

Class Schedule

Fall
2016



TOP PROGRAMS OFFERED

Cybersecurity | Paralegal Studies

STAR Transfer Program:

Psychology | Business

Pre-Allied Health

AND MORE!



Contents

3-27

General Information

- 2 President's Message
- 3 Important Dates/Academic Calendar
- 5 Enrollment Steps
- 7 Getting the Classes You Want
- 8 Admission Information
- 10 Admission Process
- 12 Registration Information
- 14 Enrollment Process
- 16 MyCCC Reference Guide
- 22 Costs and Fees
- 25 EOPS/CARE/CAFYES
- 26 Financial Aid Options
- 29 Distance Learning (also pages, 105-115)
- 30 Student Services
- 33 Policies and Regulations
- 42 Health Services
- 42 Bookstore
- 43 Online Library

44-103

Fall Class Listings

- 44 Fall 2016 Classes

105-115

Distance Learning

- 106 Benefits of Distance Learning
- 107 Degrees and Certificates
- 108 Online Course Info
- 109 Telecourse Information
- 111 Textbook Materials
- 112 Proctor Info—Rules and Procedures
- 113 FAQ

116-119

- 116 STAR 2.0
- 117 Associate Degree Programs for Transfer
- 118 Military Programs

PRESIDENT'S MESSAGE

Dear Students:

Welcome to Coastline Community College! Since we started in 1976, we have been helping students achieve their academic goals to transfer to a four-year university and/or advance their careers.

Ranked as one of the fastest growing community colleges in the U.S. by Community College Week, Coastline is the most unique community college in California. We offer structured pathway transfer degree programs, 100% online degree programs, military education, corporate training, and business development programs. Coastline has also been designated the fourth college in the nation as the National Center of Academic Excellence in Information Assurance/Cybersecurity by the National Security Agency and the Department of Homeland Security.

Students can take advantage of first-class student services and programs, low student-faculty ratio in classes, and a high return on their education investment. Top-notch education at the student's convenience is what Coastline is all about, providing in-demand courses where students work and live. Coastline's education format combined with the high-quality instruction that students deserve make it a tremendous win for so many students pursuing their educational goals.

Whether students are looking to advance their careers, pursue a certificate, or transfer to a four-year university, Coastline is the right choice, no matter the students' professional interests.

Coastline also provides nationally-recognized educational programs and services to thousands of active duty service members, veterans, and their families worldwide through our Contract and Military Education Program. This unique program allows service members and their families the opportunity to complete degrees and certificates, anytime and anywhere, through a variety of technology enhanced delivery options.

Students of Coastline benefit from Associate degrees and specialized certificate programs at our campuses in Newport Beach, Westminster (Le-Jao), and Garden Grove as well as online through our Distance Learning Program.

We are committed to providing students with an unmatched academic experience during their time with us, and we are proud to be "Tomorrow's College Today" through innovative, flexible, and high-quality programs.

Sincerely,



Dr. Loretta P. Adrian
President



IMPORTANT DATES

August 28 (Sunday)	Residency Determination Date
August 29 (Monday)	Class instruction begins
September 2 (Friday)	Last day to enroll in 1st 8-week onsite and Distance Learning classes with instructor permission
September 11 (Sunday).....	Last day to enroll in 16-week onsite and Distance Learning classes with instructor permission
September 26 (Monday)	Mid, 8-week classes begin
October 24 (Monday)	Second, 8-week classes begin
November 14 (Monday)	Filing deadline-Fall Graduation
December 18 (Sunday)	End of semester

Holidays (College closed–No Classes)

September 5 (Monday)	Labor Day
November 11 (Friday).....	Veterans Day
November 24-27 (Thu-Sun)..	Thanksgiving Holiday
Dec 20-Jan 2 (Tue-Mon).....	Winter Recess

Drop Dates

Refer to your Student Program (Web Schedule Bill) at MyCCC for exact deadlines.

DEADLINE TO SELECT PASS/NO PASS GRADING OPTION—Students wishing to select the P/NP grading option courses must submit the form to the Admissions Office by the same deadline date as the last day to drop without a “W”. The deadline date for each course can be found on your MyCCC “Student Class Program (web schedule bill)” or on the coastline.edu searchable schedule.

REFUND POLICY—Refund policy for enrollment, health, material, nonresident tuition and parking fees for short-term classes is the refund cutoff date on which 10% of the class meeting has occurred. Refer to your Student Schedule/Bill at MyCCC for exact refund dates.

CLASS CANCELLATION—The college reserves the right to cancel classes. All classes offered are based upon sufficient enrollment to economically warrant them. Classes may be cancelled as a result of low enrollment, State legislation, and/or financial considerations. When classes are cancelled due to low enrollment, every attempt will be made to help students adjust their academic schedules.

ATTENTION: MILITARY & CORPORATE EDUCATION STUDENTS— The above calendar and published Non-Payment Drop Policy may not apply to students registering for the Military/Contract Ed CCC Terms. For applicable TA/Payment and drop deadlines, check the Military & Corporate Education Academic Calendar.

Coastline’s Vision:

Creating opportunities for student success.

Coastline’s Mission: Coastline Community College promotes academic excellence and student success for today’s global students through accessible, flexible, innovative education that leads to the attainment of associate degrees, transfers, certificates, basic skills readiness for college, and career and technical education.

Coastline Community College

President: Loretta P. Adrian, Ph.D.

Coast Community College District

Board of Trustees: David A. Grant, Mary L. Hornbuckle, Jim Moreno, Jerry Patterson, Lorraine Prinsky, Ph.D., and Stephanie L. Eichman, Student Trustee

Chancellor: John Thomas Weispfenning, Ph.D.

Accreditation: Coastline is accredited by the Western Association of Schools and Colleges, a nationally recognized regional accrediting agency

Non-Discrimination Statement: The Coast Community College District does not discriminate unlawfully in providing educational or employment opportunities to any person on the basis of race, color, sex, gender identity, gender expression, religion, age, national origin, ancestry, sexual orientation, marital status, medical condition, physical or mental disability, military or veteran status, or genetic information.

.....
Visit coastline.edu for class schedule.

ASSOCIATED STUDENT GOVERNMENT



Hello Fellow Students,

Welcome to Coastline Community College's 2016 Fall semester! Whether you are a new student or one that is getting ready to graduate, we are certain that you will be satisfied with our onsite, online, and blended programs. At Coastline, you will find approachable and helpful faculty who care about your academic experience and success in and beyond the classroom.

The time is now to move closer to your goals and we are here to help you make it happen at Coastline!

While here, please consider participating in Associated Student Government (ASG)! We truly need and welcome input from all students—Distance Learning students, Military Ed, and traditional on-campus students. We are a collaborative group that advocates on students' behalf functioning as a conduit of information between district/college administration and students. We fund scholarships, activities, and club activities, and also brainstorm ways to foster student life at Coastline. ASG members also participate in student governance on a regional and statewide scale, ensure which our group accurately represents students' concerns.

For more info, visit us on the web at www.coastline.edu/asg, email us at asg@coastline.edu, or give us a call at (714) 241-6253. ASG has an open-door policy and we welcome any questions, comments, or suggestions. We look forward to hearing from you!

Sincerely,
ASG

Enrollment Steps to Success

1

APPLY ONLINE

NEW/RETURNING STUDENTS — Visit www.coastline.edu

CONTINUING STUDENTS — Do not need to re-apply

2

APPLY FOR FINANCIAL AID

NEW STUDENTS — Visit www.fafsa.ed.gov

CONTINUING STUDENTS — Submit a new fee waiver application each year, beginning with the summer term

3

TAKE PLACEMENT TEST

Placement tests must be taken in order to enroll in Math and English, or to enroll in 6 or more units, contact the Assessment Center located at the College Center to make an appointment.

4

ONLINE ORIENTATION

No appointment needed —

Visit <http://www.coastline.edu/orientation>

5

RECEIVE ACADEMIC COUNSELING

Bring high school and/or other college transcripts for course placement

Walk-in, e-chat, and e-advising counseling available

Have a counselor-approved student educational plan in DegreeWorks

6

UPDATE PERSONAL INFORMATION

Access MyCCC to update your contact information (mailing address & phone number) for accuracy

7

REGISTER FOR CLASSES AT MyCCC

NEW/RETURNING STUDENTS — Visit "MyCCC" for registration date and time

CONTINUING STUDENTS — Visit "MyCCC" for registration date and time

8

PAY YOUR FEES

Fees are due when you register

Pay by credit card on MyCCC

Make check or money order payable to Admissions and Records

9

ATTEND CLASSES

It is very important to attend the first class meeting



Student Success Centers

The Student Success Center provides students with tutors in multiple subjects including writing (any discipline), math, biology, chemistry, accounting, and more!

- Comfortable study areas with tables and desks.
- Internet-connected computers for research, school email, and homework.
- Study independently or with a group!
- Online tutoring is also available.

The Student Success Center is located at each of our Centers.

For tutoring schedule and more information visit www.coastline.edu/ssc or call (714) 241-6184, x17420

Get A Headstart On Your Academic Goals

FREE onsite and online tutoring services available for all major disciplines for all Coastline students. You can request a tutor for general studies, accounting, science, writing, reading, and study skills/time management.

For more information, visit Student Success website at www.coastline.edu/ssc or call (714) 241-6184, Ext. 17420 or email: success@coastline.edu



Ranked #1 Community College in the United States

—Huffington Post

The Huffington Post recognized Coastline Community College for being named the number one Community College in the U.S. according to financial planning organization, SmartAsset.

In their study, SmartAsset, Financial Planning organization, addressed key factors that included: low cost education, high success rates, and return on investment. The organization looked at close to 700 public community colleges across the country in order to find the best of the best.

To measure the cost of education, SmartAsset reviewed in-state tuition for one academic year and reviewed the ratio of starting salaries for graduates to the cost of the education to determine return on investment. The organization also measured success rates by looking at the percentage of students who enroll at the community college, graduate, and go on to transfer to a four-year institution. It provided a list of the top ten community colleges in the country.

Coastline Community College ranked at the top of the list. Coastline has twenty-one academic departments largely in educational and medical support fields. Coastline graduates make one and three-quarters times their total education costs their first year working after graduating, and in-state students pay \$2,200 less a year than the national average to go to school, making it both the least-expensive school for local students and the top-performing community college on SmartAsset's list.

For more information, visit <http://www.huffingtonpost.com/smartassetcom>

TIPS ON GETTING THE CLASSES YOU WANT!

What if the class is closed?

1. If space is available, add yourself to the WaitList.
2. Check your MyCCC account for up-to-date information on your WaitList status. Your WaitList placement will change once students drop or are dropped for non-payment from the course.
3. Check your STUDENT email account several times daily. Once a seat opens, you will be notified immediately and you will have a 24-hour window period from the time of notification to add yourself to the class, (students with current cell phone numbers will also receive a text notification). If you miss the 24-hour window period, you will be removed from the WaitList.
4. Remember, classes do not always remain closed. Check the Web Class Schedule often to see if the class reopens.
5. Go to the first class meeting. Even though the class is full, instructors may be able to add additional students upon no shows or drops.

What if I need money?

1. Need financial aid or a student loan? You may file your application online at: www.fafsa.ed.gov
2. Coastline's Financial Aid office at: www.coastline.edu/services/financial-aid, Phone: (714) 241-6239.
3. Used textbooks cost less than new and sell out early. You may purchase your textbooks at the Coastline bookstore or Rent-A-Text is also a viable option. For more information, go to www.coastline.edu and click on Bookstore.
4. Another source for financial aid information, check out: www.icanaffordcollege.com
5. There are increased benefits for Veterans. Call our office at: (714) 241-6325.
6. You may meet the eligibility criteria for additional support services through the following offices:

Disabled Student Program Services (DSPS): (714) 241-6214
CalWORKs: (714) 546-7600, Ext. 16587
EOPS/CARE: (714) 241-6237

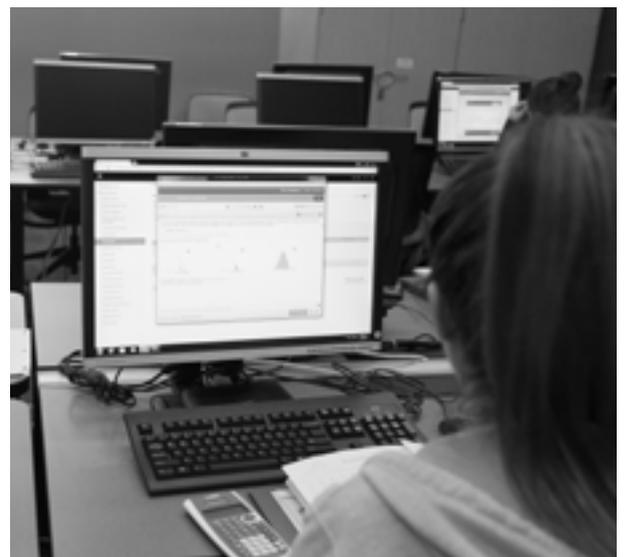
New/Returning Students

- ▶ Apply Early—online at: www.coastline.edu
- ▶ If required, complete the online orientation.

Students

Check your MyCCC home page frequently for the following information:

1. On the Student tab of your home page, select: REGISTRATION STATUS.
2. Clear HOLDS.
3. Check the Web Class Schedule and class availability often.
4. Check other information such as grades, announcements, email message(s), etc.
5. If you need an assessment test, sign up sooner as opposed to later, call (714) 241-6285.
6. If you need a counseling appointment, make an appointment today, call (714) 241-6162.



ADMISSION INFORMATION

New Information about Priority Registration – Effective Fall 2014

Due to recent legislative changes, priority registration is changing. In order to be eligible for priority registration and to get the classes you need students must meet ALL the following requirements prior to June 10, 2016:

1. Completed placement testing and orientation (or equivalent).
2. Have a counselor-approved Student Education Plan (SEP) on file with a specified Course of Study that leads to an Associate Degree (AA, AS, or ADT) transfer, State-approved Certificate of Achievement, or career advancement.
3. Be in good academic standing and/or progress standing.
4. Have not earned more than 100 degree-applicable units within the Coast Community College District (Coastline Community College, Golden West College, and Orange Coast College).

Admissions Information

Who May Apply

Anyone 18 years of age or older and who can profit from instruction qualifies for admission. If under age 18, you will qualify for admission if you have satisfied one of these:

1. Graduated from high school.
2. Passed the California High School Certificate of Proficiency Test or the equivalent.
3. Completed the 10th grade and received permission from your high school and parent to attend.

High school students may be eligible for Coastline Community College's Special Part-Time Program. The Special Part-Time Program is designed for 11th and 12th grade high school students seeking advanced scholastic or vocational coursework not available at the high school. The school and the college will determine who may enroll based on their judgment of the applicant's ability to profit from instruction. The college has the right and responsibility to restrict enrollment for reasons of health and safety, appropriateness of the course, preparedness of the student, college policy, state law and space availability. Note: In accordance with

SB338, enrollment in physical education courses have been restricted or excluded.

NOTE: Not all courses offered at Coastline Community Colleges are available for Special Part-Time enrollment. All assessments, prerequisites and necessary qualifications must be met in order to be considered for enrollment as a Special Part-Time student. Consult the current class schedule or College Catalog for course pre-requisites and other requirements.

According to state guidelines, students enrolled in home school must be associated with a program approved through your County, or must be a person holding a California teaching credential, or must hold a current private school affidavit filed with the State Superintendent of Public Instruction.

Residence Requirements California Residence

Generally, California residence is established by one of the following:

1. If the applicant is under the age of 18, his or her parents must have had legal residence in California for a minimum of 12 consecutive months preceding the day before the first day of the semester or summer session.
2. If the applicant is 18 but not yet 19 years of age, the applicant and the applicant's parents or legal guardian must have residence in California for a minimum of 12 consecutive months preceding the day before the first day of the semester or summer session.
3. If the applicant is 19 years of age or older, the applicant must have had legal residence in California for a minimum of 12 consecutive months preceding the day before the first day of the semester.
4. Alien students holding visas which do not preclude them from establishing residency in California must have legal residence in California for a minimum of 12 consecutive months preceding the day before the first day of the semester.

It is the responsibility of all students to maintain an accurate address on file with the Admissions and Records Office.

Non-California Residents

The following conditions are applicable regarding nonresident fees:

1. Students who are not residents of California as of the day immediately preceding the first day of the semester or summer session will be required to pay a nonresident tuition and capital outlay fees.
2. Active military personnel are exempt from nonresident tuition fees provided they are in California for a purpose other than attending a state supported institution of higher education.
3. Dependents of active military personnel are granted a one-year exemption from paying the nonresident tuition fee. The one-year period begins on the date the dependent enters California. After the exemption period has ended, dependents will be charged nonresident tuition and capital outlay fees unless they have met the residency intent and durational requirements for a one-year period prior to the residency determination date.
4. Veteran military personnel that were stationed in California for more than one year prior to separation qualify for the non-resident college fee waiver for one year within two years commencing immediately after discharge.
5. Minors (under 18 years of age and not married) will be required to pay the nonresident tuition and capital outlay fees if their parents or legal guardians reside outside the state even though such minors may have lived in California for one year or more.
6. Students who are financially dependent on their parents or legal guardians will be required to pay nonresident tuition capital outlay fees if their parents or legal guardians reside outside the state even though such students may have lived in California for one year or more.
7. Alien students holding visas which preclude them from establishing residency in California may be restricted in their enrollment at

Coastline Community College and will have to pay nonresident tuition capital outlay fees.

8. In accordance with Education Code 68130.5 (AB 540), other than nonimmigrant aliens, students who meet all of the following requirements may exempt from paying the nonresident tuition capital outlay fees.
 - a. Attendance in a California high school for three or more years. Copy of High School transcript must be submitted to the Admissions Office.
 - b. Graduation from a California high school or attainment of the equivalent prior to the start of the term. Copy of High School diploma or equivalent required.
 - c. Students without lawful immigration status must have filed an application to legalize their immigration status or will file for lawful status as soon as they are eligible to do so. The student is required to submit an affidavit with the college admissions application to verify that the student has met all conditions described above.

NOTE: Students who are nonimmigrant aliens (e.g., F series student visas or B series visitor visas) are not eligible for this AB 540 exemption unless they have applied to INS for a change of status to other than nonimmigrant status and meet all other requirements for the exemption.

9. In accordance with SB 141, Coastline Community College will exempt from nonresident tuition, a nonresident student who is a U.S. citizen and who resides in a foreign country, if that student meets all of requirements of the bill. Contact the Residence clerk for a list of requirements.
10. This is a "Non Resident Tuition" Exemption: In accordance with AB669, a student who currently resides in California and is 19 years of age or under at the time of enrollment, who is currently a dependent or ward of the state through California's child welfare system, or was served by California's child welfare system and is no longer being served either due to emancipation or aging out of the system, may be entitled to resident classification until he or she has resided in the state the minimum time necessary to become a resident.

Non-resident Tuition: \$211.00 per unit + \$45.00 per unit Non-Resident Capital Outlay. Students who are not California residents as defined by the Education Code are required to pay the non-

resident tuition fee in addition to the fees described above. Please note that it is the student's responsibility to prove that he/she is a California resident.

International Students: Coastline is authorized by the United States Immigration Naturalization service to enroll International Students (F-1).

The faculty, students and staff of Coastline believe that our international students provide an ethnic and cultural diversity to the college and help increase the awareness and understanding of students from other countries and cultures. Conversely, we provide an opportunity for our international students to study in the United States and learn about us and our culture. Coastline uses multiple instructional sites in the community as classroom locations. Based on this, foreign students are reminded to make appropriate arrangements for transportation to and from classes.

Interested International students should request applications from:

**Coastline Community College
Attn: International Students
Admissions
11460 Warner Avenue
Fountain Valley, CA 92708**

The following are entrance procedures for international students requesting F-1 status:

- Our rolling admissions process allows for acceptance to Coastline during the Fall and Spring semesters. Applicants outside the U.S. should apply at least two months prior to the start of the term. Approximate start dates: fall, in late August and spring, in late January. We recommend early application for the best selection of classes.
- International applicants must complete an international student admission packet including:
 1. International student application
 2. A \$55 non-refundable application fee, in U.S. dollars (check, money order, cash, or credit card) must be submitted with the application.
 3. International Student Financial Support Information Form
 4. Bank Certification Form
 5. All evidence of high school graduation or higher must be submitted. The "official" transcripts of the original records must be accompanied by a notarized English translation.
 6. TOEFL score: A minimum score of 500 (paper based) or 61 (Internet-based test) in order to be accepted into the regular college program.

Students who plan to enroll in the English as a Second Language (ESL) are not required to take the TOEFL test. However, students are strongly encouraged to provide TOEFL or equivalent scores for appropriate placement purposes. To make arrangements to take the TOEFL, write to: TOEFL, Educational Testing Service, P.O. Box 592, Princeton, New Jersey, 08540. International students must designate Coastline (Institution Code 004086) as the recipient of the test results.

7. Notice of Intent to Transfer if transferring from a college in the U.S.
8. International students are required to purchase medical insurance approved by Coastline Community College during their entire course of study.
9. International students must complete 12.0 or more units each semester with at least a 2.0 GPA while pursuing their selected academic goal.
10. International students pay nonresident tuition during their attendance at Coastline.

Admission materials received from international applicants remain active for 12 months after their submission. If the international applicant does not register during that 12-month period, the materials are destroyed.

Students Holding Visas Other Than Student (F-1) Visas: Aliens holding valid visas that are otherwise eligible for admission may enroll in classes provided that they are proficient in English and their visas do not expire before the end of the term for which they are enrolling. Contact the Admissions & Records Office for information concerning specific enrollment restrictions.

An alien who is precluded from establishing domicile in the United States shall not be classified as a resident unless and until he or she has been granted a change in status by the U.S. Citizenship and Immigration Services (USCIS) to a classification which permits establishing domicile and has met all other applicable residency requirements. Aliens considered to be nonresidents are required to pay the nonresident tuition charge, and are not eligible for tuition exemption (Education Code 68130.5).

Coast Community College District Residence: In order to attend Coastline, an applicant must meet the California residence requirements.

This notice has been prepared in accordance with Education Code Section 25505.5 and shall remain in effect until further written notice.

ADMISSIONS PROCESS

Admissions Process

You may apply for admission online on the Coastline Community College website at www.coastline.edu. For your convenience computers are available in the Admissions and Records Office, Garden Grove Center, Newport Beach Center, and Le-Jao Center if you do not have access to a computer.

Continuing Students

Students enrolled during the Fall 2015 and/or Spring 2016 semester will automatically receive a registration appointment for the Fall 2016 term via their MyCCC account in mid-MAY.

New & Returning Students

New and returning students (students not enrolled for Fall 2015 and/or Spring 2016) will be given a date and appointment time to register after their application has been processed. Students are notified of required checklist items (assessment, origination visa info, date of birth, etc.) via email after submitting their application for admission to the college. Registration appointments can be viewed on your MyCCC portal page>Student tab>registration status and students may register at their assigned time or anytime thereafter during the registration period.

Military Contract Education Students

Active duty servicemembers, spouses, and veterans electing to enroll in Coastline's Military Education Program should visit <http://military.coastline.edu> for further information, online class schedule, and for admissions and registration processes specific to this program.

International Students

All International students must contact the Admissions and Records Office to apply for admission to the college. You can request an application by contacting Javier Alcalá at (714) 546-7600, ext. 16609.

Graduating High School Students

High School Students who were enrolled for the Spring 2016 term, and graduated from High School in June 2016, will need to reapply to Coastline Community College for the Fall 2016 term to become a first time College student.

High School Students

Special part-time high school students (students enrolled in the 11th or 12th grade) must have an High School Release form on file with the Admissions and Records Office prior to registration. This petition indicates

which course/s the student is permitted to take, which will be enforced during the online registration process.

Students with Disabilities

Students (who furnish professional verification of disability) who need assistance in Admissions and Registration can call (714) 241-6214 for additional information. Registration appointments can be viewed on your MyCCC portal page>Student tab>registration status and students may register at their assigned time or anytime thereafter during the registration period.

Things you need to know about applying for admission

1. Once you submit your application online, you'll receive an email confirmation.
2. If you need help paying for college, apply for financial aid at the time of application.
3. For information regarding who may apply for admission and California residency, please visit the Admissions & Records page on the Coastline Community College website.



ANNIVERSARY

Celebrating 40 Years of commitment to quality education

Formed as a college without a campus, Coastline opened the doors in September 1976 and boasted the largest opening day in community college history. Today, Coastline is still known as the leader in innovative education via distance learning, and now has three campuses in Garden Grove, Westminster, and Newport Beach.

www.coastline.edu/40



Designated 4th school in the nation as a Center of Academic Excellence in Cybersecurity by Homeland Security.

- Increase your understanding of IA/CD technology, policy, and practices
- Learn how to effectively prevent and respond to a catastrophic cyber event
- Be a part of the advancement of state-of-the-art IA/CD knowledge and practice

For more information, call 714.241.6209 or visit coastline.edu/academics/cae2y

Application Confirmation/Registration Appointment

You will receive an email from CCCApply confirming successful submission of your application. Allow 5-7 business days to process your application. Once your application has been accepted you will receive an email containing your Admissions information including your MyCCC user name and password, your CCC student email address, MyCCC login information and how to see your registration appointment time. You will register for your classes on line via MyCCC. The email will indicate whether or not you need to complete placement testing and/or attend an orientation. If you do not receive an email within seven working days of submitting your application, contact the Admissions and Records Office at (714) 241-6176.

Registration Enrollment Steps

All admitted students will receive an account to log in to MyCCC, the college's new student/faculty web portal. Account (log in) information will be emailed or mailed to new students upon completion of the admissions process. Continuing students Fall registration appointments will be posted online on your MyCCC account May 23.

Coastline's Admissions and Records Office

is located at:

Coastline College Center,
11460 Warner Avenue
(corner of Warner Avenue & Newhope St.)
Fountain Valley, CA 92708

REGULAR HOURS:

Monday-Thursday, 8 a.m.-5 p.m.
Friday, 8 a.m.-12 noon

FALL REGISTRATION EXTENDED HOURS:

Friday, August 26, 8 a.m.-5 p.m.
Friday, September 2, 8 a.m.-5 p.m.

REGISTRATION INFORMATION

Registration Restrictions

Auditing

The college is no longer offering students the option to audit a course.

Changes

Coastline makes every effort to assure the class schedule information is accurate. Because this publication must be prepared well in advance, changes in some programs inevitably will occur. Courses described in this publication are subject to change without notice. All classes offered are based upon sufficient enrollment to economically warrant them. Classes may be canceled as a result of low enrollment, state legislation and/or financial consideration. When classes are canceled due to low enrollment, every attempt will be made to help students adjust their academic schedules. In addition, students are advised that all information set out in this publication is subject to change without notice, and the Board of Trustees of the CCCD, the chancellor of the CCCD and the president of Coastline reserve the right to add, amend or repeal regulations, rules, resolutions or policies within the administrative area of responsibility of such officers.

Class Attendance

Registered students who miss the first class meeting may be dropped. Students who must miss the first class should notify their instructors through the appropriate learning center prior to the first meeting to avoid being dropped from the class. Students are expected to attend class on a regular basis. Each instructor will determine the attendance policy for his/her class and its implication for successful completion of the course.

Continuous Attendance

Continuous attendance at Coastline is defined as the completion of at least one course during a regular semester (fall and/or spring) of each academic year.

Course Repetition

Course repetition is prohibited by state law as described in California Administrative Code, Title V. However, exceptions are allowed as follows:

1. Students who wish to repeat a course in which a substandard grade of “D, F, or NP” was earned may retake the course at any regionally accredited college or university to alleviate the substandard grade earned at Coastline provided the repeated course is equivalent to the one taken at CCC.
2. If the grade earned was “A, B, C or P”, a college committee will review the repeat petition for appropriate action based on extenuating circumstances.

Upon completion of the repeated course, the student must file the “Petition to Remove D or F” in the Admissions and Records office. The student’s academic transcript shall then be annotated reflecting their recomputed GPA and omitting the prior unsatisfactory grade(s) of “D and/or F.” However, previously recorded coursework will not be removed or otherwise changed on the student’s permanent record.

A course in which the student received a grade of “D, F, NP, or W” may be repeated only three times. Students wishing to repeat a course more than three times may appeal for extenuating circumstances by filing a “Petition to Repeat a College Credit Class” prior to registration. Petition forms are available in the Coastline Admissions and Records Office and on the Website at coastline.edu.

Have you completed your Student Educational Plan (SEP)?

If not, here are some ways to complete your plan:

Option 1: Make a Counseling Appointment

Counselors are available at the College Center (Fountain Valley), Garden Grove Center, Le-Jao Center (Westminster), and Newport Beach Center throughout each semester or you can make a phone appointment.

Call (714) 241-6162 for appointments or additional information.

Option 2: Attend a Student Educational Planning (SEP) Workshop

The counseling department is hosting 2-hour evening workshops to help guide you on how to create a Student Educational Plan (SEP). These workshops will be at either Le-Jao Center or Garden Grove Center. For reservations or additional information, please call the Counseling office at (714) 241-6162.

Option 3: Complete a Counseling Class

The following courses include completion of a Student Educational Plan:

Counseling C104—Career/Life Planning
Counseling C105—Strategies for College Success



Recognized by Military Advanced Education & Transition (MAE&T)

Military Advanced Education & Transition (MAE&T) has awarded Coastline Community College a Top School in its 2016 MAE&T Guide to Colleges and Universities, measuring best practices in military and veteran education. The Guide was released in December 2015 and is available online. www.mae-kmi.com



4 Decades of Award-Winning Excellence®

Coastline's Coast Learning Systems has produced video-based courses since 1973, and has received 20 Los Angeles-area Emmy® Awards, as well as 75 other national and international awards for production and/or instructional excellence.



Familiarize Yourself With These Terms

Closed Classes—If the class you wish to register in is closed at the time you register, we suggest the following:

1. Go for the sure thing! Try to find another section of the course that may still have seats available.
2. Check back periodically to see if someone has dropped, at which time you would be able to add the class.
3. Attend the first class meeting and ask the instructor for permission to enter the closed class.

Permissions Required Courses—Enclose test scores and proof of eligibility for math and English. These forms must be submitted prior to your registration appointment.

Class Canceled—A canceled class/section is one that is not going to be offered for that semester due to various reasons. You will need to choose an alternate class/section.

Concurrent Enrollment Required—This term applies to classes in which you must enroll in both a lecture and a lab. It may also apply to classes that require you to enroll in another type of class at the same time.

Duplicate Section—You cannot enroll in two sections of the same course during the same semester unless they are a first and second nine-week class and coded as a repeatable course.

Time Conflict—You may not enroll in two classes that overlap in time. Check the scheduled class times carefully when planning your program.

Clear Any Obligations—Students must clear holds before registering. To check to see if you have any holds on your records, login to your MyCCC account. Click on the student tab, then click on “holds information” in the Other Resource box.

Program Restriction—If you receive this message when attempting to register, it means we have you classified as a High School student. (see special admit students below)

Special Admit Students—Students who are enrolled in 11-12 are Special Admit students. A High School Release Form, must be completed and submitted each term before Special Admit students are permitted to register. All necessary forms and instructions are available at: <http://www.coastline.edu/students/forms>.

ENROLLMENT PROCESS

The following outlines the process to follow for successful registration.

HOW TO REGISTER FOR

CLASSES: You may register for classes on or after your assigned appointment time. To register for classes, login to your MyCCC and follow the steps below (for additional help see the MyCCC Guide section):

1. Click on the Student tab
2. Under Registration tools, click on "Add or Drop Classes"
3. Select a term (ex: CCC Fall 2016)
4. Enter Course Reference Numbers (CRNs) from the printed class schedule then click on "Finalize Add/Drop"
5. If a course requires enrollment in two sections, i.e., a lecture and a lab, both CRN's must be entered at the same time.
NOTE: You are not enrolled in classes until you click on "Finalize Add/Drop"
6. After you have clicked on "Finalize Add/Drop" and you have verified your registration, click on "Pay Now" to pay your fees.

DROPPING CLASSES: When dropping classes via your MyCCC, it is very important that you click on "Finalize Add/Drop" after you enter the CRN in which you wish to drop. If you do not click on "Finalize Add/Drop", your drop transaction will NOT be completed, which may result in an "F" or "NP" grade.

LATE REGISTRATION: Students who fail to register by August 28 for 1st 8-week and 16-week Distance Learning classes must email the instructor and ask for a Permit to Add Card along with an Add Authorization Code (AAC). If the instructor gives you an Add Permit, follow the directions on the permit to get officially registered in the class.

Students who fail to register by August 28 for first, 8-week and 16-week "onsite" classes must attend the first class meeting and ask the instructor for a Permit to Add Card along with an Add Authorization Code (AAC). If the instructor gives you an Add Permit, follow the directions on the permit to get officially registered in the class.

NOTE: You must have a Fall registration appointment in order to register late. Students who register for classes after the term begins WILL NOT be dropped for non-payment.

GENERAL INFORMATION: In order to select your classes, you must have a Fall 2016 Class Schedule. Schedules will be available on the College website at www.coastline.edu/schedule. NOTE: Students are not allowed to attend class after the first week without being officially registered in the class. Students are cautioned that late enrollment into a class may severely affect successful completion and does not excuse students from making up missed work. Grades or course credit will not be given to students who do not officially register by the course deadline.

CLOSED CLASSES AND WAITLISTS: NOTE: Waitlists are available for most classes. If you add yourself to the waitlist and a seat becomes available, you will be notified through your student gmail account and will have 24 hours to add the class via MyCCC. (students with current cell phone numbers will also receive a text notification). The 24-hour notification period will include nights and weekends so check your email often. Waitlist email notifications are sent to the Coast District assigned student email account (your username@student.cccd.edu). All prerequisites and

corequisites must be met.

SPECIAL NOTE: High School students are not able to place their names on a waitlist for a course. If a class is closed at the time of registration, High School students should attend the first day of class and attempt to petition the class in person. Petitioning the class is at the sole discretion of the instructor.

Waitlists become available when class seat counts meet capacity. The "Select"checkbox on the searchable schedule will remain available for registration until both the class seat counts AND the waitlist seat counts meet capacity (i.e., "Closed—C"). These numbers will fluctuate due to drops. Classes with lecture/lab corequisites will have a waitlist option on the lab section only and NOT on the lecture section. Do not attempt to add the lecture when you waitlist the lab as you will receive an error message. If you are notified via email that a seat has become available for the lab, a seat has been reserved for you in a lecture.

PAY FEES EVEN IF YOU HAVE FINANCIAL AID: Fees are due immediately and should be submitted within 48 hours and received within 5 business days. Coastline College does not bill for unpaid registrations. If payments are not received, students MAY be dropped from classes to make seats available for other students seeking to register. If you receive financial aid, you still need to make sure that your fee balance is paid within 48 hours (that you have zero balance due) or you may be dropped from all your classes. Financial Aid such as the Board of Governors Grant does not cover all fees that are charged.



LATE REGISTRATION (ONCE THE TERM HAS STARTED):

Students who are still enrolled in classes when the term begins and have not paid their fees, WILL NOT be dropped for non-payment (see the Drop for non-payment schedule on page 12). Students will incur a financial obligation to the college AND a hold will be placed on their record if payment is not received.

Students who register for classes after the term begins WILL NOT be dropped for non-payment. Students will incur a financial obligation to the college AND a hold will be placed on their record if payment is not received. This hold will block future registration (adds, drops), obtaining transcripts, grades, diplomas, or verification of enrollment until all fees are paid.

UNPAID BALANCES: Will be forwarded to Collections and the student will be charged a \$25 collection fee in addition to their balance due.

VERIFY YOUR REGISTRATION AND PRINT YOUR RECEIPT/DETAIL CLASS SCHEDULE: Once you register online and pay your fees, you may print confirmation of your payment and a Detail Class Schedule showing the course information for the courses you registered for. Always double check your registration to make sure it's accurate! This is the time to make sure you registered in the correct course(s)!

BUY YOUR BOOKS: Bring a copy of your Detail Class Schedule with you to the bookstore to help you find the books or go online to purchase your textbooks.

ATTEND CLASS: Go to class! If you miss the first day of class, your seat may be given away to another student. If you enrolled in an online class, log in to the class via the "My Courses" link in your MyCCC portal on the first day of the semester! If you don't log on during the first week of class you might be dropped!

PARKING DECAL: (Must be pur-

chased online) If you purchased a parking decal, make sure you have it displayed on your vehicle by the end of the second week of the semester. Campus Safety starts ticketing the Monday of the 3rd week (Fall and Spring term)!

CHECK your MyCCC portal page daily! It will include targeted announcements regarding registration, grades, cancelled classes, and much more. If all else fails, just contact Admissions & Records and ask us! (714) 241-6176 Monday-Thursday 8:00 am to 5:00 pm and Friday 8:00 am to noon.

STUDENT PHOTO ID CARDS:

Students may have their photos taken for a Coastline Community College Student Identification Card as soon as they register, and have paid all of their fees.

Photos are taken in the Admissions and Records Office (located at the College Center) during normal business hours. Students must bring a copy of their current term "student class program" and another form of photo identification (driver's license, passport, etc.).

The CCC Photo ID card will need to be re-validated each semester after you register and pay all fees due.

The cost for the CCC Photo ID card is included in your college fees.

MyCCC GUIDE

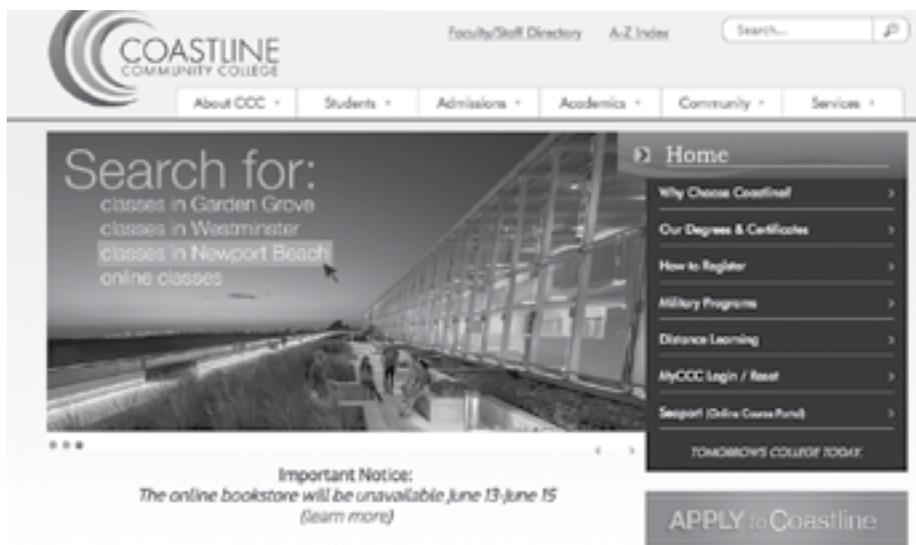
Introducing MyCCC

We are pleased to introduce MyCCC, Coast Community College District's (CCCD) one-stop website that seamlessly connects you to the Online Class Schedule, Registration, Grades, Canvas, and Announcements, as well as many other exciting features. In addition, you will be able to access your new CCCD Student email account which will be your official form of communication with faculty and staff at CCC.

You can log into MyCCC from any computer with an internet connection and web browser (Internet Explorer/Firefox). MyCCC works on PC and Mac computers.

STEP ONE: Go to www.coastline.edu and click on MyCCC.
Enter your User Name.
(You will receive your user name once your admissions application has been processed.)
Enter your temporary Password (Your Date-of-Birth in MMDDYY format, i.e. February 1, 1979 would be entered as 020179).

NOTE: If you already have a MyOCC or MyGWC account, you would not create a new password for your MyCCC account as shown above, you would just use the same Password you created for that account for your MyCCC login.



STEP TWO: It will say "password expired." Create a new password.

STEP THREE: Set up your alternate email. A confirmation email will be sent to you immediately. Reply to that email within 12 hours to confirm your account.

How do I register for courses?



1. Click on the Student tab.
2. Click on "Add or Drop Classes."
3. Select a term (ex: CCC Fall 2016) then click on "Submit."
4. Enter Course Reference Numbers (CRNs) from the printed Class Schedule then click on "finalize Add/Drop." If you do not have the printed Class Schedule, you can click on "Class Search" located at the bottom of the page to search the online class schedule. Enter your search criteria then click on "Class Search." Click in the checkbox next to the course for which you want to register, then click "Register" to submit the course for registration. You may also click on "Add to Worksheet" to add it to the worksheet and continue searching for classes. If you encounter a registration error while trying to register, click on the HELP link for an explanation of the error.
5. Verify your registration then click on "Pay Now" to pay your fees.
6. Verify your fees, then click on "Pay Now" to pay by credit card.
(If paying by check or money order, make your check/money order payable to CCC in the amount stated, put your Student ID number on your check/money order, and mail to: Coastline Community College, Admissions Office, 11460 Warner Avenue, Fountain Valley, CA 92708-2597.)
7. Enter the credit card type, card number, expiration date, and billing address then click on "Submit Payment."
8. Verify the information entered then click on "Okay to Submit Payment."
9. Wait until the payment has been verified by the bank.
10. Print your program receipt by clicking on the "Student Class Program (Web Schedule Bill) link on the Student tab." This is the best way to confirm your add or drop.

To purchase a parking permit go online to MyCCC and click on the "Purchase a Coastline Parking Decal" link in the "Quick Link" box on the home tab. Computers are available in the Admissions Office at the College Center, or at the Newport Beach, Garden Grove, and Le-Jao Learning Centers.

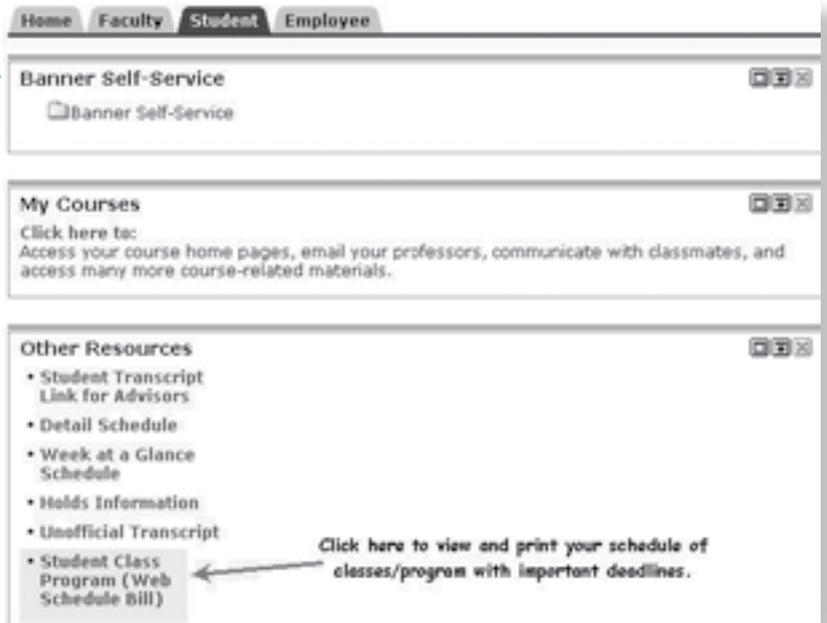
When is my registration appointment?



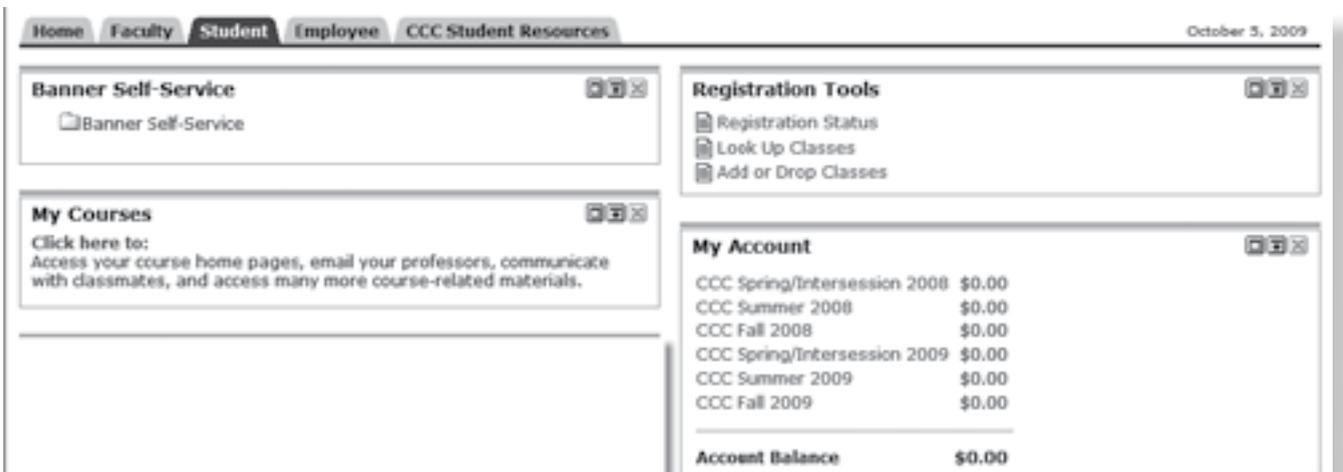
1. Click on the Student tab.
2. Under "Registration Tools" click on "Registration Status"
3. Select a term (ex: CCC Fall 2016) then click on "Submit."
4. Your registration appointment will appear (the "from date" is your appointment time).
You can register any time after this date, up until the term starts.

How do I print a program receipt/class printout?

1. Click on the Student tab.
2. Click on "Student Class Program (Web Schedule Bill)" in the "Other Resources" box.
3. On the next page, select the Registration Term (ex: CCC Fall 2016). On the following page, click "Print Page" in the top left corner of the page.
4. To change your name, address, or phone number, click on the  Banner self-service icon, then click on Personal Information.



How do I check on my account and/or pay fees?



1. Click on the Student tab.
2. Click on the term you want to review/pay (ex: CCC Fall 2016).
3. Click on "Credit Card Payment" to pay fees.
4. Select a term and (ex: CCC Fall 2016) and "Submit."
5. Enter the credit card type, card number, expiration date, and billing address then click "Submit Payment."
6. Verify the information entered then click on "Okay to Submit Payment."
7. Wait until the payment has been verified by the bank. Make sure to print your program receipt to verify payment.

How do I drop a class?

Current Schedule

Status	Action	CRN	Subj	Crs#	Cred	Grade	Mode	Title
Re-Add the Course on Sep 04, 2008	None	21816	HTEL	A274	1.000	Standard Letter	Estab/Operate	Event Bus
Drop on Jul 07, 2008	None Drop	21889	HTEL	A277	0.000	Standard Letter	Wedding Planning	As Bus

Total Credit Hours: 1.000
 Billing Hours: 1.000
 Maximum Hours: 19.000
 Date: Sep 04, 2008 02:11 pm

Add Classes Worksheet

CRNs

Submit Changes Class Search Reset Worksheet **FINISH & PAY**

Click on the drop down arrow next to the course you want to drop, select the drop option from the list, then click "Submit Changes".

1. Click on the Student tab.
2. Click on "Add or Drop Classes."
3. Select a term (ex: CCC Fall 2016) then click on "Submit."
4. Click on the drop down arrow next to the course you want to drop, select the "drop" option from the list, then click on "Finalize Add/Drop." If you encounter a registration error while trying to drop, click on the HELP link for an explanation of the error.
5. Verify your drop by printing your student program Student Class Program—Web Schedule Bill link on the Student tab of MyCCC. Only classes that you are still registered in should appear on your student program. Make sure you pay attention to the State-mandated deadline dates!

Home Faculty **Student** Employee

Banner Self-Service

My Courses

Click here to:
 Access your course home pages, email your professors, communicate with classmates, and access many more course-related materials.

Other Resources

- Student Transcript
- Link for Advisors
- Detail Schedule
- Week at a Glance Schedule
- Holds Information
- Unofficial Transcript
- **Student Class Program (Web Schedule Bill)**

Click here to view and print your schedule of classes/program with important deadlines.

How do I buy a parking decal?

1. Click on the Home tab.
2. Click on the "Purchase a Coastline Parking Decal" link in the Quick Links box.
3. Follow the instructions to order your parking decal, which will be mailed to you.

*Coastline permits are not valid at Golden West or Orange Coast Colleges.

The screenshot shows the top navigation bar with tabs for Home, Faculty, Student, Employee, and CCC Student Resources. Below this are three main content boxes:

- Personal Announcements:** A box stating "There are no announcements".
- CCC Messages:** A box with the text: "YOU'RE INVITED! TRANSFER FAIR 2012", "ATTENTION INSTRUCTORS: IMPORTANT NOTICE REGARDING DROPPING STUDENTS", and "Enrollment Fee Increase to \$46 per unit".
- Quick Links:** A box containing the Coastline Community College logo and several links: "CCC On-Line Help Desk", "Coastline Community College Website", "Purchase a Coastline Parking Decal", "Order an Official CCC Transcript", "Coastline Financial Aid Information", "Non-Payment Drop Policy", and "My Courses - Seaport Login".

Student Responsibility

It's your responsibility to make sure you adhere to State-mandated drop deadlines and deadlines for fee payment. Check your MyCCC page and your CCCD email accounts often for important updates and information! Your CCCD email account and message boards are the official communication methods that instructors and staff will use to send you important information.

This screenshot shows a grid of four content boxes from the website:

- Personal Announcements:** Similar to the first screenshot, stating "There are no announcements".
- CCC Messages:** Similar to the first screenshot, with the same text regarding the transfer fair, instructor notice, and enrollment fee increase.
- Quick Links:** Similar to the first screenshot, with the same list of links.
- CCC News:** A box titled "Coastline Community College News" containing several bullet points: "Coastline announces new Dean of Military Programs", "Devyn Grant & new Dean of Coastline Military and Central Education", and "Reassessed chalk artist to pay tribute to college, seniors, and Little Saigon at upcoming celebration". It also includes a note about the mobile app: "Coastline LinkUp, redesigned smart app, will create custom app page for Coastline's 'Shine the Future' celebration on Friday, September 18th."
- E-mail Outlook Web Access:** A box with the Outlook logo and text: "Outlook Web Access", "CCC E-mail", and "Select the CCC E-mail link to login to CCC's Outlook Web Access e-mail system."
- G-Mail:** A box with the Gmail logo and text: "G-Mail Account", "Select the G-Mail Account link to access your student and staff email account."

Got Questions?

Call the Admissions and Records Office (714) 241-6176

Admissions and Records Office hours:
M-Th 8:00 a.m. to 5:00 p.m. and Friday 8:00 a.m. to 12:00 noon (excluding holidays)

Coastline Community College California Nonresident Tuition Exemption

For Eligible California High School Graduates (*The law passed by the Legislature in 2001 as "AB 540"*)

GENERAL INFORMATION

Any student, other than a nonimmigrant alien, who meets all of the following requirements, shall be exempt from paying nonresident tuition at the California Community Colleges, the California State University and the University of California (all public colleges and universities in California).

Requirements:

- The student must have attended a high school (public or private) in California for three or more years.
- The student must have graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or California High School Proficiency exam).
- An alien student who is without lawful immigration status must file an affidavit with the college or university stating that he or she has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.
- Students who are nonimmigrants [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.
- The student must file an exemption request including a signed affidavit with the college that indicates the student has met all applicable conditions described above. Student information obtained in this process is strictly confidential unless disclosure is required under law.
- Students eligible for this exemption who are transferring to another California public college or university must submit a new request (and documentation if required) to each college under consideration.
- Nonresident students meeting the criteria will be exempted from the payment of nonresident tuition, but they will not be classified as California residents. They continue to be "nonresidents".
- AB540 does not provide student financial aid eligibility for undocumented alien students. These students remain ineligible for state and federal financial aid.

Complete the form below and submit it to Coastline Admissions Office. You may be required to submit additional documentation. Call (714) 241-6226 if you have questions.

Coastline Community College California Nonresident Tuition Exemption Request

For Eligible California High School Graduates

Complete and sign this form to request an exemption from Nonresident Tuition. You must submit any documentation required by the College or University (for example, proof of high school attendance in California). Contact the California Community College, University of California or California State University campus where you intend to enroll (or are enrolled) for instructions on documentation, additional procedures and applicable deadlines.

ELIGIBILITY:

I, the undersigned, am applying for a California Nonresident Tuition Exemption for eligible California high school graduates at (specify the college or university) _____ and I declare the following:

Check YES or NO boxes:

- Yes No I have graduated from a California high school or have attained the equivalent there of, such as a High School Equivalency Certificate, issued by the California State GED Office or a Certificate of Proficiency, resulting from the California High School Proficiency Examination.
- Yes No I have attended high school in California for three or more years.

Provide information on all school(s) you attended in grades 9-12:

School	City	State	Dates:	
			From—Month/Year	To—Month/Year

Documentation of high school attendance and graduation (or its equivalent) is required by the University of California, The California State University and some California Community Colleges. Follow campus instructions.

Check the box that applies to you—check only one box:

- I am a nonimmigrant alien as defined by federal law, [including, but not limited to, a foreign student (F visa) or exchange visitor (J visa)].
OR
- I am NOT a nonimmigrant alien (including, but not limited to, a U.S. citizen, permanent resident, or an alien without lawful immigration status).

AFFIDAVIT:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that the information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the nonresident tuition exemption for eligible California high school graduates. I hereby declare that, if I am an alien without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so. I further understand that if any of the above information is untrue, I will be liable for payment of all nonresident charges from which I was exempted and may be subject to disciplinary action by the college or university.

Print Full Name (as it appears on your campus student records) Campus/Student Identification Number

Print Full Mailing Address, Number, Street, City, State, Zip Code (Optional) E-mail Address (Optional) Phone Number

Signature Date

Please return to the Admissions and Records office at College Center

COSTS AND FEES

ENROLLMENT FEE—\$46 per unit for California residents (enrollment fee is determined by the State and is subject to change at any time).

HEALTH SERVICES FEE—All students enrolling in one or more courses are required to pay the Health Services Fee of \$10. This is a mandatory fee unless the student presents a waiver. Students who qualify for a waiver are:

- Students who depend solely upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization. Call (714) 241-6160 for information.
- Students enrolled only in courses of two weeks or less in duration.
- Students enrolled only in Non credit courses.
- Students enrolled in an approved Study Abroad Program.
- Students enrolled in an approved apprenticeship training program.

COLLEGE SERVICES

CHARGE—\$6 per semester. It is not mandatory; however, Coastline Administration and Associated Student Government (ASG) expect students to support the college by paying the charge. A portion of each \$6 charge goes to instructional grants and student scholarships. Information about specific programs funded by this charge and requests for waiver of the charge are available and granted only in the Student Services office during the registration period. Waivers must be secured in advance and submitted at the time of a student's initial enrollment.

NON-RESIDENT TUITION—\$211 per unit, plus \$45 per unit non-resident capital outlay. Students who are not California residents as defined by the Education Code are required to pay the non-resident tuition fee in addition to the fees described above. Please note that it is the student's responsibility to prove that he/she is a California resident.

MATERIALS FEE—Students may need to purchase materials for classes, as

follows:

1. Required instructional materials of continuing value outside of the classroom must be paid for by the student. These are tangible materials essential to satisfy course objectives, have value to the student outside the classroom, belong to the student and may be taken home. These materials include, but are not limited to, such items as textbooks, workbooks, syllabi, computer discs, tools, uniforms and canvases. They also include materials such as clay that are transformed into materials of lasting value.

NOTE: Some classes carry a fee for required instructional materials. These fees are for the types of materials described above. When such fees are indicated, the materials for which the fees are levied are supplied at district costs and are sold as a convenience to students. However, students may choose not to pay the fee indicated and provide the materials themselves. Students are warned that they will not be able to complete the requirements of a course if they do not purchase or provide required instructional materials.

2. Students are advised to provide certain instructional materials of an optional nature. These are materials that enhance a student's learning experience in the classroom, but are not essential to completion of course objectives.

PARKING FEE—\$30 per Fall and Spring Semester, \$15 for Summer Session. Parking permits are required at the Newport Beach, Le-Jao, and Garden Grove centers. All registered students using these lots at any time are required to purchase and display a parking permit. Although the sticker will not guarantee a parking space, it will avoid the possibility of receiving a parking citation. Coastline parking permits are valid at **Golden West or Orange Coast Colleges**. Vehicles receiving Coastline citations have the same legal status as parking citations issued by a

law enforcement agency in California. For further information regarding these regulations see Parking Regulations, located under "Policies", or contact the Public Safety office at (714) 241-6120, ext. 16350. Purchase Parking Permits on-line at www.coastline.edu.

FEE PAYMENT PROCEDURE—Prior to the start of the term.

Fees are due and payable at the time you register for classes. Coastline Community College does not bill for registration fees. If payments are not received by the fee payment deadlines students will BE DROPPED from classes to make seats available for other students seeking to register. It is the student's responsibility to withdraw from classes by the refund deadline to ensure cancellation of fees.

FINANCIAL AID STUDENTS

BOG Fee Waivers pay enrollment fees ONLY. Students with a BOG Fee Waiver must pay the required health fee, College Service Charge and materials fees or you will be dropped from your classes if you register prior to the start of the term.

If you know the financial aid office has posted your fee waiver (BOGW) to your account, but it is not showing on your MyCCC, click on the refresh button on your browser to recalculate your fees. If this doesn't work, log back in no later than the next day to see if your fee waiver has been posted. If it has not, please pay the total balance due to avoid being dropped.

IMPORTANT: Students are responsible for any fees incurred and grades received. It is the student's responsibility to drop classes by the State mandated refund deadline to avoid fee obligations and must print a student class program (available via MyCCC) to verify their withdrawal. (Once classes begin, non-attendance or non-payment does not release the student from his responsibility and may result in failing grades being awarded).

TUITION PAY (INSTALLMENT PLAN)—Students interested in making payments for tuition and fees, can visit the Tuition Pay website for information on how to sign up for an installment plan. Students who chose to sign up must do so within 48 hours of registration to avoid being dropped from classes. Tuition Pay requires a down payment plus a \$25 non-refundable fee per semester. This service is only available for the fall and spring semesters.

FEE PAYMENT METHODS—Students may pay fees by credit card, check/money order, or cash as follows:

CREDIT CARD PAYMENTS—Pay online by VISA/MasterCard. Login to your MyCCC, go to the My Account box, click the credit card icon next to the term with an account balance.

CHECK OR MONEY ORDER PAYMENTS—Make checks payable to Coastline Community College. Write your ID Number and Student Name on check or money order. Check/Money Order Payments may be submitted by mail, or in person at the Admissions & Records Office.

SUBMIT BY MAIL—Mail checks/money orders to: Coastline Community College, Attn: Registration, 11460 Warner Avenue, Fountain Valley, CA 92708

RETURNED CHECKS—Any check returned unpaid (stop payment or insufficient funds) does not constitute automatic withdrawal from class. A check returned from the bank for any reason is subject to a \$25 service charge. A hold will be placed on student records for any financial obligation until the obligation is cleared.

CASH PAYMENTS (IN PERSON ONLY)—Cash payments may only be paid in the Admissions office located at CCC College Center. during the registration period.

Financial Aid Payments (BOG Fee Waiver)

- Students who are having difficulty finding resources to pay fees should call the Financial Aid office at (714) 241-6239 for more information.
- BOG Fee Waivers pay enrollment fees ONLY. Students with a BOG Fee Waiver must pay the required health fee, College Service Charge and materials fees.
- If you know the financial aid office has posted your fee waiver (BOGW) to your account, but it is not showing on your MyCCC, click on the refresh button on your browser to recalculate your fees.

THIRD PARTY PAYMENTS—If your tuition is going to be paid by a third party, i.e., Boeing, CA Dept of Rehabilitation, Voc Rehab or Tuition Assistance, once you have registered in classes, please submit your paperwork to the Admissions & Records Office within 48 hours to avoid being dropped.

STUDENT CLASS PROGRAM (OFFICIAL STUDENT SCHEDULE)—Once you have registered online at MyCCC you may print your confirmation of your payment and a Student Class Program (Web Schedule Bill) showing the course information for the courses you registered for. From MyCCC, on the Student Tab, click on “Student Class Program” (Web Schedule Bill).

UNPAID BALANCES—will be forwarded to Collections and the student will be charged a \$25 collection fee in addition to their balance due.

NON-PAYMENT DROP SCHEDULE

Students, who have not paid their account balance in full, may be dropped for non-payment of fees as follows:

June 23, 2016 (Thursday) at 1:00 pm:
For Registration between June 13 and June 19

June 30, 2016 (Thursday) at 1:00 pm:
For Registration between June 20 and June 26

July 7, 2016 (Thursday) at 1:00 pm:
For Registration between June 27 and July 3

July 14, 2016 (Thursday) at 1:00 pm:
For Registration between July 4 and July 10

July 21, 2016 (Thursday) at 1:00 pm:
For Registration between July 11 and July 17

July 28, 2016 (Wednesday) at 1:00 pm:
For Registration between July 18 and July 24

August 4, 2016 (Thursday) at 1:00 pm:
For Registration between July 25 and July 31

August 11, 2016 (Thursday) at 1:00 pm:
For Registration between August 1 and August 7

August 18, 2016 (Thursday) at 1:00 pm:
For Registration between August 8 and August 14

August 26, 2016 (Thursday) at 1:00 pm:
For Registration between August 15 and August 26

This is the final Drop for non-payment for Fall 2016 registration. Any registration that has occurred up to 1:00 p.m. on August 26th and NOT been paid will be dropped for non-payment.

Any registration that occurs **after 1:00 p.m. on August 26th, will NOT be dropped** for non-payment. Students that enroll are responsible for paying their fees or withdrawing from classes prior to the refund

deadline to cancel fees.

NOTE: Not showing up to class for the first class meeting does not equate to withdrawing from a class. If you do not attend a class, or login if it is an online class, you must drop yourself from the class by the refund deadline. Drops are completed online via MyCCC. Please confirm your drop by printing a copy of your Student Class Program (web schedule bill).

IMPORTANT: Students are responsible for any fees incurred and grades received. It is the student's responsibility to drop classes by the State mandated refund deadline to avoid fee obligations and **MUST** print a student class program (available via MyCCC) to verify all withdrawals.

REFUND POLICY

In Accordance with California State Regulations and Coast District Policy, registration fees will be refunded according to the following:

ENROLLMENT FEES, NON-RESIDENT FEES, MATERIAL FEES
100% refund of fees paid at registration for each class dropped by the refund deadline. No refund will be made after the refund deadline. There are no exceptions.

HEALTH FEE, COLLEGE SERVICE CHARGE

100% of the fees paid at registration will be refunded if the student totally withdraws from all classes by the refund deadline for each class. No refund will be made after the refund deadline. There are no exceptions.

PARKING PERMIT

Return the parking permit (If purchased) in-person or by mail. The Parking Permit must be postmarked or returned to the Public Safety Office on or before the earliest refund deadline on your official Student Class Program, which is available via the student tab on your MyCCC portal.

TO BE ELIGIBLE FOR A REFUND

Students must officially withdraw from classes by the refund deadline (Refer to the Student Class Program/ Web Schedule Bill on the Student tab of the MyCCC portal page or see Dates to Remember.) It is the student's responsibility to officially withdraw from classes and to verify all withdrawals. An instructor may

drop students for non-attendance. Instructors are not responsible for making sure drops are made by the refund deadline. If the student has not been dropped from the class by the instructor, the student is responsible for withdrawing from the class by the refund deadline. Students who are officially enrolled in a class after the refund deadline will not be eligible for a refund. There are no exceptions.

REFUND PROCESSING

Refunds will be automatically processed every week beginning the first week of registration of the semester in which the fees were paid and each week thereafter until the end of the term. Official withdrawals made in accordance with the refund policy and by the withdrawal deadline will generate a credit balance on the student account

ONLINE CREDIT CARD PAYMENT REFUNDS

Registration fee payments made by credit card through MyCCC will be refunded to the same credit card used for payment. Allow 6-10 business days for the refund to post. If the Credit Card used to pay fees is no longer valid, it is the student's responsibility to notify the Admissions and Records Office once the credit has been posted to the student's account and prior to the refund being processed. The refund will be converted to a check refund upon proper notification.

All requests for review of account summary must be made within one-year grace period from the semester in which the fees were assessed. Such petitions are subject to review.

IN PERSON PAYMENT REFUNDS

Fee payments paid in person, by cash, check, money order or credit card, will be refunded through Higher One as either a check, mailed to the mailing address the Admissions and Records Office has on file, direct deposit to an existing bank account or to a Higher One account depending on the refund choice made by the student. It is the responsibility of the student to maintain correct and up-to-date address information. Addresses can be updated on MyCCC, under the Student Tab, and then click on Banner Self Service.

IMPORTANT

Payments made using multiple payment methods (online credit card payments and cash, check or money order) during the current registration period will be refunded to the credit card used for online payments.

All enrolled students will receive a packet from Higher One. This will include a My Coast Colleges debit card.

This card is used to activate your refund preference.

Note: The card is not an active debit card unless a Higher One checking account is opened.

For more information see the Higher One Q&A—Click Here

Payments made by credit card online via your student portal will continue to be refunded back to your credit card.

RETURNED CHECKS

Any check returned unpaid (stop payment or insufficient funds) does not constitute automatic withdrawal from class. A check returned from the bank for any reason is subject to a \$25 service charge. A hold will be placed on student records for any financial obligation until the obligation is cleared.

Effective August 26, 2013—Refund checks will now be issued and mailed by Higher One Bank.

All enrolled students will receive a packet from Higher One. This will include a My Coast Colleges debit card. This card is used to activate your refund preference.

Note: The card is not an active debit card unless a Higher One checking account is opened.

For more information see the Higher One Q&A at:

<http://www.coastline.edu/admissions/costs-fees/#higher-one>

Payments made by credit card online via your student portal will continue to be refunded back to your credit card.



EOPS/CARE/ CAFYES

About the EOPS Program

Coastline Community College's Extended Opportunity Programs and Services is a state-funded program whose aim is to provide the academic, personal, and financial support necessary for students whose educational and socioeconomic backgrounds might limit their access to higher education, or hinder their ability to be academically successful as they begin their college level studies.

Eligible students are provided additional guidance and support to help them achieve their academic goals. EOPS students who are single parents of young children receive additional support services through CARE. EOPS students who are current or former foster youth receive additional support services through CAFYES.

Special Services We Provide

1. **Book assistance:** The EOPS book service program provides assistance for book rental and/or purchase (depending on the availability of funds).
2. **Priority registration:** The program provides EOPS students with early registration, making it easier for those students who qualify and participate to get the right classes they need at the times they need them.
3. **Counseling and advisement:** Staff are available most days to assist with general information and advisement, and a professional educational EOPS counselor to assist with educational and career goals, including transfer help. All EOPS students must see the EOPS counselor a minimum of three times a semester to maintain good standing.
4. **New student orientation:** This is a two-hour presentation by EOPS staff to give you comprehensive information.
5. **Other assistance:** Gasoline cards, parking permits, classroom supplies, cap and gown, transfer, grants, workshops, recognition and award events.

About the CARE Program

Cooperative Agencies Resources for Education

The CARE program is a sub-program of EOPS; all CARE students must be EOPS students. The program is designed to assist single parent students with at least one child under 14 who are receiving public assistance (CalWORKS/TANF) for the student or child. CARE students receive all "over-and-above" services of EOPS, plus provide assistance and services that is unique for these special students.

The Benefits

Depending on the availability of funds some of the specialized services that CARE may be able to provide include:

1. Specialized workshops and events
2. Gasoline cards and parking permits
3. Academic, personal and career counseling
4. CARE grants
5. Referrals to outside agencies

CARE Student Qualifications

1. Must be an EOPS student
2. Must be 18 years or older, single, and head of household (determined by DSS)

3. Must be receiving CalWORKS/TANF or have a child receiving public assistance
4. Have at least one child under 14 years of age
5. Enrolled full-time at Coastline

About the CAFYES Program

Cooperating Agencies Foster Youth Educational Support (CAFYES) Program

The CAFYES program is a sub-program of EOPS; all CAFYES students must be EOPS students. The program is designed to provide current or former foster youth additional support and resources.

The Benefits

In addition to the services listed under EOPS some of the specialized services that CAFYES may be able to provide include:

1. Additional funds to purchase textbooks
2. CAFYES grants
3. Gasoline cards and parking permits
4. Grocery cards
5. Referrals to outside agencies

CAFYES Student Qualification

1. Must be an EOPS student
2. Current or former foster youth in California whose dependency was established or continued by the court on or after the youth's 16th birthday.
3. No older than 25 years of age at the commencement of the academic school year.
4. Enrolled in at least 9 units at the time of acceptance into CAFYES.

How can I apply?

Step 1: Download the EOP&S/CARE/CAFYES application from the EOP&S website (www.coastline.edu/services/eops) or pick up an application at the EOP&S Office: 11460 Warner Ave., Fountain Valley, CA 92708.

Step 2: Submit the application to the EOP&S Office in person, via e-mail to eopsprogram@gmail.com or fax to (714) 241-6250.

Questions?

Call (714) 241-6237 or visit us online at

www.coastline.edu/services/eops/; or stop by the EOPS, CARE and CAFYES office located at College Center on the 4th Floor. Business hours are Monday-Thursday, 8:00 a.m. to 5:00 p.m.; and Friday, 8:00 a.m. to Noon.

FINANCIAL AID

Need help paying your **COLLEGE FEES?**



Financial Aid at Coastline Community College

Both the federal and state government offer funds to eligible Coastline students who need assistance in covering the cost of attending college. Generally, financial aid comes in the form of grants, loans, and part-time work programs. In addition, the BOG fee waiver covers Coastline enrollment fees for students who qualify.

All students who enroll in degree, transfer, or approved certificate programs should apply for financial aid. Some students pass up the opportunity and don't apply for financial aid because they think they might not qualify. However, many of these students are eligible and miss out on aid they should have received.

All federal and state financial aid can be applied for through one application: the FAFSA (Free Application for Federal Student Aid). The FAFSA is completed online at www.fafsa.edu.gov. Before attempting to complete the FAFSA, students should go to the site to see what they will need to have with them in order to fill out all of the information required. Here are just some of the aid programs a student will be applying for by completing only this one application:

Pell Grant: Up to \$5,775 per year that is gift money.

SEOG Grant: Up to \$500 per year that is gift money.

Cal Grant: Up to \$1,656 per year at Coastline that is gift money.

Federal Work Study: Up to \$4,000 per year. This money is earned in on-campus employment.

BOG Fee Waiver: Waives all CA resident unit fees.

Federal Direct Loans and Perkins

Loans: Subsidized and unsubsidized student loans that must be repaid. (Payments begin once the student has

finished college or is enrolled in less than 6 units.)

Some students may be eligible to receive several, or even all of these in the same academic year. It makes no sense not to apply to at least see what one might receive.

The FAFSA can be submitted anytime during the academic year. However, students who want to be considered for the most aid possible should apply in January – March 2nd of the prior year (i.e., January – March 2 of 2016, for funds in the 2016-17 academic year)

Much more information about financial

aid is available on the Coast Community College District Financial Aid Website:
www.cccd.edu/students/financial-aid.

ATTN: BOGW Students

NEW! All students otherwise eligible for the BOGFW must now maintain a level of academic progress set forth by the California Community Colleges Chancellor's Office, or lose eligibility. PLEASE read about these specific standards at <http://www.cccd.edu/students/financial-aid> under the Board of Governors Fee Waiver menu item.

There are 2 ways to apply:

1 Go to www.fafsa.ed.gov

Go to www.fafsa.ed.gov and fill out the 2016-2017 FAFSA, Free Application for Federal Student Aid. Our school code is 013536. Your processed Federal data will be electronically downloaded for a fee waiver if you qualify.

2 Go directly to www.cccapply.org and follow the prompts to do the online fee waiver application.

Most students have a better chance of qualifying for the BOGW through the **FAFSA**.

IMPORTANT: Do not fill out the CCCApply.org BOGW application if you have already filed a FAFSA for the same academic year.

Questions?

Call (714) 241-6239 or email financialaid@coastline.edu; or stop by the office at the College Center. Financial Aid is open:

Monday-Thursday, 8:00 a.m.-5:00 p.m.;
and Friday, 8:00 a.m.-12:00 noon

APPLY ONLINE FOR THE BOARD OF GOVERNORS' FEE WAIVER (BOGW). The fee waiver covers the enrollment fee for California residents who qualify. All other fees, books and supplies are not covered by this program and are the responsibility of each student. Fee waivers cover the academic year, starting with Summer. They are valid for three terms: Summer, Fall and Spring.

VISION STATEMENT: Creating opportunities for student success. **MISSION STATEMENT:** Coastline Community College promotes academic excellence and student success for today's global students through accessible, flexible, innovative education that leads to the attainment of associate degrees, transfers, certificates, basic skills readiness for college, and career and technical education. **COASTLINE COMMUNITY COLLEGE—PRESIDENT:** Loretta P. Adrian, Ph.D. **COAST COMMUNITY COLLEGE DISTRICT—BOARD OF TRUSTEES:** David A. Grant, Mary L. Hornbuckle, Jim Moreno, Jerry Patterson, Lorraine Prinsky, Ph.D., and Quentin Cronk, Student Trustee **INTERIM CHANCELLOR:** Gene Farrell, Ed.D. **ACCREDITATION:** Coastline Community College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Boulevard, Suite 204, Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education. **NON-DISCRIMINATION STATEMENT:** The Coast Community College District does not discriminate unlawfully in providing educational or employment opportunities to any person on the basis of race, color, sex, gender identity, gender expression, religion, age, national origin, ancestry, sexual orientation, marital status, medical condition, physical or mental disability, military or veteran status, or genetic information.

Career Training–CTE

Coastline offers several options for career-minded students. Our certificate programs allow you to focus on the topics that are of interest to you, and let you get in, get out, and get working! For more information on Coastline's certificate programs and complete program requirements, see a counselor or call (714) 241-6209 to request more information on Coastline's Career & Technical programs.

Certificates of Achievement

These Certificates of Achievement are all approved majors of 18 or more units and will be posted on the transcript. They may be used to meet the 18 unit requirement for the A.A. or A.S. degrees.

Accounting

- General Accounting
- Bookkeeping
- Taxation

Building Codes Professional

Business

- Business Administration
- General Business
- Human Resources Management
- Marketing

Computer Networking

- Cisco
- Cybersecurity
- Microsoft

Electronics

Emergency Management/ Homeland Security

- Emergency Management/
Homeland Security
- Criminal Justice
- Management/Leadership

Entrepreneurship and Small Business Management

Gerontology

Health Care Management

Informatics

Management & Supervision

- Management
- Supervision & Management

Office Support Specialist

- Administrative Manager
- Administrative Professional (Assistant)
- General Office Manager
- Financial Assistant
- Financial Manager

Paralegal Studies

Process Technology

Retail Management

Supply Chain Management

Certificate of Achievements (only)

These Certificates are 18 or more units and will be posted on the transcript. Course units may be applied as electives towards the A.A. or A.S. Degree.

Biological Technology

- Biological Laboratory Technician

Digital Media Foundation

- Digital Media Design

Real Estate Broker

Real Estate Studies

Certificates of Accomplishment

These Certificates of Accomplishment are 12 or more units. A Coastline certificate will be awarded, but only courses will be posted on the transcript.

Cisco Certified Networking Administrator (CCNA)

CompTIA

Digital Media

- Animation and Gaming Foundation

Educational Studies

General Office Assistant

Human Services

Management & Supervision

Leadership

Medical Administrative Office Technician

Medical Coding Specialist

Mobile Applications

Network Security

Process Technician

Fundamentals

Project Management

Retail Management-Advanced

Retail Management-Essentials

Windows Server 2008

Certificates of Specialization

These Certificates of Specialization are less than 12 units. A Coastline certificate will be awarded, but only the courses will be posted on the transcript.

Advanced Accounting

Intermediate Accounting

Business Plan

CISCO Certified Networking

Professional (CCNP)

Cognitive & Caregivers Boot

Camp

Entrepreneurship Essentials

Entrepreneurship for Artists

Entrepreneurship for Computer

Networking

Home Business

MCSA: Windows 8

Real Estate Lending & Mortgage

Brokering

Real Estate Property Salesperson

This information is subject to

change. For the latest information

please check the Catalog or

www.coastline.edu.



Discover Coastline's Business Program

Studying business can prepare you for a wide variety of careers, but choosing what type of business career you want can sometimes be difficult. Many business careers incorporate similar skill-sets, like critical thinking, management methods, e-commerce or e-business tactics, the principles of entrepreneurship, and finance or accounting skills. Although numerous careers in business require most of these skills, you can find the career that best suits your interests by analyzing the different work environments and duties you'll encounter on the job.

For example, you can go into Health Care Management and work at a hospital, for an insurer, or for a local clinic. In the field of Human Resources, you'll recruit and manage a company's finest resource—its employees. With a focus on Marketing, you can work at an ad agency, go into sports marketing, or even go into the field of entertainment marketing for a movie studio or network. And, if you're interested in how businesses work together to provide services to millions of customers, you can focus your business studies on Supply Chain Management.

At Coastline, you'll find courses that lead to an Associate's degree in Business Administration, General Business, Health Care Management, Human Resources, Management, Marketing, Retail Management, Small Business Ownership, Supervision, and Supply Chain Management. These courses can launch a new career for you, or help you to advance in your current career! Call today to find out more: (714) 241-6209.

Things to remember . . .

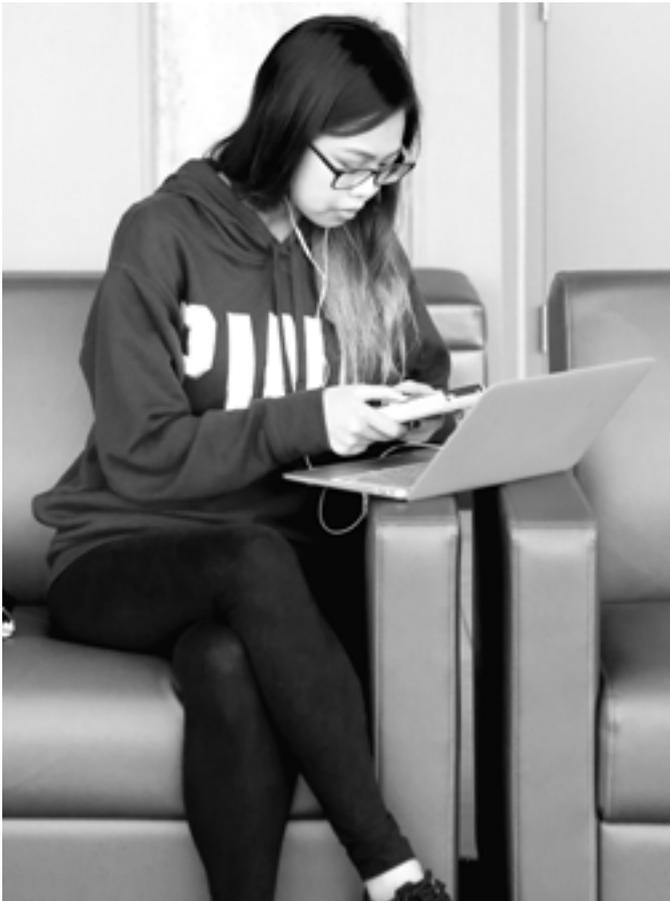
Petition to repeat a class: Due to changes in the education code, students who have successfully completed a course may not repeat that same course. You may apply for an exception by filling out a waiver form.

Waiver of AA and/or Certificate Requirements: Students wishing to substitute or waive courses which satisfy associate in arts degree or certificate of achievement requirements must see a counselor and complete a "Petition to Substitute and/or Waive Academic Requirements and/or Regulations." Forms can be obtained in the Admissions office.

Petition for Graduation: An associate in arts degree or a certificate of achievement is not automatically awarded. Students are required to petition for the degree or certificates of achievement at the beginning of the semester in which they will be completing their final requirement. Petitions are available in the Admissions office.

Graduation Filing Dates: APPLY AUGUST 29 THROUGH NOVEMBER 14, 2016.

Commencement exercises are held once a year at the end of the Spring Semester. Detailed information will be mailed to all students who have petitioned to graduate at the end of April. Diplomas will be mailed to the students approximately one month after the end of the semester in which the application was filed.



About Distance Learning

The flexible, convenient way to complete your courses

Distance Learning (DL) combines technology—television, computers, FAX/modems, telephone—with printed materials to bring course content, instructor, and students together. DL courses fulfill degree and transfer requirements, and Coastline offers a comprehensive selection of DL courses that allows you to meet nearly all requirements for an associate degree or for transfer to the CSU or UC systems.

The Distance Learning program at Coastline is perfect for highly self-motivated, committed, goal-oriented learners. It is also a great option for students with limited mobility due to disabilities or other special situations.

Available Distance Learning Opportunities

With more than 40 years of experience in distance learning, Coastline offers a variety of college-credit course options to meet your educational needs:

TELECOURSES—Watch preproduced programs on broadcast or Cable TV, record lessons for later viewing, or visit Coastline’s viewing centers. Read textbooks, handbooks and study guides; interact with instructors via phone, fax or email; attend live review sessions; mail in assignments and quizzes, and take onsite or proctored exams. Access telecourse student handbook, quizzes and instructor information online at <http://dl.coastline.edu>, select “View Course Websites.”

CABLE COURSES—Watch instructors in locally produced programs on cable TV, record lessons for later viewing, or visit Coastline’s viewing centers. Read textbooks, handbooks and study guides; interact with instructors via phone, fax or email; attend review sessions; mail in assignments and quizzes, and take onsite or proctored exams. Additional internet/online support may be available.

INDEPENDENT STUDY/CD-ROM COURSES—Study independently using specially prepared course materials that include reading materials, textbooks, study guides, self-paced

assignments and video materials. May also include CD-ROM multimedia materials, Internet access or lab kits. Interact with instructor via phone, fax or email, watch or listen to pre-recorded review sessions, mail in assignments and quizzes, and take onsite or proctored exams.

INTERNET/WEB-BASED COURSES—Take courses online and work at your own time, place and speed! Each course has a substantive portion of course materials (syllabus, assignments, lectures) delivered online. Students must have access to a multimedia computer with full-service Internet connection (Internet Service Provider) and Internet Explorer (7.0 or above).

Course activities include discussion forums for student-student as well as instructor-student interactions. Textbooks, email, media materials, videotape (real video and audio), postal mail, fax and CD-ROM materials may also be used as part of the learning experience. Examinations will be administered onsite or proctored by arrangement. Passwords to access portions of the website content will be issued once the student completes a “letter of agreement” online. All Internet sites will be available to registered students one week prior to the official start date of the course.

For more information on Distance Learning, please see pages 00-00

STUDENT SERVICES

Some important tips to get you through the semester

The following Student Services and Policies and Regulations sections are listed in alphabetical order. Throughout these sections Coastline Community College is referred to as “Coastline” and the Coast Community College District is referred to as “CCCCD.”

Assessment Center

 www.coastline.edu/services/assessment-center/

 (714) 241-6285

The Assessment Center provides testing services for entry placement in English and Mathematics and is expected of all first-time students, except for those students who have completed required English and Mathematics skill courses. New students who have earned an associate or degree higher from an accredited institution are not required to take the assessment tests if they have fulfilled the prerequisite for the course for which they intend to enroll. All other students who plan to enroll in English or Mathematics courses or who plan to enroll in 6 or more units are required to complete the assessment tests.

Students are strongly encouraged to complete the no-cost, assessment tests early in their program since the scores are used for advisory purposes during counseling sessions. The Assessment Center is located at the College Center in Fountain Valley, 11460 Warner Avenue. Testing dates and times, practice exams and additional information are posted on the Assessment Center's web page.

Students may schedule their assessment tests online by following the instructions posted at Assessment web page.

Assessment results are available immediately after completing the tests. Assessed students are directed to speak with a counselor to determine course placements which are based upon multiple measures. Multiple assessment measures for entry placement decisions may include, but are not limited to, the following factors: assessment test results, goal definition, motivation, academic status, self-assessment or study skills. For more information, see our website above, call, or visit us at College Center 4th floor.

CalWORKs

 www.coastline.edu/services/calworks/

 (714) 546-7600 x16587

The CalWORKs Program at Coastline Community College provides a comprehensive program of instruction and student support services for CalWORKs participants. This program aims to prepare participants to transition into unsubsidized employment as well as to achieve long term self-sufficiency. The program also offers support services such as child care vouchers, transportation assistance, educational counseling, assessment skills testing, basic skills remediation, admissions assistance, financial aid assistance, tutoring services, job placement assistance, and work-study opportunities. We offer case management and coordination with Orange County and Los Angeles County Department of Social Services.

In order to be an eligible participant in the Coastline's CalWORKs Program, you must:

- be a current CalWORKs recipient receiving cash aid and in good standing with the County;

- develop a Welfare-to-Work Plan with the California Department of Social Services CalWORKs; and
- be a student in good standing at our college.

Career Center

 www.coastline.edu/services/career-services-center/

 (714) 241-6311

The Career Services Center assists students in making informed and educated decisions regarding their career goals, as well as with job search and acquisition.

Students can obtain labor market information such as current employment statistics, labor force, wages, and outlook.

For more information, please see our website, call, or visit us at College Center.

Counseling Services

 www.coastline.edu/services/counseling/

 (714) 241-6162

Our professionally trained and courteous counselors are available to assist you with:

- Educational Planning
- Career Exploration
- Counseling Courses
- Re-Entry Services
- Transfer Information

Counselors are available for in-person appointments at Fountain Valley, Garden Grove, and Westminster. We also offer telephone appointments. For quick questions, consider our Online eAdvising and Live eChat available via our website listed above..

Call the number above for more information or to schedule an appointment or visit us at College Center.

Extended Opportunity Programs & Services (EOPS) and Cooperative Agencies for Education (CARE)

 www.coastline.edu/services/eops/

 (714) 241-6234

The full set of services provided to eligible EOPS students are designed to address the financial and educational disadvantage obstacles and help students achieve their educational goal(s): Associate's degree, Certificate and/or preparation for transfer to a 4-year institution.

Interested students who meet EOPS eligibility criteria are expected to follow-through on all program requirements as a condition of receiving the full range of program benefits and services.

For more information, visit our website above, call us, or visit us at College Center, 4th Floor.

Financial Aid

Coastline participates in major state and federal financial aid programs, which may be in the form of grants, loans, or work opportunities. Contact the Financial Aid office, College Center, Room 419, email financialaid@coastline.edu or call (714) 241-6239 for details.

Health Services

Health services (primary care professional services/not an insurance plan) for Coastline students are provided by: Memorial Prompt Care. For details, see page 18 of this class schedule or go to our website at www.coastline.edu.

Alcohol and Drug Prevention Resources: The CCCD strives to provide a drug-free environment that maximizes academic achievement and personal growth. The three colleges in the District offer a variety of classes which focus on alcohol and drug abuse prevention education. Coastline offers Health C100—Personal Health.

Counseling: The County of Orange Public Health Department, Orange County Alcohol Services Office, offers therapy and counseling treatment for family members of alcoholic clients. Call (714) 896-7574 for information. The office is located at 14180 Beach Boulevard, Westminster, CA 92683.

State Laws and College Regulations: State laws and the CCCD Student Code of Conduct specifically prohibit the use, possession, distribution and sale of drugs or alcohol on campus property, at any college-sponsored activity or event, or in District and college vehicles regardless of location. Complete information on the laws and the Student Code of Conduct is available at the College Center, Student Services office. The use of all tobacco products is prohibited in all District buildings and vehicles.

Legal Clinic

Coastline students, staff, faculty and/or alumni may use clinic services. Attorneys are available evenings for an initial one-half hour FREE consultation. Call (714) 241-6298 to schedule an appointment.

Scholarships

Coastline's Scholarship Recognition Awards are granted to students who have demonstrated excellence, academic achievement, and/or wish to pursue educational or career goals. Students enrolled at Coastline in the Fall or Spring semesters may apply for scholarships. The awards are presented at the Scholarship Reception during the Spring semester. Scholarships do not have to be repaid. Please visit www.coastline.edu/scholarships or email scholarshiphelp@coastline.edu for more information.

Special Programs and Services for the Disabled

Students with disabilities (e.g. mobility, communication, speech, hearing, learning, vision, acquired brain injury, intellectual, and/or psychological) are invited to request assistance from Special Programs and Services for the Disabled office.

SERVICES include, but are not limited to: interpreting services, note taking, registration assistance, specialized counseling, specialized materials/equipment (i.e., digital recorders, enlarged print, e-text, and other alternative formatted materials), test proctoring, and extended time on exams.

PROGRAMS: Coastline also offers comprehensive programs and services to students with intellectual disabilities, acquired brain injuries, and mobility impairments.

Priority Registration is given to qualified students with a verified disability. To obtain more information about Priority Registration and other accommodations, please contact the Special Programs and Services Office located at the Newport Beach Center, 1515 Monrovia Avenue, Newport Beach, CA 92663 (714) 241-6214 or (714) 751-2072 (TTY).

Transfer Center

The Transfer Center provides students with transfer information, resources, and services on: CSU-UC and-private school-application assistance and deadlines, transfer majors and career paths, transfer fairs, scholarship applications, university tours, workshops, and college representative visits. For more information, email transfercenter@coastline.edu, call (714) 241-6171 or visit us at the Garden Grove Center, 12901 Euclid Street-Room 109, Garden Grove.

Veterans Administration Requirements for Receiving Veterans Benefits

1. In order to claim benefits, a veteran or eligible person must have, as an educational objective, an (a) Associate in Arts Degree, (b) Baccalaureate Degree, or (c) Certificate Program. If, after consulting the college catalog or the schedule of classes a person wishing to file for veterans benefits is still unsure of his/her goals or major, arrangements should be made for a counseling appointment.
2. In order to ensure continuity of benefits, satisfactory progress must be made toward the stated major.
3. Attendance in enrolled classes is expected at all times.
4. After each registration, the person receiving veterans benefits must notify the Veteran Certifying Official of any program changes, i.e., complete withdrawal from college, adjustment of units, courses added and dropped, etc.
5. Those with 24 or more units of college work completed and who wish to apply for benefits must have program approval. Contact the Veteran Certifying Official for proper procedure.
6. Veterans with fewer than 24 units must submit transcripts for all previous college work to Coastline Community College within four weeks after the semester begins.

Unit Load to Qualify for GI Bill:

	8-week session	16-week semester
Full time	6 units	12 units
3/4 time	4-5 units	9-11 units
1/2 time	3 units	6-8 units

CAL-VET: Students who qualify for CAL-VET benefits should contact the Financial Aid Office.

It will be the responsibility of the veteran or eligible dependent to adhere to the regulations of the Veterans Administration and Coastline policies. If there are any questions regarding the veteran benefits, check with the Veteran Certifying Official at (714) 241-6325.

Veterans—Contact your Veteran Certifying Official to see how intersession courses may allow you to access your BAH benefits.

Eligibility for Veteran Benefits

A veteran may be eligible for benefits for ten years after the date of separation from active duty provided discharge or release was other than dishonorable, and he/she served at least a hundred and eighty-one (181) continuous days or was discharged or released because of a service-connected disability. Veterans who entered active duty beginning July 1, 1985, may be eligible under Chapter 30, the Montgomery GI, bill provided they:

- Served at least two years with honorable discharge, and
- Had \$100 per month deducted from their military pay for educational benefits during the first 12 months of active duty.

Selected Reserve participants may be eligible under Chapter 1606.

Priority Registration: Coastline Community College offers priority registration to veterans for four academic years within 15 years of separation date. To be considered for Veteran Priority registration, students must:

- Meet all of the Priority Registration requirements found on page 7
- Submit a copy of their DD Form 214 (Member-4 copy)



New & Returning students who have previously submitted the above should request priority registration by contacting the Veteran Certifying Official. For additional information, please contact the Veteran Certifying Official in the Admissions and Records Office at (714) 241-6325.

Veterans Resource Centers

Coastline's Veterans Resource Centers (VRC) are community-based service centers that engage not only local veterans taking classes, but also serve to connect student-veterans located worldwide, and community veterans who wish to support their peers. The VRCs provide a comfortable and positive environment where Veterans will find access to academic resources, community referrals, networking opportunities, counseling and advisement services, computer access with Wi-Fi, a place to study, and workshops featuring guest lecturers of value to Veterans seeking career and academic opportunities. Coastline also provides the resources available in the VRCs to students worldwide through a Virtual VRC.

For more information regarding the VRCs, email, vet2vet@coastline.edu, or call (714) 241-6126.

Veterans Resource Center Locations and Hours:

College Center VRC

11460 Warner Avenue, Fountain Valley

Monday 8:00 am - 4:30 pm

Tuesday 8:00 am - 4:30 pm

Wednesday 8:00 am - 4:30 pm

Thursday 8:00 am - 4:30 pm

Friday 8:00 am - 4:30 pm

Newport Beach Campus VRC

1515 Monrovia Avenue, Newport Beach

Monday 10:00 am - 6:30 pm

Tuesday 10:00 am - 6:30 pm

Wednesday 10:00 am - 6:30 pm

Thursday 10:00 am - 6:30 pm

Friday Closed



Remember to file for GRADUATION!

If you are nearing completion of your program, be sure to FILE the application for graduation. Students must turn in this paperwork by the deadline date in order to graduate.

For Fall 2016 graduation, you can file between August 29, 2016 and November 14, 2016.

Questions on qualifying to petition for graduation? Call the Counseling Office at (714) 241-6162.

Important College Terms

Closed Classes—If the class in which you wish to enroll is closed—don't give up!

1. Go for the sure thing! Try to find another CRN of the course that may still have seats available; or
2. If there is a wait list option, place yourself on the wait list. If a seat becomes available, you will be notified by email (students with current cell phone will receive a text notification) and will have 24 hours to add the wait listed class. All prerequisites and corequisites must be met; or
3. If wait lists are not available, check back to see if a seat may have become available due to a student withdrawal or due to a student being dropped for nonpayment of fee; or
4. Go to the first class meeting. If space is available, the instructor may give you an ADD PERMIT with an Add Authorization Code (AAC). The AAC will allow you to register for the course prior to the "EXPIRES" deadline using the online registration system.

Permission Required Courses—Enclose test scores and proof of eligibility for math and English. These forms must be submitted prior to your registration appointment.

Class Canceled—A canceled class/section is one that is not going to be offered for that semester due to various reasons. You will need to choose an alternate class/section.

Concurrent Enrollment Required—Applies to classes in which you must enroll in both a lecture and a lab. It may also apply to classes that require you to enroll in another type of class at the same time.

Duplicate Section—You cannot enroll in two sections of the same course during the same semester unless they are a first and second eight-week class and coded as a repeatable course.

Time Conflict—You may not enroll in two classes that overlap in time. Check the scheduled class times carefully when planning your program.

POLICIES & REGULATIONS

More things you need to know.

ACADEMIC FREEDOM STATEMENT

Coastline Community College recognizes that the free search for truth and the expression of diverse opinions are essential to a democratic society, and encourages and protects academic freedom as per Coast Community College District Board of Trustees policy number BP 4030 AS APPROVED 02/05/03.

COASTLINE COMMUNITY COLLEGE ACADEMIC HONESTY PROCEDURES

ACADEMIC HONESTY IS A JOINT RESPONSIBILITY OF THE INDIVIDUAL STUDENT AND THE COLLEGE'S FACULTY AND STAFF

Coastline Community College's institutional integrity is built in part upon the individual student's commitment to academic honesty. The College's institutional integrity is also founded upon the effective administration of academic honesty issues by the College's faculty and staff.

Coastline Community College Faculty are responsible for ensuring that the student grades are truly indicative of the student's learned knowledge as exhibited in the classroom. Student acts of academic dishonesty cause disruption of the educational process, weaken our College's institutional integrity, and present challenges for our faculty to fairly assess the student's academic performance.

Coastline Community College Faculty holds primary responsibility for ensuring that academic honesty is maintained in their classes. Individual students also share in this responsibility. Coastline students are required to refrain from all acts of academic dishonesty. The Coast Community College District's Student Code of Conduct and Disciplinary Procedures (BP-5500) apply to students whose conduct violates this academic honesty procedure.

PROCEDURES FOR DEALING WITH VIOLATIONS OF ACADEMIC DISHONESTY

Actions Taken by Faculty Member

Any Coastline Faculty member who has evidence that a student has committed an act of academic dishonesty, shall, after speaking with the student, take one or more of the following disciplinary actions:

- Issue an oral reprimand.
- Give the student an "F" grade or zero points or a reduced number of points on all or part of a particular paper, project or examination;
- If the act of academic dishonesty results in a "F" grade or zero points being awarded to the student for that particular paper, project, or examination, and this result affects the student's overall grade in the class, then the student shall be issued the proper grade, as affected by the specific "F" or zero grade, by the faculty member.

For any incident of academic dishonesty resulting in the instructor's issuance of an "F" or zero points - the instructor shall assess the severity of the student's misconduct and determine whether the incident should be immediately reported to the College's Student Discipline Officer (presently the Vice President of Student Services) on the "Academic Dishonesty Report" form.

Actions by the College Administration

The sanction imposed for an act of academic dishonesty depends on the severity of the alleged improper conduct of the student. However, sanctions are generally imposed as follows:

Upon receipt of a faculty-member completed first "Academic Dishonesty Report" form concerning a student, (or) upon satisfactory investigation of allegations brought by other staff or students about academic misconduct by a student, the Student Discipline Officer shall respond in one of two ways:

- 1) By sending a Student Discipline Notification Letter to the student, inviting the student to present a response to the allegations of academic dishonesty. The Student Discipline Officer will inform the student that if a finding of academic dishonesty is sustained, the student will be issued student conduct sanctions determined by the Student Discipline Officer pursuant to the District's Student Code of Conduct.
- 2) The Student Discipline Officer may also create an Academic Dishonesty Report file and send no letter (the Student Discipline Officer will not take action, based on the request of the individual instructor, who will handle the disciplinary action individually with his/her own students). If the Student Discipline Officer notes that multiple Academic Dishonesty Reports have been filed for particular students, from multiple instructors, however, then the student will receive the Letter of Student Discipline Notification.

Upon receipt of a second or more "Academic Dishonesty Report" of academic misconduct committed by a student, the Student Discipline Officer shall seek the suspension of the student for one or two full calendar years.

If, upon this student's return from the one to two year suspension, the Student Discipline Officer receives any further reports of academic dishonesty concerning this student, the Student Discipline Officer may recommend the student be expelled from the District for a period of no less than three years to ten years.

Depending on the severity of the student's academic dishonesty, a student may be suspended from the College on a first offense or be recommended for expulsion by the CCCD Board of Trustees.

The Student Discipline Officer shall keep the faculty member and Division Dean reasonably informed of the status of the student discipline process and outcome.

EXAMPLES OF ACADEMIC DISHONESTY CONDUCT

Some examples of academic dishonesty conduct warranting the imposition of disciplinary probation, suspension or expulsion include, but are not limited to, the following:

1. Taking an examination for another student or having someone else take an examination for one-self.
2. Altering a graded examination/assignment and returning it for additional credit.
3. Having another person or a company do research and/or writing of a report.
4. Stealing or attempting to steal an examination or answer key.

5. Printing an online exam without the express authorization of the instructor.
6. Stealing or attempting to change official academic records.
7. Forging or altering grades.
8. Obtaining answers from another student before or during an examination.
9. Falsely reporting or claiming to have experienced technical difficulties with online instructional tests, quizzes, or assignments.
10. Knowingly allowing another student to copy one's work.
11. Using unauthorized materials, such as notebooks, calculators, or other items, without the instructor's consent during an examination or placement test.
12. Sharing answers for a take-home or on-line examination unless otherwise authorized by the instructor.
13. Receiving help in creating a speech, essay, report, project or paper unless otherwise authorized by the instructor.
14. Turning in a speech, essay, report, project or paper done for one class to another class unless specifically authorized by the instructor of the second class.
15. Misreporting or altering the data in laboratory or research projects.
16. Offering another person's work as one's own: copying a speech, essay, report, discussion board posting, project or paper from another person or from books, websites, or other sources.
17. Using outside sources (books, or other written sources) without giving proper credit (by naming the person and putting any exact words in quotation marks).
18. Intentionally impairing the performance of other students and/or a faculty member.
19. Collusion - when any student knowingly or intentionally helps another student perform an act of academic dishonesty. Collusion in an act of academic dishonesty will be disciplined in the same manner as the act itself.

ACADEMIC RENEWAL POLICY AND PROCEDURE

This Academic Renewal Policy (BP 4240) for Coastline Community College is issued pursuant to Section 55764 and 55765 of the California Administrative Code (Title 5) regulations. The purpose of this policy is to disregard past substandard academic performance of a student when such work is not reflective of their current demonstrated ability. It is based on the recognition that due to unusual circumstances, or circumstances beyond the control of a student, the past substandard work will negatively affect their academic standing and unnecessarily prolong the rate at which he/she may complete his/her current objectives.

Therefore, under the circumstances outlined below, Coastline Community College may disregard from all considerations associated with requirements for the Certificate of Achievement/Associate in Arts Degree and general education certification up to a maximum of thirty (30) semester units of course work from two semesters taken at any college. These circumstances are:

1. The student has requested the action formally and has presented evidence that work completed in the term(s) under consideration is substandard (less than a 2.0 grade point average) and not representative of present scholastic ability as verified by the current level of performance. Verification must consist of:
 - a. Completion of a minimum of 12 semester units of course work at any regionally accredited college or university with a minimum cumulative grade point average of at least 2.0 subsequent to the course work to be disregarded.
 - b. At least 12 months has elapsed since completion of the most recent course work to be disregarded.
2. Agreement that all units taken during the semester(s) to be disregarded, except those courses required as a prerequisite or to satisfy a requirement, in the student's "redirected" educational objective.
3. An understanding that the student's permanent academic record

shall be annotated so that it is readily evident to all users of the records that units disregarded, even if satisfactory, may not apply to certificate, degree or general education certification requirements.

4. Agreement that all course work remains legible on the student's permanent record ensuring a true and complete academic history.

If another accredited college has acted to remove previous course work from Certificate of Achievement, Associate in Arts or Bachelor Degree consideration, such action shall be honored in terms of that institution's policy. Units disregarded by another institution shall be deducted from the thirty semester units maximum of course work eligible for alleviation at Coastline Community College.

Students requesting removal of previous course work for certificate or degree consideration shall file a petition at the Admissions and Records Office. The petition shall outline the semesters of course work to be disregarded and shall include evidence verifying (1) that work completed during this period is substandard, and (2) the expiration of at least 12 months since the end of the last term to be excluded. All official transcripts must be on file at Coastline Community College.

The Director of Admissions and Records or his/her designee shall act to approve the petition and make the proper annotation on the student's permanent record upon verification of the conditions set forth herein.

Note: It is possible that other colleges or universities may not accept the Academic Renewal Policy.

ACADEMIC STANDARDS

Coastline recognizes academic honor in four ways:

1. **PRESIDENT'S LIST:** A student is eligible to be included on the President's List after completing a semester of at least 12 units in courses awarding letter grades during which a GPA of 4.0 is earned.
2. **DEAN'S LIST:** A student is eligible to be included on the Dean's List after completing a semester of at least 12 units in courses awarding letter grades during which a GPA of 3.50 to 3.99 is earned.
3. **HONOR'S LIST:** A student is eligible to be included on the Honor's List after completing a semester of 6.0 to 11.9 units in courses awarding letter grades during which a GPA of 3.75 to 4.0 is earned.
4. **GRADUATION WITH HONORS:** A student is eligible for Graduation with Honors if he or she achieves a 3.50 or higher GPA in all college units attempted and a 3.50 or higher GPA in all courses completed at Coastline.

Probation Status: The CCCD's policy on probation states that a student shall be placed on probation if he or she meets one of two conditions:

1. **ACADEMIC PROBATION**—A student is on academic probation if he or she has attempted at least 12 semester units at a district college and
 - a. has a grade point average of less than 2.0 in the most recent semester completed, or
 - b. has a cumulative grade point average of less than 2.0 in all units attempted.
2. **PROGRESS PROBATION**—A student is on progress probation if he or she has attempted at least 12 semester units at a district college and the percentage of units with "W, I, NC, AND NP" grades reaches or exceeds 50 percent.

Students on probation at one CCCD college shall be on probation at all colleges within the CCCD. All probationary students shall be notified of their status and counseling services shall be made available.

Disqualification Status: The approved disqualification policy states

that a student in the CCCD who is on academic or progress probation shall be disqualified whenever he or she meets one of two conditions:

1. **ACADEMIC DISQUALIFICATION**—Any student on academic probation for two consecutive semesters shall be academically disqualified.
2. **PROGRESS DISQUALIFICATION**—Any student on progress probation for two consecutive semesters shall be disqualified for lack of satisfactory progress.

Students on disqualification at one CCCD college shall be on disqualification at all colleges within the CCCD. Students shall be notified of dismissal status near the beginning of the semester that it takes effect, but in any case, no later than the start of the Fall semester. If circumstances warrant, exceptions may be made and reinstatement granted by the Probation and Disqualification Review Committee.

ACCREDITATION

Coastline Community College is accredited by the Accrediting Commission of Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial, Ste. 204 Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.

ANIMALS AND/OR PETS

Animals and/or pets of any kind or description are not allowed on or within college property. This restriction also applies to animals and/or pets confined in any vehicle parked on college property. This does not apply to the use of guide, signal or service dogs for assisting persons with disabilities.

AUDITING

The college is no longer offering students the option to audit a course.

CAMPUS SAFETY

Your safety continues to be our highest priority. The following policies and procedures were created with this goal in mind:

Procedures: To report a crime in progress, or other emergency requiring police or fire response, call 9-1-1. For non-emergency or routine calls, contact the Campus Safety Department or the business number of the local police department. The Campus Safety Department may be contacted directly at (714) 241-6360 or through any of the area offices.

Coastline has an incident report form available which allows for a complete description of any incident. If students, staff or faculty are parties or witnesses to an incident that requires further review or investigation by the college, they should contact the College Center or one of the area offices to file a report.

A college safety suggestion/hazard report is also available to all students, faculty and staff who wish to report a safety or hazard concern of any nature. Forms are available at various locations throughout District facilities and work locations. All reports are kept on file and reviewed on a regular basis.

Facilities: In general, all facilities remain open during business hours, 8 a.m. – 9:30 p.m. at instructional sites, and 8 a.m. – 5:00 p.m. at the College Center.

Law Enforcement: The Campus Safety Department maintains a close working relationship with the local police departments for each area containing a Coastline facility. Coastline security officers and key staff will report incidents or summon the assistance of local agencies on an as-needed basis.

Communication: When a particular incident occurs that is of interest to students, faculty and staff, a collegewide flier/bulletin may be distributed which describes the incident, the actions taken, and safety suggestions.

Crime Statistics (Jeanne Clery Act): Crime statistics for

Coastline can be found on the college website at coastline.edu or the Department of Education website at

<http://ope.ed.gov/security/>. A complete copy of the report can be obtained from the Campus Safety department, or Coastline's Business office. Call (714) 241-6145 for more information.

CHANGES

Coastline makes every effort to assure the class schedule information is accurate. Because this publication must be prepared well in advance, changes in some programs inevitably will occur. Courses described in this publication are subject to change without notice. All classes offered are based upon sufficient enrollment to economically warrant them. Classes may be canceled as a result of low enrollment, state legislation and/or financial consideration. When classes are canceled due to low enrollment, every attempt will be made to help students adjust their academic schedules. In addition, students are advised that all information set out in this publication is subject to change without notice, and the Board of Trustees of the CCCD, the chancellor of the CCCD and the president of Coastline reserve the right to add, amend or repeal regulations, rules, resolutions or policies within the administrative area of responsibility of such officers.

CLASS ATTENDANCE

Students are expected to attend classes regularly. Failure to attend may be taken into consideration by instructors when assigning grades. Students who miss the first class meeting, are absent for two contiguous class meeting or have too many absences **MAY** be dropped by the Instructor at any time during the semester until the final deadline for withdrawal. Instructors may have more restrictive requirements for attendance and these requirements shall be stated in the class syllabus. Student's that miss class due to verifiable extenuating circumstances beyond the control of the student (i.e. accident, illness, death in immediate family, etc.) should inform their instructors prior to missing class meetings. A student who has been absent because of extenuating circumstance should report to the instructor on the day of his/her return. No absence excuses a student from making up the work missed. Students should realize that absences may adversely affect their grades. Please Note: It is the responsibility of the student to withdraw in order to meet all fee/ refund deadlines and it is also the responsibility of the student to withdraw by state mandated deadlines to avoid grade penalties.

CLASS WITHDRAWAL PROCEDURES

Each student is responsible to complete OR officially withdraw from each class in which he/she enrolls.

Students who are dropped by their instructors for missing the first class meeting or for excessive absences should verify the instructor drop with the Admissions Office in order to avoid grade penalties and to comply with critical drop dates as specified.

Students should be aware that "W's" are used to determine academic status.

Students may withdraw/drop a class by:

1. Logging in to your MyCCC site. Drops will be allowed via the web in accordance with published drop deadlines.
2. Mailing a letter or Student Drop Form by the drop deadline date to Coastline Community College, 11460 Warner Avenue, Fountain Valley, CA 92708. The letter should be sent to the attention of the Admissions office and the student needs to make sure the envelope has a USPS postmark on or before the deadline date.
3. In-person in the Admissions Office during normal business hours, Monday – Thursday, 8:00 am to 5:00 pm and Fridays 8:00 am to 12 noon. Students will be required to present a valid Drivers License, Military ID or Passport to drop a class.

Withdraw after Deadline

Students may petition for a “W” grade after the final limit for “W” only for extenuating circumstances beyond the control of the student, such as verified accident or illness. Petitions must be reviewed and approved by the Grade Review Committee.

Repeating Classes

It is possible to repeat a class only in certain circumstances as follows:

1. In the course description in the catalog, the class is identified as eligible for repetition; or
2. The class is eligible for grade remediation by repetition.
New repeat rules effective Summer Term 2012-- Students are now limited to three (3) total enrollments for most credit courses. Students will not be allowed to repeat a course more than three times without documented evidence of extenuating circumstances. ‘W’ grades are counted as enrollments.

REASONS TO REPEAT A CLASS

A. Repeating a course in an effort to alleviate a substandard grade; Students who receive substandard grades (“D,” “F,” “NP” or “NC”) and/or one or more Withdrawals (“W”) on the transcript may attempt to successfully complete the course up to a total of two additional times within the Coast Community College District, if necessary to alleviate the substandard grade or successfully complete the course.

After the third attempt to receive a passing grade in a course, the student may complete the Petition to Repeat form and submit to the Admissions and Records Office for one additional attempt. Petitions are only considered for documented extenuating circumstances. Students who Withdraw and receive a “W” on each of the three allowable attempts, if by petition the student is given permission to enroll, the students will not be able to withdraw from the course again and an evaluative grade symbol will be recorded. **NO FURTHER ATTEMPTS WILL BE PERMITTED.**

If the substandard grade is repeated within the Coast Community College District, the Repeat/Delete grade exclusion will be automatically performed on the student’s academic transcript. The grades in the latest term will be the grade which will be used to calculate grade point average regardless of which grade was higher. Although the previous grade(s) will not be counted in the grade point average, they will remain visible on the transcript and the last recorded attempt is the course which will be counted in the student’s permanent academic history.

When a student repeats an equivalent course in which a substandard grade outside the Coast Community College District at a regionally accredited college, they must file a Repeat/Delete Request and submit it to the Admissions and Records Office along with an official transcript from the other college showing successful completion of the course.

- B. Repeating a course due to a significant lapse of time, where a passing grade (CR or P) or C or better was previously earned. A significant lapse of time is defined as at least five years. All coursework shall remain on the student’s permanent record. The current grade and credit will be disregarded in computing your CCC GPA. Course repetition based on significant lapse of time may only occur once. (Documentation must be submitted)
- C. You have extenuating circumstances - verified cases of accidents, illness, or other life changing even beyond the control of the student that prevented you from doing well in the course (must submit documentation);
- D. The course you wish to repeat is part of a legally mandated training as a condition of continued or volunteer employment. Regardless of whether or not a substandard grade (D, F, NC, or NP) was previously earned, the grade and unit credit shall be included each time for the purpose of calculating the GPA.

(Documentation must be attached to certify that course repetition is necessary to complete legally mandated training).

- E. Repeating a course previously taken at another college. Substandard or non-substandard grades earned at another institution will not be alleviated by repeating a course at Coastline Community College. The grade and unit credit earned will be calculated and averaged in GPA.

GRADING

Student performance in courses is indicated by one of twenty grades. Grades which carry grade point value, and which are used in determining the grade point average (GPA), are as follows:

Symbol	Definition	Grade Points/Units
A	Excellent.....	4
B	Good	3
C	Satisfactory.....	2
D	Passing, less than satisfactory.....	1
F	Failing.....	0

The following grades are not part of the GPA computations:

CR/P	Credit at least satisfactory	Unit credit granted
NC/NP	Non-Credit, less than satisfactory or failing	No units granted
W	Withdrawal	No units granted
MW	Military Withdrawal	No units granted
I, IB, IC, ID, IF, INP	Incomplete	No units granted
IP	In Progress	No units granted
RD	Report Delayed	No units granted

Pass/No Pass: When you select the pass (P)/no pass (NP) option, you will receive a P or NP on your report card instead of a letter (A-F) grade. P means you have satisfactorily completed (passed) the course. NP means you have unsatisfactorily completed (failed) the course.

The P/NP option does not affect overall grade point average. Select the P/NP option in classes offering a choice by returning your P/ NP postcard to the Admissions office by the appropriate deadline. Postcards are distributed with your registration confirmation packet. You may also obtain them at Coastline area offices. For more complete details, refer to the Catalog.

Examinations: Final examinations are required in all graded courses. Exceptions may occur in certain physical education activity courses. Students must attend Coastline for the entire length of the course and take the final examination to receive credit.

Incomplete Grades: Incomplete academic work for justifiable reasons at the end of the term may result in a “I” symbol being entered in the student’s permanent record. The “I” may be made up no later than one year following the end of the term in which it was assigned. Incompletes were expanded to include the alternative grade that the incomplete will revert to after one year if the student does not make up the coursework with the instructor (i.e., ID = incomplete which will revert to a “D” in one year if the student does not make up missing coursework).

NOTE: Students are not permitted to enroll in a course in which they were assigned an “I” grade. Incompletes must be agreed upon by both the student and the instructor.

GRADES

Grade reports are not mailed. Students may access their grades online by logging in to their MyCCC site. Students also have the option of printing their own CCC unofficial transcript. Semester grades are available online approximately 10 working days after the end of the semester (excluding holiday periods).

STUDENT GRIEVANCE PROCEDURES

Coastline Community College extends to all students the right to petition for readdress of grievance. The right to petition may be

initiated at any time when the student has a grievance against any college employee, policy or procedure at Coastline Community College.

Every effort will be made to preserve confidentially as grievances are fairly and equitably considered. The procedures will allow students to exhaust every administrative level possible in receiving fair and complete hearing of their grievances. These are college-level procedures for resolving problems and should not be viewed as legal or quasi-legal proceedings.

Based on the principle of improved communication between the students and the institution, the following procedures will be followed for students registering grievances:

NOTE: In order to establish due process, all parties to the grievances will adhere to the steps as outlined.

STEP I: Prior to filing a formal grievance, the student is expected to first contact the Discipline Dean or Program Supervisor and the person(s) who has (have) the closest contact with the pertinent issue. The grievance should be thoroughly defined to be discussed objectively.

If the grievance cannot be resolved at this step, the student may progress to Step II after

Informing the person(s) involved of intended plans to file a formal grievance. The formal grievance must be filed during the semester in which the grievance occurs.

STEP II: The student meets with the Dean of Enrollment Services to discuss the grievance. At this step, the "Formal Grievance Petition" is filed. The Vice President of Instruction/Student Services will serve as an ombudsman in order to examine objectively both sides of the issue.

The Vice President of Instruction/Student Services will then meet with all persons involved with the grievance. At the conclusion of Step II, the Vice President, within five (5) school days, will provide the student and others involved with a written summary of the discussion.

If the grievance has not been resolved by this step, the student may proceed to Step III.

STEP III: The student, within five (5) school days after the conclusion of Step II, will submit a written request to the Vice President of Instruction/Student Services for a meeting of an arbitration committee.

The committee will consist of:

1. The appropriate Dean for the Area involved
2. Vice President of Instruction/Student Services
3. Faculty Member and student

A meeting of the committee will be called by the Vice President of Instruction/Student Services to review and/or take action on the grievance. In ten school days after the student has filed a written request, the committee will meet with all involved parties and discuss the grievance in detail in an attempt to resolve the issue at this step. Meetings will be chaired by the Vice President of Instruction/Student Services.

Within five (5) school days, the decision and proposed action will be communicated to the following:

1. Student involved
2. Committee members
3. College President
4. Other person(s) involved with the grievance

STEP IV: If either the grievant or other person(s) involved are not satisfied with the decision of action of the Grievance Committee an appeal may be made. Within five (5) school days after the decision or action, the appeal must be filed with the President of the College for consideration. Once the College President has reviewed the memorandum and the written Communication from the Grievance

Committee, the President will schedule a private meeting with the complainant to discuss the matter.

NOTE: The College President has discretionary power to uphold, reverse, or modify the action taken by the Grievance Committee. The president's decision will be delivered to the Grievant/student in writing with copies to the appropriate individuals involved.

STEP V: If the grievant/student is not satisfied with the final college level disposition of the case, She/he may, through the Chancellor of the Coast Community College District, appeal directly to the Board of Trustees. The Board, after reviewing the materials pertaining to the grievance, may determine the time, place and manner of the hearing.

HOPE SCHOLARSHIP CREDIT

Several new tax benefits are now available to help families meet the cost of postsecondary education. These tax benefits are intended to help students and their parents as well as all working Americans to fulfill a variety of education objectives.

Taxpayers can claim one or, in some cases, two new tax credits for expenses they pay for postsecondary education for themselves and their dependent children. This tax credit can directly reduce the amount of federal income tax for returns filed in 1999 or later. The Hope Scholarship Credit is available on a per-student basis for the first two years of postsecondary education, while the Lifetime Learning Credit applies on a tax-return basis and covers a broader time frame and range of educational courses.

Additional information may be obtained in the Admissions and Records office, from your tax advisor, or by going to the National Association of College and Business Officers website: <http://www.nacubo.org> and click on the TRA97 Resource Page icon.

HOUSING

Coastline maintains no dormitories. Housing transactions must be made individually.

LIABILITY

Throughout the academic year, some classes will meet at off-campus locations. The college will not provide transportation to these sites, and students enrolled in these classes are responsible for making their own transportation arrangements. Coastline personnel may assist in coordinating this transportation and/or may recommend travel time, routes, carpooling, etc.; however, the student does not have to follow these recommendations. The CCCD is in no way responsible, nor does it assume liability, for any injuries or losses resulting from this non-sponsored transportation. If you ride with another student, that student is not an agent of, nor driving on behalf of the District.

Under the California Code of Regulations, Subchapter 5, Section 55450, if you participate in a voluntary field trip or excursion, you hold the CCCD, its officers, agents and employees harmless from all liability or claims that may arise out of or in connection with your participation in this activity.

OPEN ENROLLMENT POLICY

It is the policy of the Coast Community College District that, unless specifically exempted by statute, every course section or class, the attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the college(s) and who meets such prerequisites as may be established pursuant to Section 58106 of Title 5 of the California Administrative Code.

PARKING REGULATIONS

Permit Required: Parking permits are required at the Newport Beach and Garden Grove Campuses. Any motorized vehicle requiring registration with the California Department of Motor Vehicles (DMV) must have a current parking permit affixed to the

inside lower-left corner of windshield in the manner indicated on the instructions. Motorcycles (mopeds) will have the permit affixed to the left front fork. Cars without permits properly displayed will be cited. Vehicles may park only in spaces or areas designated for vehicle parking. **PURCHASE OF A PARKING PERMIT DOES NOT GUARANTEE A PARKING SPACE ON CAMPUS.**

Purchase parking permits online: Current semester permits are now available online at www.coastline.edu. Daily parking permits can also be obtained from the office at each area site. Coastline parking permits are not valid at Golden West or Orange Coast Colleges.

Parking Areas: Designated parking areas are color coded:

- Yellow (Faculty and Staff) permit required
- White Grid (Motorcycles only) permit required
- Blue (Handicapped—DMV) Handicap permit must be displayed
- Unmarked white stalls—open for permit parking

Responsibilities for Penalties: The registered owner of any vehicle on a Coastline site shall be held responsible for any liability or damage claims including parking or other traffic violation penalties arising in connection with the possession and/or operation of the vehicle on the Coastline site.

Liability: Coastline is not responsible and assumes no liability for damage or theft of any vehicle or its contents.

Lost, Stolen, Damaged Permits or Sold Vehicles: Replacement of lost, damaged or permits sold with the vehicle will be \$10. Stolen permits are to be reported to the Public Safety office.

Parking, Traffic Rules and Regulations:

ARTICLE 1—ENFORCEMENT

Students who fail to pay parking fines may have their academic records encumbered until all outstanding fines have been paid. Penalties may be added to each citation. The DMV and a collection agency may be notified. **PARKING AND TRAFFIC RULES AND REGULATIONS WILL BE IN EFFECT 24 HOURS A DAY.**

Parking Regulation/Citation Penalties:

SECTION NO. REGULATION

- 401 No parking is allowed in any area that is not designated for student parking. BAIL: \$17
- 402 Vehicles parking within a stall shall not overlap the lines that designate the stall. BAIL: \$17
- 403 No person shall park or leave standing a vehicle on any roadway, landscaped area, driveway, road or field without prior approval of the Public Safety Department. BAIL: \$17
- 404 Motorized cycles and bicycles must be parked in designated motorcycle and bicycle parking areas. BAIL: \$17
- 405 No vehicle shall be backed into diagonal parking stalls. BAIL: \$17
- 406 No person shall park or leave standing a motor vehicle blocking traffic lanes on any campus roadway or parking lot. BAIL: \$27
- 407A No person shall park or leave standing any vehicle in any area where the curb is painted RED and/or is marked "NO PARKING." BAIL: \$27
- 408 When signs or markings prohibiting and/or limiting parking are erected or placed upon any street, road or area, no person shall park or leave standing any vehicle upon such street, road or area in violation of any such sign or marking. BAIL: \$27
- 409 No person shall park in any area marked in blue and identified as "Handicapped Parking" unless a valid handicapped placard/license plate/permit is properly displayed on or within the vehicle. BAIL: \$42

- 410 Except as otherwise noted in these regulations, no person shall park in an area posted or marked "STAFF" unless a valid annual, semester or temporary STAFF parking permit is properly displayed on or within the vehicle. BAIL: \$17
- 411 No person shall park any vehicle in any manner or fashion so as to create a traffic hazard. BAIL: \$17
- 412AD No person shall park on campus in designated permit areas, without a current, valid parking permit, properly displayed either on the left rear bumper or suspended from the rear view mirror. Motorcycles/mopeds shall have the permit affixed to the right front fork. BAIL: \$17
- 413 Vehicles parking in metered stalls MUST PAY for use of the stall as indicated on the meter. Display of any Coastline parking permit does not preclude payment of meter fees. BAIL: \$17
- 414 No vehicle will remain parked overnight without approval from the Office of Public Safety, and no person will sleep in or remain overnight in any vehicle parked on campus. BAIL: \$17

Complete copies of the parking regulations can be obtained from the Public Safety office or call (714) 546-7600, ext. 16120 for more information.

PERSONAL SECURITY CODE

To ensure the security of your records, you will be required to establish a password for your MyCCC portal page. You will be asked to do this the first time you log in to the system. Once you have established your password, it will be REQUIRED for all future online transactions at Coastline Community College, Golden West College and Orange Coast College. If you forget your password, you may go to our website at www.coastline.edu and click on "password reset". Your password is yours and yours alone and is not available to the staff at the college for reference.

All in-person transactions require Photo ID. If a student wants someone else to handle their transaction, the person designated must present written authorization signed by the student (regardless of relationship or age) and photo ID at the time of the transaction.

PREREQUISITES, COREQUISITES AND OTHER ENROLLMENT LIMITATIONS

All prerequisites or corequisites identified in Coastline's catalog and class schedule were established according to state laws as outlined in the CCCD's Model Plan. Except for CCCD priority registration procedures for continuing students, and courses or programs with prerequisites or corequisites, all Coastline classes are open to enrollment on a "first come, first-served" basis until they are filled to maximum capacity. Refer to the Catalog for detailed information or contact the Matriculation Office at (714) 241-6166.

SEXUAL MISCONDUCT INFORMATION & TITLE IX COMPLIANCE

Members of the Coastline Community College (CCC) community, guests and visitors have the right to be free from sexual violence. All members of the campus community are expected to conduct themselves in a manner that does not infringe upon the rights of others. CCC has zero tolerance for sexual misconduct. When an allegation of misconduct is brought to an appropriate administration's attention and a respondent is found to have violated any sexual misconduct district policy, serious sanctions will be used to reasonably ensure that such actions are never repeated. The following is intended to define community expectations and to establish a mechanism for determining when those expectations have been violated.

Overview of Expectations with Respect to Consensual Relationships
There are inherent risks in any romantic or sexual relationship

between individuals in unequal positions (such as teacher and student, supervisor and employee). These relationships may be less consensual than perceived by the individual whose position confers power. The relationship also may be viewed in different ways by each of the parties, particularly in retrospect. Furthermore, circumstances may change, and conduct that was previously welcome may become unwelcome. Even when both parties have consented at the outset to a romantic or sexual involvement, this past consent may not remove grounds for a later charge of a violation of applicable sections of the faculty/staff handbooks. The college does not wish to interfere with private choices regarding personal relationships when these relationships do not interfere with the college's goals or district policies. For the personal protection of members of this community, relationships in which power differentials are inherent (faculty-student, staff-student, administrator-student) are generally discouraged. Consensual romantic or sexual relationships in which one party maintains a direct supervisory or evaluative role over the other party is in violation of district policy (CCCD BP 7310). This includes student assistants over whom they have direct responsibility.

SEXUAL VIOLENCE — Risk Reduction Tips

Risk reduction tips can often take a victim-blaming tone, even unintentionally. With no intention to victim-blame, and with recognition that only those who commit sexual violence are responsible for those actions, these suggestions may nevertheless help you to reduce your risk experiencing a non-consensual sexual act. Below, suggestions to avoid committing a non-consensual sexual act are also offered:

- If you have limits, make them known as early as possible.
- Tell a sexual aggressor “NO” clearly and firmly.
- Try to remove yourself from the physical presence of a sexual aggressor.
- Find someone nearby and ask for help.
- Take affirmative responsibility for your alcohol intake/drug use and acknowledge that alcohol/drugs lower your sexual inhibitions and may make you vulnerable to someone who views a drunk or high person as a sexual opportunity.
- Take care of your friends and ask that they take care of you. A real friend will challenge you if you are about to make a mistake. Respect them when they do.

If you find yourself in the position of being the initiator of sexual behavior, you owe sexual respect to your potential partner. These suggestions may help you to reduce your risk for being accused of sexual misconduct:

- Clearly communicate your intentions to your sexual partner and give them a chance to clearly relate their intentions to you.
- Understand and respect personal boundaries.
- DON'T MAKE ASSUMPTIONS about consent; about someone's sexual availability; about whether they are attracted to you; about how far you can go or about whether they are physically and/or mentally able to consent. If there are any questions or ambiguity then you DO NOT have consent.
- Mixed messages from your partner are a clear indication that you should stop, de-fuse any sexual tension and communicate better. You may be misreading them. They may not have figured out how far they want to go with you yet. You must respect the timeline for sexual behaviors with which they are comfortable.
- Don't take advantage of someone's drunkenness or drugged state, even if they did it to themselves.
- Realize that your potential partner could be intimidated by you, or fearful. You may have a power advantage simply because of your gender or size. Don't abuse that power.
- Understand that consent to some form of sexual behavior does not automatically imply consent to any other forms of sexual behavior.

- Silence and passivity cannot be interpreted as an indication of consent. Read your potential partner carefully, paying attention to verbal and non-verbal communication and body language.
- In campus hearings, legal terms like “guilt,” “innocence” and “burdens of proof” are not applicable, but the college never assumes a student is in violation of district policy. Campus hearings are conducted to take into account the totality of all evidence available, from all relevant sources.
- The college reserves the right to take whatever measures it deems necessary in response to an allegation of sexual misconduct in order to protect students' rights and personal safety. Such measures include, but are not limited to, interim suspension from campus pending a hearing and reporting the matter to the local police. Not all forms of sexual misconduct will be deemed to be equally serious offenses, and the college reserves the right to impose different sanctions, ranging from verbal warning to expulsion, depending on the severity of the offense. The college will consider the concerns and rights of both the complainant and the person accused of sexual misconduct.

SEXUAL MISCONDUCT OFFENSES INCLUDE, BUT ARE NOT LIMITED TO:

- Sexual Harassment
- Non-Consensual Sexual Contact (or attempts to commit same)
- Non-Consensual Sexual Intercourse (or attempts to commit same)
- Sexual Exploitation

SEXUAL HARASSMENT:

Sexual Harassment is unwelcome, gender-based verbal or physical conduct that is, sufficiently severe, persistent or pervasive that it, unreasonably interferes with, denies or limits someone's ability to participate in or benefit from the college's educational program and/or activities, and is based on power differentials (quid pro quo), the creation of a hostile environments, or retaliation.

Examples include: an attempt to coerce an unwilling person into a sexual relationship; to repeatedly subject a person to egregious, unwelcome sexual attention; to punish a refusal to comply with a sexual based request; to condition a benefit on submitting to sexual advances; sexual violence; intimate partner violence, stalking; gender-based bullying.

NON-CONSENSUAL SEXUAL CONTACT:

- Non-Consensual Sexual Contact is any intentional sexual touching, however slight, with any object, by a man or a woman upon a man or a woman that is without consent and/or by force.
- The determination of whether an environment is “hostile” must be based on all of the circumstances. These circumstances could include:
 - the frequency of the conduct;
 - the nature and severity of the conduct;
 - whether the conduct was physically threatening;
 - whether the conduct was humiliating;
 - the effect of the conduct on the alleged victim's mental or emotional state;
 - whether the conduct was directed at more than one person;
 - whether the conduct arose in the context of other discriminatory conduct;
 - whether the conduct unreasonably interfered with the alleged victim's educational or work performance;
 - whether the statement is a mere utterance of an epithet which engenders offense in an employee or student, or offends by mere discourtesy or rudeness
 - whether the speech or conduct deserves the protections of academic freedom or the 1st Amendment.

Sexual contact includes:

Intentional contact with the breasts, buttock, groin, or genitals, or touching another with any of these body parts, or making another touch you or themselves with or on any of these body parts; any intentional bodily contact in a sexual manner, though not involving contact with/of/by breasts, buttocks, groin, genitals, mouth or other orifice.

NON-CONSENSUAL SEXUAL INTERCOURSE:

Non-Consensual Sexual Intercourse is any sexual intercourse however slight, with any object, by a man or woman upon a man or a woman that is without consent and/or by force. Intercourse includes: vaginal penetration by a penis, object, tongue or finger, anal penetration by a penis, object, tongue, or finger, and oral copulation (mouth to genital contact or genital to mouth contact), no matter how slight the penetration or contact.

SEXUAL EXPLOITATION:

Occurs when a student takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of other sexual misconduct offenses. Examples of sexual exploitation include, but are not limited to:

- Invasion of sexual privacy;
- prostituting another student;
- non-consensual video or audio-taping of sexual activity;
- going beyond the boundaries of consent (such as letting your friends hide in the closet to watch you having consensual sex);
- engaging in voyeurism;
- knowingly transmitting an STI or HIV to another student;
- Exposing one's genitals in non-consensual circumstances; inducing another to ex-pose their genitals;
- Sexually-based stalking and/or bullying may also be forms of sexual exploitation

SANCTION STATEMENT:

Any student found responsible for violating the CCCD policy on Non-Consensual or Forced Sexual Contact (where no intercourse has occurred) will likely receive a sanction ranging from probation to expulsion, depending on the severity of the incident, and taking into account any previous campus conduct code violations.

Any student found responsible for violating the CCCD policy on Non-Consensual or Forced Sexual Intercourse will likely face a recommended sanction of suspension or ex-pulsion.

Any student found responsible for violating the CCCD policy on sexual exploitation or sexual harassment will likely receive a recommended sanction ranging from warning to expulsion, depending on the severity of the incident, and taking into account any previous campus conduct code violations.

The Title IX investigative team reserves the right to broaden or lessen any range of recommended sanctions in the case of serious mitigating circumstances or egregiously offensive behavior. Neither the initial hearing officers nor any appeals body or officer will deviate from the range of recommended sanctions unless compelling justification exists to do so.

OTHER MISCONDUCT OFFENSES (Will fall under TITLE IX when gender-base

- Threatening or causing physical harm, extreme verbal abuse, or other conduct which threatens or endangers the health or safety of any person;
- Discrimination, defined as actions that deprive other members of the community of educational or employment access, benefits or opportunities on the basis of gen-der;
- Intimidation, defined as implied threats or acts that cause an

unreasonable fear of harm in another;

- Hazing, defined as acts likely to cause physical or psychological harm or social ostracism to any person within the college community, when related to the admission, initiation, pledging, joining, or any other group-affiliation activity (as defined further in the Student Code of Conduct);
- Bullying, defined as repeated and/or severe aggressive behavior likely to intimidate or intentionally hurt, control or diminish another person, physically or mentally (that is not speech or conduct otherwise protected by the 1st Amendment).
- Violence between those in an intimate relationship to each other;
- Stalking, defined as repetitive and/or menacing pursuit, following, harassment and/or interference with the peace and/or safety of a member of the community; or the safety of any of the immediate family of members of the community.

PRIVACY AND REPORTING:

The Vice President of Student Services, Ross Miyashiro (rmiyashiro@coastline.edu), is the college's designated Title IX Officer. The Title IX Officer is responsible for the purposes of initiating notice and/or investigation of sexual misconduct excluding cases involving personnel (not related to a student). The Title IX Officer will assign deputy investigators, who are members of the Investigative Team, to investigate allegations of gender-based discrimination and/or sexual misconduct. The deputy investigators will use discretion on how they act in response to notice of gender-based discrimination. Understanding that different people on campus have different reporting responsibilities and varied abilities to maintain confidentiality, the Title IX Officer will assign deputy investigators depending on the situation and the parties involved. To Report Gender-Based Discrimination, sexual harassment, non-consensual sexual contact, non-consensual sexual intercourse, or sexual exploitation, please contact:

Jennifer De La Rosa, Title IX Officer
jdelarosa@coastline.edu
714-241-6182

STUDENT CODE OF CONDUCT BP 5500

Students enrolled at Coastline assume an obligation to conduct themselves in accordance with the laws of the state of California, the California Education Code, and the policies and procedures of the CCCD. The Student Code of Conduct has been established by the CCCD Board of Trustees to provide notice to students of the type of conduct that is expected of each student. Being under the influence of drugs and/or alcohol, or the existence of other mental impairment, does not diminish or excuse a violation of the Student Code of Conduct.

A Coastline student found in violation of any of the following District or campus-related regulations will be subject to the maximum sanction of expulsion:

- aiding, abetting or inciting (3.1)
- false report of emergency (3.2)
- any action resulting in serious injury or death (3.3, 3.10)
- infliction of mental harm upon any District community member (3.4)
- possession of weapons (3.5)
- rape/sexual assault (3.6)
- sale of alcohol or narcotics (3.7, 3.8)
- repeat suspension (3.9)

A Coastline student found in violation of the following District or campus-related regulations may be expelled, or suspended depending on the severity of the student's conduct:

- abusive behavior (4.1)
- assault/battery (4.3)

- cheating/plagiarism (4.4)
- continued misconduct (4.6)
- damaging or stealing library materials (4.22)
- destroying property (4.7)
- discrimination (4.8)
- disrupting the educational process (4.9)
- disruptive behavior (4.10)
- disturbing the peace (4.11)
- failure to appear before a District official when directed to do so (4.12)
- failure to comply or identify (4.13)
- failure to obtain permits before participation in an organized protest (4.14)
- failure to repay debt or return District property (4.15)
- fighting (4.16)
- forgery (4.17)
- gambling (4.18)
- harassment (4.19)
- hateful behavior (4.20)
- lewd conduct (4.21)
- defacing of library materials (4.22)
- misrepresentation (4.23)
- misuse of college identification (4.24)
- possession of alcohol, narcotics or prohibited substances (4.25, 4.26)
- sexual harassment or the threat of sexual assault (4.27, 4.30)
- smoking where prohibited (4.28)
- theft (4.29)
- unauthorized entry or trespass (4.31)
- unauthorized possession of property (4.32)
- unauthorized tape recording or use of electronic devices (4.33, 4.36)
- unauthorized use of alcoholic beverages (4.34)
- unauthorized use of District keys (4.35)
- unauthorized use of property or services (4.37)
- unreasonable demands (4.38)
- violation of District computer usage policy, computer theft or other computer crime (4.5)
- violation of driving regulations (4.39)
- violation of health and safety regulations (4.40)
- violation of local, state or federal law, or violation of posted District rules (4.41, 4.42)

Copies of the CCCD Student Code of Conduct and Disciplinary Procedures, including complete definitions of the above violations, are available from the Dean of Counseling & Matriculation office at College Center.

STUDENT RECORDS

The Admissions office is responsible for registering students and maintaining active and permanent records. Coastline complies with the provisions of the Family Rights and Privacy Act of 1974 (Buckley Amendment) which gives the student the right to see the official school record and restricts distribution of those records. A detailed description of this act is in the Catalog.

Active Records: All requests for changes to a student's current class program or information on file should be made through the Admissions office, (i.e., adds to program, withdrawal from class, name and address changes, etc.).

Additional Fees: Verification of enrollment costs \$5, and early grade letter costs \$2.

Cumulative files: The Admissions office maintains a cumulative file on each student who has requested transcripts from institutions of prior attendance. The file, containing copies of high school and college transcripts, is available to the student for review and/or for counseling appointments.

Distribution of Student Records to High Schools: Coastline may

send to District feeder high schools academic reports reflecting students who have graduated from high schools within the last five years. These reports include the student's name, address, identification number, classes, grades, grade point average and major. This data assists high schools in evaluating their academic program in relation to student activity in college. Students who prefer their academic record not be included in the documents, which are submitted to the high schools, should contact the Admissions office to have their names deleted from the report.

Transcripts: Transcripts of academic work taken at Coastline will be sent to any college or university upon the student's written request.

Transcript requests must be submitted online through Credentials, Inc. at: coastline.edu. Allow at least five working days for processing. End of semester transcripts may be requested beginning two weeks prior to the end of the semester, and are processed approximately 10-15 working days after the semester ends. There is a \$5 charge for each official transcript, however the first two copies are free.

STUDENTS' RIGHTS

The CCCD and Coastline are committed to the concept and principles of providing all persons with equal opportunity in employment and education by prohibiting discrimination based on race, sex, color, gender expression, religion, age, national origin, ancestry, sexual orientation, marital status, medical condition, physical or mental disability, military or veteran status, or genetic information. This commitment applies to every aspect of education and personnel policies and practices in the treatment of employees, students, and the general public.

The right to nondiscrimination in education and employment is guaranteed to persons with disabilities under a number of federal and state laws (including Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) and the California Fair Employment and Housing Act). Students have the right to be free from discriminatory actions, including sexual harassment.

Contact one of the following college personnel: Renaté Atkins, Americans with Disabilities Act (ADA) officer, (714) 241-6146; Renaté Atkins, Equal Employment officer, (714) 241-6150; or Jennifer De La Rosa, Sexual Harassment Prevention Coordinator, (714) 241-6182 for further information.

STUDENT RIGHT-TO-KNOW

In compliance with the Student-Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), Coastline makes its completion and transfer rates available to all current and prospective students at the following website: <http://srtk.ccco.edu/index.asp> A copy of this information may be obtained by calling the Public Relations office at (714) 241-6186

Portions of this policy are adapted from the academic honesty policies of the University of California Irvine, Cypress College, California State University Long Beach and Golden West College as published in their catalogs.



Health Services

If you're a Coastline student, Coastline's Student Health Services are available to you! For a flat student health services fee of only \$10 a term, enrolled students can take advantage of health services such as immunizations, laboratory testing, minor emergency medical treatment, women's health issues, and more.

For more information detailing services visit www.coastline.edu/services/health-services/ or call Shirley Spencer at (714) 241-6145. (Note: 2 forms of ID must be presented—your current student class program (Printed from the Web or, a bill and a picture I.D.)

These services are available through Memorial Prompt Care, which offers three locations to serve you in:

Westminster	15464 Goldenwest Street (at McFadden) 92683 Hours: 8 a.m. to 9 p.m., 7 days a week Call (714) 891-9008 to schedule an appointment
Huntington Beach	18561 Beach Boulevard (at Main St.) 92648 Hours: 8 a.m. to 9 p.m., 7 days a week Call (714) 848-0080 to schedule an appointment
Huntington Beach	9122 Adams Avenue (at Magnolia St.) 92646 Hours: 8 a.m. to 8 p.m., 6 days a week Call (714) 378-0900 to schedule an appointment

Coastline Bookstore



Onsite or online!

Coastline offers all textbooks and materials at our student bookstore located at the College Center in Fountain Valley. There are two ways to order:

1. Visit the bookstore in the lobby of our Fountain Valley (College Center) location at 11460 Warner Avenue. Check **www.coastlinebookstore.com** or call **(714) 241-6101** for bookstore hours.
2. Go online to www.coastlinebookstore.com and select the books and materials needed, and have them shipped to your home or office.

LOG ON TO
www.coastlinebookstore.com

ONLINE LIBRARY

Articles and books at your fingertips



The Online Library is a full-service information and research portal available online for Coastline students, faculty, and staff. Because the Online Library's collection of books and resources is digital, it is available electronically any time: Go to www.coastline.edu/library/; click on the Access Library Resource bar below the banner; use your MyCCC username and password to log in; select a database or resource from the list. Through the Online Library, you have access to full-text articles in thousands of journals and magazines. There are more than 50,000 electronic books as well as digital encyclopedias, newspapers, and more.

For help navigating the virtual halls of Coastline's Online Library, post a message any time from the "Ask the Librarian" link on the Library home page or call (714) 696-1573. A Librarian will get back with you as quickly as possible.

Additional Library Resources



- **CalWest**—Coastline students with current student ID may obtain free library cards for member campus libraries at Golden West, Orange Coast, Cypress, and Fullerton College.
- **UCI**—Community college students can purchase a library card for a reduced rate at UC Irvine with proof of enrollment in current semester.
- **CSU**—California State Universities Long Beach and Fullerton permit community college students access to their collection; however, they do not extend borrowing privileges.

Reserved Textbooks

Coastline maintains small collections of current textbooks in the Information Commons (Garden Grove Center) and the Student Success Centers at each learning center for student use onsite. Call to confirm that the textbook for your class is available in the collection. Access to the textbooks is available during the Commons and Success Centers' regular operating hours on a first-come, first-served basis. For more information, contact Elizabeth Horan at library@coastline.edu or ((714) 696-1573

The Online Library provides access to hundreds of journal, magazine, and newspaper articles through the Library Webpage. These are free to students and available 24/7. Log in using your MyCCC username and password. For more information contact Elizabeth Horan at library@coastline.edu or call / text (714) 696-1573

COURSES

ACCOUNTING • (714) 241-6209

ACCT C100 - INTRODUCTION TO ACCOUNTING

3.0 units

Practical accounting/bookkeeping principles applied to personal services by professional individuals and firms and the small retail operator. Familiarization with accounting forms and practical accounting procedures in completing the accounting cycle. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80029 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80029 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

ACCT C101 - FINANCIAL ACCOUNTING

4.0 units

This is the study of accounting as an information system, examining why it is important and how it is used by investors, creditors, and others to make decisions. The course covers the accounting information system, including recording and reporting of business transactions with a focus on the accounting cycle and the application of generally accepted accounting principles, the financial statements, and statement analysis. Students will analyze issues relating to asset, liability, and equity valuation; and revenue and expense recognition, cash flow, internal controls, and ethics and will record financial transactions and interpret financial statements. This course meets the accounting-related or business related course requirements needed to sit for the CPA exam. Advisory: Eligibility for ENGL C100 and MATH C010. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ACCT 110.

-CRN 80159 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80159 16-wk/Aug 29 5 hrs and 20 min/wk arr.

ONLINE

-CRN 80397 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80397 16-wk/Aug 29 5 hrs and 20 min/wk arr.

ONLINE

-Enrollment in CRN 80896 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

-CRN 80896 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80896 16-wk/Aug 29 5 hrs and 20 min/wk arr.

ONLINE

80395 16-wk/Aug 29 9am-11:40am MW

NEWPORT BEACH CENTER RM 316

-Enrollment in CRN 80893 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80893 16-wk/Aug 29 9am-11:40am MW

NEWPORT BEACH CENTER RM 316

ACCT C102 - MANAGERIAL ACCOUNTING

4.0 units

This is the study of how managers use accounting information in decision-making, planning, directing operations, and controlling. Focuses on cost terms and concepts, cost behavior, cost structure, and cost-volume-profit analysis. Includes issues relating to cost systems, cost control, profit planning, and performance analysis in manufacturing and service environments. This course meets the accounting-related or business related course requirements needed to sit for the CPA exam. Advisory: Eligibility for ENGL C100 and MATH C010. Prerequisite: ACCT C101. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID ACCT 120.

-CRN 80173 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80173 16-wk/Aug 29 5 hrs and 20 min/wk arr.

ONLINE

80210 16-wk/Aug 29 6:30pm-9:10pm MW

GARDEN GROVE CENTER RM 203

80751 16-wk/Aug 30 9am-11:40am TTh

GARDEN GROVE CENTER RM 102

ACCT C103 - INDIVIDUAL TAXATION**3.0 units**

Foundation of individual income taxation will be acquired. Introduction of the income tax forms and instruction on how to prepare an income tax return. Advisory: ACCT C101. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80211 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80211 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

ACCT C104 - BUSINESS TAXATION**4.0 units**

Topics will include rules related to the organization, life, and dissolution of corporations, partnerships, S corporations, and LLCs. Tax research and planning issues are considered. Case simulation project similar to the new computerized CPA exam will be required. Advisory: ACCT C100 or C101. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80212 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80212 16-wk/Aug 29 4 hrs and 15 min/wk arr.

ONLINE

ACCT C106 - EXCEL® FOR ACCOUNTING**2.0 units**

This course includes a detailed study of accounting using Excel® spreadsheet software. Topics include the use of functions and formulas in Excel® with emphasis on accounting as a financial analysis tool. Students are expected to have a working knowledge of Windows®. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80232 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80232 16-wk/Aug 29 2 hrs and 5 min/wk arr.

ONLINE

ACCT C107 - ACCOUNTING WITH QUICKBOOKS**2.0 units**

QuickBooks is a complete computerized accounting system for small businesses. Topics include a review of basic accounting concepts, preparation of business reports and graphs, and the creation of a company using QuickBooks accounting. Covers creation and operation of a detailed accounting system for new and existing businesses. Advisory: ACCT C100 or C101. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80457 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80457 8-wk/Aug 29 6 hrs and 30 min/wk arr.

ONLINE

ACCT C111 - ADVANCED QUICKBOOKS**2.0 units**

Advanced QuickBooks covers setting up budgets, progress billing, file importing and exporting, and creating graphs and a project using QuickBooks. Advisory: ACCT C107. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80458 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80458 8-wk/Oct 24 4 hrs and 15 min/wk arr.

ONLINE

ACCT C112 - INTERMEDIATE ACCOUNTING 1**3.0 units**

Foundation acquired in ACCT C101 will be further developed through more detailed principles. This is the first semester of a three-semester sequence that will explore topics in intermediate accounting. Advisory: ACCT C101. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80390 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80390 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

ACCT C114 - INTERMEDIATE ACCOUNTING 3**3.0 units**

Foundation acquired in ACCT C101 will be further developed through more detailed principles. Topics covered are revenue recognition, accounting for income taxes, accounting for pensions and postretirement benefits, accounting for leases, accounting changes and error analysis, statement of cash flows and full disclosure in financial reporting. This is the third semester of a three semester sequence that will explore topics in intermediate accounting. ADVISORY: ACCT C101, C102, C110, and C111. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80459 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80459 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

ACCT C116 - ACCOUNTING FOR NON-FINANCIAL MANAGERS AND ENTREPRENEURS/BUSINESS OWNERS **3.0 units**

Basic accounting course for managers and entrepreneurs that provides a foundation in financial analysis, taxes, and decision-making tools. Develops knowledge in determining financing needs and options to facilitate continued operations as well as the future growth of organizations. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80806 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80806 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

ACCT C118 - FUNDAMENTALS OF AUDITING **3.0 units**

Topics cover the process of examining and evaluating financial conditions and records. It is designed to provide a basis for an opinion concerning the reliability of the records, as evidenced by a written audit report. ADVISORY: ACCT C101. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80321 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80321 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

ACCT C130 - VITA I (VOLUNTEER INCOME TAX ASSISTANCE) **1.0 unit**

To enhance each Volunteer Income Tax Assistance (VITA) student's opportunity for success in the field of Accounting by bridging the gap between educational theory and on-the-job practices. Successful completion of VITA 1 course certification in IRS provided online Basic, Advanced, and additional tax courses. The course also includes tax software training that provides skills transferable to the workplace. Advisory: ACCT C103. Graded or Pass/No Pass option. Transfer Credit: CSU.

80566 8-wk/Oct 24 2 hrs and 15 min/wk arr. ONLINE

ANATOMY - SEE BIOL C220

ANTHROPOLOGY • (714) 241-6213

ANTH C100 - CULTURAL ANTHROPOLOGY **3.0 units**

This course offers an introductory study of the structure and process of culture. It focuses on the major features of culture and the methods of anthropological research and theoretical orientations with examples of culture variations in both traditional and modern societies. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

-CRN 80118 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80118 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

-CRN 80627 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details

80627 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-Enrollment in CRN 80435 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80435 16-wk/Aug 30 9am-10:25am TTh NEWPORT BEACH CENTER RM 331

80903 16-wk/Aug 30 9am-10:25am TTh NEWPORT BEACH CENTER RM 331

ANTH C150 - WORLD CULTURES **3.0 units**

Course surveys cultures providing a foundation for understanding current global developments and human behavior dynamics when encountering cultural differences. Emphasizes practical communication skills used in culturally diverse settings. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

-CRN 80319 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80319 12-wk/Sep 26 4 hrs and 15 min/wk arr. ONLINE

ANTH C185 - PHYSICAL ANTHROPOLOGY**3.0 units**

Formerly ANTH C110. The course provides students with an understanding of human evolution and diversity from a biological perspective. Students will explore the central patterns of anatomical, behavioral, and genetic similarities and differences among living primates and humans, in addition to reconstructing the evidence for human evolution found in the fossil record. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

-CRN 80628 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the "Testing Times" webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80628 16-wk/Aug 29 3 hrs and 10 min/wk arssatextr. TV

ART • (714) 241-6213**ALSO, PLEASE SEE DIGITAL GRAPHICS APPLICATIONS****ART C100 - ART HISTORY AND APPRECIATION 1****3.0 units**

Multi-cultural survey of art from prehistoric times to the Renaissance period, stressing basic principles and history of art. Introduction to form and content and the media and methods of the visual arts. Illustrated lectures, reading, and study of related exhibitions. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80176 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80580 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

ART C101 - ART HISTORY AND APPRECIATION 2**3.0 units**

Multi-cultural survey of art beginning with the Renaissance and concluding with contemporary art. Illustrated lectures, reading, and study of current exhibits. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80002 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

ART C102 - CONTEMPORARY ART HISTORY**3.0 units**

Slide/lecture course dealing with the nature of 20th century art and its origins in the late 19th century. Examine how art reflects history from the perspective of both Eastern and Western Civilization; how style communicates the artist's ideas and culture; use of symbols, techniques, materials, and subjects expanded in 20th century artistic expression. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80440 16-wk/Sep 2 9am-12:10pm F NEWPORT BEACH CENTER RM 323

ART C105 - INTRODUCTION TO ART**3.0 units**

This course provides an introduction to art from prehistoric times to the present. While examining the role that the visual arts play in the historical development of world cultures, the student will study a wide variety of artistic media such as architecture, painting, drawing, sculpture, graphic design, and photography. This course will also examine the visual elements such as line, color and texture, and explore the principles of design such as unity and balance to discover how they communicate ideas. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80126 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80708 16-wk/Aug 29 6:30pm-9:40pm M ESTANCIA HIGH SCHOOL

80755 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

-CRN 80600 is a hybrid class with onsite class meetings and an online component.

80600 8-wk/Oct 26 10am-1:25pm W plus NEWPORT BEACH CENTER RM 330

3 hrs/wk arr. ONLINE

ART C107 - ART GALLERY PRODUCTION**3.0 units**

Students will develop skills and knowledge related to gallery management and design, art careers and portfolio design. Graded or Pass/No Pass option. Transfer Credit: CSU.

80001 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

ART C110 - COLOR AND DESIGN: 2D**3.0 units**

In this course students will develop and apply design skills using the visual elements and principles of two-dimensional design. They will use the creative process as both viewers and designers, solve visual problems, and create authentic designs using black and white and color media. Students will also study design in historical, social, and multi-cultural contexts. For general education and Art/Design majors. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80008 16-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

80447 16-wk/Aug 31 9am-3:30pm W NEWPORT BEACH CENTER RM 106

ART C120 - DRAWING 1**3.0 units**

A drawing course for the beginning and intermediate student that includes the basic elements of shape, volume and perspective. The technical application of diverse drawing materials will include charcoal, graphite, ink, and colored media to create illusionistic space and form. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80687 16-wk/Aug 30 9am-12:10pm TTh

NEWPORT BEACH CENTER RM 111

80692 16-wk/Aug 30 6:30pm-9:40pm TTh

NEWPORT BEACH CENTER RM 104

ART C121 - LIFE DRAWING 1**3.0 units**

A comprehensive course in beginning drawing from the model. Involves the student in working from observation, emphasizing composition, proportion, and anatomy, using line, texture, value, modeling, gesture, and contour drawing principles. Includes the technical application of diverse drawing materials and techniques. The concept and reactive process of making art will be examined in historical and multi-cultural contexts. This course is required for art majors and includes written and verbal critique and analysis. Advisory: ART C110A or ART C120A. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80207 16-wk/Aug 30 12:35pm-3:45pm TTh

NEWPORT BEACH CENTER RM 111

ART C122 - PAINTING 1**3.0 units**

A comprehensive course in beginning painting. Involves the student in selection of image, color theory and color mixing, methods, materials, and techniques of painting, with emphasis in oil and acrylic painting. The concept and creative process of making art will be examined in historical and multi-cultural contexts. This course is required for art majors and includes written and verbal critique and analysis. Advisory: ART C110A and C120. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80689 16-wk/Aug 31 9am-3:30pm W

NEWPORT BEACH CENTER RM 111

ART C135 - SURVEY OF CHINESE BRUSH PAINTING**2.0 units**

Focus on Chinese culture through hands-on practice of brush strokes. Designed to lead a beginner from how to hold a brush to producing finished compositions in florals, animals and landscape. Detailed instructions on using materials, colors, brushes, and the rice paper, seals and Chinese mounting technique. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80318 8-wk/Aug 29 9am-1:35pm MT

NEWPORT BEACH CENTER RM 104

ART C140 - ADVANCED DRAWING**3.0 units**

Designed as a continuation of Art C120, this course will emphasize advanced artistic concepts, styles, and creative expression for intermediate and advanced students using a variety of drawing mediums, techniques, and methodologies. Advisory: ART C120. Letter Grade only. Transfer Credit: CSU; UC.

80688 16-wk/Aug 30 9am-12:10pm TTh

NEWPORT BEACH CENTER RM 111

80691 16-wk/Aug 30 6:30pm-9:40pm TTh

NEWPORT BEACH CENTER RM 104

ART C142 - PAINTING 2**3.0 units**

Designed as a continuation of Art C122 for the intermediate and advanced painting student, this course emphasizes creative and interpretive expression in oil, acrylic painting, and non-traditional media. Includes awareness of the creative process, exploration of historical and contemporary issues in art, and advanced artistic concepts. Advisory: ART C122. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80690 16-wk/Aug 31 9am-3:30pm W

NEWPORT BEACH CENTER RM 111

ART C150 - CERAMICS 1**3.0 units**

Introduces hand-building techniques of pinch, coil, slab, and simple mold construction used in the design, forming, glazing, and firing of ceramic materials. Introduces historical, philosophical, and contemporary analysis of ceramics as an art form. Graded or Pass/No Pass option. Transfer Credit: CSU.

\$43 material fee for this course

80437 16-wk/Aug 29 9am-12:10pm MW

NEWPORT BEACH CENTER RM 109

ART C151 - CERAMICS 2**3.0 units**

Introduces use of the potter's wheel for forming utilitarian and sculptural vessels. Expanded analysis of the historical foundation and contemporary context of ceramics as an art form. Kiln loading and firing will be introduced. Advisory: ART C150. Graded or Pass/No Pass option. Transfer Credit: CSU.

\$43 material fee for this course

80438 16-wk/Aug 29 9am-12:10pm MW

NEWPORT BEACH CENTER RM 109

ART C205 - DIGITAL DESIGN WITH PAINTER AND PHOTOSHOP**3.0 units**

This course will emphasize the use of the computer as an additional medium with which to create images. The extensive drawing and digital image manipulation capabilities of the computer will be explored through the use and integration of images created in Corel Painter and Adobe Photoshop. Projects assigned will use the capabilities of each program as well as the integration properties of both. Graded or Pass/No Pass option. Transfer Credit: CSU.

80909 16-wk/Aug 30 6pm-9:10pm TTh

NEWPORT BEACH CENTER RM 333

ART C212 - CREATIVE PHOTOSHOP FOR DIGITAL PHOTOGRAPHS**3.0 units**

Work with award-winning photography professionals to build an exciting portfolio using Adobe's Creative Suite Photoshop. Learn digital camera design features and work with Camera Raw images. Learn how to integrate dynamic Photoshop images with other Creative Suite software such as Illustrator for dynamic Type Design and InDesign for book layouts, and uploading your images to the Web for display. Graded or Pass/No Pass option. Transfer Credit: CSU.

\$25 material fee for this course

-CRN 80626 is a hybrid class with onsite class meetings and an online component.

80626 8-wk/Aug 29 6pm-9:35pm M plus
5 hrs and 20 min/wk arr. NEWPORT BEACH CENTER RM 316
ONLINE

-CRN 80792 is a hybrid class with onsite class meetings and an online component.

80792 8-wk/Oct 24 6pm-9:15pm M plus
5 hrs and 20 min/wk arr. NEWPORT BEACH CENTER RM 315
ONLINE

ART C214 - FIGURE COMPOSITION**3.0 units**

An intermediate and advanced figure painting course in which students learn to integrate the human figure into a complete composition. Graphical and perceptual elements are applied to the special problems inherent in figure representation. The student learns to analyze the visual devices used by artists in a variety of styles. Advisory: ART C224. Graded or Pass/No Pass option. Transfer Credit: CSU.

80634 16-wk/Sep 2 9am-3:30pm F NEWPORT BEACH CENTER RM 111

ART C221 - LIFE DRAWING 2**3.0 units**

An advanced course in drawing from the undraped model from observation emphasizing composition and proportion, using line, value, shading and volumetric drawing. Students will use diverse drawing materials including charcoal, graphite, ink, conte crayons and colored media. Stresses interpretation of the model leading to the development of a personal style. Advisory: ART C110A or ART C120A or ART C121. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80436 16-wk/Aug 30 12:35pm-3:45pm TTh NEWPORT BEACH CENTER RM 111

ART C234 - CONTEMPORARY FIGURE PAINTING**3.0 units**

An intermediate course in figure painting from the live model. Non-traditional concepts and experimental techniques are explored to develop new insights into contemporary issues. Figure representation is examined in light of the multi-cultural society. Advisory: ART C224. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80439 16-wk/Sep 2 9am-3:30pm F NEWPORT BEACH CENTER RM 111

ASTRONOMY • (714) 241-6213**ASTR C100 - INTRODUCTION TO ASTRONOMY****3.0 units**

Origin; characteristics; and evolution of the solar system, the stars, the galaxies, and the universe. Historical milestones in the science of astronomy from ancient astronomers to the space probes of today. Consideration of the future of astronomical research and current theories in astronomy. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80032 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-CRN 80378 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80378 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV
80327 16-wk/Aug 30 5:30pm-7:05pm TTh NEWPORT BEACH CENTER RM 117

ASTR C100L - ASTRONOMY LABORATORY**1.0 unit**

A beginning Astronomy laboratory course for non-science majors. In this course the scientific method is applied to the analysis of experimental astronomical data using a virtual observatory with various telescopes. Whether recreating the first determination of the speed of light, determining the mass of Jupiter, making photometric measurements of the Pleiades, or deriving elementary abundances from X-Ray spectra, students will find this course as interesting as it is educational. Prerequisite: ASTR C100 with a grade of C or better or concurrent enrollment. Advisory: Understanding of Beginning (Elementary) Algebra. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80817 16-wk/Aug 30 7:15pm-8:50pm TTh NEWPORT BEACH CENTER RM 117

BIOLOGY • (714) 241-6213

BIOL C100 - INTRODUCTION TO BIOLOGY

3.0 units

Biology for non-science majors. A general study of the basic concepts of biology including the human body and the environment. Emphasis on the characteristics of plant and animal life, human body systems, health, genetics, and the interaction of organisms in their environment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80247 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

80033 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-CRN 80119 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80119 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

80276 16-wk/Aug 29 9am-12:10pm M LE-JAO CENTER RM 121

80328 16-wk/Aug 29 1:20pm-4:30pm M LE-JAO CENTER RM 202

80277 16-wk/Aug 31 9am-12:10pm W NEWPORT BEACH CENTER RM 238

80379 8-wk/Sep 26 6 hrs and 30 min/wk arr. ONLINE

80132 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

BIOL C100L - INTRODUCTION TO BIOLOGY LAB

1.0 unit

Formerly BIOL C101. Biology lab for non-science majors. A general study of plant and animal life processes to acquaint the non-biology major with basic biological concepts and instruments in the laboratory. UC credit is not given unless BIOL C100 is taken previously or concurrently. Prerequisite: BIOL C100 with a grade of C or better or concurrent enrollment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

-CRN 80910 students must purchase a lab kit from the bookstore.

80910 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

-CRN 80282 students must purchase an access code for virtual lab exercises from the bookstore.

80282 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80283 16-wk/Sep 2 9am-12:10pm F NEWPORT BEACH CENTER RM 215

-CRN 80329 students must purchase an access code for virtual lab exercises from the bookstore.

80329 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

-CRN 80911 students must purchase a lab kit from the bookstore.

80911 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

BIOL C120 - BIOLOGY OF AGING

3.0 units

This course will explore normal vs. abnormal changes in aging and the human ability to adapt. Each body system will be reviewed, focusing on how age changes relate to the development of disorders and diseases in later life. Methods of assisting older persons in adapting to acute and chronic illnesses and in health promotion and maintenance will be discussed. Graded or Pass/No Pass option. Transfer Credit: CSU.

80051 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

BIOL C180 - CELL AND MOLECULAR BIOLOGY

4.0 units

This course, intended for biological sciences and pre-health profession majors, explores principles and applications in cell and molecular biology. Topics include biological molecules; homeostasis; viruses; eukaryotic/prokaryotic cell structure and function; cell metabolism, including photosynthesis and respiration; cell communication; cell reproduction and its controls; classical (Mendelian) genetics; molecular genetics; and biotechnology. Prerequisite: CHEM C180 with a grade of C or better or equivalent. ADVISORY: Eligibility for ENGL C100. Letter Grade only. Transfer Credit: CSU; UC. C-ID: BIOL 190.

80654 16-wk/Aug 30 8:45am-11:55am T plus NEWPORT BEACH CENTER RM 236

8:45am-9:20am Th plus NEWPORT BEACH CENTER RM 236

9:20am-11:50am Th NEWPORT BEACH CENTER RM 215

BIOL C185 - DIVERSITY OF ORGANISMS

5.0 units

This course is a survey of the basic biology and diversity of unicellular and multicellular organisms. It emphasizes general biological principles, such as classification, structure, function, evolution, and environmental interactions. Topics include morphological and molecular phylogeny, comparative anatomy, physiology, development, evolution, taxonomy, behavior, and ecology. Designed for biological science majors. Prerequisite: BIOL C180 with a grade of C or better. Letter Grade only. Transfer Credit: CSU; UC. C-ID: BIOL140.

80686 16-wk/Aug 29 8:45am-10:20am MW plus NEWPORT BEACH CENTER RM 230

10:30am-1:40pm MW NEWPORT BEACH CENTER RM 215

BIOL C200 - PHARMACOLOGY**3.0 units**

Basic principles of pharmacology; classification of drugs, methods, and routes of administration, distribution, absorption, excretion; desired and toxic effects; indication and contraindication for use. Prerequisite: BIOL C225 with a grade of C or better. Advisory: CHEM C110; eligibility for ENGL C100. Letter Grade only. Transfer Credit: CSU.

80058 16-wk/Aug 29 6pm-9:10pm M

NEWPORT BEACH CENTER RM 230

BIOL C210 - INTRODUCTION TO MICROBIOLOGY**5.0 units**

Major concepts of microbiology are discussed as they relate to the principal classes of microorganisms and to human health. Topics include microbial characteristics, metabolism, genetics, disease principles, immunology, biotechnology and microbiology applications. The laboratory focuses on methods for analyzing microbes, including microscopy, staining, cultivation, molecular biology and bioinformatics. Advisory: CHEM C110 and eligibility for ENGL C100. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

-Students must purchase lab kit from the bookstore to bring to the onsite lab.

80287 16-wk/Aug 29 9am-12:20pm MW plus
12:20pm-1:55pm MWGARDEN GROVE CENTER RM 305
GARDEN GROVE CENTER RM 251

-Students must purchase lab kit from the bookstore to bring to the onsite lab.

80826 16-wk/Aug 29 12pm-1:45pm MW plus
2pm-5:05pm MWNEWPORT BEACH CENTER RM 235
NEWPORT BEACH CENTER RM 215

-Students must purchase lab kit from the bookstore to bring to the onsite lab.

80656 16-wk/Aug 29 1pm-2:35pm MW plus
2:35pm-5:55pm MWGARDEN GROVE CENTER RM 203
GARDEN GROVE CENTER RM 305

-Students must purchase lab kit from the bookstore to bring to the onsite lab. This section has a Supplemental Instruction Leader who conducts weekly review sessions. Attendance is encouraged but not mandatory.

80331 16-wk/Aug 29 5:15pm-7pm MW plus
7pm-10:20pm MWGARDEN GROVE CENTER RM 251
GARDEN GROVE CENTER RM 305

-Students must purchase lab kit from the bookstore to bring to the onsite lab.

80144 16-wk/Aug 30 1pm-2:45pm TTh plus
2:45pm-5:55pm TThGARDEN GROVE CENTER RM 203
GARDEN GROVE CENTER RM 305**BIOL C220 - HUMAN ANATOMY****5.0 units**

Introduction to the structure and design of the human body. Includes structural components, spatial relationships, and body system interactions. Students participate in the laboratory, which will include dissection of the cat. Appropriate for students interested in human anatomy; satisfies requirements for nursing, physician assistant, occupational therapy, physical therapy, pre-pharmacy majors, and other allied health programs. Advisory: BIOL C100, ENGL C100, and MATH C100. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80833 8-wk/Aug 29 8:45am-12:40pm MTWTh

NEWPORT BEACH CENTER RM 206

80700 16-wk/Aug 29 9am-11:10am MW plus
11:20am-12:55pm MWLE-JAO CENTER RM 121
LE-JAO CENTER RM 11980829 16-wk/Aug 29 12:15pm-2:30pm MW plus
2:40pm-4:25pm MWLE-JAO CENTER RM 121
LE-JAO CENTER RM 11980699 16-wk/Aug 29 5:40pm-7:50pm MW plus
8pm-9:35pm MWLE-JAO CENTER RM 121
LE-JAO CENTER RM 11980830 16-wk/Aug 30 8:45am-10:55am TTh plus
11:05am-12:45pm TThLE-JAO CENTER RM 121
LE-JAO CENTER RM 11980831 16-wk/Aug 30 1pm-3:10pm TTh plus
3:20pm-4:55pm TThNEWPORT BEACH CENTER RM 235
NEWPORT BEACH CENTER RM 20680832 16-wk/Aug 30 5:40pm-7:50pm TTh plus
8pm-9:40pm TThNEWPORT BEACH CENTER RM 236
NEWPORT BEACH CENTER RM 206

80834 8-wk/Oct 24 8:45am-12:40pm MTWTh

NEWPORT BEACH CENTER RM 206

BIOL C225 - HUMAN PHYSIOLOGY**4.0 units**

Formerly BIOL C175. Emphasis is on integration of body systems and the interrelationships for maintaining body homeostasis. This course is designed for paramedical biology majors (nursing, X-ray technology, physical therapy, dental hygiene, etc.). Prerequisite: BIOL C220 and CHEM C110, or C130, or C180. Advisory: ENGL C099 or eligible for ENGL C100 and MATH C030 or C045 or eligible for MATH C100 or higher. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: BIOL 120B.

-Enrollment in CRN 80827 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80827	16-wk/Aug 29	9am-10:25am MW plus 1pm-4:10pm F	NEWPORT BEACH CENTER RM 228 NEWPORT BEACH CENTER RM 206
80904	16-wk/Aug 29	9am-10:25am MW plus 1pm-4:10pm F	NEWPORT BEACH CENTER RM 228 NEWPORT BEACH CENTER RM 206
80828	16-wk/Aug 29	1pm-4:10pm M plus 1pm-4:10pm W	NEWPORT BEACH CENTER RM 236 NEWPORT BEACH CENTER RM 206
80285	16-wk/Aug 29	5:40pm-8:50pm M plus 5:40pm-8:50pm W	NEWPORT BEACH CENTER RM 236 NEWPORT BEACH CENTER RM 206
80900	16-wk/Aug 30	1pm-4:10pm T plus 1pm-4:10pm Th	LE-JAO CENTER RM 119 LE-JAO CENTER RM 121
80701	16-wk/Aug 30	6:30pm-9:40pm T plus 6:30pm-9:40pm Th	LE-JAO CENTER RM 119 LE-JAO CENTER RM 121

-This section has a Supplemental Instruction Leader who conducts weekly review sessions. Attendance is encouraged but not mandatory.

80284	16-wk/Aug 31	8:45am-11:55am W plus 8:45am-11:55am F	LE-JAO CENTER RM 117 LE-JAO CENTER RM 121
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BUILDING CODES TECHNOLOGY • (714) 241-6209**BCT C284 - WORK BASED LEARNING****4.0 units**

To enhance each Work Based Learning participant's opportunity for success in the field of Building Codes Technology by bridging the gap between educational theory and on-the-job practices through individualized performance objectives related to the student's career or occupational goal in Building Codes Technology. Prerequisite: Be employed or volunteer in a field related to Building Codes Technology for 5 hours per week per 1 unit of Work Based Learning. Corequisite: Be enrolled in a total of 7 units including Work Based Learning. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80609 For more information about Work Based Learning classes students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

80609	16-wk/Aug 29	22 hrs and 15 min/wk arr.	GARDEN GROVE CENTER
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BCT C300 - INTRODUCTION TO INTERNATIONAL BUILDING CODE**3.0 units**

The student will gain insight into building laws founded on broad-based performance principles and will become familiar with the proper use of the International Building Code. This includes administrative, occupancy, types of construction, materials, fire resistive standards, exiting and detailed regulating provisions of the document. Graded or Pass/No Pass option.

80248	16-wk/Aug 29	6pm-9:10pm M	GARDEN GROVE CENTER RM 205
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BCT C301 - RESIDENTIAL/CONSTRUCTION BLUEPRINT READING**3.0 units**

An introduction to residential/commercial construction, this course is designed to provide you with foundational knowledge and with enough practice at reading blueprints to get you started. It is a guide to understanding the drawings used in the major construction trades, including carpentry, electrical, plumbing, heating, and air conditioning. The course includes information for styles of building from small-scale residential to large-scale commercial. Graded or Pass/No Pass option.

80461	16-wk/Aug 29	3 hrs and 10 min wk/arr.	ONLINE
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BCT C303 - NON-STRUCTURAL PROVISIONS OF BUILDING CODE**3.0 units**

A comprehensive course designed to give the student an understanding of the Non-Structural Provisions of the International Building Code. Important aspects of this course are regulation of building areas, heights, location on property, fire resistance rated materials, fire suppression systems, and the means of egress of buildings. ADVISORY: BCT C300. Graded or Pass/No Pass option.

80385	16-wk/Aug 31	6pm-9:10pm W	GARDEN GROVE CENTER RM 205
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BCT C304 - CONCRETE CODE**3.0 units**

Students that are preparing for a career in Building Code Technology or concrete specialty inspection and who want to learn more about code requirements for concrete construction will find this course a major learning asset. Every aspect of construction will have some sort of concrete placement. This fundamental course will provide the student with basic knowledge through advanced practices and procedures of the concrete industry. Graded or Pass/No Pass option.

80558 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

BCT C305 - FRAMING REQUIREMENTS OF BUILDING CODE**3.0 units**

Comprehensive study to International Building Code chapters that concern the inspection of steel wood framing. The course also includes wall coverings, foundations, and roofing. The main emphasis is on the inspection techniques. Advisory: BCT C300. Graded or Pass/No Pass option.

80462 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

BCT C306 - ELECTRICAL CODE**3.0 units**

Basic safety and the use of electricity. Includes basic wiring methods used in residential and commercial buildings in conjunction with the latest edition of the National Electrical Code. Application of the principles of inspection to the details of electrical construction. Graded or Pass/No Pass option.

80191 16-wk/Sep 1 6pm-9:10pm Th GARDEN GROVE CENTER RM 250

BCT C308 - PLUMBING CODE**3.0 units**

Plumbing code interpretation for inspectors and installers necessary for correct selection of material, sizing of pipe, and installation of conventional and Green Building Plumbing systems. Advisory: Knowledge of Building Construction. Graded or Pass/No Pass option.

80608 16-wk/Aug 29 3 hrs and 10 min/wk/arr. ONLINE

BUSINESS • (714) 241-6209**BUS C007 - BUSINESS MATHEMATICS****3.0 units**

Business Mathematics provides a practical, up-to-date coverage of widely-used topics in business including basic math, bank services, payroll, discounts and markups, simple and compound interest, stocks and bonds, consumer loans, taxes and insurance, depreciation, financial statements and business statistics. (NOT A.A. DEGREE APPLICABLE.) Graded or Pass/No Pass option.

80263 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

BUS C100 - INTRODUCTION TO BUSINESS**3.0 units**

A survey in business providing a multidisciplinary examination of how culture, society, economic systems, legal, international, political, financial institutions, and human behavior interact to affect a business organization's policy and practices within the U.S. and a global society. Demonstrates how these influences impact the primary areas of business, including organizational structure and design; leadership, human resource management, organized labor practices; marketing; organizational communication; technology; entrepreneurship; legal, accounting, financial practices; the stock and securities market, and, therefore, affect a business' ability to achieve its organizational goals. Graded or Pass/No Pass option. Transfer Credit: CSU. C-ID: BUS 110.

-CRN 80120 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the "Testing Times" webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80120 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV
80419 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-CRN 80531 is a hybrid class with onsite class meetings and an online component.

80531 8-wk/Oct 26 6:30pm-9:35pm W plus 3 hrs and 15 min/wk arr. GARDEN GROVE CENTER RM 250
ONLINE**BUS C101 - INTRODUCTION TO PROJECT MANAGEMENT****3.0 units**

The Introduction to Project Management class is designed to provide students an overview of the concepts, tools, and techniques of formal project management. Concepts and methods learned are immediately usable in the workplace, leading to a greater retention of newly acquired skills, measurable project improvements, and the achievement of desired project results. The focus of the class is key concepts in each of the process and knowledge areas of project management to create a unique learning environment that prepares students to manage projects in a global, multicultural, and online environment. Graded or Pass/No Pass option. Transfer Credit: CSU.

80295 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

BUS C110 - LEGAL ENVIRONMENT OF BUSINESS**3.0 units**

Fundamental legal principles pertaining to business transactions. Introduction to the legal process and law as an instrument of social and political control in society. Topics include sources of law and ethics, contracts, torts, agency, criminal law, business organizations, and judicial and administrative processes, judicial and administrative processes, employment law, forms of business organizations, and domestic and international governmental regulations. This course meets the requirements for Business Law and the Legal Environment of Business. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: BUS 120.

80084 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-CRN 80121 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80121 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

-Enrollment in CRN 80398 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80398 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-Enrollment in CRN 80756 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80756 16-wk/Aug 30 10:45am-12:10pm TTh NEWPORT BEACH CENTER RM 227

80757 16-wk/Aug 30 10:45am-12:10pm TTh NEWPORT BEACH CENTER RM 227

BUS C120 - PERSONAL FINANCE**3.0 units**

The goal of Personal Financial Planning is to teach students the fundamentals of financial planning as well as develop an understanding of the social, psychological, and physiological contexts which influence decision making. Personal Financial Planning provides comprehensive coverage of the role of money in student's lives and provides financial planning tools enabling students to identify and evaluate choices that lead to long-term financial security and develop an understanding of their connection with money and the consequences of their decisions. Graded or Pass/No Pass option. Transfer Credit: CSU.

80296 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-CRN 80297 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80297 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

BUS C124 - RISK MANAGEMENT FOR ENTERPRISES AND INDIVIDUALS**3.0 units**

Risk Management for Enterprises and Individuals focuses on current as well as old and new risks for our times treating them in a holistic, global and integrated manner. Today the stakes are higher; decisions more complex; and consequences more severe and global. Knowledge and understanding of the risks at every phase in business and personal undertakings is critical. Tomorrow's leaders in business and individuals need to understand risks to make successful decisions. This course provides the background needed. Graded or Pass/No Pass option. Transfer Credit: CSU.

80358 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

BUS C130 - E-COMMERCE: STRATEGIC THINKING AND MANAGEMENT**3.0 units**

This course provides a comprehensive introduction to e-Commerce/e-Business. The course provides comprehensive coverage of a broad spectrum of e-Commerce essentials from a global perspective centering on four key areas of strategic planning, technology, management, marketing, and finance. The course focuses on the most recent developments in online behavior and what students need to know about developing, managing, and maintaining a successful e-business. Graded or Pass/No Pass option. Transfer Credit: CSU.

80068 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

BUS C150 - INTRODUCTION TO MARKETING**3.0 units**

Introduction to Marketing provides a practical introduction to contemporary marketing principles as applied in an increasingly Internet-driven marketplace. Topics include analyzing market characteristics, evaluating product and service strategies, and building strategic marketing plans. Internet experience helpful. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80076 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80076 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

80079 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

BUS C170 - ENTREPRENEURSHIP AND SMALL BUSINESS FINANCE**3.0 units**

Upon successful completion of this course, the student should be able to identify and evaluate the various sources available for funding a small business; demonstrate an understanding of financial terminology; read, prepare, and analyze a financial statement; and write a loan proposal. In addition, the student should be able to explain the importance of working capital and cash management. The student should also be able to identify financing needs, establish credit policies, and prepare sales forecasts. Graded or Pass/No Pass option. Transfer Credit: CSU.

80464 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

BUS C222 - ENTREPRENEURSHIP AND SMALL BUSINESS OPERATIONS AND MANAGEMENT**3.0 units**

Small Business Operations and Management provides a study of the practical problems encountered in finding, organizing and operating small business enterprises. Included are topics related to initiating the business, developing strategies, marketing, financial and administrative control, and related topics. Graded or Pass/No Pass option. Transfer Credit: CSU.

80168 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

-CRN 80122 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80122 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

BUS C284 - CO-OP WORK EXPERIENCE**4.0 units**

To enhance each Work Based Learning participant's opportunity for success in the field of Business by bridging the gap between educational theory and on-the-job practices through individualized performance objectives related to the student's career or occupational goal in Business. Prerequisite: Be employed or volunteer in a field related to Business for 5 hours per week per 1 unit of Work Based Learning. Corequisite: Be enrolled in a total of 7 units including Work Based Learning. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80169 For more information about Work Based Learning classes students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

80169 16-wk/Aug 29 22 hrs and 15 min/wk arr. GARDEN GROVE CENTER

BUSINESS COMPUTING • (714) 241-6209**BC C104 - INTRODUCTION TO WINDOWS OPERATING SYSTEM****1.5 units**

This course provides an overview of the Windows® operating system. Topics include opening and closing programs, editing, saving and storing files, working with folders, the interface and internet, performing customizations, and using multimedia, communications, security, cloud storage and other related topics. Graded or Pass/No Pass option. Transfer Credit: CSU.

80322 8-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

BC C107A - KEYBOARDING**1.5 units**

Introduction to learning to touch-type on the computer. Good for personal or business use. Advisory: Computer access required. Graded or Pass/No Pass option. Transfer Credit: CSU.

80007 8-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

BC C107B - KEYBOARDING AND FORMATTING DOCUMENTS**1.5 units**

Develop your typing speed and accuracy. Learn to type simple letters, memos, and more. For personal or business use. Graded or Pass/No Pass option. Transfer Credit: CSU.

80012 8-wk/Oct 24 4 hrs and 15 min/wk arr. ONLINE

BC C109 - KEYBOARDING SPEED AND ACCURACY**1.5 units**

This course is for those with previous keyboarding skills who want to increase typing speed and improve accuracy. Emphasis is on techniques and skill development through prescribed drills and timed writings. Advisory: Computer access required. Graded or Pass/No Pass option. Transfer Credit: CSU.

80010 8-wk/Oct 24 5 hrs and 20 min/wk arr. ONLINE

BC C112 - OFFICE ORGANIZATION**3.0 units**

This course prepares you to work efficiently in today's professional office environment. Topics include how to be a successful employee, customer service, time management, writing/proofreading/editing, workplace communications, records management, office computing/Internet, planning meetings, business travel, business terminology, office design, career advancement and business etiquette. ADVISORY: Keyboarding skills of at least 25 words per minute. Graded or Pass/No Pass option. Transfer Credit: CSU.

80031 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

BC C115 - CUSTOMER SERVICE/SOFT SKILLS**1.5 units**

This course focuses on the importance of effectively developing quality customer service techniques to be successful in any career. Graded or Pass/No Pass option. Transfer Credit: CSU.

80606 8-wk/Oct 24 4 hrs and 15 min/wk arr. ONLINE

BC C116 - INTRODUCTION TO MOBILE APPLICATIONS**3.0 units**

This course examines the development and future of mobile applications, including Smart Phone, iPhone, iPad, and other Mobile Tablet devices. Content will include how mobile applications are researched, designed, created, and marketed. Project outcomes, software selection, interface design, graphics, programming, marketing and promotion will be introduced. Students will create a simple mobile application of their own design. Advisory: Computer literacy. Graded or Pass/No Pass option. Transfer Credit: CSU.

80387 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

BC C120 - MICROSOFT EXCEL 1**1.5 units**

Students will learn to use Microsoft® Excel to create professional worksheets that include formulas, functions, charts, printing techniques, and data analysis. Graded or Pass/No Pass option. Transfer Credit: CSU.

80189 8-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

BC C121 - MICROSOFT EXCEL 2**1.5 units**

Advanced training and application in Microsoft® Excel based on fundamentals learned in the Excel® Introductory course. Topics include formulas, functions, range names, templates, tables/databases, linking worksheets, advanced charting, and macros. Advisory: BC C120. Graded or Pass/No Pass option. Transfer Credit: CSU.

80183 8-wk/Oct 24 3 hrs and 10 min/wk arr. ONLINE

BC C124 - USING ADOBE ACROBAT**3.0 units**

Adobe Acrobat is the essential tool for universal document exchange. It is an effective, reliable and efficient way to share information electronically. Convert any document into a PDF file with its original appearance preserved, and then distribute it for viewing and printing on any system. Graded or Pass/No Pass option. Transfer Credit: CSU.

80233 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

BC C145 - MEDICAL ADMINISTRATIVE ASSISTANT 1**3.0 units**

A practical course designed for students in medical assisting, nursing, and allied health occupations to learn how to successfully support the front or back office of a health care facility. Advisory: Microsoft Word and Internet experience. Graded or Pass/No Pass option. Transfer Credit: CSU.

80460 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

BC C147 - BEGINNING MICROSOFT WORD**2.0 units**

Learn to use the latest version of Microsoft® Word to create professional-looking documents for personal and business needs. Topics include using Windows® operating system basics and Internet Explorer®; creating, editing, formatting, and managing documents; inserting objects, tables, SmartArt, diagrams, and organizational charts. Advisory: BC C107A or typing speed at least 25 wpm. Graded or Pass/No Pass option. Transfer Credit: CSU.

80127 8-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

BC C148 - INTERMEDIATE MICROSOFT WORD**2.0 units**

Learn to use the latest version of Microsoft® Word to create professional-looking documents for personal and business needs at the Intermediate skill level. Topics include custom multilevel lists, automation, themes and styles, comments, track changes, document protection, distribution, and digital signatures. Advisory: BC C147. Graded or Pass/No Pass option. Transfer Credit: CSU.

80213 8-wk/Oct 24 4 hrs and 15 min/wk arr. ONLINE

BC C161 - HEALTH INFORMATION TECH-MEDICAL CODING 1**3.0 units**

An introductory course to learn to code procedures and diagnoses by provider, facility, type of patient, body system, and medical problems. Coding is used by health care providers to reimburse third-party payers and to keep records on providers, patients, and diagnoses. The focus is on learning how to use the CPT, ICD-9-CM, ICD-10-CM, and Level II HCPCS coding systems. The student learns the rules and guidelines, which are published by the US Department of Health and Human Services and the American Medical Association. The topics of Medicare fraud/abuse, HMO's, and PRO's are also reviewed. Note: After October 1, 2014, the ICD-9-CM will no longer be used. ADVISORY: BC C104 or ability to use Microsoft Windows. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80028 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80028 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

BC C163 - HEALTH INFORMATION TECHNOLOGY - MEDICAL TERMINOLOGY **3.0 units**

Introduction to medical terminology that is used in the health care professions. The course covers terms using prefixes, suffixes, word roots, and combining forms for body structure, body systems, medical procedures, and pathological conditions. Instruction includes exercises in spelling, definition of terms, abbreviations, and pronunciation. Advisory: BC C104 or ability to use Microsoft Windows. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80040 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80040 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

BC C171 - WEB DESIGN/XHTML 1 **3.0 units**

Web Design/XHTML 1 introduces students to the foundations of Web design, including planning, creating, and publishing a Web site. It emphasizes HTML/XHTML coding rather than using a WYSIWYG (What You See Is What You Get) editor. The course also covers some critical issues related to Web design such as background information including copyright issues. Advisory: BC C170 or DGA C166A. Graded or Pass/No Pass option. Transfer Credit: CSU.

80607 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

BC C185 - MICROSOFT POWERPOINT **1.5 units**

Create powerful, effective, professional presentations using Microsoft® PowerPoint. Hands-on introduction to Microsoft® PowerPoint, including creating, organizing ideas, editing, communicating ideas, and printing presentations. Emphasis will be on learning to use the built-in Microsoft® Wizards and drawing tools to quickly generate an electronic presentation utilizing charts, slides, text, color, and clip art. Advisory: BC C150, C104, or C147 or strong ability to use Microsoft Windows®. Graded or Pass/No Pass option. Transfer Credit: CSU.

80160 8-wk/Oct 24 3 hrs and 10 min/wk arr. ONLINE

BC C284 - WORK BASED LEARNING **4.0 units**

To enhance each Work Based Learning participant's opportunity for success in the field of Business Computing by bridging the gap between educational theory and on-the-job practices through individualized performance objectives related to the student's career or occupational goal in Business Computing. Prerequisite: Be employed or volunteer in a field related to Business Computing for 5 hours per week per 1.0 unit of Work Based Learning. Corequisite: Be enrolled in a total of 7.0 units including Work Based Learning. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80199 For more information about Work Based Learning classes students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

80199 16-wk/Aug 29 22 hrs and 15 min/wk arr. GARDEN GROVE CENTER

CHEMISTRY • (714) 241-6213**CHEM C105 - CHEMISTRY EXPLORATIONS FOR TEACHERS** **2.0 units**

A class in basic scientific principles and methods related to chemistry. Emphasis is on developing a molecular level understanding of the world, and applying the scientific method to understanding everyday phenomena. Course is designed to introduce future elementary and middle school teachers to the central ideas of chemistry through a series of laboratory experiments, hands-on exercises and discussions. Topics have been chosen to ensure coverage of the content in state and national science education standards. Online class requires purchase of a lab kit from the bookstore. Labs are completed at home on an independent study basis. Letter Grade only. Transfer Credit: CSU.

-Online class requires purchase of a lab kit from the bookstore. Labs are completed at home on an independent study basis.

80123 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

CHEM C110 - INTRODUCTION TO CHEMISTRY**5.0 units**

A lab science course in principles of inorganic, biochemistry, and organic chemistry for transfer and for A.A. Degree programs in nursing, dietetics, paramedical, and other allied health fields. Not for students planning to take CHEM C130. Corequisite: CHEM C110L. Advisory: MATH C010 with a grade of 'C' or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80526	16-wk/Aug 29	7 hrs and 35 min/wk arr.	ONLINE
80693	16-wk/Aug 29	6pm-8:05pm MW plus 8:15pm-9:35pm MW	NEWPORT BEACH CENTER RM 235 NEWPORT BEACH CENTER RM 219
80381	16-wk/Aug 30	8:30am-12:45pm T plus 9am-12:10pm Th	GARDEN GROVE CENTER RM 202 GARDEN GROVE CENTER RM 307

-CRN 80184 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

-CRN 80184 is a hybrid course, with an online lecture and onsite lab.

-Those applying to CSULB are strongly encouraged to take an onsite lab, as this is a requirement for their programs.

80184	16-wk/Aug 30	9am-12:10pm T plus 4 hrs and 15 min/wk arr.	GARDEN GROVE CENTER RM 307 ONLINE
80410	16-wk/Aug 30	2pm-3:25pm TTh plus 3:35pm-5:45pm TTh	NEWPORT BEACH CENTER RM 219 NEWPORT BEACH CENTER RM 238

CHEM C130 - PREPARATION FOR GENERAL CHEMISTRY**4.0 units**

Introduction to both principles and calculations of chemistry and lab techniques, especially for those who continue with future chemistry courses. Advisory: MATH C030 with a grade of 'C' or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80382	16-wk/Aug 29	2pm-5:10pm M plus 2pm-5:10pm W	NEWPORT BEACH CENTER RM 219 NEWPORT BEACH CENTER RM 237
80451	16-wk/Aug 31	9:30am-12:40pm W plus 9:30am-12:40pm F	GARDEN GROVE CENTER RM 250 GARDEN GROVE CENTER RM 307

CHEM C180 - GENERAL CHEMISTRY A**4.0 units**

This course is the first semester of a two-semester sequence (CHEM C180 and C185). A basic course in the principles of inorganic chemistry with special emphasis on chemical calculations and structure. Prerequisite: CHEM C130 or a recent high school chemistry course with a grade of C or better, and MATH C030 or a recent high school course in intermediate algebra with a grade of C or better, or appropriate placement on a math placement assessment. Corequisite: CHEM C180L. Letter Grade only. Transfer Credit: CSU; UC.

-Students enrolling in CRN 80124 are also required to enroll in Chemistry C180L CRN 80113.

-CRN 80124 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80124	16-wk/Aug 29	4 hrs and 15 min/wk arr.	ONLINE
80009	16-wk/Aug 29	9am-1:15pm M	GARDEN GROVE CENTER RM 315

CHEM C180L - GENERAL CHEMISTRY A LAB**1.0 unit**

A basic course in the principles of inorganic chemistry with special emphasis on chemical calculations and structure. Prerequisite: CHEM C130, or a recent high school chemistry course with a grade of C or better, and MATH C030, or a recent high school course in intermediate algebra with a grade of C or better, or appropriate placement on a math placement assessment. Corequisite: CHEM C180. (May be waived by demonstration of satisfactory completion of CHEM C180, or equivalent.) Letter Grade only. Transfer Credit: CSU; UC.

-Students enrolling in CRN 80113 are also required to enroll in Chemistry C180 CRN 80124.

80113	16-wk/Aug 30	5pm-9:15pm T	GARDEN GROVE CENTER RM 307
80072	16-wk/Aug 31	9am-1:15pm W	GARDEN GROVE CENTER RM 307

-Students enrolling in CRN 80072 are also required to enroll in Chemistry C180 CRN 80009.

CHEM C185 - GENERAL CHEMISTRY B**4.0 units**

This course is the second semester of a two-semester sequence (CHEM C180 and C185). A basic course in the principles of inorganic chemistry with special emphasis on chemical kinetics, chemical equilibrium, electro chemistry, nuclear chemistry, and acids and bases. Prerequisite: CHEM C180 with a grade of C or better. Corequisite: CHEM C185L. Letter Grade only. Transfer Credit: CSU; UC.

-Students enrolling in CRN 80165 are also required to enroll in Chemistry C185L CRN 80114.

-CRN 80165 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80165 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

-Students enrolling in CRN 80003 are also required to enroll in Chemistry C185L lab CRN 80097.

80003 16-wk/Aug 31 9am-1:15pm W GARDEN GROVE CENTER RM 205

CHEM C185L - GENERAL CHEMISTRY B LAB**1.0 unit**

This course is the second semester of a two-semester sequence (CHEM C180L and CHEM C185L). A basic course in the principles of inorganic chemistry and lab techniques with special emphasis on chemical kinetics, chemical equilibrium, electro chemistry, nuclear chemistry, and acids and bases. Prerequisite: CHEM C180 and C180L with a grade of C or better. Corequisite: CHEM C185. (May be waived by demonstration of satisfactory completion of CHEM C185.) Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

-Students enrolling in CRN 80097 are also required to enroll in Chemistry C185 lecture CRN 80003.

80097 16-wk/Aug 29 9am-1:15pm M GARDEN GROVE CENTER RM 307

-Students enrolling in CRN 80114 are also required to enroll in Chemistry C185 lecture CRN 80165.

80114 16-wk/Aug 29 5:30pm-9:45pm M GARDEN GROVE CENTER RM 307

CHEM C220 - ORGANIC CHEMISTRY A**3.0 units**

This course is the first semester of Organic Chemistry, a two-semester course, which includes topics on the properties and reactions of aliphatic and aromatic organic compounds. Emphasis is placed on the reaction mechanisms, fundamental principles, and modern instrumental methods. Prerequisite: CHEM C185 with grade C or better. Letter Grade only. Transfer Credit: CSU; UC.

Corequisite: CHEM C220L

-Students enrolling in CRN 80383 are also required to enroll in either Chemistry C220L lab CRN 80384 or 80449.

80383 16-wk/Aug 29 12:20pm-1:45pm MW NEWPORT BEACH CENTER RM 237

-Students enrolling in CRN 80694 are also required to enroll in either Chemistry C220L lab CRN 80384 or 80449.

80694 16-wk/Aug 30 3pm-4:25pm TTh NEWPORT BEACH CENTER RM 237

CHEM C220L - ORGANIC CHEMISTRY A LAB**2.0 units**

Formerly CHEM C221. Theory and techniques of separation, purification, synthesis, and analysis of organic compounds, including instrumental methods of chromatography and spectroscopy. Prerequisite: CHEM C185 with grade C or better. Corequisite: CHEM C220. Letter Grade only. Transfer Credit: CSU; UC.

-Students enrolling in CRN 80449 are also required to enroll in either Chemistry C220 lecture CRN 80383 or 80694.

80449 16-wk/Aug 29 9am-12:15pm MW NEWPORT BEACH CENTER RM 219

-Students enrolling in CRN 80384 are also required to enroll in either Chemistry C220 lecture CRN 80383 or 80694.

80384 16-wk/Aug 30 4:35pm-7:50pm TTh NEWPORT BEACH CENTER RM 219

CHINESE • (714) 241-6184**CHIN C180 - ELEMENTARY CHINESE 1****5.0 units**

Develop the fundamental ability to both comprehend and converse in daily spoken Chinese. Introduction to early reading and writing skills, as well as Chinese customs and culture. Advisory: Students who have completed two years of high school Chinese with a grade of 'C' or better should enroll in CHIN C185 or C185A. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

80164 16-wk/Aug 29 5 hrs and 20 min/wk arr. ONLINE

COMMUNICATION STUDIES • (714) 241-6184

CMST C100 - INTERPERSONAL COMMUNICATION

3.0 units

Formerly SPCH C100. Interpersonal communication will help students understand how people communicate and why people often fail to communicate effectively. Through practicing the skills and principles of speech-communication, students will be able to improve their ability to exert influence, express and evoke affection, and help other to get good information. Graded or Pass/No Pass option. Transfer Credit: CSU.

80370	16-wk/Aug 29	9am-12:10pm M	LE-JAO CENTER RM 117
80341	16-wk/Aug 29	6:30pm-9:40pm M	LE-JAO CENTER RM 202
80454	16-wk/Aug 30	6:30pm-9:40pm T	GARDEN GROVE CENTER RM 251
80369	16-wk/Aug 31	6:30pm-9:40pm W	LE-JAO CENTER RM 200
80342	16-wk/Sep 1	6:30pm-9:40pm Th	NEWPORT BEACH CENTER RM 229

CMST C110 - PUBLIC SPEAKING

3.0 units

Formerly SPCH C110. Principles of public speaking, including planning, preparing, and delivering an effective oral presentation. Consideration of and practice in problem solving, information, persuasion, and communication techniques. Emphasis on developing self-confidence and skill in communicating to and with groups. Letter Grade only. Transfer Credit: CSU; UC. C-ID: COMM110.

80532	16-wk/Aug 29	6:30pm-9:40pm M	NEWPORT BEACH CENTER RM 324
80343	16-wk/Aug 30	6:30pm-9:40pm T	LE-JAO CENTER RM 202
80345	16-wk/Aug 31	6:30pm-9:40pm W	GARDEN GROVE CENTER RM 202

-CRN 80371 is a hybrid class with onsite class meetings and an online component.

80371	8-wk/Sep 1	9am-12:15pm Th plus 3 hrs and 5 min/wk arr.	LE-JAO CENTER RM 202 ONLINE
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-CRN 80372 is a hybrid class with onsite class meetings and an online component.

80372	8-wk/Oct 27	9am-12:35pm Th plus 3 hrs and 5 min/wk arr.	NEWPORT BEACH CENTER RM 330 ONLINE
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CMST C150 - INTERCULTURAL COMMUNICATION

3.0 units

This course is an introduction to the study, practice, and application of communication concepts and theory in intercultural contexts. Analysis of cultural influence and interactional patterns to explain, predict, and improve communication behavior within and across cultural groups. With emphasis of examination of various communication patterns across cultures to increase interpersonal and intercultural effectiveness and to decrease ethnocentric and prejudicial beliefs and discriminative behavior. Advisory: ENGL C100 and CMST C100 or C110. Letter Grade only. Transfer Credit: CSU; UC. C-ID: COMM 150.

80455	16-wk/Aug 31	6:30pm-9:40pm W	LE-JAO CENTER RM 202
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COMPUTER INFORMATION SYSTEMS • (714) 241-6209

CIS C100 - INTRODUCTION TO INFORMATION SYSTEMS

3.0 units

This course prepares students with a non-programming introduction to information systems and personal computer applications including word processing, spreadsheets, database, and presentation software. Graded or Pass/No Pass option. Transfer Credit: CSU.

80194	16-wk/Aug 29	4 hrs and 15 min/wk arr.	ONLINE
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CIS C111 - INTRODUCTION TO INFORMATION SYSTEMS PROGRAMMING

3.0 units

Examination of information systems and their role in business. Focus on information systems, database management systems, networking, e-commerce, ethics and security, computer systems hardware and software components. Application of these concepts and methods through hands-on projects developing computer-based solutions to business problems. Meets the lower division computer requirement for business majors at some California State University campuses. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: BUS 140.

80195	16-wk/Aug 29	4 hrs and 15 min/wk arr.	ONLINE
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-Enrollment in CRN 80908 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80908	16-wk/Aug 29	4 hrs and 15 min/wk arr.	ONLINE
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-Enrollment in CRN 80897 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80897	16-wk/Aug 29	10:45am-12:10pm MW plus 1 hrs and 5 min/wk arr.	NEWPORT BEACH CENTER RM 227 ONLINE
80912	16-wk/Aug 29	10:45am-12:10pm MW plus 1 hrs and 5 min/wk arr.	NEWPORT BEACH CENTER RM 227 ONLINE

CIS C155 - INTRODUCTION TO PROGRAMMING USING JAVA**3.0 units**

Student will learn structured programming techniques using Java. There is an emphasis on control structures, procedures, simple data types, file I/O, and a general introduction to object-oriented programming. Advisory: CIS C111. Graded or Pass/No Pass. Transfer Credit: CSU.

80624 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

COMPUTER SERVICES TECHNOLOGY • (714) 241-6209**CST C116 - A+ ESSENTIALS HARDWARE****3.0 units**

The A+ Essentials Hardware course teaches necessary competencies for an entry-level IT professional. Topics include Personal Computer Components, Operating Systems, Networks, Security. Lecture and hands-on experience in structured labs is included. The A+ Essentials Hardware course maps to CompTIA's A+ Essentials Hardware exam. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80065 is a hybrid class with onsite class meetings and an online component.

80065 8-wk/Sep 1 6:30pm-9:35pm Th plus 5 hrs and 25 min/wk arr. GARDEN GROVE CENTER RM 306 ONLINE

CST C117 - A+ ESSENTIALS SOFTWARE**3.0 units**

The A+ Essentials Software course teaches necessary competencies for an entry-level IT professional. Topics include Personal Computer Components, Operating Systems, Networks, Security. Lecture and hands-on experience in structured labs is included. The A+ Essentials Software course maps to CompTIA's A+ Essentials exam. Advisory: CST C116. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80041 is a hybrid class with onsite class meetings and an online component.

80041 8-wk/Oct 27 6:30pm-9:50pm Th plus 5 hrs and 35 min/wk arr. GARDEN GROVE CENTER RM 306 ONLINE

CST C128 - NETWORK+**3.0 units**

This Network+ certification course provides an in-depth survey of the field of Networking, including terms, OSI model, various NOS, certification requirements, and security. Graded or Pass/No Pass option. Transfer Credit: CSU.

80116 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

-CRN 80102 is a hybrid class with onsite class meetings and an online component.

80102 8-wk/Oct 27 6pm-9:20pm Th plus 5 hrs and 35 min/wk arr. GARDEN GROVE CENTER RM 352 ONLINE

CST C172 - SQL SERVER DESIGN AND IMPLEMENTATION**3.0 units**

Installing, configuring administering and maintaining the Microsoft SQL Server database management system. Students will learn how to design logical and physical databases, create data structures, monitor secure and optimize a database, and evaluate and implement High Availability options. ADVISORY: CST C165. Graded or Pass/No Pass option. Transfer Credit: CSU.

80243 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

CST C177A – CONFIGURING WINDOWS 10**3.0 units**

The course provides hands-on experience with Windows 10. Topics include configuring Windows 10, demonstrating Windows media tools, optimizing the file system, using management tools, troubleshooting, configuring IPv6, wireless networking, configuring file folder management, creating a network, working with mobile devices, implementing security and VPNs, and editing the registry. This course maps to Windows 10 MCSA and 697 exams. ADVISORY: CST C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

80964 16-wk/Aug 31 3 hrs and 10 min/wk arr. ONLINE

CST C191 - COMPTIA LINUX +**3.0 units**

Linux+ is CompTIA's vendor neutral entry level certification. Like most of CompTIA's certifications (A+, Net+, etc) Linux+ has become the entry level must-have certification. You will explore the history, various releases of Linux, and perform Linux installation. You will compare and contrast Desktop managers, traverse the Linux file system, explore the wonders of Vi--scripts and the Command Line. What is a Runlevel?--you will know at the end of this class. Before it is over, you will document, archive, back up, and secure the workstation. Advisory: CST C116 or C117 or C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

80117 16-wk/Aug 31 6pm-10:15pm W GARDEN GROVE CENTER RM 302

CST C201C - CCNA 1: INTRODUCTION TO NETWORKS**3.0 units**

In this introductory course, students will be able to build simple LANs, perform basic configurations of routers and switches, and implement IP addressing schemes. This is the first in a series of courses providing preparation for students seeking the Cisco CCNA Certification. There is an emphasis on hands-on training. Advisory: CST C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

80573 16-wk/Aug 29 6pm-10:15pm M

GARDEN GROVE CENTER RM 353

CST C202C - CCNA 2: ROUTING AND SWITCHING ESSENTIALS**3.0 units**

This course covers configuration and troubleshooting routers and switches, resolving common issues with RIPv1, RIPv2, single-area and multi-area OSPF, virtual LANs, and inter-VLAN routing in both IPv4 and IPv6 networks. This is the second in a series of courses providing preparation for students seeking the Cisco CCNA Certification. Emphasis is on hands-on training. Advisory: CST C201C. Graded or Pass/No Pass option. Transfer Credit: CSU.

80574 16-wk/Aug 31 6pm-10:15pm W

GARDEN GROVE CENTER RM 353

CST C203C - CCNA 3: SCALING NETWORKS**3.0 units**

This course covers LAN Design, LAN Redundancy, Link Aggregation, Wireless LANs, Single and Multi-area OSPF, EIGRP and IOS Images. This is the third in a series of courses providing preparation for students seeking the Cisco CCNAv5 Certification. There is an emphasis on hands-on training. Advisory: CST C201C and C202C. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80575 is a hybrid class with onsite class meetings and an online component.

80575 8-wk/Aug 30 6pm-9:20pm T plus
5 hrs and 10 min/wk arr.GARDEN GROVE CENTER RM 353
ONLINE**CST C204C - CCNA 4: CONNECTING NETWORKS****3.0 units**

The focus of this course is WAN technologies and network services required by converged applications in a complex network. This is the fourth in a series of courses providing preparation for students seeking the Cisco CCNA Certification. Topics include PPP, Frame Relay, NAT, VPN Tunnels, Syslog, and SNMP. There is an emphasis on hands-on training. Advisory: CST C201C and C202C. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80576 is a hybrid class with onsite class meetings and an online component.

80576 8-wk/Oct 25 6pm-9:20pm T plus
5 hrs and 10 min/wk arr.GARDEN GROVE CENTER RM 353
ONLINE**CST C205 - BUILDING SCALABLE INTERNETWORKS/CCNP 1****3.0 units**

Students will learn to plan designs, perform tasks, and interpret performance measurements. Hands-on activities include configuring and verifying routing and routing protocols. This course covers the material in the current version of Implementing Cisco IP Routing. ADVISORY: CST C204 or CCNA. Graded or Pass/No Pass option. Transfer Credit: CSU.

80493 16-wk/Sep 1 6pm-10:15pm Th

GARDEN GROVE CENTER RM 353

CST C220C - VMWARE VSPHERE: INSTALL, CONFIGURE, MANAGE 6**3.0 units**

Virtualization allows consolidation of many traditional servers into a few physical servers with many virtual machines to realize significant cost savings. In this VMware-authorize hands-on training course, students explore installation, configuration, and management of VMware®; vSphere®; 6, which consists of VMware ESXi™; and VMware®; vCenter Server™. This course is based on versions of ESXi 6 and vCenter Server 6. Completion of this course satisfies the prerequisite for taking the VMware®; Certified Professional exam. Topics covered map to a VCP6-DCA Exam. Graded or Pass/No Pass option. Transfer Credit: CSU.

80812 16-wk/Aug 30 6pm-10:15pm T

GARDEN GROVE CENTER RM 304

CST C222 - INSTALLING/CONFIGURING WINDOWS SERVER 2012**3.0 units**

This course covers the skills and knowledge to implement a core Windows® Servers 2012 Infrastructure into an existing enterprise environment. First of three courses in preparation for the MCSE certification. Topics include implementation/configuration of Server 2012 core services including Active Directory and networking services. Topics covered maps to Microsoft 70-410 Exam. Advisory: CST C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

80432 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

CST C223 - ADMINISTERING WINDOWS SERVER 2012**3.0 units**

This course covers the administration tasks needed to implement, manage, and maintain provisioning services and infrastructure in a Windows® 2012 environment. Building on CST 222, this course maps to Windows® Server 2012 MCSA and 70-411 exam. ADVISORY: CST C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

80433 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

CST C230 - INTRODUCTION TO SECURITY**3.0 units**

This class is a survey of Network/Internet security. It will help prepare you for the CompTIA Security+ Exam. Topics will cover Authentication, Malicious Code, Web Security, Intrusion Detection, Cryptography, and Biometrics. The class will have lecture and hands-on components. Advisory: CST C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

80323 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

CST C231 - COMPTIA ADVANCED SECURITY PRACTITIONER**3.0 units**

Building on the skills learned in Security +, this course builds the technical knowledge and skills required to conceptualize, design, and engineer secure solutions across complex enterprise environments. The candidate will apply critical thinking and judgment across a broad spectrum of security disciplines to propose and implement solutions that map to enterprise drivers. This course maps to the CompTIA CASP exam. Advisory: CST C230. Graded or Pass/No Pass option. Transfer Credit: CSU.

80431 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

CST C232 - ETHICAL HACKING**3.0 units**

This course is a survey of the ethical and legal issues pertaining to security testing. It will demonstrate how to use tools that can be used to gain information about a computer network, how to recognize that the tools are being used, and how to defend a network against those attacks. Advisory: CST C230. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80214 is a hybrid class with onsite class meetings and an online component.

80214 8-wk/Oct 25 6pm-8:05pm T plus GARDEN GROVE CENTER RM 350
6 hrs and 25 min/wk arr. ONLINE

CST C233 - CYBERSECURITY COMPETITION**2.0 units**

This course prepares the student to participate in various cybersecurity competitions. It covers topics in the major areas of concentration for the competitions, and students will participate in practice competitions. Participating in a competition teaches students practical techniques for securing a network or personal data. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80793 is a hybrid class with onsite class meetings and an online component.

80793 8-wk/Sept 1 6:30pm-8:05pm Th plus GARDEN GROVE CENTER RM 350
2 hrs and 20 min/wk arr. ONLINE

CST C241 - PALO ALTO NETWORKS CYBERSECURITY ESSENTIALS**3.0 units**

The course covers installing, configuring, and managing Palo Alto Networks next-generation firewalls as well as steps for maintaining security, preventing threats, networking, logging, and reporting features. This course starts at an introductory level and builds to an intermediate level. Aspects of basic next-generation firewall configuration covered include steps for security, networking, threat prevention, logging, and reporting features of Palo Alto Networks Operating System. Aspects of intermediate firewall configuration include managing GlobalProtect and Active/Active High Availability and optimizing visibility and control over applications, users, and content. Basic firewall troubleshooting is also covered. Security engineers, network engineers, and support staff are the targeted audience for this course. ADVISORY: CST C128, CST 230. Graded or Pass/No Pass option. Transfer Credit: CSU.

80848 16-wk/Sep 1 6pm-10:15pm Th GARDEN GROVE CENTER RM 304

CST C245 - EXPLORING COMPUTER FORENSICS**3.0 units**

Introduction to Computer Forensics Investigations. The class will cover such topics as how to recognize that a computer crime has occurred and steps follow when acquiring, authenticating, and analyzing data on a compromised system. Hands-on portion will explore the use of several Computer Forensics tools. Advisory: CST C232 and C238. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80237 is a hybrid class with onsite class meetings and an online component.

80237 8-wk/Aug 30 6pm-8:05pm T plus GARDEN GROVE CENTER RM 350
6 hrs and 25 min/wk arr. ONLINE

CST C248 - WIRELESS NETWORKING**3.0 units**

This is an entry level course in wireless data communications. It covers the fundamentals of wireless communications and provides an overview of protocols, transmission methods, and IEEE standards. It also examines the broad range of wireless communications technologies available beginning with the basics of radio frequency and wireless data transmission and progressing to the protocols and mechanisms that every wireless network technician needs to understand. ADVISORY: CST C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

80077 16-wk/Aug 30 6pm-10:15pm T GARDEN GROVE CENTER RM 306

CST C260 - CERTIFIED INFORMATION SYSTEMS SECURITY PROFESSIONAL**3.0 units**

This course covers the ten domains of information security known as the CERTIFIED INFORMATION SYSTEMS SECURITY PROFESSIONAL Common Body of Knowledge (CBK). Completing this course does not guarantee CERTIFIED INFORMATION SYSTEMS SECURITY PROFESSIONAL certification; however, the course addresses the test objectives defined by (ISC)2 for the CERTIFIED INFORMATION SYSTEMS SECURITY PROFESSIONAL examination. CST C128 and C230. Graded or Pass/No Pass option. Transfer Credit: CSU.

80685 16-wk/Aug 29 4 hrs and 15 min/wk arr.

ONLINE

CST C284 - WORK BASED LEARNING**4.0 units**

To enhance each Work Based Learning participant's opportunity for success in the field of Computer Service Technology by bridging the gap between educational theory and on-the-job practices through individualized performance objectives related to the student's career or occupational goal in Computer Service Technology. Prerequisite: Be employed or volunteer in a field related to Computer Service Technology for 5 hours per week per 1 unit of Work Based Learning. Corequisite: Be enrolled in a total of 7 units including Work Based Learning. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80170 For more information about Work Based Learning classes students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

80170 16-wk/Aug 29 22 hrs and 15 min/wk arr.

GARDEN GROVE CENTER

CST C390A - NETWORK LABORATORY**1.0 unit**

This lab course provides supervised computer lab time on computers and network hardware. Microsoft®, CompTIA, Cisco, VMware and other computer and/or networking students can utilize specialized software and hardware for additional 'hands-on' practice and completion of classroom projects. Corequisite: Student must be enrolled in a CST course for the current semester. Pass/No Pass only.

-CRN 80577 is open-entry registration through December 10.

80577 16-wk/Sep 2 5:30pm-9:05pm F

GARDEN GROVE CENTER RM 354

CST C390B - NETWORK LABORATORY**1.0 unit**

This course provides supervised lab time on network hardware and software. Microsoft®, CompTIA, Cisco, VMware and other networking students can utilize specialized software and hardware for additional 'hands-on' practice. Corequisite: Student must be enrolled in a CST course for the current semester. Pass/No Pass only.

-CRN 80578 is open-entry registration through December 10.

80578 16-wk/Sep 2 5:30pm-9:05pm F

GARDEN GROVE CENTER RM 354

CST C390L - NETWORK LABORATORY**1.0 unit**

The lab provides supervised computer lab time on network computers and servers. Microsoft®, CompTIA, Cisco and other networking students can utilize specialized software and hardware for additional 'hands-on' practice. Advisory: Concurrent enrollment in any Coastline Community College class. Pass/No Pass option.

-CRN 80389 is open-entry registration through December 10.

80389 16-wk/Sep 2 5:30pm-9:05pm F

GARDEN GROVE CENTER RM 354

CST C391L - NETWORK LABORATORY**1.0 unit**

This course provides supervised lab time on network hardware and software. Microsoft®, CompTIA, Cisco, and other networking students can utilize specialized software and hardware for additional 'hands-on' practice. Pass/No Pass option.

-CRN 80300 is open-entry registration through December 10.

80300 16-wk/Sep 2 5:30pm-9:05pm F

GARDEN GROVE CENTER RM 354

COUNSELING • (714)241-6162**COUN C104 - CAREER AND LIFE PLANNING****3.0 units**

Formerly COUN C100. Introduction to career/life planning includes an exploration of interests, skills, values, personality traits, past experiences, and life stages. Develop a career/life plan using gathered self-information, decision-making strategies and an awareness of psychological, sociological, and physiological factors related to career/life satisfaction. Graded or Pass/No Pass option. Transfer Credit: CSU.

80304 8-wk/Aug 29 6 hrs and 30 min/wk arr.

ONLINE

80420 12-wk/Sep 26 3 hrs and 10 min/wk arr.

ONLINE

COUN C105 - STRATEGIES FOR COLLEGE SUCCESS**3.0 units**

Course designed to increase success in achieving educational, career, and life goals. It includes information on learning styles and strategies, time management, decision making, goal setting, college resources and services, memory techniques, note-taking, test-taking, and other successful techniques. Students will develop educational and career plans. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80034 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-CRN 80182 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80182 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

-Enrollment in CRN 80346 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80346 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80421 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80423 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80760 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-Enrollment in CRN 80250 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80250 16-wk/Aug 29 9am-10:25am MW NEWPORT BEACH CENTER RM 320

80894 16-wk/Aug 29 9am-10:25am MW NEWPORT BEACH CENTER RM 320

-Enrollment in CRN 80890 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80890 16-wk/Aug 29 10:40am-12:10pm MW NEWPORT BEACH CENTER RM 322

80892 16-wk/Aug 29 10:40am-12:10pm MW NEWPORT BEACH CENTER RM 322

-Enrollment in CRN 80891 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80891 16-wk/Aug 29 1pm-2:25pm MW GARDEN GROVE CENTER RM 202

80895 16-wk/Aug 29 1pm-2:25pm MW GARDEN GROVE CENTER RM 202

80042 16-wk/Sep 1 8:30am-11:40am Th LE-JAO CENTER RM 117

80422 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

80864 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

DIGITAL GRAPHICS APPLICATION • (714) 241-6209**DGA C111 - 3-D SIMULATION AND MULTIMEDIA USING MAYA AND 3DS****3.0 units**

This course teaches foundational animation skills such as 3D modeling, animation, rendering, compositing, visual effects, production, and performance skills. Hands-on training is emphasized using Autodesk Suite. Advisory: DGA C116A. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80298 is a hybrid class with onsite class meetings and an online component.

80298 16-wk/Aug 30 6:30pm-8:20pm T plus 2 hrs and 25 min/wk arr. GARDEN GROVE CENTER RM 204
ONLINE

DGA C116A - ADOBE PHOTOSHOP 1**3.0 units**

This course will introduce basic tools and techniques to explore the graphic capabilities of Adobe Photoshop. Learn how selection and editing tools are used to manipulate graphics and photographs by duplicating, deleting, replacing, or changing image elements. Create original images and produce multi-layered graphics from existing photographs. Create eye catching display graphics, color correct, and retouch photos. No art background required. Graded or Pass/No Pass option. Transfer Credit: CSU.

80239 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-CRN 80019 is a hybrid class with onsite class meetings and an online component.

80019 8-wk/Oct 26 6pm-8:30pm W plus 4 hrs/wk arr. GARDEN GROVE CENTER RM 104
ONLINE

DGA C116B - ADOBE PHOTOSHOP 2**3.0 units**

This project-based course will focus on the intermediate tools and techniques that expand the graphic capabilities of Adobe Photoshop. Learn how editing tools and actions are used to enhance images and retouch photographs by compositing, deleting, replacing, or changing image elements with filters, masks, channels, and paths. Create original images and produce multi-layered graphics for print and the web. No art background required. Advisory: DGA C116A. Graded or Pass/No Pass option. Transfer Credit: CSU.

80240 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

DGA C117 - TYPOGRAPHY FUNDAMENTALS**3.0 units**

Typography is the window into the world of visual communication. Explore the history and development of basic letterforms and the ubiquitous nature of type and typography as it relates to mastering the skills necessary to design effective digital assets. Real world applications will be discussed relating to perceptions, intention, readability and usage of typography, while creating successful designs for a professional portfolio. Recommended for Digital Graphic Application majors and certificates. Graded or Pass/No Pass option. Transfer Credit: CSU.

80625 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

DGA C118A - INTRODUCTION TO ADOBE ILLUSTRATOR**3.0 units**

Learn to master the basics of Adobe Illustrator using appropriate tools or filters for illustrations; applying strokes and color fills; creating and editing paths; using layers, transformation effects, and gradients; working with images; and creating basic object shapes. No artistic background is required. Graded or Pass/No Pass option. Transfer Credit: CSU.

80289 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

DGA C120 - INTRODUCTION TO INDESIGN**3.0 units**

This project-based course will introduce the basic tools and techniques to explore the graphic and type capabilities of Adobe InDesign. Learn how to import and edit text; create and manipulate styles, tables, and graphics; and use effects and blend modes to create multi-page documents, such as letterhead, tri-fold brochures, flyers, and booklets for print and the web. No art background required. Graded or Pass/No Pass option. Transfer Credit: CSU.

80244 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

DGA C121 - INTRODUCTION TO ADOBE PREMIERE**3.0 units**

This project-based course will introduce the basic tools and techniques to explore the capabilities of Adobe Premiere in storytelling using video. Learn how to import and edit video and audio, create, and apply transitions, effects, and animations to create movies that can be exported in various formats. No art background required. Graded or Pass/No Pass option. Transfer Credit: CSU.

80510 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

DGA C131 - DIGITAL PHOTOGRAPHY USING PHOTOSHOP**3.0 units**

Use a digital camera with Adobe Photoshop to perform basic image editing techniques to enhance and correct images. Learn basic camera controls, camera support systems, basic lighting techniques, file formats, transfer of files, and saving options. Advisory: Student must have access to/own digital camera. Graded or Pass/No Pass option. Transfer Credit: CSU. -CRN 80324 is a hybrid class with onsite class meetings and an online component.

80324 8-wk/Aug 30 6pm-8:30pm T plus
4 hrs and 5 min/wk arr. NEWPORT BEACH CENTER RM 316
ONLINE**DGA C166A - DREAMWEAVER BASICS****3.0 units**

To be competitive, website developers need to stay current in the newest web technology tools. Learn to use Dreamweaver to produce visually appealing web sites with concise editable code while allowing you to use the most advanced features of this web editor, especially responsive design. Graded or Pass/No Pass option. Transfer Credit: CSU.

80011 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

ECONOMICS • (714) 241-6209

ECON C170 - PRINCIPLES OF MICROECONOMICS

3.0 units

Formerly ECON C185. This course offers an introduction to the concepts and tools of economic analysis. The course studies price theory including supply and demand, marginal analysis, utility, cost and revenue concepts, perfect and imperfect competition, production and factor markets. Economic principles are applied to the analysis of such problems as industrial organization, the environment, public choice, and the distribution of income. Prerequisite: MATH C030 or above with a grade of C or better. Advisory: It is strongly recommended that ECON C170 be taken prior to ECON C175. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ECON 201.

80786 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

-CRN 80262 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80262 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80261 16-wk/Aug 29 6pm-9:10pm M GARDEN GROVE CENTER RM 250

ECON C175 - PRINCIPLES OF MACROECONOMICS

3.0 units

Formerly ECON C180. This course examines and analyzes the economic problem of productivity, recession, unemployment, and inflation. The focus of this investigation centers on business cycles, the measurement of output and income in the economy, the determination of the equilibrium level of national income in the economy, money creation and the banking system, monetary and fiscal policy options, international trade and finance, and the effects of the public debt. The particular interactions of the domestic and international economies are studied throughout the course. Prerequisite: MATH C030 or above with a grade of C or better. Advisory: It is strongly recommended that ECON C170 be taken prior to ECON C175. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ECON 202.

-CRN 80260 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80260 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80427 16-wk/Aug 29 9am-12:10pm M GARDEN GROVE CENTER RM 250

80401 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

EDUCATION • (714) 241-6216

EDUC C101 - TUTOR TRAINING

0.5 unit

Learn strategies for effective tutoring. Discover how to motivate, foster independence, stimulate active learning, and build confidence in the learner; identify factors that affect student learning such as language and cultural differences; learn how to handle difficult tutoring situations, and to identify different learning styles. Graded or Pass/No Pass option. Transfer Credit: CSU.

80426 8-wk/Oct 24 1 hr/wk arr. ONLINE

EDUC C103 - INTRODUCTION TO COMPUTERS IN EDUCATION: TECHNOLOGY PROFICIENCIES FOR TEACHERS 1

2.0 units

Based on the Technology Standard for a California K-12 Preliminary Teaching Credential. The class focuses on the proficiencies credential candidates are required to master before they can be issued a preliminary Multiple or Single Subject Credential. The curriculum and course represent a working partnership between the California Technology Assistance Project (CTAP), Region IX and Coast Community College District's TEACH3 Program. Students enrolled in the class will complete a portfolio in all the state mandated proficiencies and will receive certification as a Preliminary (Level 1) Technology Proficient Educator. All skills are transferable between the Macintosh and Windows® environments. Advisory: EDUC C104 may be taken concurrently. Letter Grade only. Transfer Credit: CSU.

80153 8-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

EDUC C104 - INTRODUCTION TO TEACHING AND LEARNING IN DIVERSE CONTEMPORARY CLASSROOMS

1.0 unit

The course will address the qualities of an effective teacher, components and purposes of an effective professional portfolio, and critical issues in diverse contemporary classrooms. Students will initiate the development of a reflective practitioner workbook, begin their electronic professional portfolio, and learn about their own learning needs and styles. Learning outcomes are aligned to the California Standards for the Teaching Profession and associated teacher performance expectations. Ten hours of arranged fieldwork/observation included. Advisory: Eligibility for ENGL C100. Letter Grade only. Transfer Credit: CSU; UC.

80152 8-wk/Oct 24 4 hrs and 20 min/wk arr. ONLINE

EDUC C107 - INTRODUCTION TO DISTANCE LEARNING

1.0 unit

Using the tools and systems of distance learning, students will develop skills that will enable them to successfully complete distance learning programs on their own in the future. This course is a 1.0 unit class that addresses the technical competencies and computer skills needed for distance learning success. Advisory: Basic computer skills. Graded or Pass/No Pass option. Transfer Credit: CSU.

80424 8-wk/Aug 29 2 hrs and 5 min/wk arr. ONLINE

EDUC C108 - HOW TO SUCCEED IN DISTANCE LEARNING

1.0 unit

This course provides an orientation to the characteristics and processes of distance learning. Students will learn the meaning of key terms used in distance education. They will experience the differences between traditional classroom and distance learning courses. They will learn how to anticipate, avoid, and/or solve typical problems encountered in distance learning environments. In addition, students will learn practical strategies and skills that will help them succeed in online, television, CD-ROM, and hybrid classes. Graded or Pass/No Pass option. Transfer Credit: CSU.

80425 8-wk/Oct 24 2 hrs and 5 min/wk arr. ONLINE

EDUC C180 - FAMILY, SCHOOL, AND COMMUNITY PARTNERSHIPS

3.0 units

A course for prospective teachers about current family, school, and community partnership models and approaches which foster two-way partnerships with families and communities of diverse backgrounds. This course covers historical, legal, social, and political perspectives regarding educational access and equity for diverse student populations found in contemporary classrooms; students learn about building relationships with ethnically and linguistically diverse families and communities along with a focus on socialization, identity development, and the developing child in a societal context. Includes ten hours of arranged fieldwork/focused observations aligned with students' area of interest (preschool, elementary, middle school, high school). Letter Grade only. Transfer Credit: CSU.

-CRN 80035 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80035 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

EDUC C200 - THE TEACHING PROFESSION

3.5 units

Designed for students considering teaching as a career or for those interested in a class that focuses on issues facing teachers and students in today's schools. Course examines opportunities, requirements, responsibilities, and rewards in teaching as well as skills needed and problems often encountered in the classroom. Additional focus on educational philosophies and sociology of education. In addition to class time, the course includes field work training and requires a minimum of 45 hours of structured fieldwork in public school elementary classrooms that represent California's diverse student population, and includes cooperation with at least one campus-approved certificated classroom teacher. Meets the California Commission on Teacher Credentialing requirement that students who are considering a teaching career have early and frequent opportunities to engage in field experiences that are linked with college/university coursework. Advisory: Eligibility for ENGL C100. Letter Grade only. Transfer Credit: CSU; UC.

-CRN 80103 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80103 16-wk/Aug 29 5 hrs and 30 min/wk arr. ONLINE

EMERGENCY MANAGEMENT/HOMELAND SECURITY • (714) 241-6209

EMGT C101 - INTRODUCTION TO EMERGENCY MANAGEMENT

3.0 units

This course introduces the student to the fundamental aspects of emergency management. It examines the roles and responsibilities of government and non-profit agencies in managing disasters and emphasizes the four basic emergency management disciplines: preparedness, mitigation, response and recovery. Graded or Pass/No Pass option. Transfer Credit: CSU.

80235 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

EMGT C102 - INTRODUCTION TO HOMELAND SECURITY

3.0 units

This course explores the history, development, and organization of homeland security in the United States. It examines the roles and functions of the Department of Homeland Security and its relationship to state and local agencies. Emphasis is placed on homeland security practices of the emergency manager. Graded or Pass/No Pass option. Transfer Credit: CSU.

80236 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

EMGT C105 - EMERGENCY PREPAREDNESS

3.0 units

This course will introduce the Emergency Management concepts needed to develop comprehensive preparedness plans of various types of incidents and natural disasters. Areas of concentration will include general emergency management principles, procedures, and protocols as well as the organizational structures required by both the federal and state government. Graded or Pass/No Pass option. Transfer Credit: CSU.

80246 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

EMGT C120 - DISASTER RECOVERY

3.0 units

This course will define the disaster recovery phase of emergency management and describe basic recovery priorities. This course will outline the recovery measures, such as damage assessment procedures, disaster loans and grants, state and federal assistance programs, and the management of reconstruction projects. Other topics included in this course will address the needs of business and industry and the identification of conflicting issues between citizen expectations and government priorities. Graded or Pass/No Pass option. Transfer Credit: CSU.

80215 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

EMGT C140 - CRISIS RESPONSE FOR RESPONDERS (CRR)

3.0 units

A continuation of the concepts learned from the courses of Emergency Response and Recovery. Students are introduced to methods of debrief as well as recognizing the symptoms of critical incident stress. Additionally, students are introduced to giving practical suggestions to people in need and engaging the community in addressing their own needs. Graded or Pass/No Pass option. Transfer Credit: CSU.

80809 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

ENGLISH • (714) 241-6184

ENGL C020 - BASIC GRAMMAR 1

1.5 units

This basic grammar course covers sentence structure, parts of speech, punctuation, and syntax. Emphasis is placed on grammatical structure and correct usage. (NOT DEGREE APPLICABLE.) Pass/No Pass only.

80674 16-wk/Aug 29 1 hrs and 25 min/wk arr. INDEPENDENT STUDY

80675 16-wk/Aug 29 1 hrs and 25 min/wk arr. INDEPENDENT STUDY

80676 16-wk/Aug 29 1 hrs and 25 min/wk arr. INDEPENDENT STUDY

80932 16-wk/Aug 29 1 hrs and 25 min/wk arr. INDEPENDENT STUDY

ENGL C021 - COLLEGE SPELLING 1

1.5 units

A beginning, self-paced, programmed course designed to help students master the basic rules of spelling. Among other topics, it addresses phonics, silent letters, plurals, suffixes, commonly misspelled words, and apostrophes. (NOT DEGREE APPLICABLE.) Pass/No Pass only.

80679 16-wk/Aug 29 1 hrs and 25 min/wk arr. INDEPENDENT STUDY

80680 16-wk/Aug 29 1 hrs and 25 min/wk arr. INDEPENDENT STUDY

ENGL C024 - COLLEGE VOCABULARY 1

1.5 units

A beginning course designed to help students develop a college-level vocabulary. Students learn word usage and ways to build words using context clues, word derivatives, and prefixes and suffixes. (NOT DEGREE APPLICABLE.) Pass/No Pass only.

80681 16-wk/Aug 29 1 hrs and 25 min/wk arr. INDEPENDENT STUDY

80682 16-wk/Aug 29 1 hrs and 25 min/wk arr. INDEPENDENT STUDY

ENGL C025 - COLLEGE VOCABULARY 2**1.5 units**

This is the second of a series of courses designed to help students develop a college-level vocabulary. Students learn word usage and ways to build words using context clues, word derivatives, and prefixes and suffixes. ADVISORY: ENGL C024. Pass/No Pass only. (NOT DEGREE APPLICABLE.)

80963 16-wk/Aug 29 1 hrs and 25 min/wk arr.

INDEPENDENT STUDY

ENGL C097 - BASIC GRAMMAR AND WRITING**3.0 units**

This basic grammar and writing course covers sentence structure, parts of speech, punctuation, syntax, unity, and paragraph structure. (Not degree applicable.) Pass/No Pass only.

80006 16-wk/Aug 29 6:30pm-9:40pm M

GARDEN GROVE CENTER RM 202

ENGL C098 - DEVELOPMENTAL WRITING**3.0 units**

Students write paragraphs in various modes and learn rules of grammar, punctuation, and mechanics. (NOT DEGREE APPLICABLE.) Prerequisite: ENGL C097 with a passing grade or an appropriate score on the Reading Test. Pass/No Pass only.

80373 8-wk/Aug 30 9am-12:10pm TTh

LE-JAO CENTER RM 200

80071 16-wk/Sep 1 6:30pm-9:40pm Th

LE-JAO CENTER RM 200

ENGL C099 - FUNDAMENTALS OF COMPOSITION**3.0 units**

Students will analyze the writing process and composition principles with an emphasis on expository writing practice in extended paragraphs and essays. Students will also review grammar, sentence structure, and punctuation in order to express ideas clearly. This course is recommended preparation for ENGL C100 (Freshman English). (NOT DEGREE APPLICABLE.)

Prerequisite: ESL C160 or C054 with a grade of C or better, or ENGL C098 with a passing grade, or qualifying score on the English Placement Test. Pass/No Pass only.

80074 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

80185 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

80456 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

80020 16-wk/Aug 30 6:30pm-9:40pm T

LE-JAO CENTER RM 117

80178 16-wk/Aug 31 9am-12:10pm W

LE-JAO CENTER RM 200

80645 16-wk/Sep 1 6:30pm-9:40pm Th

LE-JAO CENTER RM 117

80279 8-wk/Oct 25 9am-12:20pm TTh

LE-JAO CENTER RM 200

ENGL C100 - FRESHMAN COMPOSITION**3.0 units**

The basic principles and processes of written composition will be applied through examinations and assigned essays. Shaping a thesis and writing an extended, well-developed essay will be stressed. Research methods and composition of a substantial research paper will be included. Prerequisite: ENGL C099. Must be taken for letter grade. Transfer Credit: CSU; UC. C-ID ENGL 100.

80463 8-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

80052 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

80056 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

80161 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

80179 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

80187 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

80353 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

-Enrollment in CRN 80355 requires Acceptance into the STAR Program and 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80355 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

80603 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

80648 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

80710 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

80784 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

-Enrollment in CRN 80715 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80715 16-wk/Aug 30 9am-10:25am TTh

NEWPORT BEACH CENTER RM 320

80860 16-wk/Aug 30 9am-10:25am TTh

NEWPORT BEACH CENTER RM 320

-Enrollment in CRN 80596 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80596 16-wk/Aug 30 10:45am-12:10pm TTh

NEWPORT BEACH CENTER RM 322

80859 16-wk/Aug 30 10:45am-12:10pm TTh

NEWPORT BEACH CENTER RM 322

-ENGL C100 CONTINUED ON PAGE 71

-Enrollment in CRN 80818 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80818	16-wk/Aug 30	1pm-2:25pm TTh	GARDEN GROVE CENTER RM 205
80861	16-wk/Aug 30	1pm-2:25pm TTh	GARDEN GROVE CENTER RM 205
80044	16-wk/Aug 30	6:30pm-9:40pm T	LE-JAO CENTER RM 115
80337	16-wk/Aug 31	6:30pm-9:40pm W	NEWPORT BEACH CENTER RM 332
80647	16-wk/Sep 1	6:30pm-9:40pm Th	GARDEN GROVE CENTER RM 251
80045	16-wk/Sep 2	9am-12:10pm F	LE-JAO CENTER RM 200
80251	8-wk/Oct 24	6 hrs and 30 min/wk arr.	ONLINE

ENGL C102 - CRITICAL REASONING, READING, AND WRITING

3.0 units

This course develops analytical, reading, and writing skills beyond the levels achieved in English 100. It focuses on critical thinking, close textual analysis of works from different disciplines and cultures, and expository writing. Students also apply critical thinking skills by writing argumentative essays and substantial research essays. Prerequisite: ENGL C100. Letter Grade only. Transfer Credit: CSU; UC. C-ID ENGL 105.

80151	8-wk/Aug 29	6 hrs and 30 min/wk arr.	ONLINE
80070	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80158	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80238	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80253	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80465	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80649	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80790	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80820	8-wk/Oct 24	6 hrs and 30 min/wk arr.	ONLINE

ENGL C103 - BUSINESS ENGLISH

3.0 units

English for careers focuses on real-world English skills that contribute to good workplace communication. It includes English principles you already know, those you learned in the past and forgot, and those you wish you had learned. Students study grammar, English usage, punctuation, spelling, vocabulary, and dictionary use from the business person's viewpoint. Emphasis is placed on finding and correcting types of errors people make while speaking and writing. Graded or Pass/No Pass option. Transfer Credit: CSU.

80062	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80219	16-wk/Aug 29	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
80684	16-wk/Aug 29	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
80823	16-wk/Aug 29	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
80824	16-wk/Aug 29	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
80934	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80935	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE

ENGL C133 - INTRODUCTION TO CREATIVE WRITING

3.0 units

This course presents the craft of creative writing through the study and analysis of the works of established and peer writers. Students will practice writing in various genres and will be introduced to the workshop method. PREREQUISITE: ENGL C100 with a grade of "C" or better. Graded or Pass/No Pass option. Transfer Credit: CSU.

80935	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
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ENGL C135 - BUSINESS WRITING

3.0 units

This course addresses techniques, strategies, and forms of business communication, including use of precise professional, and persuasive language to achieve business goals and communicate effectively in the workplace. Using a variety of media and technologies, students will learn how to produce effective memos, letters, and reports; prepare successful resumes and employment documents; and make effective oral presentations. Prerequisite: ENGL C099 with a passing grade, ENGL C103 with a grade of C or better, or qualifying score on the English Placement Test. Graded or Pass/No Pass option. Transfer Credit: CSU.

80209	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80241	16-wk/Aug 29	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
80339	16-wk/Aug 29	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
80374	16-wk/Aug 29	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
80466	16-wk/Aug 29	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
80650	16-wk/Aug 29	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
80651	16-wk/Aug 29	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
80936	16-wk/Aug 29	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY
80937	16-wk/Aug 29	3 hrs and 10 min/wk arr.	INDEPENDENT STUDY

ENGL C136 - BUSINESS COMMUNICATION**3.0 units**

This course addresses techniques, strategies, and forms of business communication, including use of precise, professional, and persuasive language to achieve business goals and communicate effectively at work. Using a variety of media, technologies, and research tools, students will learn how to write effective memos, letters, reports, and proposals; present effective oral and multimedia presentations; and prepare successful resumes and employment documents. Prerequisite: ENGL C100 with a grade of C or better. Advisory: ENGL C103. Graded or Pass/No Pass option. Transfer Credit: CSU.

80933 16-wk/Aug 29 3 hrs and 10 min/wk arr. [ONLINE](#)

ENGL C140 - APPRECIATION OF LITERATURE**3.0 units**

The primary purpose of this survey-level course is to acquaint the student with a variety of literary, poetic, dramatic, and rhetorical devices so that the student can interact with literature in a meaningful way. Prerequisite: ENGL C100 with a minimum grade of C Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ENGL 120.

80301 16-wk/Aug 29 3 hrs and 10 min/wk arr. [ONLINE](#)

ENGL C143 - CHILDREN'S LITERATURE 3.0 units

This course provides a survey of classic and contemporary children's literature. The course will provide an overview of the literary content and social values found in selected works of children's literature. Prerequisite: ENGL C100 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU. C-ID: ENGL 180.

80190 16-wk/Aug 29 3 hrs and 10 min/wk arr. [ONLINE](#)

ENGL C150 - AMERICAN LITERATURE THROUGH THE CIVIL WAR**3.0 units**

This course is designed to expose students to the legends, poetry, short stories, and essays of early American writers beginning with Native Americans, through Colonialism to the Civil War. Students will examine the philosophical, cultural, religious, and historic elements related to these texts. Attention will be paid to literary devices and styles evident in individual works and the commentary made by these works on moral and social issues. Writers include Mary Rowlandson, Benjamin Franklin, Phillis Wheatley, William Apess, Frederick Douglass, Harriet Beecher Stowe, Edgar Allen Poe, Louisa May Alcott, Washington Irving, Henry David Thoreau, Nathaniel Hawthorne, Herman Melville, and many others. Prerequisite: ENGL C100. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID ENGL 130.

80192 16-wk/Aug 29 3 hrs and 10 min/wk arr. [ONLINE](#)

ENGL C270 - BRITISH LITERATURE TO 1800**3.0 units**

Formerly ENGL C290. Analysis and interpretation of British Literature from the Middle Ages through the Restoration period in the eighteenth century. The course includes the literary characteristics of the major forms during this time period. Writers from this period may include Chaucer, Mallory, Elizabeth I, William Shakespeare, John Donne, Andrew Marvell, John Milton, Jonathan Swift, Samuel Johnson, and others. Prerequisite: ENGL C100 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: ENGL 160.

80288 16-wk/Aug 29 3 hrs and 10 min/wk arr. [ONLINE](#)

ESL • (714) 431-3601**ESL C019 - LISTENING AND SPEAKING SKILLS 2B****4.0 units**

This is a listening comprehension, oral communication, and accent reduction course for low-intermediate students. Emphasis on preparation for classroom situations. Prerequisite: ESL C012, C016, C020, C028, C047, C048, C058, or ACT Compass assessment: Grammar 55, Reading 57, and Listening 40 or higher. Graded or Pass/No Pass option.

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80661 16-wk/Aug 29 12:20pm-2:25pm MW [LE-JAO CENTER RM 212](#)

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80671 16-wk/Aug 29 6:30pm-8:35pm MW [LE-JAO CENTER RM 210](#)

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80660 16-wk/Aug 30 12:20pm-2:25pm TTh [LE-JAO CENTER RM 207](#)

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80662 16-wk/Aug 30 12:20pm-2:25pm TTh [LE-JAO CENTER RM 212](#)

ESL C031 - GRAMMAR, READING, AND WRITING 2B**8.0 units**

This is an intensive, integrated grammar and reading course for low-intermediate students who are non-native speakers of English. This course provides practice in reading and analyzing short text selections and writing paragraphs that include a topic sentence and supporting details. Prerequisite: ESL C016, C020, C023, C050, C053, or ACT Compass assessment Reading: 57 or higher, Grammar: 55 or higher, and Listening: 40 or higher. Graded or Pass/No Pass option.

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80545 16-wk/Aug 29 8am-12:15pm MW LE-JAO CENTER RM 212

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80544 16-wk/Aug 30 8am-12:15pm TTh LE-JAO CENTER RM 211

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80547 16-wk/Aug 30 5:30pm-9:45pm TTh LE-JAO CENTER RM 212

ESL C035 - GRAMMAR, READING, AND WRITING 3A**8.0 units**

This is an intensive, integrated grammar, reading, and writing course for intermediate students who are non-native speakers of English. This course provides an introduction to literal and critical reading and responding to simplified texts and practice in writing unified paragraphs with a topic sentence and supporting details with an emphasis on accuracy in grammar and mechanics. Prerequisite: ESL C021, C025, C031, C051, C055, or ACT Compass assessment Reading: 62 or higher, Grammar: 65 or higher, and Listening: 47 or higher. Graded or Pass/No Pass option.

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80548 16-wk/Aug 29 8am-12:15pm MW LE-JAO CENTER RM 210

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80549 16-wk/Aug 30 8am-12:15pm TTh LE-JAO CENTER RM 210

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80550 16-wk/Aug 30 5:30pm-9:45pm TTh LE-JAO CENTER RM 205

ESL C039 - GRAMMAR, READING, AND WRITING 3B**8.0 units**

This is an intensive, integrated grammar, reading, and writing course for high-intermediate students who are non-native speakers of English. This course provides practice in literal and critical reading and responding to simplified texts. Emphasis on writing focused, grammatically-correct paragraphs with an effective topic sentence and supporting details. Prerequisite: ESL C030, C033, C035, C060, C063, or ACT Compass assessment Reading: 71 or higher, Grammar: 71 or higher, and Listening: 59 or higher. Graded or Pass/No Pass option.

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80551 16-wk/Aug 29 8am-12:15pm MW LE-JAO CENTER RM 115

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80552 16-wk/Aug 30 8am-12:15pm TTh LE-JAO CENTER RM 207

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80947 16-wk/Aug 30 8am-12:15pm TTh LE-JAO CENTER RM 212

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80553 16-wk/Aug 30 5:30pm-9:45pm TTh LE-JAO CENTER RM 207

ESL C049 - LISTENING AND SPEAKING SKILLS 3A**4.0 units**

This is a listening comprehension, oral communication, and accent reduction course for intermediate students. Emphasis on basic note-taking skills. Prerequisite: ESL C019, C021, C025, C028, C031, C038, C047, C051, C055, C058, or ACT Compass assessment: Grammar 65, Reading 62, and Listening 47 or higher. Graded or Pass/No Pass option.

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80663 16-wk/Aug 29 12:20pm-2:25pm MW LE-JAO CENTER RM 207

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80672 16-wk/Aug 29 6:30pm-8:35pm MW LE-JAO CENTER RM 211

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80664 16-wk/Aug 30 12:20pm-2:25pm TTh LE-JAO CENTER RM 205

ESL C052 - LISTENING AND SPEAKING SKILLS 3B**4.0 units**

This is a listening comprehension, oral communication, and accent reduction course for high-intermediate students. Emphasis on effective note taking and participation in class discussion. Prerequisite: ESL C030, C033, C035, C038, C049, C060, C063, C068, C138, C158, or ACT Compass assessment: Grammar 71, Reading 71, and Listening 59 or higher. Graded or Pass/No Pass option.

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80665 16-wk/Aug 29 12:20pm-2:25pm MW LE-JAO CENTER RM 210

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80673 16-wk/Aug 29 6:30pm-8:35pm MW LE-JAO CENTER RM 212

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80771 16-wk/Aug 30 12:20pm-2:25pm TTh LE-JAO CENTER RM 210

ESL C054 - GRAMMAR, READING, AND WRITING 4A**8.0 units**

The current ESL program includes separate Reading/Writing and Grammar courses. This course combines these subjects in an integrated curriculum designed to increase efficiency and accelerate students' progress in gaining English proficiency. The low-advanced level Reading, Writing, and Grammar course is the sixth in the series of six core ESL courses. Prerequisite: ESL C037, C130, C133, C150, C153, or ACT Compass assessment Reading: 80 or higher, Grammar: 78 or higher, and Listening: 70 or higher. Graded or Pass/No Pass option.

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.
80555 16-wk/Aug 29 8am-12:15pm MW LE-JAO CENTER RM 205

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.
80554 16-wk/Aug 30 8am-12:15pm TTh LE-JAO CENTER RM 115

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.
80668 16-wk/Aug 30 5:30pm-9:45pm TTh LE-JAO CENTER RM 204

ESL C056 - LISTENING AND SPEAKING SKILLS 4**4.0 units**

This is a listening comprehension, oral communication, and accent reduction course for advanced second language students. Emphasis on effective note taking from lectures on academic topics. Prerequisite: ESL C039, C052, C130, C133, C138, C150, C153, C158, C167, or ACT Compass assessment: Grammar 78, Reading 80, and Listening 70 or higher. Graded or Pass/No Pass option.

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.
80666 16-wk/Aug 30 12:20pm-2:25pm TTh LE-JAO CENTER RM 211

ESL C141 - GRAMMAR AND WRITING 4B**3.0 units**

This is an advanced course in paragraph writing. Students will refine their critical thinking skills and use of English syntax. Course curriculum includes introduction to short essays. Advisory: Placement by ESL assessment process. Pass/No Pass option. Transfer Credit: CSU.

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.
80667 16-wk/Aug 30 9am-12:10pm T LE-JAO CENTER RM 202

ESL C412 - ESL SENTENCE STRUCTURE 1**0.0 unit**

An intensive beginning English grammar course for non-native English speakers. A survey of simple sentence structures in American English. Emphasis on developing proficiency and fluency in constructing grammatically correct English sentences. Advisory: Placement by ESL Assessment process. Non-Credit

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.
80048 16-wk/Aug 29 8am-10:05am MTWTh LE-JAO CENTER RM 201

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.
80039 16-wk/Aug 30 5:30pm-9:50pm TTh LE-JAO CENTER RM 201

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.
80104 16-wk/Aug 31 2:40pm-4:50pm W LE-JAO CENTER RM 111

ESL C414 - ESL: READING AND WRITING 1**0.0 unit**

A beginning-level course in English reading and writing for non-native English speakers. Emphasis on developing vocabulary and communication skills necessary for reading and comprehending simple, short paragraphs and writing simple sentences. Advisory: Placement by ESL Assessment process. Non-Credit

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.
80198 16-wk/Aug 29 10:15am-12:20pm MTWTh LE-JAO CENTER RM 201

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.
80030 16-wk/Aug 31 12:30pm-2:40pm W LE-JAO CENTER RM 111

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.
80106 16-wk/Sep 1 12:30pm-2:40pm Th LE-JAO CENTER RM 111

ESL C416 - ESL: LISTENING AND CONVERSATION 1**0.0 unit**

An intensive beginning-level course in English listening comprehension and oral communication for non-native English speakers. Emphasis on skills necessary to comprehend spoken English and to speak English fluently and accurately. Advisory: Placement by ESL assessment process. Non-Credit.

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.
80049 16-wk/Aug 29 12:35pm-2:40pm MTWTh LE-JAO CENTER RM 201

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.
80036 16-wk/Aug 29 6:30pm-8:40pm MW LE-JAO CENTER RM 115

ESL C432 - READING, WRITING, AND GRAMMAR 1B**0.0 unit**

This is an intensive reading, writing, and grammar course for beginning-level non-native English speakers who are preparing for general college coursework. This course provides an introduction to reading and interpreting short reading passages on familiar topics and writing sentences in the simple and progressive present and past tenses. Students will become familiar with grammatical terms in preparation for higher-level academic courses. ADVISORY: Advisory: Placement by ESL assessment process. Non-credit. (Not degree applicable.)

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80840 16-wk/Aug 29 8am-12:30pm MW LE-JAO CENTER RM 204

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80839 16-wk/Aug 30 5:30pm-9:50pm TTh LE-JAO CENTER RM 211

ESL C436 - SPEAKING AND LISTENING 1B**0.0 unit**

This is an oral communication, pronunciation, and listening comprehension course for beginning-level non-native English speakers. Emphasis on mastering accurate pronunciation and building listening skills to facilitate accurate comprehension of spoken English. ADVISORY: Advisory: Placement by ESL assessment process. Non-credit. (Not degree applicable.)

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80842 16-wk/Aug 29 12:30pm-2:40pm MW LE-JAO CENTER RM 214

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80843 16-wk/Aug 29 6:30pm-8:40pm MW LE-JAO CENTER RM 207

ESL C442 - READING, WRITING, AND GRAMMAR 2A**0.0 unit**

This is an intensive reading, writing, and grammar course for high-beginning level non-native English speakers who are preparing for college coursework. This course provides practice in reading and interpreting short reading passages, writing sentences in the simple, progressive, and perfect past and present tenses, and writing short paragraphs. ADVISORY: Placement by ESL assessment process. Non-credit. (Not degree applicable.)

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80836 16-wk/Aug 29 8am-12:30pm MW LE-JAO CENTER RM 211

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80835 16-wk/Aug 30 8am-12:20pm TTh LE-JAO CENTER RM 204

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80838 16-wk/Aug 30 5:30pm-9:50pm TTh LE-JAO CENTER RM 210

ESL C446 - SPEAKING AND LISTENING 2A**0.0 unit**

This is an oral communication, accent reduction, and listening comprehension course for high-beginning level non-native English speakers who are preparing for general college coursework. Emphasis on accurate pronunciation and communication and listening skills necessary for classroom situations. ADVISORY: Placement by ESL assessment process. Non-credit. (Not degree applicable.)

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80846 16-wk/Aug 29 12:35pm-2:50pm MW LE-JAO CENTER RM 115

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80847 16-wk/Aug 29 6:30pm-8:40pm MW LE-JAO CENTER RM 117

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80844 16-wk/Aug 30 12:35pm-2:40pm TTh LE-JAO CENTER RM 115

-Students interested in enrolling in ESL courses are advised to contact the ESL office at the Le-Jao Center, (714) 431-3601.

80841 16-wk/Aug 31 8am-12:15pm W LE-JAO CENTER RM 207

FOOD AND NUTRITION • (714) 241-6213**FN C170 - NUTRITION****3.0 units**

Scientific concepts of nutrition relating to the functioning of nutrients in the basic life processes. Individual needs, food sources of nutrients, current nutrition issues, and diet analysis will be emphasized. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80188 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

80156 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

80794 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80789 8-wk/Sep 26 6 hrs and 30 min/wk arr. ONLINE

80560 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

FN C175 - NUTRITION AND AGING**3.0 units**

Fundamentals of foods and nutrition and food topics related to the health and well-being of older adults. Graded or Pass/No Pass option. Transfer Credit: CSU.

80224 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

FRENCH • (714) 241-6184**FREN C180 - ELEMENTARY FRENCH 1****5.0 units**

Introduction to French language, culture and thought, with emphasis upon listening, comprehension, speaking, reading and basic writing skills; develop control of fundamental sounds, forms and structures of French; become acquainted with the cultural and linguistic backgrounds of Francophone countries. Advisory: Students who have completed two years of high school French with a grade of 'C' or better should enroll in FREN C185. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

80220 16-wk/Aug 29 5 hrs and 20 min/wk arr. ONLINE

FREN C185 - ELEMENTARY FRENCH 2**5.0 units**

Continuation of French C180, emphasizing increased facility in speaking, listening, reading, writing, and understanding the French language and its various dialects in a variety of contexts. Prerequisite: FREN C180, C180B, or completion of two years of high school French with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

80807 16-wk/Aug 29 5 hrs and 20 min/wk arr. ONLINE

GEOGRAPHY • (714) 241-6213**GEOG C100 - WORLD REGIONAL GEOGRAPHY****3.0 units**

This course covers the physical and cultural features of various regions of the world. It examines the relationship between the physical environment and the cultural, political, and economic development of human societies; the reciprocal impact of human societies upon the environment; and current and potential world problems relating to geographic issues. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: GEOG 125.

80356 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80149 16-wk/Aug 31 2:30pm-5:40pm W NEWPORT BEACH CENTER RM 323

GEOG C180 - PHYSICAL GEOGRAPHY**3.0 units**

This course examines the physical elements of geography with particular attention to the earth as a planet. Students will study the interactions between the atmosphere, biosphere, hydrosphere, and lithosphere, how these interactions create particular environments, and the impact of human actions upon earth's environments. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80442 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

GEOG C185 - CULTURAL GEOGRAPHY**3.0 units**

This course surveys the broad landscape of global cultures in terms of their spatial distributions and interactions. It focuses on how culture shapes physical spaces, how humans perceive these spaces, and how culture and place define people's lives and identity. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80629 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

GEOLOGY • (714) 241-6213

GEOL C105 - GENERAL GEOLOGY

3.0 units

Formerly GEOL C100. A study of the composition and structure of the earth and the internal and external processes that modify the crust and the surface. Rock and mineral formation, geologic hazards, resource discovery, and uses will be covered. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor). C-ID: 100.

80291 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

-CRN 80292 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80292 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

-CRN 80653 is a hybrid class with onsite class meetings and an online component.

80653 16-wk/Aug 31 5:45pm-6:55pm W plus
2 hrs/wk arr. NEWPORT BEACH CENTER RM 117
ONLINE

80293 8-wk/Sep 26 6 hrs and 30 min/wk arr. ONLINE

GEOL C105L - GEOLOGY LAB

1.0 unit

Laboratory study of basic physical geology. Emphasizes skills needed for identification of minerals and rocks; interpretation of land surface features based on topographic maps; and the understanding of folding, faulting, and rock relationships through interpretation of geologic maps. Prerequisite: GEOL C105 with a grade of C or better or concurrent enrollment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

80452 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

80334 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-CRN 80527 is a hybrid class with onsite class meetings and an online component.

80527 16-wk/Aug 31 7pm-8:10pm W plus
2 hrs/wk arr. NEWPORT BEACH CENTER RM 117
ONLINE

80335 8-wk/Sep 26 6 hrs and 30 min/wk arr. ONLINE

80572 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

80954 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

GEOL C115 - CALIFORNIA GEOLOGY

3.0 units

Formerly GEOL C130. The goal of the course is to use the amazing geologic features found in and around California to illustrate the principles of geology. During the course you will develop an overall understanding of geology and then examine specific California regions, learning how and why California has so many geologic wonders. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80302 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

GEOL C185 - HISTORICAL GEOLOGY

3.0 units

An introduction to Earth's history and the life it supports. Subjects include geologic dating, plate tectonics, stratigraphy, fossils, biological evolution, the planet's origin and the processes that have influenced paleogeography during the past 4.6 billion years. Advisory: GEOL C105. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: GEOL 110.

80453 8-wk/Sep 26 6 hrs and 30 min/wk arr. ONLINE

GEOL C185L - HISTORICAL GEOLOGY LAB

1.0 unit

The laboratory component to an introduction to Earth's history and the life it supports. Subjects include geologic dating, plate tectonics, stratigraphy, fossils, biological evolution, the planet's origin, and the processes that have influenced paleogeography during the past 4.6 billion years. Prerequisite: GEOL C185. Advisory: GEOL C105. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80528 8-wk/Sep 26 6 hrs and 30 min/wk arr. ONLINE

GERONTOLOGY • (714) 241-6213

GERO C140 - AGING IN MULTICULTURAL SOCIETY

3.0 units

A multicultural course that addresses how one's ethnic background impacts health care attitudes, the delivery of social services, caregiving expectations, and attitudes towards death and dying. Students completing this course will learn the importance of establishing culturally competent health care and social programs for ethnically diverse aging populations. Graded or Pass/No Pass option. Transfer Credit: CSU.

80867 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

GERO C273 - CAREERS IN GERONTOLOGY - A FIELD PRACTICUM**3.0 units**

A focus on career options in the field of gerontology. Bridges the gap between educational theory and on-the-job practices through a placement in the field of gerontology. Prerequisite: Be employed or volunteer in the field of Gerontology 40 hours during the semester. Graded or Pass/No Pass option. Transfer Credit: CSU.

80053 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

HEALTH EDUCATION • (714) 241-6213**HLTH C100 - PERSONAL HEALTH****3.0 units**

Examines personal, community, and global health issues and problems. Provides basic information for healthful living, stressing positive health behavior and personal responsibility. Areas of emphasis include life cycle changes, emotional and sexual adjustment, disease prevention and control, personal fitness, nutrition, stress, substance use and abuse, environmental and consumer health. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80054 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

-CRN 80128 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80128 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

80492 16-wk/Aug 31 12:30pm-3:40pm W LE-JAO CENTER RM 202

80055 8-wk/Sep 26 6 hrs and 30 min/wk arr. ONLINE

80561 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

HLTH C175 - HEALTHY AGING**3.0 units**

Physical and emotional aspects of healthful living in the later years. Emphasis on the health changes that occur during the aging process, ways of coping with these changes, and preventative measures to maximize good health. Graded or Pass/No Pass option. Transfer Credit: CSU.

80275 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

HISTORY • (714) 241-6213**HIST C135 - HISTORY OF BRITAIN AND IRELAND II****3.0 units**

This course surveys the history of the British Isles from the 17th century to the present. Content spans the major political, economic, social, cultural, and intellectual forces that have shaped the United Kingdom and Eire. Historical emphasis is placed on constitutional development, the impact of the industrial revolution, and the origins and consequences of British imperialism, Irish nationalism, the world wars, the Cold War, decolonization, the growth of the European community, and contemporary British and Irish culture. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80445 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

HIST C161 - WORLD HISTORY 1**3.0 units**

Formerly HIST C160. A survey of the economic, political, social and cultural evolution of civilizations in Asia, the Near East, Europe Africa, and the Americas from antiquity to 1500 C.E. This course covers the origin and early development of human civilizations in each region as well as unique cultural traditions and the beginnings of interactions between the different societies. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: HIST 150.

80265 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

HIST C162 - WORLD HISTORY 2**3.0 units**

Formerly HIST C165. This course traces the economic, political, social, and cultural evolution of civilizations in Asia, the Near East, Europe, Africa, and the Americas from 1500 to the present. It covers the varied impact of industrialization and the creation of a global economy, the evolution and interaction of disparate political systems, and the development of diverse cultural, social, and ideological trends. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80413 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

HIST C170 - UNITED STATES HISTORY TO 1876**3.0 units**

A comprehensive examination of the history of the United States from the beginnings of exploration to the end of reconstruction after the Civil War. It covers the political, economic, diplomatic, social, and cultural aspects of American life during this time span. This course fulfills the UC and CSU requirements for the BA degree and is transferable to all state institutions of higher learning. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: HIST 130.

80443 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

-CRN 80129 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the "Testing Times" webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80129 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

80316 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80320 16-wk/Aug 29 2:30pm-5:40pm M NEWPORT BEACH CENTER RM 332

80940 16-wk/Aug 31 2:30pm-5:40pm W LE-JAO CENTER RM 204

80601 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

HIST C175 - UNITED STATES HISTORY SINCE 1876**3.0 units**

Comprehensive examination of history of the U.S. from Reconstruction to the present time. Covers the political, economic, diplomatic, social and cultural aspects of American life. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

-CRN 80393 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the "Testing Times" webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80393 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

80775 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-Enrollment in CRN 80906 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80906 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80907 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-Enrollment in CRN 80349 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80349 16-wk/Aug 30 1pm-2:25pm TTh NEWPORT BEACH CENTER RM 227

80905 16-wk/Aug 30 1pm-2:25pm TTh NEWPORT BEACH CENTER RM 227

80407 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

-CRN 80357 is a hybrid class with onsite class meetings and an online component.

80357 8-wk/Oct 27 5:30pm-8:40pm Th plus NEWPORT BEACH CENTER RM 324

3 hrs and 30 min/wk arr. ONLINE

HIST C180 - WESTERN CIVILIZATION I**3.0 units**

A study of the development of present day western culture from the earliest beginnings to 1550 with emphasis on the impact of philosophical, social, and economic factors on western civilization. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

-CRN 80130 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the "Testing Times" webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80130 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

HIST C185 - WESTERN CIVILIZATION II**3.0 units**

A survey of the development of present day Western society from 1550 to the present. Course will emphasize the cultural, and socio-economic changes wrought by the Reformation, the Enlightenment, the Scientific Revolution, industrialization, and imperialism. It will also trace the political evolution of the West by examining a variety of political trends, including liberalism, nationalism, socialism, communism, and fascism. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80444 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

HUMAN SERVICES • (714) 241-6213**HSVC C100 - INTRODUCTION TO HUMAN SERVICES****3.0 units**

A comprehensive survey of the development and scope of the human services field. With a global sensitivity, covers the history of human services, current theories and models of helping, ethics, administration, and careers in human services. Graded or Pass/No Pass option. Transfer Credit: CSU.

80133 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

HSVC C101 - HELPING THEORIES AND INTERVENTION STRATEGIES**3.0 units**

An overview of the major helping theories and strategies in the counseling process. Emphasis will be placed on enabling students to develop theoretical foundations and apply appropriate intervention strategies. Topics covered include dealing with a crisis and disaster, clarifying personal values, solving common problems encountered as a helper, and case management. Graded or Pass/No Pass option. Transfer Credit: CSU.

80092 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

HSVC C102 - INTRODUCTION TO CRISIS INTERVENTION**3.0 units**

The course examines crisis theory, types of crises, crisis intervention strategies, and referral procedures. Topics will include: ethical and cultural issues, death and dying, substance abuse, suicide, victimization, AIDS and HIV, and post-traumatic stress disorder. Students will become familiar with the assumptions of crisis theory and how it shapes the interventions. Graded or Pass/No Pass option. Transfer Credit: CSU.

80059 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

HUMANITIES • (714) 241-6184**HUM C100 - INTRODUCTION TO THE HUMANITIES****3.0 units**

A survey of Western Civilization from its roots in prehistory to its current influence throughout the world, this course considers the religious, intellectual, socio-political, philosophical, and cultural values that have influenced the arts of the West. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80415 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-Enrollment in CRN 80564 requires Acceptance into the STAR Program and 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80564 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-Enrollment in CRN 80920 requires Acceptance into the STAR Program and 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80920 16-wk/Aug 29 9am-10:25am MW NEWPORT BEACH CENTER RM 322

80921 16-wk/Aug 29 9am-10:25am MW NEWPORT BEACH CENTER RM 322

HUM C110 - HUMANITIES THROUGH THE ARTS**3.0 units**

This course surveys Western Civilization's cultural achievements in music, literature, drama, film, painting, sculpture, and architecture. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80131 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

HUM C135 - HISTORY AND APPRECIATION OF THE CINEMA**3.0 units**

Formerly HUM C130. This course explores the world of cinema. Content includes film theory, appreciation and criticism, narrative devices and techniques, the movie-making industry, and film's influence on culture. Among other genres, the rom-com, musical, gangster, western, action, epic, foreign, independent, animated, and documentary will be critiqued. Students also learn the terminology of cinematography. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80305 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

JAPANESE • (714) 241-6184**JAPN C180 - ELEMENTARY JAPANESE 1****5.0 units**

Formerly HUM C130. Historical development of film in America as an art form and as a business. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80922 16-wk/Aug 29 5 hrs and 20 min/wk arr. ONLINE

JAPN C185 - ELEMENTARY JAPANESE 2**5.0 units**

Continuation of JAPN C180 or C180B. Designed to further the ability to comprehend and converse in daily spoken Japanese at the second semester level. Expands reading writing skills. PREREQUISITE: JAPN C180 or C180B with a grade of C or better or equivalent competency. Graded or Pass/No Pass option. Transfer Credit: CSU, UC credit limitations (see counselor).

80923 16-wk/Aug 29 5 hrs and 20 min/wk arr. ONLINE

KINESIOLOGY • (714) 241-6213

KIN C100 - INTRODUCTION TO KINESIOLOGY

3.0 units

An introduction to the study of human movement, including its role in daily life, its place in higher education, and professional career opportunities in areas related to sport, movement, exercise, and fitness. Students will examine the multiple ways of knowing and studying human movement with a focus on the sub disciplines within Kinesiology. Graded or Pass/No Pass option. Transfer Credit: CSU.

80446 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

MANAGEMENT AND SUPERVISION • (714) 241-6209

MS C100 - BUSINESS ORGANIZATION AND MANAGEMENT

3.0 units

Business Organization and Management is a course designed to provide a comprehensive review of the role of management in the current business environment. Students will be introduced to the terminology, theories, and principles that make up the core of business management. The 21st Century workplace is undergoing dramatic changes. Organizations are reinventing themselves for speed, efficiency, and flexibility and creating a strategic advantage with customer-focused leadership. Teams are becoming the basic organizational building block with the increased emphasis on employee participation, and empowerment. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80216 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80216 16-wk/Aug 29 3 hrs and 10 min/wk arr.

TV

80134 8-wk/Oct 24 6 hrs and 30 min/wk arr.

ONLINE

MS C101 - MANAGEMENT AND EMPLOYEE COMMUNICATION

3.0 units

This course applies the principles of ethical and effective communication to the creation of letters, memos, emails, and written and oral reports for a variety of business situations. The course emphasizes planning, organizing, composing, and revising business documents using word processing software for written documents and presentation-graphics software to create and deliver professional-level oral reports. This course is designed for students who already have college-level writing skills. Graded or Pass/No Pass option. Transfer Credit: CSU.

80222 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

MS C102 - HUMAN RELATIONS IN BUSINESS

3.0 units

The course explores the influence of individual differences, interpersonal dynamics, and culture on human relations. Its focus is on learning to apply the principles of social science as a business management skill, and to improve working relationships and the ability to deal with a variety of people and situations. Students will learn how to utilize problem solving, critical thinking, and human relations skills to become effective supervisors and managers in today's business environment. Graded or Pass/No Pass option. Transfer Credit: CSU.

80014 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

MS C104 - HUMAN RESOURCE MANAGEMENT

3.0 units

This course provides an introduction to the human resources function and related elements and activities while focusing on the crucial role of effective human resource management in achieving organizational success. It emphasizes the ways human resource management can provide a competitive edge and support corporate strategies. It examines the diversity of today's workforce and the economic, social, legislative, and attitudinal changes affecting human resources as well as key functions such as recruitment, equal opportunity, selection, development, appraisal, retention, compensation, and labor relations. Students will be exposed to the view of HRM from the perception of both management and subordinate employees. Graded or Pass/No Pass option. Transfer Credit: CSU.

80015 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

MS C144 - INTRODUCTION TO LEADERSHIP

3.0 units

Formerly LEAD C140. An introductory participative course designed for individuals wanting to improve their current leadership and management skills. Emphasis is on assessing leadership skills; analyzing management styles; evaluating interactions among leaders, followers, and situations, communicating within groups; reducing conflicts; setting goals; delegating tasks; utilizing parliamentary procedure; and conducting effective meetings. Graded or Pass/No Pass option. Transfer Credit: CSU.

80264 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

MS C171 - PRINCIPLES OF SUPPLY CHAIN MANAGEMENT**3.0 units**

(Same as SM C101) The Principles of Supply Chain Management course encompasses purchasing, operations, logistics activities, and explains how these aspects of supply chain activity are accomplished effectively and efficiently. The course follows a natural flow through the supply chain, demonstrating the practical applications of supply chain management in the workplace. Graded or Pass/No Pass option. Transfer Credit: CSU.

80468 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

MS C284 - CO-OP WORK EXPERIENCE**4.0 units**

To enhance each Work Based Learning experience participant's opportunity for success in the files of Management and Supervision by bridging the gap between educational theory and on-the-job practices through individualized performance objectives related to the student's career or occupational goal in Management and Supervision. Prerequisite: Be employed or volunteer in a field related to Management and Supervision for five hours per week per 1.0 unit of Work Based Learning. Corequisite: Be enrolled in a total of 70 units including Work Based Learning. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80196 For more information about Work Based Learning classes students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

80196 16-wk/Aug 29 22 hrs and 15 min/wk arr. GARDEN GROVE CENTER

MARINE SCIENCE • (714) 241-6213**MRSC C100 - INTRODUCTION TO MARINE SCIENCE****3.0 units**

A general study of the marine environment. Examines the chemical, biological and geological properties of the sea, the sea as a natural resource, and its geo-political and economic impact. Graded or Pass/No Pass option. Transfer Credit: CSU, UC.

-CRN 80135 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80135 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

MASS COMMUNICATION • (714) 241-6184**MCOM C100 - INTRODUCTION TO MASS COMMUNICATIONS****3.0 units**

Formerly COMM C100. A study and analysis of the major media - newspapers, magazines, radio, and television - covering how they function and affect society. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80332 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-CRN 80333 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80333 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

MATHEMATICS • (714) 241-6213**MATH C005 - BASIC MATHEMATICS****3.0 units**

Fundamental operations of arithmetic including operations on whole numbers, fractions, decimals, percents, descriptive statistics, geometry applications, and consumer applications. (NOT DEGREE APPLICABLE.) Advisory: Take Math Placement Test. Pass/No Pass only.

-CRN 80475 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80475 16-wk/Aug 29 3 hrs and 10 min/wk arr. CABLE

-CRN 80639 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80639 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80167 16-wk/Sep 2 8am-11:10am F LE-JAO CENTER RM 215

80878 12-wk/Sep 26 4 hrs and 15 min/wk arr. ONLINE

MATH C008 - PRE-ALGEBRA**3.0 units**

Introduction to algebraic expression and linear equations with an emphasis on the arithmetic of integers, fractions, decimal numbers, and rules of exponents. Applications include ratios, percentages, and graphs. (NOT DEGREE APPLICABLE.) Prerequisite: MATH C005 or C007 with a passing grade or achieve qualifying score on Math Placement Test. Pass/No Pass only.

-CRN 80023 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80023 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-CRN 80476 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80476 16-wk/Aug 29 3 hrs and 10 min/wk arr. CABLE

80290 16-wk/Sep 2 11:30am-2:40pm F LE-JAO CENTER RM 215

80704 12-wk/Sep 26 4 hrs and 15 min/wk arr. ONLINE

MATH C010 - ELEMENTARY ALGEBRA**4.0 units**

Numerical and algebraic operations, number systems, linear and quadratic equations/inequalities, polynomials, factors, roots, exponents, and applications. (NOT DEGREE APPLICABLE.) Prerequisite: Passing grade in MATH C008 with a passing grade or achieve qualifying score on Math Placement Test. Graded or Pass/No Pass option.

-CRN 80063 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80063 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

-CRN 80136 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80136 16-wk/Aug 29 4 hrs and 15 min/wk arr. CABLE

-CRN 80640 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80640 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

80099 16-wk/Aug 29 9am-11:05am MW LE-JAO CENTER RM 214

-CRN 80877 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80877 12-wk/Sep 26 6 hrs/wk arr. ONLINE

MATH C030 - INTERMEDIATE ALGEBRA**4.0 units**

Review of elementary algebra, linear and quadratic equations, curve plotting, exponents, radicals, polynomials, systems of equations/inequalities, nonlinear equations, logarithmic and exponential functions, complex numbers, and applications.

Prerequisite: MATH C010 with a grade of 'C' or better or achieve qualifying score on Math Placement Test. Graded or Pass/No Pass option.

-CRN 80483 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80483 8-wk/Aug 29 9 hrs/wk arr. ONLINE

-CRN 80110 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80110 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

-CRN 80137 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80137 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

-CRN 80174 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80174 16-wk/Aug 29 4 hrs and 15 min/wk arr. CABLE

-CRN 80367 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80367 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

-CRN 80641 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80641 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

80362 16-wk/Aug 29 9am-10:25am MWF LE-JAO CENTER RM 217

-CRN 80482 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80482 12-wk/Sep 26 6 hrs/wk arr. ONLINE

MATH C044 - COMBINED BASIC MATHEMATICS AND PRE-ALGEBRA**5.0 units**

This course prepares students with the basic math principles and foundation for Elementary Algebra (Math 010). The course content is equivalent to that covered separately in Math 005 (Basic Arithmetic) and Math 008 (Pre-Algebra). The course develops number and operation sense with regard to whole numbers, integers, rational numbers, mixed numbers, and decimals. Also included are grouping symbols, order of operations, estimation and approximation, scientific notation, ratios, percents, proportions, geometric figures, and units of measurement with conversions. An introduction to algebraic topics, including simple linear equations, algebraic expressions and formulas, and practical applications of the material are also covered. All topics will be covered without the use of a calculating device. Pass/No Pass option. (Not degree applicable.)

-CRN 80636 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80636 16-wk/Aug 29 5 hrs and 20 min/wk arr. ONLINE

-CRN 80873 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80873 16-wk/Aug 29 5 hrs and 20 min/wk arr. ONLINE

80486 16-wk/Aug 30 9am-11:30am TTh LE-JAO CENTER RM 215

MATH C045 - ACCELERATED ALGEBRA**6.0 units**

Numerical and algebraic operations, number systems, linear and quadratic equations/inequalities, exponents, polynomials, radicals, curve plotting, systems of equations/inequalities, nonlinear equations, logarithmic and exponential functions, complex numbers, and applications. Prerequisite: MATH C008 or C044 with a passing grade or achieve qualifying score on Math Placement Test. Graded or Pass/No Pass option.

-CRN 80412 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80412 16-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

-CRN 80939 has one or more onsite meetings which may include orientations, reviews and/or exams. Refer to the course webpage, the student handbook and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80939 16-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

-CRN 80773 is a hybrid class with onsite class meetings and an online component.

80773 16-wk/Aug 30 10am-11:25am TTh plus
3 hrs and 10 min/wk arr. NEWPORT BEACH RM 237
ONLINE

MATH C100 - LIBERAL ARTS MATHEMATICS**3.0 units**

Examines the mathematics involved in personal finance, environmental issues, the social sciences, politics and voting, business and economics, graph theory, fractals, art, and music. The course will also include a writing and research component. Prerequisite: MATH C030 or C045 with a grade of C or better or achieve qualifying score on Math Placement Test. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80186 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80186 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80938 16-wk/Aug 29 3 hrs and 10 min/wk arr. CABLE

-CRN 80157 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80157 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

MATH C104 - MATHEMATICS FOR ELEMENTARY TEACHERS**3.0 units**

This course will build fluency and understanding of basic mathematical concepts and develop reasoning, problem-solving, and communicating skills. The course involves using technology, participating in group work and projects, and observing and/or teaching in local elementary schools. Topics covered include whole numbers, integers, rational numbers, real numbers, number theory, ratio, and proportion. Prerequisite: MATH C030 or C045 with a grade of 'C' or better or achieve qualifying score on Math Placement Test. Letter Grady only. Transfer Credit: CSU, UC.

-CRN 80559 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80559 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

MATH C106 - GEOMETRY FOR ELEMENTARY TEACHERS**3.0 units**

This course will build fluency and understanding of basic mathematical concepts and develop reasoning, problem solving, and communicating skills. The course involves using technology, participating in group work and projects, and observing and/or teaching in local elementary schools. Topics covered include data analysis, probability, geometry, measurement, algebra, and coordinate geometry. Prerequisite: MATH C030 or C045 with a grade of C or better or achieve qualifying score on Math Placement Test. Graded or Pass/No Pass option. Transfer Credit: CSU, UC.

-CRN 80637 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>)for details.

80637 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

MATH C115 - COLLEGE ALGEBRA**4.0 units**

Basic concepts of algebra, equations and inequalities along with functions and graphs, polynomial and rational functions, exponential and logarithmic functions, systems, matrices and determinants, linear programming, conic sections, sequences, series, and combinatorics. Prerequisite: MATH C030 or C045 with a grade of C or better or achieve qualifying score on Math Placement Test. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

-CRN 80100 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80100 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

-CRN 80503 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80503 16-wk/Aug 29 4 hrs and 15 min/wk arr. CABLE

-CRN 80723 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80723 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

-CRN 80724 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80724 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

-Enrollment in CRN 80726 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80726 16-wk/Aug 29 3pm-5:05pm MW GARDEN GROVE CENTER RM 202

80879 16-wk/Aug 29 3pm-5:05pm MW GARDEN GROVE CENTER RM 202

-Enrollment in CRN 80725 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80725 16-wk/Aug 30 10:45am-12:50pm TTh NEWPORT BEACH CENTER RM 228

80876 16-wk/Aug 30 10:45am-12:50pm TTh NEWPORT BEACH CENTER RM 228

MATH C120 - TRIGONOMETRY**3.0 units**

Circular functions, trigonometric identities and graphs, inverse functions, triangles, vectors, applications, and imaginary and complex numbers. Prerequisite: MATH C030 or C045 with a grade of C or better or achieve qualifying score on Math Placement Test. Advisory: MATH C020. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80166 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80166 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-CRN 80702 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80702 16-wk/Aug 29 3 hrs and 10 min/wk arr. CABLE

-CRN 80868 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80868 12-wk/Sep 26 4 hrs and 15 min/wk arr. CABLE

MATH C140 - BUSINESS CALCULUS**4.0 units**

For Business, Management, and Social Science majors. Functions, graphs, limits, continuity, derivatives, and integrals of exponential and logarithmic functions, the Chain Rule, multivariable functions, differential equations, and applications. Prerequisite: MATH C115 or C170 with a grade of C or better or achieve qualifying score on Math Placement Test. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

-CRN 80064 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80064 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

- MATH C140 CONTINUED ON PAGE 87

-CRN 80098 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80098 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

-CRN 80774 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80774 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

80364 16-wk/Aug 30 10am-12:05pm TTh NEWPORT BEACH CENTER RM 315

MATH C150 - FINITE MATHEMATICS WITH APPLICATIONS

4.0 units

Topics include sets, logic, number bases, number theory, mathematical systems, equations, graphs, probability, statistics, matrices, Markov chains, and game theory, with applications. Prerequisite: MATH C030 or C045 with a grade of C or better or achieve qualifying score on Math Placement Test. Graded or Pass/No Pass option. Transfer Credit: CSU, UC.

-CRN 80644 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80644 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

MATH C160 - INTRODUCTION TO STATISTICS

4.0 units

Topics covered include collecting of data, sampling, probability, hypothesis testing, analyzing of variance, nonparametric testing, and correlating for application in the natural sciences, social sciences, business, and management. Use of statistical technology will be introduced. Prerequisite: MATH C030 or C045 with a grade of C or better or qualifying score on Math Placement Test. Graded or Pass/No Pass option. Transfer Credit: CSU, UC.

-CRN 80330 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80330 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

-CRN 80365 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80365 16-wk/Aug 29 4 hrs and 15 min/wk arr. CABLE

-CRN 80509 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80509 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

-CRN 80705 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80705 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

-CRN 80870 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80870 16-wk/Aug 29 4 hrs and 15 min/wk arr. CABLE

-Enrollment in CRN 80880 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80880 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

80881 16-wk/Aug 29 4 hrs and 15 min/wk arr. ONLINE

80154 16-wk/Aug 30 9:30am-11:35am TTh NEWPORT BEACH CENTER RM 234

-Enrollment in CRN 80138 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80138 16-wk/Aug 30 10:45am-12:50pm TTh NEWPORT BEACH CENTER RM 320

80882 16-wk/Aug 30 10:45am-12:50pm TTh NEWPORT BEACH CENTER RM 320

-Enrollment in CRN 80563 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80563 16-wk/Aug 30 1pm-3:05pm TTh NEWPORT BEACH CENTER RM 322

80883 16-wk/Aug 30 1pm-3:05pm TTh NEWPORT BEACH CENTER RM 322

-MATH C160 CONTINUED ON PAGE 88

-CRN 80869 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80869 12-wk/Sep 26 6 hrs/wk arr. ONLINE

-CRN 80257 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80257 8-wk/Oct 24 9 hrs/wk arr. ONLINE

MATH C170 - PRECALCULUS

5.0 units

Topics include algebra review, complex numbers, sequences and series, polynomial, rational, exponential, logarithmic, and trigonometric and inverse functions, vectors, analytic geometry, linear systems, matrices, elementary theory of equations, and polar coordinates. This course is designed for those students planning to study calculus. Prerequisite: MATH C120 with a grade of 'C' or better or achieve qualifying score on Math Placement Test. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

-CRN 80016 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80016 16-wk/Aug 29 5 hrs and 20 min/wk arr. ONLINE

-CRN 80366 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80366 16-wk/Aug 29 5 hrs and 20 min/wk arr. CABLE

MATH C180 - CALCULUS 1

5.0 units

This is the first course in the calculus sequence. It satisfies the requirement for majors in mathematics, science, or engineering. Topics include limits, derivatives of algebraic and transcendental functions, applications of derivatives, indefinite integrals, definite integrals, the Fundamental Theorem of Calculus, and applications of integration. Prerequisite: MATH C170 with a grade of C or better; or MATH C115 and C120 with a grade of C or better; or achieve qualifying score on Math Placement Test. Graded or Pass/No Pass option. Transfer Credit: CSU, UC credit limitations (see counselor).

-CRN 80256 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80256 16-wk/Aug 29 5 hrs and 20 min/wk arr. ONLINE

-CRN 80635 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80635 16-wk/Aug 29 5 hrs and 20 min/wk arr. CABLE

80511 16-wk/Aug 30 9:15am-11:45am TTh NEWPORT BEACH CENTER RM 235

MATH C185 - CALCULUS 2

5.0 units

Second course in the calculus sequence. It satisfies the requirement for majors in mathematics, science, or engineering. Topics include techniques and applications of integration, calculus applied to parametric curves and polar curves, analytic geometry, sequences, series, and an introduction to differential equations. Prerequisite: MATH C180 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU, UC.

-CRN 80024 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80024 16-wk/Aug 29 5 hrs and 20 min/wk arr. ONLINE

-CRN 80871 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80871 16-wk/Aug 29 5 hrs and 20 min/wk arr. CABLE

80872 16-wk/Aug 29 6:30pm-9pm MW NEWPORT BEACH CENTER RM 235

MATH C280 - CALCULUS WITH ANALYTIC GEOMETRY 3**5.0 units**

Multivariable calculus including vectors, vector-valued functions, functions of several variables, partial derivatives, multiple integrals, calculus of vector fields, Green's Theorem, Stokes' Theorem, and the Divergence Theorem. Prerequisite: MATH C185 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU, UC.

-CRN 80200 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80200 16-wk/Aug 29 5 hrs and 20 min/wk arr. ONLINE

MATH C285 - INTRODUCTION TO LINEAR ALGEBRA AND DIFFERENTIAL EQUATIONS 5.0 units

Introduction to linear algebra and differential equations, matrices, determinants, eigenvectors and eigenvalues, inverse and implicit function theorems, linear methods and numerical methods, Fourier series, and Laplace transforms. Prerequisite: MATH C185 with a grade of C or better or achieve qualifying score on Math Placement Test. Graded or Pass/No Pass option. Transfer Credit: CSU, UC.

-CRN 80643 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80643 16-wk/Aug 29 5 hrs and 20 min/wk arr. ONLINE

MUSIC • (714) 241-6213**MUS C100 - HISTORY AND APPRECIATION OF MUSIC****3.0 units**

Study of major genres, forms, styles, and historical periods in music since the Middle Ages. Emphasis on listening techniques, appreciation of classical and popular music, and recognition of styles, composers, and periods. Graded or Pass/No Pass option. Transfer Credit: CSU, UC. C-ID: MUS 100.

80441 16-wk/Sep 1 4pm-7:10pm Th NEWPORT BEACH CENTER RM 323

MUS C103 - WORLD MUSIC**3.0 units**

A music appreciation course focusing on music from cultures around the world. Graded or Pass/No Pass option. Transfer Credit: CSU.

80530 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

MUS C130 - BEGINNING GUITAR**2.0 units**

For the beginning player or a player with no prior professional instruction. Studies include basic chord forms, scales, and music theory. Focus is on styles of the last 40 years and is very 'rock' oriented. Students learn songs of their choice as part of the curriculum. Student must provide own acoustic or electric guitar. Daily practice is necessary for satisfactory progress. Graded or Pass/No Pass option. Transfer Credit: CSU, UC.

80777 16-wk/Aug 31 5:00pm-9:15pm W NEWPORT BEACH CENTER RM 119

MUS C131 - INTERMEDIATE GUITAR**2.0 units**

Continuation of Music 130AB, or placement at instructor's discretion. Studies include advanced chord forms, modes, diatonic music theory, improvisation, and song analysis. Focus is on music styles of the last 40 years and is very 'rock' oriented. Students learn songs of their choice as part of the curriculum. Student must provide own acoustic or electric guitar. Daily practice is necessary for satisfactory progress. Graded or Pass/No Pass option. Transfer Credit: CSU, UC.

80776 16-wk/Aug 31 5:00pm-9:15pm W NEWPORT BEACH CENTER RM 119

MUS C139 - HISTORY OF ROCK MUSIC**3.0 units**

Formerly MUS C105. An overview of the social and musical characteristics of music in the Rock and Roll era. 1950's through the present, with emphasis on its impact on American culture today. Multimedia selections will be used. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80429 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80709 16-wk/ Aug 29 6:30pm-8:35pm MW CORONA DEL MAR HIGH SCHOOL

PARALEGAL STUDIES • (714) 241-6209

LAW C100 - INTRODUCTION TO PARALEGAL STUDIES

3.0 units

Introductory course covering the relationship between paralegals, attorneys and clients. Topics include: structure of the profession, federal and state court systems, ethical standards, legal terminology, investigation techniques, research, case and statute analysis, overview of legal practice areas, and communication. Graded or Pass/No Pass option. Transfer Credit: CSU.

80093 16-wk/Aug 29 6:30pm-9:40pm M

NEWPORT BEACH CENTER RM 227

80201 16-wk/Sep 1 6:30pm-9:40pm Th

NEWPORT BEACH CENTER RM 227

LAW C105 - CIVIL LITIGATION I

3.0 units

Learn, analyze and examine the basic principles of civil litigation as applicable to jurisdiction, venue and preparation of pleadings, discovery, motions, trial preparation, and alternative dispute resolution by plaintiffs and defendants in the California court system. Advisory: LAW C100 and LAW C127. Graded or Pass/No Pass option. Transfer Credit: CSU.

80057 16-wk/Aug 29 6:30pm-9:40pm M

NEWPORT BEACH CENTER RM 228

LAW C118 - LEGAL ANALYSIS AND BRIEFING

3.0 units

Learn the methods and procedures of statutory and case law analysis, including proper briefing and persuasive writing techniques. Advisory: LAW C100, C127 and/or C128. Graded or Pass/No Pass option. Transfer Credit: CSU.

80231 16-wk/Aug 31 6:30pm-9:40pm W

NEWPORT BEACH CENTER RM 227

LAW C121 - LEGAL RESEARCH/CALR

4.0 units

Formerly LAW C120 and LAW C122. Course in legal research methods and writing by examination and analysis of the law, written legal memoranda, and supervised library assignments. Students will have a working knowledge of statutory, case law, secondary source research techniques, and computer assisted legal research. Advisory: LAW C100, C105, and C118. Graded or Pass/No Pass option. Transfer Credit: CSU.

80325 16-wk/Aug 30 6pm-10:15pm T

NEWPORT BEACH CENTER RM 227

LAW C126 - LEGAL ASPECTS OF HEALTH CARE ADMINISTRATION

3.0 units

This course introduces students to the legal and ethical issues that affect the health care industry, health care providers, and health care managers. It covers all related topics such as tort law, criminal aspects of health care, patient confidentiality, release of medical information, informed consent, corporate and personal liability, and medical malpractice. Special emphasis is placed on the procedures that protect the security of health care data. Letter Grade only. Transfer Credit: CSU.

80782 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

LAW C127 - LEGAL PROCEDURE 1

3.0 units

Knowledge and skills required of paralegals and legal assistants, including procedures and functions in the court structure and litigation procedures including personal injury and general civil cases, probate, family law, dissolution, adoption, and bankruptcy. Graded or Pass/No Pass option. Transfer Credit: CSU.

80060 16-wk/Aug 31 6:30pm-9:40pm W

NEWPORT BEACH CENTER RM 228

LAW C128 - LEGAL PROCEDURE 2

3.0 units

Continuation of LAW C127, including civil procedures in unlimited and limited courts with emphasis on preparing, filing and bring to judgment breach of contract, landlord-tenant and personal injury actions, including discovery, law and motion, research, arbitration, calendaring, business entities and formation of small corporations, real estate terminology, criminal law introduction, and skills, techniques and abilities the paralegal will be expected to have in the workplace. Advisory: LAW C127 or concurrent enrollment. Graded or Pass/No Pass option. Transfer Credit: CSU.

80061 16-wk/Aug 30 6:30pm-9:40pm T

NEWPORT BEACH CENTER RM 228

LAW C142 - PROBATE ADMINISTRATION/ESTATE PLANNING

3.0 units

Organization and jurisdiction of the Probate Court: administration of estates, including gift, income, inheritance and estate taxes, estate litigation, and will contests. Conservatorships, guardianships, and intestate succession. Wills and other disposition of property, review of probate avoidance mechanisms, trust administration after death, and elder law. ADVISORY: LAW C100 or LAW C127. Graded or Pass/No Pass option. Transfer Credit: CSU.

80810 16-wk/Aug 31 6:30pm-9:40pm W

NEWPORT BEACH CENTER RM 229

LAW C152 - CONFLICT ANALYSIS AND RESOLUTION

3.0 units

This course introduces the student to the basic skills needed to begin evaluating client needs regarding the use of alternative solutions to resolving conflicts and explore the changing climate of litigation-oriented practices, including ethical considerations. ADVISORY: LAW C100. Graded or Pass/No Pass option. Transfer Credit: CSU.

80811 16-wk/Aug 29 6:30pm-9:40pm M

NEWPORT BEACH CENTER RM 229

LAW C170 - COMPUTER APPLICATIONS FOR THE PARALEGAL**3.0 units**

This course is designed to acquaint paralegals with basic computer use, including software programs utilized by attorneys (word processing, spreadsheets, document databases), law-related public databases, non-law public databases, systems management, research, time and billing and other applications. Advisory: LAW C100 and keyboarding skills at 30 wpm. Graded or Pass/No Pass option. Transfer Credit: CSU.

80326 16-wk/Sep 1 6pm-10:15pm Th

NEWPORT BEACH CENTER RM 234

LAW C283 - WORK BASED LEARNING**3.0 units**

To enhance each Work Based Learning participant's opportunity for success in the field of Paralegal by bridging the gap between educational theory and on-the-job practices through individualized performance objectives related to the student's career or occupational goal in Paralegal. Prerequisite: Be employed or volunteer in a field related to Paralegal for 5 hours per week per 1 unit of Work Based Learning. Corequisite: Be enrolled in a total of 7 units including Work Based Learning. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80171 For more information about Work Based Learning classes students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

80171 16-wk/Aug 29 16 hrs and 35 min/wk arr.

GARDEN GROVE CENTER

LAW C284 - WORK BASED LEARNING**4.0 units**

To enhance each Work Based Learning participant's opportunity for success in the field of Paralegal by bridging the gap between educational theory and on-the-job practices through individualized performance objectives related to the student's career or occupational goal in Paralegal. Prerequisite: Be employed or volunteer in a field related to Paralegal for 5 hours per week per 1 unit of Work Based Learning. Corequisite: Be enrolled in a total of 7 units including Work Based Learning. Graded or Pass/No Pass option. Transfer Credit: CSU.

-CRN 80172 For more information about Work Based Learning classes students may review the Work Based Learning Student Handbook. <http://www.coastline.edu/academics/work-based-learning/> Then select Work Based Learning Handbook (pdf).

80172 16-wk/Aug 29 22 hrs and 15 min/wk arr.

GARDEN GROVE CENTER

LAW C390 - LEGAL CLINIC PRACTICUM/ETHICS**2.0 units**

Students in the clinic will work directly under the direction and supervision of clinic attorneys and experienced paralegal instructors. Students will interview clinic clients, prepare and monitor client files, set up interview schedules, and perform various management duties relating to clinic operations. Students will examine and evaluate the regulation of lawyers, paralegals and the unauthorized practice of law. Advisory: LAW C100 and C127. Graded or Pass/No Pass option.

80107 16-wk/Sep 1 7pm-9:10pm Th plus
2 hrs and 5 min/wk arr.COLLEGE CENTER
COLLEGE CENTER**PHILOSOPHY • (714) 241-6184****PHIL C100 - INTRODUCTION TO PHILOSOPHY****3.0 units**

This course introduces the main ideas, methods, and problems of philosophy. Expected topics include the nature of philosophy and reality, sources and limits of knowledge, questions of human nature and free will, the relationship between mind and body, the question of God, sources of knowledge, and personal and social ethics. Other topics that may be examined from a philosophical perspective include the nature of the self, truth, ethics, religion, science, language, beauty and art, political theory, or mind. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PHIL 100.

80075 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

-CRN 80139 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80139 16-wk/Aug 29 3 hrs and 10 min/wk arr.

TV

80181 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

PHIL C115 - LOGIC AND CRITICAL THINKING**3.0 units**

This course introduces logic and critical thinking. It covers persuasion, argument, semantic and logical consistency, and the accurate use of language, both meaning and structure. It evaluates the effects of advertising, politics, religion, and the news media. The course also explores the gulf between reasoning in theory and in practice. Students critically evaluate world philosophies, religions, cultural influences, and history, and analyze deductive and inductive proofs through categorical and sentential logic. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

-CRN 80140 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the "Testing Times" webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80140	16-wk/Aug 29	3 hrs and 10 min/wk arr.	CABLE
80141	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80252	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80467	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE

-Enrollment in CRN 80915 requires Acceptance into the STAR Program and 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80915	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80916	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE

-Enrollment in CRN 80913 requires Acceptance into the STAR Program and 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80913	16-wk/Aug 29	10:45am-12:10pm MW	NEWPORT BEACH CENTER RM 229
80914	16-wk/Aug 29	10:45am-12:10pm MW	NEWPORT BEACH CENTER RM 229

PHIL C120 - ETHICS**3.0 units**

This course examines morality, values, and representative ethical theories. Moral problems may include euthanasia/assisted suicide, capital punishment, war, hunger and homelessness, global resource inequality, animal rights, the free rider problem, the environment and future generations, racial and gender injustice, sexual and reproductive autonomy, exploitation, or personal and social responsibility. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80096	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
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-CRN 80142 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the "Testing Times" webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80142	16-wk/Aug 29	3 hrs and 10 min/wk arr.	TV
80340	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80697	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE

-Enrollment in CRN 80918 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80918	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80919	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE

-Enrollment in CRN 80748 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80748	8-wk/Aug 29	10:45am-12:10pm MW	NEWPORT BEACH CENTER RM 230
80749	8-wk/Aug 29	10:45am-12:10pm MW	NEWPORT BEACH CENTER RM 230

PHYSICAL EDUCATION • (714) 241-6213**PE C101 - PERSONAL FITNESS AND WELLNESS****1.0 unit**

Individualized program of exercise, fitness, stress control, and body weight control to improve muscle strength, endurance, flexibility, and overall physical fitness to achieve and maintain a healthy lifestyle. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80080	8-wk/Aug 29	2 hrs and 5 min/wk arr.	ONLINE
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PE C126A - RELAXATION MOVEMENTS 1**1.0 unit**

The students will participate in a variety of techniques from various Eastern healing traditions which can include Hatha Yoga, Qigong, Taiji (Tai Chi) that are designed to improve quality of life on all levels-physical, emotional and spiritual. Breathing, concentration/meditation, self-massage, gentle flowing movement, strengthening poses and relaxation techniques will be presented. The first segment of a two-part course. Graded or Pass/No Pass option. Transfer Credit: CSU.

80814	16-wk/Sep 1	4pm-6pm Th	NEWPORT BEACH CENTER RM 119
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PE C126B - RELAXATION MOVEMENTS 2**1.0 unit**

The students will participate in a variety of techniques from various Eastern healing traditions which can include Hatha Yoga, Qigong, Taiji (Tai Chi) that are designed to improve quality of life on all levels-physical, emotional and spiritual. Breathing, concentration/meditation, self-massage, gentle flowing movement, strengthening poses and relaxation techniques will be presented. The second segment of a two-part course. Graded or Pass/No Pass option. Transfer Credit: CSU.

80815 16-wk/Sep 1 4pm-6pm Th

NEWPORT BEACH CENTER RM 119

PE C189 - EXERCISE ASSESSMENT AND PROGRAM IMPLEMENTATION**3.0 units**

Prepares students to use a variety of screening methods to analyze the fitness level and risk factors of implementing an individual exercise program. The course will include the application of health behavior modification theories, strategies for determining individual expectations, and appropriate fitness goals to optimize adherence to an exercise plan. Students will be able to design and implement exercise programs for specific client needs (e.g., specific sports, performance, lifestyle, functional, balance, agility, aerobic, and anaerobic) as well as, for some special populations. Graded or Pass/No Pass option. Transfer Credit: CSU.

80866 8-wk/Aug 29 6 hrs and 30 min/wk arr.

ONLINE

80791 8-wk/Oct 24 6 hrs and 30 min/wk arr.

ONLINE

PE C190 - PHYSIOLOGY OF EXERCISE**3.0 units**

This course will provide a basic knowledge of the physiology of physical fitness and athletic training for fitness professionals and fitness enthusiasts interested in a more in-depth understanding of the body's responses to exercise conditioning. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80162 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

PHYSICS • (714) 241-6213**PHYS C110 - CONCEPTUAL PHYSICS****3.0 units**

Discusses the fundamental laws of nature: mechanics, Newton's Laws, energy, momentum, rotational dynamics, gravity, properties of 3 states of matter, heat and thermodynamics, harmonic motion, waves and sound. Other topics will be selected from electricity and magnetism, light, and modern physics. Advisory: MATH C010 and MATH C020. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

80021 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

PHYS C120 - ALGEBRA BASED PHYSICS: MECH**4.0 units**

The course covers Mechanics, Heat, and Sound. It satisfies the physics requirement of biological science programs (except University of California Programs) and technical programs, except physics, chemistry, or engineering. It satisfies requirements as liberal arts elective. Corequisite: MATH C120 or achieve qualifying score on Math Placement

Test. Advisory: PHYS C110 or concurrent enrollment. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

-CRN 80242 is a hybrid class with onsite class meetings and an online component.

80242 16-wk/Aug 30 10am-12:05pm T plus
4 hrs and 15 min/wk arr.NEWPORT BEACH CENTER RM 117
ONLINE**PHYS C125 - ALGEBRA BASED PHYSICS: ELEC/MAG****4.0 units**

The course covers Electricity, Magnetism, Light/Optics, and Modern Physics. It satisfies the physics requirement of biological science programs and technical programs, except physics, chemistry, or engineering. It satisfies requirements as a liberal arts elective. Prerequisite: PHYS C120. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

-CRN 80208 is a hybrid class with onsite class meetings and an online component.

80208 16-wk/Aug 31 10am-12:05pm W plus
4 hrs and 15 min/wk arr.NEWPORT BEACH CENTER RM 117
ONLINE**PHYS C280 - CALCULUS BASED PHYSICS: ELECTRICITY AND MAGNETISM****4.0 units**

The course covers electricity and magnetism. Topics include electric fields, Gauss's Law, electric potential, capacitance and dielectrics, current and resistance, direct current circuits, magnetic fields, sources of the magnetic fields, Faraday's Law, inductance, alternating current circuits, and electromagnetic waves. Prerequisite: MATH C185 and PHYS C185. Letter Grade only. Transfer Credit: CSU; UC credit limitations (see counselor). C-ID: PHYS 210.

80819 16-wk/Aug 29 1pm-2:45pm MW plus
2:55pm-3:30pm MWNEWPORT BEACH CENTER RM 117
NEWPORT BEACH CENTER RM 117**PHYSIOLOGY - SEE BIOLOGY C225**

POLITICAL SCIENCE • (714) 241-6213

PSCI C101 - SURVEY OF CURRENT ISSUES

3.0 units

Formerly PSCI C110. An analysis of crucial current political issues in American society and the world. This course will focus on defining key problems facing modern society and potential resolutions. Students will learn how to evaluate contemporary issues in an informed manner and construct arguments based upon reliable data and appropriate political science theory.

Advisory: Read the U.S. Constitution prior to first class meeting. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80270	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
80271	8-wk/Oct 24	6 hrs and 30 min/wk arr.	ONLINE

PSCI C180 - AMERICAN GOVERNMENT

3.0 units

Formerly PSCI C100. An introduction to the principles and problems of government, with particular attention to the American political system at all levels. Emphasis is on the human factor in politics and the realities of government at work. This course satisfies the state college requirement on the Constitution of the United States and California state and local government. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: POLS 110.

80268	8-wk/Aug 29	6 hrs and 30 min/wk arr.	ONLINE
80267	16-wk/Aug 29	3 hrs and 10 min/wk arr.	TV

-CRN 80348 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80348	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
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-Enrollment in CRN 80562 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80562	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
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80354	16-wk/Aug 29	9:30am-12:40pm M	NEWPORT BEACH CENTER RM 117
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-Enrollment in CRN 80728 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80728	16-wk/Aug 29	10:45am-12:10pm MW	NEWPORT BEACH CENTER RM 320
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80865	16-wk/Aug 29	10:45am-12:10pm MW	NEWPORT BEACH CENTER RM 320
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-Enrollment in CRN 80347 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80347	16-wk/Aug 29	1pm-2:25pm MW	NEWPORT BEACH CENTER RM 322
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80863	16-wk/Aug 29	1pm-2:25pm MW	NEWPORT BEACH CENTER RM 322
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-Enrollment in CRN 80874 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80874	16-wk/Aug 30	3pm-4:25pm TTh	GARDEN GROVE CENTER RM 205
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80875	16-wk/Aug 30	3pm-4:25pm TTh	GARDEN GROVE CENTER RM 205
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80266	8-wk/Oct 24	6 hrs and 30 min/wk arr.	ONLINE
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PROCESS TECHNOLOGY • (714) 241-6209

PTEC C110 - INTRODUCTION TO PROCESS TECHNOLOGY

3.0 units

Introduction to Process Technology provides an overview of various process industries (oil and gas, chemical, mining, power generation, pulp and paper, water and waste water treatment, food and beverage, and pharmaceutical), basic chemistry, basic physics, safety, health, environment and security, quality, teams, process drawings, and process equipment. Graded or Pass/No Pass option. Transfer Credit: CSU.

80069	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
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PTEC C113 - PROCESS TECHNOLOGY 1: EQUIPMENT

3.0 units

This course provides an introduction into the field of equipment within the process industry including industry-related equipment components, operation, and troubleshooting. ADVISORY: PTEC C110. Graded or Pass/No Pass option. Transfer Credit: CSU.

80017	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
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PTEC C115 - PROCESS TECHNOLOGY 3-OPERATIONS

3.0 units

This course covers concepts related to commission, normal startup, normal operations, normal shutdown, turnarounds, and abnormal situations within an operating unit. ADVISORY: PTEC C114. Graded or Pass/No Pass option. Transfer Credit: CSU.

80217	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
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PTEC C117 - INSTRUMENTATION 2**3.0 units**

The purpose of this course is to study the advanced instrumentation used in the petrochemical and refining industries. Students will be able to select instrumentation loops and describe industrial processes controls. ADVISORY: PTEC C116. Graded or Pass/No Pass option. Transfer Credit: CSU.

80218 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

PSYCHOLOGY • (714) 241-6213**PSYC C100 - INTRODUCTION TO PSYCHOLOGY****3.0 units**

Fundamentals of human psychology. Using a scientific approach to the study of human behavior, this course examines and integrates physiological, intrapsychic and social/behavioral perspectives on human thought and behavior. Major units include biological bases of behavior, sensation, perception, motivation, learning and memory, maturation and development, personality, and social psychology. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 110.

-CRN 80143 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80143 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV
 80414 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE
 80614 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE
 80615 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-Enrollment in CRN 80734 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80734 16-wk/Aug 29 10:45am-12:10pm MW NEWPORT BEACH CENTER RM 322
 80901 16-wk/Aug 29 10:45am-12:10pm MW NEWPORT BEACH CENTER RM 322
 80177 16-wk/Aug 31 9am-12:10pm W LE-JAO CENTER RM 202
 80540 16-wk/Aug 31 1pm-4:10pm W NEWPORT BEACH CENTER RM 331
 80254 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE
 80599 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

PSYC C116 - CHILD GROWTH AND DEVELOPMENT**3.0 units**

Formerly PSYC C115. Examination of human development from conception through adolescence. Includes the biological, psychological and socio-cultural aspects of the maturation process. Graded or Pass/No Pass option. Transfer Credit: CSU.

80272 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-CRN 80273 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80273 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

PSYC C118 - LIFE SPAN DEVELOPMENTAL PSYCHOLOGY**3.0 units**

Psychological study of human development across the lifespan from prenatal development through childhood, adolescence, adulthood, and dying, paying particular attention to the biological, cognitive, and psychosocial processes. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 180.

-CRN 80150 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80150 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV
 80698 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE
 80888 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

PSYC C165 - PRINCIPLES OF HUMAN SEXUALITY 1**3.0 units**

Formerly PSYC C148. An interdisciplinary analysis of the biological, statistical, psychological and emotional aspects of human sexual behavior. Emphasis on sexual patterns, sexual identity, physiological and biological processes, and reproduction. Advisory: ENGL C099 or eligibility for English composition (ENGL C100). Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 130.

80274 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

PSYC C170 - PSYCHOLOGY OF AGING**3.0 units**

Investigates the lifespan of adults--career choices and changes, marriage, relationships, family issues, aging parents, and retirement. Explores the potential for longer, healthier lives with opportunities and challenges for retirees and the elderly. Advisory: SOC C120. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

80018 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

PSYC C250 - PSYCHOBIOLOGY**3.0 units**

This course introduces the scientific study of the biological bases of behavior and its fundamental role in the neurosciences. Physiological, hormonal, and neurochemical mechanisms, and brain-behavior relationships underlying the psychological phenomena of sensation, perception, regulatory processes, emotion, learning, memory, and psychological disorders will be addressed. The course also notes historical scientific contributions and current research principles for studying brain-behavior relationships and mental processes. Ethical standards for human and animal research are discussed in the context of both invasive and non-invasive experimental research. Prerequisite: PSYC C100 with a grade of C or better. Advisory: ENGL C099 or eligibility for English Composition (ENGL C100) and ENGL C096 or ability to read a college-level text, as measured by the placement test. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 130.

80533 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

PSYC C255 - ABNORMAL PSYCHOLOGY**3.0 units**

Formerly PSYC C120. An introduction to emotional and mental disorders from a biological, sociocultural, and psychological approach. The course covers the field's historical approaches and the range of psychological disorders as well as their symptoms, treatment, and the prevention of mental problems. Prerequisite: PSYC C100 with a grade of C or better. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 120.

80294 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

-CRN 80535 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80535 16-wk/Aug 29 3 hrs and 10 min/wk arr.

INDEPENDENT STUDY

80889 8-wk/Oct 24 6 hrs and 30 min/wk arr.

ONLINE

PSYC C260 - SOCIAL PSYCHOLOGY**3.0 units**

The scientific study of the influence of the group on an individual's mental processes and behavior. Topics include self-perceptions, attitudes and behavior, group influence and persuasion, attraction and relationships, stereotypes, prejudice, discrimination, aggression, belonging, helping, and the application of social psychology to law, health, and business. Graded or Pass/No Pass option. Transfer Credit: CSU. C-ID: PSY 170.

80406 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

PSYC C280 - INTRODUCTION TO RESEARCH METHODS IN PSYCHOLOGY**4.0 units**

Introduces students to psychological research methods and critical analysis techniques that may be applied to diverse research studies and issues. Prerequisite: PSYC C100 and MATH C160 with grades of C or better or concurrent enrollment in MATH C160. Advisory: ENGL C100. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

80025 16-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

80616 16-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

-Enrollment in CRN 80887 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80887 16-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

-Enrollment in CRN 80885 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80885 16-wk/Aug 30 1pm-4:10pm TTh NEWPORT BEACH CENTER RM 315

80886 16-wk/Aug 30 1pm-4:10pm TTh NEWPORT BEACH CENTER RM 315

READING • (714) 241-6184**READ C100 - COLLEGE READING****3.0 units**

Introduces strategies to improve the comprehension and analysis of college-level reading material for any academic discipline. Prerequisite: ENGL C099, C103, or eligible for ENGL C100 via the Coastline English Placement Test. Letter grade only. Transfer Credit: CSU.

80470 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

REAL ESTATE • (714) 241-6209

RE C100 - REAL ESTATE PRINCIPLES

3.0 units

Introductory course to real estate. Topics covered include contracts, manner of holding title to real property, escrow, basic appraisal understanding, marketing, financing, property management, and many other topics. This course is one of three required for the State of California real estate license exams. Graded or Pass/No Pass option. Transfer Credit: CSU.

80383 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

RE C105 - MORTGAGE BROKERING AND LENDING IN CALIFORNIA

3.0 units

Introduces student to Mortgage Brokering operations including office setup, loan processing by computer, lending regulations, types of loans, A to D paper, loan submission, quality control, FICO credit scoring and loan packaging and shipping.

ADVISORY: RE C100. Graded or Pass/No Pass option. Transfer Credit: CSU.

80386 8-wk/Oct 24 6pm-9:10pm MW GARDEN GROVE CENTER RM 352

RE C110 - REAL ESTATE LEGAL ASPECTS

3.0 units

The legal aspects of real estate law as encountered by brokers and others who deal with real property. Includes escrows, sales contracts, trust deeds, landlord-tenant, liens, probate sales, joint tenancy, and others. Advisory: RE C100. Graded or Pass/No Pass option. Transfer Credit: CSU.

80854 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

RE C120 - REAL ESTATE PRACTICE

3.0 units

Introduction to the day-to-day activities performed by a licensed real estate salesperson. Students will examine various methods of prospecting for buyers and sellers, disclosure requirements, types of financing available. One of the three required courses for the State Real Estate Salesperson Exam and Broker License. Advisory: Real Estate C100. Graded or Pass/No Pass option. Transfer Credit: CSU.

80180 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

RE C140 - REAL ESTATE FINANCE

3.0 units

Students will learn the sources of funding for real estate loans including terminology, appraisal for real estate, math for real estate as well as appropriate economic and legal terms. Included are open-end trust deeds, ARM loans, conventional, VA, FHA loans, the secondary mortgage market, the Federal Reserve, discount rates, and construction loans. Qualifying the property and borrower will also be discussed. Graded or Pass/No Pass option. Transfer Credit: CSU.

80193 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

RE C160 - REAL PROPERTY MANAGEMENT

3.0 units

Principles and practices of managing income properties, including types of property management, collections, leases, tenants, purchasing. Elective for Real Estate Broker license requirements. Graded or Pass/No Pass option. Transfer Credit: CSU.

80855 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

SOCIOLOGY • (714) 241-6213

SOC C100 - INTRODUCTION TO SOCIOLOGY

3.0 units

Introduction to the scientific study of human society and social behavior, including analysis of social interrelationships and human group organization, culture, social differentiation, and social institutions. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: SOCI 110.

80630 8-wk/Aug 29 6 hrs and 30 min/wk arr. ONLINE

-CRN 80145 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80145 16-wk/Aug 29 3 hrs and 10 min/wk arr. TV

80408 16-wk/Aug 29 3 hrs and 10 min/wk arr. ONLINE

80707 16-wk/Aug 29 6:30pm-8:35pm MW ESTANCIA HIGH SCHOOL

80816 16-wk/Aug 30 10:45am-12:10pm TTh NEWPORT BEACH CENTER RM 238

-Enrollment in CRN 80758 requires Acceptance into the STAR Program and a 2 year commitment to the program. See <http://www.coastline.edu/academics/star/> for more information.

80758 16-wk/Aug 30 10:45am-12:10pm TTh NEWPORT BEACH CENTER RM 229

80759 16-wk/Aug 30 10:45am-12:10pm TTh NEWPORT BEACH CENTER RM 229

80078 8-wk/Oct 24 6 hrs and 30 min/wk arr. ONLINE

SOC C110 - INTRODUCTION TO MARRIAGE AND FAMILY**3.0 units**

A study of the family as a social institution. Examines the process of family development including: dating, courtship, engagement, mate selection, marriage, parenthood and divorce. Crises and challenges facing families today will be examined from a sociological perspective. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: SOCI 130.

-CRN 80146 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

80146	16-wk/Aug 29	3 hrs and 10 min/wk arr.	TV
80631	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE

SOC C120 - INTRODUCTION TO GERONTOLOGY**3.0 units**

A multidisciplinary overview of the biological, psychological and sociological aspects of the aging process. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

80147	8-wk/Aug 29	6 hrs and 30 min/wk arr.	ONLINE
80163	16-wk/Aug 29	3 hrs and 10 min/wk arr.	TV

SOC C185 - ANALYSIS OF SOCIAL PROBLEMS**3.0 units**

An analysis of contemporary social problems. Topics include global ecology, political economy, sexual behavior, drug use, racism, sexism, ageism, education, environment, health issues, crime, and violence. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: SOCI 115.

80632	16-wk/Aug 29	3 hrs and 10 min/wk arr.	ONLINE
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SPANISH • (714) 241-6184**SPAN C180 - ELEMENTARY SPANISH 1****5.0 units**

This course is designed to develop the student's fundamental ability both to comprehend and converse in daily spoken Spanish. Early reading and writing skills are introduced as well as the customs and culture of the Spanish-speaking world. Advisory: Students who have completed two years of high school Spanish with a grade of 'C' or better should enroll in SPAN C185. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

80043	16-wk/Aug 29	5 hrs and 20 min/wk arr.	ONLINE
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-CRN 80148 Alert: If you have access to a computer you may enroll in Spanish 180 CRN 80043, 80360 or 80392 unless you specifically wish to pursue this class by telecourse.

80148	16-wk/Aug 29	5 hrs and 20 min/wk arr.	TV
80360	16-wk/Aug 29	5 hrs and 20 min/wk arr.	ONLINE
80245	16-wk/Aug 29	6pm-8:30pm MW	LE-JAO CENTER RM 217
80392	12-wk/Sep 4	7 hrs and 15 min/wk arr.	ONLINE

SPAN C185 - ELEMENTARY SPANISH 2**5.0 units**

This course is designed to further the student's ability to comprehend and converse in daily spoken Spanish at the second semester level. Reading and writing skills are expanded. Introduction to various cultural and philosophical aspects of the Spanish-speaking world will continue with authentic reading materials and selected literary works. Prerequisite: SPAN C180 or C180B with a grade of C or better or equivalent competency. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

-CRN 80090 Alert: If you have access to a computer you may enroll in Spanish 185 CRN 80005 unless you specifically wish to pursue this class by telecourse.

80090	16-wk/Aug 29	5 hrs and 20 min/wk arr.	TV
80005	12-wk/Sep 12	7 hrs and 15 min/wk arr.	ONLINE

SPECIAL EDUCATION • (714) 241-6214**SPED C300 - STRATEGIES FOR USING PDAS AFTER BRAIN INJURY****2.0 units**

Survivors of brain injury and individuals who work with survivors will learn how to use a PDA (Personal Data Assistant) to help with memory compensation, organization, and time management after a brain injury. Pass/No Pass only.

-CRN 80203 is a hybrid class with onsite class meetings and an online component.

80203	8-wk/Sep 1	1pm-2:30pm Th plus 2 hrs and 25 min/wk arr.	NEWPORT BEACH CENTER RM 330 ONLINE
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-CRN 80204 is a hybrid class with onsite class meetings and an online component.

80204	8-wk/Oct 27	1pm-2:30pm Th plus 2 hrs and 35 min/wk arr.	NEWPORT BEACH CENTER RM 330 ONLINE
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SPED C430 - ADAPTED FITNESS**0.0 unit**

Group exercise course designed for students with physical limitations to increase cardiovascular health, muscular strength, improve posture, enhance range of motion and increase breath control. Focus is on functional motor control, coordination, strength, and flexibility. Special attention is given to activity programs that meet the interest and individual functional abilities of students who may not safely or successfully engage in the activities of a regular Physical Education program. Corequisite: Limitations may be temporary or permanent. A signed Coastline College Doctor's Disability Verification will be requested from the student's physician. Non-Credit.

80314	16-wk/Aug 29	9:30am-10:30am MW	WESTMINSTER SENIOR CENTER
80312	16-wk/Aug 29	10:30am-12:30pm M	WESTMINSTER SENIOR CENTER
80308	16-wk/Aug 29	11am-12:30pm M	OASIS SENIOR CENTER
80804	16-wk/Aug 30	10am-11:30am T	COSTA MESA SENIOR CENTER
80309	16-wk/Aug 31	10:30am-12:30pm W	WESTMINSTER SENIOR CENTER

SPED C431 - ADAPTED BALANCE AND MOBILITY**0.0 unit**

Group exercise class for students to reduce the risk of falls. A multidimensional approach including sensory challenge, gait instruction, strength and flexibility will be used to improve balance and mobility. Targeted for the older adult living in the community. Corequisite: Limitations may be temporary or permanent. A signed Coastline Verification of Disability form will be requested from the Student's doctor. Pass/No Pass only. Non-Credit.

80313	16-wk/Aug 29	12:30pm-1:30pm MW	WESTMINSTER SENIOR CENTER
80310	16-wk/Aug 30	9am-10am TTh	FOUNTAIN VALLEY SENIOR CENTER

SPED C432 - ADAPTED STRENGTH AND CONDITIONING**0.0 unit**

Individually designed fitness course for students who may not safely or successfully engage in group oriented senior exercise classes due to specific nature of a disability. Individualized assessment and goal setting establish basis for adapted curriculum and program implementation. Activities promoting improved levels of function in all areas of fitness are included: muscle strength & endurance, cardio-respiratory & cardiovascular function, anaerobic efficiency, general flexibility and range of motion. Corequisite: Limitations may be temporary or permanent. Student's personal physician's signature required on Coastline Special Programs and Services Verification of Disability form. Pass/No Pass only. Non-Credit.

80311	16-wk/Aug 30	10am-11am TTh	FOUNTAIN VALLEY SENIOR CENTER
80315	16-wk/Aug 30	1pm-3pm TTh	FOUNTAIN VALLEY SENIOR CENTER

SPED C433 - SEATED ADAPTED FITNESS**0.0 unit**

Group exercise course designed to meet the needs of a student with a physical disability who is severely limited in their ability to perform fitness activities while standing. Activities are designed to promote improved levels of function in all areas of fitness are included: muscle strength/endurance, cardio-respiratory/cardiovascular functions, respiratory volumes, general flexibility & range of motion. Progressions to improve body management techniques, mobility/agility, and ambulation/locomotion when appropriate are included. Corequisite: Limitations may be temporary or permanent. Student's personal physician's signature required on Coastline Special Programs and Services Verification of Disability form. Non-Credit.

80805	16-wk/Aug 30	8:30am-10am T	COSTA MESA SENIOR CENTER
80307	16-wk/Aug 31	1:30pm-3:30pm W	LEISURE WORLD NO6
80306	16-wk/Sep 2	10:30am-12:30pm F	LEISURE WORLD NO6

SPED C462 - CAREER DEVELOPMENT FOR THE DISABLED**0.0 unit**

Designed for students with disabilities. Provides supervised career exploration opportunities and specialized counseling and guidance support necessary to enhance opportunities for on-the-job success. Bridges the gap between educational theory and on-the-job practices. Emphasizes individualized performance objectives relative to special needs and occupational or career goals. Non-credit. (Not degree applicable.) Pass/No Pass only.

-CRN 80091 is designed primarily for students with acquired brain injuries.

80091	16-wk/Aug 29	3 hrs/wk arr.	NEWPORT BEACH CENTER RM 329
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SPED C463 - INTRODUCTION TO CAREER PLANNING FOR THE DISABLED**0.0 unit**

Introduction to career planning for individuals with disabilities. Includes evaluation of interests, skills and abilities as they relate to career areas and how to determine transferable skills. Emphasizes how to explore career options and develop goal-setting strategies for making a career plan. Non-credit. (Not degree applicable.) Pass/No Pass only.

80081	1-wk/Sep 12	1pm-4pm MW	NEWPORT BEACH CENTER RM 329
80108	1-wk/Oct 31	1pm-4pm MW	NEWPORT BEACH CENTER RM 329

***LEGEND:**

COSTA MESA SENIOR CENTER, 695 W. 19th St., Costa Mesa, CA 92627
 FOUNTAIN VALLEY SENIOR CENTER, 17967 Bushard St., Fountain Valley, CA 92708
 LEISURE WORLD NO6, 1661 E. Golden Rain Rd., Seal Beach, CA 90740
 OASIS SENIOR CENTER, 801 Narcissus Ave., Corona Del Mar, CA 92625
 WESTMINSTER SENIOR CENTER, 8200 Westminster Blvd., CA Westminster, 92683

SPED C464 - IDENTIFYING CAREER OPTIONS FOR THE DISABLED**0.0 unit**

Career planning for persons with disabilities. Includes investigating various career areas and assessing interests, values and strengths in relationship to career options. Students will be guided in self-assessment of skills and abilities and how to use effective decision-making strategies in career planning. Non-credit. (Not degree applicable.) Pass/No Pass only.

80095	3-wk/Sep 19	1pm-3pm MW plus 8 hrs/wk arr.	NEWPORT BEACH CENTER RM 329
80109	3-wk/Nov 07	1pm-3pm MW plus 8 hrs/wk arr.	NEWPORT BEACH CENTER RM 329

SPECIAL EDUCATION • (714) 241-6214**Intellectual Disabilities (ID)**

Courses in this section are designed primarily for students with varying levels of ID. Consultation with the Instructor/Coordinator is required prior to enrollment.

SPED C409 - APPLIED ACADEMICS**0.0 unit**

Assist students with developmental delays to acquire basic academic skills with emphasis on math, reading and writing skills. Develops academic goals and learning plans based on ability. Non-credit. (Not degree applicable.) Pass/No Pass only.

80569	16-wk/Aug 29	6pm-8pm M	NEWPORT BEACH CENTER RM 328
80082	16-wk/Aug 30	1pm-3pm T	NEWPORT BEACH CENTER RM 331

SPED C410 - CRITICAL THINKING**0.0 unit**

Designed to assist students with a developmental delay in acquiring or improving critical thinking skills necessary to function independently in a variety of activities, situations, and environments. Non-credit. (Not degree applicable.) Pass/No Pass only.

80524	16-wk/Aug 31	1pm-3pm W	NEWPORT BEACH CENTER RM 332
80471	16-wk/Aug 31	6:45pm-8:30pm W	NEWPORT BEACH CENTER RM 328

SPED C421 - ORIENTATION TO ART**0.0 unit**

Introduction to a variety of creative art forms such as decoupage, needlework, painting, drawing, weaving, woodworking, and ceramics for adults with developmental delays. Emphasis on use of tools and materials necessary to render finished artwork. Skills will be assessed to determine placement in more advanced art classes. Non-credit. (Not degree applicable.) Pass/No Pass only.

80621	16-wk/Aug 29	1pm-3pm M	NEWPORT BEACH CENTER RM 328
80473	16-wk/Aug 31	1pm-3pm W	NEWPORT BEACH CENTER RM 106
80517	16-wk/Aug 31	4pm-7pm W	NEWPORT BEACH CENTER RM 106

SPED C424 - BEGINNING INSTRUMENTAL MUSIC**0.0 unit**

Introduction to instrumental music for students with developmental delays. Course concentrates on the utilization of a variety of melodic and percussive instruments, with an emphasis on using improvisation techniques to facilitate individual development. Non-credit. (Not degree applicable.) Pass/No Pass only.

80623	16-wk/Aug 29	10am-12:30pm MTh	NEWPORT BEACH CENTER RM 113
80520	16-wk/Aug 30	1pm-3pm T	NEWPORT BEACH CENTER RM 113

SPED C426 - VOCAL MUSIC**0.0 unit**

Designed for students with developmental delays in acquiring skills to participate in individual and or small to large choral singing, utilizing unison, two and/or three part music, as well as emphasizing voice production, tone, dictation, breath control, and posture. Non-credit. (Not degree applicable.) Pass/No Pass only.

80521	16-wk/Sep 1	1pm-3pm Th	NEWPORT BEACH CENTER RM 113
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SPED C435 - RHYTHMIC MOVEMENT**0.0 unit**

An aerobic class for students with developmental delays. Focus is on utilizing movement combined with a variety of musical rhythms to facilitate and strengthen the development of coordination, mobility, spatial orientation, body awareness, flexibility and socialization skills. Non-credit. (Not degree applicable.) Pass/No Pass only.

80519 16-wk/Sep 1 1pm-3pm Th

NEWPORT BEACH CENTER RM 119

SPED C437 - AEROBICS**0.0 unit**

A fitness class for adults with developmental delays. Course designed to combine dance and movement with a variety of musical rhythms in order to increase fitness, flexibility, strength, endurance, and coordination. Non-credit. (Not degree applicable.) Pass/No Pass only.

80474 16-wk/Aug 29 2:30pm-4pm M

NEWPORT BEACH CENTER RM 119

SPED C450 - CUSTOMS, CULTURE AND HOLIDAYS**0.0 unit**

Designed to provide the student with developmental delays an understanding of the customs and cultures of various nationalities, ethnic, and religious groups; course will utilize holidays as a focal point for exploring customs, art, music, food, and special traditions. Non-credit. (Not degree applicable.) Pass/No Pass only.

80622 16-wk/Aug 30 4:30pm-6:30pm T

NEWPORT BEACH CENTER RM 330

SPED C451 - PERSONAL AND SOCIAL DEVELOPMENT**0.0 unit**

Course designed to assist students with developmental delays in acquiring skills necessary to establish and maintain productive interpersonal relationships. Includes social interaction as well as basic etiquette and manners related to home, community, and vocational settings. Pass/No Pass only. Non-Credit.

80396 16-wk/Sep 1 1pm-3pm Th

NEWPORT BEACH CENTER RM 331

SPED C452 - HEALTH CONCEPTS**0.0 unit**

Designed to provide the student with developmental delays information regarding general, mental and physical health related concepts. Non-credit. (Not degree applicable.) Pass/No Pass only.

80472 16-wk/Aug 29 1pm-3pm M

NEWPORT BEACH CENTER RM 331

SPED C453 - HOME ECONOMICS 1 - FOOD PREPARATION**0.0 unit**

Designed to assist the student with a developmental delay to achieve greater independence within the home. This course emphasizes practical skills related to healthy and nutritious food preparation, including menu planning, using kitchen hygiene and safety, cooking, serving, and storing food properly. Pass/No Pass only.

80522 16-wk/Aug 29 4:30pm-6:30pm M

NEWPORT BEACH CENTER RM 140

80618 16-wk/Aug 30 3:15pm-5pm T

NEWPORT BEACH CENTER RM 140

80523 16-wk/Aug 31 4:30pm-6:30pm W

NEWPORT BEACH CENTER RM 140

SPED C457 - CONSUMER SKILLS**0.0 unit**

Designed to provide the disabled student with developmental disabilities skills necessary to function independently as a consumer; course emphasizes consumer skills related to shopping, budgeting, and banking. Non-credit. (Not degree applicable.) Pass/No Pass only.

80046 16-wk/Aug 30 1pm-3pm T

NEWPORT BEACH CENTER RM 329

SPED C481 - INTRODUCTION TO DESKTOP PUBLISHING**0.0 unit**

An individualized course designed to introduce adults with developmental delays to the use of desktop publishing in the classroom. Students will learn to express thoughts in text and graphic forms using basic word processing and desktop publishing software. Non-credit. (Not degree applicable.) Pass/No Pass only.

80223 16-wk/Aug 31 1pm-3pm W

NEWPORT BEACH CENTER RM 328

These classes are designed for students with Severe to Profound Developmental Disabilities. Consultation with the Instructor/Coordinator is strongly recommended prior to enrollment.

SPED C409 - APPLIED ACADEMICS**0.0 unit**

Assist students with developmental delays to acquire basic academic skills with emphasis on math, reading and writing skills. Develops academic goals and learning plans based on ability. Non-credit. (Not degree applicable.) Pass/No Pass only.

80155 16-wk/Aug 29 10am-12pm M

NEWPORT BEACH CENTER RM 316

80089 16-wk/Aug 29 1:30pm-3pm MW

ELWYN

80004 16-wk/Aug 31 10:15am-12pm W

NEWPORT BEACH CENTER RM 316

***LEGEND:**

ELWYN, 18325 Mt Baldy Cir., Fountain Valley, CA 92708

SPED C421 - ORIENTATION TO ART**0.0 unit**

Introduction to a variety of creative art forms such as decoupage, needlework, painting, drawing, weaving, woodworking, and ceramics for adults with developmental delays. Emphasis on use of tools and materials necessary to render finished artwork. Skills will be assessed to determine placement in more advanced art classes. Non-credit. (Not degree applicable.) Pass/No Pass only.

80299	16-wk/Aug 29	8:30am-11:30am M	ENCORE
80619	16-wk/Aug 29	12pm-2pm M	ENCORE
80229	16-wk/Sep 1	9am-11:30am Th	ENCORE
80620	16-wk/Sep 1	12:30pm-2pm Th	ENCORE
80225	16-wk/Sep 2	9:30am-11:30am F	WESTVIEW

SPED C423 - ORIENTATION TO MUSIC**0.0 unit**

Introduction to vocal and instrumental music, including individual and group singing and knowledge and use of a variety of musical instruments. Non-credit. (Not degree applicable.) Pass/No Pass only.

80851	16-wk/Sep 1	9:30am-11:30am Th	WESTVIEW
80227	16-wk/Sep 3	1:30pm-3:30pm Sat	HYLOND HOME

SPED C435 - RHYTHMIC MOVEMENT**0.0 unit**

An aerobic class for students with developmental delays. Focus is on utilizing movement combined with a variety of musical rhythms to facilitate and strengthen the development of coordination, mobility, spatial orientation, body awareness, flexibility and socialization skills. Non-credit. (Not degree applicable.) Pass/No Pass only.

80849	16-wk/Aug 31	9:30am-11:30am W	LIBERTY PARK
80202	16-wk/Sep 1	9:30am-11:30am Th	LIBERTY PARK
80617	16-wk/Sep 2	9:30am-11:30am F	LIBERTY PARK

SPED C436 - ADULT FITNESS**0.0 unit**

A fitness class for adult special education students. Course designed to utilize calisthenics, jogging, exercise, race walking, and weight training to increase muscular strength and endurance, improve posture and mobility, and to increase breath control. Exercises tailored to the abilities of the students. Non-credit. (Not degree applicable.) Pass/No Pass only.

80050	16-wk/Aug 30	9:30am-11:30am T	WESTVIEW
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SPED C438 - ADAPTIVE PHYSICAL EDUCATION 1**0.0 unit**

A basic motor skills program for students with developmental delays. Course focuses on the development of coordination, balance, conditioning, spatial orientation, and socialization skills utilizing sequential motor exercises and elements of structured sports activities. Non-credit. (Not degree applicable.) Pass/No Pass only.

80557	16-wk/Aug 29	6pm-8pm MW	GARDEN VILLA
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SPED C450 - CUSTOMS, CULTURE AND HOLIDAYS**0.0 unit**

Designed to provide the student with developmental delays an understanding of the customs and cultures of various nationalities, ethnic, and religious groups; course will utilize holidays as a focal point for exploring customs, art, music, food, and special traditions. Non-credit. (Not degree applicable.) Pass/No Pass only.

80514	16-wk/Sep 4	6pm-8pm Sun	HYLOND HOME
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SPED C451 - PERSONAL AND SOCIAL DEVELOPMENT**0.0 unit**

Course designed to assist students with developmental delays in acquiring skills necessary to establish and maintain productive interpersonal relationships. Includes social interaction as well as basic etiquette and manners related to home, community, and vocational settings. Pass/No Pass only. Non-Credit.

80221	16-wk/Aug 29	9:30am-11:30am M	LE-JAO CENTER RM 200
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SPEECH - SEE COMMUNICATIONS STUDIES***LEGEND:**

ELWYN, 18325 Mt Baldy Cir., Fountain Valley, CA 92708
 ENCORE, 15241 Springdale St., Huntington Beach, CA 92649
 GARDEN VILLAS, 495 Ogle St., Costa Mesa, CA 92627
 HYLOND HOME, 9861 11th St., Garden Grove, CA 92844
 LIBERTY PARK, 13900 Monroe St., Westminster 92683
 WESTVIEW, 8291 Westminster Ave., Westminster, CA 92683

SUPPLY MANAGEMENT • (714) 241-6209

SM C101 - PRINCIPLES OF SUPPLY CHAIN MANAGEMENT

3.0 units

(Same as MS C171) Principles of Supply Chain Management encompass purchasing, operations and logistics activities and explains how these aspects of supply chain activity are accomplished effectively and efficiently. The course follows a natural flow through the supply chain demonstrating the practical applications of supply chain management in the workplace. Graded or Pass/No Pass option. Transfer Credit: CSU.

80469 16-wk/Aug 29 3 hrs and 10 min/wk arr.

ONLINE

VIETNAMESE • (714) 241-6184

VIET C160 - VIETNAMESE FOR VIETNAMESE SPEAKERS

5.0 units

Formerly VIET C260. VIET C160 is designed to enrich the communication skills of the Vietnamese bilingual student. The course focuses instruction on improving the communication skills in formal and familiar ways of speaking, reading, using correct grammar, spelling, vocabulary building, and composing. The course explores culture through readings, plays, and films. Class is conducted primarily in Vietnamese. Advisory: Native or near-native fluency in Vietnamese recommended. Graded or Pass/No Pass option. Transfer Credit: CSU.

80411 16-wk/Aug 30 12:30pm-3pm TTh

LE-JAO CENTER RM 217

VIET C180 - ELEMENTARY VIETNAMESE 1

5.0 units

A beginning course in speaking, understanding, reading and writing Vietnamese; study of grammar, vocabulary and pronunciation, and Vietnamese customs and culture. Advisory: Students who have completed two years of high school Vietnamese with a grade of 'C' or better should enroll in VIET C185. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

-CRN 80175 has one or more onsite meetings which may include orientations, reviews, and/or exams. Refer to the course webpage, the student handbook, and/or the 'Testing Times' webpage (<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>) for details.

-Mandatory for those without a valid excuse.

80175 16-wk/Aug 29 5 hrs and 20 min/wk arr.

ONLINE

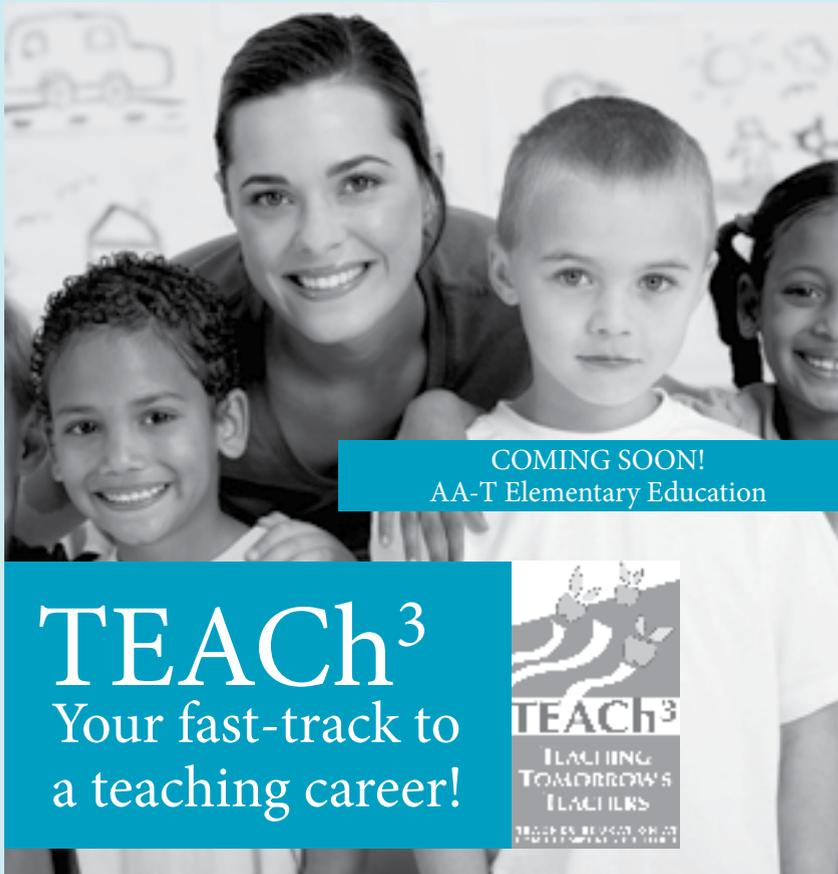
VIET C185 - ELEMENTARY VIETNAMESE 2

5.0 units

Advanced beginning course continuing VIET C180 or C180B emphasizing correct pronunciation, basic structural patterns, and vocabulary development necessary for the writing and understanding of elementary Vietnamese. Simple supplementary readings on Vietnamese culture and civilization will be included. Prerequisite: VIET C180 or C180B with a grade of C or better or equivalent competency. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).

80808 16-wk/Aug 29 12:30pm-3pm MW

LE-JAO CENTER RM 217



TEACH³ is a transfer program and pathway for Coastline, Golden West and Orange Coast College students seeking a career in education.

Coastline is the District's Distance Learning provider for TEACH³ courses and all our TEACH³ courses we offer are online. You can mix and match, taking some courses online at Coastline and others onsite at Golden West and Orange Coast, or take all your courses at Coastline.

Ultimate goals for TEACH³ students vary —

- Some are seeking a K-12 teaching credential,
- Others are working towards fulfilling ECE units,
- Some are fulfilling fieldwork requirements only,
- Others are currently paraprofessionals already in a classroom,
- Some are taking just a few courses to see if they want to pursue a credential or classroom career as a paraprofessional,
- Others are home-schooling parents looking to pick up some skills in teaching,
- Some students are working on our Certificate in Educational Studies only, and
- Some are already credentialed teachers, seeking an additional authorization for an existing credential.

Coastline's TEACH³ is articulated with various pathways to classroom teaching including (but not limited to) CSULB ITEP, CSULB Track I, CSUF Liberal Studies, CSUF Child Development, CSUDH Liberal Studies Major, Liberal Studies Online, Cal State TEACH, and other participating universities, public and private.

Educational Studies Certificate of Accomplishment—a prize along the way towards a credential or a stand-alone certificate

For teacher credential candidates, paraprofessionals, tutors, home schooling parents, career changers or if you are thinking about a career in teaching or other related field in an educational setting, check our web page for current course offerings.

Due to constant changes in teacher education credential requirements check with counseling and/or TEACH³ to make sure your course selections are aligned with your career and professional goals.

Credentialed teachers seeking add-ons to their existing credential, home schooling parents, tutors, parents—TEACH³ has something for you!

To learn about other TEACH³ courses and teacher credential transfer pathways:

- **Email:** schard-yaron@coastline.edu or
- **Call (714) 241-6162 to schedule an academic counseling appointment**

COMING SOON!
AA-T Elementary Education

TEACH³
Your fast-track to
a teaching career!



Check out Coastline's TEACH³ web space for details and course offerings for Fall 2016.

<http://www.coastline.edu/academics/teach-3>

<http://www.coastline.edu/academics/certificates-accomplishment/#anchor>

Enjoy your teacher prep classes online

Coastline is the Distance Learning provider for TEACH³ courses! This allows you to complete coursework online and attend class "virtually" whenever the time is right for you! No rushing to campus, no parking hassles, no long walks to a classroom. Coastline brings the class to you on your home or work computer! You won't miss out on the bonding, camaraderie, group discussions or interaction that happens in traditional courses because Coastline's unique Distance Learning program incorporates interactive features that get you involved with the subject, the instructor, and your classmates.

Fall 2016 online classes for TEACH³

- Chemistry C105—Chemistry Explorations for Teachers
- Education C103—Technology Proficiency for Teachers 1
- Education C104—Introduction to Teaching and Learning in Diverse Contemporary Classrooms
- Education C180—Family, School, Community Partnerships
- Education C200—The Teaching Profession
- Math C104—Mathematics for Elementary Teachers
- Math C106—Geometry for Elementary Teachers
- English C143—Children's Literature
- Psychology C116—Child Growth and Development

*Math for teachers classes do not have to be taken in order. Check class listings for additional online classes aligned to meet GE and other subject matter requirements.

Online classes for ECE (Early Childhood Education) units

- Education C180—Family, School, Community Partnerships
- Psychology C116—Child Growth and Development
- English C143—Children's Literature
- Education C210—Introduction to Special Education
- Math C104—Mathematics for Elementary Teachers

Fall
2016

DISTANCE LEARNING **Guide**



How to begin

1. New and returning students apply at: www.coastline.edu and click "Apply to Coastline"
NOTE: Continuing students (enrolled during term) do not need to reapply.
2. Register at: <http://myccc.coastline.edu/>
NOTE: All students will receive an appointment to register for classes by mail or email.
3. Buy your textbooks and other materials at: www.coastlinebookstore.com
4. Start reviewing your course website approximately one week prior to the course's start date at: <http://myccc.coastline.edu/>

Need help or have questions?

Assistance of a technical nature, such as logging in or accessing your course website, is available by calling (714) 241-6216.

You may also email us at: dlearning@coastline.edu

Convenient and Flexible

Pages 105-115



DISTANCE LEARNING



Benefits of Distance Learning

- **Convenient, flexible options for completing your degree requirements.** Just turn on your laptop or tune-in to your telecourse when it's most convenient for you, day or night!
- **You won't miss a thing!** You no longer have to worry about what you're missing in class, because you control when you go to class. And, if you need assistance, your instructor is available.
- **Your education won't interfere with your work or family commitments.** 56% of all Coastline students work full-time, & many choose DL as a way to fit classes into their busy schedule.

- **A technology-enhanced learning experience.** Coastline's DL courses were created to make learning convenient and fun, and utilize the latest technology.
- **Inexpensive.** Coastline's Distance Learning courses cost the same as Coastline's other courses, as little as \$46 a unit for California residents. Plus, many students qualify for financial aid!

Other Benefits

- Convenient, flexible options for fulfilling degree requirements.
- Academically proven, well-produced curricula developed by college faculty, scholars, practitioners and instructional design specialists.
- Opportunity to attain educational/

career goals without sacrificing full-time employment or family.

- Technology-enhanced learning experience.
- Opportunities for K-12 teacher credentialing and salary advance credit.
- Programs tailored for highly motivated, committed, goal-oriented learners.
- More accessible learning options for students with disabilities.

Distance Learning Course Modalities

- Online/Internet
- Telecourse/Cable TV
- Independent Study
- Hybrid

Questions? Need more information?

Visit our website at: www.coastline.edu/students/distance-learning/ or call (714) 241-6216.

DEGREES & CERTIFICATES

The following certificates and Associate's degrees can be completed entirely through **distance learning** courses.

AA with Area of Emphasis

- American Studies
- Arts and Humanities
- Communications
- Physical Education and Health
- Science and Math
- Social and Behavioral Science

AA with Major

- Art
- Business Administration
- Economics
- English
- Gerontology
- Health and Fitness
- History
- Human Services
- Liberal Studies (for teacher prep)
- Mathematics
- Psychology
- Sociology

Certificates of Specialization

- Advanced Accounting
- Intermediate Accounting

Certificates of Achievement

18 units or more (may also be applied as a major)

- Accounting
 - General Accounting
 - Bookkeeping
 - Taxation
- Business
 - General Business
 - Human Resources Management
 - Marketing
 - Business Administration
- Emergency Management/Homeland Security
- Gerontology
- Management
- Management & Supervision
- Office Support Specialist
 - Administrative Professional (Assistant)
 - General Office Manager
 - Financial Assistant
 - Financial Manager
 - Administrative Manager
- Process Technology
- Retail Management
- Small Business Management
- Supply Chain Management



Distance Learning courses fulfill degree and transfer requirements. Coastline offers a comprehensive selection of distance learning courses that allow you to meet nearly all requirements for an associate degree or for transfer to the CSU or UC systems. Students should check with their schools for course transferability.

NOTE: These are all "Option 1" degrees, since Coastline does not have a public speaking class in distance learning format which fulfills the CSU Oral Communications requirement. (Please consult with a counselor to confirm your degree requirements.) Some distance learning courses require students to complete exams on campus, at examination centers, or in the presence of a proctor.

ONLINE COURSE INFORMATION

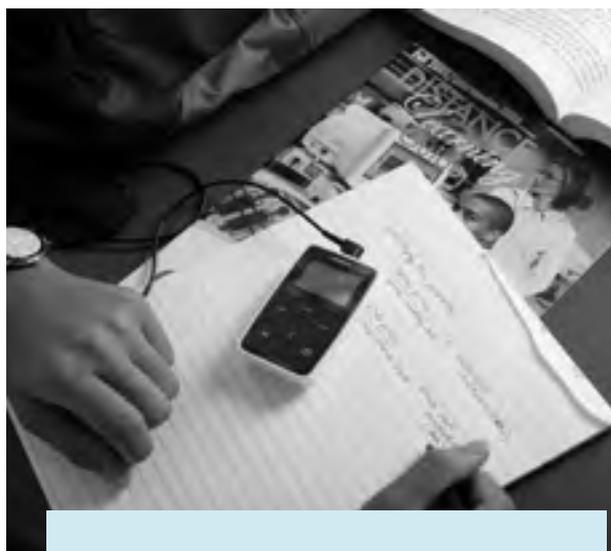
Online courses have teaching materials and assignments delivered online. Students interested in enrolling in an Online course must have:

1. Access to a multimedia computer with a sound card and speakers. Optimally you should have a computer with at least a 1GHz processor, 1 GB of Ram, and a high speed Internet connection such as DSL or Cable.
2. A basic understanding on how to use the Internet, a Web browser, and email in order to concentrate on the course study, not the technology.
3. Full service connection to the Internet via an Internet service provider such as Verizon, AT&T, Time Warner/RoadRunner, dishNET, etc.
4. A current version of a Web browser such as Microsoft® Internet Explorer 7, 8, or newer, Firefox® (version 6 or better), Chrome, Safari, or another up-to-date browser.
5. A current version of Adobe Acrobat Reader, and Windows Media Player (or Adobe Flash Player) to access supplemental material and reviews. These are free downloads available online and links are provided to download sites.
6. Please call the Distance Learning Technical Helpline at (714) 241-6216 with any questions regarding the hardware and software required or to learn if your system meets the requirements necessary to access the online courses.

REMINDER: Please be sure to check your college email account often as this is how your instructors, and the college, will primarily be in contact with you.

Enrolled students can access some elements of their course websites beginning one week prior to the courses' start date for instructions and to complete the Letter of Agreement form. For tips on getting started, go to <http://www.coastline.edu/students/distance-learning/>.

Students who do not have access to a computer or the Internet may be able to use a computer at one of Coastline's Student Success Centers. For more information, go to <http://www.coastline.edu/services/student-success-center/>.



INDEPENDENT STUDY COURSES

Course syllabus, assignments and exam information are contained in student handbooks.

Instructor contact is through mail, telephone, fax, or email.

TELECOURSE INFORMATION



Telecourse info

Telecourses are distance education courses delivered through pre-produced videolessons that augment the textbooks, study guides and course assignments. Students who enroll in this learning delivery method interact with their instructors via phone, email or fax. Students may mail in quizzes or take them online. Some students may qualify to take examinations by proctor.

Students have multiple opportunities for viewing and reviewing telecourse videolessons.

- CABLE refers to the Coastline Cable Station which broadcasts through Time Warner Cable within the cities listed below:

Costa Mesa (Channel 27), Fountain Valley, Garden Grove, Huntington Beach, Midway City, Seal Beach, Stanton, and Westminster (Channel 95 or QAM Channel 16.105)

Effective October 2013, Time Warner Cable will begin a digital broadcast format which may require a digital adapter. For more information, please contact your cable company.

- Telecourse series produced by Coast Learning Systems and Dallas Telelearning are available for viewing through the course website. Log into MyCCC and follow the links to the course you are enrolled in.
- Telecourse series produced by Annenberg Learner are available for online viewing through <http://learner.org>.
- Select Telecourse series are available for purchase through the Coastline Bookstore, coastlinebookstore.com or call (714) 241-6101.

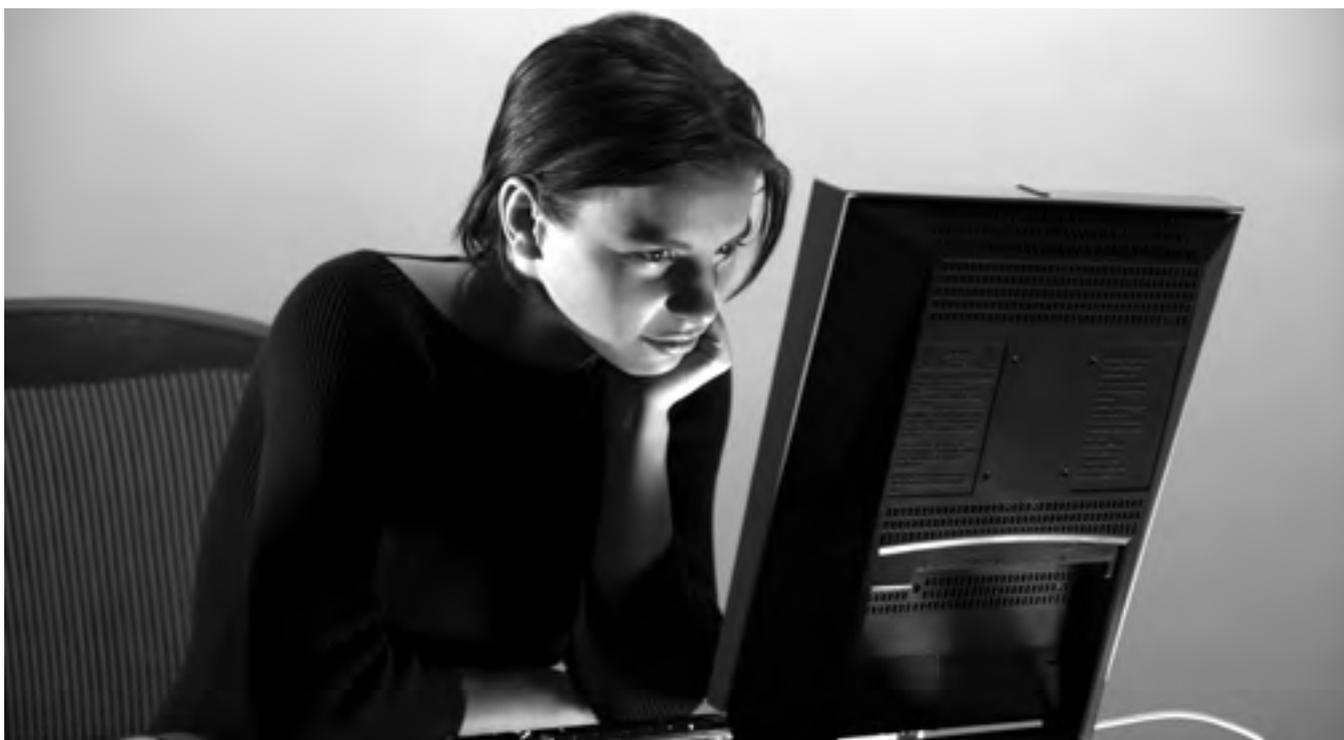
Don't have access to the CABLE broadcast option?

Try Distance Learning Viewing Centers. Select telecourse series are available for a reasonable fee through the Coastline Bookstore, (714) 241-6101. Select telecourse series are available for online viewing through Annenberg Learner. For more information, visit their website at www.learner.org. Select telecourses are available for online viewing through the course website. Log into MyCCC and follow the links to the course you are enrolled in.

VIEWING CENTERS (call for hours):

- **Coastline Assessment Center**
11460 Warner Avenue, Fountain Valley, 92708
(714) 241-6285
- **Garden Grove Center**
12901 Euclid Street, Garden Grove, 92840
(714) 241-6209
- **Le-Jao Learning Center**
14120 All American Way, Westminster, 92683
(714) 241-6184
- **Golden West College Library**
15744 Goldenwest Street, Huntington Beach, 92647
(714) 895-8741
- **Orange Coast College Library**
2701 Fairview Road, Costa Mesa, 92626
(714) 432-5885

To see when our telecourse videos will play on Time Warner Cable, go to <http://www.coastline.edu/students/distance-learning/> and click on "How to View Telecourse/Cable Videos"



Course Videos Available Online

The following video series are available as streaming media through the Coastline College Distance Learning website (requires Internet access. Some videos will require Windows Media Player. Some videos will require Adobe Flash).

Course Number/Video Series Title

- Anthropology C100—Our Diverse World
- Anthropology C185—Evolving Human
- Biology C100—Cycles of Life
- Business C100—It's Strictly Business
- Business C120—Dollars & Sense
- Business C150—Concepts in Marketing
- Counseling C105—Mastering the College Experience
- Food & Nutrition C170—Nutrition Pathways
- Health C100—Journey to Health
- History C170—Shaping America
- Management & Supervision C100—Taking the Lead
- Marine Science C100 —The Endless Voyage
- Mass Communications—Media Waves
- Math C005—Basic Mathematics
- Math C008—Pre Algebra
- Math C010—Elementary Algebra
- Math C115—College Algebra
- Math C160—Introduction to Statistics
- Math C170—Pre Calculus
- Philosophy C115—Logic and Critical Thinking
- Psychology C100—The Human Experience
- Psychology C116—Stepping Stones
- Psychology C118—Transitions through the Life Span
- Sociology C100—Exploring Society
- Sociology C110—Our Families, Ourselves

The following video series are available as streaming media through the Annenberg website <http://www.learner.org/> resources (requires Internet access).

Course Number/Video Series Title

- Geology C105—The Earth Revealed
- History C180/C185—The Western Tradition
- Philosophy C120—Ethics in America
- Sociology C120—Growing Old in a New Age
- Spanish C180/C185—Destinos

Cable Channel Information

To view the cable channel, students must be subscribers to Time Warner Cable AND live in Costa Mesa, Fountain Valley, Garden Grove, Huntington Beach, Midway City, Seal Beach, Stanton or Westminster. Effective October 2013, Time Warner Cable will begin a digital broadcast format which may require a digital adapter. For more information, please contact your cable company.

The CABLE broadcast option is available through Time Warner in:

Costa Mesa	Channel 27
Fountain Valley	Channel 95
Garden Grove.....	Channel 95
Huntington Beach	Channel 95
Midway City.....	Channel 95
Seal Beach.....	Channel 95
Stanton	Channel 95
Westminster	Channel 95

TEXTBOOKS

Distance Learning students have **2** ways to order/receive their textbooks!

1

or

2

Instructions for ordering online

1. Go to <http://www.coastlinebookstore.com>, hover your mouse cursor over “Textbooks,” and click on “Find Textbooks.”
2. Click “Select A Campus,” and then click on “Coastline Community College.”
3. Select your Term (e.g., Fall 2014), Department, Course, and Section #, then click “Find Materials For 1 Course.” All your required, recommended, and suggested textbooks and supplies for that course will be displayed.
4. Once you have selected your preferences (e.g., New, Used, eText, Rent), click on “Add Items to Cart.”
5. To order books for another class, click on “Find Textbooks” again and repeat the process above.
6. Once you finish putting all your course materials into your cart, click on “Checkout.”
7. You’ll be asked to log in, create an account, or you can continue as a Guest. Fill out the online form and submit.
8. Make any adjustments necessary to your order and follow the instructions to complete your purchase.
9. Remember to save any record of your purchase (one good reason to create an account).

Students who live within traveling distance of the College Center in Fountain Valley can shop in the Bookstore, located on the first floor.

- Distance Learning students are encouraged to take advantage of ordering their course materials online.
- The majority of textbooks are expected to be in stock approximately two to three weeks before the date the classes begin.
- Orders can be placed as soon as the upcoming term has been updated to the Bookstore website.
- There is a normal turnaround period of two working days before orders leave the Bookstore. This turnaround can increase with the number of arriving orders, especially in the few days before the session begins. Order early.
- Textbook sell back information can be found online at www.coastlinebookstore.com.

SELECT TELECOURSES AVAILABLE ON DVD AT THE COASTLINE BOOKSTORE

Course Number & Title.....	Telecourse Title
Anthropology C100—Cultural Anthropology.....	Cultural Anthropology: Our Diverse World
Anthropology C185—Physical Anthropology	Physical Anthropology: The Evolving Human
Biology C100—Introduction to Biology	Cycles of Life: Exploring Biology
Business C100—Introduction to Business.....	It’s Strictly Business
Business C120—Personal Finance	Dollar\$ & Sense: Personal Finance
Business C150—Introduction to Marketing	Concepts in Marketing
Counseling C105—Strategies for College Success	Mastering the College Experience
Food & Nutrition C170—Nutrition	Nutrition Pathways
Health C100—Personal Health	Journey to Health
History C170—U.S. History to 1876	Shaping America
Management and Supervision C100—Business Organization and Management.....	Taking the Lead
Marine Science C100—Introduction to Marine Science	The Endless Voyage
Political Science C180—American Government.....	Voices in Democracy
Psychology C100—Introduction to Psychology	Psychology: The Human Experience
Psychology C116—Child Growth & Development.....	Child Development: Stepping Stones
Psychology C118—Developmental Psychology.....	Transitions through the Life Span
Sociology C100—Introduction to Sociology.....	Exploring Society
Sociology C110—Marriage and Family	Our Families, Ourselves

More information is available at www.coastlinebookstore.com

PROCTOR INFO



Rules and Procedures

If you are a local resident and your zip code matches any of those listed below, you will be expected to complete your midterm and final exam(s) with your instructor(s) on the day, time and locations listed in the course syllabus. That means you do not need this form. Students who complete this form and live within these zip codes will have their form denied and returned.

900XX, 901XX, 902XX, 903XX, 904XX, 905XX, 906XX, 907XX, 908XX,

910XX, 911XX, 912XX, 917XX, 918XX, 926XX, 927XX, 928XX

If you live out of the area and your zip code does not match any of the areas listed above, you may choose to use this form in order to have your exams proctored by an appropriate proctor. It is the responsibility of the student to verify that the proctor meets the requirements listed for acceptable proctors (please see form). If the person chosen does not meet the requirements, this form will be denied and returned to the student.

It is the student's responsibility to return the completed proctor form to the Distance Learning department. If the student is enrolled in a 16-week course, the form is due by the second Friday from the start date of the course. If the student is enrolled in a course of any other length, the form is due by the first Friday from the start date of the course. Students who fail to return the proctor form by the stated due dates will cause the mailing of their exams to be delayed. This may result in a penalty for completing exams late. The exams will be delivered to the proctor via USPS (United States Postal Service).

Students with questions regarding proctored exams or the Student/Proctor Agreement form, go to <http://www.coastline.edu/students/distance-learning/proctor> or call (714) 241-6216.

Additional Proctor Information

Completion of the Proctor Agreement Form ensures the Distance Learning Department that the registered student has selected a proctor (examination supervisor) who meets criteria to administer the midterm and final examinations. The exams must be mailed to the institution where the proctor is employed as an educator. If any other mailing address is listed, the mailing of exams will not take place. The proctor form will be rejected and returned to the student. Exams are due back in the Distance Learning Department by the date the exams are being administered to the local students, unless otherwise noted on the course website or in the Student Handbook for the course. This date can be determined by going to the Testing Times page on the Distance Learning website. The student and proctor must adhere to these exam dates or a penalty of 10% may be assessed. For the student who is proctored, the midterm and final examinations will not be at a Coastline testing site.

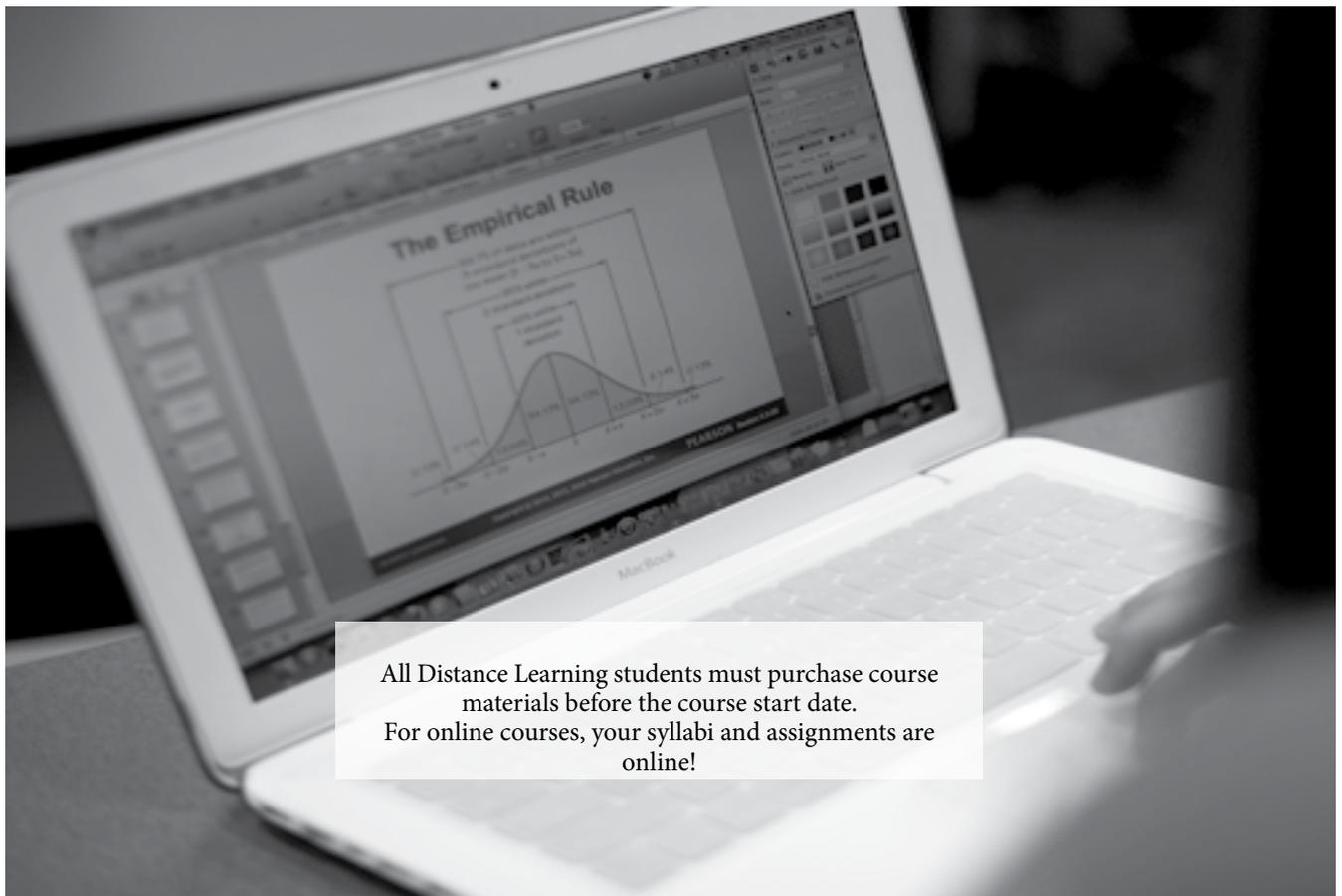
Who Qualifies to be a Proctor?

The proctor must be a teacher, librarian, testing coordinator, or administrator from a community college, university, elementary/secondary school, OR Military Educational Services Officer or test administrator.

The individual selected as the proctor cannot be a current student with Coastline, cannot be a relative of the student, nor live at the same address as any Coastline Community College student, as that would jeopardize or violate the academic honesty policy of Coastline Community College.

Academic Honesty

The Distance Learning Department reviews each proctor agreement form and will determine if the criteria have been met. If the criteria have not been met, the student will be notified for the next appropriate action. The signed form is a binding agreement between the proctor and Coastline Community College to ensure the confidentiality and academic integrity through proper administration of examinations. The proctor is expected to prevent acts of academic dishonesty from the following: cheating, plagiarism, stealing or copying an exam and/or engaging in collusion.



All Distance Learning students must purchase course materials before the course start date. For online courses, your syllabi and assignments are online!

Frequently Asked Questions

Distance Learning Programs

What are the differences between Online, Independent Study, Cablecast and Telecourses?

Online courses are primarily completed through the course website. There are instances when students will be required to take an exam in person with the instructor or a proctor. Independent Study courses follow a student handbook and generally mail in coursework. Cablecast and Telecourses follow a student handbook, view videolessons, and submit coursework through the mail. Independent Study, Cablecast and Telecourses offer some select online services.

Will I need to come to one of Coastline's learning centers to take an exam?

This varies. Some classes, such as Telecourses, require local or non-proctored students to take exams at the college's Garden Grove, Le-Jao, or Newport Beach learning centers. Other courses, such as Internet courses, may require students to attend review and/or exam sessions at one of these centers.

Complete information, for Telecourse and Cablecast courses, is available in the student handbook that you purchase from the college Bookstore. Internet courses, which don't have handbooks, list review and/or exam information at:

<http://www.coastline.edu/students/distance-learning/distance-learning-testing-times/>

I live really far away. Do I have to come in and take my midterm and final?

Students who do not live in Los Angeles or Orange counties or surrounding areas may submit a proctor agreement form by mail. Refer to "the Student/Proctor Agreement Form" for more information.

I can't make it to the scheduled exam. What should I do?

You may be able to schedule an alternate exam by going to the Distance Learning department's website: dl.coastline.edu, click on the 'Schedule Alternate Exams' link and follow the instructions.

Please note, however, that there may be a 10% penalty for any student completing a midterm or final exam more than seven days after the regularly scheduled exam, unless otherwise noted by the instructor. If you are taking your exam late, it is your responsibility to confirm that your instructor will accept it at that time. Students must present written approval from their instructor to complete an exam after the course has ended.

How do I know what books and materials to buy, and how will I get them if I am out of the area?

Students may purchase their books and materials online. The Coastline Community College Bookstore website is: www.coastlinebookstore.com. You will find information about what books and materials are required for your course(s) on the website. Refer to page 75.

If I don't live in Orange County, may I still enroll in a Telecourse or Cablecast course?

Yes. While Telecourses and Cablecast courses only broadcast on a local cable channel, students who live outside the area have the option to purchase a complete DVD or CD-ROM set through the Coastline College Bookstore or view the videlessons online (these options are not available for all courses).

I am taking an Internet course. Am I still able to submit my quiz on a Scantron?

No. Online classes are done strictly on the Internet. The syllabus is online as well as the quizzes. One advantage of an online course is that you receive immediate feedback after submitting your quiz.

I tried to submit my quiz but the website is not responding. What do I do?

If you are experiencing technical difficulties, please contact the Distance Learning office at (714) 241-6216.

What if I am late turning in a quiz or an assignment?

Communicate directly with your instructor.

If I submit my quiz on a Scantron, how will I know my score?

As long as the Scantron is filled out correctly and submitted to the Distance Learning Department by the due date, students will receive correspondence in the mail regarding their total score. Be sure to include name, student ID number and quiz number in the spaces provided on the Scantron form. Depending on the course, students may also view scores on the course website. Please allow 7 to 10 days for these scores to be posted from the date you mailed your quiz. Late quizzes are scored and posted last and won't meet this schedule.

I may need an early grade report. May I get one with a Distance Learning course?

Arrange this directly with your instructor.

I work full-time and have kids. How will the Distance Learning Program work for me?

By taking classes via the Internet, watching Cablecast courses or videos aired on the television, or participating in the Independent CD-ROM courses, students can get the education they need with the flexibility of working around their busy schedules. Keep in mind: if you are a local student, you may be required to come in to one of our centers for the midterm and final exam.

I get off work at 5 p.m., and your office closes at 5 p.m. What do I do about turning in my assignment?

If your course requires you to submit an assignment that cannot be turned in through the course website, you may

mail in your assignment(s), or there is also a mailbox conveniently located outside of the Coastline College Center in Fountain Valley.

What is my student identification number?

Your 8-digit student identification number is supplied to you by Coastline after you've been admitted to the school.

I am registering late, and the class I want is closed. Am I able to petition the course?

Unfortunately no, as many Distance Learning classes reach a maximum number of students. You may check to see if the class you want has a section which starts on another date. Many of our classes are not only offered as 16-week sections, but 8-week sections as well within the same term.

Some classes will be considered 'Closed' or 'Cancelled' for a variety of reasons. Therefore, be prepared to enroll in an alternate class if your first choice is unavailable. English classes are popular and will fill up quickly!

I don't live in California. Am I still able to take a Telecourse?

Yes, students who live outside of California can enroll with Coastline. Also, students who live outside the local area and will not be able to take their midterm or final examinations with their instructors need to complete a "Student/Proctor Agreement."

Since I am not in a classroom course, do I have an instructor and how will I keep in contact with my instructor?

All Distance Learning courses are taught by credentialed instructors. Each Distance Learning instructor holds contact hours. Students may contact their instructors through voicemail, telephone, fax, email or in-person with an appointment. Many courses use online bulletin boards to hold discussion forums or to facilitate communication between students and between instructor and students.

Can Active Duty servicemembers and spouses take Online courses through Coastline?

Yes, in addition to our local programs, Coastline offers 8-week online courses to active duty military, veterans, and family members worldwide. Visit our website for more information at: <http://military.coastline.edu>.

Do I need prior computer experience in order to enroll in an Online course?

There is no need to be a computer expert but you do need to know:

- a. how to navigate the Internet
- b. how to use email
- c. how to download a program from the Internet and install it (typically this is free software)
- d. how to conduct a search on the Web

If a student is self-motivated, can follow instructions from the computer screen and likes to figure things out on his/her own—an online course will be an enriched educational experience.

What equipment do I need to enroll in an Online course?

You need a 500 MHz (or faster) computer with (1) modem

(56Kbps or faster), (2) sound card, (3) provide your own Internet connection, (4) provide a valid email address, and (5) appropriate software for course.

I want to enroll in an Online course, but I do not have a computer or an Internet service provider. What can I do?

To genuinely get the most out of this Distance Learning format, students should possess (or have access to) a computer with Internet capacities. Students who do not have access to a computer with Internet can use Coastline's Computer Labs at the Garden Grove, Le-Jao, and Newport Beach Centers. Another alternative is to check out Coastline's Telecourses!

If I run into computer or technical problems, is there help?

Yes, there is limited technical support help for students. Students can access technical help by calling (714) 241-6216. A frequent technical difficulty students experience is not being able to access the course website. This may happen due to "peak" operation times or change in URL address. In most situations, students should reboot their computers to refresh access to the course website, or enter the course website outside of peak hours.

Do Online courses cost more in registration than a classroom course?

No. The registration fees for Internet, Telecourse, Cablecast, Independent Study and CD-ROM (self-study) courses are the same as a class offered on campus at Coastline.

Will the college provide an email address for me?

Coastline Community College, as part of the Coast Community College District, will provide an email account for all students. You may set up your email account after you've accessed <http://myccc.coastline.edu>.

Is the coursework easier Online?

Course requirements and learning outcomes are comparable to that of a classroom course. Students who enroll in an Online course may find their learning enriched because of the resources available online and accessibility to the instructor as well as student-to-student communication. The instructor may take their students on a virtual field trip or require a writing assignment that will take students to the virtual state capitol to an elected representative, or to a major corporation online.

I just enrolled in an Online course.

How do I find out what to do for the course? Officially enrolled Online students can generally access their course site approximately one week prior to the start of the class. Internet students are required to complete a "Letter of Agreement" online. Each Internet course has the course syllabus online to get students off to a great start; informing students of books required, reading assignments and activities.

Will there be opportunities to communicate with other students enrolled online?

Yes. Most Internet courses offer students the opportunity to discuss course topics via online forums, DL Student Message Board, and work on assignments together (team). Some instructors will schedule "live" chat sessions during

the course. Some students have set up study groups online.

When may I start my Online course?

Preparation for the course can begin prior to the start date. Most sites are open for review approximately one week prior to the start of the term.

When may I take my first quiz?

Four days prior to due date. Generally, online quizzes are available after the first week of class. Consult your course's Internet homepage for specific due dates.

How can I ensure a timely response from my instructor to respond to my emails or messages left on the voicemail?

When you contact an instructor, it may help if you remember a few tips. Be sure to include your full name, the name of the class, and state precisely what you need. For instance, try sending an email or leaving a message using this example, "Dear professor, my name is Joe Smith and I'm enrolled in this term's Zoology 199 class. My student identification number is xxxx-xxxx. I have a question about the assignment as indicated on the course Web page. My question is (xxxx). I would appreciate if you could respond when you are able. Thank you." If you've left a voicemail, be sure to include a phone number.

Also, please note that some instructors teach more than one class. Try to avoid indicating something like, "I'm enrolled in your class, and I have a question."

As far as when the instructor will respond to your email or phone call, please check the course website and/or the student handbook as the instructor may have indicated what day(s) he/she will respond to emails or voicemails. For an email, you may want to confirm that your email is actually working—are you sure you're receiving emails? If yes, check the junk email/spam folder. It's possible the instructor has already responded to your email, and his/her response is in that folder.

Sometimes, for reasons beyond anyone's control, faculty are not able to respond promptly. Illness is one reason.

I did all that and I still can't get a response.

We can understand your frustration, but please don't forget that faculty are under no compulsion to reply to your email or return your phone call when the term is over, on weekends, or when the college is closed such as during holidays.

You are urged to contact us either by email: dlearning@coastline.edu or by phone: (714) 241-6216. Please provide as much information as you are able: your name, your eight-digit student identification number, the class name, the instructor's name, and when and how often you attempted to contact the instructor, as well as anything else you feel is important. We, in the Distance Learning department, will acknowledge your email or phone call and attempt to answer your question or address your concern. If we can't, we will follow up with the instructor.

STAR 2.0

Be Transfer Ready in Two Years!



The STAR Programs at Coastline Community College offer a unique curriculum tailored to onsite or online students. With guaranteed classes, tutors in the classrooms, and dedicated counseling staff, STAR makes it easy to succeed.

The structured programs in STAR can get you transfer ready in two years.



PRE-ALLIED HEALTH
@ Newport Beach

Those who are interested in a Nursing degree should not miss this opportunity. Get all the prerequisite courses completed at Coastline and receive special support when completing your application for a Nursing program.



BUSINESS
@ Newport Beach

Want to start your own business? Interested in marketing, management, or accounting? Get introduced to the field of Business and take care of prerequisite courses so you can transfer into a 4-year Business program.



PSYCHOLOGY
@ Newport Beach

Psychology is the study of the human mind, or psyche. Learn the principles of Psychology from experienced instructors, and get familiar with career opportunities in this ever-growing field.

Visit our webpage at www.coastline.edu/STAR

ASSOCIATE DEGREE PROGRAMS

Coastline Community College awards the degree of Associate in Arts for Transfer, and Associate in Science for Transfer. The degree is designed to provide students with the necessary skills to compete successfully in a culturally diverse and global job market. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics;

to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems; and to develop the capacity for self-understanding. In addition to these accomplishments, the student shall possess sufficient depth in a field of knowledge to contribute to lifetime interest.

In accordance with law and with rules and regulations of the Board of Governors of the California Community Colleges and the Board of Trustees of the Coast Community College District, the requirements for the degree of Associate in Arts and Associate in Science include the following:

- 1. GENERAL EDUCATION:** Complete one of the three General Education options below.
 - Option 1—designed for students who may not be planning to transfer to a four-year university. However, it may be appropriate for transfer to some independent colleges.
 - Option 2—designed for students who are planning to transfer to a university in the CSU system. It may also be appropriate for transfer to some independent colleges.
 - Option 3—designed for students who are planning to transfer to a university in the CSU or UC system. It also may be appropriate for transfer to some independent colleges.
- 2. FIELD OF STUDY:** Complete the required courses in one of the fields of study below. All coursework must be completed with a grade of "C" or higher.
 - **ASSOCIATE DEGREES FOR TRANSFER:**
 - Business Administration**
 - Communication Studies**
 - English**
 - History**
 - Mathematics**
 - Physics**
 - Psychology**
 - Sociology**
 - Spanish**
 - **AREAS OF EMPHASIS:**
 - American Studies**
 - Arts and Humanities**
 - Communications**
 - Physical Education and Health**
 - Science and Math**

Social and Behavioral Sciences

- **MAJORS:**
 - Art**
 - Business Administration, Economics**
 - English**
 - French**
 - Gerontology**
 - Health and Fitness**
 - History**
 - Human Services**
 - Liberal Studies**
 - Mathematics**
 - Psychology**
 - Spanish**
 - Sociology**
- **CAREER PROGRAMS:**
 - Accounting**
 - General Accounting
 - Bookkeeping
 - Taxation
 - Building Codes Professional**
 - Business**
 - Business Administration
 - General Business
 - Human Resources Management
 - Marketing
 - Computer Networking**
 - Cisco
 - Microsoft
 - Cybersecurity
 - Electronics**
 - Emergency Management/Homeland Security**
 - Emergency Management/Homeland Security
 - Criminal Justice—Contract

Education only

- Entrepreneurship and Small Business Management**
- Gerontology**
- Health Care Management**
- Informatics**
- Management & Supervision**
 - Management
 - Supervision and Management
- Office Support Specialist**
 - Administrative Manager
 - Administrative Professional—Assistant
 - General Office Manager
 - Financial Assistant
 - Financial Manager
- Paralegal Studies**
- Process Technology**
- Retail Management**
- Supply Chain Management**

- 3. UNIT REQUIREMENT:** Complete at least 60 units of acceptable college work with a minimum of 12 Coastline units.
- 4. ELECTIVES:** Complete additional A.A. degree applicable courses needed to meet the 60 unit requirement.
- 5. GLOBAL AND MULTICULTURAL STUDIES REQUIREMENT:** Complete at least 2.5 units from any of the following Global and Multicultural Studies: Anthropology C100, C150; Art C100, C101, C103, C104, C105, C109, C135, C136, C137, C138, C175, C233, C235, C236, C237, C260, C261, C262, C265; Criminal Justice C148; English C144, C145; Foreign Language—any over C100; Geography C185; Gerontology C140; History C115, C122, C124, C128, C130, C160, C165, C180, C185; Humanities C100; Human Services C100; Music C103; Philosophy C100, C113; Sociology C130
- 6. ADDITIONAL GRADUATION REQUIREMENTS:**
 - Earn an overall grade point average of 2.0 or higher from all colleges attended and a 2.0 or higher grade point average at Coastline.
 - Forward all official college transcripts from other colleges attended to Coastline.
 - Be in good academic standing (not on probation and/or disqualification) during the semester graduation is petitioned.
 - Petition for the degree in the beginning of the semester in which final requirements will be completed.

This information is subject to change. For the latest information, please check the Catalog or www.coastline.edu.



Military Programs

Your Partner in Education

With nearly 40 years of experience working with active duty military, Coastline offers a robust Military Distance Learning Program that supports the mobile lifestyles and educational goals of military and veteran students worldwide. Coastline is an approved institution in the SOC Degree Network System (SOCDNS) and our programs qualify for DoD Tuition Assistance, MyCAA, and VA benefits.

Programs for:

- **Air Force**
- **Army**
- **Coast Guard**
- **Marine Corps**
- **Navy**
- **Spouse/Dependents**

Get Started Today!

1. Select a degree and/or certificate program using our online road maps.
2. Apply, register, and submit payment (TA, VA, MyCAA, and FAFSA). Follow procedures found at <http://military.coastline.edu> for your branch of service or preferred delivery method:
 - a. Online
 - b. At Sea without connectivity (NCPACE and CGAfloat)
 - c. Using a portable device (PocketEd/Laptop)
3. Submit official college and military transcripts.
4. Order your course materials
5. Begin your courses
6. Request your SOC Student Agreement and continue toward graduation

Contact Us:

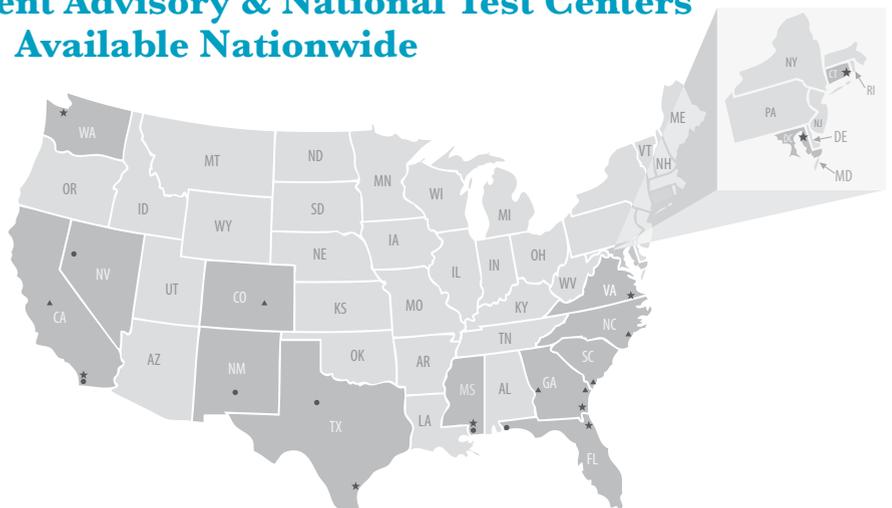
Please contact us for degree road maps, current class schedules, and additional information about Coastline's Military Programs.

866.422.2645

mil@coastline.edu

<http://military.coastline.edu>

Military Student Advisory & National Test Centers Available Nationwide



Why Should You Consider Learning 1st?

Earn Your A.A. & B.A./B.S. Completely Online

Through Coastline's unique partnerships with highly respected 4-year institutions, Learning 1st offers students a degree-specific road map to complete their associate degree and bachelor's degree in four years.

There is only one application to complete, the application is FREE, and Learning 1st Students have access to counselors and academic resources at both institutions.



If you are new to college or have only taken a few classes and want to earn your associate degree and bachelor's degree completely online,

Learning 1st is for You!

To fill out a FREE application for the Learning 1st Program, please go to www.Learning1st.org.

The Benefits of Enrolling in Learning 1st

- Complete two degrees completely online.
- Complete your bachelor's degree in four years.
- Pay, low in-state/online tuition rates at 4-year transfer school.
- Access to two counselors—one at Coastline and the other at the transfer school—available to answer questions and to keep you moving along your chosen degree path.
- Fill out just 1 FREE application and complete classes at both institutions.
- Use your financial aid at Coastline and at the 4-year partner, transfer school.

Learning 1st Transfer/Partnership Schools

- Isenberg School of Management, UMass, Amherst
- Penn State World Campus
- Troy University
- University of Illinois, Springfield



Degree Options:

- Bachelor of Science in Global Business
with a concentration in:
 - Human Resource Management
- Bachelor of Science in Human Services

UNIVERSITY OF
ILLINOIS
SPRINGFIELD

Degree Options:

- Bachelor of Science
in the field of:
 - Computer Science
 - Information Systems Security



Degree Options:

- Bachelor of Arts in Psychology
- or*
- Bachelor of Science in Psychology
with a concentration in:
 - Business
 - Life Science



Degree Options:

- Bachelor of Business Administration
 - Accounting
 - Finance
 - Management
 - Marketing
 - Operations and Information Management

BILL & MELINDA
GATES foundation

The Learning 1st Program was funded in part by the Bill & Melinda Gates Foundation, guided by the belief that every life has equal value, working to help all people lead healthy, productive lives and seeking to ensure that all people, especially those with the fewest resources, have access to opportunities needed to succeed.

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COASTLINE LOCATIONS:

College Center
(Administration)
11460 Warner Avenue
Fountain Valley, CA 92708
(714) 546-7600

Garden Grove Center
12901 Euclid Street
Garden Grove, CA 92840
(714) 241-6209

Le-Jao Center
14120 All American Way
Westminster, CA 92683
(714) 241-6184

Newport Beach Center
1515 Monrovia Avenue
Newport Beach, CA 92663
(714) 241-6213

For all registration dates, please
visit Coastline's website at
www.coastline.edu

Tweet us at
twitter.com/CoastlineInOC

Like us on Facebook
facebook.com/CoastlineCollege

