk/Feb 11 6pm-8:20pm TTh NEWPORT BEACH CAMPUS RM 237

MATH C120—TRIGONOMETRY**3.0 units**

Circular functions, trigonometric identities and graphs, inverse functions, triangles, vectors, applications, and imaginary and complex numbers. PREREQUISITE: MATH C030 or C045 with a grade of C or better or achieve qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU.

93137 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

–CRN 92693 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92693 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

93139 16-wk/Jan 27 3 hrs and 10 min/wk arr. CABLE

93582 14-wk/Feb 12 6pm-9:45pm W NEWPORT BEACH CAMPUS RM 236

–CRN 92694 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92694 12-wk/Feb 24 4 hrs and 15 min/wk arr. ONLINE

MATH C140—BUSINESS CALCULUS**4.0 units**

For Business, Management, and Social Science majors. Functions, graphs, limits, continuity, derivatives, and integrals of exponential and logarithmic functions, the Chain Rule, multivariable functions, differential equations, and applications. PREREQUISITE: MATH C115 or C170 with a grade of C or better or achieve qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

–CRN 92700 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92700 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

93321 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

93558 16-wk/Jan 27 4 hrs and 15 min/wk arr. CABLE

–CRN 92994 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92994 12-wk/Feb 24 6 hrs/wk arr. ONLINE

MATH C150—FINITE MATHEMATICS WITH APPLICATIONS**4.0 units**

Topics include sets, logic, number bases, number theory, mathematical systems, equations, graphs, probability, statistics, matrices, Markov chains, and game theory, with applications. PREREQUISITE: MATH C030 or C045 with a grade of C or better or achieve qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

–CRN 93022 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

93022 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

MATH C160—INTRODUCTION TO STATISTICS**4.0 units**

Statistical topics covered include collecting of data, sampling, probability, hypothesis testing, analyzing of variance, correlation and regression, nonparametric testing, and correlating for application in the natural sciences, social sciences, business, and management. Use of statistical technology will be introduced. PREREQUISITE: MATH C030, C045, or C046 with a grade of C or better or qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: MATH 110.

–CRN 92728 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92728 4-wk/Jan 2 18 hrs/wk arr. ONLINE

93336 4-wk/Jan 2 18 hrs/wk arr. ONLINE

93158 16-wk/Jan 27 4 hrs and 15 min/wk arr. CABLE

–Students enrolling in CRN 93168 are also required to enroll in Math C096 CRN 93613.

–To register for CRN 93168, please contact Coastline’s Assessment Center at assessment@coastline.edu to obtain the required form.

93168 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

93312 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

93498 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

–Students enrolling in CRN 93624 are also required to enroll in Math C096 CRN 93623.

–To register for CRN 93624, please contact Coastline’s Assessment Center at assessment@coastline.edu to obtain the required form.

93624 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

93736 16-wk/Jan 27 4 hrs and 15 min/wk arr. ONLINE

–CRN 92735 is a 16-wk hybrid class with on-site class meetings and an online component.

**92735 16-wk/Jan 27 9am-10:15am TTh plus
1 hr and 15 min/wk arr. NEWPORT BEACH CAMPUS RM 234
ONLINE**

–Enrollment in CRN 93427 requires Acceptance into the STAR Program. See <http://www.coastline.edu/academics/star> for more information.

93427 16-wk/Jan 27 10:45am-12:50pm MW GARDEN GROVE CAMPUS RM 206

93428 16-wk/Jan 27 10:45am-12:50pm MW GARDEN GROVE CAMPUS RM 206

93560 16-wk/Jan 27 6pm-8:05pm MW WESTMINSTER LE-JAO CAMPUS RM 117

–Students enrolling in CRN 93732 are also required to enroll in Math C096 CRN 93731.

–To register for CRN 93732, please contact Coastline’s Assessment Center at assessment@coastline.edu to obtain the required form.

93732 16-wk/Jan 27 2pm-4:05pm TTh GARDEN GROVE CAMPUS RM

–Enrollment in CRN 93059 requires Acceptance into the STAR Program. See <http://www.coastline.edu/academics/star> for more information.

93059 16-wk/Jan 28 10:45am-12:50pm TTh NEWPORT BEACH CAMPUS RM 315

93256 16-wk/Jan 28 10:45am-12:50pm TTh NEWPORT BEACH CAMPUS RM 315

93559 14-wk/Feb 10 6pm-8:20pm TTh NEWPORT BEACH CAMPUS RM 234

–CRN 93196 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

93196 12-wk/Feb 24 6 hrs/wk arr. ONLINE

93586 12-wk/Feb 24 6 hrs/wk arr. ONLINE

93604 12-wk/Feb 24 6 hrs/wk arr. ONLINE

–CRN 92725 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92725 8-wk/Mar 30 9 hrs/wk arr. ONLINE

MATH C170—PRECALCULUS**5.0 units**

Topics include algebra review, complex numbers, sequences and series, polynomial, rational, exponential, logarithmic, and trigonometric and inverse functions, vectors, analytic geometry, linear systems, matrices, elementary theory of equations, and polar coordinates. This course is designed for those students planning to study calculus. PREREQUISITE: MATH C120 with a grade of C or better or achieve qualifying score on Math Placement Test. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

–CRN 92739 has one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92739 16-wk/Jan 27 5 hrs and 20 min/wk arr. **ONLINE**
93029 16-wk/Jan 27 5 hrs and 20 min/wk arr. **CABLE**

MATH C180—CALCULUS 1**5.0 units**

This is the first course in the calculus sequence. It satisfies the requirement for majors in mathematics, science, or engineering. Topics include limits, derivatives of algebraic and transcendental functions, applications of derivatives, indefinite integrals, definite integrals, the Fundamental Theorem of Calculus, and applications of integration. PREREQUISITE: MATH C170 with a grade of C or better; or MATH C115 and C120 with a grade of C or better; or achieve qualifying score on Math Placement Test or by Multiple Measures Assessment. Graded or Pass/No Pass option. Transfer Credit: CSU, UC credit limitations (see counselor). C-ID: MATH 210.

–CRN 92744 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92744 16-wk/Jan 27 5 hrs and 20 min/wk arr. **ONLINE**
93023 16-wk/Jan 27 5 hrs and 20 min/wk arr. **CABLE**
93340 14-wk/Feb 10 6 hrs and 15 min/wk arr. **ONLINE**
93445 14-wk/Feb 11 6pm-9:05pm TTh **NEWPORT BEACH CAMPUS RM 235**

MATH C185—CALCULUS 2**5.0 units**

Second course in the calculus sequence. It satisfies the requirement for majors in mathematics, science, or engineering. Topics include techniques and applications of integration, calculus applied to parametric curves and polar curves, analytic geometry, sequences, series, and an introduction to differential equations. PREREQUISITE: MATH C180 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93197 16-wk/Jan 27 5 hrs and 20 min/wk arr. **CABLE**

–CRN 92745 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92745 14-wk/Feb 10 6 hrs and 10 min/wk arr. **ONLINE**
93134 14-wk/Feb 10 6 hrs and 10 min/wk arr. **ONLINE**

MATH C280—CALCULUS 3**5.0 units**

Multivariable calculus including vectors, vector-valued functions, functions of several variables, partial derivatives, multiple integrals, calculus of vector fields, Green’s Theorem, Stokes’ Theorem, and the Divergence Theorem. PREREQUISITE: MATH C185 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: MATH 230.

–CRN 92747 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92747 14-wk/Feb 10 6 hrs and 10 min/wk arr. **ONLINE**
93354 14-wk/Feb 10 6 hrs and 10 min/wk arr. **ONLINE**

MATH C285—INTRODUCTION TO LINEAR ALGEBRA AND DIFFERENTIAL EQUATIONS**5.0 units**

Introduction to linear algebra and differential equations, matrices, determinants, eigenvectors and eigenvalues, inverse and implicit function theorems, linear methods and numerical methods, Fourier series, and Laplace transforms.

PREREQUISITE: MATH C185 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU, UC. C-ID: MATH 910 S.

–CRN 92749 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92749 14-wk/Feb 10 6 hrs and 10 min/wk arr. **ONLINE**
93587 14-wk/Feb 10 6 hrs and 10 min/wk arr. **ONLINE**

MUSIC • (714) 241-6213

MUS C100—HISTORY AND APPRECIATION OF MUSIC

3.0 units

Study of major genres, forms, styles, and historical periods in music since the Middle Ages. Emphasis on listening techniques, appreciation of classical and popular music, and recognition of styles, composers, and periods. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: MUS 100.

92400 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

–CRN 92401 is an 8-week hybrid class with on-site class meetings and an online component

92401 8-wk/Mar 30 6pm-9:15pm Th plus

NEWPORT BEACH CAMPUS RM 323

3 hrs and 15 min/wk arr.

ONLINE

MUS C103—WORLD MUSIC

3.0 units

A music appreciation course focusing on music from cultures around the world. Graded or Pass/No Pass option. Transfer Credit: CSU.

93508 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

MUS C131—INTERMEDIATE GUITAR

2.0 units

Continuation of Music 130. Studies include advanced chord forms, modes, diatonic music theory, improvisation, and song analysis. Focus is on music styles of the last 40 years and is very ‘rock’ oriented. Students learn songs of their choice as part of the curriculum. Student must provide own acoustic or electric guitar. Daily practice is necessary for satisfactory progress. ADVISORY: MUS C130. Graded or Pass/No Pass option. Transfer Credit: CSU, UC.

MUS C139—HISTORY OF ROCK MUSIC

3.0 units

Formerly MUS C105. An overview of the social and musical characteristics of music in the Rock and Roll era. 1950’s through the present, with emphasis on its impact on American culture today. Multimedia selections will be used. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92404 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

93130 14-wk/Feb 10 6:30pm-8:20pm MW

CORONA DEL MAR HIGH SCHOOL RM 240*

93339 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

PARALEGAL STUDIES • (714) 241-6209

LAW C100—INTRODUCTION TO PARALEGAL STUDIES

3.0 units

Introductory course covering the relationship between paralegals, attorneys and clients. Topics include: structure of the profession, federal and state court systems, ethical standards, legal terminology, investigation techniques, research, case and statute analysis, overview of legal practice areas, and communication. Letter Grade only. Transfer Credit: CSU.

92853 16-wk/Jan 27 6:30pm-9:40pm M

NEWPORT BEACH CAMPUS RM 227

92854 16-wk/Jan 30 6:30pm-9:40pm Th

NEWPORT BEACH CAMPUS RM 227

LAW C105—CIVIL LITIGATION 1

3.0 units

Learn, analyze and examine the basic principles of civil litigation as applicable to jurisdiction, venue and preparation of pleadings, discovery, motions, trial preparation, and alternative dispute resolution by plaintiffs and defendants in the California court system. ADVISORY: LAW C100 and LAW C127. Letter Grade only. Transfer Credit: CSU.

92855 16-wk/Jan 30 6:30pm-9:40pm Th

NEWPORT BEACH CAMPUS RM 228

LAW C118—LEGAL ANALYSIS AND BRIEFING

3.0 units

Learn the methods and procedures of statutory and case law analysis, including proper briefing and persuasive writing techniques. ADVISORY: LAW C100, C127 and/or C128. Letter Grade only. Transfer Credit: CSU.

92857 16-wk/Jan 27 6:30pm-9:40pm M

NEWPORT BEACH CAMPUS RM 228

LAW C121—LEGAL RESEARCH/CALR

4.0 units

Formerly LAW C120 and LAW C122. Course in legal research methods and writing by examination and analysis of the law, written legal memoranda, and supervised library assignments. Students will have a working knowledge of statutory, case law, secondary source research techniques, and computer assisted legal research. ADVISORY: LAW C100, C105, and C118. Letter Grade only. Transfer Credit: CSU.

92858 16-wk/Jan 28 6pm-10:15pm T

NEWPORT BEACH CAMPUS RM 227

*LEGEND

CORONA DEL MAR HIGH SCHOOL, 2101 Eastbluff Dr, Newport Beach, CA 92660

LAW C126—LEGAL ASPECTS OF HEALTH CARE ADMINISTRATION**3.0 units**

This course introduces students to the legal and ethical issues that affect the health care industry, health care providers, and health care managers. It covers all related topics such as tort law, criminal aspects of health care, patient confidentiality, release of medical information, informed consent, corporate and personal liability, and medical malpractice. Special emphasis is placed on the procedures that protect the security of health care data. Letter Grade only. Transfer Credit: CSU.

93048 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

LAW C127—LEGAL PROCEDURE 1**3.0 units**

Knowledge and skills required of paralegals and legal assistants, including procedures and functions in the court structure and litigation procedures including personal injury and general civil cases, probate, family law, dissolution, adoption, and bankruptcy. Graded or Pass/No Pass option. Transfer Credit: CSU.

92859 16-wk/Jan 29 6:30pm-9:40pm W NEWPORT BEACH CAMPUS RM 229

LAW C128—LEGAL PROCEDURE 2**3.0 units**

Continuation of LAW C127, including civil procedures in unlimited and limited courts with emphasis on preparing, filing and bring to judgment breach of contract, landlord-tenant and personal injury actions, including discovery, law and motion, research, arbitration, calendaring, business entities and formation of small corporations, real estate terminology, criminal law introduction, and skills, techniques and abilities the paralegal will be expected to have in the workplace. ADVISORY: LAW C127 or concurrent enrollment. Graded or Pass/No Pass option. Transfer Credit: CSU.

92860 16-wk/Jan 28 6:30pm-9:40pm T NEWPORT BEACH CAMPUS RM 228

LAW C170—COMPUTER APPLICATIONS FOR THE PARALEGAL**3.0 units**

This course is designed to acquaint paralegals with basic computer use, including software programs utilized by attorneys (word processing, spreadsheets, document databases), law-related public databases, non-law public databases, systems management, research, time and billing and other applications. ADVISORY: LAW C100 and keyboarding skills at 30 wpm. Graded or Pass/No Pass option. Transfer Credit: CSU.

**92863 16-wk/Jan 30 6:30pm-8:40pm Th 2 hrs and 5 min/wk arr. NEWPORT BEACH CAMPUS RM 315
NEWPORT BEACH CAMPUS RM 315**

LAW C283—WORK BASED LEARNING**3.0 units**

To enhance each Work Based Learning participant's opportunity for success in the field of Paralegal by bridging the gap between educational theory and on-the-job practices through individualized performance objectives related to the student's career or occupational goal in Paralegal. PREREQUISITE: Be employed or volunteer in a field related to Paralegal for 5 hours per week per 1 unit of Work Based Learning. COREQUISITE: Be enrolled in a total of 7 units including Work Based Learning. Graded or Pass/No Pass option. Transfer Credit: CSU.

—CRN 92864 For more information about Work Based Learning classes, students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

92864 16-wk/Jan 27 16 hrs and 35 min/wk arr. GARDEN GROVE CAMPUS

LAW C284—WORK BASED LEARNING**4.0 units**

To enhance each Work Based Learning participant's opportunity for success in the field of Paralegal by bridging the gap between educational theory and on-the-job practices through individualized performance objectives related to the student's career or occupational goal in Paralegal. PREREQUISITE: Be employed or volunteer in a field related to Paralegal for 5 hours per week per 1 unit of Work Based Learning. COREQUISITE: Be enrolled in a total of 7 units including Work Based Learning. Graded or Pass/No Pass option. Transfer Credit: CSU.

—CRN 92865 For more information about Work Based Learning classes, students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

92865 16-wk/Jan 27 22 hrs and 15 min/wk arr. GARDEN GROVE CAMPUS

LAW C390—LEGAL CLINIC PRACTICUM/ETHICS**2.0 units**

Students in the clinic will work directly under the direction and supervision of clinic attorneys and experienced paralegal instructors. Students will interview clinic clients, observe consultations, and perform various assigned duties relating to clinic operations. Students will examine and evaluate the regulation of lawyers and paralegals and the unauthorized practice of law. ADVISORY: LAW C100 and C127. Letter Grade only.

**92866 16-wk/Jan 27 7pm-9:05pm Th plus 2 hrs and 5 min/wk arr. NEWPORT BEACH CAMPUS RM 229
NEWPORT BEACH CAMPUS RM 229**

PHILOSOPHY • (714) 241-6184

PHIL C100—INTRODUCTION TO PHILOSOPHY

3.0 units

This course provides an introduction to the main ideas, methods, and problems of philosophy. The course will touch on the four main branches of philosophy: Logic, epistemology, metaphysics, and ethics. Specific topics may include such issues as the nature of philosophy and reality, questions of human nature and free will, relationship between mind and body, the question of God's existence, sources of knowledge, and personal and social ethics. There will be a focus on Western analytic philosophy, though some instructors may weave elements of Continental and Eastern philosophy into the course. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PHIL 100.

–CRN 92634 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92636	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
93353	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
92634	16-wk/Jan 27	3 hrs and 10 min/wk arr.	TV

PHIL C113—ENVIRONMENTAL ETHICS: PHILOSOPHICAL APPROACHES TO SUSTAINABILITY

3.0 units

A philosophical course focusing upon global environmental issues such as scarcity of resources, world hunger, animal welfare, conservation, and preservation. ADVISORY: Eligibility for ENGL C100. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93116	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
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PHIL C115—LOGIC AND CRITICAL THINKING

3.0 units

This course introduces logic and critical thinking. It covers persuasion, argument, semantic and logical consistency, and the accurate use of language, both meaning and structure. It evaluates the effects of advertising, politics, religion, and the news media. The course also explores the gulf between reasoning in theory and in practice. Students critically evaluate world philosophies, religions, cultural influences, and history, and analyze deductive and inductive proofs through categorical and sentential logic. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93279	8-wk/Jan 27	6 hrs and 30 min/wk arr.	ONLINE
92638	16-wk/Jan 27	3 hrs and 10 min/wk arr.	CABLE
92639	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE

–Enrollment in CRN 92642 requires Acceptance into the STAR Program. See <http://www.coastline.edu/academics/star/> for more information.

92642	16-wk/Jan 27	9am-10:25am MW	NEWPORT BEACH CAMPUS RM 229
92646	16-wk/Jan 27	9am-10:25am MW	NEWPORT BEACH CAMPUS RM 229

–Enrollment in CRN 92641 requires Acceptance into the STAR Program. See <http://www.coastline.edu/academics/star/> for more information.

92641	16-wk/Jan 28	9am-10:25am TTh	GARDEN GROVE CAMPUS RM 251
92645	16-wk/Jan 28	9am-10:25am TTh	GARDEN GROVE CAMPUS RM 203
92640	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE

PHIL C120—ETHICS

3.0 units

This course examines morality, values, and representative ethical theories. Moral problems may include euthanasia/assisted suicide, capital punishment, war, hunger and homelessness, global resource inequality, animal rights, the free rider problem, the environment and future generations, racial and gender injustice, sexual and reproductive autonomy, exploitation, or personal and social responsibility. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PHIL 120.

92648	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
92649	16-wk/Jan 27	3 hrs and 10 min/wk arr.	TV
93280	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE

PHIL C122—BIOETHICS

3.0 units

Bioethics looks at the ethical implications of advancements in biology and medicine and at how they affect decisions on life, death, biotechnology, politics, law, and philosophy. This course is identical to BIOL C122 and fulfills the philosophy humanities requirement. This course is identical to BIOL C122 and fulfills the philosophy humanities requirement. Letter Grade only. Transfer Credit: CSU; UC.

–CRN 93591 is an 8-week hybrid class with on-site class meetings and an online component.

93591	8-wk/Mar 30	6pm-9:10pm Th plus 3 hrs and 10 min/wk arr.	NEWPORT BEACH CAMPUS RM 330 ONLINE
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PHYSICAL EDUCATION • (714) 241-6213

PE C115—TAI CHI BEGINNING

1.0 unit

A Chinese art of gentle movement that teaches coordination of mind, emotions, and body harmonized in a unity through physical action. A focus on movement, balance, and concentration for greater health and well-being. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

93742 16-wk/Jan 28 1pm-2:05pm TTh

WESTMINSTER LE-JAO CAMPUS
COURTYARD

PE C119A—HATHA YOGA 1

1.0 unit

Designed to teach a variety of yoga postures. Breathing, concentration/meditation and relaxation techniques will be presented as a method of personal development encompassing body, mind, and spirit. The first segment of a two-part course. Graded or Pass/No Pass option. Transfer Credit: CSU.

93725 16-wk/Jan 30 4pm-6pm Th

NEWPORT BEACH CAMPUS RM 119

PE C119B—HATHA YOGA 2

1.0 unit

Designed to teach a variety of yoga postures. Breathing, concentration/meditation and relaxation techniques will be presented as a method of personal development encompassing body, mind, and spirit. The second segment of a two-part course. ADVISORY: PE C119A. Graded or Pass/No Pass option. Transfer Credit: CSU.

93726 16-wk/Jan 30 4pm-6pm Th

NEWPORT BEACH CAMPUS RM 119

PHYSICS • (714) 241-6213

PHYS C110—CONCEPTUAL PHYSICS

3.0 units

A survey of the fundamental phenomena and laws in physics related to forces and motion, energy and work, electricity and magnetism, and modern physics that emphasizes conceptual scientific thinking. ADVISORY: MATH C010. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

92494 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

93500 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

PHYS C120—ALGEBRA BASED PHYSICS: MECHANICS

4.0 units

The course covers Mechanics, Heat, and Sound. It satisfies the physics requirement of biological science programs (except University of California Programs) and technical programs, except physics, chemistry, or engineering. It satisfies requirements as liberal arts elective. PREREQUISITE: MATH C120 with a grade of C or better or achieve qualifying score on Math Placement Test. ADVISORY: PHYS C110 or concurrent enrollment. Letter Grade only. Transfer Credit: CSU; UC. C-ID: PHYS 105.

–CRN 92495 is a 16-week hybrid class with on-site class meetings and an online component.

92495 16-wk/Jan 27 10:45am-12:50pm T plus
4 hrs and 15 min/wk arr.

NEWPORT BEACH CAMPUS RM 117
ONLINE

–CRN 93572 is a 16-week hybrid class with on-site class meetings and an online component.

93572 16-wk/Jan 27 6pm-8:05pm W plus plus
4 hrs and 15 min/wk arr.

NEWPORT BEACH CAMPUS RM 117
ONLINE

PHYS C125—ALGEBRA BASED PHYSICS: ELECTRICITY AND MAGNETISM

4.0 units

The course covers Electricity, Magnetism, Light/Optics, and Modern Physics. It satisfies the physics requirement of biological science programs and technical programs, except physics, chemistry, or engineering. It satisfies requirements as a liberal arts elective. PREREQUISITE: PHYS C120 with a grade of C or better. Letter Grade only. Transfer Credit: CSU; UC. C-ID: PHYS 110.

–CRN 92497 is a 16-week hybrid class with on-site class meetings and an online component.

92497 16-wk/Jan 27 10:45am-12:50pm W plus
4 hrs and 15 min/wk arr.

NEWPORT BEACH CAMPUS RM 117
ONLINE

PHYS C140—SURVEY OF CHEMISTRY AND PHYSICS**4.0 units**

An investigation of basic principles of physics and chemistry including matter, physical and chemical properties, energy, motion, light, atomic structure, bonding, solutions and chemical reactions. The inter-dependence of chemistry and physics will be emphasized. This course is intended for non-science majors. PREREQUISITE: MATH C010 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor). C-ID: PHYS 140.

93266 16-wk/Jan 27 6 hrs and 35 min/wk arr. ONLINE

PHYS C185—CALCULUS BASED PHYSICS: MECHANICS**4.0 units**

The Physics C185, C280, and C285 sequence is required for science and engineering majors who need calculus-based physics. Topics include the kinematics and dynamics of translational and rotational motion of objects, conservation laws, Hooke's Law, simple harmonic motion, wave motion, fluid statics, and dynamics. PREREQUISITE: MATH C180 with a grade of C or better. ADVISORY: MATH C185. Letter Grade only. Transfer Credit: CSU; UC. C-ID: PHYS 205. -CRN 93043 is a hybrid class with on-site class meetings and an online component.

**93043 16-wk/Jan 27 1pm-3:10pm M plus
1pm-3:10pm W plus
1 hr/wk arr. NEWPORT BEACH CAMPUS RM 230
NEWPORT BEACH CAMPUS RM 117
ONLINE**

PHYSIOLOGY • SEE BIOL C225**POLITICAL SCIENCE • (714) 241-6213****PSCI C101—SURVEY OF CURRENT ISSUES****3.0 units**

Formerly PSCI C110. An analysis of crucial current political issues in American society and the world. This course will focus on defining key problems facing modern society and potential resolutions. Students will learn how to evaluate contemporary issues in an informed manner and construct arguments based upon reliable data and appropriate political science theory. ADVISORY: Read the U.S. Constitution prior to first class meeting. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

92347 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

PSCI C180—AMERICAN GOVERNMENT**3.0 units**

Formerly PSCI C100. An introduction to the principles and problems of government, with particular attention to the American political system at all levels. Emphasis is on the human factor in politics and the realities of government at work. This course satisfies the state college requirement on the Constitution of the United States and California state and local government. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: POLS 110.

92354 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE
92351 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE
92350 16-wk/Jan 27 3 hrs and 10 min/wk arr. TV
92353 16-wk/Jan 27 6:30pm-9:40pm M NEWPORT BEACH CAMPUS RM 324
92352 16-wk/Jan 28 6:30pm-9:40pm T plus WESTMINSTER LE-JAO CAMPUS RM 214
3 hrs and 10 min/wk arr.
92349 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE
93511 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

PSCI C185—COMPARATIVE GOVERNMENT AND POLITICS**3.0 units**

Formerly PSCI C130. This class provides a comparative analysis of governments in various regions of the world, including Latin America, Asia, Europe, Africa, and the Middle East by examining the differences in the structures and functions of major political systems, including democratic, communistic, and monarchical types of governance. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: POLS 130.

93402 12-wk/Feb 24 4 hrs and 15 min/wk arr. ONLINE

PROCESS TECHNOLOGY • (714) 241-6209

PTEC C110—INTRODUCTION TO PROCESS TECHNOLOGY

3.0 units

Introduction to Process Technology provides an overview of various process industries (oil and gas, chemical, mining, power generation, pulp and paper, water and waste water treatment, food and beverage, and pharmaceutical), basic chemistry, basic physics, safety, health, environment and security, quality, teams, process drawings, and process equipment. Graded or Pass/No Pass option. Transfer Credit: CSU.

93170 12-wk/Feb 24 4 hrs and 15 min/wk arr. ONLINE

PTEC C111—HEALTH, SAFETY, AND ENVIRONMENT

3.0 units

This course will introduce various types of plant hazards, safety and environmental systems, equipment, and regulations. ADVISORY: PTEC C110 Graded or Pass/No Pass option. Transfer Credit: CSU.

92824 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

PTEC C113—PROCESS TECHNOLOGY 1: EQUIPMENT

3.0 units

This course provides an introduction into the field of equipment within the process industry including industry-related equipment components, operation, and troubleshooting. ADVISORY: PTEC C110. Graded or Pass/No Pass option. Transfer Credit: CSU.

93171 12-wk/Feb 24 4 hrs and 15 min/wk arr. ONLINE

PTEC C114—PROCESS TECHNOLOGY 2: SYSTEMS

3.0 units

The purpose of this course is to study the interrelation of process equipment and process systems as they are used in normal conditions. ADVISORY: PTEC C113. Graded or Pass/No Pass option. Transfer Credit: CSU.

92826 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

PTEC C115—PROCESS TECHNOLOGY 3: OPERATIONS

3.0 units

This course covers concepts related to commission, normal startup, normal operations, normal shutdown, turnarounds, and abnormal situations within an operating unit. ADVISORY: PTEC C114. Graded or Pass/No Pass option. Transfer Credit: CSU.

93620 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

PTEC C116—INSTRUMENTATION 1

3.0 units

The purpose of this course is to study the interrelation of instrumentation used in the petrochemical and refining industries. Students will be able to identify instrumentation loops and explain how industrial processes are controlled by instruments and loops. ADVISORY: PTEC C115. Graded or Pass/No Pass option. Transfer Credit: CSU.

92827 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

PSYCHOLOGY • (714) 241-6184

PSYC C100—INTRODUCTION TO PSYCHOLOGY

3.0 units

Fundamentals of human psychology. Using a scientific approach to the study of human behavior, this course examines and integrates physiological, intrapsychic and social/behavioral perspectives on human thought and behavior. Major units include biological bases of behavior, sensation, perception, motivation, learning and memory, maturation and development, personality, and social psychology. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 110.

92660 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

93120 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

92366 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

92363 16-wk/Jan 27 3 hrs and 10 min/wk arr. TV

92362 16-wk/Jan 27 10:30am-12:05pm MW WESTMINSTER LE-JAO CAMPUS RM 200

93515 14-wk/Feb 10 6pm-10:05pm M NEWPORT BEACH CAMPUS RM 320

92918 8-wk/Feb 24 6 hrs and 30 min/wk arr. ONLINE

93341 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

93347 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

PSYC C116—CHILD GROWTH AND DEVELOPMENT**3.0 units**

Formerly PSYC C115. Examination of human development from conception through adolescence. Includes the biological, psychological, and socio-cultural aspects of the maturation process. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: CDEV 100.

92368 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

–CRN 92367 may have one or more on-site meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the ‘Testing Times’ webpage <http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/> for details.

92367 16-wk/Jan 27 3 hrs and 10 min/wk arr. TV

93348 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

PSYC C118—LIFE SPAN DEVELOPMENTAL PSYCHOLOGY**3.0 units**

Psychological study of human development across the lifespan from prenatal development through childhood, adolescence, adulthood, and dying, paying particular attention to the biological, cognitive, and psychosocial processes. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 180.

92898 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

92369 16-wk/Jan 27 3 hrs and 10 min/wk arr. TV

93570 16-wk/Jan 27 8:30am-9:55am MW WESTMINSTER LE-JAO CAMPUS RM 204

93257 16-wk/Jan 27 10:45am-12:10pm MW NEWPORT BEACH CAMPUS RM 320

93349 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

PSYC C165—PRINCIPLES OF HUMAN SEXUALITY 1**3.0 units**

Formerly PSYC C148. An interdisciplinary analysis of the biological, statistical, psychological, and emotional aspects of human sexual behavior. Emphasis on sexual patterns, sexual identity, physiological and biological processes, and reproduction. ADVISORY: ENGL C099 or eligibility for English composition (ENGL C100). Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 130.

92370 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

93390 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

PSYC C170—PSYCHOLOGY OF AGING**3.0 units**

Investigates the lifespan of adults--career choices and changes, marriage, relationships, family issues, aging parents, and retirement. Explores the potential for longer, healthier lives with opportunities and challenges for retirees and the elderly. This course is identical to GERO C170. ADVISORY: SOC C120. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

92834 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE

92320 8-wk/Jan 27 6 hrs and 30 min/wk arr. ONLINE

92321 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

PSYC C250—PSYCHOBIOLOGY**3.0 units**

This course introduces the scientific study of the biological bases of behavior and its fundamental role in the neurosciences. Physiological, hormonal, and neurochemical mechanisms, and brain-behavior relationships underlying the psychological phenomena of sensation, perception, regulatory processes, emotion, learning, memory, and psychological disorders will be addressed. The course also notes historical scientific contributions and current research principles for studying brain-behavior relationships and mental processes. Ethical standards for human and animal research are discussed in the context of both invasive and non-invasive experimental research. PREREQUISITE: PSYC C100 with a grade of C or better. ADVISORY: ENGL C099 or eligibility for English Composition (ENGL C100) and ENGL C096 or ability to read a college-level text, as measured by the placement test. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 130.

93304 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

PSYC C255—ABNORMAL PSYCHOLOGY**3.0 units**

Formerly PSYC C120. An introduction to emotional and mental disorders from a biological, sociocultural, and psychological approach. The course covers the field’s historical approaches and the range of psychological disorders as well as their symptoms, treatment, and the prevention of mental problems. PREREQUISITE: PSYC C100 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 120.

93305 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

92373 16-wk/Jan 27 3 hrs and 10 min/wk arr. INDEPENDENT STUDY

93391 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

PSYC C260—SOCIAL PSYCHOLOGY**3.0 units**

The scientific study of the influence of the group on an individual's mental processes and behavior. Topics include self-perceptions, attitudes and behavior, group influence and persuasion, attraction and relationships, stereotypes, prejudice, discrimination, aggression, belonging, helping, and the application of social psychology to law, health, and business. Graded or Pass/No Pass option. Transfer Credit: CSU. C-ID: PSY 170.

92775 4-wk/Jan 2 13 hrs and 15 min/wk arr. ONLINE
92374 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

PSYC C280—INTRODUCTION TO RESEARCH METHODS IN PSYCHOLOGY**4.0 units**

Introduces students to psychological research methods and critical analysis techniques that may be applied to diverse research studies and issues. PREREQUISITE: PSYC C100 and MATH C160 with grades of C or better. ADVISORY: ENGL C100. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 200.

92375 16-wk/Jan 27 6 hrs and 35 min/wk arr. ONLINE
93101 16-wk/Jan 27 6 hrs and 35 min/wk arr. ONLINE
93502 14-wk/Feb 10 7 hrs and 5 min/wk arr. ONLINE

READING • (714) 241-6184**READ C102—CRITICAL READING****3.0 units**

Emphasizes the application of critical thinking in the analysis, criticism, and advocacy of ideas in academic readings in print and online media. ADVISORY: ENGL C099 with a grade of C or better or place into ENGL C100. Transfer Credit: CSU.

93760 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

REAL ESTATE • (714) 241-6209**RE C100—REAL ESTATE PRINCIPLES****3.0 units**

Introductory course to real estate. Topics covered include contracts, manner of holding title to real property, escrow, basic appraisal understanding, marketing, financing, property management, and many other topics. This course is one of three required for the State of California real estate license exams. Graded or Pass/No Pass option. Transfer Credit: CSU.

92828 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

RE C105—CALIFORNIA MORTGAGE LOAN BROKERING AND LENDING**3.0 units**

Introduces student to Mortgage Brokering operations including office setup, loan processing by computer, lending regulations, types of loans, A to D paper, loan submission, quality control, FICO credit scoring, and loan packaging and shipping. ADVISORY: RE C100. Graded or Pass/No Pass option. Transfer Credit: CSU.

93431 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

RE C120—REAL ESTATE PRACTICE**3.0 units**

Introduction to the day-to-day activities performed by a licensed real estate salesperson. Students will examine various methods of prospecting for buyers and sellers, disclosure requirements, types of financing available. One of the three required courses for the State Real Estate Salesperson Exam and Broker License. ADVISORY: Real Estate C100. Graded or Pass/No Pass option. Transfer Credit: CSU.

92829 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

RE C130—REAL ESTATE APPRAISAL 1**3.0 units**

Basic principles and methods of appraisal generally used in establishing the market value of real estate, along with the knowledge and skills necessary for application and interpretation of basic entry-level appraisals. ADVISORY: RE C100. Graded or Pass/No Pass option. Transfer Credit: CSU.

93533 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

RE C140—REAL ESTATE FINANCE**3.0 units**

Students will learn the sources of funding for real estate loans including terminology, appraisal for real estate, math for real estate as well as appropriate economic and legal terms. Included are open-end trust deeds, ARM loans, conventional, VA, FHA loans, the secondary mortgage market, the Federal Reserve, discount rates, and construction loans. Qualifying the property and borrower will also be discussed. Graded or Pass/No Pass option. Transfer Credit: CSU.

93640 8-wk/Mar 30 6 hrs and 30 min/wk arr. ONLINE

RE C160—REAL PROPERTY MANAGEMENT**3.0 units**

Principles and practices of managing income properties, including types of property management, collections, leases, tenants, purchasing. Elective for Real Estate Broker license requirements. Graded or Pass/No Pass option. Transfer Credit: CSU.

93020 16-wk/Jan 27 3 hrs and 10 min/wk arr. ONLINE

SOCIOLOGY • (714) 241-6213

SOC C100—INTRODUCTION TO SOCIOLOGY

3.0 units

Introduction to the scientific study of human society and social behavior, including analysis of social interrelationships and human group organization, culture, social differentiation, and social institutions. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: SOCI 110.

93628	4-wk/Jan 2	13 hrs and 15 min/wk arr.	ONLINE
93320	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
92357	16-wk/Jan 27	3 hrs and 10 min/wk arr.	TV
93569	16-wk/Jan 27	10:30am-11:55am MW	WESTMINSTER LE-JAO CAMPUS RM
92356	16-wk/Jan 28	9am-10:25am TTh	NEWPORT BEACH CAMPUS RM 322

–Enrollment in CRN 93102 requires Acceptance into the STAR Program. See <http://www.coastline.edu/academics/star/> for more information.

93102	16-wk/Jan 28	9am-10:25am TTh	NEWPORT BEACH CAMPUS RM 322
92358	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE
93352	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE
93450	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE

SOC C110—INTRODUCTION TO MARRIAGE AND FAMILY

3.0 units

A study of the family as a social institution. Examines the process of family development including dating, courtship, engagement, mate selection, marriage, parenthood, and divorce. Crises and challenges facing families today will be examined from a sociological perspective. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: SOCI 130.

92361	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
92359	16-wk/Jan 27	3 hrs and 10 min/wk arr.	TV
93529	16-wk/Jan 27	10:45am-12:10pm TTh	NEWPORT BEACH CAMPUS RM 330
93401	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE

SOC C120—INTRODUCTION TO GERONTOLOGY

3.0 units

A multidisciplinary overview of the biological, psychological, and sociological aspects of the aging process. This course is identical to GERO C121. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

92323	8-wk/Jan 27	6 hrs and 30 min/wk arr.	ONLINE
92322	16-wk/Jan 27	3 hrs and 10 min/wk arr.	TV

SOC C185—ANALYSIS OF SOCIAL PROBLEMS

3.0 units

An analysis of contemporary social problems. Topics include global ecology, political economy, sexual behavior, drug use, racism, sexism, ageism, education, environment, health issues, crime, and violence. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: SOCI 115.

93014	16-wk/Jan 27	3 hrs and 10 min/wk arr.	ONLINE
93451	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE

SOC C233—RACIAL AND ETHNIC RELATIONS IN AMERICA

3.0 units

Formerly SOC C133. Sociological analysis of race, ethnicity, and racism. Examines the cultural, political, and economic practices and institutions that support or challenge racism and racial and ethnic inequalities as well as historical and contemporary patterns of interaction between various racial and ethnic groups. Graded or Pass/No Pass option. Transfer Credit: CSU. C-ID: SOCI 150.

93583	8-wk/Mar 30	6 hrs and 30 min/wk arr.	ONLINE
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SPANISH • (714) 241-6184

SPAN C180—ELEMENTARY SPANISH 1

5.0 units

This course is designed to develop the student's fundamental ability both to comprehend and converse in daily spoken Spanish. Early reading and writing skills are introduced as well as the customs and culture of the Spanish-speaking world. ADVISORY: Students who have completed two years of high school Spanish with a grade of 'C' or better should enroll in SPAN C185. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor). C-ID: SPAN 100. –CRN 93238 is an 8-week hybrid class with on-site class meetings and an online component

93238	8-wk/Jan 27	6pm-9:30pm T plus 7 hrs and 15 min/wk arr.	WESTMINSTER LE-JAO CAMPUS RM 215 ONLINE
93588	16-wk/Jan 27	7pm-9:30pm MW	WESTMINSTER LE-JAO CAMPUS RM 213 ONLINE
92510	16-wk/Jan 27	5 hrs and 20 min/wk arr.	ONLINE
92992	16-wk/Jan 27	5 hrs and 20 min/wk arr.	ONLINE
92505	12-wk/Feb 10	7 hrs and 15 min/wk arr.	ONLINE
93610	8-wk/Mar 30	11 hrs and 5 min/wk arr.	ONLINE
93645	8-wk/Mar 30	11 hrs and 5 min/wk arr.	ONLINE

SPAN C185—ELEMENTARY SPANISH 2

5.0 units

This course is designed to further the student's ability to comprehend and converse in daily spoken Spanish at the second semester level. Reading and writing skills are expanded. Introduction to various cultural and philosophical aspects of the Spanish-speaking world will continue with authentic reading materials and selected literary works. PREREQUISITE: SPAN C180 or C180B with a grade of C or better or equivalent competency. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor). C-ID: SPAN 110.

93616	16-wk/Jan 27	5 hrs and 20 min/wk arr.	ONLINE
92512	12-wk/Feb 10	7 hrs and 15 min/wk arr.	ONLINE

SPECIAL EDUCATION • (714) 241-6214

SPED C030N—ADAPTED FITNESS

0.0 unit

Group exercise class designed for students with physical disabilities or limitations. Course designed to increase cardiovascular health and muscular strength, improve posture, enhance range of motion and increase breath control. Class activities are tailored to meet the needs and abilities of the students. Techniques and application of safe stretching, breathing, body alignment, and muscle conditioning exercises. Use of a chair and floor mat will be utilized.

A signed Coastline College Doctor's Disability Verification will be requested from the student's physician. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93648	16-wk/Jan 27	9:30am-10:30am MW	WESTMINSTER SENIOR CENTER*
93647	16-wk/Jan 27	10:30am-12pm M	WESTMINSTER SENIOR CENTER*
93650	16-wk/Jan 27	11am-12:30pm M	OASIS SENIOR CENTER*
93651	16-wk/Jan 28	1pm-2:30pm T	COSTA MESA SENIOR CENTER*
93649	16-wk/Jan 29	10:30am 12pm W	WESTMINSTER SENIOR CENTER*

SPED C031N—ADAPTED BALANCE AND MOBILITY

0.0 unit

Group exercise class for adults to reduce the risk of falls. A multidimensional approach including sensory challenge, gait instruction, strength and flexibility will be used to improve balance and mobility.

A signed Coastline College Doctor's Disability Verification will be requested from the student's physician. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93654	16-wk/Jan 28	8:30am-9am Th	FOUNTAIN VALLEY SENIOR CENTER*
93653	16-wk/Jan 28	10am-11am Th	FOUNTAIN VALLEY SENIOR CENTER*
93652	16-wk/Jan 28	11am-12pm Th	FOUNTAIN VALLEY SENIOR CENTER*

*LEGEND

COSTA MESA SENIOR CENTER, 695 W. 19th St., Costa Mesa, 92627

FOUNTAIN VALLEY SENIOR CENTER, 17967 Bushard St., Fountain Valley, 92708

OASIS SENIOR CENTER, 801 Narcissus Ave., Corona Del Mar, 92625

WESTMINSTER SENIOR CENTER, 8200 Westminster Blvd., Westminster, 92683

SPED C032—ADAPTED STRENGTH AND CONDITIONING**0.0 unit**

Individually designed fitness course for students who may not safely or successfully engage in group oriented exercise classes due to specific nature of their disability. Individualized assessment and goal setting establish basis for adapted curriculum and program implementation. Activities promoting improved levels of function in all areas of fitness are included: muscle strength & endurance, cardio-respiratory & cardiovascular function, anaerobic efficiency, general flexibility and range of motion. A signed Coastline College Doctor's Disability Verification will be requested from the student's physician. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93655 16-wk/Jan 28 9am-10am TTh**FOUNTAIN VALLEY SENIOR CENTER*****93656 16-wk/Jan 28 1pm-3pm TTh****FOUNTAIN VALLEY SENIOR CENTER*****SPED C033—ADAPTED SEATED FITNESS****0.0 unit**

A fitness course designed to meet the needs of a student with a physical disability who are severely limited in their ability to perform fitness activities while standing. Activities are designed to promote improved levels of function in all areas of fitness are included: muscle strength/endurance, cardio-respiratory/cardiovascular functions, respiratory volumes, general flexibility and range of motion. Progressions to improve body management techniques, mobility/agility, and ambulation/locomotion when appropriate are included. A signed Coastline College Doctor's Disability Verification will be requested from the student's physician. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93659 16-wk/Jan. 28 10:30am-12pm T**COSTA MESA SENIOR CENTER*****93657 16-wk/Jan. 29 1:30pm-2:30pm W****LEISURE WORLD NO6*****93660 16-wk/Jan. 29 2:30pm-3:30pm W****LEISURE WORLD NO6*****93658 16-wk/Jan. 31 10:30am-11:30am F****LEISURE WORLD NO6*****93661 16-wk/Jan. 31 11:30 am-12:30pm F****LEISURE WORLD NO6*****SPED C062N—CAREER DEVELOPMENT****0.0 unit**

Designed for students with disabilities. Provides supervised career exploration opportunities and specialized counseling and guidance support necessary to enhance opportunities for on the job success. Bridges the gap between educational theory and on the job practices. Emphasizes individualized performance objectives relative to special needs and occupational or career goals. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

–Section 93665 is designed primarily for students with acquired brain injuries.

93665 16-wk/Jan. 27 3 hours/week arr.**NEWPORT BEACH CAMPUS RM 329****SPED C075N—ABI COGNITIVE REFRESHER COURSE****0.0 unit**

A refresher course in cognitive skills and compensation strategies as related to job and school settings. Teaches students to self-assess job and school performance and to develop and implement plans for improving performance. (At student's discretion, on-site job visits will be conducted to evaluate performance.) **PREREQUISITE:** Graduation from Coastline's Acquired Brain Injury (ABI) Program, formerly known as the Traumatic Head-Injury (THI) Program. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93666 6-wk/Apr. 17 10am-12pm F**NEWPORT BEACH CAMPUS RM 117****SPECIAL EDUCATION • (714) 241-6214****INTELLECTUAL DISABILITIES (ID)**

Courses in this section are designed primarily for students with varying levels of ID. Consultation with the Instructor/Coordinator is strongly recommended prior to enrollment. Please call 714-241-6214.

SPED C407—BEGINNING READING**0.0 unit**

Designed to assist students with developmental delays in acquiring beginning reading skills. Emphasis of the course will be on pre-reading skills, knowledge of the alphabet, phonetic pronunciation, and sight word vocabulary. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93463 16-wk/Jan 29 1pm-3pm W**NEWPORT BEACH CAMPUS RM 316****93745 16-wk/Jan 30 10:15am-12:15pm Th****NEWPORT BEACH CAMPUS RM 316*****LEGEND**

COSTA MESA SENIOR CENTER, 695 W. 19th St., Costa Mesa, 92627

FOUNTAIN VALLEY SENIOR CENTER, 17967 Bushard St., Fountain Valley, 92708

LEISURE WORLD NO6, 1661 E. Golden Rain Rd., Seal Beach, 90740

SPED C010N—CRITICAL THINKING**0.0 unit**

Designed to assist students in acquiring or improving critical thinking skills necessary to function independently in a variety of activities, situations, and environments. Emphasis on problem-solving and decision-making through understanding and evaluating situations, utilizing knowledge of cause and effect relationships, exploring options, and planning and implementing strategies. Noncredit. Pass/No Pass/Satisfactory Progress option. (NOT DEGREE APPLICABLE.)

93711 16-wk/Jan 27 4:30pm-6:30pm M**NEWPORT BEACH CAMPUS RM 331****93708 16-wk/Jan 29 1pm-2:45pm W****NEWPORT BEACH CAMPUS RM 328****SPED C021N—ORIENTATION TO ART****0.0 unit**

Introduction to a variety of creative art forms such as decoupage, needlework, painting, drawing, weaving, woodworking, and ceramics for adults with developmental delays. Emphasis on use of tools and materials necessary to render finished artwork. Skills will be assessed to determine placement in more advanced art classes. Students enrolled in the course receive an individualized student educational contract where course objectives are evaluated according to whether or not the objectives/student outcomes are targeted, satisfied, not satisfied, deferred, or not applicable. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93669 16-wk/Jan 27 12:30pm-3pm M**NEWPORT BEACH CAMPUS RM 328****93670 16-wk/Jan 29 10:15am-12:15pm W****NEWPORT BEACH CAMPUS RM 106****93663 16-wk/Jan 29 12:30pm-3pm W****NEWPORT BEACH CAMPUS RM 106****93667 16-wk/Jan 29 4pm-6:45pm W****NEWPORT BEACH CAMPUS RM 106****SPED C024N—BEGINNING INSTRUMENTAL MUSIC****0.0 unit**

Introduction to instrumental music for students with developmental delays. Course concentrates on the utilization of a variety of melodic and percussive instruments, with an emphasis on using improvisation techniques to facilitate individual development. Students enrolled in the course receive an individualized educational contract where course objectives are evaluated according to whether or not the objectives/student outcomes are targeted, satisfied, not satisfied, deferred, or not applicable. Non credit. Not graded. (NOT DEGREE APPLICABLE.)

93677 16-wk/Jan 27 1pm-3pm M**NEWPORT BEACH CAMPUS RM 113****81339 16-wk/Jan 28 12:30pm-2:30pm T****NEWPORT BEACH CAMPUS RM 113****SPED C026N—VOCAL MUSIC****0.0 unit**

Designed for students with developmental delays in acquiring skills to participate in individual and or small to large choral singing, utilizing unison, two- and/or three-part music, as well as emphasizing voice production, tone, dictation, breath control, and posture. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93682 16-wk/Jan 30 10:15am-12:15pm Th**NEWPORT BEACH CAMPUS RM 113****93681 16-wk/Jan 30 1pm-3pm Th****NEWPORT BEACH CAMPUS RM 113****SPED C035N—RHYTHMIC MOVEMENT****0.0 unit**

An aerobics class for students with developmental delays. Focus is on utilizing movement combined with a variety of musical rhythms to facilitate and strengthen the development of coordination, mobility, spatial orientation, body awareness, flexibility and socialization skills. Students enrolled in the course receive an individualized educational contract where course objectives are evaluated according to whether or not the objective/student outcomes are targeted, satisfied, not satisfied, deferred, or not applicable. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93683 16-wk/Jan 29 1pm-3pm W**NEWPORT BEACH CAMPUS RM 119****SPED C038N—ADAPTIVE PHYSICAL EDUCATION 1****0.0 unit**

A basic motor skills program designed for students with developmental delays. Course focuses on the development of coordination, balance, conditioning, spatial orientation, and socialization skills utilizing sequential motor exercises and elements of structured sports activities. Students enrolled in the course receive an individualized educational contract where course objectives are evaluated according to whether or not the objectives/student outcomes are targeted, satisfied, not satisfied, deferred, or not applicable. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93685 16-wk/Jan 28 1pm-3pm T**NEWPORT BEACH CAMPUS RM 119****SPED C051N—PERSONAL AND SOCIAL DEVELOPMENT****0.0 unit**

Course designed to assist students in acquiring skills necessary to establish and maintain productive interpersonal relationships. Includes social interaction as well as basic etiquette and manners related to home, community, and vocational settings. Students enrolled in the course receive an individualized educational contract where course objectives and student learning outcomes are evaluated according to whether or not they are targeted, satisfied, not satisfied, deferred, or not applicable. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93689 16-wk/Jan 28 4:45pm-6:45pm T**NEWPORT BEACH CAMPUS RM 329****93690 16-wk/Jan 29 10:15am-12:15pm W****NEWPORT BEACH CAMPUS RM 330****93688 16-wk/Jan 30 12:30pm-2:15pm Th****NEWPORT BEACH CAMPUS RM 331**

SPED C052N—HEALTH CONCEPTS**0.0 unit**

Designed to provide developmentally delayed learners with information about general health-related concepts. Emphasis of the course will be on developing self-esteem and confidence in dealing with others as well as making informed choices regarding human relationships. The course will include a review of basic body structure and function, human sexuality and reproduction, development and maintenance of good emotional habits and relationships, and how to maintain good physical health through exercise, diet, self-care and safety. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93691 16-wk/Jan. 27 1pm-3pm M**NEWPORT BEACH CAMPUS RM 329****SPED C053N—HOME ECON FOOD PREP****0.0 unit**

Designed to assist students to achieve greater independence within the home. This course emphasizes practical skills related to healthy and nutritious food preparation, including menu planning, using kitchen hygiene and safety, cooking, serving, and storing food properly. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93694 16-wk/Jan 28 2:30pm-4:30pm T**NEWPORT BEACH CAMPUS RM 140****93693 16-wk/Jan 29 2:30pm-4:30pm W****NEWPORT BEACH CAMPUS RM 140****SPED C057N—CONSUMER SKILLS****0.0 unit**

Designed to provide the disabled student with developmental disabilities skills necessary to function independently as a consumer; course emphasizes consumer skills related to shopping, budgeting, and banking. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93696 16-wk/Jan 28 1pm-3pm T**NEWPORT BEACH CAMPUS RM 117****INTELLECTUAL DISABILITIES (ID) • COAST PROGRAM**

Courses in this section are designed for students with disabilities. The students in these courses are part of the COAST Vocational Program. Please call the Instructor/Coordinator for registration information at 714-241-6214.

SPED C009N—APPLIED ACADEMICS**0.0 unit**

Designed to assist students in acquiring basic academic skills or improving their present skills. Emphasis of the course will be on mathematics, reading, and writing skills and the functional application of those skills in everyday life situations. Students will identify their personal academic goals, and Student Educational Contracts will be developed for students based on their goals and ability level. Noncredit. Pass/No Pass/Satisfactory Progress option. (NOT DEGREE APPLICABLE.)

93715 16-wk/Jan 30 4:45pm-6:45pm Th**NEWPORT BEACH CAMPUS RM 322****SPED C010N—CRITICAL THINKING****0.0 unit**

Designed to assist students in acquiring or improving critical thinking skills necessary to function independently in a variety of activities, situations, and environments. Emphasis on problem-solving and decision-making through understanding and evaluating situations, utilizing knowledge of cause and effect relationships, exploring options, and planning and implementing strategies. Noncredit. Pass/No Pass/Satisfactory Progress option. (NOT DEGREE APPLICABLE.)

93712 16-wk/Jan 29 4:45pm-6:45pm Th**NEWPORT BEACH CAMPUS RM 331****SPED C077N—GARDENING BASICS****0.0 unit**

This introductory horticulture course is designed for student gardeners interested in residential and commercial gardening careers. The best-care practices of regionally cultivated plant life will be covered, including the identification and care of garden vegetables and fruits; techniques for planning, creating, and sustaining traditional raised bed gardens; and the care and propagation of drought tolerant and ornamental flora. These skills will be integrated into both classroom lecture and lab experiences. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93713 16-wk/Jan 30 1pm-3:15pm Th**NEWPORT BEACH CAMPUS RM 324****SPED C085N—MAINTENANCE BASICS****0.0 unit**

Introductory course designed to develop basic assessment, knowledge, and techniques of residential and commercial custodial caretaking. Integrated field experience includes an exploratory survey of typical hands-on and mechanized job tools and duties. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93698 16-wk/Jan 29 1pm-3pm W**NEWPORT BEACH CAMPUS RM 324****SPED C092N—CULINARY BASICS 2****0.0 unit**

This is the second of two Culinary Arts courses designed to help students refine traditional skills required for a vocation in the modern food industry. Integrated laboratory kitchen experiences will enhance classroom lecture in training students to successfully pass the California Food Handler Certification on-line and replicate these crucial skills with consistency in the classroom lab. Emphasis will be placed on back-of-the-house skills, including food preparations for the campus food cart and as training assistance to an in-house professional restaurant. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93692 16-wk/Jan 30 2:30pm-4:30pm Th**NEWPORT BEACH CAMPUS RM 140**

SPED C096N—INTRODUCTION TO ANIMAL CARE VOCATIONS**0.0 unit**

This Pet Care Vocations course is designed for students interested in exploring possible pet care vocations. Students will meet pet care professionals who provide specified animal knowledge including animal-specific care. Integrated field experience includes hands-on care with a variety of animals to assist students in learning basic care skills required for possible employment opportunities. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93714 16-wk/Jan 30 1pm-3:15pm Th**NEWPORT BEACH CAMPUS RM 117**

These classes are designed for students with Severe to Profound Intellectual Disabilities. Consultation with the Instructor/Coordinator is strongly recommended prior to enrollment.

SPED C021N—ORIENTATION TO ART**0.0 unit**

Introduction to a variety of creative art forms such as decoupage, needlework, painting, drawing, weaving, woodworking, and ceramics for adults with developmental delays. Emphasis on use of tools and materials necessary to render finished artwork. Skills will be assessed to determine placement in more advanced art classes. Students enrolled in the course receive an individualized student educational contract where course objectives are evaluated according to whether or not the objectives/student outcomes are targeted, satisfied, not satisfied, deferred, or not applicable. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93702 16-wk/Jan 27 1pm-2:30pm MW**ELWYN*****93703 16-wk/Jan 29 9:15-11:30am W****ENCORE*****93672 16-wk/Jan 29 10am-12pm W****NEWPORT BEACH CAMPUS RM 113****93700 16-wk/Jan 29 12:15pm-2pm W****ENCORE*****93701 16-wk/Jan 30 9:15am-11:30am Th****ENCORE*****93699 16-wk/Jan 31 9am-11am F****WESTVIEW*****SPED C024N—BEGINNING INSTRUMENTAL MUSIC****0.0 unit**

Introduction to instrumental music for students with developmental delays. Course concentrates on the utilization of a variety of melodic and percussive instruments, with an emphasis on using improvisation techniques to facilitate individual development. Students enrolled in the course receive an individualized educational contract where course objectives are evaluated according to whether or not the objectives/student outcomes are targeted, satisfied, not satisfied, deferred, or not applicable. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93679 16-wk/Jan 28 10am-11:30am T**NEWPORT BEACH CAMPUS RM 113****SPED C035N—RHYTHMIC MOVEMENT****0.0 unit**

An aerobics class for students with developmental delays. Focus is on utilizing movement combined with a variety of musical rhythms to facilitate and strengthen the development of coordination, mobility, spatial orientation, body awareness, flexibility and socialization skills. Students enrolled in the course receive an individualized educational contract where course objectives are evaluated according to whether or not the objective/student outcomes are targeted, satisfied, not satisfied, deferred, or not applicable. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93704 16-wk/Jan 30 9:30am-11:30am Th**LIBERTY PARK*****93705 16-wk/Jan 31 9:30am-11:30am F****LIBERTY PARK*****SPED C038N—ADAPTIVE PHYSICAL EDUCATION 1****0.0 unit**

A basic motor skills program designed for students with developmental delays. Course focuses on the development of coordination, balance, conditioning, spatial orientation, and socialization skills utilizing sequential motor exercises and elements of structured sports activities. Students enrolled in the course receive an individualized educational contract where course objectives are evaluated according to whether or not the objectives/student outcomes are targeted, satisfied, not satisfied, deferred, or not applicable. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93706 16-wk/Jan 27 6:15pm-8:15pm M**GARDEN VILLA*****SPED C051N—PERSONAL AND SOCIAL DEVELOPMENT****0.0 unit**

Course designed to assist students in acquiring skills necessary to establish and maintain productive interpersonal relationships. Includes social interaction as well as basic etiquette and manners related to home, community, and vocational settings. Students enrolled in the course receive an individualized educational contract where course objectives and student learning outcomes are evaluated according to whether or not they are targeted, satisfied, not satisfied, deferred, or not applicable. Noncredit. Not graded. (NOT DEGREE APPLICABLE.)

93687 16-wk/Jan 27 9:30am-11:30am M**WESTMINSTER LE-JAO CAMPUS RM 207****93707 16-wk/Jan 29 9:30am-11:30am W****WESTVIEW******LEGEND**

ELWYN, 18325 Mt Baldy Cir., Fountain Valley, CA 92708

ENCORE, 15241 Springdale St., Huntington Beach, CA 92649

ENCORE, 15241 Springdale St., Huntington Beach, CA 92649

GARDEN VILLA, 13051 Wilson St., Garden Grove, CA 92844

LIBERTY PARK, 13900 Monroe St., Westminster 92683

WESTVIEW, 8291 Westminster Ave., Westminster, CA 92683

SPEECH • SEE COMMUNICATION STUDIES

SUPPLY MANAGEMENT • (714) 241-6209

SM C102—LOGISTICS/SUPPLY CHAIN OPERATIONS

3.0 units

(Same as MS C172) This course provides a strong foundation and solid understanding of key supply-chain processes. Topic highlights include supply-chain strategy development; process evaluation and design; and planning, controlling, and scheduling with a focus on value-added approaches to link suppliers, the organizations, and customers. Strategic and operational issues are covered with an emphasis on tools and techniques. Graded or Pass/No Pass option. Transfer Credit: CSU.

93027 16-wk/Jan 27 3 hrs and 10 min/wk arr.

ONLINE

THEATER ARTS • (714) 241-6213

THEA C100—INTRODUCTION TO THEATER

3.0 units

A course designed to introduce students to all aspects of theatre. This course examines theatre history, acting, directing, and the technical elements of scenery, lighting, sound, costume and make-up. Lecture, demonstration, and classroom participation will be utilized. Attendance at a live theatrical performance is mandatory (the college will not pay for or reimburse a student the cost of attending a live theatrical performance). Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

93517 8-wk/Mar 30 6 hrs and 30 min/wk arr.

ONLINE

VIETNAMESE • (713) 241-6184

VIET C160—VIETNAMESE FOR VIETNAMESE SPEAKERS

5.0 units

Formerly VIET C260. VIET C160 is designed to enrich the communication skills of the Vietnamese bilingual student. The course focuses instruction on improving the communication skills in formal and familiar ways of speaking, reading, using correct grammar, spelling, vocabulary building, and composing. The course explores culture through readings, plays, and films. Class is conducted primarily in Vietnamese. **ADVISORY:** Native or near-native fluency in Vietnamese recommended. Graded or Pass/No Pass option. Transfer Credit: CSU.

92513 16-wk/Jan 28 1pm-3:30pm TTh

WESTMINSTER LE-JAO CAMPUS RM 217

VIET C180—ELEMENTARY VIETNAMESE 1

5.0 units

This course is designed to develop the student's fundamental ability to both comprehend and converse in daily spoken Vietnamese. Early reading and writing skills are introduced as well as customs and cultures of the Vietnamese-speaking world. **ADVISORY:** Students who have completed two years of high school Vietnamese with a grade of 'C' or better should enroll in VIET C185. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

92514 16-wk/Jan 27 1pm-3:30pm MW

WESTMINSTER LE-JAO CAMPUS RM 217

VIET C185—ELEMENTARY VIETNAMESE 2

5.0 units

Advanced beginning course emphasizing correct pronunciation, basic structural patterns, and vocabulary development necessary for the writing and understanding of elementary Vietnamese. Simple supplementary readings on Vietnamese culture and civilization will be included. **PREREQUISITE:** VIET C180 or C180B with a grade of C or better or equivalent competency. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

93148 16-wk/Jan 27 5 hrs and 20 min/wk arr.

ONLINE

ONLINE & DISTANCE LEARNING GUIDE

2020 WINTER INTERSESSION / SPRING

COASTLINE
COLLEGE



How to begin

1. New and returning students apply at: www.coastline.edu and click "Apply Now"
NOTE: Continuing students (enrolled during term) do not need to reapply.
2. Register at: <http://myccc.coastline.edu/>
NOTE: All students will receive an appointment to register for classes by mail or email.
3. Buy your textbooks and other materials at coastline.edu/bookstore
4. Start your course by logging into Canvas on the first day of class at canvas.cccd.edu

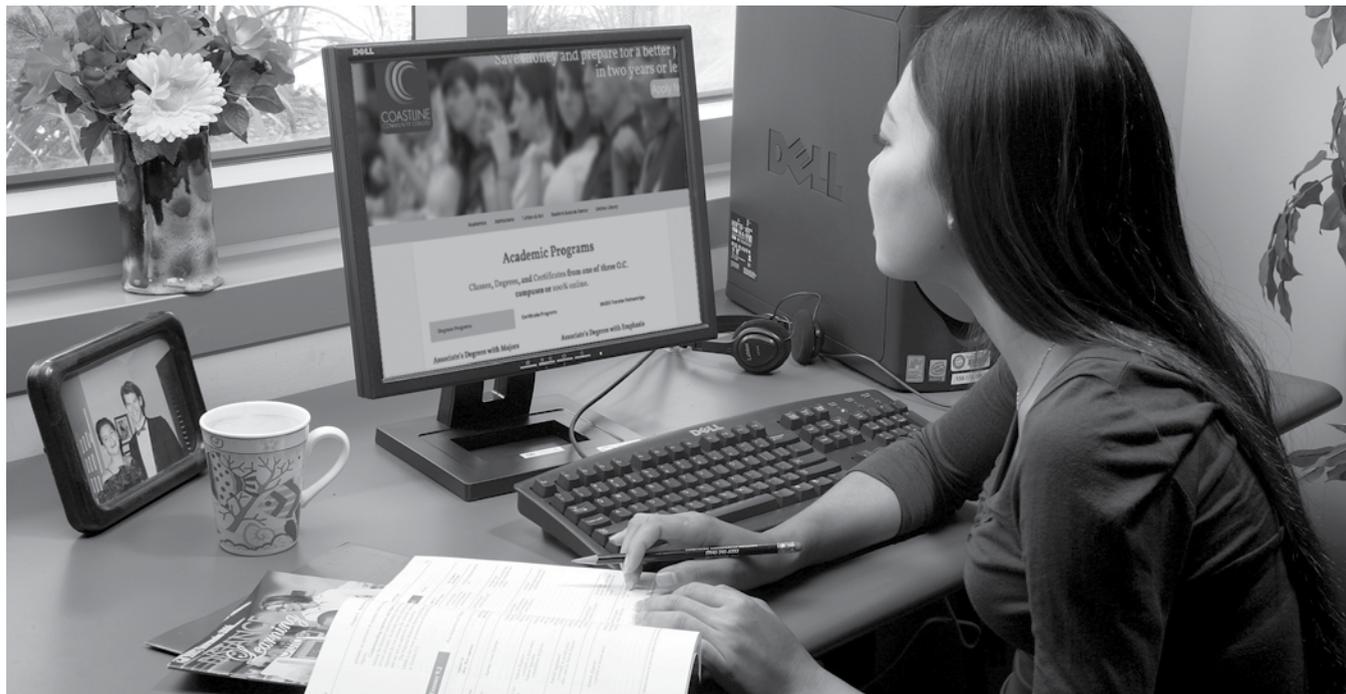
Need help or have questions?

Assistance of a technical nature, such as logging in or accessing your course website, is available by calling (714) 241-6216.

You may also email us at: dlearning@coastline.edu



ONLINE & DISTANCE LEARNING (Online & DL)



Benefits of Online & Distance Learning

- **Convenient, flexible options for completing your degree requirements.** Just turn on your laptop or tune-in to your telecourse when it's most convenient for you, day or night!
- **You won't miss a thing!** You no longer have to worry about what you're missing in class, because you control when you go to class. And, if you need assistance, your instructor is available.
- **Your education won't interfere with your work or family commitments.** 56% of all Coastline students work full-time, and many choose Online & DL as a way to fit classes into their busy schedule.

- **A technology-enhanced learning experience.** Coastline's Online & DL courses are created to make learning convenient and fun, and utilize the latest technology.
- **Inexpensive.** Coastline's Online & DL courses cost the same as Coastline's other courses, as little as \$46 a unit for California residents. Plus, many students qualify for financial aid!

Other Benefits

- Convenient, flexible options for fulfilling degree requirements.
- Academically proven, well-produced curricula developed by college faculty, scholars, practitioners and instructional design specialists.

- Opportunity to attain educational/career goals without sacrificing full-time employment or family.
- Technology-enhanced learning experience.
- Opportunities for K-12 teacher credentialing and salary advance credit.
- Programs tailored for highly motivated, committed, goal-oriented learners.
- More accessible learning options for students with disabilities.

Online & Distance Learning Course Modalities

- Online/Internet
- Telecourse/Cable TV
- Independent Study
- Hybrid

Questions? Need more information?

Visit our website at: www.coastline.edu/students/distance-learning/ or call (714) 241-6216.

DEGREES & CERTIFICATES

The following certificates and Associate's degrees can be completed entirely through **Online & Distance Learning** courses.

AA with Area of Emphasis

- American Studies
- Arts and Humanities
- Communications
- Physical Education and Health
- Science and Math
- Social and Behavioral Science

AA with Major

- Art
- Business Administration
- Economics
- English
- Gerontology
- Health and Fitness
- History
- Human Services
- Liberal Studies (for teacher prep)
- Mathematics
- Psychology
- Sociology

Certificates of Specialization

- Advanced Accounting
- Intermediate Accounting

Certificates of Achievement

18 units or more (may also be applied as a major)

- Accounting
 - General Accounting
 - Bookkeeping
 - Taxation
- Business
 - General Business
 - Human Resources Management
 - Marketing
 - Business Administration
- Business Information Worker
- Emergency Management/Homeland Security
- Entrepreneurship and Small Business Management
- Gerontology
- Logistics/Supply Chain Management
- Management
- Management & Supervision
- Office Support Specialist
 - Administrative Professional (Assistant)
 - General Office Manager
 - Financial Assistant
 - Financial Manager
 - Administrative Manager
- Process Technology
- Retail Management



Online & Distance Learning courses fulfill degree and transfer requirements. Coastline offers a comprehensive selection of Online & DL courses that allow you to meet nearly all requirements for an associate degree or for transfer to the CSU or UC systems. Students should check with their schools for course transferability.

ONLINE COURSE INFORMATION

Online courses have teaching materials and assignments delivered online. Students interested in enrolling in an online course must have:

1. Access to a multimedia computer with a sound card and speakers. Optimally you should have a computer with at least a 2GHz processor, 1 GB of Ram, and a high speed Internet connection such as DSL or Cable.
2. A basic understanding on how to use the Internet, a Web browser, and email in order to concentrate on the course study, not the technology.
3. Full service connection to the Internet via an Internet service provider such as Verizon, AT&T, Spectrum, etc.
4. A current version of a Web browser such as Microsoft® Edge, Firefox®, Chrome, Safari, or another up-to-date browser.
5. A current version of Adobe Acrobat Reader, and Windows Media Player (or Adobe Flash Player) to access supplemental material and reviews. These are free downloads available online and links are provided to download sites.
6. Please call the Online & Distance Learning Technical Helpline at (714) 241-6216 with any questions regarding the hardware and software required or to learn if your system meets the requirements necessary to access the online courses.

REMINDER: Please be sure to check your college email account often as this is how your instructors, and the college, will primarily be in contact with you. You can access this by going to gmail.cccd.edu.

Enrolled students can access their course the day the course starts. For tips on getting started, go to <http://www.coastline.edu/students/distance-learning/>.

Students who do not have access to a computer or the Internet may be able to use a computer at one of Coastline's Student Success Centers. For more information, go to <http://www.coastline.edu/services/student-success-center/>.



INDEPENDENT STUDY COURSES

Course syllabus, assignments and exam information are contained in student handbooks.

Instructor contact is through mail, telephone, fax, or email.

TELECOURSE & CABLE INFORMATION



Telecourse and Cable Course Information

Telecourses and Cable Courses are video-based distance education courses delivered through pre-produced videolessons that augment the textbooks, study guides and course assignments. Students who enroll in this learning delivery method interact with their instructors via phone, email or fax. Exams are taken in person at the assessment center, with the instructor, or through a proctor.

Depending on the class, the videos are available through a variety of viewing methods:

- Broadcast through a local television channel
- Streamed online through the course's website
- DVD sets which can be purchased through the Coastline Bookstore
- Viewing Centers at select Coastline locations.
- Video broadcasts through Spectrum within the cities listed below:

Costa Mesa (Channel 27), Fountain Valley, Garden Grove, Huntington Beach, Midway City, Seal Beach, Stanton, and Westminster (Channel 95).

- Most Telecourse series videos are available for viewing through the course website. Log into Canvas and follow the links to the course you are enrolled in.
- Select Telecourse series are available for purchase through the Coastline Bookstore, coastline.edu/bookstore or call (714) 241-6101.

Don't have access to the CABLE broadcast option?

Try Distance Learning Viewing Centers. Select telecourse series are also available for a reasonable fee through the Coastline Bookstore, (714) 241-6101. Select telecourse series are available for online viewing through Annenberg Learner. For more information, visit their website at www.learner.org. Select telecourses are available for online viewing through the course website. Log into MyCCC and follow the links to the course you are enrolled in.

VIEWING CENTERS (call for hours):

- Coastline Assessment Center
11460 Warner Avenue, Fountain Valley, 92708
(714) 241-6285
- Garden Grove Campus
12901 Euclid Street, Garden Grove, 92840
(714) 241-6209

To see when our telecourse videos will play on Spectrum, go to
<http://www.coastline.edu/students/distance-learning/>
and click on "How to View Telecourse/Cable Videos"

TEXTBOOKS

Online & Distance Learning students have **2** ways to order/receive their textbooks!

1

Instructions for ordering online

1. Go to <http://www.coastlineccbookstore.com>, hover your mouse cursor over “Textbooks,” and click on “Find Textbooks.”
2. Click “Select A Campus,” and then click on “Coastline College.”
3. Select your Term (e.g., Spring 2020), Department, Course, and Section #, then click “Find Materials For 1 Course.” All your required, recommended, and suggested textbooks and supplies for that course will be displayed.
4. Once you have selected your preferences (e.g., New, Used, eText, Rent), click on “Add Items to Cart.”
5. To order books for another class, click on “Find Textbooks” again and repeat the process above.
6. Once you finish putting all your course materials into your cart, click on “Checkout.”
7. You’ll be asked to log in, create an account, or you can continue as a Guest. Fill out the online form and submit.
8. Make any adjustments necessary to your order and follow the instructions to complete your purchase.
9. Remember to save any record of your purchase (one good reason to create an account).

or

2

Students who live within traveling distance of the College Center in Fountain Valley can shop in the Bookstore, located on the first floor.

- Online & Distance Learning students are encouraged to take advantage of ordering their course materials online.
- The majority of textbooks are expected to be in stock approximately two to three weeks before the date the classes begin.
- Orders can be placed as soon as the upcoming term has been updated to the Bookstore website.
- There is a normal turnaround period of two working days before orders leave the Bookstore. This turnaround can increase with the number of arriving orders, especially in the few days before the session begins. Order early.
- Textbook sell back information can be found online at www.coastlineccbookstore.com.

Military & Corporate Programs

Students enrolled through Coastline’s Extended Learning Division, please visit the appropriate page for textbook ordering information.

Military Students: Military.Coastline.edu

PROCTOR INFO



Proctoring

When you take a class at one of our Coastline campuses, your instructor will likely administer your midterm and final exams in the classroom in person.

When you take an online class, instructors have the option to create a fully online exam or require an exam to be taken in person with what's known as a 'proctor.'

Online exams may require accessing an online proctor service, such as Proctorio, in order to maintain academic integrity. Proctorio captures video and movement while you take your exam and requires an identity check. This video may be reviewed by your instructor to ensure that no cheating took place.

Coastline is committed to academic integrity in order to protect the value of your degree and transferability of our courses. This page is designed to answer the most common questions about proctoring (in person and online), and we are always here to help if you need more guidance.

What is a Proctor?

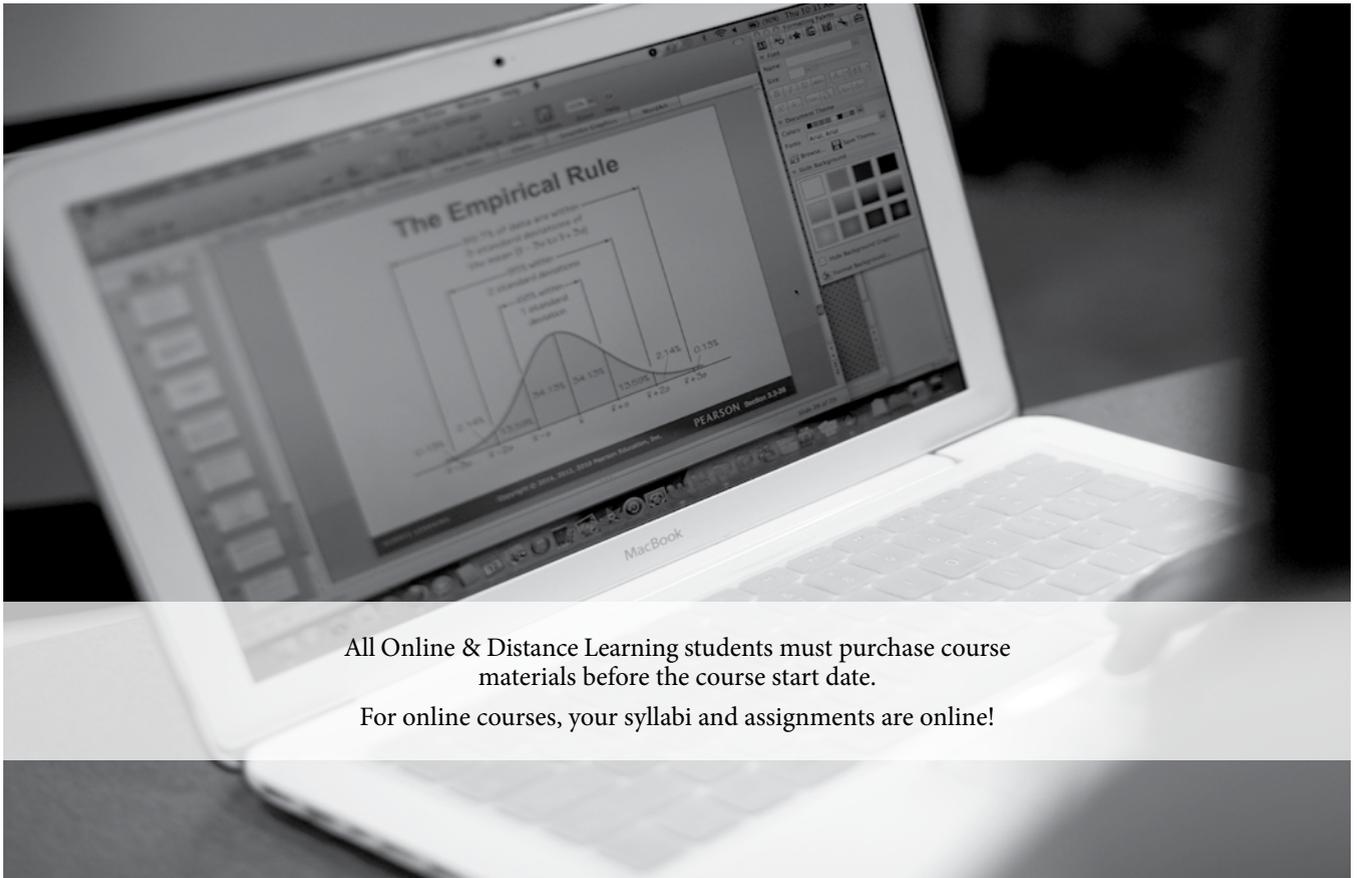
Proctors protect academic integrity and the value of your degree by following a set of procedures such as verifying your identity, providing oversight while you take the exam, and mailing your exam back to Coastline. In short, they administer exams on behalf of Coastline's instructors.

Academic Honesty

The Department of Online & Distance Learning reviews proctor qualifications and will determine if the criteria have been met. If the criteria have not been met, the student will be notified for the next appropriate action. The proctor is expected to prevent acts of academic dishonesty from the following: cheating, plagiarism, stealing or copying an exam, and/or engaging in collusion.

Students with questions regarding proctored exams and proctors, go to

<http://www.coastline.edu/students/distance-learning/proctor>
or call (714) 241-6216.



All Online & Distance Learning students must purchase course materials before the course start date.

For online courses, your syllabi and assignments are online!

Frequently Asked Questions

Online & Distance Learning Programs

What are the differences between Online, Independent Study, Cablecast and Telecourses?

Online courses are primarily completed through the course website. There are instances when students will be required to take an exam in person with the instructor or a proctor. Independent Study courses follow a student handbook and generally mail in coursework. Cablecast and Telecourses follow a student handbook, view videolections, and submit coursework through the mail. Independent Study, Cablecast and Telecourses offer some select online services.

Will I need to come to one of Coastline's campuses to take an exam?

This varies. Some classes, such as Telecourses, require local or non-proctored students to take exams at the college's Garden Grove, Westminster, or Newport Beach campuses. Other courses, such as Internet courses, may require students to attend review and/or exam sessions at one of these campuses.

Complete information for Telecourse and Cablecast courses is available in the student handbook that you purchase from the college Bookstore. Internet courses, which don't have handbooks, list review and/or exam information at:

<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>

I live really far away. Do I have to come in and take my midterm and final?

If a course requires on-site exams, students who are not able to come to our campus to take their exams may use an approved proctor.

I can't make it to the scheduled exam. What should I do?

You may be able to schedule an alternate exam by going to the Online & Distance Learning department's website: dl.coastline.edu, click on the 'Schedule Alternate Exams' link and follow the instructions.

Please note, however, that there may be a penalty for any student completing a midterm or final exam late. This will be up to your instructor. If you are taking your exam late, it is your responsibility to confirm that your instructor will accept it at that time. Students must present written approval from their instructor to complete an exam after the course has ended.

How do I know what books and materials to buy, and how will I get them if I am out of the area?

Students may purchase their books and materials online. The Coastline College Bookstore website is: www.coastlineccbookstore.com. You will find information about what books and materials are required for your course(s) on the website.

I am taking an online course. Am I still able to submit my quiz on a Scantron?

No. Online classes are completed strictly on the Internet. The syllabus is online as well as the quizzes. One advantage of an online course is that you receive immediate feedback after submitting your quiz.

I tried to submit my quiz but the website is not responding. What do I do?

Seek help through the “Help” menu within Canvas. Let your instructor know if you are not able to submit the assignment. Only they are able to open a closed assignment.

What if I am late turning in a quiz or an assignment?

Communicate directly with your instructor.

If I submit my quiz on a Scantron, how will I know my score?

As long as the Scantron is filled out correctly and submitted to the Online & Distance Learning Department by the due date, students will receive correspondence in the mail regarding their total score. Be sure to include name, student ID number and quiz number in the spaces provided on the Scantron form. Depending on the course, students may also view scores on the course website. Late quizzes are scored and posted last.

I may need an early grade report. May I get one with Online & Distance Learning course?

Arrange this directly with your instructor.

I work full-time and have kids. How will the Online & Distance Learning Program work for me?

By taking classes via the Internet, watching cablecast courses or videos aired on the television, or participating in the Independent Study courses, students can get the education they need with the flexibility of working around their busy schedules. Keep in mind: if you are a local student, you may be required to come in to one of our campus for the midterm and final exam.

What is my student identification number?

Your 8-digit student identification number is supplied to you by Coastline after you’ve been admitted to the school. You can find your Student ID number in your MyCCC account.

I am registering late, and the class I want is closed. Am I able to petition the course?

Unfortunately no, as many classes reach a maximum number of students. Check to see if the class has a waitlist. More information can be obtained by contacting Admissions and Records. You may check to see if the class you want has a section which starts on another date. Many of our classes are offered not only as 16-week sections, but also as 8-week sections well within the same term.

Some classes will be considered ‘Closed’ or ‘Cancelled’ for a variety of reasons. Therefore, be prepared to enroll in an alternate class if your first choice is unavailable. English classes are popular and will fill up quickly!

Since I am not in a classroom course, do I have an instructor and how will I keep in contact with my instructor?

All Online & DL courses are taught by credentialed instructors. Each Online & DL instructor will have a preferred contact method and will respond within a reasonable amount of time. Students may contact their instructors through voicemail, telephone, fax, email or in-person with an appointment. Many courses use online bulletin boards to hold discussion forums or to facilitate communication between students and between instructor and students.

Can Servicemembers and their spouses and dependents take online courses through Coastline?

Yes. In addition to our local programs, Coastline offers 8-week online courses and 12-week offline (no Internet connectivity required) courses specifically designed for active-duty personnel, their spouses and dependents, and Veterans. For more information, visit our website, Military.Coastline.edu, or send us an email, MilitaryAdmissions@Coastline.edu.

Do I need prior computer experience in order to enroll in an online course?

There is no need to be a computer expert but you do need to know:

- a. how to navigate the Internet
- b. how to use email
- c. how to download a program from the Internet and install it (typically this is free software)
- d. how to conduct a search on the Web

If a student is self-motivated, can follow instructions from the computer screen and likes to figure things out on his/her own—an online course will be an enriching educational experience.

What equipment do I need to enroll in an Online course?

You need a 2 GHz (or faster) computer with (1) an internet connection (512Kbps or faster), (2) sound card, (3) provide your own Internet connection, (4) provide a valid email address, and (5) appropriate software for course.

I want to enroll in an Online course, but I do not have a computer or an Internet service provider. What can I do?

To genuinely get the most out of this learning format, students should possess (or have access to) a computer with Internet capacities. Students who do not have access to a computer with internet can use Coastline’s Computer Labs at the Garden Grove, Westminster, and Newport Beach Campuses. Another alternative is to check out Coastline’s telecourses!

If I run into computer or technical problems, is there help?

Yes. There is limited technical support help for students. Students can access technical help by calling (714) 241-6216 or by clicking on the “Help” link within Canvas.

Do Online courses cost more in registration than a classroom course?

No. The registration fees for Internet, Telecourse, Cablecast, Independent Study and CD-ROM (self-study) courses are the same as a class offered on campus at Coastline.

Will the college provide an email address for me?

Coastline College, as part of the Coast Community College District, will provide an email account for all students. You may set up your email account after you’ve accessed <http://myccc.coastline.edu>.

Is the coursework easier online?

Course requirements and learning outcomes are comparable to that of a classroom course. Students who enroll in an online course may find their learning enriched because of the resources available online and accessibility to the instructor as well as student-to-student communication. The instructor may take their students on a virtual field trip or require a writing assignment that will take students to the virtual state capitol to an elected representative, or to a major corporation online.

I just enrolled in an online course. How do I find out what to do for the course?

Officially enrolled Online students can generally access their course site the day the course starts. Online students are required to complete a Student Learning Contract online. Each Internet course has the course syllabus online to get students off to a great start, informing students of books required, reading assignments, and activities.

Will there be opportunities to communicate with other students enrolled online?

Yes. Most online courses offer students the opportunity to discuss course topics via online forums, and work on assignments together (team). Some instructors will schedule “live” chat sessions during the course. Some students have set up study groups online.

When may I start my online course?

Preparation for the course can begin prior to the start date by obtaining the course materials through the Coastline Bookstore at coastline.edu/bookstore. Course websites will be open for students the day the course starts.

How can I ensure a timely response from my instructor to respond to my emails or messages left on the voicemail?

When you contact an instructor, it may help if you remember a few tips. Be sure to include your full name, the name of the class, and state precisely what you need. For instance, try sending an email or leaving a message using this example, “Dear professor, my name is Joe Smith and I’m enrolled in this term’s Zoology 199 class. My student identification number is xxxx-xxxx. I have a question about the assignment as indicated on the course Web page. My question is (xxxx). I would appreciate if you could respond when you are able. Thank you.” If you’ve left a voicemail, be sure to include a phone number.

Also, please note that some instructors teach more than one class. Try to avoid indicating something like, “I’m enrolled in your class, and I have a question.”

As far as when the instructor will respond to your email or phone call, please check the course website and/or the student handbook as the instructor may have indicated what day(s) he/she will respond to emails or voicemails. Make sure you’re using your student email address or the Canvas inbox. It’s possible the instructor has already responded to your email, and his/her response is in your junk folder.

Sometimes, for reasons beyond anyone’s control, faculty are not able to respond promptly.

I did all that and I still can’t get a response.

We can understand your frustration, but please don’t forget that faculty are under no compulsion to reply to your email or return your phone call when the term is over, on weekends, or when the college is closed such as during holidays.

You are urged to contact us either by email: dlearning@coastline.edu or by phone: (714) 241-6216. Please provide as much information as you are able: your name, your eight-digit student identification number, the class name, the instructor’s name, and when and how often you attempted to contact the instructor, as well as anything else you feel is important. We, in the Online & Distance Learning department, will acknowledge your email or phone call and attempt to answer your question or address your concern. If we can’t, we will follow up with the instructor.

ASSOCIATE DEGREE PROGRAMS

Coastline College awards the degree of Associate in Arts for Transfer, Associate in Science for Transfer, Associate of Arts, and Associate of Science. The degrees are designed to provide students with the necessary skills to compete successfully in a culturally diverse and global job market. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics; to understand

the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems; and to develop the capacity for self-understanding. In addition to these accomplishments, the student shall possess sufficient depth in a field of knowledge to contribute to lifetime interest.

In accordance with law and with rules and regulations of the Board of Governors of the California Community Colleges and the Board of Trustees of the Coast Community College District, the requirements for the degree of Associate in Arts and Associate in Science include the following:

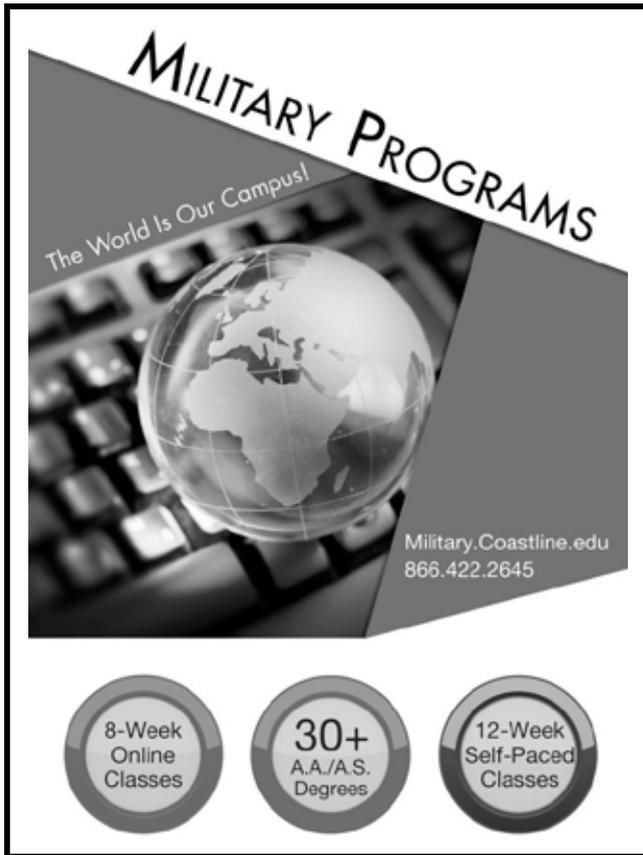
- GENERAL EDUCATION:** Complete one of the three General Education options below.
 - Option 1—designed for students who may not be planning to transfer to a four-year university. However, it may be appropriate for transfer to some independent colleges.
 - Option 2—designed for students who are planning to transfer to a university in the CSU system. It may also be appropriate for transfer to some independent colleges.
 - Option 3—designed for students who are planning to transfer to a university in the CSU or UC system. It also may be appropriate for transfer to some independent colleges.
- FIELD OF STUDY:** Complete the required courses in one of the fields of study below. All coursework must be completed with a grade of “C” or higher.
 - ASSOCIATE DEGREES FOR TRANSFER:**
 - Business Administration
 - Communication Studies
 - Elementary Teacher Education
 - English
 - History
 - Mathematics
 - Physics
 - Psychology
 - Sociology
 - Spanish
 - AREAS OF EMPHASIS:**
 - American Studies
 - Arts and Humanities
 - Communications
 - Physical Education and Health
 - Science and Math
 - Social and Behavioral Sciences

- MAJORS:**
 - Art
 - Business Administration
 - Economics
 - English
 - French
 - Gerontology
 - Health and Fitness
 - History
 - Human Services
 - Liberal Studies
 - Mathematics
 - Psychology
 - Sociology
 - Spanish
- CAREER PROGRAMS:**
 - Accounting**
 - General Accounting
 - Bookkeeping
 - Taxation
 - Building Codes Professional**
 - Business**
 - Business Administration
 - General Business
 - Human Resources Management
 - Marketing
 - Computer Networking**
 - Cisco
 - Cybersecurity
 - Microsoft

- Electronics**
- Emergency Management/Homeland Security**
 - Emergency Management/Homeland Security
 - Criminal Justice—Contract Education only
- Entrepreneurship and Small Business Management**
- Gerontology**
- Health Care Management**
- Informatics**
- Logistics/Supply Chain Management & Supervision**
 - Management
 - Supervision and Management
- Paralegal Studies**
- Process Technology**
- Retail Management**

- UNIT REQUIREMENT:** Complete at least 60 units of acceptable college work with a minimum of 12 Coastline units.
- ELECTIVES:** Complete additional A.A. degree applicable courses needed to meet the 60 unit requirement.
- GLOBAL AND MULTICULTURAL STUDIES REQUIREMENT:** Complete at least 2.5 units from any of the following Global and Multicultural Studies: Anthropology C100, C150; Art C100, C101, C103, C104, C105, C109, C135, C136, C137, C138, C175, C233, C235, C236, C237, C260, C261, C262, C265; Criminal Justice C148; English C144, C145; Foreign Language—any over C100; Geography C185; Gerontology C140; History C115, C122, C124, C128, C130, C160, C165, C180, C185; Humanities C100; Human Services C100; Music C103; Philosophy C100, C113; Sociology C130
- ADDITIONAL GRADUATION REQUIREMENTS:**
 - Earn an overall grade point average of 2.0 or higher from all colleges attended and a 2.0 or higher grade point average at Coastline.
 - Forward all official college transcripts from other colleges attended to Coastline.
 - Be in good academic standing (not on probation and/or disqualification) during the semester graduation is petitioned.
 - Petition for the degree in the beginning of the semester in which final requirements will be completed.

This information is subject to change. For the latest information, please check the Catalog or www.coastline.edu.



Get Started Today!

Military.Coastline.edu

From our military website you can:

- Select a degree and/or certificate program using our online roadmaps
- Request a FREE Unofficial Evaluation from one of our Military Student Advisors located on bases nationally or our home campus team
- Find programs and services specific to your military status, branch of service, and preferred course-delivery method—online or self-paced.
- Find various payment option information (DoD TA, VA Benefits, MyCAA, Financial Aid, and Scholarships)
- Apply and register online
- Order your course materials and textbooks
- Access your courses
- Apply for graduation

Your Partner in Education

With more than 40 years of experience serving the military community, Coastline supports the educational goals and mobile lifestyles of active-duty personnel, their spouses and dependents, and Veterans worldwide.

Coastline's programs qualify for DoD Tuition Assistance, MyCAA (military spouses), and VA benefits.

Online Program

- 8-week Courses
- 5 Sessions Each Academic Year

Education Offline...At Your Pace

- No Internet Connectivity Required
- 12-week Self-paced Courses
- Courses are Self-Contained for Easy Portability
- Students Select Their Start Date
- Sailors: Use NCPACE-DL T/A

Coastline College:

- is regionally accredited by the Accrediting Commission for Community and Junior Colleges (ACCJC) for the Western Association of Schools and Colleges.
- awards up to 40 units of credit for military training/experience and/or non-traditional coursework.
- offers 8-week online courses in 5 sessions per academic year.
- offers 12-week offline courses, *Education Offline...At Your Pace*, that do not require Internet connectivity and allow students to select their start date.
- has a team dedicated to providing students with resources and support.

Contact us:

866.422.2645

MilitaryAdmissions@Coastline.edu

SEEKING A BACHELOR'S DEGREE ONLINE? CHECK THIS OUT!

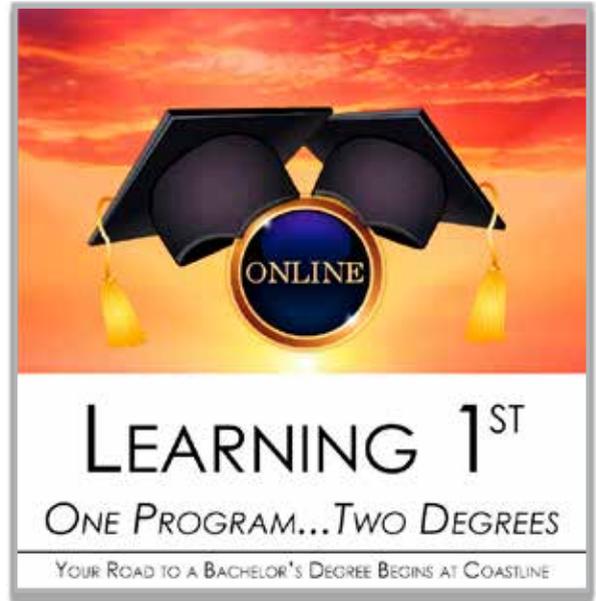
COASTLINE COLLEGE

ASSOCIATE-TO-BACHELOR'S ONLINE DEGREE PROGRAM INCLUDES:

- Full- and Part-time Options Available
- No Application Fees
- Access to Online Resources and Libraries at Coastline and University
- Low, In-State/Online Tuition Rate at University
- Dedicated, Qualified Advisors from Coastline and University
- Personalized Associate-to-Bachelor's degree plan mapped specifically to your major for seamless transfer and timely degree completion

FINANCIAL AID AVAILABLE AT BOTH SCHOOLS

GET STARTED TODAY!



714-241-6323

Learning1st@Coastline.edu

"What I loved about *Coastline's Associate-to-Bachelor's Program* is how much the faculty and staff cared about me and my education. Their door was always open, and they will guide you every step of the way. The counselor and program coordinator went above and beyond in explaining how I could get my Bachelor's Degree in Human Services from Troy University in Alabama, and both degree programs were online. Plus, Troy accepted the classes I have already taken, and there was no application fee or waiting period."

- Cathy Love, 2018 Coastline College Graduate



Earn an A.A. in Psychology at Coastline and transfer directly to Penn State World Campus to earn a:

- Bachelor of Science in Psychology with a:
 - Minor in Business
 - Minor in Life Science
- Bachelor of Arts in Psychology



Earn an A.A. in Human Services at Coastline and transfer directly to Troy University to earn a:

- Bachelor of Science in Human Services
- Bachelor of Science in Business Administration in Global Business with a concentration in Human Resource Management
- Bachelor of Science in Psychology



In this Program, you will simultaneously earn an A.S. in Computer Networking and a:

- Bachelor of Science in Computer Science
- Bachelor of Science in Information Systems Security



Earn an A.A. at Coastline and transfer directly to UMASS Amherst to earn a:

- Bachelor in Business Administration with an Option in:
 - Accounting
 - Finance
 - Management
 - Marketing
 - Operations & Information Management



www.Learning1st.org



Earn Your
AT-T
in Elementary
Education!

TEACH³

Your fast-track to a teaching career!

Enjoy your teacher prep classes online

Coastline is the Online & Distance Learning provider for TEACH³ courses! This allows you to complete coursework online and attend class “virtually” whenever the time is right for you! No rushing to campus, no parking hassles, no long walks to a classroom. Coastline brings the class to you on your home or work computer! You won’t miss out on the bonding, camaraderie, group discussions or interaction that happens in traditional courses because Coastline’s unique Online & Distance Learning program incorporates interactive features that get you involved with the subject, the instructor, and your classmates.

SPRING 2020 ONLINE CLASSES FOR TEACH³

Education C103—Introduction to Computers in Education: Technology Proficiency for Teachers 1

Education C104 - Introduction to Teaching and Learning in Diverse Contemporary Classrooms

Education C180 - Family, School, and Community Partnerships

Education C200 - The Teaching Profession

Mathematics C104—Mathematics for Elementary Teachers

Mathematics C106-Geometry for Elementary Teachers

Chem C140-Survey of Chemistry/Physics

*Math for teachers classes do not have to be taken in order. Check class listings for additional online classes aligned to meet GE and other subject matter requirements.

ONLINE CLASSES FOR ECE (EARLY CHILDHOOD EDUCATION) UNITS

Education C180—Family, School, Community Partnerships

Psychology C116—Child Growth and Development

English C143—Children's Literature

Health C100—Personal Health

TEACH³ is a transfer program and pathway for Coastline, Golden West and Orange Coast College students seeking a career in education.

Coastline is the District's Online Distance Learning provider for TEACH³ courses and all our TEACH³ courses we offer are online. You can mix and match, taking some courses online at Coastline and others onsite at Golden West and Orange Coast, or take all your courses at Coastline.

Ultimate goals for TEACH³ students vary

- Some are seeking a K-12 teaching credential,
- Others are working towards fulfilling ECE units,
- Some are fulfilling fieldwork requirements only,
- Others are currently paraprofessionals already in a classroom,
- Some are taking just a few courses to see if they want to pursue a credential or classroom career as a paraprofessional,
- Others are home-schooling parents looking to pick up some skills in teaching,
- Some students are working on our Certificate in Educational Studies only, and
- Some are already credentialed teachers, seeking an additional authorization for an existing credential.

Coastline's TEACH³ is articulated with various pathways to classroom teaching including (but not limited to) CSU AA-T (Elementary Education), CSULB ITEP, CSULB Track I, CSUF Liberal Studies, CSUF Child Development, CSUDH Liberal Studies Major, Liberal Studies Online, Cal State TEACH, and other participating universities, public and private.

Educational Studies Certificate of Accomplishment—a prize along the way towards a credential or a stand-alone certificate

For teacher credential candidates, paraprofessionals, tutors, home schooling parents, career changers or if you are thinking about a career in teaching or other related field in an educational setting, check our web page for current course offerings.

Due to constant changes in teacher education credential requirements check with counseling and/or TEACH³ to make sure your course selections are aligned with your career and professional goals.

Credentialed teachers seeking add-ons to their existing credential, home schooling parents, tutors, parents—TEACH³ has something for you!

To learn about other TEACH³ courses and teacher credential transfer pathways:

- Email: schard-yaron@coastline.edu or
- Call (714) 241-6162 to schedule an academic counseling appointment.

► Check out Coastline's TEACH³ web space for details and course offerings for Spring 2020.

<http://www.coastline.edu/academics/teach-3>

COASTLINE

COLLEGE

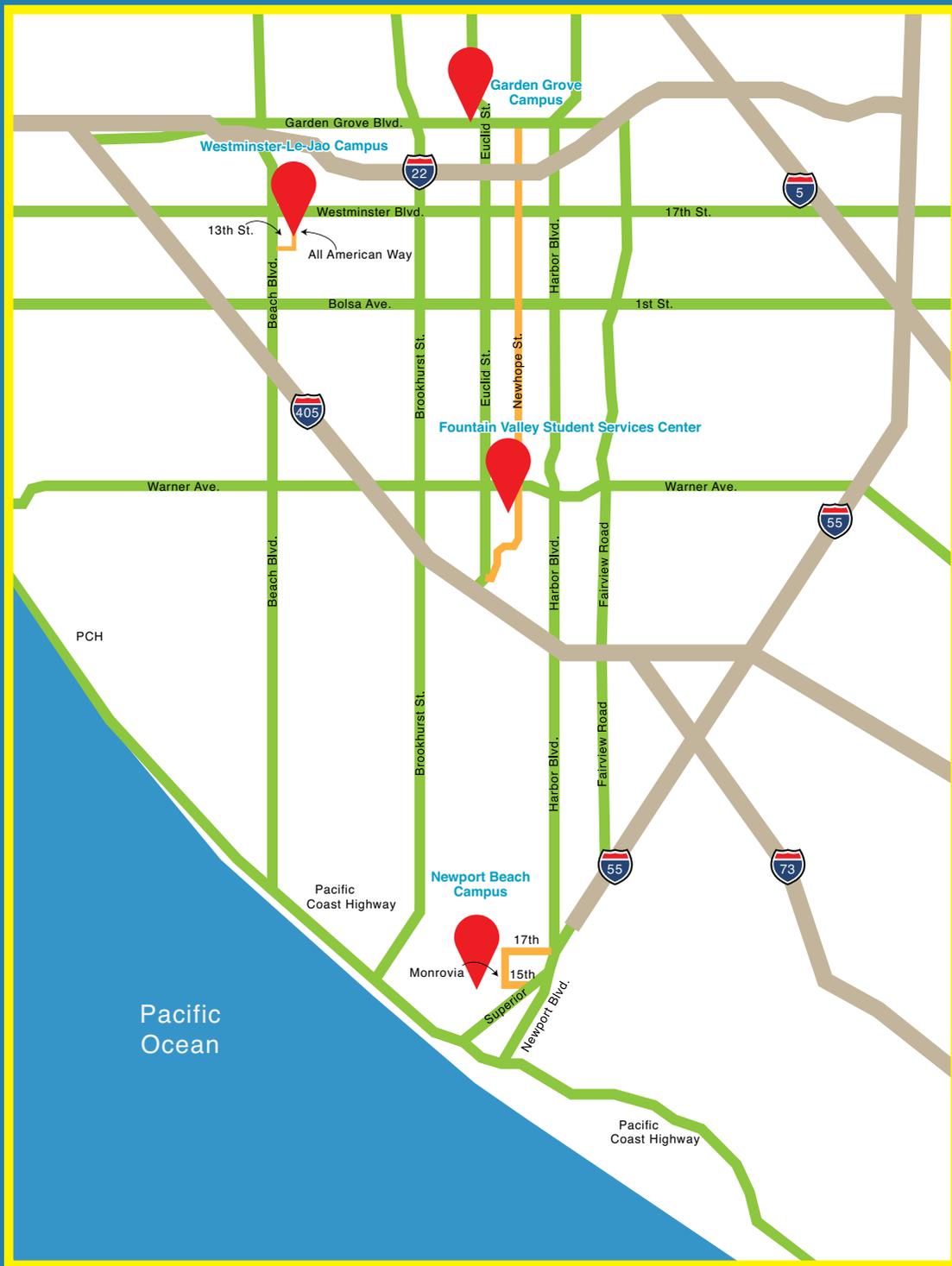
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Workshops | University Tours | Socials | Field Trips**

**To apply, go to:
<https://forms.gle/RrQdX8Q2pGANxqSXA>**

**Contact us at:
apact@coastline.edu**



Find us!

COASTLINE LOCATIONS:

Fountain Valley Student Services Center
 11460 Warner Avenue
 Fountain Valley, CA 92708
 (714) 546-7600

Garden Grove Campus
 12901 Euclid Street
 Garden Grove, CA 92840
 (714) 241-6209

Westminster Le-Jao Campus
 14120 All American Way
 Westminster, CA 92683
 (714) 241-6184

Newport Beach Campus
 1515 Monrovia Avenue
 Newport Beach, CA 92663
 (714) 241-6213

TOP PROGRAMS OFFERED:

PARALEGAL STUDIES | CYBERSECURITY | BUSINESS ADMINISTRATION



APPLY NOW!
FOR ALL REGISTRATION DATES, VISIT
www.coastline.edu

COASTLINE LOCATIONS:

Fountain Valley Student
Services Center
11460 Warner Avenue
Fountain Valley, CA 92708
(714) 546-7600

Garden Grove Campus
12901 Euclid Street
Garden Grove, CA 92840
(714) 241-6209

Westminster Le-Jao Campus
14120 All American Way
Westminster, CA 92683
(714) 241-6184

Newport Beach Campus
1515 Monrovia Avenue
Newport Beach, CA 92663
(714) 241-6213